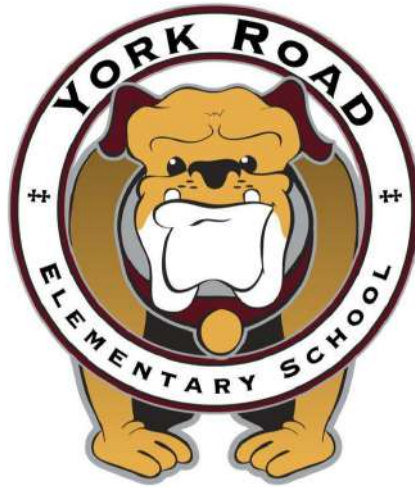


Student and Family Handbook 2024-2025



York Road Elementary School
2254 West Main Street
Rock Hill, SC 29732

Important Contact Information

Hours: 7:00 a.m. – 4:00 p.m. (M-F)

Main Office: 803-981-1950

Fax: 803-981-1961

Nurse: 803-981-1965

Transportation Department (Buses): 803-980-2022

Rock Hill Schools District Office: 803-981-1000

Keri Beth Brown, Principal

kbbrown@rhmail.org

Brandon Sanders, Assistant Principal

bsanders@rhmail.org

[Rock Hill School District Calendar](#)

York Road Elementary's Vision, Mission, & School Code



Vision:

At York Road, all will feel valued, safe, and successful.

Mission:

At York Road, all adults will work together to foster positive relationships that are student-centered by celebrating differences, setting individual learning goals, and facilitating a safe environment.

The Bulldog Code:

We are here to learn. Therefore, I will promote a positive learning environment for my class. I will cooperate with adults at my school. I will respect myself, others, and the environment. By acting this way, I am kind, courageous, and a tenacious learner every day! Go Bulldogs!

2024-2025 YRES Staff



Administration

Principal	Keri Beth Brown	kbbrown@rhmail.org
Assistant Principal	Brandon Sanders	bsanders@rhmail.org

General Education Classes

4K	Elizabeth Ruland	eruland@rhmail.org
	Elizabeth Garnett	egarnett@rhmail.org
Kindergarten	Sharon Burt	sburt@rhmail.org
	Genice Paul	gpaul@rhmail.org
	Megan Russell	mrussell@rhmail.org
	Krista Pendley	kpendley@rhmail.org
	Kelsey Caldwell	klcaldwell@rhmail.org
	Doris Gordon	djgordon@rhmail.org
1st Grade	Angela McCowie	amccowie@rhmail.org
	Elyse Petty	eapetty@rhmail.org
	Tara Schroer	tschroer@rhmail.org
	Michelle Taylor	mktaylor@rhmail.org
2nd Grade	Mallory Nader	mnader@rhmail.org
	Alyssa Plano	aplano@rhmail.org
	Margaret Southwell	msouthwell@rhmail.org
	Lindsey Starnes	lstarnes@rhmail.org
3rd Grade	Gemeta Anderson	ganderso@rhmail.org
	Marrilyn Estrada	mestrada@rhmail.org
	Rachel McConaghy	rmcconaghy@rhmail.org
	Hannah Richardson	hrichardson@rhmail.org

4th Grade	Ashley Hall	ahall@rhmail.org
	Elizabeth Sumner	esumner@rhmail.org
	Patti Rumsey	prumsey@rhmail.org
5th Grade	Tim LeColst	tlecolst@rhmail.org
	Virginia Theriault	vtheriault@rhmail.org
	Ali Steele	asteel@rhmail.org
Related Arts		
Art	Shambria Robinson Louisa Smith (Intern)	sfrobinson@rhmail.org
Music	Sarah Anderson	sanderson@rhmail.org
P.E.	Ryan Carter	rcarter@rhmail.org
Library	Dana Dembski	ddembski@rhmail.org
Technology	Sharlene Mathews	smathews@rhmail.org
Dance	Cierra Stinson	cstinson@rhmail.org
Support Staff		
Literacy Coach	Sandy Herdle	sherdle@rhmail.org
Math Coach	Tiffany Thompson	tathompson@rhmail.org
Dean of Student Leadership	Lindsay Rowe	lrowe@rhmail.org
Guidance	Kimberly Howell	khowell@rhmail.org
SRO	Tony Slawson	tslawson@rhmail.org
Receptionist	Pam Rector	prector@rhmail.org
PowerSchool	Ann Slizewski	aslizewski@rhmail.org
Bookkeeper	Patti Garrison	pgarrison@rhmail.org
District Interventionist	Heather King	haking@rhmail.org
Reading Interventionist/RR	Lucy Brazzell	lbrazzel@rhmail.org
Interventionist	Elise Sookram	esookram@rhmail.org
Interventionist	Billi Jo Dresner	bdresner@rhmail.org

