

REGULAR MEETING  
HURON BOARD OF EDUCATION  
INSTRUCTIONAL PLANNING CENTER  
JULY 8, 2024 – 5:30 p.m.

Call to Order: Business Manager Kelly Christopherson called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was led by Kelly Christopherson.

The first order of business was the swearing in of Tim Van Berkum and Ray Cardona as elected board members for 3-year terms. Kelly Christopherson, Business Manager, chaired the meeting for the swearing in exercises.

The Board then proceeded with the reorganization of the Board with the Business Manager presiding. The Chair called for nominations for president of the Board. Bischoff nominated Van Berkum.

Motion by Bischoff, second by Siemonsma, and unanimously carried that nominations cease and that Van Berkum be the Board President for the 2024-2025 school year. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

President Van Berkum then called for nominations for vice-president of the Board. Bischoff nominated Siemonsma.

Motion by Bischoff, second by Lee, and unanimously carried that nominations cease and that Siemonsma be the Board Vice-President for the 2024-2025 school year. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

Roll Call: Tim Van Berkum, President, and members: Shelly Siemonsma, Garret Bischoff, Craig Lee by phone, and Ray Cardona; Superintendent Kraig Steinhoff and Kelly Christopherson, Business Manager.

Motion by Siemonsma, second by Bischoff, and unanimously carried to approve the agenda as amended. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

Dates to remember: July 8-July 18 ESY Early Childhood; July 8-August 2 Grab & Go Meals (Offered Tues & Fri at the MS); July 22 Bus Transportation Open House, Huron

Arena 7:00am-7:00pm; July 29-August 12 On-line only Auction at Benmeyerauctions.com. Loadouts August 1; August 5-7, 13-14 NEW Teacher Orientation Days; August 5 NEW Teacher/Board Luncheon – 11:30 High School Commons; August 5 Substitute Teacher In-Service at Washington 4-5 Center 1:00pm - High School / Middle School / Elementary 2:00pm – SmartFind Express Automated Substitute System; August 12 Board of Education Meeting 5:30 p.m. – IPC; August 14 Freshman Orientation & HS Open House; August 15-16 Teacher In-Service; August 15 Elementary Open Houses BUCH-4:00-5:30pm / MAD-5:00-6:30pm / WASH-5:00-6:30pm; August 19 All Staff Required Meeting 9:30am–12:15pm @HHS Auditorium; August 19 Middle School Open House 5:30-6:30pm; August 20 First Day of School for Grades 1 – 12; August 20-21 City-Wide Early Childhood Screening 9:00am-3:00pm; August 20-23 Kindergarten Screening; August 26 First Day of School for Kindergartener & Early Childhood; August 26 Board of Education Meeting 5:30 p.m. – IPC; August 28 Early Release – State Fair; August 29-30 No School/South Dakota State Fair; September 2 Labor Day Holiday / South Dakota State Fair; September 9 Board of Education Meeting 5:30 p.m. – IPC; September 20 Homecoming – Early Release; September 23 Board of Education Meeting 5:30 p.m. – IPC; September 26 Middle School Parent/Teacher Conferences 3:30-6:45pm; and September 30 High School Parent/Teacher Conferences 5:30-8:30pm.

### Community Input

None.

### Conflict Disclosure and Consideration of Waivers

The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest. (1) All new waiver requests require School Board action, are public documents, are on file in the Superintendent's Office, are filed with the Auditor General at the State Department of Legislative Audit, and are filed with the Attorney General. (2) A disclosure submitted for the purpose of notifying the School Board of an interest in a contract does not require Board action. (3) A disclosure submitted for the purpose of notifying the School Board of a direct benefit from a contract that was previously approved, requires disclosure and no action by the Board. Disclosure information (2) and (3) will appear on the agenda and in the meeting minutes.

#### (1) New Waiver Requests – Board Members (Require Board Action):

- a) School Board Member Tim Van Berkum – DB2025-1
- b) School Board Member Ray Cardona – DB2025-10

Van Berkum passed the gavel to Siemonsma for the next item of business.

Motion by Bischoff, second by Cardona, and carried to approve Tim Van Berkum's waiver request DB2025-1 after reviewing the disclosure and determining the transactions or the terms of the contract are fair, reasonable, and not contrary to the public interest. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Abstain.

Motion by Van Berkum, second by Bischoff, and carried to approve Ray Cardona's waiver request DB2025-10 after reviewing the disclosure and determining the transactions or the terms of the contract are fair, reasonable, and not contrary to the public interest. Roll call vote: Cardona – Abstain; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

Siemonsma passed the gavel back to Van Berkum.

