



NORTHPORT-EAST NORTHPORT UNION FREE SCHOOL DISTRICT

OFFICE OF SPECIAL EDUCATION

158 Laurel Avenue
Northport, New York 11768
Phone: (631) 262-6622
Fax: (631) 262-6621

Mailing Address:
Post Office Box 210
Northport, New York 11768

February 6, 2023

Dear Parents/Guardians:

This letter provides information for you to be aware of regarding special education services for parentally placed non-public school children. The school district where the non-public school is located will be responsible for individual evaluations and development of individualized education services programs (IESPs) for students with disabilities, including conducting the Committee on Special Education (CSE) meetings, and for providing special education services to students with disabilities who are parentally placed in non-public schools. The following information is important for you to know:

- If you place your child in a non-public school and wish your child to receive special education services while enrolled in that school, you must request those services in writing using the enclosed form no later than June 1 before the school year in which services are to be provided.
- If your child is attending a non-public school within Northport-East Northport boundaries, the enclosed form must be sent to the Northport-East Northport School District by June 1st. This includes Trinity Regional School and The School House.
- If your child is attending a non-public school outside the geographic boundaries of the Northport-East Northport School District, the enclosed form must be sent to the district where the non-public school is located by June 1st. We ask that you also send a copy of said form to the Northport-East Northport School District for our records.
- Transportation requests from your child's home to the non-public school should continue to be submitted to the school district where your child legally resides by April 1 of the school year before transportation is to be provided.

Previously, you have received a Procedural Safeguards Notice that explains your rights regarding the special education process, but, if you need an additional copy, please contact our office.

Please sign and return the enclosed *Parent Non-public School Placement Acknowledgement/Consent Form* as soon as possible. If you wish for your child to receive special education services from the district, as the non-public school where you are placing your child is located within the geographic boundaries of our public school district, this form must be received by June 1, 2023.

Please be aware you can request a CSE (Committee on Special Education) meeting to discuss your child's current district IEP and review available services and programs within the Northport-East Northport School District at any time.

If you have any questions regarding this information, please contact the Office of Special Education at

631-262-6622.

Sincerely,

Karrie Kruger

Karrie Kruger
Director of Elementary Special Education

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Ally Giaimo
Director of Secondary Special Education

Enclosure

**Northport-East Northport UFSD
Committee on Special Education
Office of Special Education
P.O. Box 210
Northport, New York 11768
631-262-6622**

Parent Nonpublic School Placement Acknowledgement /Consent Form

For the coming school year I have elected to unilaterally place my child in a nonpublic school, at my own expense, as indicated below:

STUDENT NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____ HOME SCHOOL DISTRICT: _____

PREVIOUS SCHOOL ATTENDED: _____

NEW NONPUBLIC SCHOOL: _____

SCHOOL DISTRICT WHERE THE NONPUBLIC SCHOOL IS LOCATED: _____

In order to plan for your child, please indicate your decision below with your signature and return it to the Office of Special Education.

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I do not wish to discuss or arrange for special education services at this time. I am aware that if I do not wish to discuss or arrange for special education services at this time, this will in no way relinquish my child's right to receive a free appropriate public education in the future.

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I wish to discuss and arrange for special education services, as the nonpublic school is located within the geographic boundaries of the Northport East Northport School District. If services are provided, I give permission for the Northport East Northport Committee on Special Education to exchange all pertinent educational information including my child's Individualized Education Program (IEP) with the home public school district. I also give permission for the Committee to observe my child at the nonpublic school and to request educational records.

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According to Federal and State Requirements, as the nonpublic school is not located within the geographic boundaries of the Northport East Northport School District, I understand that I must discuss and arrange for special education services with the school district where my child's nonpublic school is located. I have also been advised that the personnel and locations for the delivery of those services will be determined by that school district. I give permission for the Northport East Northport Committee on Special Education to exchange all pertinent educational information including my child's Individualized Education Plan (IEP) with the school district in which the nonpublic school is located, including this request to discuss and arrange for special education services. I also give permission for the Northport East Northport Committee to exchange all pertinent educational information, including my child's Individualized Educational Plan (IEP) with my child's nonpublic school.

Parent/Guardian Signature

Date