



2023-2024

Assessing Student Learning

Table of Contents

LMCSD Statement of Beliefs	3
Standards-Based Learning Overview	3
Definitions	3
Assessment of Student Learning	5
Why Assign and Report Student Grades?	5
Measuring Student Learning	6
Linn-Mar High School Instructional Principles	6
Calculating Course Grades	6
LMHS Standard Proficiency Scale	7
Proficiency Scale To Traditional Scale Conversion	8
Course Grade Conversion	8
Process For Determining Course Grade	9
Grading Guidelines	9
Awarding Course Credit	10
Common Assessment Practices for Standards Based Learning	10
Use of Priority and Supporting Standards	10
Artifacts as Evidence of Student Learning	10
Summative Measures	11
Multiple Measures	11
Remediation and Relearning	12
Reassessment	12
Use of INC	12
Use of MIS	13
Use of RR	13
Use of Zero	13
Extra Credit	14
Due Dates and Extensions	14
Required Evidence of Learning	14
Employability Skills	Error! Bookmark not defined.
Final Assessments	14
Special Situations	14
Credit/Fail, Pass/Fail	15
Advanced Placement and Concurrent Enrollment Courses	16
Academic Integrity	16
Student Transcripts	17
Frequently Asked Questions	18

LMCSD Statement of Beliefs

The Linn-Mar Community School District believes:

- ❖ All students will learn.
- ❖ All students will benefit from adults understanding the needs of the whole child through understanding of social-emotional health and student safety/security.
- ❖ All students will have multiple ways to access course or grade level curriculum standards.
- ❖ All students will achieve at high levels through evidence-based instructional practices.

Standards-Based Learning Overview

Standards-Based Learning refers to a system of instruction, assessment, grading, and academic reporting based on students demonstrating understanding or mastery of the knowledge and skills they are expected to learn.

Course standards explicitly state what students need to know or be able to do to demonstrate they have mastered the new material. Communication and pursuit of standards are the means through which students are guided to achieve targeted learning goals.

Definitions

Listed below are some of the most commonly used terms associated with Standards-Based Learning (SBL).

- **Assessment:** A measurement of student learning. An assessment need not (but may) take the form of a written examination.
 - **Common Assessment:** An assessment of student learning which has been developed collaboratively by teachers in advance of a unit of study in the same course. It is used for the purpose of analyzing the degree to which students have met the stated expectation of learning. Common assessments will have the same format, structure, and level of difficulty, and be used for all sections of the same course.
 - **Final Assessment:** Final assessments may take one of two forms, comprehensive or targeted. A comprehensive assessment is designed to measure (most) term priority standards for a course. A targeted assessment is designed to measure a limited set of standards for a course. A final assessment need not (but may) take the form of a written examination. Other demonstrations of student learning are acceptable and encouraged where appropriate. Presentations, performances, and final projects are examples of comprehensive assessments that may increase measurement validity for a given area of study.
 - **Formative Assessment:** An assessment measuring the degree to which a student has met the stated expectation of learning or standard for the purpose of informing and driving instruction. Typical examples include class discussions, homework, and quizzes. Assessments that are designated as strictly formative *do not calculate into a final grade*.

