

Art and Science Academy 2021-22 Covid Plan – 6/11

This document is to help outline the plan that ASA is implementing for students to continue to receive educational instruction during this period due to the Novel Coronavirus (COVID-19). This plan will be modified or discontinued as is appropriate to the conditions at the time. Please continue to check in for additional guidance.

Goal

To minimize the disruption to learning caused by the need to go to a distance learning schedule due to covid while balancing the health and safety concerns to the extent as outlined by MDE and MDH.

Background on COVID-19

Informational updates on COVID-19 can be found on the MDE site at:

<https://education.mn.gov/MDE/dse/health/covid19/>

COVID-19 Preparedness Plan for Art and Science Academy

Art and Science Academy is committed to providing a safe and healthy workplace for all our employees, students, and community. To ensure we have as safe and healthy workplace, ASA has developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Admins and staff are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of covid in our workplaces and communities, and that requires full cooperation with all staff. Only through this cooperative effort can we establish and maintain the safety and health of all persons in our workplaces. The Covid Preparedness Plan is administered by the Executive Director, who maintains the overall authority and responsibility for the plan. However, admin and staff are equally responsible for supporting, implementing, complying with, and providing recommendations to further improve all aspects of this covid plan. ASA's admins have our full support in enforcing the provisions of this plan. ASA is serious about safety and health and protecting anyone in the buildings. Staff involvement is essential in developing and implementing a successful covid preparedness plan.

This plan follows the guidance via the Governor's Executive Order 21-21, page 10, item 8 – Enhanced Local Measures Permitted. ASA will keep in place a covid plan after June 11th as outlined in the remainder of this document. This will cover the 2021 summer sessions unless further guidance requires a change to this plan.

This COVID-19 Preparedness Plan has been certified by the ASA administration, and the Plan was posted online and made readily available to employees on 6/1/21. It will be updated as necessary by the ED.

Certified by: Kevin Fitton - Executive Director

How to Contact Staff

Building Hours (as of 5/10):

To minimize person to person contact and follow MDH guidelines, ASA building hours are:

Elementary:

Scenario 1 In-Person: 8:30am to 4:30pm

*Due to social distancing, we request that parents, guardians, and guests please call the front office before coming in so that front office staff can confirm we are not crowded in the lobby.

Scenario 2 Distance: By appointment only, 8:30am to 4:30pm

*Due to limited staff in the building during distance learning, calling ahead is required. If at all possible, email contact is suggested.

Middle School:

Scenario 1 In-Person: 8:30am to 4:30pm

*Due to social distancing, we request that parents, guardians, and guests please call the front office before coming in so that front office staff can confirm we are not crowded in the lobby.

Scenario 2 Distance: By appointment only, 8:30am to 4:30pm

*Due to limited staff in the building during distance learning, calling ahead is required. If at all possible, email contact is suggested.

For Questions About:	Contact:
Classroom/Subject/Assignments/Grades	The relevant classroom teacher, all addresses are firstname.lastname@artandscienceacademy.k12.mn.us
Meals	Elementary: cassie.poser@artandscienceacademy.k12.mn.us MS: amy.donegan@artandscienceacademy.k12.mn.us
ESY	ESY Contact: frank.aseleson@artandscienceacademy.k12.mn.us
Special Education/Accommodations/Services	The relevant SpEd case manager, all addresses are firstname.lastname@artandscienceacademy.k12.mn.us
Attendance Issues	Elementary: sara.lebens@artandscienceacademy.k12.mn.us MS: rachel.hemsworth@artandscienceacademy.k12.mn.us
Technology Issues (reset passwords)	david.holboy@artandscienceacademy.k12.mn.us or kevin.fitton@artandscienceacademy.k12.mn.us
Technology Issues (chromebook repair)	david.holboy@artandscienceacademy.k12.mn.us or kevin.fitton@artandscienceacademy.k12.mn.us
All Other Issues	Elementary: lisa.brady@artandscienceacademy.k12.mn.us MS: jon.moberg@artandscienceacademy.k12.mn.us

District Information

District coordinator - Kevin Fitton, Executive Director - 763-444-0342

Elementary coordinator - Lisa Brady, Principal - 763-444-0342

Middle School coordinator - Jon Moberg, Principal - 763-444-0039

For any questions, concerns, or suggestions regarding the covid plan, please contact the appropriate person listed above.

