



**CORINTH SCHOOL DISTRICT  
REQUEST FOR PROPOSAL  
K-8 Math and Reading  
Diagnostic Assessment and Prescriptive Learning Solution  
August 2024**

**Overview**

1. Introduction: The Corinth School District (CSD) is located in Corinth, MS. School facilities consist of three schools and one central office. The district has approximately 2500 students and 325 employees.

2. Purpose of RFP: The district is requesting electronic/sealed proposals for K-8 Diagnostic Assessment and Prescriptive Learning Solution in the areas of English/Language Arts/Reading and Mathematics for the Corinth Elementary and Corinth Middle schools in the Corinth School District.

3. Tentative schedule of RFP events is as follows:

RFP Released: 8/7/2024 – 9/10/2024  
Deadline for Questions: 8/23/2024  
Proposal Due Date: 9/10/2024 at 10:00 a.m. CST  
Proposal Opening: 9/10/2024 at 10:30 a.m. CST

4. These services shall be provided to the Corinth School District from November 1, 2024 to June 30, 2025.

5. The District reserves the right to reject any and all Proposals received.

6. Proposals are requested for a K-8 Diagnostic Assessment and Prescriptive Learning Solution in the areas of English/Language Arts/Reading and Mathematics for the Corinth Elementary and Corinth Middle schools.

7. General Specifications and Instructions to Offerors:

a. A paper copy or an email copy of this document, including any addendums, can be obtained by request below. You may also see the district's website.

Dr. Edward Lee Childress, Superintendent, [lchildress@corinth.k12.ms.us](mailto:lchildress@corinth.k12.ms.us)

Marion Jones, [mjones@corinth.k12.ms.us](mailto:mjones@corinth.k12.ms.us)

Tanya Nelson, Director of Federal Programs, [tnelson@corinth.k12.ms.us](mailto:tnelson@corinth.k12.ms.us)

OR

Corinth School District  
1204 North Harper Road  
Corinth, MS. 38834  
Voice (662-287-2425)  
Fax (662-286-1885)

b. RFP Submission requirements: Submit 1 signed and dated copy of the RFP response in a sealed package or electronically with K-8 Reading/Math Diagnostic Assessments and Prescriptive Learning Solution indicated on the outside of the package or in the subject line by 9/10/2024 10:00 a.m. CST to the following address or electronically.

Sealed package:

Dr. Edward Lee Childress, Superintendent  
1204 North Harper Road  
Corinth, MS. 38834

Electronically:

Misty Whittemore  
[mwhittemore@corinth.k12.ms.us](mailto:mwhittemore@corinth.k12.ms.us)

**COMMUNICATIONS REGARDING THE RFP**

All questions regarding the RFP are to be submitted in writing to the following:

Marion Jones  
Corinth School District, Corinth, MS. 38834

Email: [mjones@corinth.k12.ms.us](mailto:mjones@corinth.k12.ms.us)

The deadline for submission of written questions is August 23, 2024. All responses to written questions and changes to specification requirements will be communicated via email to the person submitting questions within 5 days of submission of questions. All questions, comments and requests for clarifications must be in writing and responses will be posted on the District website. Any oral communications shall be considered unofficial and non-binding. Only written responses to written communications shall be considered official and binding upon the School

District. The School District reserves the right, at its sole discretion, to determine appropriate and adequate responses to the written comments, questions and requests for clarification. All addendums and/or any other correspondence (general information, question and responses) to this RFP will be made available exclusively through the Corinth School District. Contractors are solely responsible for frequently checking this website for updates to this RPF.

### **Minimum Eligibility Requirements for Contract Award**

1. Applicants must provide documentation of a minimum of five (5) years of experience providing educational consulting, training services and materials.
2. Applicants must address and provide (if applicable) a list of any pending/past litigation or investigations that have occurred within the past five (5) years.
3. Applicants must have financial stability and adequate staff to manage the program.
4. Applicants must, at all times during the contract term and at their own expense, keep in full force and effect comprehensive general liability insurance with “personal injury” coverage; commercial or business auto liability insurance; physical and contractual liability coverage, with minimum limits of ONE MILLION AND NO/100 DOLLARS (\$1,000,000.00) on account of bodily injuries to or death of one persona and an aggregate of THREE MILLION AND NO/100 DOLLARS (\$3,000,000.00) for any one occurrence. Corinth School District shall be named additional insured on the said policy. The insurance policies required under this Section shall not be modified or canceled except upon 30 days written notice to Corinth School District. Proof of insurance must be submitted to the Corinth School District at the time the contract is executed.
5. Applicants must, at all times during the contract term and at their own expense, keep in full force and effect a policy of workers’ compensation insurance for coverage in Mississippi with an employer’s liability limit of:

Bodily Injury by accident - \$500,000.00 each employee  
Bodily Injury by disease - \$500,000.00 policy limit  
Bodily Injury by disease - \$500,000.00 each employee

The Corinth School District School Board shall be named additional insured on the said policy. The insurance policies required under the Section shall not be modified or cancelled except upon 30 days written notice. Proof of insurance must be submitted to the Corinth School District at the time the contract is executed.

