



## **2023-2024 Teacher Innovation and Service-Learning Grant**

**Proposal Deadline: Friday, September 29, 2023**

### **APPLICATION INSTRUCTIONS**

#### **PURPOSE FOR TEACHER INNOVATION & SERVICE-LEARNING GRANTS**

**Teacher Innovation Grants** are available to Bethlehem Area School District teachers to implement an innovative project, initiative, teaching strategy, technology application or other effort providing measurable educational outcomes for students. The purpose of this grant program is to enhance student learning and student interest in learning by providing educators an opportunity to exercise their passion for teaching, develop their ideas, partner with colleagues and connect with the wealth of knowledge, expertise and talent within BASD and the community. Projects should enhance the regular curriculum, promote family and community partnerships and/or support academic innovation.

**Service-learning Grants** are available to Bethlehem Area School District teachers to implement high-quality service-learning projects. Service-learning is a teaching strategy that connects classroom curriculum with service projects that engage students socially, civically and academically. A high-quality service-learning experience combines meaningful service with in-depth learning. Service-learning begins with classroom content and moves into the community through the planning and implementation of a service-project.

#### **FUNDING**

Funding requests of any amount up to \$1,500 are acceptable.

#### **PROJECT PERIOD**

Grant Applications Open – August 3, 2023

Grant Applications Submitted to BASD ISD Department (if requesting technology items) – Friday, September 15th

Grant Request Due Date – Friday, September 29, 2023

Grant Recipients Announced – Friday, October 20th – Tuesday, October 24th

#### **APPLICATION CHECKLIST**

The following items should be included your Teacher Innovation Grant applications:

- Proposal Cover Sheet (administrative signature required and BASD ISD signature, if applicable)
- 1-3 Page Proposal Narrative
- Budget (use template)

#### **APPLICATION SUBMISSION**

Submit the application package to The Foundation via BASD Inter-district Mail:

**Broughal Middle School – The Foundation for the BASD**

**Taylor Rezac, Advancement Coordinator**

**All applications should be single sided and NOT stapled together.** All instructions and criteria must be followed or your application will be considered incomplete.

## TECHNOLOGY REQUIREMENT

All grant applications requesting technology items must be reviewed and approved by the BASD Information Services Department. To provide the BASD Information Services Department adequate time to review your application, submit a PDF version of your grant application via email to Scott Best [sbest@basdschools.org](mailto:sbest@basdschools.org) no later than Friday, September 15<sup>th</sup>.

**\*\*\*For grants which include technology orders, it is currently anticipated that technology will be delivered to schools no later than January 31, 2024. However, manufacturing delays may occur that may cause the delivery to you to be delayed. If delays occur, you will be notified.\*\*\***

For your reference, the link below is the approved BASD Hardware list including prices.

[https://docs.google.com/spreadsheets/d/1Lj52\\_cvskva7OKVkj2VZXZtHm5K5VvkQVyS1uM0eYg/edit?ts=5a81c42a#gid=0](https://docs.google.com/spreadsheets/d/1Lj52_cvskva7OKVkj2VZXZtHm5K5VvkQVyS1uM0eYg/edit?ts=5a81c42a#gid=0)

## EVALUATION CRITERIA

Projects will be awarded based on score. To be considered for funding, a project must meet and include the following criteria (100-point maximum). To view Grant Scoring Rubric, use this link:

[https://drive.google.com/file/d/1f\\_BnKtxStyCf91iQw7pXyDB1sVnzFke7/view?usp=sharing](https://drive.google.com/file/d/1f_BnKtxStyCf91iQw7pXyDB1sVnzFke7/view?usp=sharing)

EVALUATION CRITERIA	RATING SCALE
<b>INNOVATION:</b> The degree of creativity of a new idea and practice to enhance learning in the classroom, promote family & community partnerships, and/or support academic innovation	0-25 Points
<b>OBJECTIVES &amp; EVALUATION:</b> What will students know or be able to do as a result of this project. Describe the objectives of the project and how each objective will be measured. What are the measurable educational outcomes for students	0-25 Points
<b>CURRICULUM ALIGNMENT:</b> Describe how the project relates to and enhances the regular curriculum	0-20 Points
<b>PROGRAM DESCRIPTION:</b> Provide a clear and detailed program description. If applicable, provide dates of project activities	0-15 Points
<b>BUDGET*:</b> Provide a budget and budget narrative that explains the use of funds	0-15 Points
<b>TOTAL SCORE</b>	<b>100 Points</b>