Psychologist	Al Yesneski	ayasneski@rhmail.org
Mental Health Counselor	Jessica Wilson	jwwilson@rhmail.org
Nurse	Ashley Richards	amrichards@rhmail.org
Stepping Stones	TBD	
BMA	Sumer Perez	sperez@rhmail.org
GT Teacher	Karen Delp	kdelp@rhmail.org
GT Teacher	Felicia Tillman	fclowney@rhmail.org
Speech	Bennetta McMiller	bmcmliller@rhmail.org
Speech	Amy Koterba	ankoterba@rhmail.org
ESL	Linh Le	lle@rhmail.org
Tech	Tevin Dunlap	tdunlap@rhmail.org
ESE		
UP K-2	Megan Lee	mlee@rhmail.org
	Lynne Arnson	larnson@rhmail.org
	TBD	
UP 3-5	Sarah Blackwell	sblackwell@rhmail.org
	Lee Ann Alderman	lalderman@rhmail.org
	Brenda Ghent	bghent@rhmail.org
Resource	Alaina Reichart	areichart@rhmail.org
	Rebecca McWaters	rmcwatters@rhmail.org
	Janae Pannell	jpannell@rhmail.org
Learning Connections	Ali Coscore	acoscore@rhmail.org
	Lisa Waters	lwaters@rhmail.org
	Jalisa Mobley	jalmobley@rhmail.org
Cafeteria		
Cafeteria Lead	Tonya Stradford	tstradford@rhmail.org

General Information

ARRIVAL/DISMISSAL

Classes will begin at 7:45 a.m. If you drop your children off in the morning, please arrive no earlier than 7:00 a.m. and no later than 7:40 a.m. **Students arriving after 7:45 a.m. will need to be escorted into the office by an adult to be signed in.** If you need to come inside the school, **please park in a parking space.** If you are dropping off at carrider loop, please do so by 7:40. If you arrive after that time, please park near the main office and then walk your child inside.

Car riders must be dropped off AND picked up using ONLY the drive located to the right of the school. Car riders will be dismissed at 2:10 p.m. and should be picked up by 2:30 p.m. Parents are required to clearly display their students' provided identification card in the front windshield. "Homemade" identification cards will not be accepted. Replacement cards can be obtained in the office, using a valid photo ID before you can pick up your student in the car rider line.

York Road Elementary School's Car Rider Line for Arrival & Dismissal



X marks the car rider drop-off point.

→ marks the flow of traffic in the car rider line.

STUDENT ARRIVAL ROUTINE

- Unless arrangements have been made no parents are allowed to accompany students to classrooms during morning arrival.
- Breakfast will be served from 7:00 – 7:30 a.m.
- Students who are not eating breakfast report to the grade level assigned location.
- No student will be readmitted for breakfast after leaving the cafeteria.

SCHOOL ATTENDANCE & TARDIES

Any student who misses school must present a written excuse, signed by a parent/guardian, or a medical or legal statement. If a written excuse or medical/legal statement is not provided to your school's Attendance Office within three days after the student is back in school, this absence will be unexcused. The maximum number of parent notes accepted and recorded for illness as a lawful/excused absence is five per school year.

Tardies: All students who are not in their classroom by 7:45 a.m. will receive an unexcused tardy. The only exceptions are for students who are tardy due to a medical appointment or a late bus. A tardy will only be excused when a medical note is presented at the time of arrival to school or approved by the principal for extenuating circumstances.

Students will be considered absent lawfully excused when:

- They are ill and their attendance in school would endanger their health or the health of others.
- There is a recognized religious holiday of their faith.
- There is a death or serious illness in their immediate family —with proper documentation (bulletin, death notice)
- The student is suspended from school.
- There is a necessary medical or legal appointment that cannot be scheduled during non-school hours.
- Students will not be excused or be considered lawfully absent for family vacations, non-sponsored school events or any personal reason not associated with the school will not be excused.

