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**Business Meeting of the Board of Trustees**

Monday, November 23, 2020

**6:00 p.m. – Comporium Conference Center @ Central Office**

**A G E N D A**

- I. Call to Order – **Helena Miller, Board Chair**  
Approval of Agenda (*Policy BEDB*)  
(*Under consent agenda, all action items will be voted on after one motion and second to approve them without discussion. If a board member wants any action item discussed or voted on separately, the board member, before the agenda is approved, must ask that the action item be moved to the discussion item section.*)
- II. Recognitions
  - A. Recognition of Facilities Services by Rock Hill Tree Commission
  - B. Recognition of Stephanie Butler-Graham – South Carolina Coach of the Year
- III. Citizen Participation
- IV. Consent Action Agenda
  - A. Approval of Minutes
    1. October 12, 2020 work session
    2. October 26, 2020 business meeting
  - B. Approval of Personnel Recommendations
  - C. Approval of High School Course Proposals for 2021-2022
  - D. Approval of Local Board Approved Courses
- V. Action Agenda
  - 2<sup>nd</sup> Read Policies**
    1. Approval of Policy **IHBA** – *Special Education/Programs for Disabled Students*
    2. Approval of Policy **KBB** – *Parent Rights and Responsibilities*
    3. Approval of Board Management Software
    4. Approval of Combined December Work Session/Business Meeting (12/14/2020)
- VI. Communications
- VII. Report of the Superintendent
  - A. 2021-2022 & 2022-2023 School Calendar Update
  - B. Virtual Academy Update
  - C. Policy **BE** – *Board Meetings* & Policy **BEDB** – *Board Agenda*
  - D. Announcements
- VIII. Review of School Board Work Session– November 9
- IX. Other and Future Business

**One Team One Mission One Rock Hill**

- X. Executive Session
  - \***Contractual Matter** – *Sale of Property*
- XI. Action as required from Executive Session
- XII. Adjournment

**One Team One Mission One Rock Hill**

Call to Order

Chairman Miller



Marketing & Communications Department  
Telephone: 981-1008 - Fax: 981-1094

## Memorandum

**TO:** Dr. Bill Cook  
**FROM:** Mychal Frost  
**DATE:** November 18, 2020  
**SUBJECT:** Recognitions for November 23<sup>rd</sup> Board Meeting

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### **A. Recognition of Facilities Services by Rock Hill Tree Commission**

Rock Hill Schools Facilities Services team has an outstanding partnership with the Rock Hill Tree Commission. Tonight, Matt Clinton, City Forrester with City of Rock Hill, recognizes our Facilities and Grounds divisions for their “positive influence with tree education” in the community. Matt Clinton will present an award on behalf of the City of Rock Hill.

### **B. Recognition of Stephanie Butler Graham – SC Coach of the Year**

South Pointe head women’s basketball coach Stephanie Butler-Graham, who is also a health teacher and assistant athletic director, has been named the 2020 South Carolina Athletic Coaches Association Women’s Head Basketball Coach of the Year as selected South Carolina Athletic Coaches Association executive committee. Coach Butler-Graham is in her 22nd year in education, 17th year as a basketball coach, and 8th year as South Pointe’s High School head women’s basketball coach.

Last fall, Butler-Graham led the team to an overall Record 27-3 that ended with a runner-up finish in the SC High School League state championship. Her overall coaching record at South Pointe in 7 seasons is 126-53 with six playoff appearances. Coach Butler-Graham was named 2019-20 Region 3 Coach of the Year and chosen as The Herald 2020 Girls’ Basketball Coach of the Year. She was also selected by the SC District Seven Basketball Officials for its Excellence in Coaching award.

Coach Butler-Graham was honored at the annual SCABCA Awards Banquet on Saturday, November 14th. The Board of Trustees and the Rock Hill School District congratulate Coach Butler-Graham for receiving this prestigious award and thank her for her many contributions to South Pointe Athletics and the Rock Hill School District.

## ROCK HILL SCHOOL DISTRICT THREE BOARD OF TRUSTEES

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### School Board Work Session

Monday, October 12, 2020

Comporium Conference Center @ Central Office

The Rock Hill School District Three Board of Trustees met this date at 6:00 p.m. with members present as follows: *Windy Cole, Mildred Douglas, Brent Faulkenberry, Terry Hutchinson, Helena Miller, Robin Owens, and Ann Reid and Superintendent Dr. Bill Cook.*

A motion was made by Windy Cole, seconded by Terry Hutchinson, to approve the agenda. The agenda was unanimously approved, 7-0.

Chairman Helena Miller stated the local media were notified, in writing, of the agenda for the meeting on Saturday, October 10, 2020.

### Call to Order

Chairman Helena Miller called the meeting to order and led in the Pledge of Allegiance.

### Recognitions

#### Recognition of Assistant Principal of the Year

Mr. Chris Chandler of Rock Hill High School was recognized for being named the first-ever District Assistant Principal of the Year.

#### Recognition of Principal of the Year

Ms. Denise Khaalid of Oakdale STEAM Elementary was recognized for being named the first-ever District Principal of the Year.

#### Policy KBC, KBC-R – *Social Media Communications* – 2<sup>nd</sup> read

Policy KBC, KBC-R – *Social Media Communications* was presented for 2<sup>nd</sup> read review. This policy and administrative rule will be on the Action Agenda at the October business meeting for final approval.

#### Policy KHC – *Distribution/Posting of Promotional Materials* – 2<sup>nd</sup> read

Policy KHC – *Distribution/Posting of Promotional Materials* was presented for 2<sup>nd</sup> read review. This policy will be on the Action Agenda at the October business meeting for final approval.

#### Policy KEC, KEC-R, KEC-E – *Public Concerns and Complaints about Instructional Resources* – 2<sup>nd</sup> read

Policy KEC, KEC-R, KEC-E – *Public Concerns and Complaints about Instructional Resources* was presented for 2<sup>nd</sup> read review. This policy, administrative rule, and form will be on the Action Agenda at the October business meeting for final approval.

#### Policy KGBA – *Student Mentoring Program* – 2<sup>nd</sup> read

Policy KGBA - *Student Mentoring Program* was presented for 2<sup>nd</sup> read review. This policy will be on the Action Agenda at the October business meeting for final approval.

**School Board Combined Work Session/Business Meeting – Page 2**  
**Monday, October 12, 2020**  
**Comporium Conference Center @ Central Office**

**Policy KI, KI-R(2) – Visitors – 2<sup>nd</sup> read**

Policy **KI** – *Visitors* and temporary administrative rule **KI-R(2)** - *Visitors to District Properties* were presented for 2<sup>nd</sup> read review. This policy and temporary administrative rule will be on the Action Agenda at the October business meeting for final approval.

**Policy KLG – Relations with Law Enforcement Authorities – 2<sup>nd</sup> read**

Policy **KLG** – *Relations with Law Enforcement Authorities* was presented for 2<sup>nd</sup> read review. This policy will be on the Action Agenda at the October business meeting for final approval.

**Policy IHBA – Special Education/Programs for Disabled Students – 1<sup>st</sup> read**

Policy **IHBA** – *Special Education/Programs for Disabled Students* was presented for 1<sup>st</sup> read review. This policy will be on the Action Agenda at the October business meeting for 1<sup>st</sup> read approval.

**Superintendent's Update**

**Accountability Update**

Dr. John Jones, Chief of Academics & Accountability, and Ms. Maria Linn, Research Specialist, presented as information a Student Achievement Data & Accountability Update.

**Update on Return to School Plan**

Dr. Luanne Kokolis, Chief of Strategic Planning, Engagement and Program Support, presented a draft plan for students to return to a 5-day face-to-face learning environment.

**Other and Future Business**

The Board discussed other and future business.

**Executive Session**

A motion was made by Brent Faulkenberry, seconded by Windy Cole, to adjourn open session and enter executive session for the following:

**Contractual Matters – Intergovernmental Agreement; Tolling Agreement**

This motion passed unanimously, 7-0.

A motion was made by Windy Cole, seconded by Robin Owens, to adjourn executive session and reconvene open session. This motion passed unanimously, 7-0.

**Action as Required from Executive Session**

There was no action taken from Executive Session.

**School Board Combined Work Session/Business Meeting – Page 3**  
**Monday, October 12, 2020**  
**Comporium Conference Center @ Central Office**

**Adjournment**

A motion was made by Brent Faulkenberry, seconded by Robin Owens, to adjourn the meeting. This motion passed unanimously, 7-0.

Submitted by:  
Chris Gammons  
Executive Administrative Assistant to Superintendent  
and Board of Trustees



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## **Business Meeting of the Board of Trustees**

Monday, October 26, 2020

Comporium Conference Center @ Central Office

6:00 p.m.

### **I. Call to Order and Approval of Agenda**

Chairman Helena Miller called the meeting to order and led in a moment of silence and the Pledge of Allegiance.

Ms. Miller stated that the local news media had been notified of the agenda for this meeting, in writing, on Friday, October 23, 2020.

A motion was made by Windy Cole, seconded by Robin Owens, to approve the agenda. The agenda was unanimously approved as presented, 7-0.

### **II. Recognitions**

#### **A. New Administrator Introduction - Dr. Keith Wilks**

Dr. Keith Wilks was recognized as the new Chief of Strategic Planning, Engagement and Program Support, replacing Dr. Luanne Kokolis, who is retiring at the end of October.

#### **B. Recognition of Jimmy Duncan, Northwestern High School**

Coach Jimmy Duncan was recognized for being named a Certified Athletic Administrator by the National Interscholastic Athletic Administrators Association.

#### **C. Recognition of Bill Warren, Rock Hill High School**

Coach Bill Warren was recognized for being named the 2020 Athletic Director of the Year by the South Carolina Athletic Coaches Association.

#### **D. Recognition of Board Member Elizabeth “Ann” Reid**

Board Member Elizabeth “Ann” Reid was recognized on retiring with 20 years of service on the Rock Hill Schools’ Board of Trustees.

### **III. Citizen Participation - None**

### **IV. Consent Action Agenda**

On a motion by Terry Hutchinson, seconded by Windy Cole, the following topics on the consent action agenda were unanimously approved, 7-0: *the minutes of the September 14 work session; the minutes of the September 28 business meeting; and, the personnel recommendations as submitted by the administration.*



**V. Action Agenda**

- A. Approval of Policy KBC, KBC-R – *Social Media Communications* – 2<sup>nd</sup> read**
- B. Approval of Policy KHC – *Distribution/Posting of Promotional Materials* – 2<sup>nd</sup> read**
- C. Approval of Policy KEC, KEC-R, KEC-E – *Public Concerns & Complaints about Instructional Resources* – 2<sup>nd</sup> read**
- D. Approval of Policy KGBA – *Student Mentoring Program* – 2<sup>nd</sup> read**
- E. Approval of Policy KI, KI-R(2) – *Visitors (to District Properties)* – 2<sup>nd</sup> read**
- F. Approval of Policy KLG – *Relations with Law Enforcement Authorities* – 2<sup>nd</sup> read**

**Items A – F** - A motion was made by Brent Faulkenberry, seconded by Windy Cole, to approved the following policies, as a group, for 2<sup>nd</sup> and final read:

**KBC, KBC-R** – *Social Media Communications*

**KHC** – *Distribution/Posting of Promotional Materials*

**KEC, KEC-R, KEC-E** – *Public Concerns & Complaints about Instructional Resources*

**KGBA** – *Student Mentoring Program*

**KI, KI-R(2)\*** - *Visitors (to District Properties)*

**KLG** – *Relations with Law Enforcement Authorities*

(\*Administrative Rule **KI-R(2)** – *Visitors to District Properties* is a temporary administrative rule being implemented due to the COVID19 Pandemic.)

This motion was unanimously approved, 7-0.

