

McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting

December 16, 2024

5:00 PM

| Members Present | Members Absent |
|--|-----------------------|
| Heather Wisness, <i>President</i> – exited 7:00 PM | |
| Jake Pennington, <i>Vice President</i> | |
| Shelby Bruins | |
| Dawn Maki | |
| Dia Northrop | |
| Alex Quale | |
| Lisa Samuelson – entered 5:04 PM | |
| Steven Holen, <i>Superintendent</i> | |
| Brant Hebert, <i>Business Manager</i> | |

I – Call Meeting to Order

President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 5:00 PM.

II – Introduction of Guests

1.

III – Approval of Agenda

Motioned by Pennington, seconded by Bruins, to approve the agenda as posted with the addition of the petition for recognition to negotiate with WCEA. Motion carried 6 – 0.

IV – Correspondence

1. None currently

V – Board Actions

1. Motioned by Northrop, seconded by Quale, to approve the consent agenda. Motion carried 6 – 0.
 - a. Minutes 11/18/2024 regular school board meeting
 - b. District financial reports, Fund 01, 06, and 07 Revenues and Expenditures
 - c. District Bills for the period ending 11/30/2024
 - d. Committee meeting minutes
 - e. Dr. Holen presented the following resignations and offers:
 - i. Professional
 1. Victoria Vollmer – FHES 3rd grade @ 2 years
 2. Angela Bilyeu – BLES 5th grade @ 2 years
 3. Molly Nelson – WCHS Science @ 6 years
 - ii. Non-Professional
 1. Nick Segneri – Operations Director @13 years
 - iii. Professional Offers:
 1. Josh Draper – WCMS Self-Contained Classroom SpEd, 95 days, \$26,600.00
 - f. The representation letter from Rath & Mehrer
 - g. Approve the transfer of \$493.41 from the general fund to the food service fund in order to be in compliance for NDDPI and acknowledging the changes to the annual financial report.
 - h. Tuition waiver from resident district MCPSD1 to Alexander Public School District grade 7 @ \$0.00 and no transportation.
 - i. JPA with CoWC, and MCPSD1 regarding Wolf Run Village, Inc.

VI – Recognition of Activities

1. None currently.

VII – Administration Reports

1. Superintendent
 - a. Enrollment update
 - b. ND Teacher Retention and Recruitment Task Force report 10/2024
 - c. 2025 – 2026 school calendar process
 - d. Motioned by Pennington, seconded by Maki, to approve RSP & Associates 2025 study @ \$12,500.
 - e. WCHS Air Force JROTC visitation and process of consideration
 - f. Substitute teacher fill rate report 2024 – 2025
 - g. Watford City Virtual Academy
 - h. BoardBook Premier Public Page Option – requirement for login
2. Director of Teaching and Learning
 - a. Monthly report
3. Activities Director

- a. Board report
- b. Facility rental discussion
- c. Proposal to host state tournaments in Watford City
- d. Hockey Club Meeting
- e. Football divisions 2025 preliminary proposal
- 4. Principal Report
 - a. Mr. Green presented information on a new model for career counseling

VII – Old Business

- 1. Dr. Holen provided an update on the BASC building
- 2. Dr. Holen presented the draft version of the MOU between MCPSD1 and McKenzie Health. Motioned by Samuelson, seconded by Northrop, to approve the MOU as presented with changes provided by NDSBA Legal Direct. Motion carried 7 – 0.

IX – New Business

- 1. Dr. Holen provided a staffing update. Motioned by Northrop, seconded by Bruins, to create a Director of Student Services position. Motion carried 7 – 0. Motioned by Pennington, seconded by Quale, to open up the position for an Activities Director. Motion carried 7 – 0.
- 2. Discussion on assigning 2/17/2025 as the storm makeup day
- 3. Motioned by Northrop, seconded by Pennington, to approve the recognition of the negotiating unit. Motion carried 7 – 0.

X – Policy

- 1. Policy Services should be available online in January 2025.

XI – School Board Committee Reports

- 1. Committee Meeting Minutes
 - a. Curriculum 11/21/2024
 - i. Motioned by Samuelson, seconded by Bruins, to approve Canvas as the Learning Management System for MCPSD1. Motion carried 7 – 0.
 - b. Planning 12/3/2024
 - c. Transportation 12/05/2024
 - i. Motioned by Pennington, seconded by Quale, to approve a call for bids on three 77 passenger buses and one 14 passenger bus for 2025- 2026. Motion carried 7 – 0.
 - d. Building & Grounds
 - i. Motioned by Northrop, seconded by Samuelson, to approve the bid from Grondalh @ \$113,484 WCMS playground equipment, Branch Construction @ \$745,538.53 for transportation project, CoWC @ \$77,250.00 for softball project construction documents, release bids for BLES asphalt/concrete project approximately \$200,000.00-\$400,000.00, and to approve welding exhaust additions at BASC to include welding drops and a plasma table exhaust hood @ \$10,430.00 for the 25-26 fiscal year. Motion carried 7 – 0.
- 2. Upcoming meetings
 - a. Curriculum committee meeting –TBD
 - b. Policy committee - TBD
 - c. Planning committee – TBD
 - d. Negotiations – TBD
 - e. Budget and Finance – TBD
 - f. Building and Grounds – TBD
 - g. Technology committee – TBD
 - h. Spring/Summer Board Retreat – TBD
 - i. Health & Safety – TBD
 - j. Transportation – TBD
 - k. Wellness – TBD
 - l. Board retreat TBD

XII – Set date of next meeting

- 1. Monday 1/13/2025 @ 6:00 PM – Regular

XIII – Adjournment

Hearing no further business to come before the school board, Vice President Pennington adjourned the meeting at 7:05 PM

Heather Wisness, *Board President*

Brant Hebert, *Business Manager*