

**Memorial Middle School**  
808 Laura Herbert Drive  
Point Pleasant, New Jersey 08742

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Mr. William Fall, Supervisor of Athletics/Physical Education

**Memorial Middle School Administration**

Mr. Gary A. Floyd, Principal  
Mr. Kevin J. McDermitt, Assistant Principal

Main Office	732-701-1900 Ext. 2300
Administration	732-701-1900 Ext. 2301
Attendance	732-701-1900 Ext. 2307
Student Absence	732-701-1900 Ext. 2344
Student Homework Request	732-701-1900 Ext. 2307
School Counseling Department	732-701-1900 Ext. 2312
Nurse	732-701-1900 Ext. 2303

## **MESSAGE FROM THE PRINCIPAL**

May we welcome you to our 2024-2025 Memorial Middle School academic community. Our educational programs along with our many co-curricular opportunities and middle school athletics are all designed to address the unique needs and interests of our students. The middle school experience offers many new learning opportunities along with the challenges of our rigorous curriculum and exciting new technologies designed to promote student's growth and enjoyment of the middle school experience.

The key to your success at Memorial Middle School is to develop good work habits. This can be achieved by planning your day, charting your course, setting your goals and deciding what is important.

Our agenda program is a guide to your middle school journey. It includes our school's policies, a personal planning guide, general resource section and daily planning calendar.

Use this agenda book to list your assignments, record your grades and review our expectations. Allow this book to outline your path to success for you and your parents. Utilize the agenda book on a daily basis, as a guide and communication tool for your parents and teachers.

I would like to thank our Board of Education for their support of this agenda book. It will allow you to be all you can be. My best wishes for a successful school year.

Gary A. Floyd

## **MISSION STATEMENT**

Hub of the Community in the  
Borough of Point Pleasant

Supporting Students in Safe, Nurturing,  
and Inclusive Schools

Promoting Passion and Resilience  
through Diverse and Challenging  
Learning Opportunities

Guiding Students Towards Developing  
Leadership and Interpersonal Skills while  
Achieving Their Full Potential

Helping Students Find and Navigate  
Their Panther Paths

# GENERAL INFORMATION

## ACADEMIC EXPECTATIONS

The Memorial Middle School students will apply work-study skills to all subject areas, independent study projects, and assignments related to the expanding curriculum. Academic emphasis will focus upon developing critical thinking and confidence in personal decision making. Student learning objectives are developed to correspond to the New Jersey Student Learning Standards.

All students can learn and are expected to do so. Report cards and progress reports are issued four times during the school year in our effort to stress the partnership between our parents and the school staff. Grades of A, B, C, D, and F are used as a measure of academic performance. In addition, parents will be able to track student academic progress via the Genesis Parent Portal Gradebook. Information on how to access Parent Portal will be disseminated at the beginning of the school year.

Students are recognized each marking period for academic achievement. The **Honor Roll** is comprised of students earning no less than a grade of B- in all courses issuing a letter grade. The **High Honor Roll** is comprised of students earning no less than a grade of A- in all courses issuing a letter grade.

Students are encouraged to speak with their teachers when they are having difficulty. Students increase academic achievement when their learning is reinforced by their parents. The school encourages both students and parents to speak with the teacher to assure a good working relationship.

## ACTIVITIES/CLUBS

It is important to be involved in school activities. Those students who get involved will find their school experience enriched. A wide variety of after-school activities are offered on a voluntary basis to those who are interested.

The clubs and activities offered by Memorial Middle School are as follows:

· *Audio Visual* · *Math Club* · *Student Council*  
· *Yearbook* · *NJHS* · *PTO Clubs*  
· *Band*

## ATHLETIC PROGRAMS

Mr. William Fall, Supervisor of Athletics/Physical Education. 732-701-1900 Ext. 2227

<b>FALL</b>	Soccer Cross Country Field Hockey
<b>WINTER</b>	Basketball Wrestling Cheerleading
<b>SPRING</b>	Softball Track Baseball

We encourage all interested students to try out and participate in the sport(s) of their choice. Information related to our athletic programs can be located on the district website or by contacting the Athletic Office at Ext. 2227. All students must have a current physical examination and related items on file. Parents **MUST** utilize the **ArbiterSports** platform via the athletic website.

Students may be detained after school by teachers or administrators. This may result in a missed practice, game, meeting or other activity.

Students may be placed on probationary status or removed from participation in co-curricular activities because of academic and/or disciplinary problems.

When a student receives a failure (F) in a class that meets five (5) days a week, that student will immediately be placed on probation. That student will be allowed to continue tryouts or to participate with the team but shall be monitored by both the coach and the teacher.

When a student receives two (2) or more failures in any class that meets five (5) times a week that student will immediately be dropped from tryouts or from the team. All coaches will consult the School Counseling Department to determine a student's eligibility.

Students **may not** participate in co-curricular activities if they have been **absent or suspended** from school on the day of the activity.

Students attending school sponsored activities either after school hours or off-school premises are subject to the same rules and regulations of proper conduct that apply during school hours.

## **SUBSTANCE USE**

The Point Pleasant Borough Board of Education is deeply concerned about the spread of substance use, particularly among young people. The Board recognizes that substance use is present at all levels of society, and the Point Pleasant schools are not immune to the spread of this social and health problem.