This is part of SC State Compulsory Attendance Law.

Student Attendance Intervention Plans

After three consecutive or a total of five unlawful absences, regulations require that school officials contact the parent/guardian for a conference. The purpose of this conference is to identify reasons for your student's absences and to complete a Student Attendance Intervention Plan. The maximum number of days a student is allowed to miss is TEN per school year (lawful or unlawful.) When a student is absent more than 10 days, attendance is a key factor used in the promotion/retention decisions for grades K-5. Citation: South Carolina Code of Laws 59-65-50, 60 & 70, and South Carolina Board of Education Regulations

EARLY DISMISSAL

Students are not allowed to leave school after 1:45 p.m. UNLESS a doctor's excuse/appointment card is presented to the office by the parent at the time of dismissal.

TRANSPORTATION CHANGES

Each student will have an identified standard AM and PM method of transportation. **If a change is needed for PM transportation, the change should occur prior to 1:45 pm and be communicated in writing**, per the Policy *Student Dismissal Precautions* (Code JL1B; *For general dismissal...ensure each student is released only in the option and manner prescribed and authorized in writing by the parent(s) or legal guardian(s). The parent/legal guardian must request all...dismissals in writing prior to the time of the requested dismissal.*

***Phone calls, text messages, or emails to change PM transportation will NOT be accepted at York Road Elementary. This is to ensure student safety.**

FERPA

Student personnel records are managed in a confidential manner as required by the Family Educational Rights and Privacy Act of 1974 (FERPA). Regulations and procedures for compliance of this act are provided through school board policy JRA. A copy of this policy is on the district's website (www.rock-hill.k12.sc.us) under the link "District Policies."

POSSESSION/USE OF PERSONAL AND DISTRICT ELECTRONIC DEVICES

Code JICJ Issued 6/23

Purpose: To establish the basic rules for the board's permission of personal electronic devices or district-owned devices on school grounds, in the school buildings, on buses, or during any other time they are under the direct administrative jurisdiction of the school, whether on or off the school grounds.

Personal Electronic Device

For purposes of this policy, "personal electronic device" includes, but is not limited to, cell phones, pagers, gaming devices, or other devices that emit an audible signal, vibrate, display a message, display or record an image, or otherwise summon or deliver a communication to the possessor. Personal electronic devices are not permitted to be on or visible during the school day and should be stored in lockers or backpacks while on campus between student arrival and dismissal bell.

Unauthorized use of a personal electronic device may include, but is not limited to, taking pictures or recording without permission, cheating, harassment or bullying, use during any emergency drill, use during unauthorized times, or use for unlawful activities.

A student in possession of a personal electronic device in conflict with this policy will be subject to discipline as provided under administrative rule JICJ-R.

Violations of this policy may result in the confiscation of the device and all its components. Students are not allowed to erase the history or remove the battery, SIM card or any other

part of the device before giving it to the school official. Students will receive the phone at the end of the school day.

The district is not responsible for the loss or damage of any personal electronic device brought on school grounds, in the school buildings, on buses, or during any other time they are under the direct administrative jurisdiction of the school, whether on or off the school grounds.

District-Owned Device

The district may provide students with electronic devices including, but not limited to, tablets or laptop computers in an effort to enhance students' learning experience. The district will determine the device that best suits the needs of the students.

Students will have no expectation of privacy with respect to any information contained on these devices. District-owned devices may contain tracking software to recover lost or stolen devices. Students are not allowed to erase the history or remove the battery, SIM card, or any other part of the device. Students will abide by the district's acceptable use policy (IJNDB) established for the use of technology resources. Students who violate the acceptable use policy or do not follow instructions for the proper use of the device on school grounds, in the school buildings, on buses, or during any other time they are under the direct administrative jurisdiction of the school, whether on or off the school grounds, will be subject to discipline according to administrative rule JICJ-R.

Students are responsible for the care of the district-owned device. Parents/Legal guardians will cover the cost of damage to or loss of the device. Students will return the device at the end of the school year or when directed by an administrator.

