



MASFPS Scholarship Program **Information & Instructions** **2023**

The Michigan Association of State and Federal Program Specialists (MASFPS) will award three state scholarships (\$1500, \$1000, and \$500) to eligible high school seniors who are on track to graduate at the conclusion of the 2022 -23 academic year. Selections will be based upon the NAFEPA Scholarship Application (National Association of Federal Education Program Administrators), which is attached. MASFPS will submit the applications of the top two Michigan awardees to NAFEPA for consideration for four (4) NAFEPA Scholarships of \$2500 each. (Please refer to the NAFEPA Scholarship information for scoring criteria.)

The full amount of each MASFPS scholarship will be **made payable directly to the recipient's institution** of choice. It is the responsibility of each scholarship recipient to forward enrollment verification and a tuition invoice from the institution to the MASFPS Treasurer, Sam Ewing, at the following address:

Michigan Association of State & Federal Program Specialists
P.O. Box 163
Tipton, MI 49287

Please note that the scholarship is paid directly to the institution only after a letter is received from the institution verifying the student is enrolled.

Eligibility for MASFPS Scholarships:

- The applicant must be enrolled in a public school district or charter school (public school academy) that has at least one active MASFPS member on staff.
 - o The scholarship committee will check the status of the district/school's MASFPS memberships prior to reviewing submitted applications.
- The applicant must be on track to graduate at the conclusion of the 2022-23 academic year.

Instructions for Applicant:

1. Complete the NAFEPA Scholarship Application and attach all required information and documents, following instructions provided in all application documents.
 2. Submit **one (1) original and one (1) copy** of the completed NAFEPA application packet to the address below. **Use one -sided pages only. Separate the packets using paper clips or a folder. No staples, please.**
 3. Application packets must be **mailed directly to the address below by Jan. 11, 2023.**
- *No hand delivered or emailed applications will be accepted.

Jan Callis, State NAFEPA Representative
Oakland Schools
2111 Pontiac Lake Road
Waterford, MI 48328

4. Application packets must be **postmarked by Jan. 11, 2023.**
5. Questions? Contact Jan Callis: janet.callis@oakland.k12.mi.us or 248-209-2596.

Thank you for your interest.

Jan Callis, State NAFEPA Representative for Michigan



NAFEPA Scholarship Program, 2023

Cover Page

Purpose

The purpose of the scholarship program is to financially support post-secondary education for qualifying high school seniors attending their first year of college. There are four scholarships, each worth \$2,500, and they are non-renewable. Two scholarships are for students pursuing degrees in education. The other two scholarships are awarded to applicants pursuing degrees in any field of study.

Eligibility

High school students who are on track to graduate by the conclusion of the 2022-23 academic year are eligible to apply for the NAFEPA scholarship. In addition, the applicant must be enrolled in a public school district or charter school (public school academy) with at least one current NAFEPA member. (Contact the State's NAFEPA Representative, found at <https://nafepa.org/Board-of-Directors>, for the State's NAFEPA membership directory.) Candidates will be nominated by the NAFEPA state affiliate organization or representative. Each state may select one candidate to nominate for the national NAFEPA scholarship program. States with more than 100 NAFEPA members may nominate two candidates.

Selection Criteria

Criteria	Points
1. A personal essay of 350 - 500 words that reflects proper conventions of writing and fully addresses the required discussion points (See Application Checklist for discussion points.)	50 points
2. GPA, based on the applicant's Spring 2022 High School transcript.	20 points
3. School, community, service, leadership and/or work activities and experiences in which the applicant participated during grades 9-12, including leadership positions held.	15 points
4. Three letters of recommendation including a letter from the student's high school principal or administrative designee, a faculty member/advisor, and a non-family member.	15 points

Scholarship Payment

The full amount of each scholarship will be made payable to the institution of the recipient's choice for the 2023-24 academic year. It is the responsibility of each scholarship recipient to forward enrollment verification and a tuition invoice from the institution to the NAFEPA scholarship chairperson. Please note that the scholarship is paid directly to the institution.

Application Process

Michigan Applicant:

1. Complete the application and attach all required information. **Use one-sided pages only. Separate the packets using paper clips or a folder. No staples, please.**
2. Submit two copies of the completed application packet (**one original and one copy**) to the State's NAFEPA Representative at the address below. **Packets must be postmarked by Jan. 11, 2023.**

Jan Callis, MI State NAFEPA Representative
Oakland Schools
2111 Pontiac Lake Road
Waterford, MI 48328

State NAFEPA Rep's contact information: janet.callis@oakland.k12.mi.us, 248-209-2596.

