

Seaholm PTA Staff Grant Application 2023-2024

August 25, 2023

Dear Seaholm Faculty Members,

The PTA is pleased to offer grants again this year. Each year, Seaholm families are asked to make a PTA Direct Donation (formerly Maple Money). The money raised is used to fund staff grants. The PTA offers grants to further enhance the educational experience while benefitting as many students as possible.

GRANT TIMELINE

- Submit grant requests by **September 29 at 3 pm.**
 - Applicants will be notified via e-mail by **October 13** as to the status of their grant.
 - The grant reimbursement cut-off will be **November 17** unless there are extenuating circumstances.
- *This timeline is a significant change from prior years in an effort to allocate PTA funds more efficiently and to get grant money in use as quickly as possible.**

If you would like to submit a grant request, please do the following:

1. Complete the attached grant application including the total cost of your purchase as well as the person that you are requesting from the PTA.
2. Include a brief description of how your purchase will be used, whether your purchase will be shared with other departments and how many students will benefit from this purchase. Please include any information that will help us in our determination process. Please note: We no longer fund grants for student trips/travel expenses.
3. Send your grant application via email to kristinacunningham@gmail.com with the subject line "Seaholm PTA 2023 Staff Grant." You will receive a confirmation email indicating that your grant was received. Please do not put applications in the PTA mailbox at this time. Thank you for your commitment to the students of Seaholm High School and for taking the time to complete the grant application.

Sincerely,

Kristina Cunningham
Seaholm PTA
Staff Grants

Seaholm PTA Staff Funding Request 2023-2024

Your Name:

Your e-mail address:

Department:

Total request: \$_____

How many students will benefit from this? _____

Will students benefit for more than one year? _____

Description:

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