

## Meeting of the Board of Trustees

June 22, 2020

6:00 p.m. – via Zoom

### A G E N D A

I. Call to Order – **Chairman Miller**

Approval of Agenda

*(Under consent agenda, all action items will be voted on after one motion and second to approve them without discussion. If a board member wants any action item discussed or voted on separately, the board member, before the agenda is approved, must ask that the action item be moved to the discussion item section.)*

II. Recognitions

III. Citizen Participation

IV. Consent Action Agenda

A. Approval of Minutes

1. May 11, 2020 work session

2. May 26, 2020 business meeting

B. Approval of Personnel Recommendations

V. Action Agenda

A. Approval of FY2020-2021 General Fund Budget

B. Approval of Section “E” Policy – **Business Management** – 2<sup>nd</sup> read  
**\*EBCB** – *Safety Drills*

C. Approval of Community Eligibility Provision (CEP)

D. Approval of Suspension of Policy **JFAB** – *Admission of Nonresident Students* as it Relates to Foreign Exchange Students

E. Approval of July School Board Meeting Dates (*July 13, July 15*)

VI. Communications

VII. Report of the Superintendent

A. Announcements

B. Return-to-School Task Force Update

C. Return to School – Summer & Athletics (Cleaning and Disinfecting Process)

D. Procurement Agreed Upon Procedures Report

E. Build on the Rock

VIII. Review of School Board Work Session – June 8

IX. Other and Future Business

## One Team One Mission One Rock Hill

- X. Executive Session(s)
  - >**Personnel Matters** – *Hirings*
  - >**Contractual Matters** – *Intergovernmental Agreement*
- XI. Action as required from Executive Session(s)
- XII. Adjournment

**One Team One Mission One Rock Hill**

Call to Order

Chairman Miller

## ROCK HILL SCHOOL DISTRICT THREE BOARD OF TRUSTEES

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### School Board Work Session

Monday, May 11, 2020

Via Zoom

The Rock Hill School District Three Board of Trustees met this date at 5:30 p.m. via Zoom with members present as follows: *Windy Cole, Mildred Douglas, Brent Faulkenberry, Terry Hutchinson, Helena Miller, Robin Owens, and Ann Reid* and *Superintendent Dr. Bill Cook*.

A motion was made by Terry Hutchinson, seconded by Windy Cole, to approve the agenda. The agenda was unanimously approved as presented, 7-0.

Chairman Miller stated the local media were notified, in writing, of the agenda for the meeting on Friday, May 8, 2020.

### Call to Order

Chairman Helena Miller led in a moment of silence and the Pledge of Allegiance.

### Recognitions

To celebrate the graduating Class of 2020, senior class presidents of Northwestern High School, Kapri Cherry, and South Pointe High School, Maddie Smith, shared what it means to be a Trojan or a Stallion, as well as highlights from each graduating class. (Rock Hill High School's class president will share what it means to be a Bearcat at the next board meeting.)

### Section "E" Policy – *Business Management* – 1<sup>st</sup> read

Policy **EBCB** – *Safety Drills* – was presented for review. This policy will be on the Action Agenda at the May 26 business meeting for 1<sup>st</sup> read.

### Student Meal Prices

Mrs. Terri Smith, Chief Finance Officer, informed the Board that the district had a positive balance in its school food service account as of December 31, 2019 and the administration is recommending the district maintain the current student meal prices for FY2020-2021. This recommendation will be presented at the May 26 business meeting for approval.

### FY2020-2021 General Fund Budget Update

Mrs. Smith also presented to the Board a FY2020-2021 General Fund Budget Update. Mrs. Smith note public hearing on the budget would be at the June 8 work session, with a vote expected at the June 22 business meeting.

### Suspension of Policy IHCA – Summer School

Mrs. Jen Morrison, Executive Director of Secondary Education, stated that in order to support middle school summer school students and their families during this difficult time of the COVID-19 pandemic and resulting school closure and financial stress, the administration is requesting the student fee requirement in Rock Hill School Board policy IHCA (Summer School) be suspended during Summer 2020. The Board asked that the administration consider doing the same for high school summer school students. This item will be on the Action Agenda at the May 26 business meeting.



**Summer Construction Update**

Mr. Brian Vaughan, Executive Director of Facilities, highlighted the construction projects currently in process throughout the District.

**Other and Future Business**

The Board discussed other and future business.

**Adjournment**

A motion was made by Terry Hutchinson, seconded by Windy Cole, to adjourn the meeting. The motion unanimously passed, 7-0.

Submitted by:

Chris Gammons  
Executive Administrative Assistant to Superintendent  
and Board of Trustees



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## Meeting of the Board of Trustees

Tuesday, May 26, 2020

6:00 p.m. – via Zoom

### I. Call to Order and Approval of Agenda

The Rock Hill School District Three Board of Trustees met this date at 6:00 pm via Zoom with members present as follows: *Windy Cole, Mildred Douglas, Brent Faulkenberry, Terry Hutchinson, Helena Miller, Robin Owens, Ann Reid, and Superintendent Dr. Bill Cook.*

Chairman Helena Miller called the meeting to order and led the Pledge of Allegiance.

Chairman Miller stated that the local news media had been notified of the agenda for this meeting, in writing, on Thursday, May 21, 2020.

A motion was made by Windy Cole, seconded by Ann Reid, to approve the agenda as presented. The agenda was unanimously approved as presented, 7-0.

### II. Recognitions

#### A. Recognition of Senior Class President – RHHS

To celebrate the graduating Class of 2020, senior class president of Rock Hill High School, Zaria Caldwell, shared what it means to be a Bearcat as well as highlights from the graduating class of Rock Hill High School.

#### B. Recognition of International Baccalaureate Diploma Candidates

Principals Ozzie Ahl, Marty Conner, and Hezekiah Massey recognized seniors who are current candidates for the IB Diploma at each of their respective high schools.

#### C. Recognition of Advanced Placement Scholars and Candidates

Principals Ozzie Ahl, Marty Conner, and Hezekiah Massey recognized seniors who have been designated as an AP Scholar or who are candidates for the award from either of their respective high schools.

#### D. Recognition of Dual Credit Students with 12 or more College Credits

Principals Ozzie Ahl, Marty Conner, and Hezekiah Massey recognized advanced studies senior who have or are finishing dual credit coursework for at least twelve college credits.

#### E. Recognition of Piedmont Region III Science Fair Winners

Science Instructional Specialist Ms. Kimberly Massey recognized students whose projects received recognition at the Piedmont Region III Science Fair.

#### F. Recognition of Seal of Biliteracy Recipients

World Language Specialist Delandris Jones recognized South Carolina Seal of Biliteracy Students and Global Seal of Biliteracy students.

### **G. Recognition of National History Day State Winners**

English/Language Arts Specialist Queenie Little recognized students who placed at the National History Day State Contest.

### **III. Citizen Participation - None**

### **IV. Consent Action Agenda**

On a motion by Terry Hutchinson, seconded by Windy Cole, the following topics on the consent action agenda were unanimously approved, 7-0: the minutes of the April 14, 2020 work session; the minutes of the April 27, 2020 business meeting; and, the personnel recommendations as submitted by the administration.

### **V. Action Agenda**

#### **A. Approval of Section “E” Policy – *Business Management* – 1<sup>st</sup> read**

A motion was made by Terry Hutchinson, seconded by Windy Cole, to approve Policy **EBCB** – *Safety Drills* for 1<sup>st</sup> read. This motion was unanimously approved, 7-0.

#### **B. Approval of Student Meal Price Recommendation**

A motion was made by Mildred Douglas, seconded by Ann Reid, to approve the administration’s recommendation to maintain the current student meal prices for FY 2020-2021.

This motion was unanimously approved, 7-0.

#### **C. Approval of Suspension of Policy IHCA – *Summer School***

A motion was made by Terry Hutchinson, seconded by Robin Owens, to approve the the administration’s recommendation to suspend the student fee requirement in Policy **IHCA** – *Summer School* during Summer 2020 for both middle and high school summer school students.

This motion was unanimously approved, 7-0.

### **VI. Communications - None**

### **VII. Report of the Superintendent**

#### **A. Announcements**

Superintendent Cook made the following announcements:

- As we prepare to return to school and work, a 53-member task force representing each school and division in the district has been formed to begin planning for various reopening scenarios for both summer operations and the start of the school year. We are evaluating elementary and secondary education, related arts, transportation, community response, athletics, and district policies. While guidance will be provided from the South Carolina Department of Education’s Accelerate ED task force, this work in our district is helping us to get ahead of the curve so we are better equipped to respond and act when we are able to resume normal operations. The district task force steering committee is being led by Dr. Luanne Kokolis, Dr. Tanya Campbell, Dr. Keith Wilks and Mr. Brian Vaughan. At a future date, the task force will begin Phase

2 and include additional community partners, parent representatives and other stakeholders.

- This year is one that will be remembered for many years, and district officials are actively working to celebrate and recognize the Class of 2020 in a variety of ways. Some of the ways you will see or hear how the district recognizes this special graduating class:
  - Two Billboards on I-77. Billboards will be located on the northbound lane near Exit 77.
  - High School Student Body President's Radio Advertisements
  - High School Class of 2020 Radio Show – a broadcast will be dedicated to each school and will air on WRHI, CN2 and Facebook.
  - Graduate Banners Around City of Rock Hill
  - Fountain Park Light Show – All lights at Fountain Park will be illuminated in each school's colors for one day each.
  - City of Rock Hill Knowledge Park Water Tower - will be illuminated in each school's colors for one day each.
  - Graduate Slideshow to be broadcast on Comporium channel 114.
  - Blow car horns, or for those at home, bang pots and pans together or simply clap on the front porch, following each ceremony to celebrate the Class of 2020. Times to be determined.
- Throughout the past two months our students and their parents, our staff, and our community have adjusted to a new way of teaching and learning. To better understand the experience of students and staff, two separate surveys were sent out last week to seek feedback on how eLearning has gone for students and their parents and our staff. The information we learn through the feedback survey will help the district's return to school/work task force to develop our plans for summer and fall re-entry. In the event parents did not receive the survey link via email, I invite you to visit our district and school websites or our social media pages to get the link and complete the survey. As of Thursday morning, more than 1,600 responses had been received from parents, and we appreciate everyone who has taken or will take the time to provide valuable feedback to help guide our planning efforts.
- We are looking forward to the new beginning that will come with the start of the 2020-2021 school year and invite families in our community to begin registering for four-year-old pre-kindergarten and kindergarten on our website today. New students to our community can also begin the registration process on our website. To get started, visit [www.rock-hill.k12.sc.us/enroll](http://www.rock-hill.k12.sc.us/enroll). Since our buildings remain closed, families have the option to upload or email residency verification documents and other application materials. On our website, you can learn more about our full day 4K programs, half-day programs, and tuition-based programs, as well as, general information about the many unique learning opportunities for students.
- As previously announced, Rock Hill Schools will host in-person open-air graduation ceremonies for the Class of 2020 at district stadiums on June 5 and June 6. In order to protect the health and safety of all attendees and observe guidance provided by the Center for Disease Control and Prevention, the South Carolina Department of Health and Environmental Control, and the South Carolina Department of Education, all graduates will be allowed a maximum of two guests.

In keeping with Governor McMaster's directives that allow school districts to hold events with more than 50 people all attendees will be subject to social distancing requirements. Additionally, all students, family members, and employees attending graduation are expected to wear a face covering until they are seated.

We are extremely pleased to provide our 2020 graduates with the graduation ceremony they have earned and so richly deserve. I am grateful for the input we received from this year's seniors and their parents, and for the ongoing dialogue with high school principals and student leaders that allowed us to identify and respond to the graduates' most pressing priorities. Finding a way to celebrate their accomplishments in-person and in the presence of their most honored guests has been a focus of our work over the past few weeks.

Recognizing graduates' desire to have friends and additional family celebrate this milestone, each ceremony will be streamed live and available on-demand on multiple outlets, including district and school websites and the Rock Hill Schools Facebook page. Following the ceremonies, each graduation will be rebroadcast on the Comporium Channel 114 as well as CN2 beginning June 15.

Additional details, including seating and parking plans, will be shared with graduates and their families this week by each high school principal. Tonight, Mr. James Brown will review for our community the plans that have been made. I would like to remind viewers and families that our district will continue to monitor and comply with all guidelines and safety precautions. While we have spent much time in planning for these special events and do not intend for any adjustments, we reserve the right to make any adjustments or requirements up until the day of the events.

- During this closure, our district's emergency operations has strived to maintain key district operations while being responsive to school, students, and community needs. Our 15 remote feeding locations have provided 137,968 total meals, and our Back the Pack program has increased its distribution to serve more than 1000 students each week. Two phone support hotlines continue to serve as an outlet for students and families to seek general and technical support. The technical support hotline has fielded 3,941 total requests and had 769 visitors. School and district administration remain in frequent communication with multiple scheduled Zoom meetings, and our EOC representatives continue to have daily interaction with York County Emergency Management and SC Department of Health and Environmental Control.
- During our closure, the Board of Trustees will continue to hold its regularly scheduled meetings. The School Board will next meet on Monday, June 8. As part of the June 8th meeting, the district will hold a public hearing on the FY21 budget at 5:30 p.m. The meeting will be streamed on our website and available for viewing on-demand immediately following the broadcast. We invite our community to watch meetings and remain connected with our board processes during this time.

**VIII. Review of School Board Work Session**

Chairman Miller reviewed, for the viewing audience, the topics discussed at the May 11 work session.

**IX. Other and Future Business**

The Board discussed other and future business.

**X. Executive Session**

A motion was made by Windy Cole, seconded by Ann Reid, to adjourn open session and enter executive session for the following:

**\*Personnel Matter:** *Hiring*

**\*Contractual Matter:** *Tolling Agreement*

This motion was unanimously approved, 7-0.

A motion was made by Terry Hutchinson, seconded by Windy Cole, to adjourn executive session and reconvene open session.

This motion was unanimously approved, 7-0.

**XI. Action as Required from Executive Session**

A motion was made by Robin Owens, seconded by Terry Hutchinson, to accept the administration's recommendation for Interim High School Assistant Principal.

This motion was unanimously approved, 7-0.

A motion was made by Terry Hutchinson, seconded by Ann Reid, to accept the administration's recommendation for Elementary Assistant Principal.

This motion was unanimously approved, 7-0.

A motion was made by Brent Faulkenberry, seconded by Windy Cole, to accept the administration's recommendation for Elementary Principal.

This motion was unanimously approved, 7-0.

A motion was made by Windy Cole, seconded by Ann Reid, to accept the administration's recommendation for Director of Human Services.

This motion was unanimously approved, 7-0.

**XII. Adjournment**

On a motion by Terry Hutchinson, seconded by Mildred Douglas the Board voted unanimously, 7-0, to adjourn the meeting.

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Secretary

APPROVED: \_\_\_\_\_  
Chairman

Submitted by:

Chris Gammons  
Executive Administrative Assistant to Superintendent  
and Board of Trustees

## Consent Action Agenda

### IV.B. Approval of Personnel Recommendations

\*Personnel Recommendations are submitted to the Board of Trustees confidentially.



# Memo

**TO:** Dr. Bill Cook  
**FROM:** Terri Smith  
**DATE:** June 17, 2020  
**SUBJECT:** FY 2020-2021 Proposed General Fund Budget

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District administration is requesting approval of the FY 2020-2021 proposed general fund budget at the Board of Trustees business meeting on June 22, 2020. Administration is requesting approval of a six mill increase and use of fund balance.

The public hearing presentation of the FY 2020-2021 proposed general fund budget was held on June 8, 2020. There have been no changes to the proposed budget since the public hearing. The proposed revenue budget is \$171,142,921 and the use of fund balance is \$3,818,894. The proposed expenditure budget is \$174,961,815 which represents a 1.37% increase from FY 2019-2020.

The S.C. General Assembly passed a continuing resolution on May 12, 2020 that will allow the state to continue operating past the end of the current fiscal year at the FY 2019-2020 budget level. The FY 2020-2021 appropriations bill will not be approved prior to July 1, 2020. The General Assembly also passed a Sine Die resolution on May 12, 2020 that will allow the legislative session to continue past the last day of regular session. The General Assembly is scheduled to meet September 15-September 24, 2020 to consider the FY 2020-2021 appropriations bill. The Sine Die resolution also allows the General Assembly to reconvene September 24-November 8, 2020 if the FY 2020-2021 appropriations bill has not been adopted. The General Assembly must adjourn the legislative session end of day November 8, 2020.

The proposed FY 2020-2021 General Fund budget contains the following items:

- State Aid to Classrooms-Education Finance Act Base Student Cost of \$2,489;
- Decrease in property tax revenue for projected collectible value of a mill;
- Operating millage increase of six mills;

- State Aid to Classrooms-Education Finance Act Fringe increase due to additional teaching positions;
- State Aid to Classrooms-Teacher Salary increase due to additional teaching positions;
- State Property Tax Reimbursements and Retiree Insurance increases to FY 2019-2020 level;
- Use of fund balance of \$3,818,894;
- 6.73% increase in health insurance premiums;
- Suspended – one year of experience step increase for teachers paid on teacher salary scale until outcome of FY 2020-2021 S.C. Appropriations Act;
- Suspended until FY 2021-2022 – 1% increase in employer retirement rate;
- 33 new positions;
- Custodial and grounds programs - 100% in-house;
- 4 school resource officers (partially funded by state).

Included in the board packet are the salary schedules for FY 2020-2021 (*Policy BDD, Board-Superintendent Relationship*). With approval of the FY 2020-2021 General Fund budget, the Board of Trustees is also approving the salary schedules. To comply with the S.C. General Assembly and the S.C. continuing resolution to suspend the one year experience step for teachers until the outcome of the appropriations bill, adjustments to the initial FY 2020-2021 salary schedules must be made. To ensure new and existing employees are placed correctly on the salary schedules based on their completed years of experience, all steps will shift by one year to create a new step 0. This shift in steps will ensure that no employee receives an increase in their salary while maintaining the correct completed years of experience. This will also ensure equal treatment of new and existing employees. If the final appropriations bill mandates a teacher step increase for FY 2020-2021, an amended budget and revised salary schedules will be presented to the Board of Trustees for approval that reflect the mandated step increase. If the final appropriations bill freezes teacher step increases for FY 2020-2021, no adjustments to the initial FY 2020-2021 salary schedules will be required.

Also included in the board packet is a five year Estimated General Fund budget outlook with assumptions for revenues and expenditures.



# FY 2020-21 General Fund Budget

Board of Trustees Business Meeting  
June 22, 2020

# FY 2020-2021 S.C. Appropriations Bill

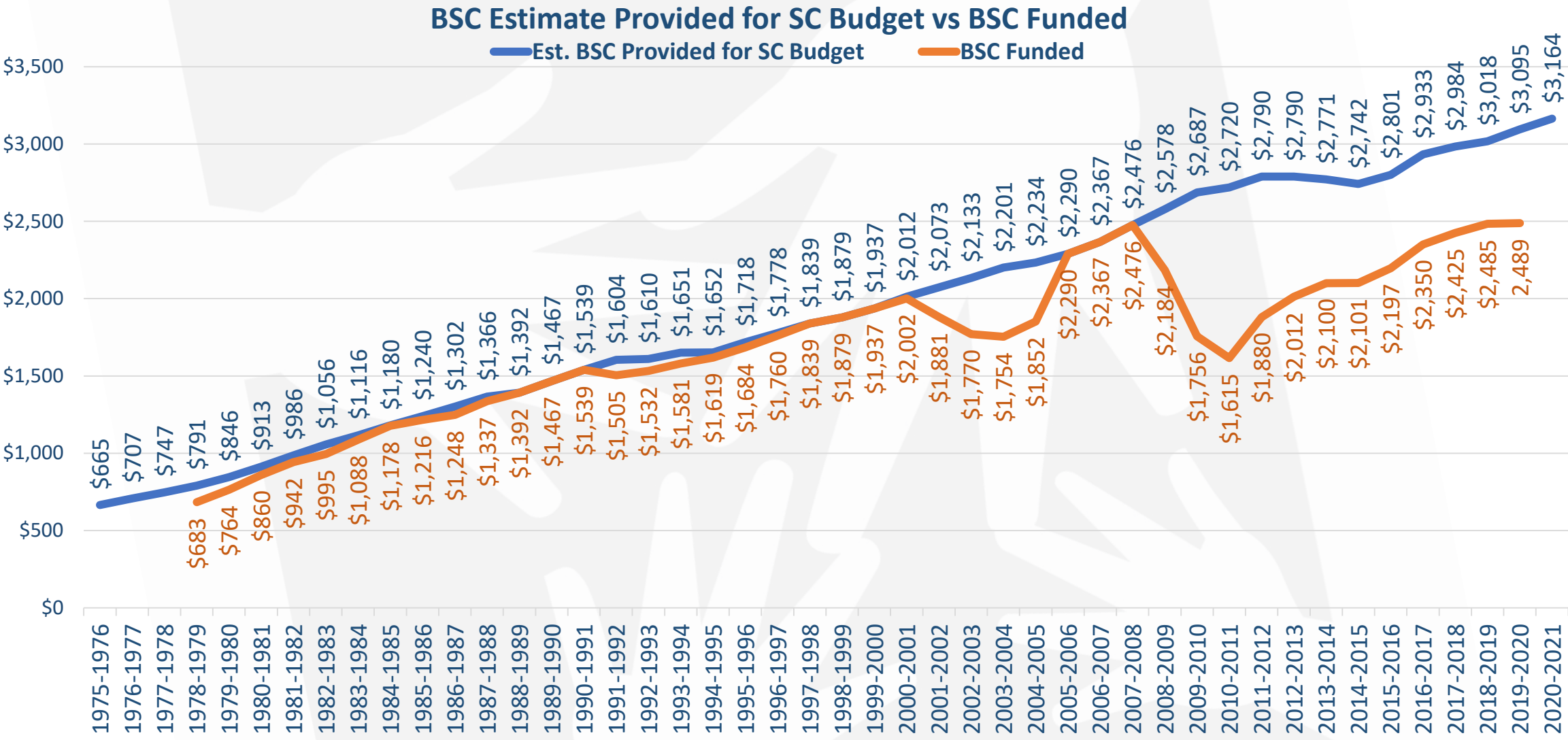
- S.C. appropriations bill will not be adopted prior to July 1, 2020
- S.C. will operate on a continuing resolution
- General Assembly scheduled to meet September 15-24
- General Assembly to reconvene September 24-November 8 if Appropriations Bill has not been adopted
- General Assembly must adjourn Sine Die end of day November 8
- Budget amendment to be presented to Board of Trustees dependent on outcome of the FY 2020-2021 appropriations bill

# S.C. Continuing Resolution

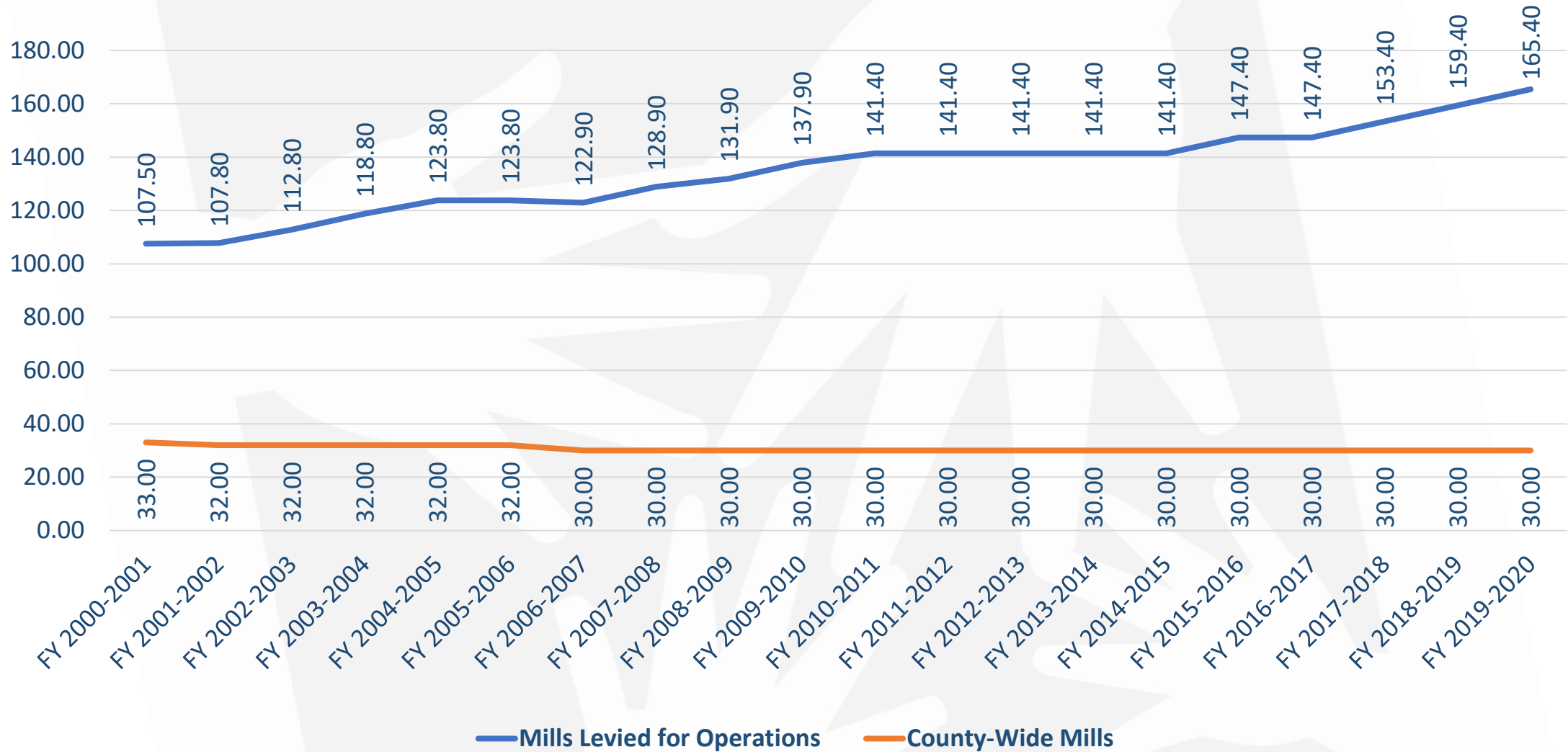
## Continuing Resolution – K-12 Education Provisions

- State teacher minimum salary schedule to remain at the FY 19-20 level for FY 20-21
- Suspend teacher step increase until outcome of FY 2020-2021 appropriations bill
- Suspend 1% increase of employer retirement rate until FY 2021-2022

