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July 1, 2024

Greetings,

We wish you and your family the very best as you gear up for another great school year! We are reaching out with a few reminders of state-required reporting and due dates for homeschools.

According to Minnesota state law, homeschools operating within the boundaries of a public school district must file their registration documentation each year with the school district in which they reside. Each year after the homeschool instructor has provided an Initial Registration form, a Letter of Intent to Continue to Provide Instruction form must be completed and submitted by **October 1, 2024**.

You must indicate on the Intent to Continue form whether or not there are changes to the information you provided in the full Initial Registration form. Changes include, but are not limited to:

- new students or updated student information,
- students no longer receiving instruction,
- changes to the proposed annual nationally normed achievement-testing plan,
- a student is now in 7th grade and/or age 12 and updated immunization records are attached,
- changes to the instructor(s),
- the homeschool is either newly or no longer accredited by an agency recognized by the Minnesota Nonpublic Education Council.

If you have moved, you must also complete and submit by **October 1, 2024**, a new Initial Registration form for Unaccredited Nonpublic Schools (including homeschools). This form must also be submitted within 15 days of withdrawing a child from public school or moving out of the district.

To participate in the Aids for Nonpublic Students program, you must complete and submit by **October 1, 2024**, the Student Report for Aids to Nonpublic Students (ED-01650-37) form.

Each Program Element you select to participate in, you must enter on the form the actual number of students by grade level. If you do not wish to participate in any of the three available Program Elements, you must check the corresponding “non-participation” box on the form.

Eligible educational items **purchased on July 1, 2024 through October 1, 2024** associated with the *Textbooks, Individualized Instructional Materials, and Standardized Tests* Program Element, are reimbursed in the amount up to, but not exceeding, the authorized rate of aid entitlement per eligible pupil allowed by the state for the current school year.

To receive reimbursement for such purchased items, in addition to the submission of a completed Student Report form, a Homeschool Instructional Materials Reimbursement Request Form, with attached corresponding purchase documentation and/or receipts, must be completed and submitted to the district by **October 1, 2024**. Any forms, purchases made, or purchase documentation submitted after the October 1st deadline will not be eligible for this aid or reimbursement.

Per the Minnesota Department of Education (MDE), the general conditions of eligibility for education materials are:

1. Secular, neutral, nonideological, and not capable of diversion for religious use.
2. Designed primarily for individual pupil use to attain education objectives in a particular class or program.
3. Available and a benefit of Minnesota public school pupils.
4. Individualized instructional materials are those educational materials, in addition to textbooks, which are used as a complementary source of study in a given class or program and available for the individual use of each pupil in the class or program.

Examples of materials NOT eligible for reimbursement are general classroom use items such as, but not limited to, writing or construction paper, notebooks, pens/pencils, scissors, crayons, wall charts/maps, library books, or other reference materials.

If the *Health Services and Guidance/Counseling Services* Program Elements sections are completed on the Student Report form, these services will only be provided by Bemidji Area School sites for up to, but not exceeding, the authorized rate of aid allotment allowed by the state.

State-determined authorized rates of entitlement per eligible pupil for nonpublic pupil aids for school year 2024-2025 are as follows:

Textbooks, Individualized Instructional Materials, and Standardized Tests	\$120.97
Public Health Services	\$81.07
Secondary Pupil Guidance and Counseling Services	\$339.53

Forms mentioned in this letter are enclosed for your convenience and are available on our School District Website: <https://www.bemidji.k12.mn.us/curriculum/home-school-information/>. All forms and corresponding documentation referenced in this letter are to be submitted by **October 1, 2024** and can be either dropped off or mailed to the Bemidji Area Schools Registration Office located at 502 Minnesota Ave NW, Bemidji, MN 56601.

Questions about MDE's Nonpublic Pupil Aids Program can be found by visiting their *Nonpublic and Homeschools* website: <https://education.mn.gov/MDE/fam/nphs/> or *Home School Education* website: <https://education.mn.gov/MDE/fam/nphs/home/>. These websites include detailed content, such as examples of eligible and ineligible education materials, list state-recognized accrediting agencies, Question and Answer documents, and many other resources.

Thanks,

Bemidji Area Schools