Consequently, the Board directs a program of study on the nature and extent of substance use be developed and implemented. The curriculum shall be for all grade levels, shall be sequential and shall include areas covering self-image development, decision making, refusal skills and information regarding the dangers of substance use.

It is the policy of the Point Pleasant Board of Education to educate all students as to the dangers of drugs and drug abuse and provide a safe and drug free school. The object of this Policy 5530 is:

- A. The prevention of alcohol/drug abuse.
- B. The provision of a drug-free school environment for all students.
- C. The rehabilitation of drug users.

Anyone suspected of abusing the Drug/Alcohol policy is subject to immediate disciplinary action. Procedures following use and/or possession of alcohol and/or other drugs (as defined in N.J.S.A. 18A:40A) on school property or at any school sponsored activity:

- A. Local police notified and informed of the violation. Police will respond and address any legal matters (charges, arrests, etc.)
- B. The student and/or students will be taken to their family doctor, school doctor or emergency

room of the nearest hospital for examination, to determine whether or not they are under the influence of alcohol and/or drugs.

- C. The student and/or students, once determined as being under the influence and/or in possession will be suspended from school.
- D. The student and/or students, once returned to school will be evaluated by the school's Student Assistance Counselor to determine the nature and extent of their involvement with alcohol and/or other drugs.

**Student Assistance Counselor:** Mrs. Ashley Graham-Jean

## **AMBASSADORS PROGRAM**

The Ambassador Program is designed to build student leaders that will help establish a positive morale at MMS. It is a highly selective organization, which consists of a diverse group of 7<sup>th</sup> and 8<sup>th</sup> grade students who are among the highest standing at Memorial Middle School.

Students who are selected to be an ambassador provide tours of the school to new students, participate in 5<sup>th</sup> grade orientation as well as other school programs and events, and serve as mentors and behavioral models.

The Ambassador Program begins with an application process followed by a series of group and individual interviews. Applicants must follow a set of criteria in order to be considered for a group and/or individual interview (i.e. involved in at least one after school activity, teacher recommendation, etc.).

**Advisor:** Patricia Ryan

## **ATTENDANCE POLICY/ REGULATION 5200**

**Parents are required to call 732-701-1900 Ext. 2344 to report student absences and/or lates before the start of the school day.**

The calls are recorded and may be made 24 hours a day. The Board of Education requires the pupils

enrolled in the schools of this district attend school regularly in accordance with the laws of the State. The educational program offered by this district is predicated on the presence of the pupil and requires continuity of instruction and classroom participation. The regular contact of pupils with one another in the classroom and their participation in a well-planned instructional activity under the tutelage of a competent teacher are vital to this purpose. Attendance at school may be excused for certain absences as defined by the Board. All absences for reasons other than excused, shall be unexcused.

### **Definitions:**

1. "Excused absence" is a pupil's absence from school for a full day or a portion of a day for one or more of the following reasons:
  - a. The pupil's illness,
  - b. Family illness or death,
  - c. Educational opportunities,
  - d. Excused religious observances, pursuant to N.J.S.A. 18A:36-14 through 16,
  - e. Where appropriate, when consistent with Individualized Education Programs, the Individuals with Disabilities Act, accommodation plans under 29 U.S.C. §§ 794 and 705(20), and individualized health care plans pursuant to N.J.A.C. 6A:16-2.3,
  - f. The pupil's suspension from school,
  - g. The pupil's required attendance in court,
  - h. Interviews with a prospective employer or with an admissions officer of an institution of higher education up to three days with verification (limited to juniors and seniors only),
  - i. Examination for a driver's license,
  - j. Necessary and unavoidable medical or dental appointments that cannot be scheduled at a time other than the school day,
  - k. An absence for a reason not listed above, but deemed excused by the Building Principal, upon a written request by the pupil's parent or legal guardian to the Building Principal or designee stating the reason for the absence and requesting permission for the absence to be an excused absence.
2. "Truancy" is a pupil's absence from all or a part of the school day without the knowledge of the pupil's parent(s) or legal guardian(s). A pupil will also be considered truant if he/she:

- a. Leaves school without permission when school is still in session,
- b. Leaves class because of illness and does not report to the school nurse as directed, or
- c. Is present in school but is absent from class without approval. Such truancy from class is a "class cut."

### **Readmission to School after an Absence:**

1. A note explaining a pupil's absence for noncommunicable illness for a period of more than three school days must be accompanied by a physician's statement of the pupil's illness.
2. A pupil who has been absent by reason of having or being suspected of having a communicable disease must present to the school nurse written evidence of being free of communicable disease, in accordance with Policy 8451.

### **Attendance Discipline:**

1. Pupils may be denied participation in co-curricular activities if their attendance fails to meet the standards set forth in Board Policy 2430.
2. Pupils may be denied participation in athletic competition if their attendance fails to meet the standards set forth in Board Policy 2431.
3. No pupil who is absent from school for observance of a religious holiday may be deprived of any award or of eligibility for or opportunity to compete for any award because of the absence.
4. In addition to the requirements as outlined in above, a pupil deemed truant shall be subject to appropriate pupil discipline.
5. The absence of a pupil missing from school for unexplained reasons will be handled in accordance with Regulation 8462.