Assessing Student Learning

- **Summative Assessment:** A culminating assessment measuring the degree to which a student has met stated expectations of learning or standard performance. Typical examples include projects, presentations, and written exams.
- **Course:** Linn-Mar High School courses are defined in terms of addressed content and learning standards expected of students. Each course approved for credit has been defined by documentation on file with the LMCSD Department of Teaching and Learning and is accessible to patrons of the Linn-Mar Community School District.
- **Employability Skills:** Non-academic behaviors which lead to success that a student is expected to know and be able to demonstrate. Examples of employability skills include responsibility, collaboration, and perseverance.
- **Incomplete (INC):** INC is used as a course grade mark for cases where there will be delayed collection of evidence of learning.
- **Learning:** Knowledge or skill acquired through experience or study.
- **Letter Grade:** A grade assigned on a traditional scale (A, B, C, D, F). Traditional grades will be calculated from standards scale scores using the master Linn-Mar High School standard conversion scale (page 9).
- **Missing (MIS):** A mark of MIS is used at the assignment level in gradebooks when required evidence of learning is missing.
- **Proficiency Scale:** A graduated scale describing the expected performance necessary to meet a standard. A proficiency scale additionally describes levels of learning both above and below *proficient*. Prerequisite skills necessary to meet a standard are described and advanced skills needed to exceed a standard are identified.
- **Proficient:** Student demonstrates that they have met the requirements of a standard as defined by a proficiency scale. Proficient is a higher level of performance than is required for passing.
- **Reassessment Required (RR):** A mark of RR is used at the assignment level in gradebooks when a student has attempted, but not yet earned at least a Level 1 scale score on required evidence of learning.
- **Scale Score:** A score associated with a defined level of performance relative to a given standard. At Linn-Mar High School, a standard scale score will be a number on a scale of 1 to 4 (see page 7) representing a unique level of proficiency. Also called a standard mark.
- **Standards Based Learning:** The practice of instructing and assessing students based on standards of what the student will know and be able to do. Assessments provide students the opportunity to demonstrate their level of proficiency relative to one or several stated standard(s).
- **Standard:** A statement of what a student is expected to know and be able to do by the end of a course of study.

Assessing Student Learning

- **Priority Standard:** A statement of essential learning for the course. Most high school courses will have from 3 to 5 priority standards for a five-credit course and from 6 to 10 priority standards for a ten-credit course. Each priority standard may include multiple supporting standards. Student performance on priority standards is recorded and accessible in PowerSchool.
- **Supporting Standard:** Supporting standards may be used to evaluate student proficiency on priority standards. High school courses may have as many as 20 to 30 supporting standards per course. Supporting standards may or may not be used in a course to contribute to the calculated grade.

Assessment of Student Learning

Assessment measures the degree to which a student has gained the essential learnings required of a course of study. Standards provide the framework for scale-referenced assessment of student learning.

Why Assign and Report Student Grades?

Assessment is important for many reasons. First, assessment provides feedback to students for measuring progress on defined learning goals. Research on feedback shows an *“average effect size of .79, which is twice the average effect of all other schooling effects.”* (Hattie, 2011). Quality feedback is one of the most consequential means of affecting student learning.

<https://www.visiblelearningplus.com/sites/default/files/Feedback%20article.pdf>

Second, assessment provides teachers and school leaders information to improve program effectiveness and instructional methods. While not all forms of assessment provide an objective means to analyze and advance student performance, standards-based measures clearly identify where students are succeeding and where they are not. This data assists teachers and schools to make decisions about the effectiveness of programs and methods used to prepare students. Programs and methods that support student success are emphasized, while programs and methods that do not are either adjusted for more positive effect or eliminated.

Third, the assessment and reporting of student grades are important to individuals and organizations outside of the student and their school. Parents use quality information regarding that which a student knows and is able to do to provide home environments to support student progress toward desired learning. Employers and post-secondary institutions use secondary course grades, standardized test scores, and descriptions of student experiences to appraise student ability and work skills. State and national governments use standardized test information, graduation rates, and subject-specific measures of student performance to set policy and evaluate schools.

It is the responsibility of the school to help students gain knowledge and skill, assess student progress, and report meaningful and accurate measures of student ability (grades) to students and others who use the information grades provide.

Assessing Student Learning

Measuring Student Learning

Linn-Mar High School is committed to accurately assessing student performance and reporting student proficiency using scale scores and letter grades. This commitment will honor the following principles.

- Assessment policies will be grounded in best practice.
- Grading practices will be consistent across disciplines.
- Course letter grades will have consistent meaning and value across disciplines.
- Course letter grades will be determined similarly across disciplines.
- Course letter grades will be calculated identically for all sections of the same course.
- Course credit will have consistent meaning and value across disciplines.

Linn-Mar High School Instructional Principles

- 1) Student learning of priority standards is the focus of instruction.
- 2) Professional Learning Communities (PLCs) are crucial for obtaining accurate measures of student progress toward meeting standards, planning for academic support and intervention, and establishing and adjusting instruction as necessary to identify student strengths and areas for growth.
- 3) Academics and employability skills must be taught and assessed separately, meaningfully, and authentically.
- 4) Reteaching and reassessment must be provided for meaningful learning opportunities to meet standards.
- 5) Homework is important practice for achieving standard goals that leads to constructive feedback, student accountability, and use in authentic classroom contexts.
- 6) Student success must be reinforced with intentional instruction on academic and employability skills to ensure all students have opportunity to show learning at a high level.