2024-2025 TECHNOLOGY FEE AGREEMENT

To help sustain the technology investment and offset repair costs, Rock Hill Schools has implemented a Technology Fee Agreement [TFA]. The annual TFA payment of \$20 entitles your student to the use of district technology. This does not cover damage to the device or lost chargers and cases. For additional information see the MOBILE COMPUTING GUIDE or visit the District Website

Each school year, families must complete the Mobile Computing Agreement and pay the \$20 TFA fee either at the school or online before your student(s) is issued a district-owned device.

If you would like to pay the \$20 TFA fee online, please visit the eSchools Payment Site and choose your student's school. **Please do not pay the \$20 TFA fee for multiple students at different schools without logging out first. Otherwise, each school WILL NOT receive your payment

If you are paying for students at multiple schools, you will need to visit each school's section on the eSchool home page and pay for each student separately. After completing each

transaction, click the "Payment Home" button at the top of the page to return to the main menu.

For multiple students at the same school, you can pay for them in one transaction. Please just enter all the student names in the "Student First Name" box and select the appropriate quantity for each item or separate items as needed

Please note, you only need to pay a one-time \$4 convenience fee, PER SCHOOL, regardless of how many fees you are paying at that school.

For specific questions related to the Technology Fee Agreement, please contact Lisa Segona at lsagona@rhmail.org

INTERNET AND EDUCATIONAL PRACTICES

Use of the Internet

Student Assurances: **When using network or Internet resources, students will...**

1. Use the Internet for legitimate educational purposes
2. Send email only at the direction of my teacher during school hours
3. Not register the name, home address, or telephone number of myself or anyone else in any location on the Internet
4. Hand
Not attempt to download or save files to the computer without teacher's permission
5. Not search for, download, or print any material that violates school handbook codes regarding possession or display of inappropriate, offensive or vulgar material, or assist any other student in such activities
6. Not use or attempt to engage in interactive internet exchanges without teacher's permission
7. Not harass, insult, or attack others via electronic communications
8. Not damage or alter computers, computer systems, or computer networks
9. Not violate copyright laws
10. Not trespass in another's folders, work, or files

Use of Educational Applications Students may be required to download specific applications for educational purposes and utilize Web 2.0 tools as directed by their teacher. These applications and tools are to be used for educational purposes only. Parent(s) agree that downloading and using these applications and tools is permissible under teacher direction. Parents are encouraged to request/access the list of required and recommended applications as well as to check the content/applications downloaded on the student's device.

DRESS CODE

1. All students must wear shoes. Shoes must be tied, buckled, or worn as the manufacturer intended. Flip flops, slide sandals, and “Heelys” are prohibited. Sandals must have back straps. It is recommended that all students wear athletic-type shoes each day to avoid injury during recess and P.E.
2. Head coverings are not allowed except for religious reasons (scarves, stocking caps, hoods, hats, ears, towels, sunglasses, bandanas, etc.) or for school spirit days (which will be made known to families in advance).
3. Costumes and furry outfits, tails, footwear, ears, and any related accessories are not permitted on campus.
4. Offensive or suggestive writing, pictures, or patches on clothing are prohibited.
5. Clothing shall be worn with appropriate undergarments. Undershirts customarily worn as undergarments may not be worn without shirts or blouses. Tank tops, spaghetti-strapped shirts, see-through blouses or shirts, and bare midriffs are prohibited.
6. Combs may not be worn in the hair unless they are designed to serve as a barrette. Hair curlers and picks are also prohibited.
7. Belts must be buckled, sashes tied, and buttons buttoned except at the neck. Oversized pants must be belted at the waist. Sagging pants may be secured by school personnel with twine or plastic tie wraps.
8. All shorts and skirts should be at least “fingertip length” when hands are held straight by one’s side. The following items are NOT appropriate for school: biker's shorts, form-fitting clothes, tattered or torn clothing, or any other type of clothing that exposes skin.
9. Clothing or hairstyles that tend to be so attention-getting as to disrupt the educational process are prohibited.

BUS TRANSPORTATION AND CONDUCT

Bus transportation is considered an extension of the regular school program. Riding the school bus is a privilege, not an absolute right. Specific student behavior expectations are established for the safe and efficient operation of the school district transportation system in accordance with state laws and regulations. Students who violate behavior expectations while riding a bus are subject to suspension from riding the bus and/or all other penalties established for misbehavior while students are on school premises. If you have questions regarding bus transportation, please call the Rock Hill Schools Transportation Department at 980-2022.