## **LATE ARRIVAL/EARLY DISMISSAL REGULATION 5230**

The Board of Education requires that pupils be in attendance for the full school day in order to benefit from the instructional program. That requirement will be waived only when compelling circumstances require that a pupil be late to school or dismissed from school before the end of the school day. The Principal may excuse for cause the late arrival and early dismissal of a pupil on the prior written

request of the pupil's parent(s) or legal guardian(s). Good cause may include, but need not be limited to, medical and dental appointments that cannot be scheduled outside the school day, medical disability, a motor vehicle driver's test, interviews for college entrance or employment, and court appearances. No pupil will be permitted to leave the school before the end of the school day except in the presence of the pupil's parent(s) or legal guardian(s), or an agent of the parent(s) or legal guardian(s) who has written authorization, or in the custody of agents of the state acting in their legal capacity.

#### **Late Arrival Acceptable Excuses:**

The following circumstances justify a pupil's late arrival. The list is not meant to be exhaustive, and the Building Principal should use his/her best judgment in determining whether or not there is good cause for the pupil's late arrival.

1. The pupil's disability from illness or injury, including any necessary emergency visits to a physician or dentist;
2. A bona fide family emergency;
3. The observance of a religious holiday;
4. Religious instruction;
5. Family emergency;
6. Medical or dental appointment that cannot be scheduled at a time other than during the school day;
7. Motor vehicle driver's examination that cannot be scheduled at a time other than during the school day;
8. The pupil's required attendance in court;
9. An interview with a prospective employer or with an admissions officer of an institution of higher education.

#### **Early Dismissal Generally:**

1. A pupil's early dismissal must be approved by the grade level administrator in advance. Except for emergencies, an early dismissal that is not approved in advance will be considered to be an absence.
2. The parent(s) or legal guardian(s) or adult pupil shall submit a written request for approval of an early dismissal to the grade level administrator. The request must include the reason for the pupil's early dismissal and a statement of why it

is necessary to excuse the pupil before the end of the pupil's school day.

## **TARDINESS REGULATION 5240**

The Board of Education believes that promptness is an important element of school attendance. Pupils who are late to school or to class miss essential portions of the instructional program and create disruptions in the academic process for themselves and other pupils. Tardiness to school or class that is caused by a pupil's illness, an emergency in the pupil's family, the observance of a religious holiday, a death in the pupil's family, or by the pupil's compliance with a request or directive of an administrator will be considered justified and is excused. All other incidents of tardiness will be considered unexcused.

#### **Definitions:**

1. A pupil is tardy to school when the pupil reports to his/her assigned homeroom after the beginning of the school day without approval for the delay.
2. A pupil is tardy to class when the pupil reports to his/her assigned classroom or other place of instruction after the late bell rings without approval for the delay.
3. A pupil who is late to school or class for an excused purpose pursuant to Policy 5230 is not tardy for the purpose of this regulation.

#### **Tardiness Discipline:**

1. A pupil who has been tardy to school and/or homeroom **four times** will be assigned to A.M. detention. **Every fourth tardy** to school and/or homeroom, an additional detention will be assigned for each instance of tardiness thereafter. **Subsequent tardies could result in suspension.**

## **HOMEWORK REQUESTS**

Homework Requests can be initiated by calling 732-701-1900 Ext. 2307. For requests to be processed, students must be absent **two or more consecutive days**. In addition, students may check Google Classroom. Requested homework must be picked up in the Main Office by 3:00 P.M. **Students**

absent from school due to illness are not permitted to enter the building.

**All homework must be completed and returned before additional work can be requested.**

**Student's going on vacation are to speak directly with his/her teachers about securing work.**

## **HOME INSTRUCTION**

Home Instruction services are authorized under the New Jersey Administrative Code, Title 6A, Chapters 14 and 16, and Board of Education Policy 2412 Home Instruction. This code stipulates that home instruction can be requested for special education or regular education students by the student's physician, documenting the projected need for confinement at the student's residence or other treatment setting for more than 10 consecutive school days or 20 cumulative school days during the school year. To request Home Instruction please contact the School Nurse at 732-701-1900 Ext. 2303.

## **BICYCLES/SKATEBOARDS**

The following points should be reviewed by students using bicycles to and from school:

1. Bicycles should be ridden with care. Riding double, riding on sidewalks and other unsafe practices are prohibited.
2. Skateboards can **not** be ridden on school property.
3. Mopeds, mini-bikes or other motorized vehicles are not permitted on school grounds.
4. Bicycles should always be locked when not in use. **This is a student responsibility.**
5. **New Jersey bicycle helmet law: All children under the age of 17 must wear a bicycle helmet.**

The school provides two areas for students to lock their bikes. **The bike rack areas are provided for all students and are located between the 6<sup>th</sup> grade and Related Arts hallways and near the JV Softball Field Area.** This area is only supervised before and after school for 10 minutes. It is the responsibility of the student to lock their bikes to protect it from use by others and from theft. **NO BIKES ARE TO BE CHAINED TO A SCHOOL**

**FENCE.** No students are allowed in the bike areas without adult supervision. Locking your bike is a student responsibility. The school only provides the area for your bikes and assumes no responsibility for safety and protection of bikes. Any problems with the bike areas or with your bike should be reported to the Administration.

To insure pupil safety to and from school, no student shall use skateboards for recreational purposes on school grounds, as per Board of Education policy.

Students are not to be in the teachers' parking lot unless under direct supervision.