1) New Waiver Requests – Administrators (Require Board Action):

- a) Director of Special Services – Ralyna Abelseth – DB2025-2
- b) Director of Technology - Roger Ahlers –DB2025-3
- c) Director of Buildings and Grounds - John Halbkat – DB2025-4
- d) Principal Huron High School - Rodney Mittelstedt – DB2025-5
- e) Principal Huron Middle School - Laura Willemssen – DB2025-6
- f) Principal Huron Middle School - Laura Willemssen – DB2025-7
- g) Director of School Nutrition - Amanda Reilly – DB2025-8
- h) Activities Director – Scott DeBoer – DB2025-9
- i) Principal Buchanan K-1 Center - Heather DeBoer – DB2025-11
- j) Principal Madison 2-3 Center - Heather Rozell – DB2025-12
- k) Assistant Principal Middle School – Lyndi Hudson – DB2025-13

Motion by Siemonsma, second by Bischoff and unanimously carried to approve Director of Special Services – Ralyna Abelseth – DB2025-2; Director of Technology - Roger Ahlers –DB2025-3; Director of Buildings and Grounds - John Halbkat – DB2025-4; Principal Huron High School - Rodney Mittelstedt – DB2025-5; Principal Huron Middle School - Laura Willemssen – DB2025-6; Principal Huron Middle School - Laura Willemssen – DB2025-7; Director of School Nutrition - Amanda Reilly – DB2025-8; Activities Director – Scott DeBoer – DB2025-9; Principal Buchanan K-1 Center - Heather DeBoer – DB2025-11; Principal Madison 2-3 Center - Heather Rozell – DB2025-12; and Assistant Principal Middle School – Lyndi Hudson – DB2025-13 after reviewing the disclosure and determining the transactions or the terms of the contract are fair, reasonable, and not contrary to the public interest. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

(2) Disclosure Reflecting an Interest in a Contract (No Board Action):

a) School Board Member Tim Van Berkum – IC2025-1

(3) Disclosures reflecting a direct benefit from a contract, these are previously approved waivers (No Board Action) - None

Motion by Siemonsma, second by Bischoff, and unanimously carried to approve the consent agenda including the minutes of the June 10 and June 24 meetings; the financial report as printed below; bills for payment as presented (see attached listing); designated Kelly Christopherson as Business Manager of the Huron School District No. 2-2 for the 2024-2025 school year and as such be authorized to handle all financial transactions on behalf of the district, to negotiate and oversee all savings accounts, checking accounts, and investments; designating the second and fourth Mondays as meeting nights for the Huron Board of Education, with the exception that the second meeting in December and the second meeting in July be cancelled, also, if a Monday holiday falls on a board meeting day, the meeting will be moved to the following Tuesday and the Board meeting time will be at 5:30 PM in the Instructional Planning Center in the Huron Arena; set salaries of Board members at \$100 per meeting – and the Board Chairman/Vice-Chairman are to be paid \$125 per meeting for 2024-2025; designating the Plainsman as the official newspaper; designating Kelly Christopherson, Brenda Snyder, and Brittney Neuharth to be responsible for and be authorized to sign checks on the Huron School Custodial Account; designating Kelly Christopherson and Ashley Neuharth to be responsible for and be authorized to sign checks on the Health Insurance Account; authorizing the Superintendent (or his designee in his absence) to close school; designating the School Resource Officer and the Beadle County Sheriff as school truant officers for the 2024-2025 school year; designating Linda Pietz, Jolene Konechne, Ralyna Schilling, and Kelly Christopherson to sign for and accept government funds; approving the Comparability Assurances Policy in accordance with Section 1120(a) of Title I law; appointing Linda Pietz as the Title IX Coordinator for the District; designating Rodney Freeman as the school attorney with a monthly retainer of \$1,100 for the 2024-2025 school year; authorize annual publication of school policies complying with the following: General Discrimination & Title I Grievance Policies, Educational Records Policy, Personally Identifiable Information on Students or Former Students, Title IX – Discrimination Policy, Drug Free Workplace, Drug Use by Students / Drug Use by Employees, Complaint Policy for Federal Programs, and District-Wide Title I Parental Involvement Policy (Complete copies of the policies are on file in the Business Office.); adopting the rates for transportation and meals, meal allowances for In-State Meals are Breakfast \$13.00, Lunch \$15.00, and Dinner \$26.00 and meal allowances for Out-of-State Meals are Breakfast \$16.00, Lunch \$17.00, and Dinner \$31.00, mileage rate is \$0.655 per mile, private vehicle mileage rate when a school vehicle is available is \$0.295 per mile, lodging – actual cost for in state and out-of-state; continuing to provide complimentary passes for school activities to Huron School District residents who are 62 years of age or older, passes are available at the Superintendent's Office; continuing to

