

BOTETOURT COUNTY PUBLIC SCHOOLS

Position & Grade Assignment

2023 – 2024

| | <u>Months, Hours, Days Worked</u> | <u>Munis Title</u> | <u>Grade</u> |
|---|-----------------------------------|--------------------|--------------|
| <u>Bus Driver</u> | | | |
| Bus Driver, Full Time: 5 Hours | 10 month, 5 hours, 181 days | BUS DR 181/5 | 715 |
| | | | |
| <u>Bus Aide</u> | | | |
| Bus Aide, Full Time: 5 Hours | 10 months, 5 hours, 181 days | BUS AD 181/4 | 720 |
| | | | |
| <u>Custodian</u> | | | |
| Custodian, Head (Elementary Schools) | 12 months, 8 hours, 260 days | CUST HD E 260/8 | 610 |
| Custodian, Head (CTE and Middle Schools) | 12 months, 8 hours, 260 days | CUST HD M 260/8 | 611 |
| Custodian, Head (High Schools) | 12 months, 8 hours, 260 days | CUST HD H 260/8 | 612 |
| Custodian, (School Board Office) | 12 months, 8 hours, 260 days | CUST SBO 260/8 | 613 |
| Custodian, Full Time | 12 months, 8 hours, 260 days | CUST FT 260/8 | 620 |
| Custodian, Full Time | 10 months, 8 hours, 180 days | CUST FT 180/8 | 621 |
| Custodian, Permanent, Part Time | 10 months, 4 hours, 180 days | CUST PT 180/4 | 622 |
| Custodian, Permanent, Part Time | 10 months, 3 hours, 180 days | CUST PT 180/3 | 623 |
| Courier, Full Time | 12 months, 8 hours, 260 days | COUR FT 260/8 | 630 |
| | | | |
| <u>School Nutrition</u> | | | |
| School Nutrition, Assistant | 12 months, 8 hours, 260 days | SN ASST 260/8 | 312 |
| School Nutrition, Field Manager | 10 months, 8 hours, 182 days | SN FD MGR 182/8 | 313 |
| School Nutrition, Manager (Elementary Schools) | 10 months, 8 hours, 182 days | SN MGR E 182/8 | 320 |
| School Nutrition, Manager (Middle Schools) | 10 months, 8 hours, 182 days | SN MGE M 182/8 | 321 |
| School Nutrition, Manager (High Schools) | 10 months, 8 hours, 182 days | SN MGR H 182/8 | 322 |
| School Nutrition, Asst. Manager | 10 months, 7 hours, 182 days | SN AMGR 182/7 | 330 |
| School Nutrition, Asst. Manager | 10 months, 6 hours, 182 days | SN AMGR 182/6 | 331 |
| School Nutrition, Worker, Part Time | 10 months, 4 hours, 182 days | SN WKR PT 182/4 | 342 |
| School Nutrition, Worker, Part Time | 10 months, 3 hours, 182 days | SN WKR PT 182/3 | 343 |
| School Nutrition, Worker, Part Time | 10 months, 5 hours, 182 days | SN WKR PT 182/5 | 344 |
| | | | |
| <u>Instructional Assistant</u> | | | |
| Instructional Assistant, Full Time | 10 months, 7 hours, 182 days | IA FT 182/7 | 510 |
| IA Café Aide, Part Time | 10 months, 3 hours, 180 days | IA CAFÉ 180/3 | 511 |
| IA Behavior Specialist, Full Time | 10 months, 7 hours, 185 days | IA B/S 185/7 | 512 |
| IA Pre School, Part Time | 10 months, 4 hours, 182 days | IA PSCH PT 182/4 | 520 |
| IA Instruction, Media Asst, School Assistant, Part Time | 10 months, 4 hours, 180 days | IA L&S PT 180/4 | 521 |
| IA Librarian Assistant, Full Time | 10 months, 7 hours, 194 days | IA LIB 194/7 | 522 |
| | | | |
| <u>Maintenance</u> | | | |
| Maintenance, Carpenter | 12 months, 8 hours, 260 days | MAIN CARP 260/8 | 810 |
| Maintenance, Foreman | 12 months, 8 hours, 260 days | MAIN FMAN 260/8 | 811 |
| Maintenance, Journeyman Building Maintenance License | 12 months, 8 hours, 260 days | MAIN JBML 260/8 | 812 |
| Maintenance, Journeyman Electrical or Plumbing License | 12 months, 8 hours, 260 days | MAIN JEPL 260/8 | 813 |
| Maintenance, Master Electrical and Plumbing Licence | 12 months, 8 hours, 260 days | MAIN MLEP 260/8 | 814 |
| Maintenance, Worker | 12 months, 8 hours, 260 days | MAIN WKR 260/8 | 815 |
| Maintenance, Assistant Worker | 12 months, 8 hours, 260 days | MAIN AWKR 260/8 | 816 |