## **CODE OF CONDUCT**

To guarantee a good social and educational climate, it is important that students understand that acceptable standards of behavior will be expected at all times. Discipline will be administered when any individual's actions interfere with the right of teachers to teach and students to learn.

Students are reminded that any teacher or staff member in the school has the right to correct unruly individuals at any place and at any time.

Students are expected to conduct themselves in an orderly, courteous manner at all times. However, in the event a student acts inappropriately, there will be consequences in order to make it clear that this behavior is not acceptable and will not be tolerated. If the grade level team has exhausted the provisions of its discipline plan, most likely the assistant principal will become involved. Be sure to read the section regarding Detention and Suspension.

1. Items that interfere with an optimal learning environment should not be brought to school. Therefore, all electronic items are prohibited from use during the school day. These items include (but are not limited to): cell phones, cameras, etc. Items that detract from learning may be taken from the student and redeemed only by the parent/guardian.
2. Weapons are completely prohibited from school property. This includes all types of knives, imitation fire arms, air guns and weapon

paraphernalia (See Board of Education Policy #8467).

3. Students passing through the hallway and other parts of the building, without a staff member, during class time, should possess a hall pass.
4. If bathroom passes are required, only one student may be out of any given classroom at a time. Students should use the closest facility.
5. Student use of the school telephone should be restricted to emergencies, or communicating some unavoidable change in plans. In all cases, the student must have the permission of a staff member.
6. At all times, students are expected to use appropriate language and treat staff members/fellow students with respect. Failure to do so will result in disciplinary action.
7. School property must be respected. Damage to school property and the personal property of others will result in disciplinary action.
8. No gum chewing in school at any time. Food outside of the cafeteria will be allowed by permission only. **NO** food/drink allowed in classrooms.
9. Students who have received **four behavioral referrals** in a marking period will be denied the privilege of attending after school activities or participating in events. Misconduct referrals will be reviewed by an administrative panel to determine participation in any school related activity.

## **ACCEPTABLE USE OF COMPUTER NETWORK/COMPUTERS AND RESOURCES REGULATION 2361**

Pupils are responsible for good behavior on computer networks/computers just as they are in a classroom or a school hallway. Communications on the computer network/computers are often public in nature. Policies and Regulations governing behavior and communications apply. The school district's networks, Internet access and computers are provided for pupils to conduct research and communicate with others. Access to computer network services/computers is given to pupils who agree to act in a considerate and responsible manner. Parent permission is required. Access is a

privilege--not a right. Access entails responsibility. Individual users of the district computer network/computers are responsible for their behavior and communications over the computer network/computers. It is presumed that users will comply with district standards and will honor the agreements they have signed. Beyond the clarification of such standards, the district is not responsible for the actions of individuals utilizing the computer network/computers who violate the policies and regulations of the Board.

Behavior including but not limited to the following are prohibited:

1. Sending or displaying offensive messages or pictures;
2. Using obscene language and/or accessing visual depictions that are obscene as defined in section 1460 of Title 18, United States Code;
3. Using or accessing visual depictions that are child pornography, as defined in section 2256 of Title 18, United States Code;
4. Using or accessing visual depictions that are harmful to minors including any pictures, images, graphic image file or other visual depiction that taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
5. Depicts, describes, or represents in a patently offensive way, with respect to what is suitable for minors, sexual acts or conduct; or taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
6. Harassing, insulting or attacking others;
7. Damaging computers, computer systems or computer network/computers;
8. Violating copyright laws;
9. Using another's password;
10. Trespassing in another's folders, work or files;
11. Intentionally wasting limited resources;
12. Employing the network/computers for commercial purposes; and/or
13. Engaging in other activities that do not advance the educational purposes for which computer network/computers are provided.

## **PBSIS**

Memorial Middle School has implemented the Positive Behavioral Supports in School (PBSIS)



again this school year. Our mantra “Memorial Middle School Roars with Panther Pride” defines a set of expectations for all people in the building—from students, teachers, paras, visitors and administrators--and all areas of the building--classrooms, the hallways, cafeteria, gymnasium, bus loading zone, and more. It calls for everyone to be “Respectful,” “Responsible,” “Kind” and to show “Character” at all times. These attributes are reinforced by “Panther Paws,” which are entered into weekly and monthly drawings. All faculty and students receive training in these areas to promote a safe, orderly and positive school climate.

**Co-Coaches:** Chelsea Campbell, Patricia Ryan

## **HARASSMENT, INTIMIDATION & BULLYING POLICY**

The Board of Education expects students to conduct themselves with a proper regard for the rights and welfare of other students and school staff. General guidelines/procedures for pupil conduct have been developed in Board Policy 5512 and will be reviewed at the beginning of each school year.

**Anti-Bullying Specialists:**  
Jennifer Kelly, Jaylin Burzon

## **SUSPENSION**

Parents will be notified by phone prior to suspension. Before the child is readmitted to school, there must be a conference between parents and principal or assistant principal. While on suspension, students will not be allowed to participate in any school activity or function. It is the student’s responsibility to make up any work missed. The rights of all students will be protected throughout the suspension procedure.

Students may be suspended from school for fighting, for cutting central detention, for chronic disruptive behavior, and for other serious situations. Parent conferences are required following suspensions, and a referral process is in place for continued problem behavior.