**G. Approval of Policy IHBA – *Special Education/Programs for Disabled Students* – 1<sup>st</sup> read**

A motion was made by Terry Hutchinson, seconded by Robin Owens, to approve Policy **IHBA** – *Special Education/Programs for Disabled Students* for 1<sup>st</sup> read.

This motion was unanimously approved, 7-0.

**H. Approval to Suspend Policy KGBA – *Student Mentoring Program***

A motion was made by Brent Faulkenberry, seconded by Terry Hutchinson, to suspend Policy **KGBA** – *Student Mentoring Program* while under the State of Emergency due to COVID-19.

This motion was unanimously approved, 7-0.

**I. Approval to amend authorization to enter into non-binding negotiations regarding Potential Responsible Parties and continue discussions regarding tolling agreement**

A motion was made by Windy Cole, seconded by Terry Hutchinson, to adopt and approve a resolution and legal consent for counsel to enter into certain nonbinding agreements on behalf of the District among other responsible parties relating to the Bennett Landfill Fire Superfund Site. Under these agreements District counsel will negotiate with other liable parties and with USEPA to determine the District's fair portion of response costs for Site remediation. By this motion the District specifically authorizes Superintendent Dr. William "Bill" Cook, Jr. of Rock Hill School District

Three of York County to execute such agreements on behalf of the District.

This motion was unanimously approved, 7-0.

## **VI. Communications - None**

## **VII. Report of the Superintendent**

### **A. Native American Heritage Month (Nov 2020) Presentation**

The board viewed a short video of students participating in Native American Heritage Month in past years. November is Native American Heritage Month in the United States.

### **B. Return-to-School Survey Update**

The board received the results from the staff and parent surveys on returning to five-day face-to-face instruction.

### **C. State of the District Presentation**

Superintendent Cook presented the *State of the District in Rock Hill Schools for 2019-2020* report.

### **D. Announcements**

Superintendent Cook made the following announcements:

- We have recently completed the surprise announcements of 11 special employee recognitions, including five awards that were handed out for the first time in our district. As part of our Focus Five, we recognized the importance and need to highlight additional employee groups. We look forward to introducing you to each award winner at our November 9<sup>th</sup> meeting. Each of the award announcements was live streamed on Facebook, so we invite you to follow our page and watch each surprise announcement. Awards included: *Principal of the Year*, *Assistant Principal of the Year*, *Beginning Teacher of the Year for Elementary*, *Beginning Teacher of the Year for Secondary*, *Honor Roll Teachers*, and *District Teacher of the Year*. We appreciate the financial support of the Rock Hill Schools' Education Foundation and our partnership with Honda Cars of Rock Hill for making the announcements extra special.
- As conditions change and COVID-19 disease data is provided from SC DHEC, the district has committed to updating pertinent information in the Return to School Plan each Tuesday. The published file on the district website is updated once per week, and the document is easily accessible from the district homepage. Additionally, we update our district dashboard each weekday with new lab-confirmed positive cases and other data including the number of students and staff who have been placed in isolation or quarantine as a mitigating measure to prevent spread of the virus. A review of DHEC trend data and our school-level information are two ingredients in our effort to return to full five-day-a-week in-person instruction.
- In partnership with Winthrop University and the South Carolina chapter of the National Alliance on Mental Illness, we are excited to announce the first Parent Academy focusing on mental health issues. The free sessions will be held throughout the school year, and the first session held last week had more than 3,000 views. All sessions are open to the Rock Hill community, and each session will be broadcast live on the Rock Hill Schools YouTube channel. The series will also be available for on-demand viewing from a smartphone, tablet, laptop, or the YouTube app on any Internet-enabled Smart TV. All presentations

will air live from 6-7pm on the advertised date. The next session, “*Restorative Practice: A guide for parents*,” will be held on Wednesday, November 18. For additional information and session details, please visit [www.rockhillschools.com](http://www.rockhillschools.com).

- The School Board will next meet on Monday, November 9<sup>th</sup>. The meeting will be streamed on our website and available for viewing on-demand immediately following the broadcast. In the event election results are certified by that time, a swearing-in ceremony for newly elected board members will be conducted as part of the meeting. We invite our community to watch meetings and remain connected with our board processes during this time.

#### **VIII. Review of School Board Work Session**

Chairman Miller reviewed, for the viewing audience, the topics discussed at the October 12 work session.

#### **IX. Other and Future Business**

The board discussed other and future business.

#### **X. Executive Session**

A motion was made by Windy Cole, seconded by Robin Owens, to adjourn open session and enter executive session for the following:

**\*Personnel Matter** – *Hiring*

**\*Contractual Matter** – *Superintendent’s Evaluation*

This motion was unanimously approved, 7-0.

A motion was made by Terry Hutchinson, seconded by Robin Owens, to adjourn executive session and reconvene open session.

This motion was unanimously approved, 7-0.

#### **XI. Action as Required from Executive Session**

A motion was made by Robin Owens, seconded by Brent Faulkenberry, to accept the administration’s recommendation for executive director of student services.

This motion was unanimously approved, 7-0.

The following motion was made by Windy Cole:

“Madame Chair, after reviewing Dr. Cook’s report on the District’s progress, and hearing the board members’ comments this evening regarding Dr. Cook’s performance, I move that we conclude as a Board that Dr. Cook receive an overall exceptional evaluation for the 2019-2020 school year, and that as a result of his overall exceptional evaluation, we extend his contract by one year, through June 30, 2024.”

This motion was seconded by Terry Hutchinson, and was approved unanimously, 7-0.

**XII. Adjournment**

On a motion by Ann Reid, seconded by Brent Faulkenberry, the board voted unanimously, 7-0, to adjourn the meeting.

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Secretary

APPROVED: \_\_\_\_\_  
Chairman

Submitted by:  
Chris Gammons  
Executive Administrative Assistant to Superintendent  
and Board of Trustees

## Consent Action Agenda

### IV. B. Approval of Personnel Recommendations

\*Personnel Recommendations are submitted to the Board of Trustees confidentially.



*One Team ... One Mission ... One Rock Hill*

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# Memo

**TO:** Dr. Bill Cook, Superintendent

**FROM:** Jennifer Morrison  
Executive Director of Secondary Education

**CC:** Dr. John Jones  
Chief Academic and Accountability Officer

Ms. Deb Broyles  
Lead SIS Coordinator

**DATE:** November 18, 2020

**SUBJECT:** **Approval of High School Course Proposals for 2021-22**

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Course proposals for the 2020-21 Rock Hill Schools High School Catalog were discussed with the Board on November 9. No changes were requested and the proposals are on the November 23 Board agenda for approval. Board member questions regarding computer science courses, finance courses, and courses only offered at one school were answered in Hotline memorandums shared with Board members after the meeting.

Proposal documents shared with the Board for the November meeting – including proposed additions, deletions, modifications, and draft dual credit courses for 2021-22 – remain unchanged and are included with this memorandum in the November 9 Board packet.

**Course ADDITIONS for 2021-22 Rock Hill Schools High School Course Catalog (5 Additions + 2 Replacements and 4 Dual Credit)**

Updated 11/5/2020 JM

Course Name	Course Code(s)	Course Description	Prerequisite(s)	Rationale for Addition	Potential Cost(s)	Recommendation of Catalog Committee
DC Computer Science for Electronics	YTC CPE 107 Computer Applications for Electronics (LBA - 3899YTEW)	Course description provided in YTC catalog	Determined by college (student must have passed Algebra 2 with C or above)	Will provide capstone course option for SPHS STEAM Pathway for Computer Science; Cannot count as computer science course required for graduation	Students pursuing dual credit are encouraged to take six credit hours per semester to be eligible for the SC Lottery Tuition Assistance Program	Recommended
DC Engineering Materials	YTC EGR 170 Engineering Materials (8055YTEW)	Course description provided in YTC catalog	Determined by college	Will provide capstone course option for SPHS STEAM Pathway for Engineering	Students pursuing dual credit are encouraged to take six credit hours per semester to be eligible for the SC Lottery Tuition Assistance Program	Recommended
DC College Algebra	YTC MAT 110 College Algebra (4133YTEW)  USC-L MATH 111 or 111i College Algebra or College Algebra Intensive (4133CLEW)	Provided in YTC or USC-L catalog	Determined by college (passed Algebra 2 with C or above)	Will provide dual credit senior math course for students in standard math progression district-wide and second dual credit course needed to pair with DC English Composition at ATC; Does not compete with other district offerings in the standard track	Students pursuing dual credit are encouraged to take six credit hours per semester to be eligible for the SC Lottery Tuition Assistance Program	Recommended
DC Public Speaking	YTC SPC 205 Public Speaking (3045YTEW)  USC-L SPCH 140 Public Speaking (3045CLEW)	Provided in YTC or USC-L catalog	Determined by college	Will provide dual credit for course currently taken by some students as dual enrollment	Students pursuing dual credit are encouraged to take six credit hours per semester to be eligible for the SC Lottery Tuition Assistance Program	Recommended
Algebra Applications	LBA -319901CW	In this math elective course, students will engage in a variety of approaches to bring meaning to the content. The	Foundations of Algebra	Will improve EOC performance and reduce need for schools to offer credit recovery and course retakes for Intermediate Algebra; Currently 50% of students enrolled in Foundations of Algebra are not entering into the course with the necessary	No new FTE	Recommended

Course Name	Course Code(s)	Course Description	Prerequisite(s)	Rationale for Addition	Potential Cost(s)	Recommendation of Catalog Committee
		course integrates curriculum from both the Foundations of Algebra and Intermediate Algebra courses. This course will count as an elective credit toward graduation.		math skills needed to be successful. This course will provide instructors time to cover gaps in knowledge as well as provide students with ample time and support to master the content		
African American History, 1619 to Present	LBA - 339921CW	The course is aimed at increasing student engagement in the social studies and to aid understanding of current political issues and experiences in modern day America.	None	Will provide supplementary elective to U.S. History; Will offer alternative for Sociology which has low enrollment at RHHS and NHS	No new FTE	Recommended
Human Geography (CP level)	330700CW	In this course, students will study Earth's human geography beginning with the use of maps and other geographic representations, geospatial technologies, and spatial thinking to understand and communicate geographic information.	None	Required to support new SC standards change from world geography to human geography; Course replaces World Geography (proposed for deletion)	No new FTE (course replacement)	Recommended
Sports Medicine 2	555600CW	Sports Medicine 2 emphasizes the recognition and care of common injuries and illnesses sustained by a physically active population.	Sports Medicine 1	Will provide capstone course option for SPHS STEAM Pathway for Biomedical; Can also be offered at NHS and RHHS as optional elective	No new FTE	Recommended
Sports and Entertainment Management	542600CW	Students will apply concepts learned in Sports and Entertainment Marketing and study the key concepts in management and managerial principles as related to the sports and entertainment industry.	Sports and Entertainment Marketing OR Marketing	Will allow RHS to offer this required course in the state Marketing Management cluster, which will allow more students to be CATE completers	No new FTE	Recommended
Introduction to Hospitality and Tourism Management	547800CW	Hospitality and Tourism is designed to prepare students for entry-level employment in	None	Will replace Housing and Interiors (proposed for deletion); Will build on Rock Hill economic needs, especially in light of new Panthers stadium complex	No new FTE (course replacement)	Recommended



Course Name	Course Code(s)	Course Description	Prerequisite(s)	Rationale for Addition	Potential Cost(s)	Recommendation of Catalog Committee
		the travel and tourism industry. Industry segments will focus on such areas as planning, marketing, management, finance, operations, technical and production skills, technology, human relations, labor issues, community issues, environmental issues, and safety.				
Drone Technologies 2	LBA -329912CW	This intermediate and advanced drone operations course is designed to show students how to apply computer science and mathematical concepts to solve real-world problems. By the end of the course, students will be successfully prepared to take the FAA Part 107 Certification Exam with Remote Pilot Training.	Drone Innovation Technologies 1 with a recommended grade of 75 or better	Will provide continuation of the Drone Innovation Technologies curriculum implemented at ATC during the 2020-21 school year and complete FAA certification; Through ATC, the course will be available to all students in the district	No new FTE; Course costs and outside instructor covered through state CATE funds	Recommended

