

McKenzie County School District No. 1 School Board
Minutes of Regular Board Meeting

October 14, 2024

6:00 PM

Members Present	Members Absent
Heather Wisness, <i>President</i>	
	Jake Pennington, <i>Vice President</i>
Shelby Bruins	
Dawn Maki	
Dia Northrop	
Alex Quale	
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
Brant Hebert, <i>Business Manager</i>	

I – Call Meeting to Order

President Wisness called to order the McKenzie County School District No. 1 School Board regular meeting at 6:00 PM.

II – Introduction of Guests

1. Dr. Heckaman

III – Approval of Agenda

Motioned by Northrop, seconded by Bruins, to approve the agenda as posted with the move of Dr. Heckaman to #7. Motion carried 6 – 0.

IV – Correspondence

1. NDDPI letter from Supt. Baesler regarding STARS and PowerSchool transition to Infinite Campus.

V – Board Actions

1. Motioned by Quale, seconded by Samuelson, to approve the consent agenda. Motion carried 6 – 0.
 - a. Minutes 09/09/2024 regular school board meeting
 - b. Minutes from Committee Meetings
 - c. District financial reports, Fund 01, 06, and 07 Revenues and Expenditures
 - d. District Bills for the period ending 09/30/2024
 - e. Committee meeting minutes
 - f. Other:
 - i. Staff resignations
 - ii. Tuition Agreements 24-25 & Open Enrollments 25 – 26.
2. Motioned by Maki, seconded by Northrop, to approve the staff retention bonus as presented. Motion carried 6 - 0.
3. Motioned by Quale, seconded by Samuelson, to approve the NDHSAA Coop. Agreement with Dickinson Public. Motion carried 6 - 0.
4. Motioned by Northrop, seconded by Bruins, to approve the Series 2013 HVAC payoff \$587,470.00. Motion carried 6 - 0.
5. Motioned by Samuelson, seconded by Bruins, to approve the Annual Report for NDDPI. Motion carried 6 - 0.
6. Motioned by Quale, seconded by Northrop, to approve the audit scope and objectives from Rath & Mehrer P.C. Motion carried 6 - 0.
7. Motioned by Quale, seconded by Bruins, to approve the Black Diamond Construction snow removal bid 2024 – 2025 as a three-year contract. Motion carried 6 - 0.
8. Motioned by Northrop, seconded by Maki, to approve the resignation of Kerrie Stansfield. Motion carried 6 – 0.

VI – Recognition of Activities

1. Williston Economic Development and Small Business Development nominated the Bakken Area Skills Center for Regional Business of the Year.
2. The district thanks the Harold Rolfsrud Living Trust for their donation and support of the district
3. MCPSD1 offers the deepest condolences to the family and friends of Nathaniel Fox with his passing on September 26th.
4. MCPSD1 offers the deepest condolences to the family of Brady Bertagnolli with his passing on October 4th.

VII – Administration Reports

1. Dr. Heckaman presented the Heavy Equipment Operator plans for a “sand box” at BASC.
2. Superintendent
 - a. NDDPI Fall enrollment estimate
 - b. Wolf Run Housing
 - c. Food Service Debt report 2024 – 2025
 - d. Free and reduced priced meal applications @ 32.44%
 - e. Transportation received two new route buses
 - f. WCMS wall panels and air quality test
 - g. Measure #4 Community Meeting 9/26/2024

- h. Progress report distribution
- i. Community Clean-up 10/02/2024
- j. Vital Networks survey update
- k. Building and grounds overview
- 3. Director of Teaching and Learning
 - a. Monthly report
 - b. Assessment status
 - c. LMS Research
 - d. Written Report
- 4. Activities Director
 - a. Sanford and McKenzie Health meetings/MS training
 - b. Booster Club meeting with parents/community members
 - c. Homecoming
- 5. Principal Report

VII – Old Business

- 1. Dr. Holen provided and update on the BASC building and events
- 2. MCPSD1 is expecting the latest draft of the User Agreement with RRC for 2024 – 2025 Motioned by Samuelson, seconded by Quale, to approve the draft agreement as presented. Motion carried 6 – 0.

IX – New Business

- 1. Dr. Holen provided a staffing update.
- 2. Dr. Holen informed the board of the deadline for the superintendent evaluations.

X – Policy

- 1. The following policies are presented for a second reading:
 - a. BAA – Employing Board Members.
 - i. Motioned by Samuelson, seconded by Quale, to approve the policy’s second reading. Motion carried 6 – 0.
 - b. ABBB – Community Use of Facilities
 - i. Motioned by Northrop, seconded by Bruins, to approve the policy’s second reading. Motion carried 6 – 0.
 - c. ABDA-E1 – Website Accessibility Complaint and Grievance Form
 - d. ABDA-E2 – Website Accessibility Statement
- 2. The following policies are presented for a first reading:
 - a. Revision to the Coaches/Advisors regarding compensation
 - i. Motioned by Samuelson, seconded by Bruins, to approve the reading. Motion carried 6 – 0.
- 3. Letter sent to board members regarding preference for advisor/coach positions

XI – School Board Committee Reports

- 1. Committee Meeting Minutes
 - a. Technology
 - b. Wellness
 - c. Policy 10/02/2024
- 2. Upcoming meetings
 - a. Curriculum committee meeting –TBD
 - b. Policy committee - TBD
 - c. Planning committee – TBD
 - d. Negotiations – TBD
 - e. Budget and Finance – TBD
 - f. Building and Grounds – TBD
 - g. Technology committee – TBD
 - h. Spring/Summer Board Retreat – TBD
 - i. Health & Safety – TBD
 - j. Transportation – TBD
 - k. Wellness – TBD
 - l. Board retreat 12/2/2024

XII – Set date of next meeting

- 1. Monday 11/04/2024 @ 6:00 PM – Special
- 2. Monday 11/18/2024 @ 6:00 PM – Regular

XIII – Adjournment

Hearing no further business to come before the school board, President Wisness adjourned the meeting at 8:19 PM.