Our Middle School is pleased to continue an Alternative Academic Program for students who are suspended in-school. This program has previously been designated as a “Best Practice” award winner by the State of New Jersey. The schedule will include a 10-period day beginning at 7:30AM and concluding at 2:15PM in the Middle School.

## **DETENTION**

Teacher detention will normally be assigned for any behavioral infractions which occur in the classroom and which directly involve the teacher and students from a particular class. Teacher detention should be used as a disciplinary measure before central detention is assigned.

Central detention will be assigned usually after other disciplinary measures such as teacher detention and direct contact with the parent have been utilized.

Students are assigned to central detention by the principal or assistant principal for infractions of school rules.

Emphasis will be placed on the teams as the first steps in discipline and for parent conferences and communication.

Students who do not report to detention on the day it is assigned could be suspended from school. A.M. detention starts at 7:00A.M. and ends at 7:20 A.M. P.M. detention starts at 2:20P.M. and ends at 3:00P.M. Students who arrive late to detention will be assigned an additional day of detention. Disruption or insubordinate behavior in detention will result in suspension from school.

## **DRESS CODE**

A positive learning experience and school dress are closely related. Student dress and grooming are addressed in Board Policy 5511. A student should use common sense in dressing for school. Individuals who are offensive in dress and/or grooming will be sent to their respective school counselor, and parents will be required to take them home and correct the situation.

The school counselor and administration will make an assessment when necessary to decide the inappropriateness or excessiveness of any student referred to the office for this problem. Teachers will send students to the office who fit the above categories. Although all types of clothing are not listed, the following will be included:

- ◆ Articles which display indecent writing, pictures or slogans.
- ◆ Clothing that is excessively ragged, extreme in brevity, length, tightness and transparency.
- ◆ Clothing that exposes undergarments.
- ◆ Articles with chains, cleats, spikes or other paraphernalia that could cause damage to other students or property.
- ◆ Bare feet are not permitted. Safe footwear must be worn at all times.

**Classroom teachers** have the major responsibility for interpreting and enforcing these standards for their individual classes. Students are expected to cooperate courteously when teachers or administrators enforce these standards.

Appeals can be made to the principal. The Chief School Administrator will have the final word. Violators will have parents telephoned and will be asked to go home to change attire. Any class time missed will be counted toward absenteeism.

## **FIELD TRIPS**

Field trips are an extension of the academic classroom. We encourage the scheduling of field trips that relate to our curriculum and provide a positive educational experience for our students. All students are required to attend scheduled field trips. Students not on field trips are required to attend school and will be provided academic work. Administration reserves the right to restrict students on field trips who cannot conduct themselves in an appropriate manner. Any student written up for inappropriate behavior on a field trip could lose the right to attend their next scheduled field trip.

## **FINES**

Each school year, all students are issued basic materials. Good care and proper usage of these items ensures their lasting for many years. Students will thus have all their books covered at all times and secure these and their private possessions in their locker. Items which are lost or damaged as the year progresses will be the responsibility of their owner. At the end of the year, assessments and fines are levied by the teachers. It is the student's responsibility to take care of these obligations. Eighth grade students must resolve all their obligations prior to the promotional exercise, and grades six and seven must do so before the last school day.

No books or materials will be issued the next school term unless these obligations are satisfied.

## **FIRE DRILL/EMERGENCY DRILLS**

These drills are serious efforts to practice quick and orderly exits from the building that will protect all members of the student body in the event of a real emergency.

1. Fire Drill/Emergency drills are required by state law.
2. Teacher direction is to be followed closely.
3. Egress Routes are posted in each classroom.
4. Exit the building quickly and quietly.
5. Move at least 100 feet away from the building.
6. In the event of a lockdown, school/district procedures will be followed.

## **FLAG SALUTE**

Memorial Middle School will begin each day with a flag salute during which the Pledge of Allegiance will be recited. Students are expected to demonstrate respect during the flag salute.

## **SCHOOL COUNSELING SERVICES**

Ms. Nicole Hankins, Director of School Counseling  
732-701-1900 Ext. 2209

School counselors provide many services; students are encouraged to visit their counselor if they are experiencing difficulties in school.

For the **2024-2025** school year, the following School Counselor assignments will be in place:

Grade 6 – Mrs. Megan Schultz

Grade 7 – Mrs. Jennifer Kelly

Grade 8 – Miss Jaylin Burzon

Parent-Teacher/Team Conferences- Parents can contact the School Counseling Department at 732-701-1900 Ext. 2312 to schedule a meeting with their child's teacher/team.

Student Progress - Student progress can be monitored by way of the Parent Portal accessed through the Point Pleasant School District website.

Working Papers – Working Papers are available online through the NJ Department of Labor and Workforce Development's website.

Each student has a permanent record folder located in the School Counseling Department.

Student Assistance Counselor: Mrs. Ashley Graham-Jean - Student Assistance/Substance Use Prevention program includes individual and group counseling, class presentations, Community Alliance, Safe Homes, Project Celebration and parenting workshops.

## LOCKERS

Students are responsible for their assigned lockers. Lockers are issued by homeroom teachers, and it is the student's responsibility to keep their lockers locked at all times. **Combinations should never be shared.**

Locker checks and clean-out will be held on a regular basis. It is administration's intent to conduct quarterly locker clean-outs beginning in November during the scheduled homeroom time.