**NON-ALLOWABLE BUDGET COSTS** Below are non-allowable costs and should not be included in grant proposals.

*\*Food items that are used as "extras" or student rewards such as student breakfasts and/or lunches. Only food that is directly related to the academic outcome of your grant proposal are acceptable (such as school garden).*

*\*Reward items (t-shirts, bags, etc.)*

*\*Travel Costs that are incurred due to a grant which includes and experience including bussing and substitute teachers*

## QUESTIONS OR FEEDBACK NEEDED

The Foundation for the Bethlehem Area School District's Staff would be happy to answer any questions regarding grant applications and provide feedback on your application. Please contact Taylor Rezac with any questions or for grant application feedback at: [trezac@basdschools.org](mailto:trezac@basdschools.org) or 610-861-0500 ext. 60257

## ANNOUNCEMENT OF GRANT RECIPIENT

The Foundation staff will visit winners in person to award in mid-late October 2023



## 2023/2024 Teacher Innovation and Service-Learning Grant Application PROPOSAL COVER SHEET

<b>Project Category</b>	<input type="checkbox"/> Innovation <input type="checkbox"/> Service-Learning
<b>Project Area of Support</b>	<input type="checkbox"/> STEM <input type="checkbox"/> Business <input type="checkbox"/> Reading/Literacy <input type="checkbox"/> Arts <input type="checkbox"/> Music <input type="checkbox"/> Mindfulness <input type="checkbox"/> Equity/Anti-Racism/Social Justice <input type="checkbox"/> COVID-19 Response <input type="checkbox"/> Other _____
<b>Project Title</b>	
<b>Budget Request Amount \$</b>	
<b>Name of Applicant (only 1 Teacher Name)</b>	
<b>School</b>	
<b>Grade Level (s)</b>	
<b>How many students will participate?</b>	
<b>Applicant's Phone</b>	
<b>Applicant's Email</b>	
<b>Signature &amp; Date Applicant</b>	
<b>Signature &amp; Date Principal, Assistant Principal or Department Chair</b> <i>By Signing, the building Principal supports this project</i>	
<b>Signature &amp; Date BASD IT Department (only needed if Technology is listed on budget)</b> <i>By Signing, BASD IT Department supports this project</i>	



## **2023/2024 Teacher Innovation and Service-Learning Grant Application PROPOSAL NARRATIVE (1-3 Pages)**

**Program Description:** Provide a clear and detailed program description. If applicable, provide dates of project activities

**Innovation:** Describe how this program/project is an innovative teaching approach which enhances curriculum, promotes family and community partnerships and/or supports academic innovation. Provide the degree of creativity of a new idea and/or practice that will enhance learning in (or outside) the classroom.

**Curriculum Alignment:** Describe how the project relates to and enhances the regular curriculum.

**Objectives and Evaluation:** Describe the objectives of the project and how each objective will be measured. What are the measurable educational outcomes for the students and what will the students know or be able to do as a result of this project/program?

**Budget:** Provide a budget narrative that explains the use of funding requested. Use the Budget Summary to line list the necessary items for this project/program. Include field trip costs on the Budget Summary using the Transportation Calculation Form.

<b>School</b>	
<b>Project Name</b>	
<b>Applicant Name</b>	

<b>Item</b>	<b>Item Description</b>	<b>Vendor</b>	<b>Item Cost</b>	<b>Quantity</b>	<b>Extended Cost</b>
Example Item	Brief description of example item	Vendor Name	\$4.99	10	\$49.90
<b>Total Funding Requested</b>					<b>\$49.90</b>

\*\*\*If applicable, Field Trip expenses should be reflected on the above budget summary.