# History of Base Student Cost

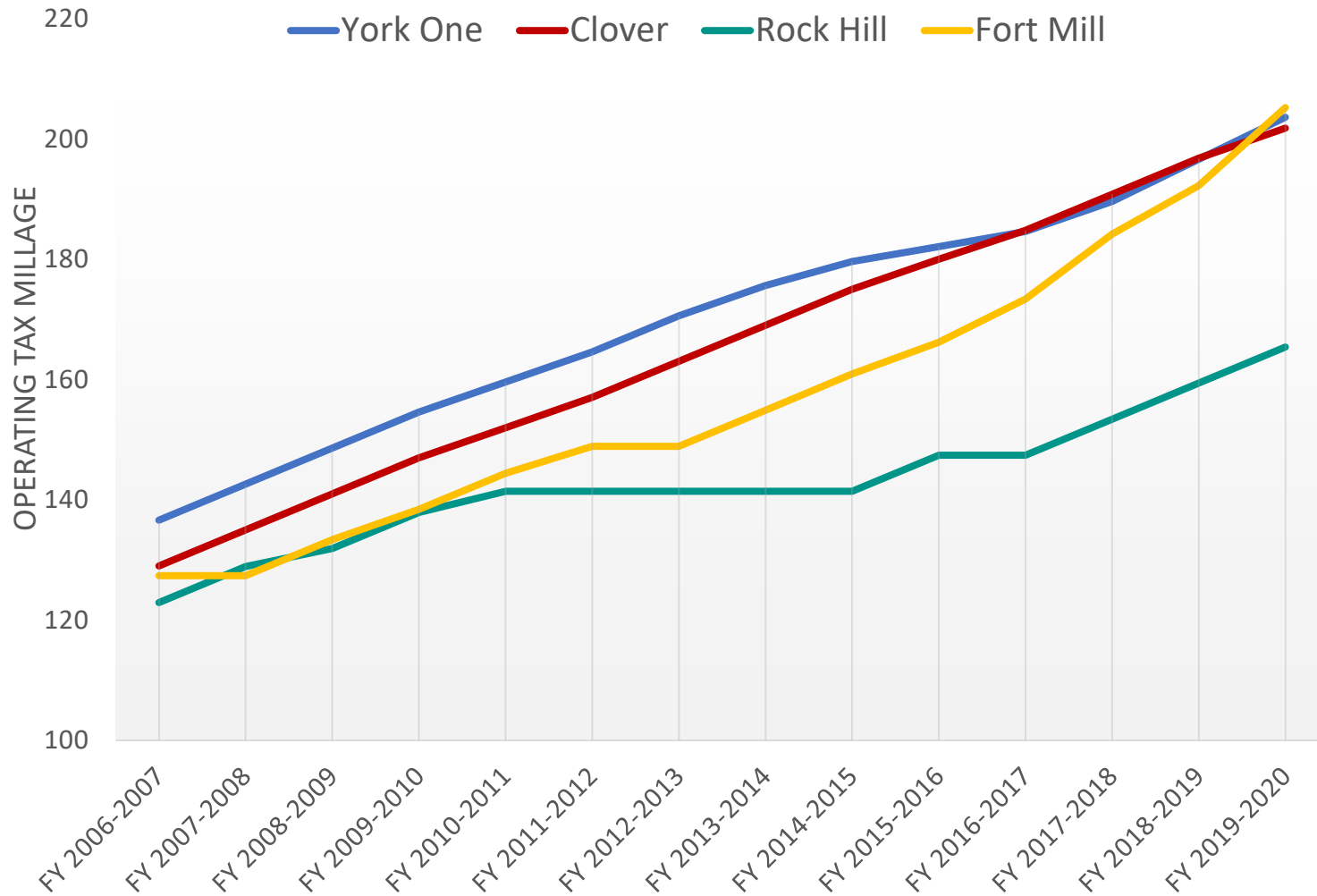


# History of Operating Tax Millage



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# Operating Tax Millage Comparison



Fiscal Year	York One	Clover	Rock Hill	Fort Mill
FY 2006-2007	136.6	129.00	122.90	127.4
FY 2007-2008	142.6	135.00	128.90	127.4
FY 2008-2009	148.6	141.00	131.90	133.4
FY 2009-2010	154.6	147.00	137.90	138.4
FY 2010-2011	159.6	152.00	141.40	144.4
FY 2011-2012	164.6	157.00	141.40	148.9
FY 2012-2013	170.6	163.00	141.40	148.9
FY 2013-2014	175.6	169.00	141.40	154.9
FY 2014-2015	179.6	175.00	141.40	160.9
FY 2015-2016	182.1	180.00	147.40	166.2
FY 2016-2017	184.6	184.80	147.40	173.4
FY 2017-2018	189.6	190.80	153.40	184.2
FY 2018-2019	196.6	196.80	159.40	192.2
FY 2019-2020	203.60	201.80	165.40	205.20

\*Excludes county-wide millage

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# Operating Tax Millage

## Property Tax Revenue

- 6 mill increase
- 5 mill increase
- 4 mill increase
- 3 mill increase
- 2 mill increase
- 1 mill increase
- 0 mill increase

## Increase / (Decrease)

\$1,670,796

\$1,392,330

\$1,113,864

\$835,398

\$556,932

\$278,466

\$0

\*Increase based on current collectible value of a mill

# Proposed Revenue Budget

## Local Revenue

Property Taxes	\$46,457,319
• Six mill increase (collectible value of a mill)	\$ 1,670,796
Property Taxes County-Wide	\$ 8,200,000
Fee in Lieu of Taxes	\$ 4,077,250
Other Local Revenue	<u>\$ 1,110,000</u>
Total Local Revenue	<u><u>\$61,515,365</u></u>

# Proposed Revenue Budget

## State Revenue

State Aid to Classrooms-EFA	\$ 43,561,116
State Aid to Classrooms-Fringe	\$ 20,219,609
State Aid to Classrooms-Teacher Salary	\$ 3,698,630
State Property Tax Reimbursements	\$ 27,959,360
Retiree Insurance / PEBA Retirement Credit	\$ 5,669,134
Teacher Salary & Fringe Supplement	\$ 5,135,124
Other State Revenues	<u>\$ 2,809,583</u>
Total State Revenue	<u><u>\$109,052,556</u></u>

# Proposed Revenue Budget

Total Local Revenue	\$ 61,515,365	(35.2%)
Total State Revenue	\$109,052,556	(62.3%)
Indirect Costs	<u>\$ 575,000</u>	(0.3%)
Total Revenue	\$171,142,921	
Use of Fund Balance	<u>\$ 3,818,894</u>	(2.2%)
Total Revenue / Use of Fund Balance	<u><u>\$174,961,815</u></u>	

# Proposed Expenditure Budget

Salaries & Benefits - \$153,759,242

- State mandatory increases:
  - 6.73% increase in health insurance premiums
  - Suspended - one year of experience step increase for teachers paid on teacher salary scale until outcome of SC appropriations bill for FY 2020-2021 – not included in proposed budget
  - Suspended until FY2021-2022 - 1% employer retirement rate increase – not included in proposed budget

# Proposed Expenditure Budget

## Salaries & Benefits (continued):

- District increases included in proposed budget:
  - 4 immersion teachers
  - 4 classroom teachers
  - 4 special education teachers
  - 12 special education teacher assistants
  - 3 bus drivers (transportation study)
  - 3 bus aides (special needs buses)
  - 2 mental health counselors (day treatment center – mental health & behavior support)
  - 1 behavior management assistant (day treatment center – mental health & behavior support)
  - Custodial and grounds– bring programs 100% in-house

# Proposed Expenditure Budget

Utilities - \$4,881,985

Purchase Services - \$ 11,143,326

\* Includes 4 school resource officers (partially funded by state)

Supplies & Equipment - \$4,043,891

Other Fees & Expenditures - \$1,008,371

Transfers to Other Funds - \$125,000

# Proposed Expenditure Budget

Salaries & Benefits	\$153,759,242	(87.9%)
Utilities	\$ 4,881,985	(2.8%)
Purchase Services	\$ 11,143,326	(6.4%)
Supplies & Equipment	\$ 4,043,891	(2.3%)
Other Fees & Expenditures	\$ 1,008,371	(0.6%)
Transfers to Other Funds	<u>\$ 125,000</u>	(0.1%)
Total Expenditures	<u><u>\$174,961,815</u></u>	



# Summary of Proposed FY 2020-2021 General Fund Budget

Local Revenue	\$ 61,515,365
State Revenue	\$109,052,556
Indirect Costs	\$ <u>575,000</u>
Total Revenue	\$171,142,921
Use of Fund Balance	\$ <u>3,818,894</u>
Total Revenue / Use of Fund Balance	<u>\$174,961,815</u>
Salaries/Benefits	\$153,759,242
Utilities	\$ 4,881,985
Purchase Services	\$ 11,143,326
Supplies / Equipment	\$ 4,043,891
Other Fees / Expenditures	\$ 1,008,371
Transfers to Other Funds	\$ <u>125,000</u>
Total Expenditures	<u>\$174,961,815</u>



# Thank You

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	Fiscal Year 2019-2020 Approved Budget	Fiscal Year 2020-2021 Proposed Budget	Fiscal Year 2021-2022 Estimated Budget	Fiscal Year 2022-2023 Estimated Budget	Fiscal Year 2023-2024 Estimated Budget	Fiscal Year 2024-2025 Estimated Budget	% increase/ (decrease) FY25 Est. vs FY21 Proposed
<b><u>Budgeted Revenues</u></b>							
<b><u>Local Revenue</u></b>							
Property Taxes - LEA	\$ 50,015,250	\$ 48,128,115	\$ 49,599,868	\$ 51,781,433	\$ 54,001,722	\$ 56,261,237	16.90%
Property Taxes - County-wide	8,200,000	8,200,000	8,200,000	8,200,000	8,200,000	8,200,000	0.00%
Fee in Lieu of Taxes	4,077,250	4,077,250	4,077,250	4,077,250	4,077,250	4,077,250	0.00%
Other Local Revenue	1,110,000	1,110,000	710,000	710,000	730,000	751,000	-32.34%
<b><u>State Revenue</u></b>							
State Aid to Classrooms - Education Finance Act (EFA)	43,859,255	43,561,116	42,686,100	41,811,000	43,124,000	44,436,200	2.01%
State Aid to Classrooms - EFA Fringe	20,067,976	20,219,609	20,624,001	21,036,481	21,667,576	22,317,603	10.38%
State Aid to Classrooms - Teacher Salary Increase	3,419,615	3,698,630	3,772,603	3,848,055	4,001,977	4,162,056	12.53%
State Property Tax Reimbursement - Tier I	5,991,204	5,991,204	5,991,204	5,991,204	5,991,204	5,991,204	0.00%
Homestead Exemption - Tier II	1,710,186	1,710,186	1,710,186	1,710,186	1,710,186	1,710,186	0.00%
Reimbursement for Property Tax - Tier III	19,645,495	20,257,970	20,865,709	21,491,680	22,136,431	22,800,524	12.55%
Retiree Insurance	4,205,452	4,666,359	4,825,015	4,989,066	5,328,322	5,690,648	21.95%
State Funded Retirement via PEBA Credit	1,002,775	1,002,775	1,002,775	1,002,775	1,002,775	1,002,775	0.00%
Manufacturer's Depreciation	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	0.00%
Other State Revenue	1,309,583	1,309,583	1,309,583	1,309,583	1,309,583	1,309,583	0.00%
<b><u>Other Revenue</u></b>							
Transfer from Special Revenue Funds ( <i>TSS&amp;Fringe</i> )	5,135,124	5,135,124	5,237,826	5,342,583	5,449,435	5,558,423	8.24%
Transfer from Other Funds ( <i>Indirect Costs</i> )	575,000	575,000	575,000	575,000	575,000	575,000	0.00%
<b>Total Budgeted Revenue</b>	<b>171,824,165</b>	<b>171,142,921</b>	<b>172,687,121</b>	<b>175,376,296</b>	<b>180,805,460</b>	<b>186,343,689</b>	<b>8.88%</b>
<b><u>Use of Fund Balance</u></b>	<b>780,389</b>	<b>3,818,894</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Budgeted Revenues and Use of Fund Balance</b>	<b>\$ 172,604,554</b>	<b>\$ 174,961,815</b>	<b>\$ 172,687,121</b>	<b>\$ 175,376,296</b>	<b>\$ 180,805,460</b>	<b>\$ 186,343,689</b>	<b>6.51%</b>

	Fiscal Year 2019-2020 Approved Budget	Fiscal Year 2020-2021 Proposed Budget	Fiscal Year 2021-2022 Estimated Budget	Fiscal Year 2022-2023 Estimated Budget	Fiscal Year 2023-2024 Estimated Budget	Fiscal Year 2024-2025 Estimated Budget	% increase/ (decrease) FY25 Est. vs FY21 Proposed
<b><u>Budgeted Expenditures</u></b>							
Salaries	\$ 103,301,324	\$ 106,677,668	\$ 108,811,221	\$ 110,987,446	\$ 113,207,195	\$ 115,471,338	8.24%
Benefits	46,969,863	47,081,574	49,728,952	52,426,051	55,211,238	58,086,957	23.38%
Purchased Services	12,218,545	11,143,326	11,254,759	11,367,307	11,480,980	11,595,790	4.06%
Utility Services	4,919,656	4,881,985	4,359,452	4,402,145	4,447,827	4,496,706	-7.89%
Supplies and Equipment	4,140,289	4,043,891	4,084,330	4,125,173	4,166,425	4,208,089	4.06%
Other Fees and Expenditures	929,878	1,008,371	1,018,455	1,028,639	1,038,926	1,049,315	4.06%
Transfers to Other Funds	125,000	125,000	125,000	125,000	125,000	125,000	0.00%
<b>Total Budgeted Expenditures</b>	<b>\$ 172,604,554</b>	<b>\$ 174,961,815</b>	<b>\$ 179,382,169</b>	<b>\$ 184,461,761</b>	<b>\$ 189,677,590</b>	<b>\$ 195,033,195</b>	<b>11.47%</b>

### Assumptions - Revenues

Transfer from Other Funds - 0% increase

Transfers to Other Funds - 0% increase

Rock Hill School District #3  
Administrator Salary Scale  
FY 2020-2021

	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23
Group 1	91,760	91,760	93,429	95,098	96,768	98,438	100,107	101,776	103,447	105,116	106,785	108,454	110,125	111,794	113,463	115,132	116,802	118,472	120,141	121,811	123,480	125,150	126,819	128,489
Group 2	87,432	87,432	88,991	90,550	92,109	93,668	95,227	96,785	98,343	99,902	101,461	103,020	104,579	106,138	107,697	109,256	110,815	112,374	113,931	115,490	117,049	118,608	120,167	121,726
Group 3	82,706	82,706	84,199	85,690	87,183	88,675	90,168	91,659	93,151	94,644	96,136	97,628	99,120	100,613	102,104	103,597	105,089	106,582	108,073	109,565	111,058	112,550	114,042	115,534
Group 4	77,904	77,904	79,307	80,708	82,111	83,513	84,914	86,317	87,719	89,121	90,523	91,926	93,328	94,730	96,132	97,535	98,936	100,338	101,741	103,142	104,545	105,947	107,349	108,751
Group 5	73,710	73,710	75,061	76,412	77,763	79,114	80,465	81,816	83,167	84,518	85,869	87,220	88,571	89,922	91,273	92,624	93,975	95,326	96,677	98,028	99,380	100,731	102,082	103,433
Group 6	69,744	69,744	71,012	72,278	73,546	74,812	76,080	77,347	78,613	79,881	81,147	82,415	83,682	84,949	86,216	87,483	88,750	90,016	91,284	92,551	93,818	95,085	96,352	97,619
Group 7	63,331	63,331	64,609	65,886	67,164	68,442	69,720	70,998	72,275	73,553	74,830	76,109	77,387	78,664	79,942	81,219	82,497	83,774	85,053	86,331	87,608	88,886	90,163	91,441
Group 8	56,636	56,636	57,989	59,341	60,694	62,047	63,399	64,753	66,105	67,458	68,811	70,163	71,516	72,870	74,222	75,575	76,928	78,280	79,633	80,986	82,339	83,692	85,044	86,397
Group 9	43,476	43,476	44,777	46,079	47,381	48,683	49,984	51,286	52,588	53,890	55,191	56,493	57,795	59,096	60,397	61,699	63,001	64,303	65,604	66,906	68,208	69,510	70,811	72,113

**GROUP**

- 1 Chiefs of: Academic & Accountability; Finance; Operations; Personnel; Strategic Planning, Engagement & Program Support
- 2 High School Principals and Executive Directors
- 3 Middle School Principals
- 4 Elementary Principals, Directors of: ATC, Adult Education, Federal Programs, and Exceptional Student Education
- 5 Instructional Specialists, Director of Recruitment, Director of Alternative Programs, and High School Assistant Principals
- 6 Directors of: Communication, Network Engineering, Information Technology, Safety, Transportation, and Facilities Services; Athletic Directors; Asst. Directors of: ATC and Alternative Programs; and Middle School Assistant Principals
- 7 Accounting/Finance Manager, Elementary Assistant Principals (214 days), Coordinator of Community Services, District Math and Literacy Coaches (Elementary), Insurance and Benefits Manager, Clinical Lead Nurse (214 days), Challenger Coordinator, Director of Purchasing, Research Specialist, Lead Technology Associate, Director of T3 (214 days), Food Service Contract Administrator, MTSS Specialist and Coordinator of World Language
- 8 Attendance Coordinator (200 days), Assistant Director of Transportation, Finance Internal Auditor, Energy Manager, and Trades Manager
- 9 Administrative Assistant/Phoenix Academy, Coordinator of Custodial Services, Food Service Coordinator, Adult Education Literacy Coordinator, Adult Education Transition Specialist, Technical Support Associates, Digital Support Associate, Communications Specialist, Facility Rental Coordinator, and Parent Smart Coordinator

**Note:** All positions are twelve months (260 days) unless noted in parenthesis. Salary is prorated for those positions that are 200 and 214 days. A "step" does not equate to a year of experience.

**Rock Hill School District #3**  
**214 Day Administrator Salary Scale**  
**FY 2020-2021**

**Group 7**

<b>Step</b>	<b>Salary</b>
0	\$ 52,126
1	\$ 52,126
2	\$ 53,178
3	\$ 54,229
4	\$ 55,281
5	\$ 56,333
6	\$ 57,385
7	\$ 58,437
8	\$ 59,488
9	\$ 60,540
10	\$ 61,591
11	\$ 62,643
12	\$ 63,695
13	\$ 64,746
14	\$ 65,798
15	\$ 66,850
16	\$ 67,902
17	\$ 68,953
18	\$ 70,005
19	\$ 71,057
20	\$ 72,108
21	\$ 73,160
22	\$ 74,211
23	\$ 75,263

Note: Salary is based on 214 days, 8 hours/day

**Positions paid on 214 Day Administrator Scale:**

Elementary Assistant Principals, Clinical Lead Nurse, Director of T3

**Rock Hill School District #3**  
**Teacher Salary Scale**  
**FY 2020 - 2021**

PRIOR YEARS/ EXPERIENCE	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
<b>Class 8 Doctor's Degree</b>	53,664	53,664	54,255	54,635	54,991	55,382	55,713	57,155	58,597	60,041	61,482	62,925	64,367	65,810	67,252	68,694	70,137	71,580	73,021	73,813	74,837	76,752	77,889	78,647	78,783	79,000	79,235
<b>Class 7 Master's Degree +30 hrs.</b>	49,676	49,676	49,946	50,032	50,112	50,228	50,304	51,387	52,467	53,548	54,631	55,713	56,796	57,876	58,957	60,041	61,121	62,203	63,286	63,800	64,617	66,012	66,908	67,560	67,700	67,916	68,152
<b>Class I Master's Degree</b>	45,685	45,685	46,031	46,198	46,357	46,549	46,699	47,781	48,862	49,942	51,025	52,107	53,188	54,272	55,352	56,434	57,516	58,597	59,679	60,226	61,047	62,407	63,086	63,708	63,848	64,064	64,298
<b>Class II 18 Hrs. Beyond Degr.</b>	41,696	41,696	41,995	42,174	42,303	42,501	42,625	43,633	44,607	45,616	46,590	47,599	48,573	49,583	50,557	51,565	52,539	53,548	54,523	55,046	55,755	57,043	57,653	58,217	58,361	58,578	58,815
<b>Class III Bachelor's Degree</b>	40,000	40,000	40,137	40,357	40,528	40,763	40,920	41,828	42,803	43,813	44,786	45,797	46,768	47,779	48,754	49,763	50,737	51,745	52,719	53,257	53,962	55,224	55,700	56,248	56,406	56,615	56,843

**Rock Hill School District #3**  
**Occupational Therapists/Physical Therapists Salary Scale**  
**FY 2020- 2021**

Step	Salary
0	\$ 64,300
1	\$ 64,300
2	\$ 65,587
3	\$ 66,899
4	\$ 68,236
5	\$ 69,598
6	\$ 70,993
7	\$ 72,415
8	\$ 73,862
9	\$ 75,341
10	\$ 76,846
11	\$ 78,382
12	\$ 79,952
13	\$ 81,552
14	\$ 83,184
15	\$ 84,848
16	\$ 86,545
17	\$ 88,276
18	\$ 90,041
19	\$ 90,942
20	\$ 91,851
21	\$ 92,769
22	\$ 93,697
23	\$ 94,634
24	\$ 95,580
25	\$ 96,536
26	\$ 97,501

**Note: Salary is based on 200 days.**

Rock Hill School District #3  
Support Exempt (FLSA) Salary Scale  
FY 2020-2021

Step → Level ↓	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
Group 1	49,737	49,737	50,197	50,704	51,095	51,532	52,223	52,982	53,788	54,478	55,284	56,020	56,849	57,700	58,598	59,358	60,301	61,176	62,119	63,040	63,961	64,651	65,365	66,078	66,815	67,574	68,334
Group 2	48,494	48,494	48,943	49,437	49,818	50,244	50,918	51,658	52,444	53,117	53,902	54,620	55,428	56,259	57,134	57,874	58,794	59,647	60,567	61,465	62,362	63,036	63,731	64,427	65,145	65,886	66,626
Group 3	47,282	47,282	47,720	48,201	48,573	48,989	49,645	50,367	51,133	51,790	52,555	53,255	54,043	54,853	55,706	56,428	57,325	58,157	59,054	59,929	60,804	61,460	62,139	62,817	63,517	64,239	64,961
Group 4	46,101	46,101	46,527	46,997	47,359	47,765	48,405	49,109	49,855	50,495	51,242	51,925	52,693	53,482	54,314	55,018	55,893	56,703	57,578	58,431	59,285	59,925	60,586	61,247	61,930	62,634	63,338
Group 5	44,949	44,949	45,365	45,822	46,176	46,571	47,195	47,882	48,610	49,234	49,962	50,627	51,376	52,146	52,957	53,643	54,496	55,286	56,139	56,971	57,803	58,427	59,072	59,717	60,382	61,069	61,755
Group 6	43,826	43,826	44,096	44,637	45,302	45,947	46,592	47,237	47,986	48,651	49,379	50,045	50,814	51,522	52,312	53,040	53,872	54,662	55,557	56,326	57,179	57,803	58,427	59,072	59,738	60,445	61,110

**Note:** A step does not correspond to years of experience.



Rock Hill School District #3  
Support Salary Scale  
FY 2020-2021

	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23
Group 1	20.17	20.17	20.57	20.97	21.36	21.76	22.16	22.55	22.95	23.35	23.74	24.14	24.54	24.93	25.33	25.72	26.12	26.52	26.91	27.31	27.71	28.10	28.50	28.90
Group 2	16.93	16.93	17.29	17.66	18.01	18.37	18.74	19.10	19.46	19.82	20.19	20.55	20.91	21.27	21.63	22.00	22.36	22.71	23.08	23.44	23.81	24.16	24.52	24.89
Group 3	15.45	15.45	15.85	16.25	16.65	17.05	17.45	17.85	18.26	18.65	19.05	19.46	19.85	20.25	20.66	21.05	21.45	21.86	22.25	22.66	23.06	23.45	23.86	24.26
Group 4	13.54	13.54	13.90	14.25	14.60	14.96	15.31	15.65	16.01	16.36	16.71	17.07	17.42	17.77	18.13	18.48	18.84	19.19	19.53	19.89	20.24	20.59	20.95	21.30
Group 5	13.22	13.22	13.54	13.87	14.20	14.52	14.85	15.17	15.50	15.82	16.15	16.48	16.80	17.12	17.45	17.77	18.10	18.43	18.75	19.08	19.40	19.72	20.06	20.38
Group 6	12.06	12.06	12.36	12.66	12.95	13.25	13.55	13.85	14.15	14.45	14.74	15.04	15.34	15.64	15.94	16.23	16.53	16.83	17.13	17.43	17.73	18.02	18.32	18.62
Group 7	11.65	11.65	11.94	12.24	12.52	12.81	13.10	13.40	13.69	13.98	14.27	14.57	14.86	15.15	15.45	15.74	16.03	16.32	16.62	16.91	17.20	17.49	17.79	18.07

**GROUP**

- 1 Physical Therapy Assistant (190/7), Executive Administrative Assistant to Superintendent (260/8), Career Development Facilitators (190/7.5), Academic Assistant/PBIS (190/7.5), Job Specialist (260/8)
- 2 Attendance Officer (190/8), SIS Coordinators (260/8), Employee Relations Coordinator (260/8), Sign Language Interpreters (185/7.5), Payroll Coordinator (260/8)
- 3 Administrative Assistants to Chiefs (260/8), Accounting Specialist (260/8), Technology Support Technicians (260/8 and 195/7)
- 4 Secretaries to Executive Directors/Directors (260/8), Accounting/Payroll Assistants (260/8), Dropout Prevention/Family Outreach Coordinators (200/8), LPNs (190/7.5), Academic Coaches (190/7.5)
- 5 District Office Receptionist (260/8), School Secretaries (260/8), Homebound Coordinator/Secretary (260/8), Activity Vehicle Specialist (260/8), Food Service Accountability Specialist/Bookkeeper (260/8)
- 6 School Secretaries (from 185-220/8), Parent Smart Educators (190/8), ISS Monitors (185/7), Dropout Prevention Assistant (190/7), Special Ed Assistants (185/7), Behavior Management Assistants (185/7)
- 7 Floater Assistants (185/7), Special Ed Assistants (185/7), Pre-K and K5 Assistants (185/7), Instructional Assistants (185/7)

**Note:** The numbers in parenthesis represent the standard work days and daily hours for each position. A "step" does not equate to years of experience.