Students will visit lockers during scheduled times. Scheduled times are before school, before lunch, after lunch and at the end of the school day. If a student needs to access their locker outside of the scheduled times they will need permission from their teacher.

School lockers remain the property of the district even when used by pupils. Lockers are subject to administrative search in the interests of school safety. The Board of Education declares that all lockers are public places and inspections shall be made at any time, without any reason, cause or notice.

## LUNCH PROCEDURE

All students are required to eat lunch in the cafeteria. No one is permitted off school grounds at lunchtime.

Students may purchase food and beverages in the cafeteria or may bring a lunch from home.

**Appropriate behavior is expected at all times.**

## LIBRARY/MEDIA CENTER

Library books and materials are selected on the basis of grade levels, reading levels, interest levels, relationship to curriculum and recreational reading interests of the students. Care is taken to check with professional review media for suitability of materials.

Books or other materials should be checked out at the front desk before being taken from the library. Most books may be borrowed for two weeks at a time. However, they may be renewed as often as necessary if they are brought in and presented for renewal. When finished with them, books should be placed in the Book Return slot in the front desk or the crate outside the entrance (if the library is closed). Overdue notices are issued periodically in homeroom, ELA class, or via email. Parents may be contacted for assistance in locating books that are chronically overdue.

Overdue fees are not assessed during the school year, but students are strongly encouraged to return or renew their books on time to prevent unnecessary notices. At the end of the year, a non-refundable late fine of \$2.50 per book may be charged if materials are not returned by the global due date, which is typically one week before the last day of school. A fee may also be charged for improper care of books while checked out to a student. It is the discretion of the librarian to assess such fines. If materials that have been borrowed become lost, students are

responsible for paying a fine equal to the replacement cost or preferable, providing a suitable replacement copy-please contact the librarian to make arrangements. All lost book fines are entered into the Parent Portal and must be resolved by the end of the school year.

All students are expected to join the Memorial Media Center Google Classroom in order to use the resources there and receive library announcements. The join code is st3hksb. Media Center privileges may be denied to students whose behavior is inappropriate or disruptive.

Since library instruction will include use of the public library's online resources, students are strongly encouraged to obtain a library card from the Ocean County Library (website: [theoceancountylibrary.org](http://theoceancountylibrary.org)) and should make a note of their barcode number-this is used for accessing the OCL digital resources. Paper applications for the library card are available in the MMS media center or the virtual backpack.

Questions or comments regarding student accounts or other library services are welcome at any time. Please direct inquiries to the librarian via email at [lpiscione@pointpleasant.k12.nj](mailto:lpiscione@pointpleasant.k12.nj).

## NATIONAL JUNIOR HONOR SOCIETY

Memorial Middle School has been awarded a chapter for the National Junior Honor Society. Selection is an honor. Membership is open to qualified 7th & 8th grade students who have completed at least one semester of enrollment. Students who are academically eligible will be notified and encouraged to attend an information meeting to learn more about the process.

Academic requirement is set by the National Council and is based on a students' overall academic performance. The current GPA requirement for the MMS chapter is 92 and above. Candidates meeting this standard shall then be evaluated by the faculty council on the basis of service, leadership, character and citizenship.

**Advisor:** Carrie Ambrozia

## NURSE'S OFFICE

The nurse's office is open to students from 7:15 A.M. to 2:20 P.M. daily. If you need to contact the nurse please call (732) 701-1900 Ext. 2303.

**Students requiring the nurse's attention must obtain a pass from a teacher.** They must sign in the nurse's office when they arrive and sign out when they depart. **Failure to sign out will result in a cut, truancy, or absence recorded on the student's attendance record.**

No student is to bring any medication to school without the written permission of the physician. This includes over the counter medications, such as Tylenol, Midol, etc. All medications are to be kept in the health office. **If a student is found to be in possession of any medication he/she could face disciplinary charges.**

Students returning to school after being absent with a communicable disease must have a note signed by their physician. The note must be given to the nurse in order to receive clearance to attend classes.

## ILLNESS DURING SCHOOL HOURS

All students not feeling well can report to the nurse during the class period and with a teacher's pass. (Never between classes unless an emergency).

**Students should NOT use cell phones to contact parents to go home sick.** The nurse will make final judgment as to whether or not the student should be sent home. If the student is not being sent home, he/she will be returned to class. Students being sent home will have the nurse contact the parent, nearest relative or call the emergency number.

**Students must be signed out in the main office. Students leaving the building on their own or not following this procedure will be viewed as truant and be treated as such.**

## PERSONAL PROPERTY

Students are discouraged from bringing to school items that might jeopardize the safety and welfare

of other students, personal items that are expensive or valuable, or large sums of money. In addition, there is to be NO resale of any personal items during school hours. **The school assumes no responsibility for the damage, loss or theft of these personal items.**

A pupil's person and possessions may be searched by a school official provided that the official has reasonable grounds to suspect that the search will turn up evidence that the pupil has violated or is violating either the law or the rules of the school.

## PHONE USE

Our office phones are used by students only in an emergency situation. Any student receiving a same day detention may use the office phone if they have a note from the teacher assigning the detention. Any problems or questions on student use of the phones will be directed to the Administration for a final decision.

## ITEM DROP OFF

Occasionally parents drop off items forgotten by students at home. These items will be stored in the foyer until picked up by students.