Calculating Course Grades

Course grades will be determined in the following manner:

- 1) Defined proficiency scales for all course standards will be communicated to students in advance of teaching and measurement.
- 2) Student proficiency on priority standard measures will be assessed relative to the level definition for each and recorded in PowerSchool as a number from 1 to 4 (called a *scale score*), MIS (missing), or RR (reassessment required). The overall grade for a student with an MIS or RR at any point in a term will be INC. An INC grade signals that evidence of student learning is incomplete and no credit for the course is available until acceptable proficiencies have been demonstrated.
- 3) Scale scores will be converted to a number in the range of 0-100 for use in calculating the overall course grade. Conversion of points or percentages to a scale score in reverse is not appropriate. Converted scores for each unique priority standard in a course will be averaged to determine the final course grade.

Assessing Student Learning

- 4) A final course letter grade will be assigned to each completed course using a traditional A, B, C, D, F grade scale (see pages 8 and 9). This grade will be recorded for official use on student transcripts and permanent academic records.

Standard Scale for Measuring Student Learning

LMHS STANDARD PROFICIENCY SCALE

Score	Level	Description
4	Exemplary	Student shows in-depth inferences and application in class as taught by the teacher in addition to meeting the standard, such as explaining or demonstrating connections between ideas. Examples could include: - real-world application or demonstration of creative application of skills - use of information to solve problems in a different context - demonstration of unique insight or complex understanding - use of advanced analysis skills
3.5		In addition to score 3.0 performance, uses in-depth inferences and application with partial success.
3	Proficient	Student can independently use, apply, and/or demonstrate the standard but may include errors that do not impact demonstration of the standard.
2.5		No major errors or omissions regarding 2.0 content and partial knowledge of the 3.0 content.
2	Approaching	Student can demonstrate foundational processes of the standard.
1.5		No major errors or omissions regarding 1.0 content and partial knowledge of the 2.0 content.
1	Beginning	Student recalls vocabulary and/or understands simpler ideas, skills, and concepts.
MIS	Missing	Required evidence of learning has not yet been submitted.
RR	Reassessment Required	Student has not yet met Level 1.0 proficiency requirements.

Assessing Student Learning

PROFICIENCY SCALE TO TRADITIONAL SCALE CONVERSION

Scale Score	Traditional Score
4	100
3.5	95
3	90
2.5	85
2	75
1.5	65
1	60
MIS	INC
RR	INC

