



NORTHPORT HIGH SCHOOL

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August 2023

Dear Northport High School Students & Families,

Welcome to Northport High School! I hope that your summer has been fun-filled and that you are ready to begin another year of exciting educational endeavors. As you know, Northport High School has a wide variety of opportunities for all students. I invite you to take advantage of those opportunities and to continue to broaden your horizons.

Opening day for all students is Wednesday, September 6. The day starts with “official homeroom” where you will receive a final copy of your schedule.

Please keep in mind these high school policies:

- 1. Absences:** Each day that a student is absent from school, **it is essential that the parent/guardian call 262-6657 between 7:20 a.m. and 2:00 p.m.** and give the following information: student name, grade level, reason for absence and expected length of absence. If the school does not receive notification of a student’s absence, a telephone call is made to the parent/guardian. Should there be extenuating circumstances and a call cannot be made, then upon the return to school the student will have 72 hours to bring in a note to the grade level administrator for the absence to be considered excused. Failure to do so will result in an unexcused absence for each class on the date of the absence. It is of critical importance to follow this procedure because only students with excused absences are eligible to make up work.
- 2. Cutting Class** is not tolerated. A student who cuts a class will be assigned a consequence. Please be advised that in order to participate in athletics or extracurricular activities, students must be present in all of their assigned classes every day.
- 3. Make-Up Assessments due to Legal Absences:** Students who are legally absent from school must meet with their teacher to discuss assignments and/or assessments that need to be made up. In the event a test or quiz was given during the legal absence, a student will arrange a time to make up the test or quiz. The test or quiz must be made up within three days of returning to school. On the fourth day, if the test or quiz has not been made up, the student will receive a zero (0) for the assessment. Extenuating circumstances will be resolved on an individual basis. **Students who are illegally absent from a class on the day of an assessment will have a zero (0) recorded as their grade on said assessment.**
- 4. Lateness to School:** A student arriving late to school must bring a note from a parent/guardian with the reason for the lateness and an approximate time of arrival within the body of the note. This note must be provided at the time of arrival and will not be accepted after that time. The student is to report to Reception with this note as soon as he/she arrives at school to pick up a “Reception Pass”. Failure to follow these procedures will result in the student receiving cuts in each class missed.
- 5. Early Dismissal from School:** If your child must leave school, a note stating the reason and time must be submitted **prior** to the time you will be signing him/her out from Reception in order for the student

to get a "Reception Release from Class" pass. If the student returns to school the same day, he/she must check in at Reception to receive a "Reception Pass". Notes brought in **after** a student leaves campus will not be accepted. **If the student is ill during the day, he/she must go to the nurse to be excused.** The nurse will notify Reception that the student may be released from the Reception Area. **Parent/guardian must meet and sign out all students at the Reception Desk and will be asked to show I.D. as part of our security protocol.**

6. **Homeroom:** There are two kinds of homerooms - an "official homeroom" for school business purposes and a homeroom attached to the beginning of 1st period - 7:55 a.m. - 8:00 a.m. You are required to be in homeroom whether we have "official homeroom" or our regular homeroom.
7. **Lunch Leave:** Lunch leave is available for 12th grade students only. A mandatory meeting was held at the end of last school year for all seniors interested in having lunch leave as a privilege added to their schedule. Students who did not attend that meeting do not have lunch leave in their schedule. **A make-up meeting for any senior who would like lunch leave and did not attend the meeting last spring will take place on Wednesday, August 30 at 10:00 am in the Senior Well.**
8. **Cell Phones:** It is important to be fully present and engaged during instructional periods. To that end, please be advised that cell phones are not permitted to be used at all during class time. Cell phone use is restricted to non-instructional periods (free period, lunch, passing time, etc.). Students must refrain from using their cell phones during class. In order to help students better focus, students will be required to store their phones either in their personal bag/backpack or in the individual classroom cell phone storage hanger.
9. **Student ID Cards:** All students are required to carry with them their school issued student ID. This card is required in order to "swipe in" to the building upon arrival as well as in order to utilize the bathrooms. Seniors must have an ID every day that they wish to leave the building for lunch leave. Seniors who do not have an ID will not be permitted to leave campus for lunch leave.

I feel fortunate to be serving as your principal and I am very excited about the opportunity to assist you in your pursuit of success. Enjoy the remaining days of summer and I will see you on Wednesday, September 6.

Sincerely,

Robert Dennis
Principal