[Rock Hill Schools Bus Transportation Agreement](#) will provide more information on bus transportation.

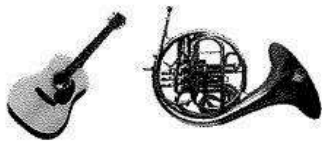
Common Disallowed Items On School Buses

Carry-on items: Compliance with federal standards is mandatory by the State Department of Education. No animals, insects, weapons, balloons, glass or pressurized containers or class projects that are large, wooden, etc.-**none of these** are to be carried on busses by drivers, teachers or students. Up to 22x28 paper posters are allowed if driver vision is not obstructed. Band instruments or other items carried on the bus must be of such size that all must be carried in the students lap and cannot be above the seat top. Items on the seats, floor- (projectiles) or obstructing the isles endanger all passengers on the bus. Class projects and large band instruments must be transported to/from school via private vehicle. Secured oxygen tanks are approved for use on Special Needs buses only. Unsecured objects become projectiles upon sudden stops.

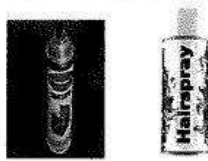
School bus drivers are instructed to stop such items from being brought onto the bus. Every item/object must be scrutinized. Students/parents must present items to the school principal for a principal's signature-note, which must be given to the bus driver prior to approaching the bus.

Some examples of disallowed items are:

Over Sized band Instruments



Pressurized/Flammable Items



Possible Projectiles



All Glass Items



Balloons/Flower Bouquets



Possible Weapons



Large Class projects



Traveling/Camping Items



CODE OF CONDUCT & DISCIPLINE

A comprehensive list of all district policies can be found on the district website. The Code of Conduct policy can be found at the end of this handbook.

It is necessary that children learn to develop self-discipline to further their learning. We ask that you discuss with your children the importance of and the need for good behavior and a good attitude while at school. **We will not tolerate fighting, disrespect toward others, obscene language, or destruction of school property.** Students who break rules continuously

will be sent to the office and handled accordingly. If problems persist, parents will be called to come in to help resolve the problem.

Each classroom has rules that are similar to the ones listed below:

1. Follow directions given by any faculty member.
2. Be respectful of all individuals.
3. Keep hands, feet, and other objects to yourself.
4. Use appropriate school language.
5. Walk at all times, including during arrival and dismissal times.

Students whose behaviors break rules continuously or interfere with other students' learning will be managed by the classroom teacher or referred to the school administration. An opportunity will be given for "cooling down" before returning to class.

If a student has an office discipline referral, these are possible consequences:

- Student conference with the principal.
- Parent conference with the principal.
- Loss of privileges.
- Suspension from school.

These consequences will be issued by an administrator.

EMERGENCY DRILLS

Emergency drills are necessary for the safety of students, staff, and faculty. Everyone is given specific directions for reaching safety points from those areas of the school building in which he/she may be. Specific information for emergency drills is posted in each room. In the event of a radiation disaster, students will be transported by school bus to designated shelter areas.

You will be notified of crisis situations through our school district's communication system. For this reason, do not telephone the school during such an emergency. Telephone lines may be needed for emergency communication. Through the district's notification system, you will be given information about the event as well as directions as to when and where you may pick up your child if necessary. **Therefore, it is critical that you provide the school with correct home telephone numbers, work numbers, cell phone numbers, etc.** Providing as many telephone numbers as possible increases the chances of our being able to contact you in the event of an emergency.

EMERGENCY SCHOOL EVACUATION

While all of us certainly hope the need for an emergency evacuation never arises, it is important that parents be aware of what action will be taken at York Road Elementary in the event of an emergency such as an accident at the Catawba Nuclear Station. Rock Hill Schools has had an emergency preparedness plan in place for many years. A part of that plan addresses how the need for a massive evacuation of its schools will be handled. In the event of such evacuation, buses will be sent to York Road Elementary to take the students,

faculty, and staff to Independence Elementary School. Students not picked up within four hours will be taken to Lancaster High School for shelter.