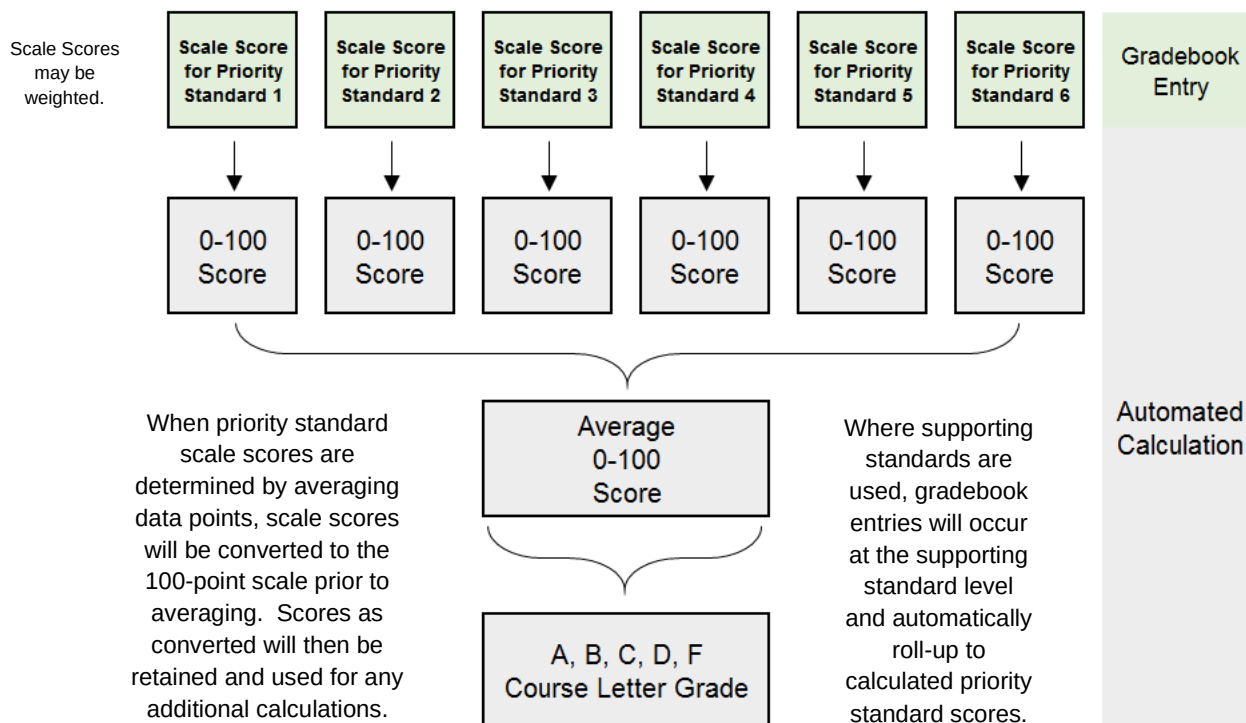
COURSE GRADE CONVERSION

Traditional Score Range	Letter Grade
99 - 100	A+
93 - 98	A
90 - 92	A-
87 - 89	B+
83 - 86	B
80 - 82	B-
77 - 79	C+
73 - 76	C
70 - 72	C-
67 - 69	D+
63 - 66	D
60 - 62	D-
MIS or RR on any single Priority Standard	INC

Students must earn a D- or higher for course credit. Students may not earn course credit if one or more priority standards have required evidence marked as MIS or RR. Students with an unresolved INC grade 14 calendar days past the end of a grading term will be awarded a mark of F (Fail). Advancement to the next level course in a sequence is not recommended for students earning lower than C.

Assessing Student Learning

PROCESS FOR DETERMINING COURSE GRADE



General Grading Guidelines

Guideline 1: Entries in the grade book that count towards the final grade will be limited to course or grade level standards. Students must have opportunity to achieve level 4 on any recorded score contributing to the course grade.

Guideline 2: Students will be allowed multiple opportunities via assessment or remediation to demonstrate understanding of course standards. Students may be allowed opportunity to revise or reassess after demonstrating attention to relearning as necessary to meet the multiple opportunity requirement.

Guideline 3: Teachers will determine grade book entries by considering multiple points of data emphasizing the most recent data (see page 11).

Guideline 4: Students will be provided multiple opportunities to practice standards independently through homework or other class work. Practice assignments and activities will not be used in grade calculations.

Guideline 5: Extra credit will not be given.

Awarding Course Credit

Course credit will be determined using measures of student proficiency on defined course standards.

Students achieving a scale score on all priority standards for the course at a Level 1 or higher will earn course credit.

Common Assessment Practices for Standards Based Learning

Linn-Mar High School will employ consistent assessment practices in all courses for which high school credit is given. Common assessments will be used for all sections of the same course. Courses within a department will be evaluated using substantially similar grading practices (as established collaboratively at the department level).

Standard practice will be adhered to in the following areas:

- process for use of priority and supporting standards
- use of artifacts as evidence of learning
- multiple measures of priority standards
- remediation, revision, and relearning
- use of INC, M, and RR in reporting
- prohibition of extra credit
- deadlines and extensions

Use of Priority and Supporting Standards

LMHS courses are defined by priority standards stating the major performance expectations of the course. Supporting standards combine to define priority standards. A single priority standard may stand alone or be defined by two or more supporting standards.

A student's course grade will be determined by averaging (or weighted averaging) of priority standards. Priority standard scale scores may be determined by using the most recent, calculating the median or mode, averaging supporting standards, or using an alternate method established or approved at the department level. The method of calculation must be communicated to students before assessment. In general, the most recent measure(s) of student performance should be weighted more heavily.