**Course DELETIONS for 2021-22 Rock Hill Schools High School Course Catalog (7 Deletions)**

Updated 11/5/2020 JM

Course Name	Course Code(s)	Rationale for Deletion	Recommendation of Catalog Committee
World Geography	331000CW	Does not support instructional requirements of new SC standards; Replaced with Human Geography (CP level, 330700CW)	Recommended
Housing and Interiors	583000CW	Replaced with Introduction to Hospitality and Tourism Management (547800CW) as a more appropriate course based on curriculum alignment, student interest, and economic need in Rock Hill	Recommended
Discrete Mathematics	414200CW	Discrete Mathematics has often been used as a senior-level math course for lower performing students. Many students in the course have already received their 4 math credits for graduation and thus do not have to pass. The content for the course is ill-defined and is limited in its practicality to this population of students. Standard-level students will have option of targeted, real-life Probability and Statistics course or dual credit College Algebra course (proposed for addition) as senior math.	Recommended
Natural Science	329900CW	Local Board approved code needs to be deleted because state approved code now available	NA - Catalog correction
Forensic Science	329951CW	Local Board approved code needs to be deleted because state approved code now available	NA - Catalog correction
South Pointe 101	339910CW	Local Board approved code needs to be deleted because course no longer offered	NA - Catalog correction
Success After High School	379940CH	Local Board approved code needs to be deleted because course no longer offered; Replaced with College and Career Readiness courses	NA - Catalog correction

**Course MODIFICATIONS for 2021-22 Rock Hill Schools High School Course Catalog (7 Modifications)**

Updated 11/5/2020 JM

Course Name	Course Code(s)	Modification	Prerequisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
AP Statistics	417100AW	Modified to require Honors Probability and Statistics as prerequisite	Currently Algebra 2	Currently AP Statistics is the only AP math course without an honors lead-in and preparation course; The goal of this modification is to increase student success on AP Statistics exam	No cost	Recommended
Aerospace Engineering	605600CW	Modified to become honors level course (new code = 605600HW)	Currently two approved engineering courses	Giving this upper level Project Lead the Way course honors weighting will bring the weighting in alignment with other districts; Honors weighting will encourage student interest and enrollment; Provides course option for SPHS STEM Pathway for Engineering	No cost	Recommended
Cybersecurity	637800CW	Modified to become honors level course (new code = 637800HW)	Currently Computer Science Essentials or equivalent	Giving this upper level Project Lead the Way course honors weighting will bring the weighting in alignment with other districts; Honors weighting will encourage student interest and enrollment; Provides capstone course option for SPHS STEAM Pathway for Computer Science	No cost	Recommended
Engineering Design and Development	605400CW	Modified to become honors level course (new code = 605400HW)	Currently Principles of Engineering	Giving this upper level Project Lead the Way course honors weighting will bring the weighting in alignment with other districts; Honors weighting will encourage student interest and enrollment; Provides capstone course option for SPHS STEAM Pathway for Engineering	No cost	Recommended
AP Computer Science Principles	477500AW	Modified to include Project Lead the Way honors option/code (637300HW)	Currently Computer Science Essentials or equivalent	This is a correction to the current course offering in the high school catalog; Provides capstone course option for SPHS STEAM Pathway for Computer Science; Current course description will remain the same; Student cannot get both AP and Project Lead the Way (PLTW) credit, but can choose AP or dual credit	No cost	Recommended
Natural Science	321000CW	Change course name to Integrated Science to match current state course code already in use	None	This is a correction to the current course offering in the high school to match course name provided by the SCDE for the code currently being used; Current course description will remain the same	No cost	NA - Catalog correction
Forensic Science	329951CW	Change course code to match current state code (324500CW)	None	This is a correction to the current course offering in the high school to match course code provided by the SCDE for the course	No cost	NA - Catalog correction

## APPROVED DUAL CREDIT COURSE LIST FOR 2021-22

The College Credit Contract and approval process does not need to be completed for enrollment in on-campus dual credit courses. RHS codes are provided in parentheses. Offering of on-campus dual credit courses is subject to teacher availability, student enrollment, and district agreements with colleges.

The district's College Credit Contract and approval process needs to be completed for enrollment in off-campus dual credit courses. Availability of off-campus courses is determined by colleges. While any college course can potentially be taken as dual enrollment, courses in the following list are approved for RHS dual credit.

Dual credit courses approved and offered by the Governor's School for Math and Science Accelerate program are not included here because the Governor's School for Math and Science, per South Carolina Uniform Grading Policy, is the institution that must approve and offer those courses. Beginning with the 2018-2019 school year, college credit for Accelerate's dual credit courses is granted by Coker University.

Course DC = Dual Credit	SCDE Code	USC-L Name/Code	YTC Name/Code	Winthrop Name/Code
DC Anatomy and Physiology 1	3266	BIOL 243 Human Anatomy and Physiology I (3266CLEW)	BIO 210 Anatomy & Physiology I (3266YTEW)	
DC Anatomy and Physiology 2	3267	BIOL 244 Human Anatomy and Physiology II (3267CLEW)	BIO 211 Anatomy & Physiology II (3267YTEW)	
DC College Algebra	4133	MATH 111 or 111i College Algebra or College Algebra Intensive (4133CLEW)	MAT 110 College Algebra (4133YTEW)	
DC Analytical Geometry and Calculus	4136		MAT 140 Analytical Geometry and Calculus (4136YTEW)	
DC English Comp 1	3015	ENGL 101 Critical Reading and Composition (3015CLEW)	ENG 101 English Composition I (3015YTEW)	
DC English Comp 2	3016	ENGL 102 Rhetoric and Composition	ENG 102 English Composition II (3016YTEW)	

Course DC = Dual Credit	SCDE Code	USC-L Name/Code	YTC Name/Code	Winthrop Name/Code
		(3016CLEW)		
DC Public Speaking		SPCH 140 Public Speaking (3045CLEW)	SPC 205 Public Speaking (3045YTEW)	
DC Intro to Psychology	3342	PSYC 101 Introduction to Psychology (3342CLEW)	PSY 201 General Psychology (3342YTEW)	
DC Intro to Sociology	3347	SOCY 101 Introductory Sociology (3347CLEW)	SOC 101 Introduction to Sociology (3347YTEW)	
DC Intro to Criminal Justice	6520	CRJU 101 The American Criminal Justice System (6520CLEW)	CRJ 101 Introduction to Criminal Justice (6520YTEW)	
DC Criminal Law	6523		CRJ 115 Criminal Law (6523YTEW)	
DC Police Patrol	6535		CRJ 110 Police Patrol (6535YTEW)	
DC Police Community Relations	6540		CRJ 224 Police Community Relations (6540YTEW)	
DC European History 1	3366	HIST 101 European Civilization from Ancient Times to the Mid-17th Century (3366CLEW)	HIS 101 Western Civilization to 1689 (3366YTEW)	
DC European History 2	3367	HIS 102 European Civilization from the Mid-17th Century (3367CLEW)	HIS 102 Western Civilization Post-1689 (3367YTEW)	
DC Teacher Cadets	3735			Winthrop EDUC 175 Professional Field Experience Teacher (373500EW)
DC Clinical Studies 1	8540		YTC AHS 117 The Care of Patients (8540YTEW)	
DC Clinical Studies 2 (half credit for RHS)	8541		YTC AHS 120 Responding to Emergencies (8541YTEW)	

Course DC = Dual Credit	SCDE Code	USC-L Name/Code	YTC Name/Code	Winthrop Name/Code
DC Welding Tech 3	6351		WLD 111 Arc Welding I (6351YTEW)	
DC Welding Tech 4	6352		WLD 113 Arc Welding II (6352YTEW)	
DC Digital Art and Design 3	6122		ARV 205 Graphic Illustration (6122YTEW) Note: YTC may also give credit for ARV 123 Composition & Color.	
DC Digital Art and Design 4	6123		ARV 212 Digital Photography (6123YTEW) Note: YTC may also give credit for ARV 110 Computer Graphics.	
DC Computer Science for Electronics	----		CPE 107 Computer Applications for Electronics (LBA - 3899YTEW)	
DC Engineering Materials	8055		EGR 170 Engineering Materials (8055YTEW)	



*One Team ... One Mission ... One Rock Hill*

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[www.rock-hill.k12.sc.us](http://www.rock-hill.k12.sc.us)

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# Memo

**TO:** Dr. Bill Cook, Superintendent

**FROM:** Ms. Jennifer Morrison  
Executive Director of Secondary Education

**CC:** Dr. John Jones  
Chief Academic and Accountability Officer

Ms. Deb Broyles  
Lead SIS Coordinator

**DATE:** November 18, 2020

**SUBJECT:** Approval of Local Board Approved Courses and Codes

---

Per state guidelines, all local board approved courses and codes for the 2020-21 school year were presented to the Rock Hill Schools Board of Trustees for discussion on November 9. No changes were requested and the following courses are on the November 23 Board agenda for approval.

The following table indicates the following:

\*Local board approved courses added for 2020-21 to accommodate RHS Virtual Academy students, and

<sup>x</sup>Local board approved courses proposed to delete for the 2021-22 school year.

## High School Local Board Approved Courses

Course Name	Course Number
Survey of Young Adult Literature	309920CW
Journalism 3	309960CW
Journalism 3 Honors	309903HW
Journalism 4 Honors	309904HW
ENG 1 ESSENTIALS	309941CW
*VA ENG 1 ESSENTIALS	3099V1CW
ENG 2 ESSENTIALS	309942CW
*VA ENG 2 ESSENTIALS	3099V2CW
GS Honors Foundations of Engineering	3199GSCW
<sup>x</sup> Natural Science	329900CW
<sup>x</sup> Natural Science – CR	3299CRCW

<b>Course Name</b>	<b>Course Number</b>
<sup>x</sup> Forensic Science	329951CW
Renaissance 101	339980CW
Renaissance 102	339982CW
Fundamentals of Coaching	349950CW
Peer Tutoring and Support	379922CW
Service Learning	379923CW
JAG	379929CW
Test Prep A	379930CH
TEST PREP	379930CW
Test Prep B	379931CH
<sup>x</sup> SUCCESS AFTER HS	379940CH
ESL A	379950CW
*VA ESL A	37995VCW
ESL B	379951CW
*VA ESL B	37991VCW
College and Career Readiness - Gr 9	379904CW
College and Career Readiness - Gr 10	379905CW
College and Career Readiness - Gr 11	379906CW
College and Career Readiness - Gr 12	379907CW
*VA College and Career Readiness - Gr 9	3799V4CW
*VA College and Career Readiness - Gr 10	3799V5CW
*VA College and Career Readiness - Gr 11	3799V6CW
*VA College and Career Readiness - Gr 12	3799V7CW
Leadership Development	379960CW
LEARNING LAB	379970CW
INTRO TO THEATRE	459901CW
*VA INTRO TO THEATRE	4599VACW
Survey of Early Amer Hist	339915CW
Survey of Early Amer Hist – CR	3399CRCW
Historical World Religions	339904CW
Drone Innovation Technologies 1	329910CW
<sup>x</sup> South Pointe 101	339910CW

The following courses with local board approved codes are proposed as additions to the 2021-22 Catalog:

- DC Computer Science for Engineers 3899YTEW
- Algebra Applications 319901CW
- African American History, 1619 to Present 339921CW
- Drone Innovation Technologies 2 329912CW





# Memo

**TO:** Dr. Bill Cook, Superintendent

**FROM:** Dr. Nancy Turner, Director of Exceptional Student Education Services

**DATE:** November 18, 2020

**SUBJECT:** Policy IHBA – Second Read Approval

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Please see attached Policy **IHBA** – *Special Education/Programs for Disabled Students* for second read approval.