**Rock Hill School District #3**  
**Maintenance Salary Scale**  
**FY 2020 - 2021**

Level	Step →	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
B - Crew 2																												
		9.98	9.98	10.21	10.44	10.87	11.09	11.34	11.55	11.79	12.03	12.27	12.48	12.74	12.99	13.22	13.48	13.73	13.98	14.24	14.49	14.73	14.87	15.01	15.15	15.30	15.44	15.57
C - Crew 3																												
		10.95	10.95	11.24	11.58	11.76	12.08	12.36	12.68	12.99	13.34	13.61	13.98	14.19	14.33	14.52	14.70	14.88	15.09	15.30	15.48	15.69	15.78	15.86	15.95	16.13	16.31	16.48
G - Semi Skilled																												
		11.70	11.70	11.99	12.29	12.49	12.81	13.10	13.41	13.75	14.07	14.39	14.72	14.89	15.09	15.26	15.43	15.63	15.84	16.06	16.22	16.42	16.50	16.59	16.68	16.86	17.04	17.22
G2 - Semi Skilled II																												
		12.99	12.99	13.28	13.61	13.95	14.29	14.60	14.94	15.32	15.69	16.11	16.46	16.67	16.87	17.08	17.25	17.50	17.72	17.96	18.18	18.38	18.56	18.57	18.68	18.88	19.08	19.30
H - Skilled																												
		15.56	15.56	15.92	16.28	16.68	17.04	17.45	17.80	18.22	18.58	18.92	19.34	19.54	19.74	19.94	20.14	20.37	20.63	20.83	21.07	21.30	21.41	21.53	21.65	21.88	22.13	22.38
I - Specilist I																												
		16.32	16.32	16.70	17.09	17.49	17.87	18.27	18.66	19.09	19.47	19.82	20.25	20.47	20.69	20.87	21.13	21.34	21.58	21.80	22.05	22.28	22.40	22.54	22.65	22.90	23.15	23.42
J - Specilist II																												
		17.52	17.52	17.77	18.09	18.38	18.69	19.00	19.27	19.64	19.92	20.19	20.52	20.77	20.95	21.17	21.39	21.65	21.85	22.09	22.32	22.56	22.63	22.70	22.76	22.90	23.04	23.17
K - Specilist III																												
		18.12	18.12	18.50	18.96	19.35	19.77	20.24	20.61	21.11	21.48	21.90	22.33	22.57	22.80	23.04	23.25	23.50	23.74	23.98	24.23	24.49	24.63	24.76	24.90	25.17	25.45	25.74
L - Technician *																												
		21.07	21.07	21.20	21.46	21.78	22.09	22.40	22.71	23.07	23.39	23.74	24.06	24.43	24.77	25.15	25.50	25.90	26.28	26.71	27.08	27.49	27.79	28.09	28.40	28.72	29.06	29.38
M - Foreman *																												
		21.61	21.61	21.81	22.03	22.20	22.39	22.69	23.02	23.37	23.67	24.02	24.34	24.70	25.07	25.46	25.79	26.20	26.58	26.99	27.39	27.79	28.09	28.40	28.71	29.03	29.36	29.69

**Note:**     \* Some positions at this level are exempt. Exempt and nonexempt classifications are listed on each job description.  
                  A step does not correspond to years of experience.

**Rock Hill School District #3  
Bus Driver  
Salary Scale**

**FY 2020 - 2021**

<b>Years of Experience</b>	<b>Hourly Wage</b>
0	13.59
1	13.59
2	13.81
3	14.03
4	14.25
5	14.47
6	14.70
7	14.92
8	15.14
9	15.36
10	15.58
11	15.80
12	16.54
13	16.76
14	16.99
15	17.21
16	17.43
17	17.65
18	17.87
19	18.09
20	18.31
21	19.32
22	19.54
23	19.76
24	19.98
25	20.20
26	20.42

**Note :** Driver experience as of July 1, 2019. One year's experience eligibility is equal to performing the duties of a State-funded school bus driver for at least 152 days in a single school year including summer school.

**Rock Hill School District #3  
Bus Aide  
Salary Scale**

**FY 2020 - 2021**

<b>Years of Experience</b>	<b>Hourly Wage</b>
0	10.45
1	10.45
2	10.67
3	10.89
4	11.11
5	11.33
6	11.55
7	11.78
8	12.00
9	12.22
10	12.44
11	12.66
12	12.88
13	13.10
14	13.32
15	13.54
16	13.76
17	13.98
18	14.20
19	14.42
20	14.64
21	14.86
22	15.08
23	15.30
24	15.52
25	15.75
26	15.97

Note: A step does not correspond to years of experience.

**Rock Hill School District #3**

**FY 2020-2021**

<b>Type of Supplement</b>	<b>Number of Funded Positions</b>	<b>Supplement</b>	<b>Cost Per School</b>	<b>Number of Schools</b>	<b>Total Cost</b>
<b>SENIOR HIGH</b>					
<b><u>Football</u></b>					
Head Coach			8,157	3	\$24,471
Varsity Assitants			61,917	3	185,751
JV			25,744	3	77,232
9th Grade			25,744	3	77,232
<b><u>Assistant AD</u></b>					
			6,064	3	18,192
<b><u>Girls Basketball</u></b>					
Head Coach			7,277	3	21,831
Varsity Asst			5,202	3	15,606
JV			3,050	3	9,150
JV Asst			1,125	3	3,375
9th Grade			2,785	3	8,355
9th Grade Asst			1,013	3	3,039
<b><u>Boys Basketball</u></b>					
Head Coach			7,277	3	21,831
Varsity Asst			5,202	3	15,606
JV			3,050	3	9,150
JV Asst			1,125	3	3,375
9th Grade			2,785	3	8,355
9th Grade Asst			1,013	3	3,039
<b><u>Wrestling</u></b>					
Head Coach			7,277	3	21,831
Varsity Asst			4,595	3	13,785
JV			2,335	3	7,005

Type of Supplement	Number of Funded Positions	Supplement	Cost Per School	Number of Schools	Total Cost
<b><u>Baseball</u></b>					
Head Coach			3,000	3	9,000
Varsity Asst			1,819	3	5,457
JV			1,502	3	4,506
Head C Team Coach			1,350	3	4,050
Assistant C Team			1,000	3	3,000
<b><u>Softball</u></b>					
Head Coach			3,000	3	9,000
Varsity Asst			1,819	3	5,457
JV			1,502	3	4,506
<b><u>Girls Track</u></b>					
Head Coach			3,000	3	9,000
Varsity Asst			1,819	3	5,457
JV			1,502	3	4,506
<b><u>Boys Track</u></b>					
Head Coach			3,000	3	9,000
Varsity Asst			1,819	3	5,457
JV			1,502	3	4,506
<b><u>Girls Soccer</u></b>					
Head Coach			3,000	3	9,000
Varsity Asst			1,819	3	5,457
JV			1,502	3	4,506
<b><u>Boys Soccer</u></b>					
Head Coach			3,000	3	9,000
Varsity Asst			1,819	3	5,457
JV			1,502	3	4,506
<b><u>Volleyball</u></b>					
Head Coach			3,000	3	9,000
Varsity Asst			1,819	3	5,457
JV			1,502	3	4,506
9th Grade Coach			1,502	3	4,506

Type of Supplement	Number of Funded Positions	Supplement	Cost Per School	Number of Schools	Total Cost
<b><u>Girls Golf</u></b>					
Head Coach			2,000	3	6,000
<b><u>Boys Golf</u></b>					
Head Coach			2,000	3	6,000
<b><u>Girls Tennis</u></b>					
			2,000	3	6,000
<b><u>Boys Tennis</u></b>					
			2,000	3	6,000
<b><u>Girls Cross Country</u></b>					
			2,000	3	6,000
<b><u>Boys Cross Country</u></b>					
			2,000	3	6,000
<b><u>Cross Country Assistant</u></b>					
			1,000	3	3,000
<b><u>Weight Training</u></b>					
Head Instr.			1,937	3	5,811
Assistant			1,278	3	3,834
<b><u>Trainer</u></b>					
Head Trainer			11,776	3	35,328
Assistant			4,596	3	13,788
<b><u>Cheerleader/Dance</u></b>					
Varsity			3,000	3	9,000
Varsity Assistant			1,885	3	5,655
JV			1,885	3	5,655
9th Grade			1,885	3	5,655
<b><u>Swim Team</u></b>					
Coach			2,000	3	6,000
Assistant swim coach			1,000	3	3,000

Type of Supplement	Number of Funded Positions	Supplement	Cost Per School	Number of Schools	Total Cost
<b><u>Other</u></b>					
Drama	1	998	998	3	2,994
Mock Trial UN	1	749	749	3	2,247
Chorus	1	1,247	1,247	3	3,741
Newspaper	1	908	908	3	2,724
Annual	1	1,567	1,567	3	4,701
Student Council	1	749	749	3	2,247
IB Coord	1	3,242	3,242	3	9,726
Core Dept. Head	6	1,496	8,976	3	26,928
Other Dept. Head	4	998	3,992	3	11,976
Bus Duty	4	1,192	4,768	3	14,304
Work Detail	1	1,192	1,192	3	3,576
Web Site Master	1	1,050	1,050	4	4,200
ATC Culinary Arts	1	1,197	1,197	1	1,197
ATC Cosmetology	1	2,835	2,835	1	2,835
<b><u>Band</u></b>					
Director	1	6,318	6,318	3	18,954
Assistant	1	2,993	2,993	3	8,979
Additional Asst	3	2,993	8,979	3	26,937
Assigned Asst	varies	4,489	4,489	3	13,467
Orchestra	1	1,746	1,746	3	5,238
Percussion	1	5,670	5,670	3	17,010
Additional Asst	1	4,988	4,988	3	14,964
<b>Total High School</b>			<b>343,731</b>		<b>\$1,024,179</b>
<b>MIDDLE SCHOOL</b>					
<b><u>AD</u></b>			2,090	5	10,450
<b><u>Football</u></b>					
Head Coach 8th			4,861	5	\$24,305
Head Coach 7th			4,861	5	24,305
Assistant			7,337	5	36,685



Type of Supplement	Number of Funded Positions	Supplement	Cost Per School	Number of Schools	Total Cost
<b><u>Girls Basketball</u></b>					
Head Coach 8th			3,483	5	17,415
Head Coach 7th			3,133	5	15,665
<b><u>Boys Basketball</u></b>					
Head Coach 8th			3,483	5	17,415
Head Coach 7th			3,133	5	15,665
<b><u>Volleyball</u></b>					
Head Coach 8th			1,811	5	9,055
Head Coach 7th			1,461	5	7,305
<b><u>Wrestling</u></b>					
Head Coach			2,336	5	11,680
Assistant			1,356	5	6,780
<b><u>Softball</u></b>					
Head Coach			1,485	5	7,425
Assistant Softball			1,000	5	5,000
<b><u>Girls Track</u></b>					
8th Grade			1,485	5	7,425
7th Grade			1,485	5	7,425
<b><u>Boys Track</u></b>					
8th Grade			1,485	5	7,425
7th Grade			1,485	5	7,425
<b><u>Cheerleaders</u></b>					
8th Grade			1,508	5	7,540
7th Grade			1,212	5	6,060

Type of Supplement	Number of Funded Positions	Supplement	Cost Per School	Number of Schools	Total Cost
<b><u>Other</u></b>					
Annual	1	948	948	5	4,740
Math Count	1	749	749	5	3,745
Newspaper	1	749	749	5	3,745
Student Council	1	649	649	5	3,245
Intru./Other Assigned	per school	3,551	3,551	5	17,755
Academic Arts	2	749	1,498	5	7,490
Core Dept. Head	4	998	3,992	5	19,960
Other Dept. Head	2	499	998	5	4,990
Bus Duty	4	1,192	4,768	5	23,840
Work Detail	1	1,192	1,192	5	5,960
Web Site Master	1	1,050	1,050	5	5,250
Band Supp. For HS Asst.	1	1,995	1,995	5	9,975
<b>Total Middle School</b>			<b>70,539</b>		<b>\$363,145</b>
<b>ELEMENTARY, CCDC</b>					
Safety Patrol	2	1,263	2,526	18	45,468
Web Site Master	1	1,050	1,050	18	18,900
<b>Total Elementary School</b>			<b>3,576</b>		<b>\$64,368</b>
<b>DISTRICTWIDE</b>					
Honors Choir	2	749	1,498	1	1,498
Honors Choir Assistant	1	749	749	1	749
Robotics	1	1,050	1,050	1	1,050
Lead Media Specialist	1	840	840	1	840
Web Site Master (Phoenix, Prntsmrt Adult Ed)	1	1,050	1,050	3	3,150
<b>Total All Supplements</b>			<b>421,444</b>		<b>\$1,458,979</b>

Rock Hill School District #3  
Stadium Events – Rate of Pay  
FY 2020-2021

*Stadium Operations*

Position or Role	Required Positions per Game	Rate of Pay
Stadium Manager	1	\$115.00
Stadium Systems Engineer	1	\$ 90.00
Stadium Maintenance Mechanic (Plumbing)	1	\$ 75.00
Stadium Maintenance Mechanic (Electrical)	1	\$ 75.00
Stadium Operations Worker	1	\$ 75.00

*Stadium Admissions*

Position or Role	Required Positions per Game	Rate of Pay
Ticket Sellers	5	\$ 60.00
Gate Monitors / Ticket Takers	5	\$ 60.00
Timekeeper	3	\$ 55.00
Digital Message Board Operator	1	\$ 80.00

*Stadium Security*

Position or Role	Required Positions per Game	Rate of Pay
Security Workers	4	\$ 72.00
Metal Detector Operators	2	\$ 60.00
Searcher/Guides	6	\$ 60.00
Screening Supervisor	2	\$ 75.00

# Memo

**TO:** Dr. Bill Cook  
**FROM:** James E. Brown, Jr.  
**DATE:** June 17, 2020  
**SUBJECT:** EBCB – Safety Drills Policy Third Review  
**CC:** Anthony J. Cox

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The Board of Trustees approved the attached revised policy for first read at the Business Meeting on May 26th, 2020. After successful review of the subject policy at the Board's Work Session on June 8th, 2020, the policy is presented for second read approval at the June 22nd, 2020 Business meeting.

# SAFETY DRILLS

Code **EBCB** Issued **MODEL/18 PROPOSED**

For the safety of students and district staff, safety drills, **evacuations and tabletop exercises** are conducted throughout the school year. **Rock Hill Schools** District staff will fully cooperate to carry out all drills and will train students **to evacuate in a prompt and orderly manner.**  
~~evacuation.~~

## Fire Drills

Schools will conduct, at a minimum, **two fire drills within the first two weeks of school and one drill per month afterwards, including summer sessions, and camps with students.** ~~monthly fire drills.~~ Each drill will be conducted in accordance with guidelines developed by the South Carolina Department of Education (SCDE) and the State Fire Marshal.

The staff will fully cooperate to carry out the legal requirement and will train students to evacuate in prompt and orderly manner.

## Active Shooter/Intruder Drills

Schools will conduct, at a minimum, two active shooter/intruder drills each school year, one during each semester. Each drill will be conducted in accordance with guidelines developed by the SCDE and the South Carolina Law Enforcement Division (SLED).

The district will utilize a nationally recognized training method that will be conducted in a manner that is developmentally appropriate for all participants. **The K12 IloveUGuys Standard Response Protocol (SRP), with supplementary guidelines Avoid/Deny/Defend, will be incorporated into a school safety plan, for critical incident response within individual schools, centers and district-wide facilities.** All drills will be inclusive and necessary accommodations for participants with disabilities will be provided. To the extent possible, all school personnel will participate in active shooter/intruder drills. All personnel will receive active shooter/intruder and security training, at a minimum, twice per year.

## Severe Weather/Earthquake Drills

Schools will conduct, at a minimum, two severe weather/earthquake drills each school year, one during each semester. Each drill will be conducted in accordance with guidelines developed by the SCDE.

### **Tornado**

The purpose for the Tornado Drill is to practice the "drop, cover, and hold" protocol. There will be at least one tornado drill.

### **Earthquake**

The purpose for the Earthquake Drill is to practice the "drop, cover, and hold" protocol. The annual Great Shake Out Statewide Drill provides an excellent opportunity to practice drop, cover and hold on.

## **Specific Situations and Procedures**

The SRP and guidelines used for drills will be incorporated into the annual drill regimen for each school, and will include, at a minimum:

### **Shelter-In-Place**

The purpose of Shelter-in Place is for personal protection of students, including to limit the exposure of students and staff to hazardous materials, such as chemical, biological, or radiological contaminants, released into the environment by isolating the inside environment from the outside.

### **Evacuation**

The purpose of evacuation is to move students and staff away from threats, within the building causing an unacceptable learning environment, such as fire/heat, smoke, utility outage, and broken water and sewer mains.

In addition, a pedestrian evacuation drill must be included for schools in a mapped Nuclear Hazard zone.

### **School Bus Emergency Drill**

Each school in the district shall hold school bus emergency evacuation drills twice a year to ensure that all students are taught how to safely evacuate a bus in case of emergency.

### **District and School Tabletop Exercises**

In addition to safety drills with students, school faculty and staff shall, as a team, plan and conduct a tabletop exercise a minimum of twice per year (once per semester). One exercise should be on the Standard Reunification Method (SRM), as part of the SRP. The other exercise may be chosen from any scenario involving one or more types of the SRP such as evacuation, lockout/lockdown, or shelter-in-place.

In an actual emergency, the Standard Reunification Method is a district-wide procedure of which one or more schools may be part. Therefore, the district will plan and drill on the Standard Reunification Method on a triennial basis as follows:

- Year one: District-wide tabletop exercise for SRM
- Year two: A full-scale (no students) SRM drill using all district faculty and staff in role play as parents, students, reunification center staff, or themselves.
- Year three: Reflection and revision year.

Coordination with local fire and emergency responders for tabletop exercises is strongly encouraged.

### **Safe School Audit**

Schools will be audited at least two times a year by the District. Safety & Security Department's Safe School Team to measure compliance of policy, protocol and practice of Safe School Guidelines.

### **Drill-Free Periods**

Emergency Preparedness drills will not be conducted during any required, mandatory testing periods.

## Training and Documentation

To ensure all district personnel receive up-to-date training, the District will conduct an in-person new employee safety training as well as ongoing, online training for all district personnel designed for safety, security, and emergency response.

At a minimum, schools shall document the date, time, and type (such as shelter-in-place, lockdown, evacuation, tornado, or earthquake) of each required drill, and shall maintain the documentation in the school office. Districts and schools may also determine additional documentation sites and methods.

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### Legal References:

- A. S.C. Code of Laws, 1976, as amended:
  - Section 59-23-10 – School required to provide ample means of escape from fire or stampedes from other causes.
  - Section 59-23-40 – School building... shall conform to building code.
  - Section 59-17-160 - Model fire and safety policy and program guidelines; posting requirement.
  - Section 59-63-910 through 59-63-930, *et seq.* – Fire Drill; Required public school drills.
- B. S.C. State Board of Education Regulations:
  - R43-166 - Student and school safety; emergency and disaster plans.
  - R-43-181 – Building and grounds management-fire prevention

# SAFETY DRILLS

Code **EBCB** Issued **MODEL/18**

For the safety of students and district staff, safety drills are conducted throughout the school year. District staff will fully cooperate to carry out all drills and will train students in prompt and orderly evacuation.

## Fire Drills

Schools will conduct, at a minimum, monthly fire drills. Each drill will be conducted in accordance with guidelines developed by the South Carolina Department of Education (SCDE) and the State Fire Marshal.

*[Optional: Add additional district information here.]*

## Active Shooter/Intruder Drills

Schools will conduct, at a minimum, two active shooter/intruder drills each school year, one during each semester. Each drill will be conducted in accordance with guidelines developed by the SCDE and the South Carolina Law Enforcement Division (SLED).

The district will utilize a nationally recognized training method that will be conducted in a manner that is developmentally appropriate for all participants. All drills will be inclusive and necessary accommodations for participants with disabilities will be provided. To the extent possible, all school personnel will participate in active shooter/intruder drills. All personnel will receive active shooter/intruder and security training, at a minimum, twice per year.

*[Optional: Add additional district information here.]*

## Severe Weather/Earthquake Drills

Schools will conduct, at a minimum, two severe weather/earthquake drills each school year, one during each semester. Each drill will be conducted in accordance with guidelines developed by the SCDE.

*[Optional: Add additional district information here.]*

Adopted ^

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### Legal References:

- A. S.C. Code of Laws, 1976, as amended:
  - 1. Section 59-17-160 - Model fire and safety policy and program guidelines; posting requirement.
  - 2. Section 59-63-910, *et seq.* - Required public school drills.
- B. S.C. State Board of Education Regulations:
  - 1. R43-166 - Student and school safety; emergency and disaster plans.



## Policy EBCB Safety Drills

**CURRENT**

Issued 2/00

Purpose: To establish the basic structure for the conduct of school safety drills.

### Fire drills

Schools will conduct fire drills at least once each month without notice. The staff will fully cooperate to carry out this legal requirement and will train students in prompt and orderly evacuation.

### Tornado and other natural disasters drills

The district will develop a plan to provide for the protection of students in the event of any disaster which may threaten the school community. Each school will conduct at least one emergency drill within the first month of school to ensure safety against such disasters.

Adopted 5/28/90; Revised 2/28/00

Legal references:

S. C. Code, 1976, as amended:

[Section 59-23](#)-10 - School required to provide ample means of escape from fire or stampedes from other causes.

[Section 59-23](#)-40 - School buildings . . . shall conform to building code.

[Sections 59-63](#)-910 through [59-63](#)-930 - Fire drills.

State Board of Education Regulations:

[R-43-166](#) - Student and school safety.

[R-43-181](#) - Building and grounds management - fire prevention.

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**York 3/Rock Hill School District**

# Memo

**TO:** Dr. William Cook  
**FROM:** Terri Smith  
**DATE:** June 17, 2020  
**SUBJECT:** FY 2020-2021 Community Eligibility Provision (CEP)

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Under the Healthy, Hunger Free Kids Act of 2010, school districts may qualify to participate in the Community Eligibility Provision (CEP) to increase access to free school meals for students living in poverty. CEP allows qualifying schools to serve breakfast and lunch at no cost to all enrolled students without collecting free and reduced student meal applications. Districts are reimbursed by US Department of Agriculture (USDA) based on a formula of the identified student percentage. Breakfast and lunch meals served at a CEP designated school are not reimbursed 100% by USDA. The difference that is not reimbursed must be covered by the district from non-federal funds.

Administration is recommending Belleview Elementary and York Road Elementary to participate in CEP beginning in FY 2020-2021. The combined identified student percentage is 56.91%. The projected loss in revenue is \$7,844. Belleview Elementary and York Road Elementary would maintain the designation of CEP for a four year cycle. Students enrolled in these two schools would receive breakfast and lunch meals at no cost starting in August 2020.

Administration requests approval for Belleview Elementary and York Road Elementary to participate in CEP beginning in FY 2020-2021.



# Community Eligibility Provision (CEP)

Board of Trustees Business Meeting

June 22, 2020

One Team. One Mission. One Rock Hill.

# What is Community Eligibility Provision?

- Non-pricing meal service option for eligible schools / districts in low-income areas
- Breakfast and lunch served at no cost to students
- No collecting free & reduced meal applications
- Reimbursed using formula based on percentage of identified students:
  - Supplemental Nutrition Assistance Program (SNAP)
  - Temporary Assistance for Needy Families (TANF)
  - Foster, homeless, migrant, runaway students, Head Start students

# Financial Sustainability

- Minimum identified student percentage (ISP) required to participate - 40%
  - May not be financially viable if ISP is between 40% - 55%
  - SCDE Recommendation - over 50% ISP
- Schools may be grouped for a higher combined percentage
- Any meal costs in excess of the total federal reimbursement must be covered through non-federal sources

## FY 2020-2021 Eligible Schools – Minimum 40% ISP

- Belleview Elementary - 54.64% identified students
- Ebinport Elementary- 44.27% identified students
- Finley Road Elementary – 48.98% identified students
- Independence Elementary- 40.34% identified students
- Northside Elementary- 50.72% identified students
- Oakdale Elementary- 42.00% identified students
- Rosewood Elementary- 42.70% identified students
- York Road Elementary – 59.17% identified students

# FY 2020-2021 Recommended Schools

- Belleview Elementary and York Road Elementary
- Combined ISP is 56.91%

## Non-Recommended Schools – Projected Loss in Revenue

Ebinport Elementary	\$ 30,968
Finley Road Elementary	\$ 29,119
Independence Elementary	\$ 48,704
Northside Elementary	\$ 20,191
Oakdale Elementary	\$ 52,399
Rosewood Elementary	<u>\$ 39,361</u>
Total projected loss in revenue	<u><u>\$220,742</u></u>

\*Based on 2018 – 2019 participation



# Recommended Schools – Projected Loss in Revenue

Bellevue Elementary	\$5,284
York Road Elementary	<u>\$2,560</u>
Total projected loss in revenue	<u>\$7,844</u>

\*Based on 2018 – 2019 participation



*One Team...One Mission...One Rock Hill*

386 E. Black Street  
P.O. Drawer 10072  
Rock Hill, SC 29731

T: (803) 981-1000  
F: (803) 981-1094  
[www.rock-hill.k12.sc.us](http://www.rock-hill.k12.sc.us)

# Memo

TO: Dr. Bill Cook, Superintendent

FROM: Dr. John Jones, Chief of Academics

DATE: June 17, 2020

SUBJECT: Board of Trustees Presentation for International Exchange Students During 2020-2021 School Year

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During the Board of Trustees meeting on Monday, June 9<sup>th</sup>, I presented a recommendation to suspend **Board Policy JFAB: Admission of Nonresident Students** in lieu of international health concerns and travel restrictions put into effect as a result of COVID-19. Board members reviewed and had a chance to ask questions.

As no concerns have emerged from this presentation and our community is still under the same health and travel guidelines, I request that the recommendation for suspension of this policy be made to the board and remain in effect until such restrictions are lifted.

Please let me know if you have any questions.

# Memo

**TO:** Dr. Bill Cook, Superintendent

**FROM:** Dr. John Jones, Chief of Academics  
Mr. Keith Wilks, Executive Director of Student Services  
Ms. Jennifer Morrison, Executive Director of Secondary Education

**DATE:** June 4, 2020

**SUBJECT:** Rock Hill Schools Not Accepting International Exchange Students for 2020-2021 School Year

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During each academic year, Rock Hill Schools accepts international visiting exchange students as approved by **Board Policy JFAB: Admission of Nonresident Students**.

*The district will admit students from foreign countries who are the age of eligibility and who are participating in a foreign student exchange program approved by the Council on Standards for International Education Travel.*

As of March 20, 2020, the Department of State recommends against any international travel as a result of COVID-19, as detailed in their Global Health Advisory.

The Center for Disease Control and Prevention (CDC) recommends that travelers avoid all nonessential international travel. Widespread ongoing transmission of a respiratory illness caused by the novel coronavirus (COVID-19) is occurring globally. They have issued a Warning- Avoid Nonessential Travel-Widespread, Ongoing Transmission (Level 3).

A key point of the CDC warning is "All international travelers should stay home for 14 days after returning from travel, monitor their health, and practice social distancing". Student who arrive to attend school may not be able to begin until 14 days of quarantine have been completed.

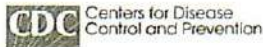
Currently, no students in a foreign student exchange program have been approved to attend Rock Hill Schools for the 2020-2021 School Year.

As a safety precaution for all students and faculty members, Rock Hill Schools recommends suspension of accepting visiting foreign students in an exchange program for the 2020-2021 School Year until recommendations against international travel from the Department of State and the Level 3 Warning from the CDC are lifted. Once this occurs, the district administration will re-evaluate this decision and make a recommendation in moving forward as to acceptance of such students in the school system. Any inquiring sponsor family applying for foreign student exchange program acceptance will be notified of this decision.

For further inquiry, we checked with five school districts around South Carolina. At this time, none of the five districts are planning to accept visiting international students for the upcoming school year.

Please let me know of any questions you may have. We do look forward to the day when we may welcome visiting student exchange students from around the globe and continue to support this program.