Supporting standards may also be used to determine priority standard scale scores using any of the above methods. Use of supporting standards must be communicated to students in advance of assessment.

Artifacts as Evidence of Student Learning

Student learning will be measured by evaluating learning artifacts. Artifacts may include tests, quizzes, projects, oral examinations, writing samples, or any other exercise that can demonstrate student knowledge or skill. Artifacts do not receive a score as they would in a traditional system. Artifacts are used as evidence of student performance on priority standards. Students receive standard scores that reflect their performance.

Assessing Student Learning

Summative Measures

Students will be notified in advance where assessments are Summative.

- Formative assessments do not count in grade calculations.
- Summative assessments count in grade calculations.

Multiple Measures

All priority standards will be summatively measured a minimum of 2 times. Subsequent measures need not be identical in form to an initial assessment. All summative measures must be the same for all sections of a course in form and substance.

Providing two summative measures may happen in one of two fundamental ways.

- 1) A Single Summative measure is followed by reteaching (for those that want or need it) and a Summative Reassessment is provided for those that want or need it.

Example 1: A student takes a math summative assessment and fails to achieve a level 1. Reteaching is provided and the student reassesses to earn a higher mark.

Example 2: A student takes a Social Studies summative assessment and earns a mark of 3. Reteaching is provided and the student reassesses in an attempt to earn a higher mark.

Example 3: A student turns in a research paper in English that addresses three standards. Each standard is scored and returned to the student. The student is given opportunity to relearn and resubmit the paper to meet or improve on any one of his or her standard marks.

- 2) A Single Summative measure is followed by reteaching (for those that want or need it) and a Second Summative assessment is given to all.

Example 4: A student is measured on a standard in a Science lab activity. The student is given opportunity to relearn about the standard (reteaching), then a second summative assessment in the form of a written exam is given to all.

Example 5: A student is given a summative quiz over a smaller section of a unit in Math. Opportunity for reteaching and relearning is given to the student and a second summative assessment given to all students.

Example 6: A student is given a summative persuasive essay to demonstrate proficiency on a standard. Reteaching is provided. The student is then given a summative formal research paper to improve on their standard performance.

Summative measures will be used to determine the final mark for a standard, which will then be averaged with other standards to calculate the student's overall grade. Standard final marks will be determined using mean, median, mode, most recent, or another method to best represent student knowledge and skill. The preferred method is to give students credit for the most recent summative mark. If the most recent summative mark is lower than previous summative marks, mean is used to calculate the final standard mark.

Assessing Student Learning

Remediation and Relearning

An opportunity for students to improve a priority standard score will be provided for all priority standards. Students will be expected to demonstrate attention to remedial learning before reassessment is provided. Attention to remedial learning may include revision of original practice, additional practice, committed use of early session, active use of RTI (Response to Intervention) sessions, or submission of targeted remediation artifacts.

It is the student's responsibility to remediate and reassess learning no later than ten school days after an initial assessment has been scored. Students wishing to remediate and reassess a Level 1 (or higher) score may do so for ten days. After ten days, additional reassessment opportunities for scale score improvement may be provided by, but are not required of, the teacher or school.

Students required to remediate and reassess a score lower than a Level 1 will be given structure to do so for ten days. Students failing to successfully remediate a Priority Standard to Level 1 or higher after ten days may be assigned a Tier 2 intervention (Tutoring Center or Guided Studies) or Tier 3 intervention (Achievement Studies) as appropriate. Though school supports will continue to be provided through the end of the term, students are also expected to engage in independent remediation and work toward reassessment until successful.

If a student is at or below a Level 1 on any priority standard (or supporting standard as desired), the following Tier 1 support is required of teachers:

Tier 1 Support - Teacher/Classroom/PLC-Level Intervention:

- Communication with student and Learning Center.
- Classroom Interventions directly focused on the priority standard.
- Parent-Guardian Contact.
- Assignment of student to RTI sessions until successful.

Students needing more than Tier 1 support will be advanced to additional Tier 2 or Tier 3 support:

Tier 2 Support - Tutoring Center, Guided Studies placement during scheduled Learning Center time. (Grades 11-12 students will be placed in designated Learning Center area or in the Academic Assistance Center Office during unscheduled time until at or above a 1 on the Priority (or Supporting) Standard.