# Policy IHBA

# Special Education/Programs for Disabled Students

Code **IHBA** Issued **Proposed**

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Purpose: To establish the board's vision for educating children with exceptional educational needs. In keeping with its responsibilities to educate all children in the district, the board will provide special education programs for those children with various disabilities.

The board believes that students with exceptional educational needs should be served in regular classrooms whenever possible. To this extent, the board views special education as an integral part of the general education program offered to all students.

Every child has a right to an appropriate educational program in which he/she can experience success. If a child has a disabling condition, this success may be contingent upon an adjustment of the techniques and materials of instruction to meet his/her individual needs.

The district will provide special **education** programs in accordance with the provisions of the state and federal laws and regulations, **including, but not limited to, the rights of parents and legal guardians to be informed of all programs in special education and to appeal the placement, in accordance with established guidelines, of their child in a special education class.**

Adopted 7/23/79; Revised 8/27/90, 10/25/93, 5/27/02, 5/25/15

Legal references:

Federal Law:

Individuals with Disabilities Education Act of 1975 (IDEA), [20 U.S.C.A. Section 1400](#).

McKinney-Vento Homeless Education Improvements Act of 2001, [P.L. 107-110, 42 U.S.C.A Sections 11431-11435](#).

S.C. Code, 1976, as amended:

[Section 59-21-510](#), *et seq.* - Education of physically and mentally disabled children.

[Section 59-33-10](#), *et seq.* - Special education for disabled children.

State Board of Education Regulations:

[R43-80](#) - Transportation.

[R43-243](#) - Special education; education of students with disabilities; discipline.

[R43-243.1](#) - Criteria for entry into programs of special education for students with disabilities.

## Policy IHBA Special Education/Programs for Disabled Students

Current Policy

Issued 5/15

Purpose: To establish the board's vision for educating children with exceptional educational needs.

In keeping with its responsibilities to educate all children in the district, the board will provide special education programs for those children with various disabilities.

The board believes that students with exceptional educational needs should be served in regular classrooms whenever possible. To this extent, the board views special education as an integral part of the general education program offered to all students.

Every child has a right to an appropriate educational program in which he/she can experience success. If a child has a disabling condition, this success may be contingent upon an adjustment of the techniques and materials of instruction to meet his/her individual needs.

The district will provide special programs in accordance with the provisions of the state and federal laws and regulations.

Adopted 7/23/79; Revised 8/27/90, 10/25/93, 5/27/02, 5/25/15

Legal references:

Federal Law:

Individuals with Disabilities Education Act of 1975 (IDEA), [20 U.S.C.A. Section 1400](#).

McKinney-Vento Homeless Education Improvements Act of 2001, [P.L. 107-110](#), [42 U.S.C.A. Sections 11431-11435](#).

S.C. Code, 1976, as amended:

[Section 59-21](#)-510, *et seq.* - Education of physically and mentally disabled children.

[Section 59-33](#)-10, *et seq.* - Special education for disabled children.

State Board of Education Regulations:

[R43-80](#) - Transportation.

[R43-243](#) - Special education; education of students with disabilities; discipline.

[R43-243.1](#) - Criteria for entry into programs of special education for students with disabilities.

York 3/Rock Hill School District

# Memo

**TO:** Dr. Bill Cook, Superintendent

**FROM:** Dr. V. Keith Wilks, Chief of Strategic Planning, Engagement and Program Support

**Cc:** Dr. Nancy Turner, Director of Exceptional Student Education Services

**DATE:** November 17, 2020

**SUBJECT:** Policy KBB—Parent Rights and Responsibilities for 2<sup>nd</sup> Read

---

Policy KBB—Parent Rights and Responsibilities had not been updated to include current language, amendments of IDEA, and the identification of other subgroups since January 2005. Regarding the concerns raised reflecting the changes to Policy KBB and the rights of parents of students with disabilities, the school district's legal counsel, John Reagle, suggest that Policy KBB would not single out certain rights of a sub-set of parents. The rights of parents of students with disabilities are already and appropriately addressed in Policy IHBA—Special Education/Programs for Disabled Students which is now up for 2<sup>nd</sup> read with revisions.

Policy KBB: Attorney Reagle suggests one recommendation is to clarify and assure parents that the changes to Policy KBB will not remove or diminish their rights to be informed of special education programs in the district and/or their rights to appeal decisions to place students in special education programs.

Policy IHBA: Attorney Reagle also recommended amending Policy IHBA's final sentence. The amended policy is up for 2<sup>nd</sup> Read review at this School Board Meeting.

# Policy KBB

## Policy KBB Parent Rights and Responsibilities

Issued 1/05 **PROPOSED 8-18-20**

~~Purpose: To establish the board's vision for the rights and responsibilities of the parents of the district's students.~~

The board has adopted the following statement on the rights and responsibilities of parents/ **legal guardian** to describe the role of the parent/ **legal guardians** and the role of the school in supporting a successful school experience for each child.

For purposes of this policy, the term "parent" refers to custodial and noncustodial parents.

Generally, it is the intent of the board to recognize all the rights, duties, powers, responsibilities, and authority that, by law, a parent/legal guardian has in relation to his/her child. For example, every parent/legal guardian has the following rights:

Every parent has the following rights.

- to be treated with courtesy by all members of the school staff
- to be respected as an individual regardless of race, creed, national origin, economic status, sex, ~~or~~ age, national origin, immigration status, religion, disability, sexual orientation, spousal affiliation, genetic information, any other applicable status, protected trait or characteristics, or protections by local, state, or federal law
- to secure as much help as is available from the school district to further the progress and improvement of his/her child
- to receive reasonable protection for his/her child from physical harm while under school authority
- to organize and participate in organizations for parents
- to participate in his/her child's school activities (unless prohibited by court order)

### **Special education**

- ~~• to be informed of all programs in special education~~
- ~~• to appeal the placement, in accordance with established guidelines, of his/her child in a special education class~~

### **Receiving information**

- to be informed of academic requirements of any school program
- to be informed of school policies and administrative decisions
- to be informed of procedures of seeking changes in school policies and for appealing administrative decisions
- to expect that school staff will make **reasonable** attempts to ensure that parents/**legal guardians** receive important school news and messages
- to be informed of education and cultural programs available to public school children

### **Conferences**

- to participate in meaningful parent-teacher conferences to discuss his/her child's school progress and welfare

## Records

- to inspect his/her child's cumulative record in conformity with current guidelines established by state and federal governments

**Additionally**, every parent/**legal guardian** has the following responsibilities:

- to make reasonable efforts to provide for the physical needs of the child
- to prepare the child emotionally and socially to make the child receptive to learning and discipline
- to hold high expectations for academic achievement
- to expect and communicate expectations for success
- to ensure that their children are read to in the home from an early age
- to recognize that parental involvement in middle and high school is equally as critical as in elementary school
- to ensure attendance and punctuality
- to attend parent-teacher conferences
- to monitor and check homework
- to communicate with the child's teachers
- to build partnerships with teachers to promote successful school experiences
- to attend, when possible, school events
- to model desirable behaviors
- to use encouraging words
- to stimulate thought and curiosity
- to show support for school expectations and efforts to increase student learning
- to **expect** appropriate behavior at school and during school-sponsored events

Adopted 7/22/85; Revised 11/27/89, 1/24/05, 02-05-20

## Proposed

Legal references:

United States Code, Annotated:

~~Section 438 of the General Education Provisions Act, as amended—The Family Education Rights and Privacy Act~~ [[20 U.S.C. 1232\(g\)](#)].



South Carolina Code of Laws, 1976, as amended:

~~[Section 20-7-100](#) - Parental right to participate in child's school activities unless prohibited by court order.~~

Legal References:

A. United States Code of Laws, as amended:

1. The Family Education Rights and Privacy Act of 1974, 20 U.S.C.A. Section 1232g.

B. S.C. Code of Laws, 1976, as amended:

1. Section 63-5-30 - Parental right to participate in child's school activities unless prohibited by court order.
2. Section 59-28-100, *et seq.* - Parental Involvement in Their Children's Education Act.
3. Section 59-59-160 - South Carolina Education and Economic Development Act; parenting counseling conferences.

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**York 3/Rock Hill School District**

## PARENT RIGHTS AND RESPONSIBILITIES

Code **KBB** Issued **MODEL**

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The board has adopted the following statement on the rights and responsibilities of parents/legal guardians to describe the role of the parent/legal guardian and the role of the school in supporting a successful educational experience for each student as well as establishing and maintaining a parent-friendly school setting.

For purposes of this policy, the term *parent* refers to custodial and noncustodial parents.

Generally, it is the intent of the board to recognize all the rights, duties, powers, responsibilities, and authority that, by law, a parent/legal guardian has in relation to his/her child. For example, every parent/legal guardian has the following rights:

- to be treated with courtesy by all members of the school staff
- to be respected as an individual regardless of race, religion, sex, color, disability, age, national origin, immigration status, or any other applicable status protected by local, state, or federal law
- to secure as much help as is available from the school district to further the progress and improvement of his/her child
- to receive reasonable protection for his/her child from physical harm while under school authority
- to organize and participate in organizations for parents
- to participate in his/her child's school activities (unless prohibited by court order)

### *Receiving information*

- to be informed of academic requirements of any school program
- to be informed of school policies and administrative decisions
- to be informed of procedures for seeking changes in school policies and for appealing administrative decisions
- to expect that school staff will make reasonable attempts to ensure that parents/legal guardians receive important school news and messages
- to be informed of education and cultural programs available to students in the district

### *Conferences*

- to participate in meaningful parent-teacher conferences to discuss his/her child's school progress and welfare

### *Records*

- to inspect his/her child's education record in conformity with current guidelines established by state and federal law

## PAGE 2 - KBB - PARENT RIGHTS AND RESPONSIBILITIES

Additionally, every parent/legal guardian has the following responsibilities:

- to make reasonable efforts to provide for the physical needs of the child
- to prepare the child emotionally and socially to make the child receptive to learning and discipline
- to hold high expectations for academic achievement
- to expect and communicate expectations for success
- to recognize that parental involvement in middle and high school is equally as critical as in elementary school
- to ensure attendance and punctuality
- to attend parent-teacher conferences
- to monitor and check homework
- to communicate with the child's teachers
- to build partnerships with teachers to promote successful school experiences
- to attend, when possible, school events
- to model desirable behaviors
- to use encouraging words
- to stimulate thought and curiosity
- to show support for school expectations and efforts to increase student learning
- to encourage appropriate behavior at school and during school-sponsored events

Cf. KB

Adopted ^

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Legal References:

- A. United States Code of Laws, as amended:
  - 1. The Family Education Rights and Privacy Act of 1974, 20 U.S.C.A. Section 1232g.
- B. S.C. Code of Laws, 1976, as amended:
  - 1. Section 63-5-30 - Parental right to participate in child's school activities unless prohibited by court order.
  - 2. Section 59-28-100, *et seq.* - Parental Involvement in Their Children's Education Act.
  - 3. Section 59-59-160 - South Carolina Education and Economic Development Act; parenting counseling conferences.

# Policy KBB Parent Rights and Responsibilities

Issued 1/05--**CURRENT**

Purpose: To establish the board's vision for the rights and responsibilities of the parents of the district's students.

The board has adopted the following statement on the rights and responsibilities of parents to describe the role of the parent and the role of the school in supporting a successful school experience for each child.

For purposes of this policy, the term "parent" refers to custodial and noncustodial parents.

Every parent has the following rights.