ENTRANCE REQUIREMENTS

Students entering kindergarten must be five years old on or before September 1. All students entering a South Carolina school for the first time must have a birth certificate, a South Carolina Certificate of Immunization, and proof of residence.

ENROLLMENT EXPECTATIONS

Once all enrollment requirements are met, parents will be notified of their child's teacher and start date. Parents may arrange a classroom visit with the teacher. This classroom visit will occur after school so as to not interfere with the instructional day of students unless otherwise permitted by the school administration.

CLASSROOM OBSERVATIONS & VISITS

During the school day, observations/classroom visits must be arranged in advance with permission from the school administration. The observation/visit must be limited to less than 1 hour and can not cause a disruption to the learning environment.

FINANCIAL OBLIGATIONS

Parents of any student who has a financial obligation to the school/district – lost books, library fines, fees, etc. – should pay within the prescribed time, or sanctions will be taken by the school/district to collect the outstanding debt.

FOOD SERVICES

All students are allowed to eat at no cost to you. No Free/Reduced lunch applications are necessary this year at our school. If your child is eating breakfast, please have them here before 7:30 am to allow time to eat and get to class on time.

Since school cafeterias maintain only sufficient cash to support transactions for the purchase of breakfast or lunch meals, the following procedures will be followed at all Rock Hill School District cafeterias:

- Cafeterias will not be a source of "change" with the exception of that due a customer as result of a purchase.
- Cashiers will give customers change back for up to the amount of \$20.00 with the purchase of a meal.
- Balance due to the customer who pays with denominations larger than \$20.00 can receive change up to \$20.00 and the balance will be credited to their school lunch account.

The food service program offers breakfast and lunch prepared and served by professionally trained personnel. Each meal is nutritiously sound and reasonably priced. Students are encouraged to participate in the school lunch program.

CAFETERIA EXPECTATIONS

- All students who wish to purchase milk must go through the line.
- Students are not to save seats in the cafeteria for friends.
- Good table manners are required.
- Students are required to keep their voices low at all times.
- Students should check to see that all trash, food, and utensils are cleared from the tables and floor before exiting the cafeteria.
- Students are not to remove food from the cafeteria at any time.
- Students are required to sit with their class during lunch unless accompanied by their parents.
- students are to remain seated and only turn in their trays and empty trash when a monitor dismisses the entire class at the end of their lunch period.

HOMEWORK

Homework extends active involvement beyond the classroom. Homework is an excellent way for parents to keep abreast of a child's progress. Good communication between home and school and mutual cooperation is imperative in fostering the full development of the student's potential. Please check with your child's teacher throughout the year, concerning homework.

Usually, 30 minutes is the maximum time a child should spend on homework each day. Those in grades one and two may require less time completing written work at home while those in upper grades may have a few assignments which may require a little more time.

Homework will generally be assigned Monday through Thursday. As a rule, no homework is assigned on the weekends or holidays; however, exceptions may include special projects and/or extensive make-up work.

MEDICAL CONDITIONS, ILLNESS, ACCIDENTS, AND EMERGENCIES

If a student becomes ill during class, he/she should inform the teacher and the teacher will send for the nurse if needed. A child will be considered too ill to remain at school if he/she has a temperature or is vomiting. If you wish to be contacted in the event of other symptoms, please let us know. As a general rule of thumb, students should be fever-free for 24 hours before returning to school.

Every effort is made to prevent accidents. If an accident occurs, the procedure will be as follows: The nurse or authorized school personnel will administer first aid. If the accident or illness is considered serious, or if the child is uncomfortable, a parent will be called. If we are unable to reach a parent, the school will follow the parents' directions on the enrollment card and consent forms to secure an individual to pick up the child or to secure emergency medical treatment if needed. **Please make certain we are aware of medical and allergic conditions.** When children have been sick the previous night, please check them carefully before sending them to school. Make sure a contact person can be reached at all times.

ACCIDENT INSURANCE

Parents are encouraged to protect their children with accident insurance. The Board of Education provides an opportunity to obtain such coverage at a minimal cost.