Tier 3 Support – Achievement Studies placement during scheduled Learning Center time. (Grades 11-12 students will be placed in designated Learning Center area or in the Academic Assistance Center Office during any unscheduled time until at or above a 1 on the Priority (or Supporting) Standard.

Reassessment

- An opportunity for reteaching and relearning is given to students achieving a level 1 or higher. Reteaching and relearning are REQUIRED of students marked as RR on a first summative assessment of a standard.

Assessing Student Learning

- Course FINALS may not be used as the second summative. Course Finals are to be used as an opportunity after the 2nd summative assessment on a standard to meet or improve one's individual standard performance.
- Focused reteaching and reassessment for the purpose of improving one's standard performance above an already achieved Level 1 or higher will end 10 school days after the initial assessment was returned to the student.
- Reteaching and reassessment to replace a mark of RR will remain open until the end of the term.
- It is not required to give students an opportunity to reassess to improve a mark in Concurrent or AP courses, though students will be given continued opportunity to reassess to replace a mark of RR through the end of the term.
- Students will not be given opportunity to reassess to improve a mark in concurrent enrollment courses (unless directed to do so by the college), though will be given continued opportunity to reassess to replace a mark of RR through the end of the term.
- Reassessment scores may not be limited. Students must be given opportunity to earn a level 4 on reassessed standards.

Use of INC

INC (Incomplete) will be entered in the gradebook where a student has not yet had opportunity to submit work for assessment or for submission of work not yet meeting Level 1 criteria. INC grades are appropriate where a student has been absent or granted an extension to complete assigned work due to medical, 504, or IEP considerations. An INC grade on a single priority standard will result in an overall course grade of INC until resolved.

Use of MIS

MIS (Missing) is a mark to be used at the assignment level in a gradebook when required evidence of learning is missing. Missing work may be late, incomplete, due to absence, or a result of another circumstance, but anything required yet not submitted is to be marked with MIS. MIS will be used at the assignment level regardless of the reason that work is missing.

Use of RR

RR (Reassessment Required) is a mark to be used at the assignment level in a gradebook when a student has not yet met the minimum proficiency requirement (student scores below Level 1) of a required measure, despite having attempted to do so. The individual evidence grade in the gradebook will be entered as RR – Reassessment Required until the student has reassessed and met minimum proficiency requirements.

Use of Zero

Due to a disproportionate effect relative to other marks, a zero may not be awarded in the LMHS assessment system. M and RR are used to communicate that work was either not submitted or submitted below standard.

Assessing Student Learning

Extra Credit

Extra credit (credit awarded outside of standards measures to boost a student's grade) is prohibited.

Due Dates and Extensions

Students are expected to meet communicated due dates for work submission. Students who do not meet due dates are to have work recorded as MIS in the gradebook until work has been submitted. For those courses that include employability standards in student grades, failure to meet a due date can affect a student's assessed proficiency on one or more employability standards.

Required Evidence(s) of Learning

To adequately assess student proficiency on course priority standards, many summative assessments will be designated as Required Evidence of Learning (REL). The designation of REL will be made at the department level for each individual course. Failure to reach a Level 1 proficiency on an REL artifact for a priority standard will require remediation, relearning, reassessment, and demonstrated Level 1 (or higher) proficiency to earn course credit.

Employability Skills

Employability skills <https://iowacore.gov/iowa-core/subject/21st-century-skills/9/employability-skills> are 21st Century skills defined by the Iowa Core. These skills comprise the abilities and learning dispositions that have been identified as being required for success in 21st Century society.

Employability skills include:

21.9–12.ES.1 Communicate and work productively with others, incorporating different perspectives and cross-cultural understanding, to increase innovation and the quality of work.

- Work appropriately and productively with others.
- Use different perspectives to increase innovation and the quality of work.
- Use all the appropriate principles of communication effectively.

21.9–12.ES.2 Adapt to various roles and responsibilities and work flexibly in climates of ambiguity and changing priorities.