- to be treated with courtesy by all members of the school staff
- to be respected as an individual regardless of race, creed, national origin, economic status, sex or age
- to secure as much help as is available from the school district to further the progress and improvement of his/her child
- to receive reasonable protection for his/her child from physical harm while under school authority
- to organize and participate in organizations for parents
- to participate in his/her child's school activities (unless prohibited by court order)

## Special education

- to be informed of all programs in special education
- to appeal the placement, in accordance with established guidelines, of his/her child in a special education class

## Receiving information

- to be informed of academic requirements of any school program
- to be informed of school policies and administrative decisions
- to be informed of procedures of seeking changes in school policies and for appealing administrative decisions
- to expect that school personnel will make every attempt to ensure that parents receive important school news and messages
- to be informed of education and cultural programs available to public school children

## Conferences

- to participate in meaningful parent-teacher conferences to discuss his/her child's school progress and welfare

## Records

- to inspect his/her child's cumulative record in conformity with current guidelines established by state and federal governments

Every parent has the following responsibilities.

- to make every effort to provide for the physical needs of the child
- to strive to prepare the child emotionally and socially to make the child receptive to learning and discipline
- to strive to have the child attend school regularly and on time
- to encourage and lead the child to develop proper study habits at home
- to know the school requirements and procedures
- to speak up to prevent misunderstandings
- to discuss problems with appropriate persons
- to work for the success and improvement of the school program

Adopted 7/22/85; Revised 11/27/89, 1/24/05

Legal references:

United States Code, Annotated:

Section 438 of the General Education Provisions Act, as amended - The Family Education Rights and Privacy Act  
[\[20 U.S.C. 1232\(g\)\]](#).

South Carolina Code of Laws, 1976, as amended:

[Section 20-7](#)-100 - Parental right to participate in child's school activities unless prohibited by court order.

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**York 3/Rock Hill School District**



## Memorandum

**TO:** Dr. Bill Cook, Superintendent

**FROM:** Ms. Tennille Wallace, Exec. Dir. of Technology

**C:** Dr. John Jones, Chief of Academics & Accountability

**DATE:** November 18, 2020

**SUBJ:** Board Management Software Recommendation

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Technology Services, in collaboration with Ms. Gammons, has reviewed Simbli and BoardDocs as options for Board Management Software. In reviewing both products, we have considered the ease of implementation, ease of use for the users including the ability to search agendas and policies, ability to provide secure, transparent communication to all internal and external stakeholder groups, customer service provided by the company, and availability of training for users. Based on the review of both products, our recommendation is to move forward with the purchase of Simbli by eBOARDsolutions.

December Combined Work Session/Business Mtg

Chairman Miller

Monday, December 14, 2020 @ 6pm



Marketing & Communications Department  
Telephone: 981-1008 - Fax: 981-1094

## Memorandum

**TO:** Dr. Bill Cook  
**FROM:** Mychal Frost  
**DATE:** November 18, 2020  
**SUBJECT:** 2021/2022 and 2022/2023 District Calendars

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A 32-member committee representing each school has worked to develop the district calendars for the 2021-2022 and 2022-2023 academic years. The team met twice virtually through Zoom to review past calendars to establish a baseline for development of future district calendars. The team designed the calendars in accordance with district policy (Policy IC – School Year) and state law (SC Code of Laws 59-1-425).

Draft/proposed calendars will be presented Monday, November 22 to the Board of Trustees. District administration will seek approval for both calendars on Monday, December 14.

Calendar committee team members are provided below:

Kay	Runyans	South Pointe High School	Administrator
Kevin	Hood	Bellevue Elementary School	Administrator
Bianca	Chivers-White	Old Pointe Elementary School	Administrator
Gwendolyn	Lindsey	Sullivan Middle School	Administrator
Christopher	Roorda	India Hook Elementary School	Administrator
Brigitte	McSheehan	Rock Hill High School	Administrator
Dr. Jean	Dickson	Lesslie Elementary School	Administrator
Mychal	Frost	Rock Hill Schools	Administrator
Joseph	Clark	Saluda Trail Middle School	Administrator
Shana	Elkins	Richmond Drive Elementary School	Parent
Nicole	Campbell	Oakdale Elementary School	Parent
Emily	Shehan	Central Child Development Center	Parent
Gina	Wright	Applied Technology Center	Parent
Matt	Blackston	Cherry Park Elementary School	Parent
Katia	George	South Pointe High School	Student
Gabrielle	Harvey	Northwestern High School	Student
Megan	O'Rourke	Rock Hill High School	Student
Eryn	Price	Rosewood Elementary School	Teacher
Heather	Urquhart	Mt. Holly Elementary School	Teacher
Rhine	Kirkland	Northwestern High School	Teacher
James	Daigle	Ebenezer Avenue Elementary School	Teacher
Emily	Marousek	Independence Elementary School	Teacher
Karen	Covington	Castle Heights Middle School	Teacher
Natalie	McCrary	Northside Elementary School	Teacher
Jenae	Pannell	Finley Road Elementary School	Teacher
Carmel	Hoffman	Rawlinson Road Middle School	Teacher



Natosha	Richardson	Ebinport Elementary School	Teacher
Chastity	Baccus	Mt. Gallant Elementary School	Teacher
Leigh	Freeman	Applied Technology Center	Teacher
James	Sanford	Dutchman Creek Middle School	Teacher
Kristel	Wallace	Sunset Park Center for Accelerated Studies	Teacher
Susan Missy	Whiting	York Road Elementary School	Teacher



**DRAFT Third Monday Version**  
Length of Summer Break - 53 days

**New Teacher Institute**  
Aug. 3-5

**Professional Development Days**  
Aug. 9, 10, 11, Oct. 18, Jan. 3

**Teacher Work Days**  
Aug. 12, 13, Oct. 15, Jan. 4, May 26

**Breaks/District Closed**  
July 4 - Observed July 5  
Labor Day - Sep. 6  
Thanksgiving - Nov. 24, 25, 26  
Winter Break (11 days for teachers, 13 for students) - Dec. 23, 24, 27, 28, 29, 30, 31, Jan. 3, 4 (Teachers report Jan. 3 and 4)  
MLK Day - Jan. 17  
President's Day - Feb. 21  
Spring Break - Apr. 11, 12, 13, 14, 15

**"Make-Up Days"**  
Day automatically converts to eLearning

**Early Release Days**  
Sep. 3, Feb. 18, March 11

**Grading Terms**  
Q1 (Oct. 14) - 43 days Q2 (Dec. 22) - 44 days  
S1 - 87 days  
Q3 (March 11) - 45 days Q4 (May 25) - 48 days  
S2 - 93 days

**Graduation Day**  
May 28



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386 E. Black St. Rock Hill SC

# 2021-2022 Calendar

## JUL

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## AUG

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## SEP

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## OCT

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## NOV

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## DEC

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## JAN

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## FEB

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

## MAR

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## APR

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## MAY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## JUN

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

First/Last Day of Semester Teacher Work Day No Student Attendance Teacher Professional Development Day No Student Attendance District Closed Early Release Day Graduation Day



**DRAFT Third Monday Version**  
Length of Summer Break - 81 days

**New Teacher Institute**  
Aug. 2, 3, 4

**Professional Development Days**  
Aug. 10, 11, 12 Oct. 18, Jan. 3

**Teacher Work Days**  
Aug. 8, 9, Oct. 15, Jan. 4, May 26

**Breaks/District Closed**  
July 4 - Observed July 5  
Labor Day - Sep. 5  
Election Day - Nov. 8  
Thanksgiving - Nov. 24, 25, 26  
Winter Break (12 days for teachers, 14 for students) - Dec. 22, 23, 24, 27, 28, 29, 30, 31, Jan. 1, 2, 3, 4 (Teachers report Jan. 3 and 4)  
MLK Day - Jan. 16  
President's Day - Feb. 20  
Spring Break - Apr. 3, 4, 5, 6, 7

**"Make-Up Days"**  
Day automatically converts to eLearning

**Early Release Days**  
Oct. 14, Feb. 16, March 10

**Grading Terms**  
Q1 (Oct. 14) - 44 days Q2 (Dec. 21) - 43 days  
S1 - 87 days  
Q3 (March 10) - 45 days Q4 ( May 25) - 48 days  
S2 - 93 days

**Graduation Day**  
May 27



- rockhillschools
- rockhillschools
- rockhillschools
- 803 - 981 - 1000
- rockhillschools.com
- 386 E. Black St. Rock Hill SC

# 2022-2023 Calendar

## JUL

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## AUG

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
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28	29	30	31			

## SEP

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## OCT

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30	31					

## NOV

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27	28	29	30			

## DEC

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## JAN

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29	30	31				

## FEB

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

## MAR

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19	20	21	22	23	24	25
26	27	28	29	30	31	

## APR

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23	24	25	26	27	28	29
30						

## MAY

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## JUN

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- First/Last Day of Semester
- Teacher Work Day No Student Attendance
- Teacher Professional Development Day No Student Attendance
- District Closed
- Early Release Day
- Graduation Day



*One Team...One Mission...One Rock Hill*

386 E. Black Street  
P.O. Drawer 10072  
Rock Hill, SC 29731

T: (803) 981-1000  
F: (803) 981-1094  
[www.rock-hill.k12.sc.us](http://www.rock-hill.k12.sc.us)

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## **Memorandum**

To: Dr. Bill Cook

From: Dr. John Jones

RE: **BOARD OF TRUSTEES PRESENTATION: Virtual Academy Update**

Date: November 18, 2020

Attached is a copy of the slides for our Virtual Academy Update to be presented on Monday, November 23, at the Board of Trustees meeting. Please let me know if you have any questions.



# Rock Hill Virtual Academy Update



Board of Trustees Meeting

Monday, November 20, 2020

One Team. One Mission. One Rock Hill.

## Virtual Academy Leadership



**Dr. Walter Wolff**

Director of  
Flexible Learning Center



**Mr. Derek McQuiston**

Coordinator of  
Elementary Virtual Academy



**Ms. Sonni Parks**

School Counselor

**Dr. Jeff Pusser**

Program Assistant

**Dr. James Ramere**

Program Assistant

**Building Level Liaisons**

**District Instructional  
Specialists, Coaches,  
Guidance Counselors,  
Instructional Technology  
Specialists, Nurses, Support  
Personnel**

**Location of Offices:  
Flexible Learning Center**



## Elementary Education in Virtual Academy:

- Number of students: 2,501 (35% of K-5 students)
- Number of teachers: 81 classroom teachers



One Team. One Mission. One Rock Hill.

## Elementary Virtual Academy Daily Schedule:

7:30-7:45	Virtual rooms open Students are welcome to enter and chat informally until class begins at 7:45 am.
7:45-8:15	Morning Meeting (Greeting, share time, SEL activity, morning message/outline of the day)
8:15-9:15	Workshop 1 (Reading, Writing, Math)
9:15-9:20	Break
9:20-10:20	Workshop 2 (Reading, Writing, Math)
10:20-10:25	Break/Snack
10:25-11:25	Workshop 3 (Reading, Writing, Math)
11:25-11:30	Break
11:30-12:00	Science/Social Sciences (Rotating by unit of study)
12:00-12:30	Lunch
12:30-1:00	Recess/Teacher Planning

1:00-2:25	Flexible Learning Time: (Any/all of the below):  *Related Arts  *Related Services (GT, PT, OT, Speech, Resource, ESOL, etc)  *Tier 1/Tier 2/Tier 3 Support through individual conferring and/or small groups  *Independent work time in K12 courseware
2:25	Elementary Virtual Academy Dismissal
2:25-3:30	Elementary Virtual Academy Teacher Planning

Students begin entering class daily at 7:30 am.

Teachers are utilizing a workshop approach to core content during live morning lessons.

Flexible afternoons allow for independent work and teacher-directed small group and one-on-one learning

Live lessons in core content areas are in the morning via Zoom with breaks included in the schedule.