## Travelers' Health

### Global COVID-19 Pandemic Notice

#### Warning - Level 3, Avoid Nonessential Travel

Alert - Level 2, Practice Enhanced Precautions

Watch - Level 1, Practice Usual Precautions

### Warning - Level 3, Avoid Nonessential Travel—Widespread Ongoing Transmission

Other Languages

#### Key Points

- Widespread ongoing transmission of a respiratory illness caused by the novel coronavirus (COVID-19) is occurring globally.
- **CDC recommends that travelers avoid all nonessential international travel.**
- Older adults and people of any age with serious chronic medical conditions are at increased risk for severe disease.
- There may be limited access to adequate medical care in affected areas.
- US residents may have difficulty returning to the United States.
- Travelers should avoid contact with sick people and wash their hands often with soap and water for at least 20 seconds. If soap and water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.
- **All international travelers should stay home for 14 days after returning from travel, monitor their health, and practice social distancing.**

#### What is the current situation?

**CDC recommends that travelers avoid all nonessential international travel.**

The Department of State advises U.S. citizens to avoid all international travel due to the global impact of COVID-19. In countries where commercial travel options remain available, U.S. citizens should arrange for immediate return to the United States, unless they are prepared to remain abroad for an indefinite length of time. For more information about possible travel restrictions, contact your destination's U.S. Embassy or Consulate or visit the Department of State website.

Widespread ongoing transmission of a respiratory illness caused by a novel (new) coronavirus (COVID-19) is occurring globally. During the COVID-19 pandemic you may be exposed to the virus while traveling—from sick persons at airports, or on airplanes, ships, trains, or buses. Some health care systems are becoming overwhelmed and there may be limited access to adequate medical care in affected areas. Many countries are implementing travel restrictions and mandatory quarantines, closing borders, and prohibiting non-citizens from entry with little advance notice. Airlines have cancelled many international flights and in-country travel may be unpredictable. If you choose to travel internationally, your travel plans may be severely disrupted, and you may have to remain outside the United States for an indefinite length of time.

Illness with COVID-19 has ranged from mild to severe. Signs and symptoms of infection include fever, cough, and trouble breathing. This new coronavirus has caused severe disease and death in patients who developed pneumonia. Risk factors for severe illness are not yet clear, although older adults and people of any age with serious chronic medical conditions are at higher risk for severe illness.

## What can travelers do to protect themselves and others?

CDC recommends that travelers avoid all nonessential international travel. If you must travel:

- Avoid contact with sick people.
- Avoid touching your eyes, nose, or mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.
  - It is especially important to clean hands after going to the bathroom; before eating; and after coughing, sneezing or blowing your nose.
- Avoid traveling if you are sick.

If you travelled internationally in the last 14 days:

- Stay home, monitor your health, and practice social distancing for 14 days after you return from travel. Social distancing means staying out of crowded places, avoiding group gatherings, and maintaining distance (approximately 6 feet or 2 meters) from others when possible.
- Learn more about what to do if you are sick after travel.

## Clinician Information

Healthcare providers should obtain a detailed travel history for patients with fever or acute respiratory symptoms. If a traveler is suspected to have COVID-19, see Information for Healthcare Professionals for information on evaluating, reporting, clinical care guidance, and infection control.

## For additional information, please see:

- Coronavirus Disease 2019
- Information for Healthcare Professionals
- WHO, Coronavirus

This notice was originally posted March 27, 2020.

Page last reviewed: April 20, 2020  
Content source: National Center for Emerging and Zoonotic Infectious Diseases (NCEZID)  
Division of Global Migration and Quarantine (DGMQ)

## COVID-19 Impact on Travel and Consular Operations

Last Updated: March 20, 2020

Because of the current worldwide responses to COVID-19, the Department of State recommends against any travel, as detailed in our [Global Health Advisory](#). Many countries have taken or are taking action limiting traveler mobility, including mandatory quarantines and border restrictions, with little advance notice.

On March 18, the Department announced the suspension of routine visa services worldwide. Embassies and consulates will resume routine visa services as soon as possible but are unable to provide a specific date at this time. Inter-country adoption cases remain a high priority for the Department of State. Inter-country adoption cases where the adoptive parents are in country and the case is in the final stages of visa processing may still be processed to the degree that Embassy and Consulate resources and foreign government rules allow. Please be aware that circumstances can change frequently and with limited notice. Therefore, we strongly encourage prospective adoptive parents and their Adoption Service Providers to conduct careful research, including a review of the potential travel restrictions and quarantine requirements imposed by foreign governments as well as an embassy or consulate's ability to accept visa appointments, prior to any decision regarding travel at this time.

Please be assured that U.S. Embassies and Consulates around the world are closely tracking travel restrictions and working with the Department in Washington D.C. to keep the public updated, including information about how inter-country adoption cases and travel may be affected.

We encourage all adoption professionals and prospective adoptive parents to:

- Monitor the Department's website, [www.travel.state.gov](http://www.travel.state.gov), for updates on the Global Travel Advisory and the COVID-19 Update (see the red and orange bars at the top of the page.)



## Global Level 4 Health Advisory – Do Not Travel

Global Health Level 4: Do Not Travel

Advisory

March 31, 2020

The Department of State advises U.S. citizens to avoid all international travel due to the global impact of COVID-19. In countries where commercial departure options remain available, U.S. citizens who live in the United States should arrange for immediate return to the United States, unless they are prepared to remain abroad for an indefinite period.

At present the Department of State is making every effort to assist U.S. citizens overseas who wish to return to the United States. As the Covid-19 situation develops, our ability to provide such assistance working with commercial airlines or arranging for evacuation flights may become more limited or even unavailable. In recent weeks, commercial airlines have significantly reduced flight schedules and countries have closed airports and borders with little advance notice. If you wish to return to the United States, you should make arrangements to do so now and contact the nearest U.S. Embassy or Consulate for assistance as needed. There is no guarantee that the Department of State will be able to continue to provide repatriation assistance and transportation options to the United States may be unavailable in the future. If you choose to remain overseas, you should be prepared to remain where you are for the foreseeable future.

U.S. citizens who live abroad should avoid all international travel. Many countries are experiencing COVID-19 outbreaks and implementing travel restrictions and mandatory quarantines, closing borders, and prohibiting non-citizens from entry with little advance notice. Airlines have cancelled many international flights and several cruise operators have suspended operations or cancelled trips. If you choose to travel internationally, your travel plans may be



severely disrupted, and you may be forced to remain outside of the United States for an indefinite timeframe.

On March 14, the Department of State authorized the departure of U.S. personnel and family members from any diplomatic or consular post in the world who have determined they are at higher risk of a poor outcome if exposed to COVID-19 or who have requested departure based on a commensurate justification. These departures may limit the ability of U.S. Embassies and consulates to provide services to U.S. citizens.

For the latest information regarding COVID-19, please visit the [Centers for Disease Control and Prevention's \(CDC\)](#) website.

You are encouraged to visit [travel.state.gov](#) to view individual Travel Advisories for the most urgent threats to safety and security. Please also visit the website of the relevant U.S. embassy or consulate to see information on entry restrictions, foreign quarantine policies, and urgent health information provided by local governments.

Travelers are urged to enroll in the [Smart Traveler Enrollment Program \(STEP\)](#) to receive Alerts and make it easier to locate you in an emergency. The Department uses these Alerts to convey information about terrorist threats, security incidents, planned demonstrations, natural disasters, etc. For emergency assistance, please contact the nearest U.S. Embassy or Consulate or call the following numbers: 1(888) 407-4747 (toll-free in the United States and Canada) or 1 (202) 501-4444 from other countries or jurisdictions.

If you decide to travel abroad or are already outside the United States:

- Consider returning to your country of residence immediately using whatever commercial means are available.
- Have a travel plan that does not rely on the U.S. Government for assistance.
- Review and follow the [CDC's guidelines for the prevention of coronavirus](#).

## **School Board Meeting Dates**

**Chairman Miller**

Monday, July 13 - Combined School Board Meeting - 6pm - @ Central Office

Wednesday, July 15 – School Board Strategic Planning Meeting – 8am-12Noon – Central Office



Marketing & Communications Department  
Telephone: 981-1008 - Fax: 981-1094

## Memorandum

**TO:** Dr. Bill Cook  
**FROM:** Mychal Frost  
**DATE:** June 17, 2020  
**SUBJECT:** Announcements for June 22<sup>nd</sup> School Board Meeting

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### Return to School/Work Task Force

As we prepare to return to school and work, a 53-member task force representing each school and division in the district has been formed to begin planning for various reopening scenarios for both summer operations and the start of the school year. We are evaluating elementary and secondary education, related arts, transportation, community response, athletics, and district policies. Recommendations and guidance have been provided from the South Carolina Department of Education's Accelerate ED task force, and our team continues to explore options and further develop our reopening plans for August. A survey has been distributed to families in our school system to solicit feedback on different instructional models, transportation needs, and to gather concerns about returning to school.

### Graduation Promotional Areas of Focus (update re fountain lights)

We would like to thank the City of Rock Hill for its partnership in finding creative and alternative ways to celebrate the Class of 2020. We hope you have noticed the banners in key corridors in our city that recognize our graduates. Banners are placed on utility poles along Cherry Road at the entrance of Riverwalk, along Charlotte Avenue near Glencarin Garden, on Dave Lyle Boulevard at the Anderson Road overpass, and at the intersection of Saluda Street and Heckle Boulevard at the southern gateway to Rock Hill. We would like to share with our community that we have been able to reschedule the illumination of both Fountain Park and the Knowledge Park water tower for three consecutive nights next week as a final way to celebrate, recognize, and honor our graduates.

Monday, June 29 - Red and White to honor South Pointe graduates  
Tuesday, June 30 - Purple and Yellow to honor Northwestern graduates  
Wednesday, July 1 - Garnet to honor Rock Hill High graduates

We again thank Mayor Gettys and City Manager David Vebaun for assisting us with the public celebrations.

### District Summer Schedule

On June 8, the district began its four-day summer schedule. District and school offices will operate Monday through Thursday with hours of 7:30 a.m. to 5:30 p.m. All offices and schools will be closed on Friday's through at least the end of July.

### Upcoming Closure and Observance of July 4<sup>th</sup>

This year, our district will observe the July 4<sup>th</sup> holiday on Thursday, July 2, and will remain closed on Friday, July 3, as part of our four-day summer operations schedule.

### Student Registration for 2020-2021

We are looking forward to the new beginning that will come with the start of the 2020-2021 school year, and invite families in our community to begin registering for four-year-old kindergarten and kindergarten on our website. Beginning this week, all currently enrolled students in Pre-Kindergarten through 11<sup>th</sup> grade can begin to register for the new school year. To get started, visit [www.rock-hill.k12.sc.us/enroll](http://www.rock-hill.k12.sc.us/enroll). Since our buildings remain closed, families have the option to upload or email residency verification documents and other application materials. On our website, you can learn more about our full day 4K programs, half-day programs, and tuition-based programs, as well as, general information about the many unique learning opportunities for students.

### **Graduation Information**

As you are aware, the COVID-19 pandemic created an opportunity for each high school to host an in-person outdoor graduation ceremony. On June 5<sup>th</sup> and 6<sup>th</sup>, we came together as one team on one mission to celebrate 1,096 graduating seniors (412 from RHHS, 283 from SPHS, and 401 from NWHS). Collectively, students in the class of 2020 have earned a combined \$36,843,046 million (\$14,743,046 from RHHS, \$8.1M from SPHS, and \$14M from NWHS) in scholarships and grants to further their education.

Due to the attendance limitations implemented as a health and safety measure, the district broadcast each ceremony on a variety of platforms including Facebook, YouTube, the District Website, Roku, and Amazon FireStick. To date, the three ceremonies have been viewed a combined 78,826 times across all platforms with viewers in 49 states and 10 countries. Each ceremony is now airing on the district's cable access channel, which is channel 114 on Comporium cable throughout York County. Additionally, CN2 will soon begin rebroadcasting ceremonies.

### **COVID-19 Update Through June 16**

While we continue to work through scenarios to reopen the district in August, our team continues to monitor the progression and growth of confirmed coronavirus cases throughout the state and York County. As of June 16, there are 19,990 cases and 607 deaths across the state. In York County, there have been 685 confirmed cases and 10 deaths. As a means to provide a more complete picture to communities, SC DHEC officials have projected estimated cases by county and York County has 4,208 estimated cases and 4,893 possible cases.

### **Upcoming Board Meetings**

During our closure, the Board of Trustees will continue to hold its regularly scheduled meetings. The School Board will next meet on Monday, July 13<sup>th</sup>. The meeting will be streamed on our website and available for viewing on-demand immediately following the broadcast. We invite our community to watch meetings and remain connected with our board processes during this time.



Planning  
Phone: 803-981-1045

# Memo

**TO:** Dr. Bill Cook

**FROM:** Dr. Luanne L. Kokolis

**DATE:** June 17, 2020

**SUBJECT:** Return to School Task Force

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Members of the Return to School Task Force will share updated information with the Board related to subcommittee work and the latest parent survey that was launched Thursday, June 18, 2020.

Presenting will be Dr. Kokolis, Ms. Heather Andrus, Ms. Deborah Greenwood and Mr. Bill Warren.



# Return-to-School Task Force

School Board Meeting

June 22, 2020

One Team. One Mission. One Rock Hill.

## Subcommittee Leadership

**Elementary Committee— Pat Maness, Deborah Greenwood, Cindy Taubenkimel**

**Secondary Committee— Dr. J. Persinski, Heather Andrus**

**Transportation Committee— Brian Vaughan, Tim Allen**

**Community Response Committee— Dr. Kokolis, Dr. Campbell**

**Athletics Committee— Bill Warren, Elissa Cox**

**District Policies Committee— Dr. Wilks, Tami Spain**

**Related Arts Committee— Kimberly Grant, James Turner**

**Possible Additional Outbreak Committee— Sadie Kirell, James Brown**



# **Task Force Framework: Working under the guidelines of Accelerate SC, the Governor, and the Dept of Education**

Large group meeting May 21 – Organizational meeting – Questions defined; subcommittees formed

May 28 – Subcommittee meeting

June 4 – Large Group meeting

June 11 – Subcommittee meeting

June 18 – Large Group meeting – anticipate  
additional guidance from Accelerate SC

June 22 – Update to the Board of Trustees

June 25 – Subcommittees refine framework

July 1 - Return to school draft scenarios shared with large group

July 1 – Draft scenarios shared with Superintendent



# Update:

- Parent survey sent Thursday June 18 – Feedback anticipated from parents for options of return to school
- Parent representatives invited to Community Response Subcommittee Meeting to be held Thursday, June 25 8 a.m.
- Elementary and Secondary subcommittees have framed options to return to school – Heather Andrus – Deborah Greenwood
- Athletic training for fall sports is underway – daily screening taking place – Bill Warren
- Marching band practices will begin Monday, June 29, following similar guidelines to the SCHSL – recommendations and guidelines from the SC Band Directors Association

## Secondary Sub-Committee Recommendation:

- Option 1:** All students participate in Remote Learning (implementing blended learning district wide).
- Option 2:** A day/ B day with Monday for remediation (Tier 2 / 3 instruction). This will be a blended learning approach with lots of support needed for teachers. Schools will vary on how much support.
- Option 3:** All return as normal (implementing blended learning) (Not able to accommodate at this time due to 50% or less building capacity)
- Option 4:** Fully online cohort using Gradpoint.

Options	1	2	3	4 (online cohort only)	
Monday	0	C	all	online	C Tier 2 / Tier 3 instruction could be face to face or online.
Tuesday	0	A	all	online	
Wednesday	0	B	all	online	
Thursday	0	A	all	online	
Friday	0	B	all	online	
Students present	0	1/2	all		
Students e-learning	ALL	1/2	0	cohort	

- Family day, EX. “A” day all members of a family 4K-12 attend school
- UP1-3 and Building Bridges programs 5 days for ½ day
- Resource Room, interventionists, Aides, and ESOL push into classrooms
- Breakfast/lunch in classrooms
- Field Trips- no plans to have them

### Ongoing Conversations:

- Parent “Bootcamp” to educate on student expectations and responsibilities.  
Creating a partnership will be key.
- Teacher Expectations
- Grading guidelines
- Attendance vs. Participation
- Specific schedule for each option

# Elementary Sub-Committee Recommendation

## Options | Considered and Not Supported

<u>Considered</u>	<u>Rationale</u>
"Normal" School	Social distancing not possible Transportation won't meet 50%
Half Days	Limited instructional minutes
ABCD Days	Difficult for families Confusing for youngest learners
Longer School Day	Teacher work hours Students' readiness for longer day

## Schedule Options for 20-21 School Year

In School Attendance	0	2	3	5		
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Monday	0	0	C	all	C day all 4K-1st in school and 2nd-5th virtual
Tuesday	0	A	A	all	
Wednesday	0	B	B	all	
Thursday	0	A	A	all	
Friday	0	B	B	all	
Students present	0	1/2	1/2	all	
Students e-learning	ALL	1/2	1/2	0	

## Parent Survey Questions:

Your Child's School

Your Child's Grade

Rock Hill Schools wants to provide learning opportunities for the 2020-21 school year that provide for a safe return for students and staff. Please select the option/s that you would have your child participate beginning in August 2020. Please keep in mind that due to state restrictions, we will operate at 50% or less building capacity.

Will your child return to Rock Hill Schools for the 2020-21 school year?  
If yes, will child return to on-site location or virtual school?

Will your child need bus transportation?  
What safeguards would you rate as essential?

If we return to school face to face instruction, do you have childcare available on the days your child would not attend school? (Virtual learning days)

Are you in favor of 100% virtual learning during the three weeks between Thanksgiving and Winter break?

## Return To School

Please help us better serve our students and families as we plan for the 2020-2021 school year by completing this brief survey. Your information will guide the district in planning for August 2020. We understand that anything less than a full-time, in-person school schedule may place a strain on our families. We do recognize that because of medically fragile students, at-risk family members, or other issues will cause some families to not be comfortable returning to a traditional classroom until a vaccine for COVID-19 is widely available. Please know that we are constantly monitoring the impact of COVID-19 on schools.

**\*Should the state department, CDC, or DHEC lift some restrictions before August of 2020, we may revisit options for the return to school.**

1. Please mark your child's school for the 2020-2021 school year.

- |   |  |
|---|--|
| <input type="checkbox"/> Belleview Elementary | <input type="checkbox"/> Sunset Park               |
| <input type="checkbox"/> Cherry Park          | <input type="checkbox"/> York Road                 |
| <input type="checkbox"/> Ebenezer             | <input type="checkbox"/> Castle Heights            |
| <input type="checkbox"/> Ebinport             | <input type="checkbox"/> Dutchman Creek            |
| <input type="checkbox"/> Finley Road          | <input type="checkbox"/> Rawlinson Road            |
| <input type="checkbox"/> Independence         | <input type="checkbox"/> Saluda Trail              |
| <input type="checkbox"/> India Hook           | <input type="checkbox"/> Sullivan                  |
| <input type="checkbox"/> Lesslie              | <input type="checkbox"/> Northwestern              |
| <input type="checkbox"/> Mt. Gallant          | <input type="checkbox"/> Rock Hill High            |
| <input type="checkbox"/> Mt. Holly            | <input type="checkbox"/> South Pointe              |
| <input type="checkbox"/> Northside            | <input type="checkbox"/> Central Child Development |
| <input type="checkbox"/> Oakdale              | <input type="checkbox"/> T3                        |
| <input type="checkbox"/> Old Pointe           | <input type="checkbox"/> Phoenix Academy           |
| <input type="checkbox"/> Richmond Drive       | <input type="checkbox"/> Raven/Renaissance         |
| <input type="checkbox"/> Rosewood             | <input type="checkbox"/> ATC                       |

2. My child is in grade

- |                                |                             |
|--------------------------------|-----------------------------|
| <input type="checkbox"/> Pre-K | <input type="checkbox"/> 6  |
| <input type="checkbox"/> K-5   | <input type="checkbox"/> 7  |
| <input type="checkbox"/> 1     | <input type="checkbox"/> 8  |
| <input type="checkbox"/> 2     | <input type="checkbox"/> 9  |
| <input type="checkbox"/> 3     | <input type="checkbox"/> 10 |
| <input type="checkbox"/> 4     | <input type="checkbox"/> 11 |
| <input type="checkbox"/> 5     | <input type="checkbox"/> 12 |

3. Rock Hill Schools wants to provide learning opportunities for the 2020-21 school year that provide for a safe return for students and staff. Please select the option/s that you would have your child participate beginning in August 2020. Please keep in mind that due to state restrictions, we will operate at 50% or less building capacity.

- ☐ The best option for my child is to return to school on alternate days with an A day schedule and a B day - schedule - Example: Having a class of 20; 10 of the students would attend A day 2 times a week and the other 10 would attend B day 2 times a week, while maintaining social distancing. The 5th day of the school week would have schools open for K-4; K-5 and Grade 1; and open for secondary students needing remediation. All other students would have a virtual learning day on the 5th day of the school week.
- ☐ The best option for my child is a blended learning option where 1/2 of students attend one week - with the next week virtual learning; the other 1/2 of students would attend school the alternating week - one week in person at school and one week virtual learning at home. One week in school/one week at home.
- ☐ The best option for my child is to return to virtual learning as we did in the spring of 2020.

4. Will your child return to Rock Hill Schools for the 2020-2021 school year?

- ☐ Yes, my child will attend
- ☐ No, my child will not attend
- ☐ Unsure at this time

5. If you answered yes, that your child will return to Rock Hill Schools, will your child attend?

- ☐ On-site at the school location
- ☐ My child will continue with virtual learning at home
- ☐ Unsure at this time

6. If your child will attend school the Rock Hill School District, will your child need bus transportation?

- ☐ My child will need bus transportation
- ☐ My child will not need transportation
- ☐ My child is a car rider



7. If Rock Hill Schools returns to a modified in-person instruction model, please check each safeguard that you rate as essential for all people (teachers, staff, students, guests).

- |  |  |
|--|--|
| <input type="checkbox"/> Social distancing - 6 ft at all times   | <input type="checkbox"/> Regular cleaning/sanitizing of all high-touch surfaces  |
| <input type="checkbox"/> Masks for teachers and staff            | <input type="checkbox"/> No sharing of supplies or materials   |
| <input type="checkbox"/> Masks for students                      | <input type="checkbox"/> Minimizing use of common areas  |
| <input type="checkbox"/> Temperature screening at building entry | <input type="checkbox"/> Eliminating/reducing large group assemblies   |
| <input type="checkbox"/> Minimizing visitors                     | <input type="checkbox"/> No field trips in the fall semester   |
| <input type="checkbox"/> Minimizing traffic in building          | <input type="checkbox"/> Reinforce appropriate hand washing and respiratory etiquette (coughing into elbow, social distancing, etc.) |

8. If Rock Hill Schools is unable to return to full-time in person instruction, do you have childcare options on the days your child would not be in school?

- ☐ Yes
- ☐ No
- ☐ Unsure

9. Would you support 100% virtual learning during the three weeks between Thanksgiving and Winter Break since it is a high-travel time?

- ☐ Yes
- ☐ No
- ☐ Unsure

# Policy Subcommittee Update

# Memo

**TO:** Dr. Bill Cook, Superintendent

**FROM:** Dr. V. Keith Wilks, Executive Director of Student Services

**Cc:** Dr. Luanne Kokolis, Chief of Strategic Planning, Engagement and Program Support

**DATE:** June 18, 2020

**SUBJECT:** Policies and Administrative Rules for Suspension Consideration

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With pending adjustments to our school schedule for the 2020-21 school year because of the COVID-19 Pandemic, consideration must be given to suspending some School Board Policies and Administrative Rules. These suspension considerations are based on specific restrictions and requirements set forth in these policies that may be prohibitive in some alternative scheduling scenarios. Below is a list of the Policies and Administrative Rules for the consideration by the Board. Attached is a description supporting the rationale for possible suspensions. The corresponding Policies and Administrative Rules are included for your review.

Policy ID	Policy Name
IC	School Year
ID	School Day
IHCF	Child Care Programs
IIA	Grouping for Instruction
IHBIB	Pre-Primary Education
IHBIB-R	Pre-Primary Education
IJNDAA	Distance Online and Virtual Learning
IJOB/IJOC and IJOB/IJOC-R	Resource Persons/School Volunteers
IKAB and IKAB-R	Report Cards/Progress Reports
IDE	Extracurricular Activities (Eligibility Requirements)
IHAЕ	Physical Education
IHBA	Special Education
IHBB	Gifted and Talented Education
IHBC	Programs for At-Risk/Disadvantaged Students

## Which School Board Policies and Administrative Rules may need to be Suspended?

Policy ID	Policy Title	Why does this policy need to be suspended?	What are your reasons for these changes	Additional Information
IC	School Year	Establishes the basic structure for the length of the school year (190 days with 180 for instruction).	The district's ability to resume school as planned; the ability to remain in school depending on additional breakouts of the virus; legislation that may call for additional school days to the school year all lend themselves to the number of school days potentially needing to be altered/adjusted based on community need/state legislation or guidance.	The State Department of Education has communicated plans to add 5 days for K through 8 <sup>th</sup> grade students. This would require a suspension to this School Board Policy because a calendar has been approved for the 2020-21 school year.
ID	School Day	If there is a staggered start or part-day we will need to adjust this time requirement.	It may need to be reduced or changed to online log-in time or a percentage of sessions present.	
IHCF	Child Care Programs	This policy requires an after school childcare program and depending on what the plan is for Challenger, this may need to be looked at by the board.	If Challenger cannot be implemented due to social distancing requirements, then that action would be in violation of this policy. It may need to be suspended to make allowances in case Challenger cannot be implemented in the normal way.	
IIA	Grouping for Instruction	This policy requires academic groupings to be flexible.	If we are trying to limit students' exposure to the virus by limiting contact with additional/different students, there could be a concern aligning with this policy. Possible grouping may be different from our customary or traditional grouping at all levels K-12.	From the policy "School organizational patterns, which include grouping of students, must be approved by the superintendent or his/her designee."
IHBIB	Pre-Primary Education	The state requires at least a half day program for 4-year-old students.	Depending on whether we have a hybrid schedule such as AA/BB days, this policy may need to be reviewed since students would not be able to attend face to face each day. What do the other non-face to face days look like?	
IHBIB-R	Pre-Primary Education	This policy requires five days a week	May need to be suspended to accommodate a hybrid schedule to ensure social distancing	From the AR: <b>Program Length</b> The classroom program will operate five days a week (or the equivalent) for at least two and one-half hours of instructional time
IJNDAA	Distance Online and Virtual Learning	Reasons for allowing virtual learning	This may need to be suspended to include situations where parents may not want students to attend school due to risk of COVID-19	
IJOB/IJOC and IJOB/IJOC-R	Resource Persons/School Volunteers	The policy does not indicate any health safety considerations. Also, all approved volunteers must complete district approved training for new social distancing practices.	There should be additional training required, willingness to participate in health screening, and possibly verification of immunity from COVID-19 (if applicable).	