- Adapt to varied roles, responsibilities, and expectations.
- Work effectively in a climate of ambiguity and changing priorities.
- Demonstrate appropriate risk-taking.

21.9–12.ES.3 Demonstrate leadership skills, integrity, ethical behavior, and social responsibility while collaborating to achieve common goals

- Use interpersonal skills to influence and guide others toward a goal.
- Leverage the strengths of others to accomplish a common goal.
- Demonstrate integrity and ethical behavior.
- Demonstrate mental, physical, and emotional preparedness to accomplish the task.

Assessing Student Learning

21.9–12.ES.4 Demonstrate initiative and self–direction through high achievement and lifelong learning while exploring the ways individual talents and skills can be used for productive outcomes in personal and professional life.

- Perform work without oversight.
- Use time efficiently to manage workload.
- Assess one’s own mastery of skills.
- Set and achieve high standards and goals.
- Engage in effective problem-solving process.

21.9–12.ES.5 Demonstrate productivity and accountability by meeting high expectations.

- Deliver quality job performance on time.
- Demonstrate accountability for individual performance.

Employability skills defined by the Iowa Core may be calculated into a student’s overall course grade at a weight of up to 10%. All sections of the same course will use the same employability skills and weighting. Students and parents will have access to employability skill performance through PowerSchool. Teachers may teach, measure, and report on individual student performance on one or more employability skill(s) as appropriate.

Final Assessment

A Final Assessment (i.e., end-of-term assessment) is to be given to students in all courses. A final assessment is not required to be a written exam but must be delivered to measure comprehensive or targeted prior learning at the end of a course. Assessment of learning will be measured relative to priority standards. Standard scale scores on finals may then be used to influence term priority standards scale scores and overall course grades. Final assessments, both targeted and comprehensive, are final summative opportunities for students to demonstrate learning. Reassessment of finals will not be provided.

Special Situations

Credit/Fail, Pass/Fail

Course grades for students participating in Credit/Fail or Pass/Fail courses will be determined as follows:

Credit/Fail – Students may petition to take up to 25 credits of certain graded courses Credit/Fail upon meeting requirements listed in the Linn-Mar High School Student Handbook. A student must receive an average priority standard scale score of at least 2 (course grade of C) for credit. An MIS or RR mark for any individual standard disqualifies from credit. The process used by students to apply for Credit/Fail is described on page 14 of the Linn-Mar Student Handbook.

Pass/Fail – Current pass/fail courses include Workplace Internship, Fundamentals of Lifetime Fitness, Lifetime Fitness, and select student support services courses. A student must receive an average priority

Assessing Student Learning

standard scale score of at least 1 (course grade of D-) for credit. A mark of MIS or RR for any individual standard disqualifies from credit.

Advanced Placement and Concurrent Enrollment Courses

Concurrent enrollment and Advanced Placement (AP) courses will record standards scale scores and calculate high school course grades in the same manner as is done with all other courses for which high school course credit is provided, though individual course reassessment policies may limit or eliminate reassessment.

Assessment methods in addition to standards-based grading may be used in AP courses to enhance preparation for AP exam sessions, but standards-based methods will be used to determine the student's high school course grade.

A similar expectation applies to concurrent enrollment coursework. Standards-based methods will be used to determine the high school course grade. In cases where a college may require points and percentages to be used to submit for college credit, the college-defined method will be used to calculate the grade for the college and a "P" will be entered on the high school transcript (signifying the student has earned credit under the requirements of a prescribed college grading system).

Academic Integrity

Academic dishonesty is never acceptable, and adverse consequences will be applied. It is unethical for a student to take credit for work that is not their own. Academic dishonesty denies a student the opportunity to acquire skills necessary to succeed in both the current and future coursework.

Academic dishonesty will be treated in the following manner:

1. Students will be asked to provide evidence, such as notes, drafts, or other work samples.
2. Students found to have violated Academic Integrity will be subject to the following:
 - When a published work is plagiarized, a letter of apology will be sent to the writer or publication.
 - An RR grade (or grades) will be assigned to the student(s) involved. A single opportunity may be provided for the student(s) to redress and replace the RR with a passing standard scale score through completion of a comparable assessment. Severe infractions of the school's academic dishonesty policy will result in an immediate Fail grade assigned to the student and removal from the course.
 - A letter will be sent to parents and counselor and a behavioral consequence will be assigned to each involved student. Examples of behavioral consequences include, but are not limited to, detention, suspension, loss of time release, loss of good standing, and/or withdrawal from the course without credit. Behavioral consequences will consider the severity of the infraction and be fairly assigned.
 - A second offense in the same course will result in an 'F' grade and removal from the course.