Mental Health Resources

Isanti county family services has a range of mental health resources -

<https://www.co.isanti.mn.us/210/Childrens-Mental-Health>

Change to Chill is a free program for teen stress reduction - <https://www.changetochill.org/>

School Plans

With the covid response changing as time goes on, ASA will be adopting a flexible plan to take into account a sliding scale of responses depending on the current situation. These will be updated as further guidance is provided by MDE/MDH.

Scenario 0 – Pandemic Emergency Cancelled

In the event that the pandemic emergency is cancelled at the state level ASA will return to a pre-covid method of operation. The only remaining components will be a continuation of enhanced cleaning in the buildings and use of the covid decision tree for anyone showing symptoms or close contact situations on an as-needed basis.

Scenario 1 – Pandemic In-Effect - In Person Learning

The in person learning plan is designed to accommodate students and staff in a manner that includes MDH guidelines for safety during the covid pandemic. This section will outline the plan for the school day under these conditions.

Arrival/Drop-off and Transportation

We are currently waiting to hear from C-I regarding any transportation requirements. We will update this section when more information is available.

Social Distancing and Minimizing Exposure

Masks/Face Shields/Desk Shields

- Face shields/masks will be provided for all staff members. Extra face shields will be available for student use based on need. Mask wearing indoors is recommended for anyone not vaccinated unless someone is working in a room alone. Mask wearing is not required outdoors.
- Plexiglass barriers will be installed at all front desk locations.

Hygiene Practices

- Touchless hand sanitizers will be available in various areas around the building for use.

Cleaning and Materials Handling

- Additional cleaning procedures will remain in effect.
- Front desk will replace the pens used for signing students in and out. A basket with “clean” and “dirty” pens will be available for use.

Monitoring, Screening, Isolation, and Reporting

- Signs with Covid symptoms will be located upon building entry points.
- Information regarding when students should stay home and return to school will be distributed to parents/guardians.
- Make a visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness.
- Students and staff who arrive ill and do not pass the visual inspection followed by the temperature check will be isolated in the library (ES) or conference room (MS) until transportation can be arranged.
- The decision tree for covid-19 is the primary consideration document ASA will use for monitoring decisions:

<https://www.health.state.mn.us/diseases/coronavirus/schools/exguide.pdf>

Attendance, Homebound, and Alternatives

Students and teachers participate in classes at the school site for the regular school day. Attendance is taken on a daily basis. Each school and grade have an established daily schedule. Truancy will be filed after 7 non-consecutive unexcused absences as in normal attendance practices.

Homebound

- Homebound plans due to covid will be determined on a case-by-case basis.

Alternatives

- The school will work with families on a case-by-case basis for these situations and based upon what MDE guidance allows at the time.

Before/Aftercare and Emergency Daycare

Emergency daycare is not offered under scenario 1.

Scenario 2 – Pandemic In-Effect - Distance Learning

The distance learning plan is designed to accommodate students and staff in a manner that includes MDH guidelines for safety during the covid pandemic. This includes all students being at home in order to reduce the spread of covid. This section will outline the plan for the school day under these conditions.

Arrival/Drop-off and Transportation

In a scenario 2 situation, additional information will go out to families at that time.

Social Distancing and Minimizing Exposure

Masks/Face Shields/Desk Shields

NA - Staff will be masked as appropriate.

Hygiene Practices

Typical enhanced cleaning procedures will be in place as appropriate.

Cleaning and Materials Handling

Same procedures as the other scenarios.

Monitoring, Screening, Isolation, and Reporting

Same procedures for staffing as the other scenarios.

Attendance, Homebound, and Alternatives

All students will be on distance learning, attendance requires a check in online daily.

Before/Aftercare and Emergency Daycare

Emergency daycare will not be available unless the guidance from MDE changes, at which point this section will be updated.