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| <u>Mechanic</u> | | | |
| Mechanic | 12 months, 8 hours, 260 days | MECH 260/8 | 820 |
| Mechanic, Assistant | 12 months, 8 hours, 260 days | MECH ASST 260/8 | 821 |
| Mechanic, Assistant Chief | 12 months, 8 hours, 260 days | MECH ACHF 260/8 | 822 |
| Mechanic, Chief | 12 months, 8 hours, 260 days | MECH CHF 260/8 | 823 |
| Mechanic, Diesel License | 12 months, 8 hours, 260 days | MECH DL 260/8 | 824 |
| <u>Nurse</u> | | | |
| Nurse Coordinator | 10 months, 7 hours, 210 days | NURSE COR 210/7 | 410 |
| School Nurse | 10 months, 7 hours, 185 days | NURSE 185/7 | 411 |
| <u>Administration</u> | | | |
| Exec. Asst. to Superintendent | 12 months, 8 hours, 260 days | EXASTSUPT 260/8 | 110 |
| SB Admin: Payroll/Benefits | 12 months, 8 hours, 260 days | SBAD PABE 260/8 | 112 |
| SB Admin Asst: Accounts Payable | 12 months, 8 hours, 260 days | SBAA AP 260/8 | 120 |
| SB Admin Asst: Human Resources/Licensure/Payroll | 12 months, 8 hours, 260 days | SBAA HLP 260/8 | 121 |
| SB Admin Asst: Instruction | 12 months, 8 hours, 260 days | SBAA INST 260/8 | 131 |
| SB Admin Asst: Special Ed | 12 months, 8 hours, 260 days | SBAA SPED 260/8 | 133 |
| SB Assistant: Receptionist | 12 months, 8 hours, 260 days | SBAS RECP 260/8 | 132 |
| Clerical, School Counselor (Elementary, Secondary) | 11 months, 7 1/2 hrs, 220 days | CLER SC 220/7.5 | 140 |
| Clerical, School Counselor (Elementary, Secondary) | 12 months, 8 hours, 260 days | CLER SC 260/8 | 144 |
| Clerical, School Counselor (Elementary, Secondary) | 11 months, 7 1/2 hrs, 214 days | CLER SC 214/7.5 | 145 |
| Clerical, School (Elementary, Secondary, CTE) | 11 months, 7 1/2 hrs, 214 days | CLER SH 214/7.5 | 143 |
| Clerical, School (Elementary, Secondary, CTE) | 12 months, 8 hours, 260 days | CLER SCH 260/8 | 142 |
| OP Admin Assistant: Transportation | 12 months, 8 hours, 260 days | OPAA TRAN 260/8 | 160 |
| OP Assistant: Clerical | 12 months, 8 hours, 260 days | OPAS CLER 260/8 | 161 |
| Operations Manager | 12 months, 8 hours, 260 days | OP MGR 260/8 | 165 |
| Administration & Directors | 12 months, 8 hours, 260 days | ADMINISTRATION | 100 |
| <u>Technology</u> | | | |
| Technology, Technician Level 1 | 12 months, 8 hours, 260 days | TECH L1 260/8 | 150 |
| Technology, Technician Level 2 | 12 months, 8 hours, 260 days | TECH L2 260/8 | 151 |
| Technology, Lead Technician | 12 months, 8 hours, 260 days | TECH LEAD 260/8 | 152 |
| Technology, Database Manager | 12 months, 8 hours, 260 days | TECH DATA 260/8 | 153 |
| Technology, Network Manager | 12 months, 8 hours, 260 days | TECH NETW 260/8 | 154 |
| Technology, Systems Analyst | 12 months, 8 hours, 260 days | TECH SYSA 260/8 | 155 |
| <u>TEACHER, MEDIA SPECIALIST, GUIDANCE COUNSELOR</u> | | | |
| Teacher, Media Specialist, School Counselor - 200 days | 10 months, 7 hours, 200 days | TCH MS SC 200/7 | 200 |
| Teacher, Media Specialist, School Counselor - 210 days | 10 months, 7 hours, 210 days | TCH MS SC 210/7 | 210 |
| Teacher, Athletic Trainer, Media Specialist, School Counselor - 220 days | 11 months, 7 hours, 220 days | TCH MS SC 220/7 | 220 |
| Teacher, Athletic Director - 260 days | 12 months, 8 hours, 260 days | TCH ATH D 260/8 | 260 |
| School Psychologist - 220 days | 11 months, 7 hours, 220 days | SCH PSYCH 220/7 | 280 |