

**School Board Minutes**  
**Montpelier Public School District #14**  
**214 7<sup>th</sup> Ave**  
**P.O. Box 10**  
**Montpelier, ND 58472-0010**  
**May 9th, 2012**

**Board Members Present:** President Tim Herman, William Susa, Tony Roorda, Shane Kjellberg, Scott Harms. Absent: Brad Fowler, Robert Froehlich.

**Also Present:** Mary Steele, Superintendent, Amy Maurer, Business Manager, and James Bear, Secondary Principal.

**Visitors:** Lynn Krueger, Sandy Dally.

**Long Term Plan:** A preliminary long range plan was reviewed and discussed. The plan includes: 1) A projection of a small increase to the student population. 2) An expectation of maintaining teaching and administrative staffing at or near current levels. 3) Maintaining approximately the same number of mills as are currently levied 4) Information showing NDDPI ranks Montpelier's at 102 among 150 K-12 school districts in average cost per pupil. 2) The goal of increasing the quantity and quality of class electives being offered. 3) The goal of improving student reading skills will have the highest priority. The plan is available upon request from the business manager.

**Call to order:** The regular meeting was called to order at 6:30pm.

**Agenda Modifications:** 1) Non-tuition Agreement. 2) Elementary Roof/Taylor Roofing. 3) Teacher Appreciation Week. 4) Maternity Leave. 5) Long Range Plan. The board unanimously concurred to add the long-range plan to the consent agenda.

**Consent Agenda:** On motion by Kjellberg, seconded by Susa, the following consent agenda items were approved with all members voting aye.

- 1) Minutes from April 11th, as presented.
- 2) Bills and financial reports.
- 3) 2012 Long Range plan.

**Locker and Flooring Bids:** The following bids were reviewed and discussed.

**Lockers:** School Specialty bid just under \$12,000.00 for 68 high school lockers 12 x 15 x 72, installed, with a slanted top.

**New flooring for the front entryway, in front of the entryway lockers, and in front of the locker rooms:** 1) Schubert's bid \$4129 for tile, materials and installation. They bid \$4202 for carpet, materials and installation. 2) Smitty's bid between \$4100 and \$4600 on tile depending on prep work required. They bid \$4600 for carpet, materials and installation. 3) School Specialty gave a bid on Centiva flooring, which has been used in new/remodeled area schools recently. It would cost \$15,371 for the tile/installation.

**Roof:** Taylor roofing was contacted about repairing the roof where it is leaking over the girls' bathroom. There is another year of warranty left on the roof. Taylor roofing will come and make the repair, but they encourage the board to redo that entire section of the elementary roof at a

discounted price. They have offered to recoat the entire roof for \$9780 , which is discounted from \$11,730 due to the unexpired warranty.

Problems with the door to the music room, and the possibility of installing a post to prevent future damage, were discussed.

The water issues around the music building were discussed.

All the bids were discussed. It was noted that for the cost of replacing just the entrance area with the Centiva at such a high cost, they could replace the carpet in all of the elementary hallways.

Kjellberg made a motion, seconded by Roorda, to replace the carpet in all of the elementary hallways with new carpet from Schubert's for a cost of up to \$15,000. Assuming a roll call vote, the motion carried unanimously.

Kjellberg made a motion, seconded by Roorda to purchase the lockers for the high school for a cost of up to \$12,000. Assuming a roll call vote, the motion carried unanimously.

Harms made a motion, seconded by Kjellberg to have new coating installed on the center section of the elementary roof if Mrs. Steele can get a bid from Taylor Roofing for \$9000.00 or under. Assuming a roll call vote, the motion carried unanimously.

Locker and flooring colors were discussed.

**Title I Reduction in Force:** Roorda made a motion, seconded by Kjellberg to approve an agreement to nonrenewal federal-funding-uncertain for Mrs. Maulding, the school's Title I teacher. Assuming a roll call vote, the motion carried unanimously. The agreement allows the district to cut the federally funded positions by the percent of any reductions to its federal funding without going through a formal nonrenewal process. Federal funding for 2012-2013 is uncertain at this time.

**Resignation:** Dr. Thorlakson submitted a letter of resignation, effective as of the end of his current contract. The resignation and hiring a new science teacher were discussed.

Roorda made a motion, seconded by Harms, to accept Dr. Thorlakson's resignation. Assuming a roll call vote, the motion carried unanimously.

**Negotiations:** The board administration negotiations committee, which consists of Fowler and Harms, will meet with the superintendent and the business manager, before the end of June.

**2012-2013 Staff:** Janet Hendrickson and Megan Clinton, who currently share the assistant cook position, have let Mrs. Steele know they are not returning for the 2012-2013 school year. Susan Guthmiller has been interviewed for the position and Mrs Steele recommends that she be hired for that position.

James Jensen and Sharon Jensen will continue their employment as twelve month employees. Sharon's summer hours will change to two 10 hour days per week instead of the 5 4-hour days she worked last summer. She told Mrs. Steele she plans to quit after the summer.

Roorda made a motion, seconded by Susa, to confirm that the following 9 month employees will have their employment continue into the 2012-2013 school year. Regular Support Staff: Dianne Brown, Jeannie Davis, Julie Gruenstein, Evangeline Luck, James Luck, Stacy Peckham,

Candace Podoll, Julie Smith, and Susan Guthmiller (Guthmiller's hiring approved). Substitute Teachers: Heidi Bear, Mardee Heinrich, Kristin Kietzman, Lynn Krueger, Kathleen Miller, Keith Rath, Meggan Smith, Merlin VanBruggen, and Chrissy Kartes. Other Substitutes: Sally Dick, Chad Housh, Donald Podoll, Jean Ratts. Seasonal: Levi Taylor. Assuming a roll call vote, the motion carried unanimously.

**Non-tuition Agreement:** Susa made a motion, seconded by Harms to approve a non-tuition agreement for the child of Jason and Mariah McKenny from Montpelier into the Jamestown district. Assuming a roll call vote, the motion carried unanimously.

**Teacher Appreciation Week:** The board concurred that they would purchase rolls and muffins for the teachers this week.

**Maternity Leave:** Mrs. Sarah Ratts is expecting a baby and requests approval for unpaid maternity leave in the fall. She expects to miss 26 contract days. Susa made a motion, seconded by Harms to approve the unpaid maternity leave for Mrs. Ratts from her 2012-13 contract from August 15th through September 30th. Assuming a roll call vote, the motion carried unanimously.

**Adjournment:** The meeting adjourned at 7:30 pm.