## Which School Board Policies and Administrative Rules may need to be Suspended?

Policy ID	Policy Title	Why does this policy need to be suspended?	What are your reasons for these changes	Additional Information
IKAB and IKAB-R	Report Cards/Progress Reports	Teachers are required to update student grades weekly so that parents/legal guardians have consistent access to student progress. Consideration for bi-weekly updates seems more practical. If A/B classes, every 4 weeks. Report cards could/should be issued at the end of each grading period as current policy states.	Based on the amount or contact time the teacher has with students/opportunity to provide instruction and review/assess the completed work, the time frame for updating grades will need to be adjusted as the student-teacher contact/remote learning work completion time is adjusted. Attention/policy update needs to be given for the instances where work is not completed, or families encounter hardships with accessing instruction.	A possible suspension to this policy must take into consideration the schedule the district or levels of school return on. A/B day, A/B week, AA/BB week will all impact how often a teacher can feasibly update grades.
IDE	Extracurricular Activities (Eligibility Requirements)	Eligibility for participation in any co-curricular activity, students must be considered present or in attendance at school on the day of the contest if the contest is held on a regular school day	Depending on the schedule utilized when school resumes (full day/5 days, A/B days, REMOTE learning) Students who attend and complete Remote Learning but are not in person at school on Extracurricular Activities days should be able to participate in Extracurricular Activities.  Additional guidance is needed to identify when a student would not be able to participate in Extracurricular Activities based on illness/sick guidelines.	
IHAE	Physical Education	Provides the school to establish an appropriate amount of physical activity and physical education	Families may choose to opt their students out of participating in Physical Education program because of illness/spread of germs due to Covid-19 within these environments.	
IHBA	Special Education	If there is a staggered schedule for these students, we will need to review how to appropriately account for the number of minutes needed to be served based on time in the general education setting.	During COVID-19 there were no specific guidelines denoting the amount of time needed to be served by resource teachers.	
IHBB	Gifted and Talented Education	Staggered schedule will result in the number of minutes needing to be served to be altered.	Specified number of minutes may need to be determined	
IHBC	Programs for At-Risk/Disadvantaged Students	Alternative educational programming options for elementary students, i.e. T3 continuation of services, including counseling during school closure	The continuity of services will help in ensuring the student remains on track for return to home school.	

## Policy IC School Year

Issued 4/15

**Purpose:** To establish the basic structure for the length of the school year.

The school year will consist of 190 days. The district will use 180 days for student instruction.

The district will use no more than two of the ten remaining days for preparation for opening of school. The district must use three days for professional development based on the state academic achievement standards. The remaining five days may be used for teacher preparation and planning, academic plans and parent conferences.

The district will not begin classes for students prior to the third Monday in August. This does not apply to schools operating on a year-round modified school calendar. The district may request a waiver from this requirement under certain conditions outlined in law.

### School Calendar

The superintendent, in consultation with the staff, will prepare the school calendar. The calendar will set forth starting dates, ending dates, days of attendance for students, days of in-service and organizational meetings for teachers, holidays and vacation periods, days of reports to parents/legal guardians, and other schedules of importance to the staff and public. The superintendent will present the proposed calendar to the board for approval in February of each year.

### Make-up Days

The district will make up all days lost due to snow, extreme weather conditions, or other disruptions. The board will designate at least three days within the school calendar as make-up days on the superintendent's recommendation. If those days have been used or are no longer available, the board may lengthen the school day by no longer than one hour per day for the total number of hours missed with the prior approval of the South Carolina Department of Education or operate schools on Saturday. However, if the board authorizes make-up days on Saturday, tutorial instruction normally offered on Saturday for students in grades seven through 12 must be scheduled at an alternative time.

Adopted 9/26/88; Revised 5/27/02, 11/27/06, 4/27/15

Legal references:

S.C. Code, 1976, as amended:

[Section 59-19-90\(12\)](#) - General powers and duties of board; establish an annual calendar.

[Section 59-1-370](#) - Closing of educational institutions on general election day.

[Section 59-1-425](#) - School terms, school days, make-up days.

State Board of Education Regulations:

[R-43-234](#) - Defined program, grades 9-12.

York 3/Rock Hill School District



## Policy ID School Day

Issued 4/15

Purpose: To establish the basic structure for the length and uses of the school day.

State laws and regulations require that the length of the instructional day for secondary students be at least six hours, or its weekly equivalent, excluding lunch. The length of the school day for elementary and middle school students must be a minimum of six hours, or its weekly equivalent, including lunch.

Unless academic time lost is recovered, schools may reduce the length of the school day to not less than three hours on not more than three days each school year for staff development or for the purpose of administering end-of-semester and end-of-year examinations.

The number of hours in an instructional day may vary as determined by the board and does not have to be uniform among the schools in the district. The district must obtain board approval before varying the length of the school day.

The schools must give priority to teaching and learning tasks and may interrupt classes only for emergencies.

### Moment of Silence

All schools will provide for a minute of mandatory silence and the Pledge of Allegiance at the beginning of each school day.

Adopted 4/27/78; Revised 9/26/88, 5/27/02, 11/27/06, 4/27/15

Legal references:

S. C. Code, 1976, as amended:

[Section 59-1-440](#) - Provides for length of instructional day.

[Section 59-1-443](#) - Moment of silence.

State Board of Education Regulations:

[R-43-231](#) - Defined program, grades K-5.

[R-43-232](#) - Defined program, grades 6-8.

[R-43-234](#) - Defined program, grades 9-12.

York 3/Rock Hill School District

## Policy IHCF Child Care Programs

Issued 5/15

Purpose: To establish the board's vision for childcare programs.

The board recognizes the difficulties parents/legal guardians experience in providing supervision of younger students before and after regular school hours. Based upon available resources and the demand for childcare services, the district will provide extended day experiences for children in the district.

South Carolina law provides that boards will provide school-age childcare programs or facilities. Specifically, a board will provide at least one of the following:

- A school-aged childcare program for children aged five through 14 years that operates before or after the school day, or both, and during periods when school is not in session.
- A school-age childcare program that operates during periods when school is in session for students who are enrolled in a half-day kindergarten program.
- Classrooms, other space, or both, in a school for use by an organization that is operating a school-age childcare program before or after the school day, or both, and during periods when school is not in session for children aged five through 14 years. The board may enter into a long-term lease with a corporation, community service organization, or other governmental entity to provide a childcare program. If the property subject to the lease is being paid for from money in the district's debt service fund, all proceeds from the lease will be deposited in the district's debt service fund until the property is paid for.

The district will operate extended day programs in accordance with appropriate state and federal regulations. The administration will develop rules and regulations as needed to ensure the safety, order, proper administration, and monitoring of the programs as needed. The final decision regarding the implementation and continuation of these programs rests with the board.

Adopted 5/27/02; Revised 5/25/15

Legal references:

S.C. Code, 1976, as amended:

[Section 59-19-90\(11\)](#) - General powers and duties of trustees.

[Section 59-19-125](#) - Leasing school property for particular purposes.

York 3/Rock Hill School District



## Policy IIA Grouping for Instruction

Issued 5/15

Purpose: To establish the board's vision of grouping of students for instruction.

### Elementary

Since students learn and mature at different rates, students should be grouped for language arts and mathematics instruction based on their current achievement level. Grouping should remain flexible. Students will change groups as needed in order to receive the most appropriate instruction.

School organizational patterns, which include grouping of students, must be approved by the superintendent or his/her designee.

### Secondary

The district recognizes that students in grades six to 12 have a wide range of academic abilities and achievement levels. Thus, secondary courses with varying degrees of difficulty will be offered. Counselors and teachers assist each student in evaluating his/her own ability in relation to the difficulty suggested for courses and assist in the enrollment in the appropriate courses.

Adopted 7/23/79; Revised 8/27/90, 5/27/02, 5/25/15

Legal references:

Federal Law:

Title VII of the Civil Rights Act of 1964, [42 U.S.C.A Section 2000e](#), *et seq.* - Prohibits discrimination in hiring based on race, color, national origin, religion or sex.

Title IX of the Education Amendments of 1972, [20 U.S.C.A. Sections 1681-86](#) - Prohibits discrimination on the basis of sex.

York 3/Rock Hill School District

## Policy IHBIB Primary/Pre-Primary Education (Child Development)

Issued 5/15

Purpose: To establish the basic structure for the district's delivery of primary/pre-primary child development education.

### Four-Year-Old Program

The district will provide for the education of four-year-old children with predicted significant readiness deficiencies. South Carolina law provides for at least a half-day early childhood development program for four-year-old children. A child who has attained the age of four on or before September 1 and meets the at-risk criteria is eligible for enrollment in the program.

Parents/Legal guardians must submit applications to the elementary school for which their children are zoned to attend. The applications will be processed according to the guidelines set forth in administrative rule [IHBIB-R](#). Submitting an application does not guarantee enrollment in the program. Selection priority is given to children who demonstrate an academic or developmental need.

### Kindergarten

The district will provide kindergarten programs for all students within the district. A child who has attained the age of five on or before September 1 of the applicable school year or has substantially initiated a public school kindergarten program in another state that has a different attendance age requirement from South Carolina is eligible for enrollment in the program

### Special Needs Students

The district will provide special education and related services to all preschool disabled children whose parents/legal guardians request these services. Children who have reached the age of three and have delayed developmental progress requiring a special education program are eligible for enrollment in a program in accordance with their Individual Education Program (IEP) plans.

The district will attempt to contact the parents/legal guardians of those children who will reach age three or four on or before September 1 and who have potential for later school failure. The district will also publicize the availability of the program for four-year-olds (and three-year-olds, if appropriate) to the public to recruit children whose participation is difficult to obtain.

The administration will develop regulations for the primary and pre-primary programs.

Adopted 2/19/91; Revised 11/13/91, 5/27/02, 5/25/15

Legal references:

S. C. Code, 1976, as amended:

[Section 59-5-65](#) (8) - School districts may contract with appropriate groups and agencies to provide part or all of the programs.

[Section 59-19-340](#) - Child development programs for three and four-year-old children.

[Section 59-36-10](#) - Preschool Programs for Children with Disabilities.

[Section 59-67-425](#) - Transportation of children attending kindergarten or child development programs.

[Section 59-139](#)-05, *et seq.* - Early Childhood Development and Academic Assistance Act of 1993.

State Board of Education Regulations:

[R43-243.1](#) - Criteria for entry into programs of special education for students with disabilities.

[R43-264.1](#) - Half-day child development programs for four-year-olds.

York 3/Rock Hill School District

## **AR IHBIB-R Primary/Pre-Primary Education (Child Development)**

Issued 4/15

### **Organization**

A major part of the curriculum will be a developmental educational program in a classroom setting.

The district will integrate the planning and direction of the half-day program with the Early Childhood Initiative.

Included in this category are four-year-old vision and hearing impaired children as well as children with the following deficits:

- cognitive
- social
- emotional
- perceptual
- visual
- hearing
- motor abilities
- speech-language abilities

The district will include ongoing staff development as a part of the long-range comprehensive plan.

### **Screening Criteria**

The district will apply the following criteria when screening children for enrollment in the program:

- a screening instrument approved by the South Carolina Department of Education for use in determining each child's developmental level
- an entrance age requirement which specifies a child must be three (if the program serves three-year-olds) or four years of age on or before September 1 of the applicable school year
- legal birth certificate
- South Carolina certificate of immunization
- a comprehensive health appraisal (before or within 120 days of enrollment) as developed by the South Carolina Department of Health and Environmental Control and approved by the State Board of Education

### **Educational Program**

Schools will implement the educational program specified by the South Carolina Department of Education or an alternate program approved by the State Board of Education.

### **Program Length**

The classroom program will operate five days a week (or the equivalent) for at least two and one-half hours of instructional time exclusive of breakfast, lunch, and transportation. Classroom staff will conduct a minimum of four parent-teacher conferences per year.

Program year for both components will be 190 days of operation for staff (180 days service to children).

### **Staff Ratio and Group Size**

One certified teacher and one teaching assistant will staff each classroom. A maximum of 20 four-year-old children will be in each classroom.

### **Staffing**

The staffing patterns for the child development program will vary according to the size of program and amount of district-level supervision.

### **Director/Head teacher/Principal**

#### Ratio requirements

A director, head teacher, or elementary principal will supervise each program. When the child development program is not located in the elementary school, or does not come under the direct supervision of an elementary school principal, the program must meet the following requirements:

- A child development program serving 120 or more children must employ a full-time director.
- A child development program serving less than 120 children must employ a head teacher who devotes half time to administration and supervision and half-time to teaching in the center.
- The director or head teacher will be appropriately certified and highly qualified as required by federal law.

### **Teacher**

#### Ratio requirements

There will be a full-time, certified teacher employed for each session serving 20 children per class. Maximum class size is 20 four-year-olds with an adult/child ratio of one to 10, using one certified teacher and one assistant.

#### Qualifications

Classroom teachers will hold a valid certificate in early childhood education, hold a bachelor's degree in child development or have a bachelor's degree with at least six semester hours in early childhood education, and be highly qualified as required by federal law.

### **Teaching assistant**

#### Ratio requirements

There will be one teaching assistant for each half-day class with a maximum of 20 children per session.

#### Qualifications

Teaching assistants will be highly qualified as established by federal law.

### **Other staff positions**

The qualifications of all staff providing supervision and/or support services will be not less than the general requirements for other district employees in similar positions (South Carolina Defined Program) and federal law.

### **Staff Development**

The district's staff development plan will include and describe appropriate activities in the district's comprehensive plan as required by state law. Principals, directors, teachers, and teaching assistants will participate in training sponsored by the South Carolina Department of Education.

### **Evaluation**

Program success will involve two evaluation measures:

- The district will examine its program's success by determining compliance with State Board of Education regulations.
- The district will participate in evaluation efforts coordinated by the South Carolina Department of Education to include tracking of eligible children through at least the third grade to determine the program's impact on school success.

### **Attendance Reports**

Staff will keep individual records of daily attendance for each child in the program. Schools cannot carry any child in membership after the date of official withdrawal or beyond 10 consecutive days of unlawful absenteeism.

Schools will submit periodic attendance reports to the South Carolina Department of Education. The department will establish due dates on an annual basis.

### **Cumulative Records**

The district must begin a permanent record for each child entering the program. The district will maintain information on the child's growth and development and will forward all information to the child's teacher each year.

### **Nutrition Standards**

Schools will provide one nutritional supplement (snack) daily for each child in each half-day session. Participation in a breakfast or lunch program is adequate to meet this requirement.

### **Facilities**

Schools will provide appropriate and adequate physical facilities. Classrooms must provide a minimum of 35 square feet per child and include a sink area. The bathroom facility must be either within the classroom or close by. Schools must provide outdoor play space at a minimum of 100 square feet per child.

Issued 4/27/15

York 3/Rock Hill School District

## **Policy IJNDAA Distance, Online and Virtual Education**

Issued 5/15

**Purpose:** To establish the board's vision and the basic structure for providing technology-delivered courses as an alternative means of instruction for students.

The district will utilize technology-delivered courses as part of its educational program to increase accessibility and flexibility in the delivery of instruction in the district. In addition to regular, classroom-based instruction, students in the district may earn credit through accredited distance, online, or virtual learning courses operated through the district's program and/or the state-run South Carolina Virtual School Program.

### **District Courses**

All technology-delivered programs and courses will be consistent with state academic standards and instructional goals of the district, ensuring both the rigor of the course and the quality of instruction. The district will review instructional materials periodically to ensure they meet program standards.

The district will integrate technology-delivered instruction as part of the regular instruction provided by a certified teacher in the district for grades K through 12.

#### **Grades nine through 12**

Students in grades nine through 12, under the advisement of their guidance counselor, may earn academic credits to be applied toward graduation requirements by completing technology-delivered courses offered through agencies/universities approved by the board.

A student may earn credit for a distance, online, or virtual learning course under the following circumstances:

- The high school does not offer the course due to lack of certified personnel.
- The high school does offer the course, but the student is unable to take it due to an unavoidable scheduling conflict.
- The course will serve as a supplement to extended medical homebound instruction.
- The district has expelled the student from the regular school setting, but educational services are to be continued.
- The principal, with agreement from the student's parent/legal guardian and teachers, determines the student requires a differentiated or accelerated learning environment.
- The student needs the course for credit recovery.
- The student needs the course for program completion.
- The student needs the course to meet graduation requirements.
- The student must be enrolled in a school in the district and, if applicable, will take the course during the regular school day at the school site.

The school must receive an official record of the final grade before awarding credit toward graduation.

#### **Application for courses**



A student applying for permission to take a technology-delivered course must do the following:

- Complete prerequisites and provide teacher/counselor recommendations to confirm that he/she possesses the maturity level needed to function effectively in a distance, online, or virtual learning environment.
- Obtain the approval of the principal or his/her designee before enrolling in a technology-delivered course.
- Adhere to the district code of conduct to include rules of behavior, consequences for violations, and signed student agreements.
- Adhere to attendance requirements of the district.

#### District review committee

The superintendent will establish a committee to review all technology-delivered courses prior to use by the district.

#### Evaluation

The district will evaluate the educational effectiveness of the technology-delivered courses and the teaching/learning process to include assessments based on state academic standards as well as student satisfaction. The district will use this evaluation to decide whether to grant credit for the course or to continue or discontinue the use of the technology-delivered course.

Students will have access to sufficient library media resources such as a "virtual library" available through the World Wide Web, laboratory facilities, technical assistance, and hands-on training and information.

The school will be responsible for providing applicable in-school supervision and monitoring of students enrolled in technology-delivered courses.

The district will not use distance, online, or virtual education courses as the sole medium for instruction in any required subject area for students in grades K through eight.

#### **South Carolina Virtual School Program (SCVSP)**

This state-run education program offers public, private, or home schooled students access to technology-driven courses. These courses may be offered to district students for an initial unit of credit and for access to credit recovery programs under guidelines established by the state board of education.

The district will transcribe the student's final numeric grade to the student's permanent grade and transcript.

Students enrolled in these courses will take final exams and appropriate state assessments in a proctored environment.

Nothing in state law requires the district to provide either home computer equipment or Internet access to a student enrolling in this program.

This virtual education program will not award a South Carolina high school diploma.

Cf. [IHBG](#), [IHBH](#)

Adopted 5/27/02; Revised 12/9/13, 5/25/15

Legal references:



S.C. Code, 1976, as amended:

[Section 59-16-10](#), *et seq.* - South Carolina Virtual School Program.

State Board of Education Regulations:

[R43-248](#) - Virtual education program.

York 3/Rock Hill School District

## Policy IJOB/IJOC Resource Persons/School Volunteers

Issued 5/15

**Purpose:** To establish the board's vision for the use of resource persons and school volunteers in the district's programs.

The board supports resource persons and volunteer programs which are professionally organized and promote increased student achievement. The board believes in using resource persons in the community to provide enrichment opportunities and give more individual attention to students. The board also believes that the appropriate use of volunteers will increase the effective utilization of staff time and skills as well as promote greater community involvement.

A professionally run resource persons and volunteer program serves as a means of coordinating all volunteer activity in the schools. The resource persons and volunteer program is school-oriented, meaning that all projects and requests originate within the school and are supervised by the professional staff. The board encourages teachers to use resource persons and volunteers, but that use is optional. Resource persons and volunteers will work with students under the immediate supervision and direction of a certificated person.

The resource persons and volunteer program will be decentralized. Each principal or teacher plans for resource person or volunteer help in areas that fulfill a different need in each school. At the district level, the superintendent or his/her designee serves as a consultant in areas of implementation, coordination, training, placement, evaluation, and recognition. The resource persons or volunteers, though unpaid, have been and will continue to be professional and dependable in the donation of their time.

The superintendent will establish procedures for securing and screening resource persons or volunteers.

For required criminal record checks on individuals serving as resource persons/volunteers, see policy [GBEBDA\\*](#) Criminal Record Checks.

Cf. [GBEBDA\\*](#)

Adopted 7/23/79; Revised 8/27/90, 5/27/02, 3/24/08, 5/25/15

Legal references:

S.C. Code, 1976, as amended:

[Section 59-19-117](#) - Background checks.

York 3/Rock Hill School District

## AR IJOB/IJOC-R Resource Persons/School Volunteers

Issued 4/15

### Definition

Resource persons and volunteers are persons who work at school sites or at school-sponsored activities without compensation or employee benefits of any kind. They support district instructional programs and activities by assisting employees in providing individualization and enrichment of instruction and by strengthening school/community relations.

The board expects the administration to appropriately screen resource persons and volunteers to assure the safety of the students. Approval of resource persons and volunteers will be done by the principal.

Resource persons and volunteers will be under the immediate supervision and direction of a certificated person when assisting in an instructional setting. They will be under the supervision of appropriate approved personnel when assisting in a non-instructional setting.

Use of resource persons and volunteers within the district is not to conflict with or replace any regularly authorized personnel position.

Resource persons and volunteers are expected to comply with all rules and regulations set forth by the district.

### Procedures

- All resource persons and volunteers must submit an application which includes the requirement of a background check by the district.
- Schools will thoroughly orient resource persons and volunteers to the duties they are to perform, including providing the individual a copy of this administrative rule and other pertinent information. District consultants and supervisors may help with this whenever applicable. The staff member to whom the individual is assigned is responsible for explaining specifically what is expected of the individual.
- The school will give all resource persons and volunteers some acquaintance with the overall operation of the school, including what the school expects of all persons who work with it.
- All resource persons and volunteers are under the direct supervision of and accountable to the principal or his/her designee.
- Each resource person or volunteer must register in the school's main office at the beginning of each visit and wear a name tag while in the building or at school-sponsored activities.
- No one will give resource persons or volunteers the authority to have access to student records. Resource persons or volunteers may only see those records that pertain to their own children in compliance with policy [JRA](#) and administrative rule [JRA-R](#).
- The school principal will make periodic assessments to ensure that the resource persons and volunteers are working productively with students.
- Resource persons and volunteers are helpers only. The direction of students, particularly in strictly teaching areas, is the responsibility of the certificated teacher and cannot be turned over to a resource person or volunteer.
- Health room resource persons or volunteers are to work under the supervision of the school principal or his/her designee. These individuals will follow district policy concerning first aid and emergency care.

- Principals should commend, thank and publicly recognize resource persons and volunteers whenever justified and possible.

### **Areas of Use**

Resource persons and volunteers may be used in many capacities including, but not limited to, the following:

- for non-teaching duties not requiring instructional judgment or evaluation of students
- for supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (such as computers, video and audio), detention and discipline areas, and school-sponsored extracurricular activities
- to assist with academic programs under a certificated teacher's immediate supervision
- as a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval
- as supervisors, chaperones, or sponsors for non-academic school activities

***Note: Volunteers who help in the coaching of interscholastic sports and receive compensation meet the high school league's stipulation of being employed by the board and are subject to all board policies.***

Issued 7/23/79; Revised 8/27/90, 4/27/15

York 3/Rock Hill School District



## Policy IKAB Report Cards/Progress Reports

Issued 8/16

**Purpose:** To establish the board's vision and the basic structure for issuing report cards for students.

The district recognizes that regularly issued report cards, combined with scheduled parent-teacher conferences, serve to promote a process of continuous evaluation of student performance. At all levels, the information provided on report cards should give the parent/legal guardian insight into the student's achievement.

The district will issue report cards soon after the end of each grading period. Teachers are required to update student grades weekly so that parents/legal guardians have consistent access to student progress (for students with A/B schedule, teachers are required to update student grades every two weeks). Teachers will be required to send written/printed notification by request at the mid-point of each grading period. Written/Digital notification could include weekly work folders, formal progress reports, and/or other information regarding student progress.

All report cards and transcripts will use numerical grades for courses carrying Carnegie units. These grades will be based upon the uniform grading scale as established by the state board of education (see policy [IKA](#), Grading/Assessment Systems).

Adopted 8/27/90; Revised 11/26/90, 5/27/02, 7/24/06, 8/24/15, 8/22/16

York 3/Rock Hill School District

## **AR IKAB-R Report Cards/Progress Reports**

Issued 8/16

Teachers are required to update student grades weekly so that parents/legal guardians have consistent access to student progress (for students with A/B schedule, teachers are required to update student grades every two weeks). Written/digital notification could include weekly work folders, formal progress reports, and/or other information regarding student progress.

Teachers will be required to send written/printed notification at the mid-point of each grading period if a written request is made to the principal or his/her designee. Requests may be accepted at any point in the school year.

Issued 8/22/16

York 3/Rock Hill School District

## **Policy IDE Extracurricular Activities (Eligibility Requirements)**

Issued 4/15

To be eligible for participation in any co-curricular activity, students must be considered present or in attendance at school on the day of the contest if the contest is held on a regular school day. It does not require that they attend all classes, but must be considered in attendance for accounting purposes.

Schools are encouraged to sponsor and hold extracurricular activities on weekdays, thereby allowing students time on weekends for home and family. Any school-sponsored extracurricular activities to be held on Sunday must have special permission by the principal or his/her designee. This includes practices and rehearsals.

Adopted 8/90; Revised 4/23/07, 4/27/15

York 3/Rock Hill School District

## **Policy IHAE Physical Education**

Issued 4/15

**Purpose:** To establish the board's vision for physical education in the schools.

The board believes that one goal of public education is to assist all students in reaching their full academic potential and that a student's health impacts his/her school attendance, readiness to learn, potential learning, and achievement.

Therefore, the school district is committed to a sound, comprehensive health education program that is an integral part of each student's general education. One component of health education is physical education.

The district will do the following:

- Provide students in grades K through five with the appropriate amount of physical activity and physical education as required by law and based on the South Carolina Physical Education Curriculum Standards, including an appropriate student-to-PE teacher ratio.
- Ensure that each school designates a physical education teacher as the physical education activity director to plan and coordinate opportunities for additional physical activity for students to exceed the designated weekly PE instruction.
- Provide professional development to teachers and volunteers on the importance of physical activity for young children and the relationship of activity and good nutrition to academic performance and healthy lifestyles.
- Report an individual student's fitness status to his/her parent/legal guardian during the student's fifth grade, eighth grade, and high school physical education courses.
- Ensure age-appropriate equipment and facilities to address the South Carolina Physical Education Curriculum Standards at each grade level.
- Administer physical education program assessment for grades two, five, eight, and HS with results reported on the school and district report cards.

Physical education is a curriculum requirement in grades kindergarten through eight.

One unit of high school physical education is required for high school graduation. The district will offer the required unit of physical education. The course will encompass a personal fitness and wellness component and a lifetime fitness component as outlined by the South Carolina physical education curriculum.

### **Exemptions**

The board may grant a waiver to a student exempting him/her from physical education requirements based on one of the following criteria:

The student presents a physician's statement indicating that participation in physical education will jeopardize the student's health and well-being.

The parent/legal guardian or student must be a member of a recognized religious faith that objects to physical education as part of its official doctrine or creed. Further, the parent/legal guardian and student must show that attending these classes would violate their religious beliefs and not be merely a matter of personal objection.

JROTC may be substituted for physical education.



Adopted 5/27/02, Revised 7/24/06, 4/27/15

Legal references:

Federal Law:

The Child Nutrition and WIC Reauthorization Act of 2004, [Pub. L. No. 108-265](#), 118 Stat. 729.

S.C. Code, 1976, as amended:

[Section 59-29](#)-100 - Supervision of administration of physical education program.

[Sections 59-10](#)-10 through 60 - Physical education standards.

State Board of Education Regulations:

[R-43-231](#) - Defined program, grades K-5.

[R-43-232](#) - Defined program, grades 6-8.

[R-43-234](#) - Defined program, grades 9-12.

