

2024 BSH Exam Registration Information (this is posted on the BSH IB website)

10/16, 17, & 18 We will visit your IB classes to have you register for IB exams in ManageBac.
Mon. 10/23/23 at 12 noon is the DEADLINE to register for any IB exam in ManageBac. It will LOCK.
Oct 25 & 26 We will deliver your IB exam registration invoice to your class for you to sign and pay.
10/25 - 11/1/23 You MUST return your signed invoice to Debbie Christian in BSH Accounting.

Exam payment options are:

Pay Debbie by credit, debit, check, or cash

After Debbie has your form she could put your exam fees on: <https://touchbase.bend.k12.or.us/>

Talk with Debbie about a payment plan to be completed by 2/1/24

Talk with Debbie about Free and Reduced Priced Meals to pay for IB Exam fees

The IB invoice you are getting on Oct. 25 and 26 will have this printed on it for you to sign:

Please check to acknowledge the following:

_____ Yes, the correct exams are listed above and I will pay for exams by 11/1/23 or payments by 2/1/24

_____ Yes, I understand the Subject/Exam Fee is \$110 per exam (inc. state assistance & admin. fee)

_____ Yes, I will pay my exam fees between 10/25/23 - 11/1/23 by returning this signed invoice to Debbie in BSH Accounting. Please pay by credit, debit, check, cash, Touchbase, payment plans, or Free and Reduced Priced Meals application

_____ Yes, I understand IB fees are nonrefundable (IB does not issue refunds for any reason)

_____ Yes, I understand IB exam payment plans are available and must be fully paid for by 2/1/24

_____ Yes, I know students qualifying for free or reduced meals will have the exam fees waived through a state grant. In order to waive fees you must register with Debbie in BSH accounting. IF YOU SIGN UP FOR EXAMS AND DO NOT TAKE AN EXAM, YOU WILL BE HELD RESPONSIBLE FOR ALL REGISTRATION AND EXAM FEES.

By signing this declaration, you understand and consent to the programme coordinator or another authorized school staff member uploading your work to the IB's eCoursework system. You also confirm that you are at least 15 years old and that the version of any materials you pass to your programme coordinator or another school staff member is the correct and final version, is your own work, and that you have correctly acknowledged the work of others. Failure to do this will be investigated as a breach of IB regulations.

_____ I understand that I must return this SIGNED form to Debbie in BSH Accounting by Wed. Nov. 1, 2023, at 12 noon, THIS IS THE FINAL DEADLINE TO PAY FOR ANY IB EXAM. Thank you!

Parent/Guardian Signature _____ Date _____

Student Signature _____ Date _____