provide complimentary passes for school activities to a pre-approved list of referees, media, etc.; the issuing of life time passes to staff members who have reached retirement age while still employed by the district and school board members who serve the district; employees will be issued a nontransferable pass; family members living at home will be admitted when accompanied by employee; approving the following early dismissal days for teacher in-service activities for the 2024-2025 school year: August 28, 2024; October 2, 2024; November 6, 2024; December 11, 2024; January 8, 2025; February 5, 2025; March 5, 2025; April 2, 2025; and May 7, 2025; Other early release days may be on September 20, 2024 and May 20, 2025; approving student fees, fines, and charges (a complete list is on file in the Business Office); the publishing of 2024-2025 employee salaries and wages; new hires including Ray Cardona/Board Member and Baht Khin/Assistant Boys Soccer Coach/\$4,248 per year; Revised contract for Tim Hedblom/Revised Contract +15 Hours/+\$2,500/\$73,104 per year; Adoption of Supplemental Budgets for the General Fund, Capital Outlay Fund, Special Education Fund, and Bond Redemption Fund; Memorandum of Understanding between the Huron School District & South Dakota Department of Education (DOE) for educators to participate in the Teacher Apprenticeship Pathway; the designation of American Bank & Trust and Huron Area Education Federal Credit Union (Scholarship Fund) official depositories for 2024-2025; and an advertising agreement renewal at Tiger Stadium for Vision Care Associates for 2024. Roll call vote: Cardona – Yes; Lee – Yes; Van Berkum – Yes; Siemonsma – Yes; and Bischoff – Yes.

	Bank Balance 06-01-24	Receipts	Disbursements	Bank Balance 06-30-24
General Fund	5,036,183.85	2,387,187.23	2,477,966.26	4,945,404.82
Capital Outlay	3,287,425.75	370,151.92	376,714.49	3,280,863.18
Special Education	1,787,522.98	491,646.94	601,248.86	1,677,921.06
Building Fund	3,841.10	0.00	190.00	3,651.10
Bond Redem.- Elem	812,214.35	122,263.82	0.00	934,478.17
Food Service	646,190.50	195,903.67	232,835.61	609,258.56
Enterprise Fund	300,889.63	693.02	41,881.78	259,700.87
Activity Account	406,899.01	30,995.72	11,060.27	426,834.46
Health Insurance	271,075.12	394,356.00	349,081.85	316,349.27
Scholarship Fund	288,232.21	9,119.12	0.00	297,351.33
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	12,840,597.44	4,002,317.44	4,090,979.12	12,751,812.82

### Celebrate Successes in the District

The Superintendent reported on the successes in the District.

## Reports

- A. Northern Academy –Dr. Erin Fouberg and Doug Pietz gave a report.
- B. Business Manager’s Report – Kelly Christopherson presented the Business Manager’s report to the board.
- C. Superintendent’s Report – Kraig Steinhoff presented the Superintendent’s report to the board.

## Old Business

Motion by Siemonsma, second by Bischoff, and unanimously carried to approve proposed changes to Board Policy KL Complaint Against School Employee. Roll call vote: Cardona – Yes; Lee – Yes; Van Berkum – Yes; Siemonsma – Yes; and Bischoff – Yes.

The Board conducted first reading of proposed changes to Board Policy Section B – School Board Governance & Operations. No action was taken.

The Board conducted first reading of proposed changes to Board Policy GCDB – Criminal Background Checks. No action was taken.

The Board conducted first reading of proposed changes to Board Policy IIBG – Use of Computers and Networks. No action was taken.

## New Business

Motion by Siemonsma, second by Bischoff, and unanimously carried to have the Superintendent contact Wolsey-Wessington and Iroquois schools regarding the bus pick-up point agreements for 2024-2025. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

The Board was introduced to proposed changes to policy AE – Huron Public School District Wellness Policy – Contact Updates for 2024-2025 School Year. No action was taken.

Motion by Bischoff, second by Siemonsma, and unanimously carried to approve updates to the strategic plan. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

Motion by Siemonsma, second by Van Berkum, and unanimously approved to adjourn at 6:35 p.m. Roll call vote: Cardona – Yes; Lee – Yes; Bischoff – Yes; Siemonsma – Yes; and Van Berkum – Yes.

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Tim Van Berkum, President

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Kelly Christopherson, Business Manager