NOTE: Each candidate selected as a State awardee will be invited to share a photo (headshot preferred) for a presentation at the NAFEPA Conference in March, if also selected as a NAFEPA award recipient.

State NAFEPA Representative:

1. Forward two copies of each State nominee's application packet to the NAFEPA Scholarship Committee Rep. Applications must be postmarked **by Feb. 1, 2023.**
2. Forward each State nominee's photo to the NAFEPA Scholarship Committee Rep by Mar. 1, 2023, if applicable.

Questions? Contact the State's NAFEPA Representative or the NAFEPA Scholarship Committee Chair, Ann West (205-921-3191, awest@mcbe.net) or Co-Chair, Jan Callis (248-209-2596, janet.callis@oakland.k12.mi.us).



NAFEPA & MASFPS SCHOLARSHIP APPLICATION **2023**

Application Checklist and Cover Sheet

Applicants must submit **two copies of the application packet** - the Original Packet, plus one copy.

- Print or copy one-sided only.
- Please use paper clips or a folder to separate the two packets. No staples, please.
- Use this Checklist as a cover sheet for each Packet.

A **completed Scholarship Application Packet** includes ALL of the following documents and ALL required signatures.

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Completed Scholarship Application Form, including this Checklist and all four parts;

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Application Checklist, with applicant's signature and date

Part 1: State NAFEPA Representative Information

Part 2: Applicant's Information

Part 3: List of School, Community, Service, Leadership, and Work Activities/Experiences

Part 4: Certification of Applicant's High School Completion Status by high school principal

(Applicant – Please add the date the principal is to return this form to you.)

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Spring 2022 High School transcript

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Three letters of recommendation:

1. One from the applicant's high school principal or administrative designee (on school/district letterhead)
2. One from a faculty member or advisor (on school/district letterhead)
3. One from a non-family member

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Personal Essay (typed, about 350 - 500 words) in which the applicant:

1. Explains the reasons for applying for the scholarship;
2. Describes a personal experience with adversity & the impact on self;
3. Describes an experience when the applicant demonstrated leadership skills or qualities and the impact on self or others;
4. Describes an experience when the applicant demonstrated personal responsibility and the impact on self or others; AND
5. Discusses future goals and why they are important.

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Use the Application Checklist with the Applicant's Signature as a Cover Sheet



Initials - My initials verify my understanding that to be eligible for the NAFEPA Scholarships, I must be enrolled in a public school district or charter school (public school academy) with at least one current NAFEPA member. (NOTE: In MI, all MASFPS members are also NAFEPA members.)

Contact the State's NAFEPA Representative (found at <https://nafepa.org/Board-of-Directors>) for the State's NAFEPA membership directory.)

Applicant's Signature: _____ **Date:** _____

State NAFEPA Representative's Signature: By signing below, I verify that our state nominates this applicant for the 2023 NAFEPA scholarships and confirm that the applicant meets all eligibility requirements.

STATE NAFEPA Rep's Signature: _____ **Date:** _____

STATE NAFEPA Rep's Full Name (Print): _____ **Photo will be sent by 3/1/23: Yes No**

NAFEPA & MASFPS SCHOLARSHIP APPLICATION
2023

Part 1: State NAFEPA Representative

Name of State NAFEPA Representative:	Jan Callis, janet.callis@oakland.k12.mi.us
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Nominating State: Michigan

Part 2: Applicant's Information (To be completed by the applicant.)

Applicant's Full Name: _____

Mailing Address: _____

City, State, and ZIP Code: _____

Email: _____ Phone: _____

High School: _____ Local School District: _____

I plan to pursue a degree in: _____

Institutional Preferences		Estimated Tuition and Educational Expenses	Date Accepted (if applicable)
1 st Choice			
2 nd Choice			
3 rd Choice			

Part 3: School, Community, Service, Leadership, and Work Activities/Experiences

Please list activities in which you have actively participated during high school (grades 9-12), either at school or outside of school. Include any leadership positions or roles you might have held with school or community groups or organizations. For each activity, put the number of years you participated in parentheses. [Ex. *Debate Team (2 yrs)*]. (Include as an attachment, if preferred.)



NAFEPA & MASFPS SCHOLARSHIP APPLICATION
2023

Part 4: Certification of Applicant's High School Completion Status

Applicant's Name: _____ Student ID Number: _____

To be completed by the High School Principal:

☐ By checking this box, I certify that this student is a high school senior and is currently on track to meet the established criteria for obtaining a high school diploma by the conclusion of the 2022-23 academic year.

Principal's Signature: _____ Date: _____

Principal's Name (Print): _____

Name of High School: _____ State: _____

School Phone Number: _____

Please return this completed form to the applicant by: _____

(The Applicant must include a Return Date.)