

*The notes below were written by the chair of the WLCSC Board of Trustees, Rachel Witt, and sent to the members of the WLCSC board of trustees, the Superintendent, and CFO of schools, date as noted. They were written as documents to aid collaboration and contain both informative and deliberative items. They are informal communication, written with the sole purpose of information to board members to facilitate individual members' ability to execute the task each were elected to do. They were not written for any form of publication.*

*Writing of these weekly notes and distribution to the board is voluntary and can be stopped at any time. A school board may decline to distribute information that is deliberative. Deliberative is defined, in part, as expressions of opinion or thoughts that are of a speculative nature, and that are communicated for the purpose of decision making. Nearly all language in these notes exactly fit that description.*

*The Board Chair, in consultation with corporation and board leadership, is releasing these documents, only minimally redacted, as part of our ongoing work for transparency. Names/pronouns are redacted to ensure a first-person voice. Other redacted language could include: Legally protected information, i.e. personnel or student names or reference, deliberative information where release of the information could potentially cause harm to a person or group of persons, or inhibit the ability of the board to conduct the business of the board.*

*Redacted Text is noted by <Redacted Text>*

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## 7.23.22 Notes

As always, these notes are confidential. If you have any item you are interested in more conversation about, please let me know. I will set up a time with you. You are also always welcome to add comments to these notes if you have additional resources that would benefit the board.  
Rachel

## Board/Development - Training

- (REMINDER) ISBA Annual Conference, Indianapolis October 3&4. Deadline to respond to <Redacted Text> is August 3rd for the early bird rate.

## Meetings of the Board

- 7/26 Executive Session, for review of CFO search/candidates. Agenda for this Executive Session is posted online.
- 8/3 Board Retreat 5-9 pm. Agenda for this Executive Session posted online.
- 8/8 6:30 Next Regular Board Meeting. Note, minutes and policies are up on Box for review and preparation.

## Community/Patron Feedback

- Additional follow up message with detailed answer in response to patron (<Redacted Text>). cc to full board. Please let me know if you have any questions about the response.
- Received commentary from a patron (<Redacted Text>)

- Received and responded to questions from former employees (<Redacted Text>) regarding patron (<Redacted Text>) communication posted on social media. Please note, I have blocked the group referenced and am not personally aware of comments made on social media related to this. If you have thoughts on social media postings, please feel free to direct them to me.
- Received feedback from a teacher (confidential/employee name) regarding the negative nature of social media and their hope that our schools and community can "let that go and focus on our amazing students."
- Received APRA request (<Redacted Text>) for information related to former employee mentioned in the SBOA audit. <Redacted Text> is working through the response. Please note, this patron did not make any type of inquiry prior to filing this paperwork.

### **Student Success & Safety**

- Safety Committee meeting was postponed because of illness. Will be rescheduled.
- School Registration opens on Monday. Please direct any inquiries you receive to the office of the school the child will attend.

### **General Business**

- Met with <Redacted Text>
- Some of you are aware that for the past several years, as a cross check mechanism, I periodically have asked to review the detail for credit card statements in central office as an additional layer of internal control. This started when we switched to doing more purchasing via card vs. previous PO process. This periodic review was interrupted with COVID and then CFO <Redacted Text> was working for more transparency and description to credit card purchases, so I didn't really pick it back up again. With the plan for evaluating the credit card purchasing process understandably delayed until a new CFO is hired and begins work, <Redacted Text> and I have agreed that I will review the credit card billing detail every month prior to our meetings as routine process. Please know that I am not anticipating there will be anything inappropriate happening, this is just a cross check/abundance of caution. In the future, we might want to consider (<Redacted Text>) if we want there to be a "financial liaison" position on the board who would do this type of work on behalf of the board, but for the short term while we work through it, this is the plan.
- Legal RFP process. Committee members met on Tuesday. Because we took the approach of not just 'selecting a firm', but rather started with a use evaluation so we understand and can adjust for value how, when and why we use legal counsel, it is important that we all understand what this will look like going forward beyond just a fee structure. This has been a lengthy and extensive process. My thanks to members (<Redacted Text>) and to <Redacted Text> . I wanted to share with you all of the information, including interview responses, references checked, etc. regarding the law firm the committee is recommending so you have an opportunity to ask any questions or give feedback. This recommendation will come to the August meeting. I will publicly review the process we followed in our meeting on 8/6 before we vote. Please note that all of this information (below the line) of this message is deliberative and strictly confidential. I will redact it prior to the release of this week's notes.