

The notes below were written by the chair of the WLCSC Board of Trustees, Rachel Witt, and sent to the members of the WLCSC board of trustees, the Superintendent of schools, date as noted. They were written as documents to aid collaboration and contain both informative and deliberative items. They are informal communication, written with the sole purpose of information to board members to facilitate individual members' ability to execute the task each were elected to do. They were not written for any form of publication.

Writing of these weekly notes and distribution to the board is voluntary and can be stopped at any time. A school board may decline to distribute information that is deliberative. Deliberative is defined, in part, as expressions of opinion or thoughts that are of a speculative nature, and that are communicated for the purpose of decision making. Nearly all language in these notes exactly fit the description of deliberative.

The Board Chair, in consultation with corporation and board leadership, is releasing these documents, only minimally redacted, as part of our ongoing work for transparency. Names/pronouns are redacted to ensure a first-person voice. Other redacted language could include: Legally protected information, i.e. personnel or student names or reference, deliberative information where release of the information could potentially cause harm to a person or group of persons, or inhibit the ability of the board to conduct the business of the board.

Redacted Text is noted by <Redacted Text>

10.29.2022 notes

As always, these notes are confidential. If you have any item you are interested in more conversation about, please let me know. I will set up a time with you. You are also always welcome to add comments to these notes if you have additional resources that would benefit the board. Rachel

Board/Development - Training

- Board goals update. Members <Redacted Text> have finished a draft of the board orientation process/information/continuing education content. (Board Goal #3) Thank you to their prompt attention to this goal! **I have added DRAFT to the board chair notes folder.** I would ask every board member to review it carefully and offer any input. (As reminder on the background for this goal, several of us attended the session by the Noblesville Superintendent and Board President at the ISBA fall conference. Members <Redacted Text> took this content and modified it to fit our schools as a comprehensive and continuing framework for any new members as well as continuing improvement for current members and routine board evaluation.) Additionally, Superintendent <Redacted Text> has added it to his discussion agenda with Asst. Supt. <Redacted Text> and CFO <Redacted Text> and will offer suggestions.
- Superintendent evaluation process
 1. ~~Superintendent completes self-evaluation and sends to each board member for review~~ Complete 10/19

2. Board Chair sends out the superintendent evaluation form to each board member to complete. Complete 10/19
 3. ~~Each member is expected to return the completed evaluation form to the board officers by a set date. (Due Date set for Thursday October 27th.)~~ Complete 10/27
 4. ~~Board officers will compile the responses into one document and compute an average of the numerical scores. Utilized a google form, so this will happen automatically. Please make sure ALL comments/feedback you have listed are in the form. Nothing sent outside of the form will be included, though you will have the ability to voice additional input when we meet to discuss in executive session.~~
 5. Board members will meet in executive session to review and discuss the comments, numerical scores and goals to develop a review document. **Scheduled for Wednesday 11/2 6-7PM Central office. I expect that we can complete this within the hour, but we will work until the evaluation is complete.**
 6. Board officers will meet with the Superintendent to go through the review, discuss feedback, scores and goals and receive follow up response, if any, from the superintendent. Expected the week of 11/7.
 7. Any follow up response will be shared with all members.
- (Reminder) 11/1 ISBA Regional meeting

Meetings of the Board

- 11/2 Executive Session, Superintendent Evaluation
- 11/14 Next Regular Meeting *Please note that documents are already starting to be placed into Box. The policies will take time to read thoroughly. Please plan ahead to review.

Community/Patron Feedback

- x1 patron (<Redacted Text>) neighborhood concern with WLES parents blocking public streets during dismissal time. Referred escalation to superintendent for resolution. UPDATE, this patron was not satisfied with response. Superintendent <Redacted Text> and I met with representative from the Mayor's office this week. Additional follow up sent to patron.
- x1 patron (<Redacted Text>) with a complaint about the bond hearing information provided on the website. Response sent, cc to full board.
- x1 patron (<Redacted Text>) follow up note appreciative of response on bond hearing detail.

Student Success & Safety

- Requested a follow up from Superintendent <Redacted Text> regarding a parent concern (<Redacted Text>). Update: That continues to be worked through at the building level.
- Requested and received information from Athletic Director <Redacted Text> about access and process to financial support for students who are not able to participate for financial reasons. Information only.

- Discussed update with music staff member (<Redacted Text>) at the community open house) access to free instrument rentals through The Arts Federation program at the intermediate level. Participation is increasing as a result of orchestra/band into the instructional day at the intermediate level. Information only.

General Business

- Attended the Open house on Saturday 11/22. Excellent student performances and tours were enjoyed by alumni, community members and families.
- Attended the Chauncey Neighborhood Association annual meeting as a community panelist on behalf of WLCSC. Sent a follow up to community member (<Redacted Text>) regarding a question asked about the HH Pool. CC to the full board as FYI.
- Thanks to Vice President <Redacted Text> who worked through details of complex response to patron regarding bond process. That has been posted to 'Community Questions' on website.
- Update: Public Records request for Board Chair emails continues process through legal review/redaction.

Miscellaneous

Board Chair email communications to building personnel this week:

- <Redacted Text>