All students in the Elementary Virtual Academy have a common lunch and recess time to allow for family lunch and recess.

Elementary Virtual Academy students end the day at 2:25 pm.



## Elementary Education in Virtual Academy:

- Teachers are using district resources along with district curriculum and pacing guides for morning instruction paired with the K12 learning program for flexible afternoon learning with students.



**Big Universe**

20,600

## Glow

- Our teachers are amazing!
- Weekly scheduled planning time with district ELA and Math coaches
- Flexibility for teaching and learning

## Grow

- F2F testing requirements/Space
- Attendance/Connectivity
- Continue to develop common understanding and expectations with stakeholders of what virtual education is about in RHS

We are on a path of continuous improvement!

## Secondary Education in Virtual Academy

- Middle School: 1815 Students (44% of Middle School Student Population)
- High School: 2045 Students (41% of High School Student Population)
- 51 Full-Time VA Middle School Teachers
- 24 Full-Time VA High School Teachers and 138 Hybrid Teachers (Both virtual and face to face)



## Secondary Education in Virtual Academy

- Daily schedule Middle School

6th Grade		7th Grade		8th Grade	
Time	Class	Time	Class	Time	Class
8:30-9:40	Core	8:30-9:35	Elective 1 or 2	8:30-9:40	Core
9:50-11:00	Core	9:45-10:55	Core	9:50-10:55	Electives 1 or 2
11:10-12:20	Core	11:05-12:15	Core	11:05-12:15	Core
12:30-1:10	Lunch	12:25-1:05	Lunch	12:25-1:05	Lunch
1:20-2:30	Core	1:15-2:25	Core	1:15-2:25	Core
2:40-3:45	Electives 1 or 2	2:35-3:45	Core	2:35-3:45	Core

## Secondary Education in Virtual Academy

- Daily schedule for High School

Time	Class	Minutes
8:30-9:55	Block 1	85 Min
10:17-11:42	Block 2	85 Min
11:42-12:20	Lunch	38 Min
12:20-1:45	Block 3	85 Min
2:07-3:32	Block 4	85 Min

## Secondary Education in Virtual Academy

### Glows

- Awesome Team of Teachers!
- PLC groups are formed and many thanks to Dr. Holmes and her team for working with these groups!
- Parents and students continue to be supportive of this new environment and we continue to learn together.

### Grows

- Additional staff supports.
- Connectivity concerns when state technology grant ends.
- Continuing to build community both with teachers and families.
- Continue to develop common understanding and expectations with stakeholders of what virtual education is about in RHS.

## Technology

- Implementation of Call Center, 324-RHSV (7478)
  - 2267 calls as of 11/16/2020
- Implementation of centralized Help Desk, 324-TECH (8324)
  - 3506 calls as of 11/16/2020
- District wide implementation of Goverlan
  - Remote IT support with the industry's most secure access software
- District wide implementation of Zoom
  - Secure access through Launchpad / Classlink authentication
- District wide implementation of Aristotle
  - replaces HP Classroom Manager only available within our network





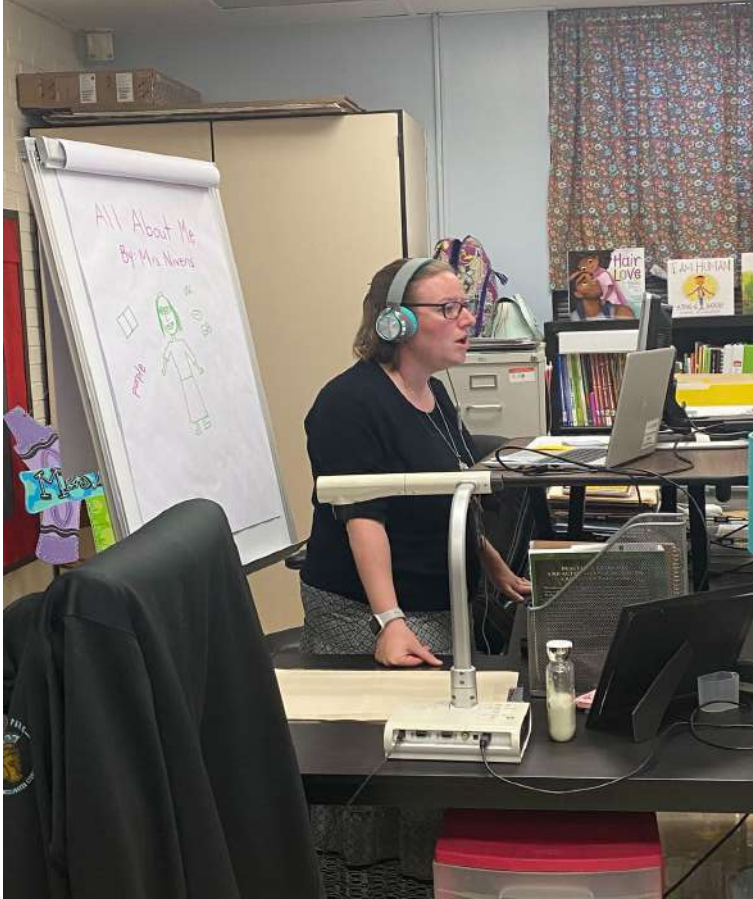
## Technology

- District Wide implementation of Microsoft Intune
  - Device management and supervision
- Internet Access
  - Partnership with Comporium for wired access, 193 families as of 11/16
  - Hot Spots, 200 with T-Mobile, 124 with Verizon
- Implementation of JotForm
  - Hot Spot application
  - Hot Spot approval / pick up
  - 2020 - 2021 Mobile Computing Guide
  - Home Language Survey
  - Virtual Academy Teacher Feedback





## Technology



- **Parent Technology Academy**
  - Partnership between Technology and ParentSmart
  - January 7, February 2, March 4, April 13, May 6
  - Technology and Instructional Technology Support
  - 7-8pm

# Technology

- Website



Home > Academics > Rock Hill Schools Virtual Academy > Updates

## ROCK HILL SCHOOLS VIRTUAL ACADEMY

- > Home
- > Leadership
- > Updates
- > Application
- > Frequently Asked Questions
- > Teacher Information
- > Contact Support

### Secondary Updates

- [RHSVA Secondary Update for Families 9/28/2020](#)
- [RHSVA Secondary Update for Families SPANISH 9/28/2020](#)
- [RHSVA Secondary Update for Families 9/18/2020](#)
- [RHSVA Secondary Update for Families 9/11/2020](#)
- [RHSVA Secondary Discipline Procedures](#)
- Elementary Updates**
- [RHSVA Elementary Update for Families 10/18/2020](#)
- [RHSVA Elementary Update for Families 10/11/2020](#)
- [Student Expectations Document](#)
- [Parent/Family/Guardian Expectations Document](#)

## K12 Parent Sessions

Parent Sessions for Elementary RHSVA families to learn about the courseware using K12.

Click to join:

- [9/24 Rock Hill Parent Session Part 1](#)
- [9/24 Rock Hill Parent Session Part 2](#)
- [9/29 Rock Hill Parent Session](#)
- [10/1 Rock Hill Parent Sessions \(SPANISH\) Part 1](#)
- [10/1 Rock Hill Parent Sessions \(SPANISH\) Part 2](#)

Recorded presentations will be shared here for families who are not able to attend a live session.

## Elementary Virtual Parent Access to K12

[ENGAGE Parent Website for K12](#)

### Check the status of software!

Click here to check the status of the software programs we use. [Site Status](#)

### Call 324-TECH for help!

Dial 324-TECH (8324) for tech support! Students, families, teachers, and staff can call 324-TECH to reach a Rock Hill Schools centralized HELP Desk. Our technology techs will be answering your calls for support from 7:30 am - 3:30 pm. You can also submit a [Tech Ticket](#).

### Fill out the Mobile Computing Guide online

[Mobile Computing Guide](#)

[Guía de informática personal móvil 2020 - 2021](#)

### Request Hot Spot

[Application for Hot Spot](#)

### Device Repair

- o Attending Face to Face / Hybrid?
  - Contact your teacher or building tech for support
- o Attending Rock Hill Schools Virtual Academy?
  - The device will be collected for repair. A replacement device will be issued.
  - Bring the device to Flexible Learning Center, 1234 Flint Street Ext, Rock Hill, SC 29730. See Map below:



### Instructional Resources

## Need Parent Access to K12 ENGAGE?

[ENGAGE Parent Website for K12](#)

## Need Assistance with SeeSaw for Parents (K-2)?

[Connecting to SeeSaw for Parents](#)

[Seesaw Parent Tutorial - Completing Assignments](#)

## Need Assistance Logging on to Connexus (Secondary Virtual Academy)?

[Log Into Launchpad](#)

Student usernames for Launchpad are the computer login (without @rhmail.org) and the computer password (7 or 8 digit password).

[Log on to Pearson Connexus](#)

## Need to Create a Parent Account in Canvas?

[Parent Account in Canvas](#)

## Need Assistance Logging into Canvas and Launchpad?

[Logging into Canvas and Launchpad](#)

## Need Assistance with Video Conferencing?


[Video Conferencing Help for Families](#)


[Mensaje de Videoconferencia para Familias](#)






# Technology


- Website



[Canvas Status](#)

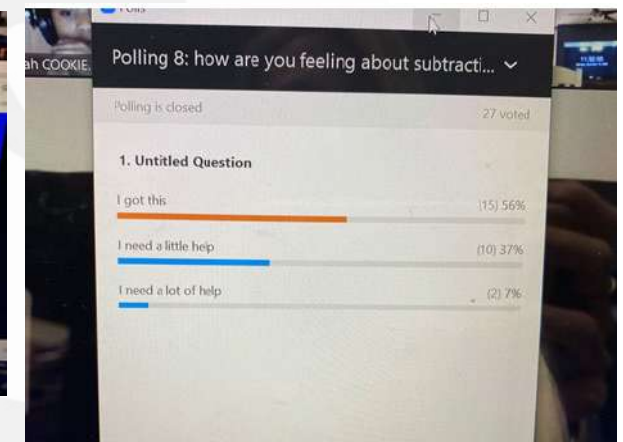
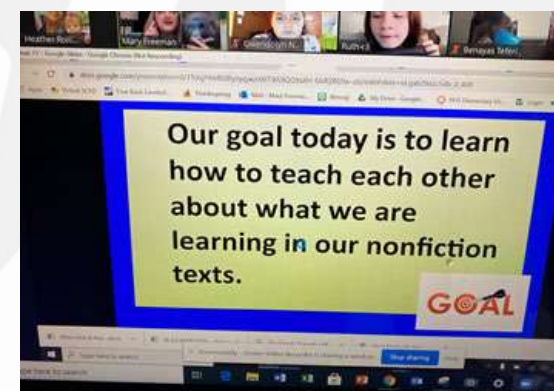

[Classlink Status](#)



[Seesaw Status](#)


[Zoom Status](#)


[Cisco Umbrella Status](#)


[Rock Hill Schools Software Status Dashboard](#)



## Virtual Academy Placement:

- Continue to address struggling students and
- **Wait list**
- Case-by-case basis



## Sonni Parks, RHSVA Counselor:

- Has “the unique opportunity to work with all of our amazing schools and awesome school counselors!”
- Acts as a liaison to the schools and to mental health counselors within the district.
- Partners with families, teachers, and administrators to help our students navigate and find success in the Rock Hill Schools Virtual Academy.
- Engages with counselor meetings and fulfills responsibilities associated with the roles and responsibilities of the school counseling position.
- Assists with placement issues and student scheduling.



