

*The notes below were written by the chair of the WLCSC Board of Trustees, Rachel Witt, and sent to the members of the WLCSC board of trustees, the Superintendent of schools, date as noted. They were written as documents to aid collaboration and contain both informative and deliberative items. They are informal communication, written with the sole purpose of information to board members to facilitate individual members' ability to execute the task each were elected to do. They were not written for any form of publication.*

*Writing of these weekly notes and distribution to the board is voluntary and can be stopped at any time. A school board may decline to distribute information that is deliberative. Deliberative is defined, in part, as expressions of opinion or thoughts that are of a speculative nature, and that are communicated for the purpose of decision making. Nearly all language in these notes exactly fit the description of deliberative.*

*The Board Chair, in consultation with corporation and board leadership, is releasing these documents, only minimally redacted, as part of our ongoing work for transparency. Names/pronouns are redacted to ensure a first-person voice. Other redacted language could include: Legally protected information, i.e. personnel or student names or reference, deliberative information where release of the information could potentially cause harm to a person or group of persons, or inhibit the ability of the board to conduct the business of the board.*

*Redacted Text is noted by <Redacted Text>*

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9.24.2022 notes

As always, these notes are confidential. If you have any item you are interested in more conversation about, please let me know. I will set up a time with you. You are also always welcome to add comments to these notes if you have additional resources that would benefit the board. Rachel

### **Board/Development - Training**

- (REMINDER) ISBA Annual Conference, Indianapolis October 3&4 for those who are registered. Board Self Evaluation process in September. Member <Redacted Text> distributed the self-evaluation materials. Reminder, Superintendent Evaluation process in October
- 11/1 ISBA Regional meeting registration is complete. Thank you for your prompt responses.

### **Meetings of the Board**

- Held 9/21 Work Session, public hearing on 2023 budget
- 9/26 6:00 pm Executive Session, Board Evaluation Process
- 10/10 6:30 pm Regular Board Meeting, 2023 budget adoption

## Community/Patron Feedback

- x1 patron with concern about their student's schedule. Responded, referred to teacher, counseling and escalation to principal if needed.
- x1 patron note of appreciation.
- x1 patron sent their monthly commentary.
- x2 patrons with questions related to accuracy of claims made in the above commentary. Supplied patrons with facts.
- x1 patron concerned with a person campaigning with an election sign in the morning drop-off line at WLIS. I confirmed with them that the matter was corrected at the building level.

## Student Success & Safety

- Consulted with superintendent <Redacted Text> regarding the letter distributed on Friday to our school community. My thanks to board officers <Redacted Text> for additional review. These types of proactive informational communication are an important part of what we have asked of our Superintendent. I don't list them all here in notes every week, but you should all be aware that <Redacted Text> and I routinely discuss and review communications that we both receive and send that relate to student success, safety and community. If there are questions or concerns you have or questions you are asked by any interested stakeholder, that are more philosophical/or school corporation wide, (work of a school board) than individual student/or group of students for escalation (work of school staff/administrators), please always feel free to send those to me. As you are already aware, the communications audit is part of this year's priorities so we will have the opportunity to see a cohesive plan for communications K-12 in the coming weeks/months. In the meantime, all we can do to support our central office and administration team in clearly communicating and correctly routing inquiries for the best student outcome is appreciated.

## General Business

- (Today 9/25) is Food Service appreciation day. <Redacted Text> sent a note to all employees on Friday; you should have received it.

## Miscellaneous

Board Chair email communications to building personnel this week:

<Redacted Text>