York 3/Rock Hill School District

## Policy IHBA Special Education/Programs for Disabled Students

Issued 5/15

Purpose: To establish the board's vision for educating children with exceptional educational needs.

In keeping with its responsibilities to educate all children in the district, the board will provide special education programs for those children with various disabilities.

The board believes that students with exceptional educational needs should be served in regular classrooms whenever possible. To this extent, the board views special education as an integral part of the general education program offered to all students.

Every child has a right to an appropriate educational program in which he/she can experience success. If a child has a disabling condition, this success may be contingent upon an adjustment of the techniques and materials of instruction to meet his/her individual needs.

The district will provide special programs in accordance with the provisions of the state and federal laws and regulations.

Adopted 7/23/79; Revised 8/27/90, 10/25/93, 5/27/02, 5/25/15

Legal references:

Federal Law:

Individuals with Disabilities Education Act of 1975 (IDEA), [20 U.S.C.A. Section 1400](#).

McKinney-Vento Homeless Education Improvements Act of 2001, [P.L. 107-110](#), [42 U.S.C.A. Sections 11431-11435](#).

S.C. Code, 1976, as amended:

[Section 59-21](#)-510, *et seq.* - Education of physically and mentally disabled children.

[Section 59-33](#)-10, *et seq.* - Special education for disabled children.

State Board of Education Regulations:

[R43-80](#) - Transportation.

[R43-243](#) - Special education; education of students with disabilities; discipline.

[R43-243.1](#) - Criteria for entry into programs of special education for students with disabilities.

York 3/Rock Hill School District

## Policy IHBB Gifted and Talented Education

Issued 5/15

Purpose: To establish the board's vision for education of gifted and talented students.

The district strives to meet the educational needs of all students. In meeting this concept, the district recognizes the unique characteristics of gifted and talented students. The district further recognizes the need to develop programming services to respond to these students' individual abilities and competencies. The board, therefore, requires that the administration establish educational standards and develop a special program for gifted and talented students to cultivate these students' unique talents to the extent state funds are provided. Identification of students for this program may be expanded to the extent local funds are available.

Gifted and talented students are those in grades one through 12 identified as having demonstrated or identified as having potential abilities for high performance in academic and/or artistic areas. These students require programming services beyond that normally provided by regular school programming. The board, therefore, directs the administration to plan for and provide a comprehensive, aligned, and coordinated continuum of services that address the advanced learning needs of gifted and talented students.

The district will use the criteria developed by the state board of education in the screening, referral, assessment, and placement of candidates for the gifted and talented program.

Adopted 8/27/90; Revised 5/27/02, 11/25/13, 5/25/15

Legal references:

S.C. Code, 1976, as amended:

[Section 59-29-170](#) - Programs for talented students.

State Board of Education Regulations:

[R43-220](#) - Gifted and talented programs.

**York 3/Rock Hill School District**

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## Policy IHBC Programs for At-Risk/Disadvantaged Students

Issued 5/15

Purpose: To establish the board's adherence to state regulations regarding district programs for at-risk/disadvantaged students.

The board is concerned with the number of students at risk for being poorly prepared for the next level of study or for dropping out of school. Additionally, the board is deeply concerned with the number of students who are leaving school before graduation. The board is also concerned with providing a learning environment conducive to keeping students in school. The board endorses effective programs that are designed to keep students in some form of an educational program until graduation. As resources are available, alternative educational programs, with an academic focus as well as counseling services, will be provided for students who are at risk of dropping out of school.

Adopted 5/27/02; Revised 5/25/15

Legal references:

State Board of Education Regulations:

[R43-274.1](#) - At-risk students.

Other:

South Carolina Education and Economic Development Act Guidelines (2006).

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**York 3/Rock Hill School District**

# Memo

**TO:** Dr. Bill Cook  
**FROM:** Michael Cox  
**DATE:** June 17, 2020  
**SUBJECT:** Return to School – Summer & Athletics  
Cleaning and Disinfectant Process

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Attached please find the presentation that summarizes the current disinfecting procedures for students returning to school.

The links in the attached power point are helpful for summer school and starting our athletic programs and band programs and the protocols for the use of buses.



# Return to School – Summer & Athletics Cleaning and Disinfecting Process

June 22, 2020

Board Business Meeting

One Team. One Mission. One Rock Hill.

# Current Equipment and Products

- [Victory Disinfecting Units](#)
  - Higher performance level for disinfectant.
  - Electrostatic is the process of adding an electric charge inside the liquid droplets when they are sprayed. This makes the droplet electrically stronger than the surface or the item it is treating. Just like magnets, they are drawn to each other and attach when one surface is more positively charged than the other. In simple terms when you spray a solution that is properly charged with electrostatics, the solution will envelop the target.
- Disinfecting Chemicals
  - [QT3 and QTPlus](#) has demonstrated effectiveness against viruses similar to 2019 novel coronavirus (SARS-CoV-2) on hard non-porous surfaces. Therefore, QT-3 can be used against 2019 Novel Coronavirus when used in accordance with the directions for use against Enterovirus D68 or Norovirus on hard, non-porous surfaces.
- Chemical Dispensing System
  - <https://www.hillyard.com/MediaCenter/Documents/Literature/LIT-Arsenal-One.pdf>

# Current Disinfecting Programs – Summer School

- CDC Guidelines and helpful recommendations
  - Hand washing - <https://www.cdc.gov/handwashing/when-how-handwashing.html>
  - Preventative measures - <https://www.healthychildren.org/English/health-issues/conditions/prevention/Pages/Germ-Prevention-Strategies.aspx>
  - Recommendations for schools - <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>
- Supplies will be available for students to clean hands as often as possible per the guidelines above.
- Disinfecting daily with Victory Units and QTPlus



# Current Disinfecting Programs – Summer School

- SCDE Purchasing for School Districts
  - Cloth Masks: five (5) masks each for:
    - Teacher, Nutrition staff member (employed by the district), Custodian (employed by the district), Bus Driver and Bus Aid.
  - BioTab7 Medical Grade Disinfectant tablets
  - Cloth Masks for children attending summer school
- Also, SCDE is purchasing electrostatic backpack sprayers, handheld sprayers, and extra battery for school districts. Quantity issued to RHSD yet to be determined. Equipment will be used to disinfect buses.

# Current Disinfecting Programs - Athletics

- Hand Sanitizer - Additional units added to schools
  - Wall dispenser units
  - Mobile dispensing units
- Spray bottles
  - Labeled for chemical
  - Instructions emailed and video tutorials for mixing
- Issued Victory Hand Held Units (2 additional – total of 3)
- Ordered Victory Back Pack Units (1 per high school)

# Current Disinfecting Programs - Athletics

- Coaches will be applying disinfectant to all touch surfaces throughout the day after each workout group has completed their workouts.
- Total cleaning and disinfecting of all areas and surfaces will be completed by the custodial staff daily before students are allowed to use the facility.
- Following Protocols released by Nursing Services (Sadie Kirell).

# Pressing Forward

- Our current inventory of Electrostatic Disinfecting Units is 26 hand held systems. On order at this time are 15 hand held units and 5 back pack units.
- Review our current processes to find areas for improvements.
- Make sure we maintain a good written system on the do's and don'ts when applying the cleaning and disinfecting tasks needed for the ongoing changes of our health systems and best practices in the custodial environment.
- Stay connected to the school nurses to make sure we have the right diagnosis to treat and providing information to the chemical representative to assure proper treatment procedures are being applied.

# Memo

**TO:** Dr. Bill Cook  
**FROM:** Anthony Cox, P.E.  
**DATE:** June 17, 2020  
**SUBJECT:** Procurement Agreed Upon Procedures Report  
**CC:** LaWana Robinson-Lee / Terri Smith

---

The report of the subject audit, completed for the fiscal year ended June 30, 2019, is attached and is recommended to be presented to the Board of Trustees at its next Business Meeting, June 22, 2020.

This audit represents a very detailed and in-depth review by independent accounting firm Greene Finney LLP, and was conducted over the first and part of the second semester of this school year. Unlike previous audits, this year an expanded set of Agreed Upon Procedures (AUP), outlined in the attached Independent Accountant's Report were tested, with findings presented as Attachment A to the Report.

This year's audit differs substantially from the "Procurement Examination" type audits done in past years. In particular, the applied audit procedures were based on the updated (2019) South Carolina Consolidated Procurement Code, which currently is applicable only to state agencies. Our district is still under our own Consolidated Procurement Code of 2008, and we are awaiting an expected State Model School District Procurement Code from the State Fiscal Accountability Authority (SFAA). Among other factors, this extended the time to complete the audit. Findings from this new process, however, provide a roadmap for improvements to be made as we plan to update our Procurement Code in the future.

Our district's initial response to findings, dated April 21, 2020 is attached to the Report. We have also provided a more detailed district response, dated June 15, 2020, following our recent exit conference with Greene Finney LLP.

**ROCK HILL SCHOOL DISTRICT THREE  
ROCK HILL, SOUTH CAROLINA**

**PROCUREMENT AGREED UPON PROCEDURES REPORT**

**YEAR ENDED JUNE 30, 2019**





# Greene Finney, LLP

CERTIFIED PUBLIC ACCOUNTANTS & ADVISORS

## Independent Accountant's Report on Applying Agreed-Upon Procedures

The Board of Trustees  
Rock Hill School District Three  
Rock Hill, South Carolina

We have performed the procedures enumerated below, which were agreed to by Rock Hill School District Three (the "District"), related to the District's compliance with its Procurement Code for the year ended June 30, 2019. Management is responsible for the District's compliance with those requirements. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representations regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and the associated findings and recommendations are as follows:

Procedure: We reviewed all audit reports from internal and external audit organizations since the previous engagement to identify procurement related issues that should be communicated to State of South Carolina State Fiscal Accountability Authority, Division of Procurement Services, Office of Audit and Certification (the "Office").

Finding: No findings noted.

Procedure: We inquired of the District concerning any transactions between foundations or charitable organizations affiliated with the District and any gifts between these entities to determine if the transactions were subject to the District's Procurement Code.

Finding: No such transactions were noted.

Procedure: We obtained an updated organization chart showing the purchasing office's location in the District's overall structure and the internal organization of the purchasing office itself and to establish that procurement authority and responsibility is vested in the procurement department or, if not, that it is clearly defined and logically delegated.

Finding: We noted that all purchases of the District ran through the Procurement Department, as the District had no satellite offices with procurement authority. No findings noted.

Procedure: We reviewed the Minority Business Enterprise Utilization annual plan ("MBE Plan") to (1) ensure annual plans were submitted timely and approved by the District, (2) determine that periodic progress reports were filed timely, and (3) compare goals versus results.

Finding: The District's MBE Plan was submitted timely and approved by the Board. Periodic progress reports were filed timely. The goal for the fiscal year ended June 30, 2019 was 10% of the controllable amount budgeted. The actual minority business expenditures for the fiscal year ended June 30, 2019 was approximately 7%. No findings noted.



Procedure: We reviewed the District's Purchasing Card ("P-Card") Program Policies and Procedures to confirm the establishment of internal controls, including specific roles and responsibilities for cardholders, supervisor/approvers, liaisons, and the P-Card Administrator. We ensured that adequate separation of duties exists between cardholder purchases and the review/approval of these purchases prior to payment.

Finding: No findings noted.

Procedure: We determined if the District's Internal Audit Department, or some other independent audit group, is required to conduct compliance audits of P-Card usage. We also determined when the last P-Card audit was conducted and obtained a copy of the report to determine that corrective action plans have been implemented.

Finding: We determined that the District does not require annual compliance audits of P-Card usage. No findings noted.

Procedure: We obtained a listing from the District's P-Card provider of all P-Cards that were active during the year showing the cardholder, reviewer/approver, liaison, date of issue, single transaction and credit limits, and date of last transaction. We determined that (1) the number of cardholders per liaison provides for adequate monthly review of transaction for compliance with the P-Card policy for allowable transactions and blocked merchant category codes ("MCC"), (2) P-Cards are only issued to qualified full-time employees and that the District has a training program for new card holders and liaisons, and (3) the District has no unassigned cards, (4) District employees who have been issued more than one card are considered reasonable, (5) no cards have been inactive for more than six months, and (6) no single transaction limit ("STL") is greater than the competition threshold per the District's Procurement Code unless supported by appropriate documentation.

Finding: We noted the District has 17 employees that have more than one Procurement Card issued to them and that the District's procurement code does not require that all cards be issued in an employee's name as there are several cards used for utilities and other services. During our review, we noted that 2 of 7 cardholders tested had received a certification form that documents that the employee has read and understands the P-Card policies and procedures. See Attachment A, Finding 1.

Procedure: We reviewed a detailed listing of transactions for the period of September and October 2018 and determined that (1) no purchases were made from blocked MCC codes without appropriate approval, (2) no transactions exceeded the cardholders' STL without written approval of a temporary increase in STL and subsequent reduction to the original level, and (3) for a sample of 25 transactions, we obtained copies and receipts to determine that purchases were made in compliance with the District's P-Card policies and procedures.

Finding: We noted 6 transactions out of 25 tested where there were no P-Card logs or where the P-Card logs were not signed. We noted 1 transaction out of 18 tested where there was no evidence of approval of an individual purchase that was over \$2,500. We noted 1 splitting transaction out of 25 tested that circumvented the single transaction limit of \$2,500 (this was later ratified by the District). See Attachment A, Finding 2.

Procedure: We obtained a listing of all blanket purchase agreement files and selected 5 to determine that they were in accordance with the Office's standard matrix.

Finding: No findings noted.

Procedure: We reviewed a block sample of purchase orders from the numerical purchase order file to check for splitting of vendors or favored vendors.

Finding: No findings noted.

Procedure: We reviewed all of the District's procurements of revenue generating contracts to determine that they were done in accordance with the District's Procurement Code.

Finding: We noted the District's Procurement Code does not address revenue generating contracts. See Attachment A, Finding 3.

Procedure: We obtained a list of unauthorized procurements identified by the District during the year and determined that ratifications, if approved, were properly addressed and authorized by an appropriate official in accordance with the District's Procurement Code.

Finding: During our review of ratifications, we noted that 3 of the 28 ratifications tested were not signed by the Superintendent as required by the District's Procurement Code. See Attachment A, Finding 4.

Procedure: We reviewed copies of all sole source and emergency procurement Determinations and Findings and related purchased orders or vouchers for the year ended June 30, 2019 to determine that each procurement transaction was adequately explained, appropriate and properly approved.

Finding: During our sole source testing, we found that 2 of the 31 vendors tested were classified as sole source and should not have been. See Attachment A, Finding 5.

Procedure: We reviewed a sample of 5 trade-in files to determine that proper approval was obtained (for the trade-in of assets with original cost greater than \$5,000).

Finding: We noted the District did not have any trade-ins during the year ended June 30, 2019. No findings noted.

Procedure: We selected and tested a sample of 60 procurement transactions related to Supplies and Services, Information Technology, and Consultants for compliance with the Office's standard matrix.

Finding: The sample of 60 transactions selected for testing included 20 procurements greater than \$50,000, 14 procurements between \$10,000 and \$50,000, and 26 procurements between \$2,500 and \$10,000. No findings noted.

Procedure: We selected a sample of 15 Direct Expenditure Vouchers to determine that they were handled in accordance with the District's Procurement Code.

Finding: We noted the District did not have any Direct Expenditure Vouchers during the year ended June 30, 2019. No findings noted.

Procedure: We selected 5 disposal transactions to determine that they were handled in accordance with the District's Procurement Code.

Finding: No findings noted.

Procedure: We selected and tested 5 construction procurements and 3 architectural and engineering procurements for compliance with the Office's Major Construction and A&E and Related Professional Services Matrices, respectively, and the District's Procurement Code.

Finding: We noted that the District paid for 1 of 5 construction contract tested in excess of 21 days allowed for payment. This payment was also in excess of the District's Procurement Code timing which requires payments to be made to all vendors/contractors within 30 days. We noted that the District was missing an evaluation/determination listing for 1 of 3 bids tested for architect work. See Attachment A, Findings 6 and 7.

Procedure: We reviewed construction and A&E procurements ongoing during the current year but tested in previous years to determine any change orders were properly approved in accordance with the District's Procurement Code.

Finding: No findings noted.

Procedure: We inquired of the District concerning the use of any alternative construction delivery methods (other than design bid build).

Finding: We noted the District did not use any alternative construction delivery methods during the fiscal year ended June 30, 2019. No findings noted.

Procedure: We inquired of the District concerning the use of Indefinite Delivery Contracts ("IDC") and tested 3 for compliance with the District's Procurement Code.

Finding: Per discussion with Procurement personnel, the District had a number of contracts that were labeled as IDC. These contracts were not actually IDC – as the District does not actually have any IDCs. See Attachment A, Finding 8.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on compliance with specified requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures other matters might have come to our attention that would have been reported to you.

The District's responses to the findings and recommendations described in this report are included in Attachment A.

This report is intended solely for the information and use of the Board of Trustees and management of the District, the State of South Carolina State Fiscal Accountability Authority, Division of Procurement Services, Office of Audit and Certification, and their designees and is not intended to be, and should not be, used by anyone other than the specified parties.

*Greene Finney, LLP*

Greene Finney, LLP  
Mauldin, South Carolina  
April 21, 2020

**ROCK HILL SCHOOL DISTRICT THREE  
ROCK HILL, SOUTH CAROLINA**

**PROCUREMENT AGREED UPON PROCEDURES REPORT**

**PROCUREMENT FINDINGS – ATTACHMENT A**

**YEAR ENDED JUNE 30, 2019**

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Our performance of the agreed upon procedures related to the District's compliance with its Procurement Code for the year ended June 30, 2019 produced the following findings and recommendations with regards to the Rock Hill School District Three's Procurement Code:

---

Finding 1: We noted that only 2 of the 7 cardholders tested had received a certification form that documents that the employee has read and understands the P-Card policies and procedures.

Recommendation 1: We recommend a checklist be created in order to ensure that every cardholder is given the Purchasing Card ("P-Card") policies and procedures and the Certification of Acceptance Form.

District Response 1: See last page of report

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Finding 2: During our P-Card transaction testing, we noted 6 transactions out of 25 tested where there were no P-Card logs or where the P-Card logs were not signed, 1 transaction out of 18 tested where there was no evidence of approval of an individual purchase that was over \$2,500, and 1 splitting transaction out of 25 tested that circumvented the single transaction limit of \$2,500. (The splitting transaction was later ratified by the District.)

Recommendation 2: We recommend that the District follow its Procurement Code by having their P-Card logs signed and by reviewing and approving purchases over the \$2,500 purchasing threshold. We also recommend that the District continue to review P-Card transactions for any splitting transactions used to circumvent single transaction limits.

District Response 2: See last page of report

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Finding 3: We noted that the District's Procurement Code does not address revenue generating contracts.

Recommendation 3: We recommend that the District update their Procurement Code to specify how to handle revenue generating contracts that are entered into by the District.

District Response 3: See last page of report

---

Finding 4: During our review of ratification purchases, we noted that 3 of the 28 ratifications tested were not signed by the Superintendent as required by the District's Procurement Code.

Recommendation 4: We recommend that the District abide by the policies and procedures put into place to have all ratifications signed and approved.

District Response 4: See last page of report

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**ROCK HILL SCHOOL DISTRICT THREE  
ROCK HILL, SOUTH CAROLINA**

**PROCUREMENT AGREED UPON PROCEDURES REPORT**

**PROCUREMENT FINDINGS – ATTACHMENT A**

**YEAR ENDED JUNE 30, 2019**

---

Finding 5: During our sole source testing, we found that 2 of 31 vendors tested were classified as sole source and should not have been.

Recommendation 5: We recommend that the District keep a closer watch on what they categorize as sole source and ensure that they properly document and approve all sole source vendors.

District Response 5: See last page of report

---

Finding 6: We noted that the District was missing an evaluation/determination listing for 1 of 3 bids tested for architect work.

Recommendation 6: We recommend that the District retain all documentation for evaluation/determination of companies that have bids that are still open.

District Response 6: See last page of report

---

Finding 7: We noted that the District paid for 1 of 5 construction contracts tested in excess of 21 days allowed for payment. This payment was also in excess of the District's Procurement Code timing which requires payments to be made to all vendors/contractors within 30 days.

Recommendation 7: We recommend that the District follow its Procurement Code by paying vendors/contractors within 30 days.

District Response 7: See last page of report

---

Finding 8: Per discussion with Procurement personnel, the District had a number of contracts that were labeled as IDC. These contracts were not actually IDCs – as the District does not actually have any IDCs.

Recommendation 8: We recommend that all of the contracts that the District has currently labeled as IDCs be changed and shown as normal contracts and that the District be careful in properly labeling contracts in the future.

District Response 8: See last page of report

---



*One Team. One Mission. One Rock Hill.*

Purchasing Department

2171 West Main Street

P. O. Drawer 10072

Rock Hill, SC 29731

T: (803) 981-1154

F: (803) 981-1175

[www.rock-hill.k12.sc.us](http://www.rock-hill.k12.sc.us)

*Dr. William Cook, Ph.D., Superintendent*

April 21, 2020

Rock Hill School District Three

Rock Hill, South Carolina

Procurement Agreed Upon Procedures – Responses to Findings

Year Ended June 30, 2019

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**Finding 1 Response:** The District will consider creating a checklist to ensure that employees receive copies of the District's P-Card policies and procedures and the Certification of Acceptance form.

**Implementation 1 Timeframe:** **This will begin in June/July of 2020.**

---

**Finding 2 Response:** The District will ensure that the Procurement Code is followed by reviewing and approving purchases over the \$2,500 purchasing threshold and by reviewing and approving procurement card logs. The District will also continue to review P-Card transactions for any splitting transactions used to circumvent single transaction limits.

**Implementation 2 Timeframe:** **This will begin immediately.**

---

**Finding 3 Response:** The District will consider this when revising the Procurement Code in the current year.

**Implementation 3 Timeframe:** **This will be Summer/Fall 2020.**

---

**Finding 4 Response:** The District will follow its policies and procedures by having all ratification signed and approved in a timely manner.

**Implementation 4 Timeframe:** **This will begin immediately.**

---

**Finding 5 Response:** The District will review and ensure that sole sources are properly researched before documented as such.

**Implementation 5 Timeframe:** **This will begin immediately.**

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**Finding 6 Response:** The District will retain documentation to support open bids that have been competed for the life of the contract.

**Implementation 6 Timeframe:** **This process has begun.**

---

**Finding 7 Response:** The District will follow its finance payment terms of net 30 days.

**Implementation 7 Timeframe:** **This will begin immediately.**

---

**Finding 8 Response:** The District will change the contracts incorrectly labelled as IDCs and show them as normal contracts. In the future, the District will be careful to label contracts appropriately.

**Implementation 8 Timeframe:** **This will begin immediately.**

---



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Purchasing Department  
2171 West Main Street T: (803) 981-1154  
P. O. Drawer 10072 F: (803) 981-1175  
Rock Hill, SC 29731 [www.rock-hill.k12.sc.us](http://www.rock-hill.k12.sc.us)

*Dr. William Cook, Ph.D., Superintendent*

June 15, 2020

## Procurement Agreed Upon Procedures – Responses to Findings & Purchasing Explanation

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**Finding 1:** We noted that only 2 of the 7 cardholders tested had received a certification form that documents that the employee has read and understands the P-Card policies and procedures.

**Recommendation 1:** We recommend a checklist be created in order to ensure that every cardholder is given the Purchasing Card (“P-Card”) policies and procedures and the Certification of Acceptance Form.

**District Response 1:** The District will consider creating a checklist to ensure that employees receive copies of the District’s P-Card policies and procedures and the Certification of Acceptance form.

**Implementation 1 Timeframe:** This will begin in June/ July of 2020.

**Purchasing Explanation:** *The consideration is the information to be placed on the checklist, and the purpose of the checklist in the objective of the certification of cardholders. The certification process should replace the paper-based certification forms with an online training platform which requires prospective cardholders to read and understand applicable procedures and guidelines. A process similar to that of SafeSchools will be explored. Implementation of the certification form and checklist process will coincide with the update of the procurement card policy. All current cardholders would be required to re-certify through this process annually.*

---

**Finding 2:** During our P-Card transaction testing, we noted 6 transactions out of 25 where there were no P-Card logs or where the P-Card logs were not signed, 1 transaction out of 18 tested where there was no evidence of approval of an individual purchase that was over \$2,500, and 1 splitting transaction out of 25 tested that circumvented the single transaction limit of \$2,500. (The splitting transaction was later ratified by the District.)

**Recommendation 2:** We recommend that the District follow its Procurement Code by having their P-Card logs signed and by reviewing and approving purchases over the \$2,500 purchasing threshold. We also recommend that the District continue to review P-Card transactions for any splitting transactions used to circumvent single transaction limits.

**District Response 2:** The District will ensure that the Procurement Code is followed by reviewing and approving purchases over the \$2,500 purchasing threshold and by

reviewing and approving procurement card logs. The District will also continue to review P-Card transactions for any splitting transactions used to circumvent single transaction limits.

**Implementation 2 Timeframe:** This will begin immediately.

**Purchasing Explanation:**

*The purpose of P-Card log review is to check and counter purchasing threshold or single card limit circumventions. The new draft P-Card Procedures Manual will be updated and implemented to:*

- (1) Clarify the process and objectives of P-Card log review, including frequency, supervision responsibility and reporting/filing requirements.*
- (2) Outline training required by all cardholders and by supervisors in the conduct of the log reviews, and*
- (3) Specify consequences or accountability measures for cardholders and their supervisors when procedures are not followed.*

*Development of the three procedures above will require stakeholder input, considering the impact of time on cardholders, bookkeepers and administrators. The Purchasing Department will also assess and assign or request resources required to oversee this expanded process, including reviewing and approving requests to increase limits on P-Card prior to required purchases. The P-Card logs and credit card statements will also continue to be audited by the Purchasing Department for split transactions.*

---

**Finding 3:**

We noted that the District's Procurement Code does not address revenue generating contracts.

**Recommendation 3:**

**We recommend that the District update their Procurement Code to specify how to handle revenue generating contracts that are entered into by the District.**

**District Response 3:**

The District will consider this when revising the Procurement Code in the current year.

**Implementation 3 Timeframe:** This will be Summer/Fall 2020.

**Purchasing Explanation:**

*Revenue generating contracts are not part of the current Procurement Code or the Purchasing Procedures Manual, but are addressed in the current Board Policy KHB, Revenue Enhancement Contracts, specifically for the advertising as a source of revenue. A stakeholder team is being formed to manage the revision of this policy and/or to establish revenue generating contracts procedures under the planned\* update of the Consolidated Procurement Code and Purchasing Manual. Depending on the definition and applicability of varying sources of revenue, the updated Purchasing Procedures Manual may incorporate or supersede Policy KHB.*

*\* NOTE: No information has been relayed as to when the model code will be available. This timeframe may need to be extended.*

---

**Finding 4:**

During our review of ratification purchases, we noted that 3 of the 28 ratifications tested were not signed by the Superintendent as required by the District's Procurement Code.

**Recommendation 4:**

**We recommend that the District abide by the policies and procedures put into place to have all ratifications signed and approved.**

**District Response 4:**

The District will follow its policies and procedures by having all ratification



signed and approved in a timely manner.