## Student Support Services - Exceptional Student Education (ESE)

- Virtual Academy ESE staff participate in all VA instructional training aligned with the general education curriculum
- ESE students have a scheduled time to meet each day to receive their direct services
- ESE students may also have a “co-teacher” working with the general education teacher during their virtual reading or math instruction
- Students requiring speech, occupational therapy, or physical therapy receive their virtual services during scheduled times throughout each week
- Parents of ESE students receive updates on academics and therapy through progress monitoring and progress reports



## Student Support Services - ESOL

- The ESOL staff members provide support by pushing into the Virtual Academy classes and by meeting with small groups of students.
- The support is based on the students' English Language Proficiency levels.
- The ESOL teachers have scheduled times to support students in their general education classes, in their elective classes, and in small groups.



## Virtual Academy Students: Social-Emotional Learning & Mental Health Services

- All elementary teachers in the virtual academy begin their day with morning meetings.
- In collaboration with our secondary and elementary schools, counselors and school psychologists are producing videos on relevant topics to give both information and support to our students in a range of focus areas including suicide awareness and prevention, anti-bullying (focus on cyber bullying), social competency and equity, etc.
- Catawba and Rock Hill Schools providers serve students in the Virtual Academy (scheduled during the day) as well as in brick and mortar.
- Rock Hill Schools mental health providers are offering therapy for families and the students in virtual academy as well as brick and mortar throughout each week.
- All school psychologists, RHSD providers and Catawba Mental Health providers have been trained in providing *Trauma-Focused – Cognitive Behavioral Therapy* sessions.
- Winthrop University professors in the Social Work Department recorded ‘story starters’ for our virtual academy and brick/mortar students during class meetings or “Circles”.



## Next Steps:

HS intent form issued

Planning for improvement for second semester in middle school RHSVA

Planning for next year in K-12

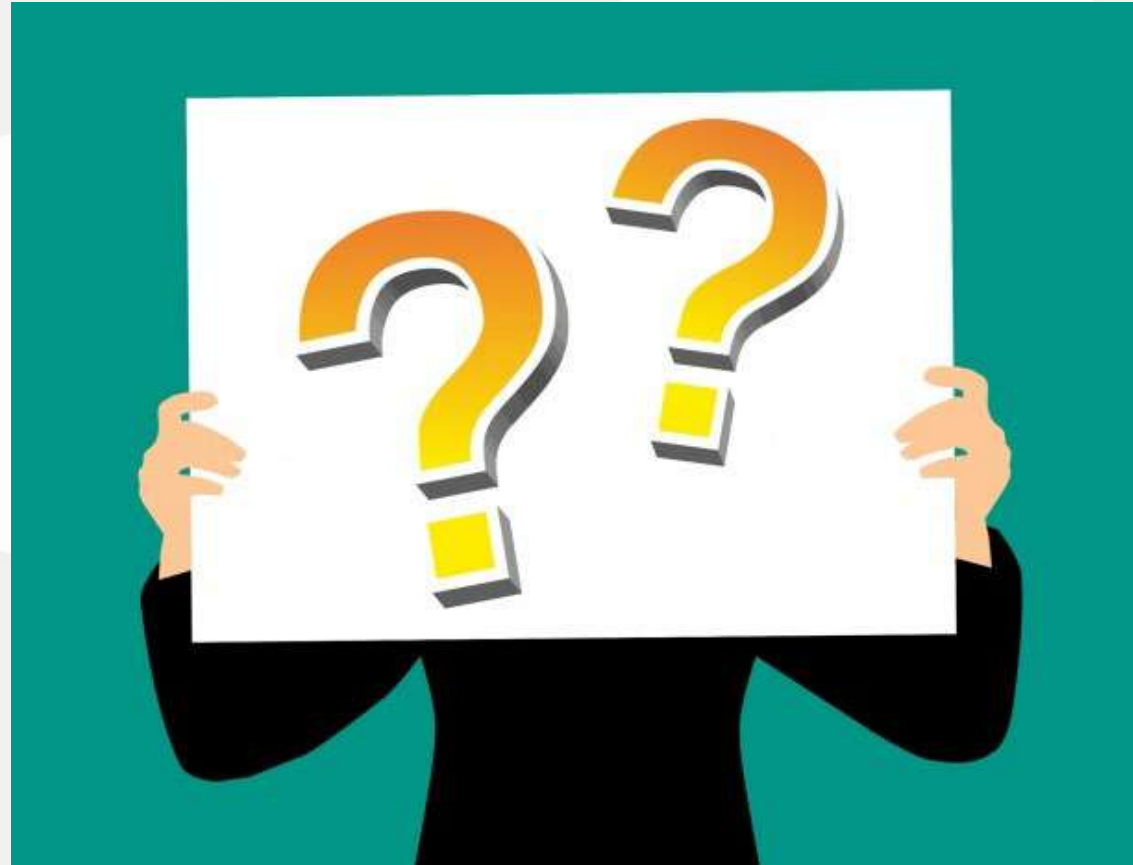
Continue development of PLCs

Program review and improvements

Continue customer support models in Technology Services

Support for struggling students and families

Focus on “Grows” with Stakeholder Input



**One Team. One Mission. One Rock Hill.**



Office of Student Services  
803-981-1041

# Memo

**TO:** Dr. Bill Cook, Superintendent

**FROM:** Dr. V. Keith Wilks, Chief of Strategic Planning, Engagement and  
Program Support

**DATE:** November 19, 2020

**SUBJECT:** Policy BE—Board Meetings and Policy BEDB—Board Agenda

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Please find attached amendments for Policy BE—Board Meetings and Policy BEDB—Agenda which is proposed to be titled Policy BEDB—Board Agenda as specified in the model policy provided by the South Carolina School Boards Association.

**Policy BE**

## Policy BE Board Meetings

*Proposed November 2020*

Purpose: To establish the basic structure for the conduct of board meetings.

All board meetings will be conducted in accordance with the South Carolina Freedom of Information Act. All board meetings, except for periods in which the board is in executive session, are open to the public.

### Biennial Organization Meeting

The board holds its biennial organizational meeting within one week following the certification of the election results or as soon as practical following the election of board members. The board swears in new members, elects officers, and swears in those officers at the biennial meeting. The board also sets the date and time of regular board meetings for the ensuing period between organizational meetings.

### Regular Board Business Meetings

The board holds its regular business meetings of the board at the Central Office at 386 E. Black Street unless otherwise designated on the second Monday and fourth Monday of each month. The board may reschedule the meeting when a holiday falls on the second or fourth Monday. The regularly scheduled time will be 6:00 p.m. ~~There is no meeting held in December.~~ Typically, only one meeting is held in July and December.

In unusual circumstances, the board may change the time and place of the regular business meeting, or any regular meeting, upon a majority vote of the board.

### Work Sessions

~~Each month (unless exception is made by the board), the board will~~ As needed, the board may periodically meet in work sessions. The purpose of these sessions will be for the board to have opportunities for planning and discussion without formal action. Topics for discussion should be announced publicly, in advance, and sessions will be conducted in accordance with state law. A majority vote of the board is required for an item to be added to the agenda at the time of the meeting.

### Special Meetings

The chairman of the board or a majority of members of the board may call a special meeting of the full board. The superintendent should give at least 24-hours notice to all members of the board and the public except when emergency conditions make such notice impossible. The board will not transact any business other than that which is stated in the notice.

### Public Hearings

The board may conduct public hearings from time to time in order for the public to express their views regarding a specific issue. The board will conduct such meetings in an orderly manner in accordance with board policy and regulation.

### Cancellation of Meetings

A board meeting may be cancelled:

- by a majority vote of the board at a duly called board meeting
- by a declaration by the board chair, or if the chair is unavailable, the vice chair, in consultation with the superintendent, when a significant event beyond the board's control renders attendance at the meeting unsafe or unreasonable in light of the circumstances (e.g., inclement weather conditions or local, state, or national emergencies)
- when a quorum cannot be reached

### Parliamentary Procedure

The latest edition of *Robert's Rules of Order* will govern all matters not covered by the rules of the board. Adopted 4/27/78;

Revised 10/24/88, 7/22/91, 4/22/96, 10/21/98, 8/27/12, 11/24/14, 4/22/19

Legal References:

S.C. Code of Laws, 1976, as amended:

[Section 30-4-10, et seq.](#) - South Carolina Freedom of Information Act.

[Section 59-1](#)-340 - Board meetings.

[Section 59-19](#)-110 - Board may designate members to hear or otherwise explore matters under its control.

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**York 3/Rock Hill School District**

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BE

1 of 1

## BOARD MEETINGS

Code **BE** Issued **MODEL**

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All board meetings will be conducted in accordance with the South Carolina Freedom of Information Act. Every meeting of the board will be open to the public except for executive session held in accordance with state law.

### Annual Meeting

The board holds its annual organizational meeting on the \*\*\*\*\* in \*\*\*\*\*. The board elects officers at the annual meeting.

### Regular Board Meetings

Regular board meetings are scheduled at \*\*\*\*\* on the \*\*\*\*\* of each month. The regularly scheduled time will be \*\*\*\*\* p.m. All meetings will adjourn no later than \*\*\*\*\* p.m. unless extended by a majority vote of the board. (*Option: There is no meeting held in \*\*\*\*\*.*)

The board may change the time and place of the regular meeting upon a majority vote of the board at a duly called board meeting.

### Work Sessions

From time to time the board may meet in work sessions. (*Option: The board will have regularly scheduled work sessions at \*\*\*\*\* on the \*\*\*\*\* of each month. The regularly scheduled time will be \*\*\*\*\* p.m.*) These sessions provide the board opportunities for in-depth planning and discussion without formal action. Topics for discussion will be announced publicly, and sessions will be conducted in accordance with state law.

### Special Meetings

The chair of the board or a majority of the board may call a special meeting of the full board. The superintendent should give at least 24-hours notice to all members of the board and the public except when emergency conditions make such notice impossible. The board will not transact any business other than that which is stated in the notice.

### Public Hearings

The board may occasionally conduct public hearings for the community to express their views regarding a specific issue. The board will conduct such meetings consistent with board policy and state law.

### Cancellation of Meetings

A board meeting may be cancelled:

- by a majority vote of the board at a duly called board meeting
- by a declaration by the board chair, or if the chair is unavailable, the vice chair, in consultation with the superintendent, when a significant event beyond the board's control renders attendance at the meeting unsafe or unreasonable in light of the circumstances (e.g., inclement weather conditions or local, state, or national emergencies)
- when a quorum cannot be reached

## PAGE 2 - BE - BOARD MEETINGS

### Parliamentary Procedure

The latest edition of *Robert's Rules of Order* will govern all matters not covered by board policies or state law.

Adopted ^

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### Legal References:

- A. S.C. Code of Laws, 1976, as amended:
  - 1. Section 30-4-10, *et seq.* - South Carolina Freedom of Information Act.
  - 2. Section 59-1-340 - Board meetings.
  - 3. Section 59-19-110 - Board may designate members to hear or otherwise explore matters under its control.



## Policy BE Board Meetings

*Issued 4/19*

Purpose: To establish the basic structure for the conduct of board meetings.

All board meetings will be conducted in accordance with the South Carolina Freedom of Information Act. All board meetings, except for periods in which the board is in executive session, are open to the public.

### Biennial Organization Meeting

The board holds its biennial organizational meeting within one week following the certification of the election results or as soon as practical following the election of board members. The board swears in new members, elects officers, and swears in those officers at the biennial meeting. The board also sets the date and time of regular board meetings for the ensuing period between organizational meetings.

### Regular Board Meetings

The board holds its regular meeting of the board at the **Central Office at 386 E. Black Street** unless otherwise designated on the fourth Monday of each month. The board may reschedule the meeting when a holiday falls on the fourth Monday. The regularly scheduled time will be 6:00 p.m. There is no meeting held in December.

In unusual circumstances, the board may change the time and place of the regular meeting, or any regular meeting, upon a majority vote of the board.