Student Transcripts

Linn-Mar High School student transcripts will be maintained as traditional. A Linn-Mar High School student transcript will continue to consist of all courses, credits, and letter grades earned by a student for each year of attendance. Transfer grades will be included where approved and accepted for credit. A cumulative grade point average (GPA) will be calculated and displayed on official transcripts. Individual standard scale scores will not be displayed on official transcripts.

FREQUENTLY ASKED QUESTIONS

Must all levels of proficiency for a given standard be assessed on each assessment?

No, but all levels of proficiency must be assessed at some point in the term to fairly evaluate student knowledge and skill.

If an assessment is not designed to measure a level 4, can a lower score be recorded in the gradebook (i.e., can a score of 2 be recorded when the student has not yet had opportunity to earn a 3 or 4)?

Yes, but it must be exempt from the final grade.

Is a “4” more work?

In general, no. It is a demonstration of a high level of understanding or skill which may involve transfer, advanced application, or elevated learning. Achieving a level 4 will not often require production of additional artifacts of learning on the part of the student. Demonstration of level 4 proficiency will be made possible through standard measures.

How does homework influence the grade?

Homework may or may not influence a student’s grade. Homework that is “practice” does not meet criteria for summative assessment and may not be used to influence a student’s grade. Homework that is summative (a culminating assessment of the degree to which a student has met the stated expectation of learning or standard performance) may be used to influence the grade. Examples of this might include final essays, research papers, or group projects that require outside-of-class participation.

How does behavior influence the grade?

The Iowa Core lists positive collaborative and workplace behaviors as desired *employability skills*. Employability skills listed in the Iowa Core may be calculated into a student’s overall course grade at a weight of up to 10%. All sections of the same course will measure and use the same employability skills and weighting. Behaviors not described as employability skills by the Iowa Core will not be calculated into a student’s overall course grade.

Can different sections of the same course use different summative assessments (summative assessments that are not completely common)?

No. All sections of the same course will use common summative assessments.

Assessing Student Learning

Can different sections of the same course use different formative assessments (formative assessments that are not completely common)?

Yes. The purpose of a formative assessment is to inform instruction. It is completely appropriate to address that need in different ways for different teachers of different students.

Can a score not associated with a standard be calculated into a student's grade?

No. A student's grade will consist only of measures of standard(s) proficiency.

Is an end-of-term, comprehensive or targeted assessment required in all courses?

Yes.

What is the result of an unresolved INC at the end of a term?

In the case of an unresolved INC at the end of a term, the student will be denied credit for the course or, if warranted, given up to two weeks of extension to resolve the INC. An unresolved INC grade will be recorded as a Fail grade at the close of an extension. A student may be required to repeat the course in a subsequent term if needed or desired for credit.

How does standards-based learning work with a college credit class?

Concurrent enrollment courses will record standard(s) scale scores and calculate high school course grades in the same manner as is done with all other courses for which high school course credit is provided.

In cases where a college may require points and percentages to be used to submit for college credit, the college-defined method will be used to calculate a final course grade for the college transcript and a "P" will be entered on the high school transcript (signifying the student has earned credit under the requirements of a college points and percentages grading system).

How does standards-based learning apply to an AP course?

Advanced Placement (AP) courses will record standard scale scores and calculate high school course grades in the same manner as is done with all other courses for which high school course credit is provided.

Assessment methods in addition to standards-based grading may be used in AP courses to enhance preparation for AP exam sessions, but standards-based methods will be used to determine the student's high school course grade.

AP courses will remain weighted for LMHS grade point calculation purposes as follows: A+, A (5.0);

A- (4.67); B+ (4.33); B (4.00); B- (3.67); C+ (3.33); C (3.0); C- (2.67); D+ (2.33); D (2.0); D- (1.67).