**Implementation 4 Timeframe:** **This will begin immediately.**

**Purchasing Explanation:** *The three cases noted were still in process of being signed when pulled for auditing. The current Procurement Code and Purchasing Manual does not specify a time requirement. We will update the ratification form to state a specific number of days that the responsible party will be required to return the form. We will also work with the Superintendent's office to determine the best way to route the ratifications for review, signature and return to Purchasing.*

---

**Finding 5:** During our sole source testing, we found that 2 of 31 vendors tested were classified as sole source and should not have been.

**Recommendation 5:** **We recommend that the District keep a closer watch on what they categorize.**

**District Response 5:** The District will review and ensure that sole sources are properly researched before documented as such.

**Implementation 5 Timeframe:** **This will begin immediately.**

**Purchasing Explanation:** *We will continue to monitor sole source requests more closely.*

---

**Finding 6:** We noted that the District was missing an evaluation/determination listing for 1 of 3 bids tested for architect work.

**Recommendation 6:** **We recommend that the District retain all documentation for evaluation/determination of companies that have bids that are still open.**

**District Response 6:** The District will retain documentation to support open bids that have been competed for the life of the contract.

**Implementation 6 Timeframe:** **This process has begun.**

**Purchasing Explanation:** *The missing evaluation listing is from a procurement 5 years prior to the current audit year. Significant changes to the Purchasing Department's online contracts archiving process begun in 2018 will prevent this recurrence.*

---

**Finding 7:** We noted that the District paid for 1 of 5 construction contracts tested in excess of 21 days allowed for payment. This payment was also in excess of the District's Procurement Code timing which requires payments to be made to all vendors/contractors within 30 days.

**Recommendation 7:** **We recommend that the District follow its Procurement Code by paying vendors/contractors within 30 days.**

**District Response 7:** The District will follow its finance payment terms of net 30 days.

**Implementation 7 Timeframe:** **This will begin immediately.**

**Purchasing Explanation:** *The implication of the finding is misleading, since multiple invoices occur as progress payment applications for each contract, sometimes dozens per contract. The finding was for a single invoice exceeding 21 days net payment. The 21 day requirement is from the new state model procurement code which*

<b>Finding 8:</b>	Per discussion with Procurement personnel, the District had a number of contracts that were labeled as IDC. These contracts were not actually IDCs – as the District does not actually have any IDCs.
<b>Recommendation 8:</b>	<b>We recommend that all of the contracts that the District has currently labeled as IDCs be changed and shown as normal contracts and that the District be careful in properly labeling contracts in the future.</b>
<b>District Response 8:</b>	The District will change the contracts incorrectly labelled as IDCs and show them as normal contracts. In the future, the District will be careful to label contracts appropriately.
<b>Implementation 8 Timeframe:</b>	<b>This will begin immediately.</b>
<b>Purchasing Explanation:</b>	<i>The definition of IDC used in the finding is from the new Procurement Code not yet adopted. However, the naming convention for these contracts has been changed.</i>

# Memo

**TO:** Dr. Bill Cook  
**FROM:** Brian Vaughan  
**DATE:** June 17, 2020  
**SUBJECT:** **“Build on the Rock” Update**

---

Attached you will find the PowerPoint presentation for the “Build on the Rock” update.



# 2015 Capital Bond Program

## “BUILD ON THE ROCK”

Report for June 22, 2020

One Team. One Mission. One Rock Hill.

## New Construction

*Cherry Park Elementary School of Language Immersion*  
*Montessori School at Ebenezer Avenue ES*

## Repairs and Replacements

Modular Units HVAC Replacements  
*Northwestern High School Structural Repairs*  
*Rock Hill High School Structural Repairs*  
Replace Custodial Equipment  
*Restroom Renovations*  
Roof Replacements  
Upgrade Furniture, Fixtures and Equipment  
Upgrade Support Systems

## Buses and Grounds

*Athletic Facilities & Equipment Improvements*  
*Athletic Field Lighting Upgrades*  
Grounds, Paving & Sidewalk Improvements  
*HS Athletic Facilities Improvements*  
*Playground Replacements and Improvements*  
Support Vehicle Replacements  
*Track Repairs and Upgrades*

## Building Renovations

*Applied Technology Center*  
Rawlinson Road Middle School  
Bellevue Elementary School  
Finley Road Elementary School  
Lesslie Elementary School  
District Support Sites  
Central Child Development Center  
*Ebinport Elementary School*  
Flooring Replacements  
*Northside Elementary School*  
*Northwestern High School*  
*Rock Hill High School*  
*Oakdale Elementary School*  
*Richmond Drive Elementary School*  
*Rosewood Elementary School*  
*Saluda Trail Middle School*  
*South Pointe High School*  
*Sunset Park Elementary School*  
Sylvia Circle  
*Upgrade Media Centers*

## Safety & Energy Efficiency

ADA Compliance  
Asbestos Abatement  
*Energy Retrofits*  
Intercom Systems Upgrades  
*Lighted Digital Marquee Signs*  
Detention Basins Upgrades  
*Safety & Security Improvements*  
*Strategic Security Fencing*  
Grease Interceptor Upgrades

## Management & Technology

Project information and photos are provided for *projects listed in green italics*.

- SECTION 1: New Facilities and Major Renovations
- SECTION 2: S.T.E.A.M. Renovations
- SECTION 3: High School Athletic Renovations
- SECTION 4: Examples of other Renovations, Upgrades and Improvements
- SECTION 5: Budget Overview

## SECTION 1: New Facilities and Major Renovations



- New Cherry Park Elementary School of Language Immersion and Renovations to Sullivan Middle School
- New Montessori School at Ebenezer Avenue Elementary School and Renovations to that facility
- Northside Elementary School of the Arts
- Applied Technology Center Renovations
- Sunset Park Elementary School Renovations
- Northwestern High School Renovations and Additions
- Rock Hill High School Renovations and Additions

**One Team. One Mission. One Rock Hill.**



# New Construction – Cherry Park Elementary School of Language Immersion



Moseley Architects  
Beam Construction

Grand Opening Ceremony: December 12, 2018  
Completed: November 30, 2018  
Total Project Cost\*: \$30 million  
\*includes renovations to Sullivan Middle School and other campus improvements

The district's language immersion programs were consolidated onto a single campus. The new facility unifies the district's language instruction and creates a pipeline that allows Cherry Park Elementary School students to continue in-depth language study at Sullivan Middle School in grades 6-8. A committee of parents, teachers, and administrators worked in partnership with the architect to design a facility that enhances the teaching and learning that are now occurring inside its walls.



**One Team. One Mission. One Rock Hill.**



# New Construction – Cherry Park Elementary School of Language Immersion



COMBINED-LEVEL SCHOOL | NEW CONSTRUCTION/ADDITION |  
ENTIRE SCHOOL/CAMPUS BUILDING

**Cherry Park Elementary School of Language Immersion**  
Rock Hill, SC

#### Mosley Architects

6210 Ardrey Hall Rd.  
The Hub at Davenport, Ste. 425  
Charlotte, NC 28277  
mosleyarchitects.com  
Jeremy Whitson, AIA, LEED®, Vice President  
704/540-3755

#### DESIGN TEAM

Craig Doherty, Project Architect  
Stephen Clark, Construction Contract Administrator  
Betsy Woodruff, Interior Designer  
Laura Eubanks, Sustainability Coordinator

#### OWNER/CLIENT

Rock Hill Schools/York County District Three  
Rock Hill, SC  
Dr. Bill Cook, Superintendent

#### KEY STATS

Grades Served: K-5  
Capacity of Students/Occupants: 925  
Size of Site: 11 acres  
Gross Area of Bldg./Space: 95,141 sq. ft.  
Space per Student: 103 sq. ft.  
Cost per Student: \$18,000  
Square Foot Cost: \$186/sq.  
Project Cost: \$17,700,000  
Occupation Date: 11/1/2018  
Sustainability Rating Status: LEED Silver  
PHOTOGRAPH: PETER BRENNINGER

Cherry Park Elementary School of Language Immersion represents the consolidation of Rock Hill Schools' three preexisting language immersion programs—Spanish at Elinport and Richmond Drive Elementary Schools, and French at Rosewood Elementary School.

The merging of those programs and associated resources at a central location allows the school district to provide a cohesive language immersion program that fosters bilingualism, biliteracy, and bicultural awareness from an early age.

The new facility was built alongside the existing Sullivan Middle School, which was partially renovated to house Cherry Park's fourth- and fifth-grade classroom wing. This location will allow for the easy transition of Cherry Park students to Sullivan Middle School, where their in-depth language studies can continue uninterrupted through the eighth grade.

The nature of the language immersion program and the logistics of merging three school communities called for a high level of stakeholder involvement and input throughout the early phases of this project. Key concepts were developed in a design charrette, and the



result is a facility that clearly complements the school's educational program and mission. Additionally, as Rock Hill Schools' first

LEED-certified school, Cherry Park has set a new standard for the district's sustainability efforts.

LEARNING BY DESIGN SPRING 2020 | WWW.LEARNBYDESIGNMAGAZINE.COM • 79

USGBC communities in the Carolinas announce 2019 Sustainable Business Awards finalists



- Charlotte Mecklenburg Schools: Renaissance West STEAM Academy, Charlotte, NC
- Cherry Park Elementary School, Rock Hill, SC**
- Royal Oaks Elementary School, Kannapolis, NC
- The Salvation Army Ray and Joan Kroc Community Center, Greenville, SC



- First “Green” Rock Hill School: LEED Silver Certified (USGBC)
- USGBC Carolinas Sustainable Business Awards Finalist
- Educational Facilities Outstanding Project 2020, Learning By Design
- EDSpaces 2020 National Conference Tour School

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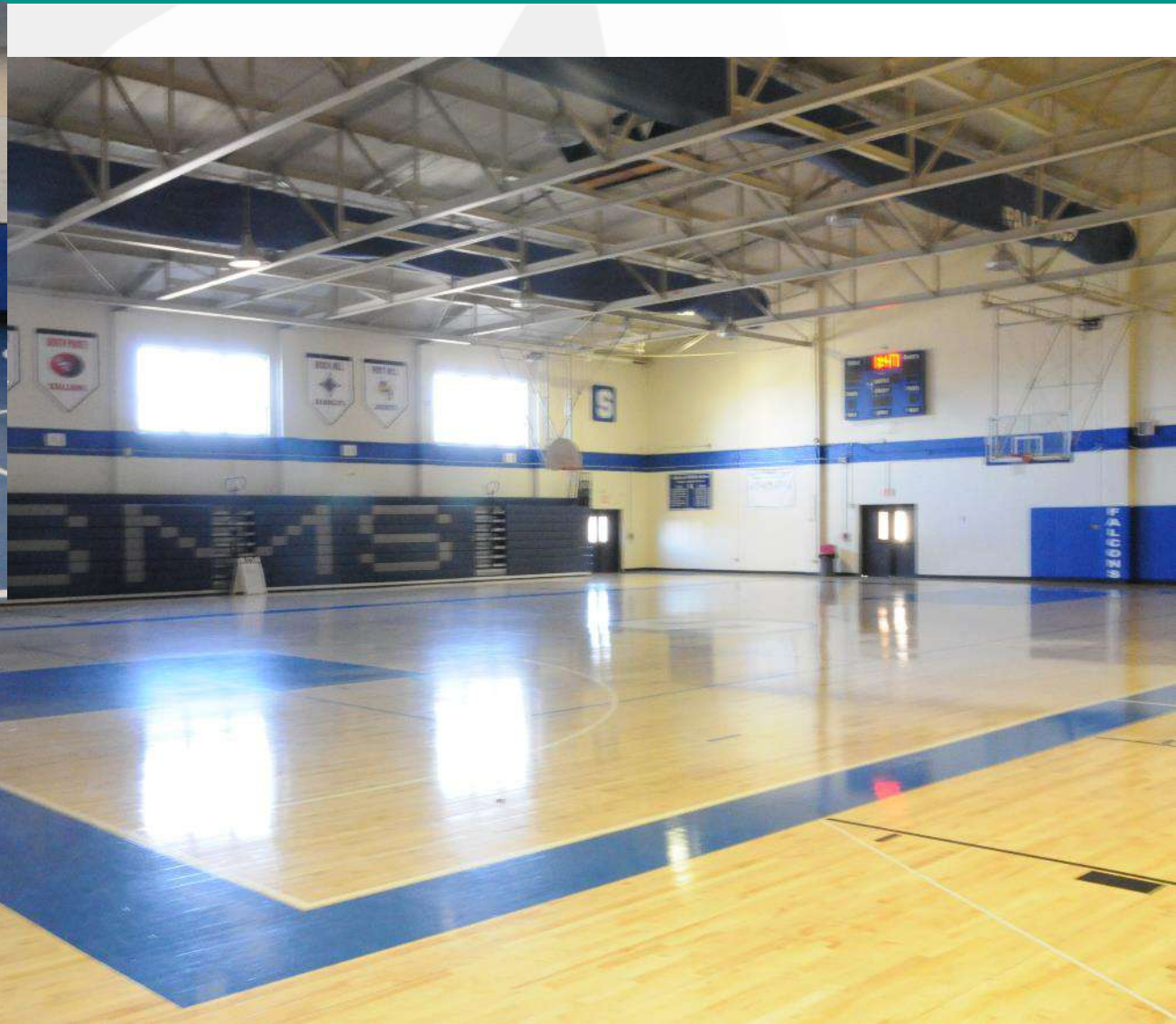












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# Sullivan Middle School /Cherry Park Elementary School Campus



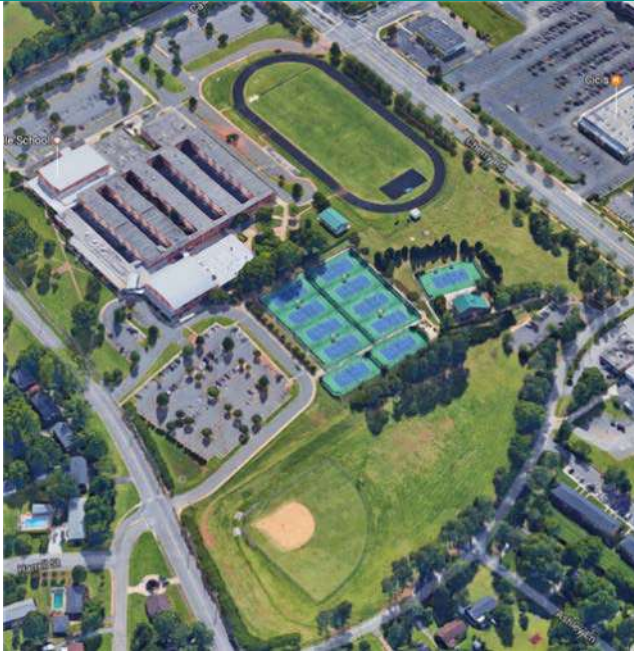
↑ Photo shows the position of the new school in relation to Sullivan Middle School and Cherry Road, which can be seen on the right side of the picture.

↙ New parking and driveways were added to comply with state Department of Transportation requirements.



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# Sullivan Middle School /Cherry Park Elementary School Campus



← PHOTO PRIOR TO CONSTRUCTION: The track and football/soccer field at Sullivan Middle School were replaced and relocated to the opposite side of campus to make room for the language immersion school.

New Athletic Field – December 2017



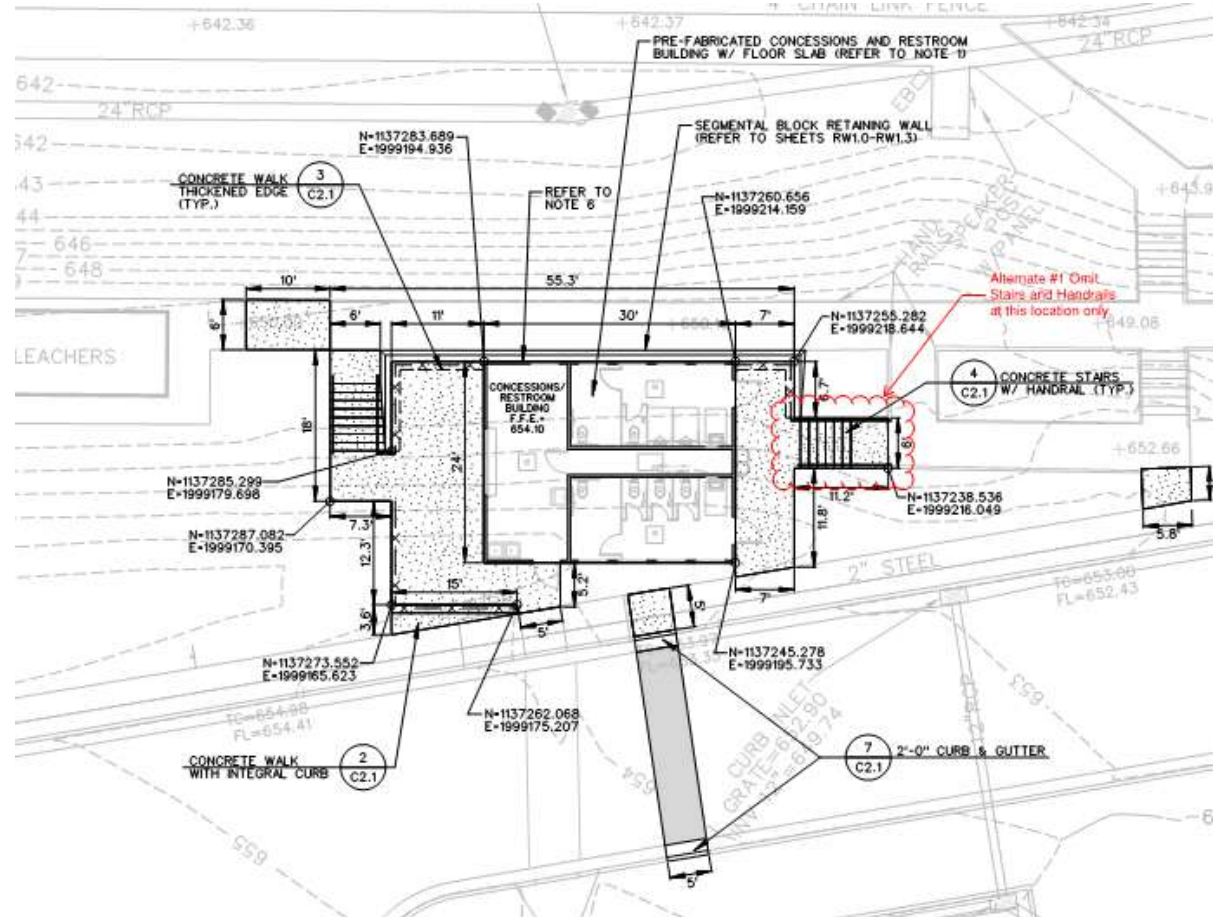
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# Sullivan Middle School New Concessions and Restrooms Building



New concrete pad and bleachers at track.



**First Class Construction**  
Pre-Fab Building

**RNF Construction**  
Site Prep and Utilities  
Connections

Start: June 8, 2020

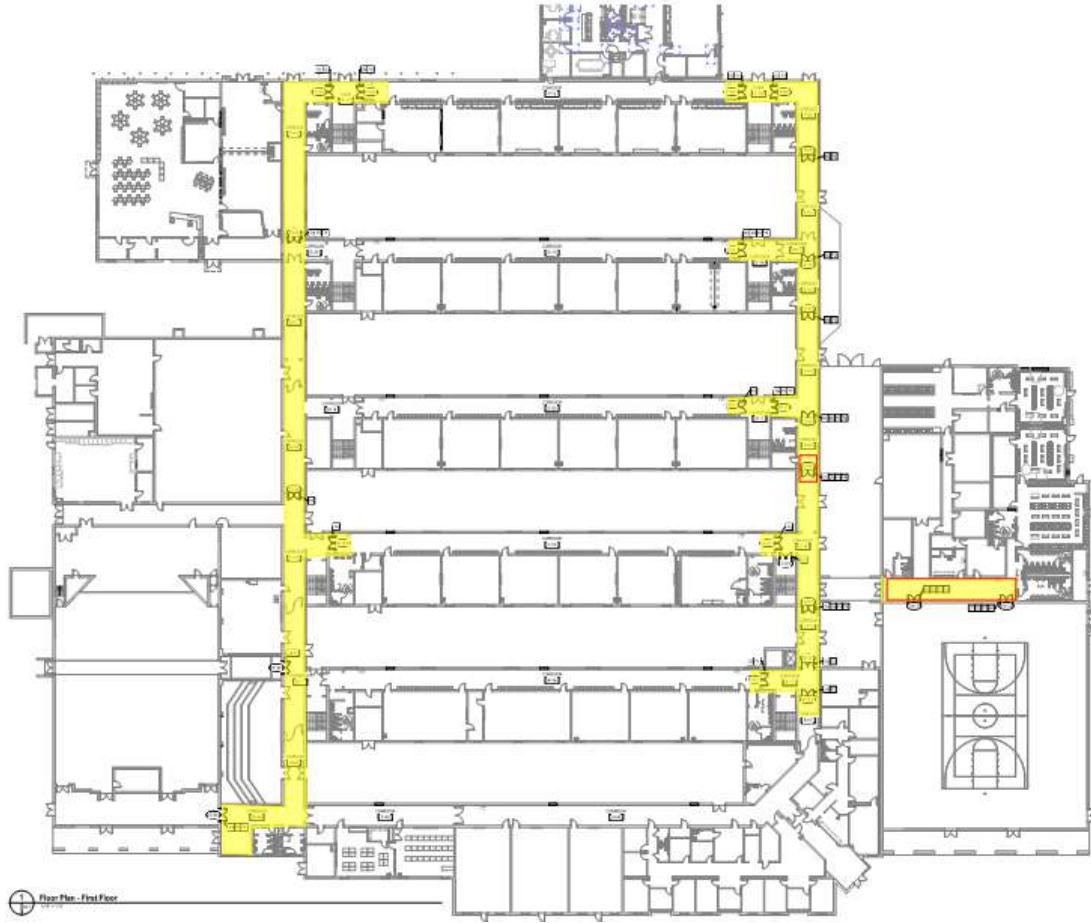
Substantial Completion:  
July 24, 2020

DATES TENTATIVE AND SUBJECT TO CHANGE

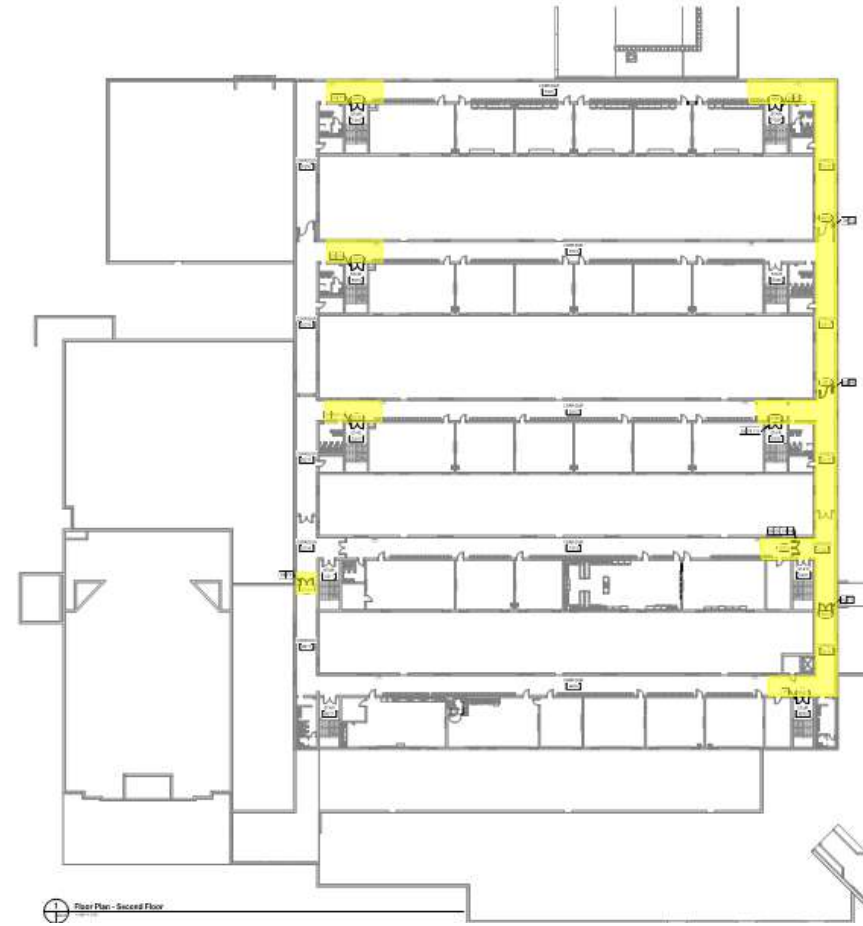
# Sullivan Middle School Corridor Doors Renovations

Moseley Architects  
Tyler Construction

1<sup>st</sup> Floor



2<sup>nd</sup> Floor



This project is a result of an OSF/OSFM requirement. Due to future plans to replace this facility, the project has been redesigned and the scope of work was revised. The project was awarded to Tyler Construction.

Start: June 8, 2020.

Substantial Completion:  
July 24, 2020

Contract: \$112,678

DATES TENTATIVE AND SUBJECT TO CHANGE

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# New Construction – Montessori School at Ebenezer Avenue Elementary School



LS3P Architects  
Beam Construction

The only public Montessori school in Rock Hill was relocated to the campus of Ebenezer Avenue Elementary School. A committee of parents, teachers, and administrators worked in partnership with Charlotte-based LS3P Architects to purposefully design a facility that is tailor-made for the unique needs of a Montessori learning experience. In addition, the existing administrative offices were converted into classrooms, new offices were built, and restrooms added.

Montessori Completed: March 16, 2018

Administration Renovation Completed: November 5, 2018

Fire Protection Upgrades\* Complete: October 21, 2019

Total Project Cost: \$9.9 million

\*Fire Protection Upgrades performed by  
Hostetter & Son Construction (not Beam)



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# New Construction – Montessori School at Ebenezer Avenue Elementary School

On February 24, 2017, students from The Children's School participated in the groundbreaking.



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Main hallway at the new Montessori School.









# Ebenezer Avenue Elementary School – New Traffic Pattern and Parking



Project included the new drop off / pick up loop and additional parking highlighted in yellow. Additional paved parking is highlighted in green and the darker orange shows the new bus loop. The lighter orange area represents new kindergarten classrooms and the new Montessori facility is in blue. The new front office (pink) was added to support all three programs -- Traditional, Montessori, and Inquiry.



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# Northside Elementary School of the Arts



Quackenbush Architects + Planners  
Thompson Turner Construction, Phase 1  
Catalyst Construction, Phase 2



Phase 1 included a new Integrated Arts Building, expansion of the cafeteria and classroom renovations. Phase 2 included renovation of four existing classrooms, converting the art room to a computer room, old media center became a flex space for professional development and the multipurpose room became the media center.