### Work Sessions

Each month (unless exception is made by the board), the board will meet in work sessions. The purpose of these sessions will be for the board to have opportunities for planning and discussion without formal action. Topics for discussion should be announced publicly, in advance, and sessions will be conducted in accordance with state law. A majority vote of the board is required for an item to be added to the agenda at the time of the meeting.

### Special Meetings

The chairman of the board or a majority of members of the board may call a special meeting of the full board. The superintendent should give at least 24-hours notice to all members of the board and the public except when emergency conditions make such notice impossible. The board will not transact any business other than that which is stated in the notice.

### Public Hearings

The board may conduct public hearings from time to time in order for the public to express their views regarding a specific issue. The board will conduct such meetings in an orderly manner in accordance with board policy and regulation.

### Parliamentary Procedure

The latest edition of *Robert's Rules of Order* will govern all matters not covered by the rules of the board.

Adopted 4/27/78; Revised 10/24/88, 7/22/91, 4/22/96, 10/21/98, 8/27/12, 11/24/14, 4/22/19

Legal References:

S.C. Code of Laws, 1976, as amended:

[Section 30-4-10](#), *et seq.* - South Carolina Freedom of Information Act.

[Section 59-1-340](#) - Board meetings.

[Section 59-19-110](#) - Board may designate members to hear or otherwise explore matters under its control.

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**York 3/Rock Hill School District**

# Policy BEDB

## Policy BEDB **Board** Agenda

PROPOSED Issued November 2020

Purpose: To establish the basic structure for board preparation of and adherence to its meeting agenda.

The board chairman, in consult with the superintendent, will prepare the agenda for the regular meetings, **business and work session**. The agenda will include references to the board's policies, where appropriate.

Items of business may be suggested by board members, staff members, or citizens of the district. The superintendent and board chairman may decide whether or not to include those items. To include items, the request must be made in writing to the superintendent by noon on the Wednesday prior to the scheduled meeting. The agenda will, however, allow time during citizen participation at business meetings for the remarks of persons who have requested to appear before the board to address an item on the agenda.

The board chairman and superintendent may elect to move all or part of the executive session to before the business meeting. Any action required from the executive session would be taken during the **regular** business meeting. Otherwise, the board will follow the order of business set by the agenda, unless the order is altered by a majority vote of the members present at the beginning of the meeting. Items of business or for discussion should not be added to the agenda at a board meeting; however, items of an emergency or urgent nature may be considered pursuant to the South Carolina Freedom of Information Act. The preference is to establish the agenda prior to the meeting so that the public can be notified.

The order of business is as follows.

- I. Call to order
  - a. Approval of agenda
- II. Recognitions
- III. Citizen participation
- IV. Consent action agenda
- V. Action agenda
- VI. Communications
  - VII. Report of superintendent
- VIII. Review of school board work session
- IX. Other and future business
- X. Executive session (optional)
- XI. Action as required by executive session
- XII. Adjournment

The superintendent will distribute the agenda and supporting materials to the board, along with the notice of the meeting and agenda, and include this on the district's website. The materials will include minutes of the past regular meeting, any past special meetings and reports and proposals to be considered by the board. The meeting agenda will be posted on the district website at least 24 hours prior to the meeting.

Materials distributed to the board which reflect staff recommendations in their final form are open to the public unless exempt from disclosure by law or are of a personal nature such that public disclosure thereof would constitute unreasonable invasion of personal privacy.

Adopted 9/25/89; Revised 3/23/92, 10/21/98, 10/24/05, 6/28/10, 10/22/12, 3/25/13, 11/24/14, 5/25/15, 9/26/16 Legal

references:

S.C. Code, 1976, as amended:

[Section 30-4-80](#) - Posting of agendas.



## BOARD AGENDA

Code **BEDB** Issued **MODEL**

The superintendent, in cooperation with the board chair, will prepare the agenda for each meeting of the board. The agenda will include items the board will address in performing its duties as the governing body of the district in accordance with board policy. The agenda will include references to board policy, where appropriate.

Items of business may be suggested by board members, staff members, or the public. To be considered for placement on the agenda, an item must be within the scope of the board's duties, must be timely, and must be appropriate for consideration. The written request must be received by the superintendent or board chair a minimum of (*option: six, ten, etc.*) business days prior to the desired meeting for it to be reviewed for the agenda. The board chair, in consultation with the superintendent, will decide whether or not to include requested items. If (*option: three or more, a majority of, etc.*) board members request addition of an item, it will be added to the agenda. The final agenda will be approved by the board at the start of each board meeting.

The board will follow the order of business set by the agenda unless the order is altered by a majority vote of the members present. The board may amend the agenda during any meeting by a two-thirds vote of the members present if the matter is a discussion item. If the matter is one in which final action will be taken without prior notice to the public, the agenda may only be amended by a two-thirds vote and a finding via a vote that an emergency or exigent circumstance exists. The board will follow the order of business set by the agenda, unless the order is altered in accordance with this amendment process.

Materials distributed to the board which reflect staff recommendations in their final form are subject to public disclosure unless exempt from disclosure by law. Materials of a personal nature such that public disclosure would constitute unreasonable invasion of personal privacy are exempt from public disclosure.

Anyone desiring additional information regarding an agenda item should direct inquiries to the superintendent.

Adopted ^ \_\_\_\_\_

### Legal References:

- A. S.C. Code of Laws, 1976, as amended:
  - 1. Section 30-4-80 - South Carolina Freedom of Information Act; posting of agendas.
- B. S.C. Cases:
  - 1. *Atkins v. Wilson*, 417 S.C. 3, 788 S.E.2d 228 (S.C. Ct. App. March 9, 2016, revised June 29, 2016).
  - 2. *Brock v. Town of Mount Pleasant*, 415 S.C. 625, 785 S.E.2d 198 (2016).
  - 3. *Donohue v. City of North Augusta*, 412 S.C. 526, 773 S.E.2d 140 (2015).
  - 4. *Lambries v. Saluda County Council*, 409 S.C. 1, 760 S.E.2d 785 (2014).
- C. Attorney General's Opinion:
  - 1. Op. S.C. Att'y Gen., 2018 WL 3326902 (June 28, 2018) Changing the order of items on a meeting agenda during a meeting may require formal amendment in compliance with the South Carolina Freedom of Information Act, including a 2/3 vote and, in the case of action items, a finding of emergency.
  - 2. Op. S.C. Att'y Gen., 2018 WL 4385558 (September 5, 2018) Definition of emergency/exigent circumstance; statutory deadlines cannot be deemed emergencies.

## Policy BEDB Agenda

Issued 9/16

Purpose: To establish the basic structure for board preparation of and adherence to its meeting agenda.

The board chairman, in consult with the superintendent, will prepare the agenda for the regular meetings. The agenda will include references to the board's policies, where appropriate.

Items of business may be suggested by board members, staff members, or citizens of the district. The superintendent and board chairman may decide whether or not to include those items. To include items, the request must be made in writing to the superintendent by noon on the Wednesday prior to the scheduled meeting. The agenda will, however, allow time during citizen participation at business meetings for the remarks of persons who have requested to appear before the board to address an item on the agenda.

The board chairman and superintendent may elect to move all or part of the executive session to before the business meeting. Any action required from the executive session would be taken during the business meeting. Otherwise, the board will follow the order of business set by the agenda, unless the order is altered by a majority vote of the members present at the beginning of the meeting. Items of business or for discussion should not be added to the agenda at a board meeting; however, items of an emergency or urgent nature may be considered pursuant to the South Carolina Freedom of Information Act. The preference is to establish the agenda prior to the meeting so that the public can be notified.

The order of business is as follows.

- I. Call to order
  - a. Approval of agenda
- II. Recognitions
- III. Citizen participation
- IV. Consent action agenda
- V. Action agenda
- VI. Communications
- VII. Report of superintendent
- VIII. Review of school board work session
- IX. Other and future business
- X. Executive session (optional)
- XI. Action as required by executive session
- XII. Adjournment

The superintendent will distribute the agenda and supporting materials to the board, along with the notice of the meeting and agenda, and include this on the district's website. The materials will include minutes of the past regular meeting, any past special meetings and reports and proposals to be considered by the board. The meeting agenda will be posted on the district website at least 24 hours prior to the meeting.

Materials distributed to the board which reflect staff recommendations in their final form are open to the public unless exempt from disclosure by law or are of a personal nature such that public disclosure thereof would constitute unreasonable invasion of personal privacy.

Adopted 9/25/89; Revised 3/23/92, 10/21/98, 10/24/05, 6/28/10, 10/22/12, 3/25/13, 11/24/14, 5/25/15, 9/26/16

Legal references:

S.C. Code, 1976, as amended:

[Section 30-4-80](#) - Posting of agendas.





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## Memorandum

**TO:** Dr. Bill Cook  
**FROM:** Mychal Frost  
**DATE:** November 19, 2020  
**SUBJECT:** Announcements for November 23<sup>rd</sup> School Board Meeting

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### Return to School Plan Updating Process

As conditions change and COVID-19 disease data is provided from SC DHEC, the district has committed to updating pertinent information in the Return to School Plan. The published file on the district website is updated once per week, and the document is easily accessible from the district website [rockhillschools.com](http://rockhillschools.com). Additionally, we update our district dashboard each weekday with new lab-confirmed positive cases and other data including the number of students and staff who have been placed in isolation or quarantine as a mitigating measure to prevent spread of the virus. A review of DHEC trend data and our school-level information are two ingredients in our effort to return to full five-day-a-week in-person instruction.

The next step in our plan is to bring back in-person students in grades 3-5 and select middle school students on Monday, November 30. Over the past few weeks, our team has been working to ensure desk shields are installed at each desk where a student will sit upon returning to five-day face-to-face instruction.

(Dr. Cook will provide additional updates here as well as inform the board and community of any changes to the Return to School schedule.)

### Parent Academy

In partnership with Winthrop University, the South Carolina chapter of the National Alliance on Mental Illness and ParentSMART, we are excited to continue the Parent Academy focusing on mental health issues. The free sessions will be held throughout the school year. All sessions are open to the Rock Hill community, and each session will be broadcast live on the Rock Hill Schools YouTube channel. The series will also be available for on-demand viewing from a smartphone, tablet, laptop, or the YouTube app on any Internet-enabled Smart TV. All presentations will air live from 6 – 7 p.m. on the advertised date. Upcoming sessions include:

- Tuesday, December 1: *"Ending the Silence for Families: Youth Mental Health during COVID-19"* will be presented by Judy Rauppius (pronounced "rap-E-us") from the National Alliance on Mental Illness.
- Thursday, December 3: *"Navigating the Pandemic: Looking at the Experiences of Diverse Groups"*, will be presented by Dr. Monique Constance-Huggins, who is an Associate Professor of Social Work at Winthrop University.

For additional information and session details, please visit [rockhillschools.com](http://rockhillschools.com).

### Upcoming Board Meetings

The School Board will next meet on Monday, December 14. The meeting will be streamed on our website and available for viewing on-demand immediately following the broadcast. We invite our community to watch meetings and remain connected with our board processes during this time.



At its work session on November 9, 2020, held in the Comporium Conference Center at the Central Office, the Board:

- swore in new board members & elected officers;
- recognized team members;
- reviewed policy **IHBA** - *Special Education/Programs for Disabled Students* and policy **KBB** – *Parent Rights and Responsibilities*;
- received calendar information for 2021-2022 and 2022-2023;
- received information on new course proposals and local board approved courses;
- heard a Superintendent's Update;
- discussed board management software;
- discussed combining future work sessions/business meetings;
- discussed a board meeting date for the month of December 2020;
- discussed other and future business; and,
- held an executive session for a personnel matter.

Other and Future Business

Chairman Miller

## Executive Session

>Contractual Matter:

*\*Sale of Property*

Action as Required from Executive Session

Adjournment