## **Purpose of RFP**

To solicit requests from qualified vendors to bid on K-8 Diagnostic Assessments and Prescriptive Learning Solution in the areas of English/Language Arts/Reading and Mathematics for the Corinth Elementary and Corinth Middle schools in the Corinth School District.

## **Proposal Requirements and Project Scope**

Proposals are being requested for a K-8 Math and Reading diagnostic assessment and prescriptive learning solution for Corinth Elementary and Corinth Middle schools in the Corinth School District.

The Corinth School District is requesting proposals for the following:

### **A. Technology Requirements**

- Single Sign-On capabilities with Corinth School District Clever
- Exportable reports for staff and students

### **B. Math and Reading Diagnostic Assessment Requirements**

- Aligned to Mississippi College and Career Readiness Standards in Reading and Mathematics
- Initial screener with adaptive assessment to grade level proficiency subskills
- Adaptable to developmental level
- Predictive to student performance on state assessments
- Initial assessment lasting approximately 30-45 minutes
- Ability for administrators or teachers to enable diagnostics

### **C. Reporting Requirements**

- Ability to pull reports of 100+ students
- Ability to view active students in diagnostic and instruction
- Provide score range overview by testing subject
- Refine data according to specific standards
- School level test completion reports
- Grade level prescription report
- Teacher login use report
- Capacity to report results by subgroup (socio-economic data, historically underachieving students, etc.)
- Ability to view active students in diagnostic and instruction
- School score range overview by testing subject and grade
- Ability to refine data according to standards by grade
- Ability to refine data according to subgroup (socio-economic data, historically underachieving students, etc.)
- Diagnostic growth

- School level completion report
- Teacher login/usage report
- Ability to view active students in diagnostic and instruction
- Class range overview by subject
- Class completion report
- Class prescriptive report
- Individual student prescriptive report
- Student summary report by content area
- Simple explanation of student progress
- Detailed student report by content area
- Diagnostic and Instruction Progress Reports must be accessible through a parent or student portal using student credentials

#### **D. Prescriptive Solution Requirements**

- Automated learning path
- Teacher ability to create formative assessments
- Teacher ability to modify skills at varying levels
- Ability to create flexible groupings

#### **E. Professional Development Requirements**

- Webinar trainings provided by Vendor as requested
- Administrator, teacher, student and parent trainings to successfully implement the exam and prescriptive solutions

#### **F. Support Requirements**

- Vendor supported technical support to resolve issues within a twenty-four (24) hour timeframe during normal business hours.

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**1204 Harper Road**  
**Corinth, MS. 38834**  
**REQUEST FOR PROPOSAL**  
**K-8 Math and Reading**  
**Diagnostic Assessments and Prescriptive Learning Solution**

The Corinth School District will use all of the following as a rubric for evaluating this proposal. All information provided by the Vendors, as well as any other information available to Corinth School District staff, will be used to evaluate the proposals.

**1. Organizational Experience and Success. (20 Points)**

Variables considered in evaluating this category will include, but not be limited to the following:

- Applicant's experience and success in conducting similar work
- Experience in fulfilling contracts of similar work
- Quality and completeness of proposal
- Applicant's experience and success in conducting similar work
- Number of years in business

**2. Program Design. (35 Points)**

Variables considered in evaluating this category will include, but not be limited to the following: overall approach and the Applicant's grasp of the project as shown by the depth, breath, and clarity of the proposal;

- Innovative and creative approach
- Connection, representations and sensitivity to cultural and ethnic diversity
- Ability to maintain alignment with Cambridge International Assessment Programs of Work, Standards of the Mississippi Department of Education, ELA Shifts and Math Practices, PLCs, State and Cambridge Assessments.
- Demonstration of capacity to help teachers integrate the Corinth School District technology equipment and software in classrooms as compatible with vendor solution.

**3. Cost Efficiency. (15 Points)**

Variables considered in evaluating this category will include, but not be limited to the following:

- Total cost of proposed services
- Service and support cost

**4. Program Operations. (25 Points)**

Variables considered in evaluating this category will include, but not be limited to the following:

- Adequacy of resources, including personnel, equipment, financial stability and other related factors
- Management and planning: The quality of procedures and organizational structures proposed for completion of the work
- Timeliness of services

**5. Previous Experience in District. (5 points)**

Variables considered in evaluating this category will include, but not be limited to the following:

- Number of years working in the District
- Work product provided in the District
- Training provided in the District