HEALTH ROOM

If your child becomes ill at school, we will contact you immediately. If we cannot reach you, we will use the emergency contact information you have provided. We cannot keep ill children at school. Students who need to take prescription or non-prescription medication must have the appropriate form signed and the medication must be brought in by the parent. Both *Prescription Medication* and *Non-prescription Medication Forms* can be accessed using the hyperlinks below:

[Permission for School Administration of Prescription Medication Form](#)

[Permission for School Administration of Non-Prescription Medication Form](#)

PARTIES

A Valentine's Party will be held in each classroom and you may be asked to assist with donations for this event. This is the only party to be held during the school day. Other times of celebration will be held during designated lunch times.

PROMOTION/RETENTION OF STUDENTS

Students not mastering performance indicators at their grade level will be considered for retention. The first notification of possible retention is sent at the end of the first semester. If necessary, the second notification is sent at the end of the third grading period. Final decisions concerning retention are made in early May. Students may be retained due to poor academic performance or failure to attend school regularly.

PARENT TEACHER ASSOCIATION

York Road's PTA provides an excellent opportunity for establishing better communication between parents/teachers and to help in understanding the activities, opportunities, and programs for learning. This is one of the best ways for parents to learn about school life. We invite you to join the York Road PTA. Please email our PTA at YorkroadPTA@gmail.com

REPORTING TO PARENTS

Samples of your child's work are sent home periodically. In an effort to improve home/school communication, a special folder will be provided to each student for this purpose. The entire staff will send all notices, work samples, newsletters, etc. on **Wednesday of each week**. Please expect all communications on this day, review them, and return the folder to the school. You will receive more specific information from your child's teacher. Report cards are designed to inform you of your child's level of instruction, academic progress, and growth in desirable habits and attitudes. The report card provides a means of communication between you and your child's teacher which is very important to his success and happiness in school. Report cards are issued every nine weeks.

GRADING SYSTEM

GRADE LEVEL	GRADING SYSTEM
4K, Kindergarten, 1 st , & 2 nd	Standards Based Report Card
Grades 3, 4, & 5	Letter Grade Report Card (10 point scale)

MAPS testing will be administered periodically to students in grades K-5 to determine their academic progress.

PROGRESS REPORTS

Every student will receive a Progress Report at the mid-point of each nine-week grading period. Please sign and return these to your child's teacher the following school day.

Grades 3rd-5th DO NOT get printed report cards. Parents should access student's progress report grades in the PowerSchool Parent Portal.

REPORT CARDS

The evaluation of student achievement is one of the important functions of the teacher. Report cards are designed to inform you of your child's level of instruction, academic progress, and growth in desirable habits and attitudes.

The report card provides a means of communication between you and your child's teacher, which is very important to his/her success and happiness in school. Report cards are issued every nine weeks. One report card will be sent home in an envelope with your child's name on the outside along with a parent signature page. Please sign and return the signature page to your child's teacher in the envelope on the next school day after the issue.

SCHOOL IMPROVEMENT COUNCIL

The School Improvement Council of York Road Elementary School is composed of elected parents, teachers and community members who strive to improve the educational programs and school climate of our school. You are encouraged to get involved as a member. Please contact the school for more details and/or to let them know you would like to be a member. Elections are held during the spring of the year to elect the next year's council. The SIC and PTA have co-sponsored activities to support school programs.

SCHOOL CLOSINGS AND DELAYS

Announcements concerning school closings or delayed openings will be provided to parents through the parent notification phone system and will be broadcast on all local radio and TV stations and on the district website as soon as the decision is made. When schools operate on a delayed opening due to bad weather, do not bring your child at the regular time. There will be no one available to supervise your child. The breakfast program does not operate on delayed start days.

If hazardous weather develops during the school day, a decision to close school early will be

announced via the parent notification phone system, on all local radio and TV stations, and on the district website. Please have a plan for this situation and discuss this plan with your child.

SCHOOL SUPPLIES

There is a standard supply list for every elementary school district-wide. We ask that you provide those materials for your students on the first day of school. The supply list is located on the school and district website as well as stores throughout the community. Please be sure that your child comes to school every day prepared with these supplies.

SEARCH AND SEIZURE

As authorized by State law, District and school administrators and officials may conduct reasonable searches on District property of lockers, desks, vehicles, and personal belongings such as purses, book bags, wallets, and satchels, with or without probable cause, subject to the limitations and requirements of this policy.