Students **WILL NOT** be called out of class as this creates a disruption of learning. Students may come to the main office at lunchtime to retrieve these items. **The school assumes no responsibility for items left.**

## POSTERS AND NOTICES

All posters and notices must receive approval of the assistant principal or principal before being posted. It is the responsibility of the person(s) to remove the posted materials following the scheduled event.

## SCHOOL BUS PROCEDURES

Only the students assigned to buses may use them.

Safety is most important on school buses. Students must remain seated at all times when the bus is

moving. Disruptive or inappropriate behavior may result in losing the privilege to ride the bus.

The driver is in charge of the bus. Students must follow the driver's direction.

**Students riding the bus are dropped off on our bus loop located between Cedar and Oak Streets. This loop should not be utilized for parent drop off.**

The following procedure will be used in dealing with inappropriate bus behavior:

**1st. offense** - Warning/Parent notified

**2nd. offense** - Loss of bus privileges for 1 week/  
Parent notified

**3rd. offense** - Loss of bus privileges for 2 weeks/  
Parent notified

**4th. offense** - Loss of bus privileges for the  
remainder of the year/Parent  
notified

## SCHOOL CLOSING OR DELAYED OPENING

The Point Pleasant School District will once again utilize SchoolMessenger for all school closings, delayed openings, and other related announcements. Information for parent registration will be available at the beginning of the school year.

Every effort shall be made to decide the school opening or closing prior to 5:30 A.M.

## SCHOOL DAY

The school day for students begins at 7:30 A.M. and ends at 2:15 P.M.

School doors are opened at 7:20 A.M. for students to enter the building. School officially begins at 7:30 A.M., and students are to be seated and in homeroom at that time. Students who arrive after 7:30 A.M. are late for school. Students are to report to the Main Office to sign in and to receive a late admittance slip.

Breakfast is available at MMS on a daily basis. Breakfast is served from 7:00-7:20 A.M. each morning. **Students coming early for breakfast must enter the school through the main doors on Laura Herbert Drive at 7:00 A.M. to be eligible for breakfast.**

## SCHOOL STORE

The school store will be open during the lunch periods on selected days and operated by the Memorial Middle School PTO. The school store will carry appropriate school supplies and have available other middle school items.

## E-CIGARETTE, VAPING, SMOKING AND TOBACCO USE

Smoking, vaping or the use of tobacco products by students is not permitted anywhere in the school building, on school property, on school buses or on school trips at any time, this includes the use of e-cigarettes and vape pens. Disciplinary action will be taken against students who violate this rule. Smoking/vaping on school property will result in suspension on the first offense. Subsequent offenses will result in two or more days of suspension and a mandatory parent conference.

The Board prohibits smoking by students at any time in school buildings or on school grounds, at school-sponsored events away from school, or on a school bus. The Board also prohibits the possession of any item listed in N.J.S.A. 2A:170-51.4 at any time in school buildings or on school grounds, at school-sponsored events away from school, or on a school bus. Such items will be confiscated.

## STUDENT COUNCIL

The student council is your representative body in school affairs. It is established to provide students with the opportunity to work with school faculty and administration to resolve school problems, to raise funds, and to assist in school functions. Students are urged to participate and to serve as a representative in student council.

**Advisor:** Tracy Somerville

## STUDENT DROP OFF/PICK UP PROCEDURE

Students being transported by automobile may be dropped off and/or picked up on Laura Herbert Drive, Whitten Drive, or neighboring streets. **The bus loop and staff parking areas MAY NOT be used for these purposes.** Parents/guardians may not park on Laura Herbert Drive or Whitten Drive during the AM drop off or PM pick up times. All local traffic ordinances and safety procedures should be followed. The primary entrance/exit for 6<sup>th</sup> graders is through the main school doors, the primary entrance/exit for 7<sup>th</sup>/8<sup>th</sup> graders is through the library lobby doors.

## TRANSFERS

Requests for transfers to other school districts must be submitted by parents in person at the earliest possible date. No transfers will be issued until all school debts have been cleared and all school property returned. To request a transfer, contact Mrs. Schoemer in the School Counseling Department at 732-701-1900 Ext. 2312.

## VISITORS

**All visitors must report and sign-in to the Main Office when entering the building.** The main entrance for Memorial Middle School must be utilized. **Visitors must be prepared to show identification.** Permission must be obtained from the school administration before guests can visit during school hours.

## BELL SCHEDULE

PERIOD	TIME	
HR	7:30 - 7:35	
1	7:37 - 8:15	
2	8:17 - 8:55	
3	8:57 - 9:35	
4	9:37 - 10:15	
5	10:17 - 10:55	Gr.6 Lunch
6	10:57 - 11:35	Gr.7 Lunch
7	11:37 - 12:15	Gr.8 Lunch
8	12:17 - 12:55	
9	12:57 - 1:35	
10	1:37 - 2:15	

# SEPTEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 SCHOOL CLOSED	3 STAFF IN-SERVICE	4 FIRST DAY OF SCHOOL Marking Period 1 Begins	5 Student Council 6th Grade Welcome Event (MMS Gym: 2:30-4pm)	6	7
8	9	10	11 PTO Meeting 7 pm	12	13	14
15	16	17 School Picture Day Back to School Night (MMS: 7pm)	18	19 New Student Breakfast *New to District Only	20	21
22	23	24	25	26	27	28
29	30					

# OCTOBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5 Town Wide Yard Sale
6 Town Wide Yard Sale (Rain Date)	7	8	9	10 PBSIS Kickoff	11 NO SCHOOL FOR STUDENTS STAFF IN-SERVICE	12
	WEEK OF RESPECT / SPIRIT WEEK					
13	14 SCHOOL CLOSED	15	16	17	18	19
20	21	22	23	24	25 PTO Halloween Dance (MMS Gym: 7-8:30 pm)	26
	SCHOOL VIOLENCE AWARENESS WEEK					
27	28	29	30	31	8 <sup>th</sup> GRADE WASHINGTON TRIP	
	RED RIBBON WEEK					



# NOVEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 8 <sup>th</sup> GRADE WASHINGTON TRIP	2 6 <sup>th</sup> Grade Mix It Up Day
3	4 Make-up Picture Day	5 Fall Athletic Awards (MMS Gym: 1st Period)	6	7 SCHOOL CLOSED NJEA Convention	8	9
10	11	12	13 PTO Meeting 7 pm	14	15	16
17	18	19	20	21	22	23
24	25	26	27 Math-A-Thon SCHOOL HALF DAY Student Dismissal: 12 noon	28 SCHOOL CLOSED Thanksgiving Recess	29	30

# DECEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12 Chorus PM Assembly (PPHS Auditorium)  Winter Chorus Concert (PPHS Auditorium: 7pm)	13	14
15	16	17	18	19	20  SCHOOL HALF DAY Student Dismissal: 12 noon	21
22	23	24	25	26	27	28
		SCHOOL CLOSED Winter Recess				
29	30	31				
	SCHOOL CLOSED Winter Recess					

# JANUARY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 SCHOOL CLOSED Winter Recess	2 SCHOOL REOPENS	3	4
5	6	7	8 PTO MEETING 7 pm	9	10 Student Council New Year's Dance (MMS Gym: 7-8:30 pm)	11
12	13 6th Grade Winter Band Concert PM Assembly (PPHS Auditorium)	14 6th Grade Winter Band Concert (PPHS Auditorium: 7 pm)	15 7th & 8th Grade Winter Band Concert AM Assembly (PPHS Auditorium)	16 7th & 8th Grade Winter Band Concert (PPHS Auditorium: 7 pm)	17	18
19	20 SCHOOL CLOSED Martin Luther King, Jr. Day	21	22	23	24	25
26	27 NJHS Interest Meeting	28	29	30	31 8 <sup>th</sup> Grade Career Day	

# FEBRUARY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7 PTO Valentine's Dance (MMS Gym: 7-8:30 pm)	8
9	10	11	12	13	14 SCHOOL CLOSED President's Weekend	15
16	17 SCHOOL CLOSED President's Weekend	18	19	20	21	22
23	24	25	26	27	28	

# MARCH

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Winter Athletic Awards (MMS Gym: 2nd Period)	5	6	7 Kids vs Cops Basketball Game (MMS Gym: 7 pm)	8
9	10 NO SCHOOL FOR STUDENTS STAFF-IN-SERVICE	11	12 PTO Meeting 7 pm	13	14	15
16	17	18	19 PTO Talent Show (PPHS Auditorium: 7 pm)	20 NJHS Induction Ceremony (MMS Cafeteria: 7 pm)	21	22
23	24	25	26	27	28 Faculty vs Student Basketball game PM Assembly (MMS Gym)	29
30	31					

# APRIL

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11 Student Council Spring Dance (MMS Gym: 7-8:30 pm)	12
SPIRIT WEEK						
13	14	15 Performing Arts Production (PPHS Auditorium: 7 pm)	16	17	18 SCHOOL CLOSED Spring Break	19
20	21	22	23	24	25	26
SCHOOL CLOSED Spring Break						
27	28	29	30			

# MAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 6th Grade Spring Band Concert PM Assembly (PPHS Auditorium)	6 6th Grade Spring Band Concert (PPHS Auditorium: 7 pm)	7 7th and 8th Grade Spring Band Concert AM Assembly (PPHS Auditorium)	8 7th & 8th Grade Spring Band Concert (PPHS Auditorium: 7 pm)	9	10
11	12	13	14 PTO Meeting 7 pm	15	16	17
18	19	20 Chorus PM Assembly Art Show (MMS Media Center 5:30-7 pm) Spring Chorus Concert (PPHS Auditorium: 7 pm)	21	22	23 SCHOOL CLOSED	24
25	26 SCHOOL CLOSED Memorial Day	27	28 Spring Athletic Awards (MMS Gym: 2nd Period)	29 Pre-Academic Awards Reception MMS: 6:30pm 8th Grade Academic Awards Ceremony (PPHS Auditorium: 7pm)	30	31

# JUNE

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 5th Grade Orientation (Grade 6: 11:30am dismissal)  Parent Orientation of incoming 6th graders (MMS Gym: 7 pm)	3	4	5	6	7  Town Wide Yard Sale
8 Town Wide Yard Sale (Rain Date)	9	10	11	12	13  PBSIS Field Day	14
15	16	17	18	19 Juneteenth LAST DAY OF SCHOOL (Tentative)	20	21
	SCHOOL HALF DAYS – Student Dismissal: 12 noon					
22	23	24	25	26	27	28
29	30					