Board policy permits district personnel to conduct random blanket searches of school property with professionally trained handlers and dogs for the purposes of detecting the presence of illegal materials.

Policy JIH and Administrator Rule JIH-R

DIRECTORY INFORMATION

The following information is releasable upon request at the discretion of the student's school principal: the student's name, address, telephone number, date and place of birth, photo, subjects of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance (on both an annual and daily basis), diplomas and awards received, and the most recent previous educational agency or institution attended by the student.

Any parent or guardian of a student attending Rock Hill Schools who would prefer that any of the information designated above not be released without the parent's or guardian's prior consent should complete the [2024-2025 Directory Opt Out Form](#).

SUPERVISION OF STUDENTS

Supervision will be provided in designated areas for a reasonable length of time before and after regular school time for classes. Supervision will be provided for students who ride a bus upon their arrival and until such time as the bus departs after classes are dismissed. All other students will be provided supervision no earlier than 7:00 a.m. and up to 15 minutes after classes are dismissed.

PARENT'S RIGHT TO KNOW:

A school that receives Title I funds must provide each individual parent a timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

TELEPHONE

There are limited telephone lines in the school. The school phone is a business phone and is not to be used by students.

TOBACCO FREE ENVIRONMENT

Rock Hill Schools prohibits the use and/or possession of all tobacco products or paraphernalia including, but not limited to cigarettes, cigars, pipes, smokeless tobacco, and snuff by all students, staff, and visitors. Rock Hill Schools is a 100% tobacco-free, smoke-free environment for all students, staff, and visitors within all district facilities, vehicles, and grounds and at all district-sponsored events or when district facilities are being used. This includes being in a car at car drop-off or pickup.

HOMELESSNESS

The McKinney-Vento Act provides rights and services to children and youth experiencing homelessness, is defined as children who lack a fixed, regular or adequate nighttime residence. School-age children may qualify for certain rights and protections under the federal McKinney-Vento Act if your family lives in any of the following situations:

- a motel or campground due to the lack of an alternative adequate accommodations
- a car, park, abandoned building, or a bus or train station
- doubled up with other people due to loss of housing or economic hardship
- a shelter

Please contact your child's school counselor for more information and to determine if you might qualify.

VOLUNTEERS

Please complete the volunteer application at <https://www.rock-hill.k12.sc.us/Page/1188>

WITHDRAWAL OF STUDENTS

If you are moving and withdrawing your child from school, please call or come by the school a few days prior to the withdrawal date so that we can collect textbooks, library books, etc. The child's new school will contact us for records. Your cooperation is always greatly appreciated.

PROHIBITED ITEMS

Students may not bring to school articles that are hazardous to the safety of others, or which may interfere with school procedures. Such items include:

Guns	Cigarettes	Wallets w/ Chains	All Sports Balls
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Razors	Alcoholic Beverages	Non-Prescription Drugs	Toys
Knives	Lighters	Silly Bands	Toy Guns
Bean Shooters	Pornographic Material	Fidget Spinners	
Caps for Guns	Matches	Trading Cards	

OTHER POLICIES OF INTEREST

[Policy JE and Administrative Rules JE, JE-R and JE-R\(2\) Student Attendance](#)

[Policy JE and Administrative Rules JE, JE-R and JE-R\(2\) Student Attendance \(Spanish\)](#)

[Policy JICDA and Administrative Rule JICDA-R Code of Conduct](#)

[Policy JIH and Administrative Rule JIH-R Student Interrogations, Searches and Arrests](#)

[Policy JIHC and JIHC-R Weapons Screening/Use of Metal Detectors](#)

[Policy JII Student Concerns, Complaints and Grievances](#)

[Policy JKD and JKD-R Suspension of Students](#)

[Policy JKE and JKE-R Expulsion of Students](#)

[Policy JK Student Discipline](#)

[Policy JLDDB Self-Esteem Promotion/Suicide Prevention*](#)

[Policy JICFA Hazing](#)

[Policy JIAA Sexual Harassment of Students](#)

[Policy JIAA-E Discrimination or Harassment Complaint Form](#)



Thank you for accessing your Parent/Student Handbook.

Please verify in the Parent Portal by completing the eCollect Handbook Verification in Form that you have read and understand student expectations.