Phase 1 Conditional Certificate of Occupancy: August 9, 2019  
Phase 1 Final Certificate of Occupancy: January 31, 2020  
Phase 2 Completed: September 13, 2019  
Cost: \$6.8 million



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# Applied Technology Center Renovations



Originally planned to be an 18-month project, spanning over three summers, the project was substantially completed in eight weeks during the summer of 2017. The Applied Technology Center renovations impacted the entire campus. New heating and air systems were installed, fire safety systems were replaced, and new windows were installed. Classroom spaces were updated including drafting and design, cosmetology, marketing, veterinary sciences, culinary arts, automotive technology, and more. Throughout the campus, a new ceiling grid system was installed. Additional work included renovations to existing restrooms and many rooms were repainted to brighten the interiors. During the fall semester, interior finishes were completed including new classroom doors and hardware to make the campus ADA-compliant.

Later, as separate projects, the welding lab was renovated and the fire alarm system was replaced.

Substantially Complete: August 14, 2017

Final Completion: December 31, 2017

Cost: \$8.2 million

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← Drafting Lab

↘ Security Vestibule







← Collision Repair Shop

↙ Electrical Lab







Cosmetology



Veterinary Lab



Health Lab



# Sunset Park Center for Accelerated Studies



Quackenbush Architects + Planners  
Batson-Cook Construction

A committee of parents, teachers, and administrators worked in partnership with the architect to redesign a more functional front office area, vehicle drop off loop, and to improve the school cafeteria to better serve the growing student population. The cafeteria renovation included the addition of a stage and natural light provided by new windows. Fire sprinklers were added throughout the existing building.

Completed: August 10, 2018  
Cost: \$5.6 million



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## Northwestern High School

- Buildings A, B & C (LS3P/Leitner Construction)
  - Bathroom renovations
  - Ceiling tile replacements
  - Monumental stair renovations
  - Painting
  - Replaced misc. doors & hardware
  - Fire alarm additions
  - Replaced stair treads
  - New visual display boards
- Replaced exterior windows, Bldgs D & E
- Exterior cladding replacement, Bldgs D & E
- Exterior stair replacements, Bldgs D & E
- Auditorium lighting replacement
- Consumer Sciences classrooms renovation
- Welcome Center addition
- Chiller replacement
- Athletic upgrades and additions
  - New soccer field concessions building
  - New baseball support building
  - Training room renovation
  - New lights at the baseball field
  - Auxiliary gym/locker rooms air conditioned

COST: \$9.6M

## Rock Hill High School

- Buildings A, B & C (LS3P/Leitner Construction)
  - Bathroom renovations
  - Ceiling tile replacements
  - Monumental stair renovations
  - Painting
  - Replaced misc. doors & hardware
  - Replace stair treads
  - New visual display boards
- Replace exterior windows, Bldgs D & E
- Fire alarm system replacement
- Exterior cladding replacement, Bldgs D & E
- Exterior stair repair, Bldgs D & E
- Auditorium lighting replacement
- Consumer Sciences classrooms renovation
- Welcome Center addition & fencing
- Athletic upgrades and additions
  - Building C – update training room, enlarge wrestling room, add family restrooms
  - New lights at the baseball field
  - Auxiliary gym/locker rooms air conditioned
  - New softball field concessions building

COST: \$11.2M



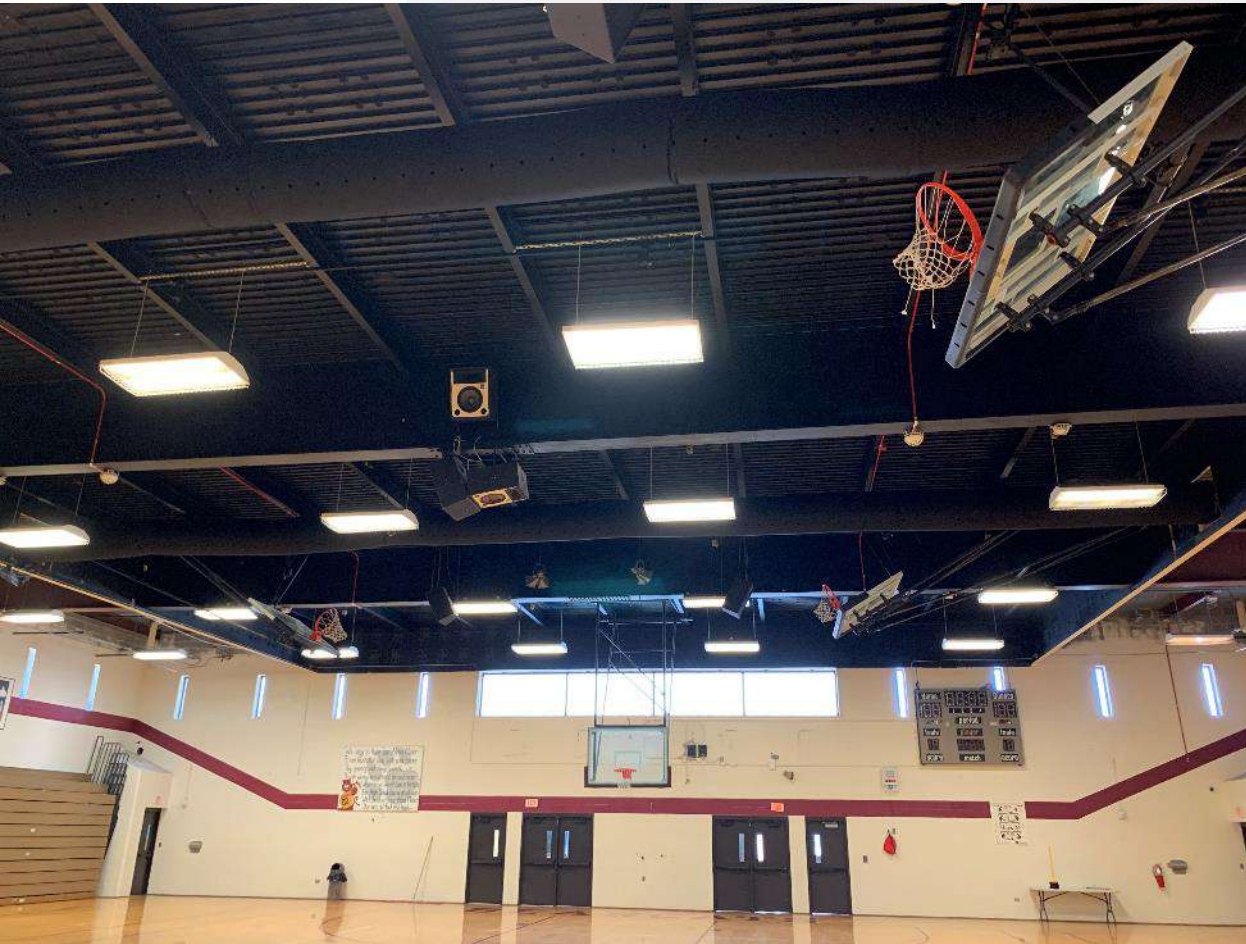
# Northwestern and Rock Hill High School Renovations

LS3P Architects / Leitner Construction  
Completed August 2, 2018



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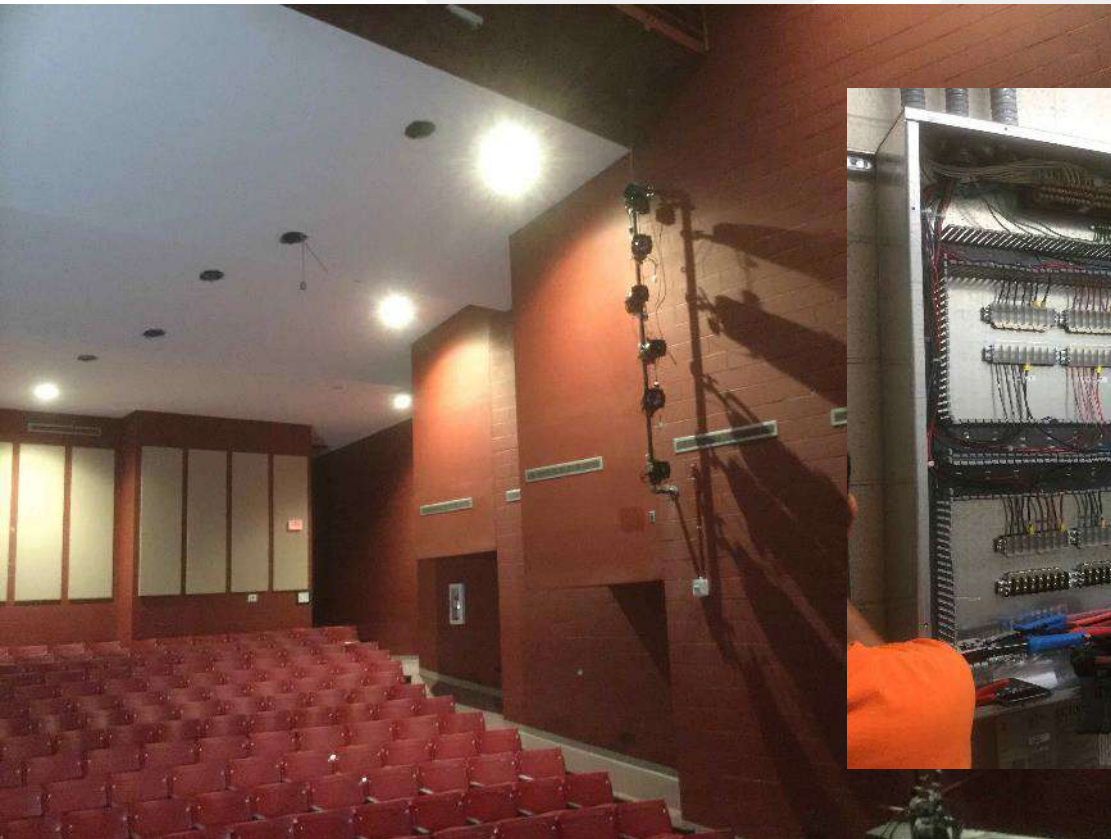




# Northwestern and Rock Hill High School Renovations



New Auditorium Lighting  
C4D Design Group/XL Mediaworks  
Completed August 23, 2019



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# Rock Hill High School Welcome Center / Security Vestibule

LS3P Architects  
Batson-Cook Construction

Completed:  
January 18, 2019



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# Northwestern High School Welcome Center / Security Vestibule



LS3P Architects

Batson-Cook Construction

Completed: January 7, 2019



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# Northwestern and Rock Hill High Schools Exterior Cladding Repairs



Rock Hill High School  
REI Engineers  
Leitner Construction  
Completed: September 15, 2017



Northwestern High School  
REI Engineers  
Mid-West Maintenance  
Completed: October 30, 2017

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As part of the district's commitment to providing students a S.T.E.A.M.-focused education from Kindergarten through 12th grade, the following

- Oakdale Elementary
- Saluda Trail Middle
- South Pointe High

each had spaces converted into makerspaces. At each location, a committee of teachers, parents, administrators, and architects worked together to design the space.

# S.T.E.A.M. Renovations: Oakdale Elementary School



Moseley Architects  
Batson-Cook Construction

Renovation included an addition of two new S.T.E.A.M classrooms, an outdoor workspace and air conditioning in the corridors. Artificial turf was installed in the play area.



Completed: August 13, 2018  
Cost: \$3,605,790

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# S.T.E.A.M. Renovations: Saluda Trail Middle School



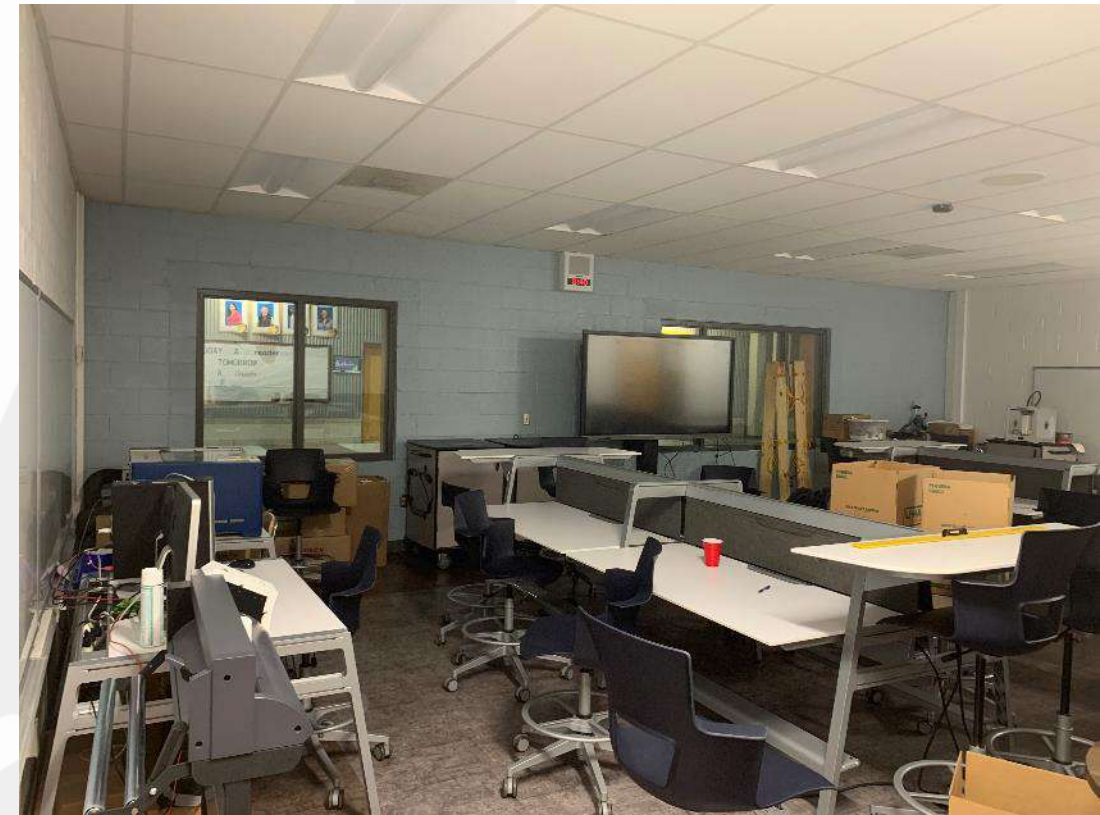
LS3P Architects  
JABO



The former computer room was converted to a S.T.E.A.M. lab with new floors, new ceilings and electrical. New display shelving was added in the corridors to display student projects. Corridor walls received observation windows.

Completed: October 2, 2017

Cost: \$373,104



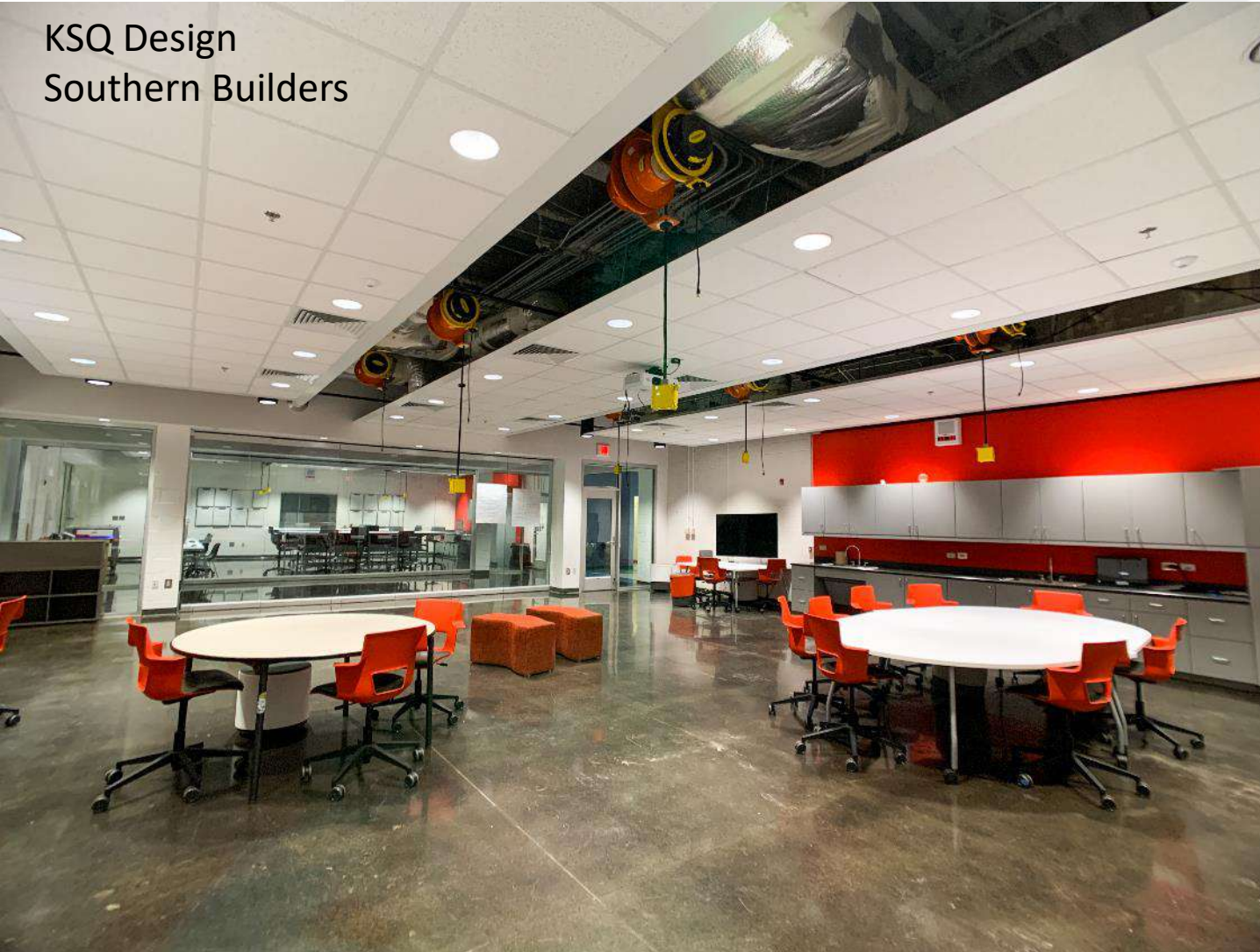
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# S.T.E.A.M. Renovations: South Pointe High School



KSQ Design  
Southern Builders



South Pointe High School began applying STEAM principles in its instruction in 2015. This "makerspace" renovation provides students a state-of-the-art space to explore, design, build, and test real-world applications.

A unique part of this project is that South Pointe alumnae Katie Nicholson, who was an architect-in-training with KSQ, was instrumental in the design process.

Completed: April 12, 2017  
Cost: \$1,971,400

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- **Rock Hill High School**
  - Building C – updated training room, enlarged wrestling room, added family restrooms
  - New lights at the baseball field
  - Auxiliary gym and locker rooms were air conditioned
  - New softball support building
- **Northwestern High School**
  - New soccer field concessions building
  - New baseball support building
  - New lights at the baseball field
  - Auxiliary gym and locker rooms were air conditioned
- **South Pointe High School**
  - Renovated athletic support building
  - Wrestling room renovated
  - Laundry room addition



# High School Athletic Facilities: Rock Hill High School



LS3P Architects

Heartland Contracting – Training Room

Hostetter & Son Construction – Athletic Support Building



To update facilities and ensure student-athletes and athletic trainers have appropriately sized spaces, Rock Hill High School's C building was renovated to update the athletic training room, increase the size of the weight room, and provide a new code-compliant family restroom in the "old gym" lobby. Additionally, new lights were added at the baseball field and a fieldhouse support building was built at the softball field. Auxiliary gyms were air-conditioned at Northwestern and Rock Hill High Schools.

Training Room Completed: March 22, 2017

Athletic Support Building Completed: July 21, 2017



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# High School Athletic Facilities: Northwestern High School



LS3P Architects  
Hostetter & Son Construction – Soccer Support Building  
Batson-Cook – Baseball Building



To improve playing conditions and make facilities safer, aging wooden light poles were replaced at Northwestern and Rock Hill High baseball fields. Additionally, a code-compliant concession building was built near the bleachers at the NHS soccer field.

Athletic Field Building Completed:  
July 21, 2017

Baseball Field Building Completed:  
April 2, 2018



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# High School Athletic Facilities: South Pointe High School

LS3P Architects  
Southern Builders – Wrestling Room  
Hostetter & Son Construction – Laundry Room Addition  
Salem Builders – Athletic Support Building



The athletic support renovations included a wrestling room expansion and renovation, athletic storage addition and laundry room relocation, expansion and renovation. The new wrestling room and multi-functional space now provides a practice area for Stallion wrestling. When not used for wrestling, this space serves needs of other programs on campus.

Wrestling Room Completed: March 28, 2017  
Laundry Room Completed: October 21, 2019  
Athletic Support Building Completed: December 7, 2018



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The following slides show additional examples:

- Ebinport Elementary School Renovations
- Rosewood Elementary School Renovations
- Elementary School Media Centers
- Energy Efficiency Projects and Improvements
- Safety Projects and Improvements



# Ebinport Elementary School Renovations



Moseley Architects  
Southern Builders

The Ebinport Elementary School project involved additions and improvements to better serve the students, parents, staff and community. Renovations included a new front office and entrance that provides a new reception area, offices, and work room for staff. Also, an existing room was renovated to create a more functional health clinic area. The old office was converted into a classroom and several other classrooms were enlarged.

Completed: August 10, 2017  
Cost: \$2.5 Million



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# Rosewood Elementary School



Moseley Architects  
Batson-Cook Construction



Completed: August 7, 2018  
Cost: \$1,766,505

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As part of the district's capital program, several aging school media centers were renovated. New flooring, furniture, painting, and shelving have brightened up media centers to make them a new hub of teaching and learning. The new furniture and shelving allow for flexible configurations of the space and, in many cases, makes the rooms seem much larger and more functional.

Bellevue ES  
Finley Road ES  
Independence ES  
Lesslie ES  
Mt. Gallant ES  
Richmond Drive ES  
Sunset Park ES  
York Road ES



# Elementary Schools Media Center Updates



Independence



Lesslie



Mt. Gallant

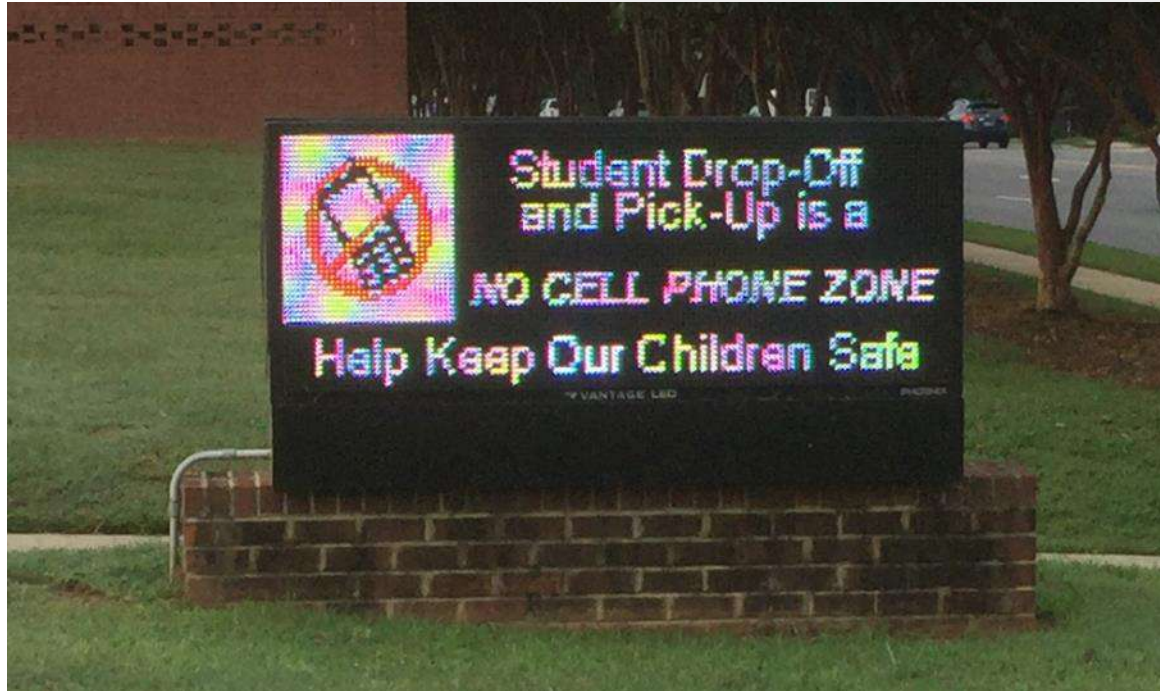
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# Safety Projects and Improvements



Finley Road Elementary School



Examples of new marquee signs and security vestibules.

Other projects include installation of fencing, locks and cameras.



## SECTION 5: Budget Overview

	\$110M Referendum	\$110M Referendum Premium / Interest	Prior GO Bond / Interest	General Fund / Land Proceeds	8% GO Bonds	Total
Building Renovations	\$46,662,146	\$6,304,345	\$1,014,596		\$1,659,450	\$55,640,537
Repairs & Replacements	\$11,822,246	\$2,642,394	\$781,753			\$15,246,393
New Construction	\$32,116,611	\$2,569,555		\$430,957	\$5,615,352	\$40,732,475
Buses & Grounds	\$7,021,241	\$2,280,000		\$144,317	\$28,106	\$9,473,664
Safety & Energy Efficiency	\$8,993,356	\$835,000			\$466,133	\$10,294,489
Mgmt & Technology	\$2,821,490	\$1,350,000			\$21,000,000	\$25,171,490
Program Contingency	\$562,910	\$100				\$563,010
	\$110,000,000	\$15,981,394	\$1,796,349	\$575,274	\$28,769,041	\$157,122,058

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# SECTION 5: Budget Detail



<b>New Construction</b>	<b>\$40,732,475</b>	<b>Building Renovations</b>	<b>\$55,640,537</b>	<b>Safety &amp; Energy Efficiency</b>	<b>\$10,294,489</b>
Language Immersion	29,999,749	Applied Technology Center	8,198,607	ADA Compliance	218,000
Montessori School at Ebenezer Avenue ES	9,928,276	Rawlinson Road Middle School	4,273,508	Asbestos Abatement	839,027
India Hook Elementary School	804,450	Bellevue Elementary School	392,964	Energy Retrofits	1,900,000
<b>Repairs and Replacements</b>	<b>\$15,246,393</b>	Finley Road Elementary School	209,435	Intercom Systems Upgrades	2,201,286
Modular Units HVAC Replacements	653,000	Lesslie Elementary School	150,826	Lighted Digital Marquee Signs	713,449
Northwestern High School Structural Repairs	1,964,113	District Support Sites	941,546	Detention Basins Upgrades	130,185
Rock Hill High School Structural Repairs	2,155,516	Central Child Development Center	239,514	Safety & Security Improvements	3,316,905
Replace Custodial Equipment	610,000	Ebinport Elementary School	2,465,715	Strategic Security Fencing	813,172
Restroom Renovations	2,366,946	Flooring Replacements	44,975	Grease Interceptor Upgrades	162,465
Roof Replacements	5,348,441	Northside Elementary School	6,845,604		
Upgrade Furniture, Fixtures and Equipment	2,146,687	Northwestern High School	7,733,005	<b>Management and Technology</b>	<b>\$25,171,490</b>
Upgrade Support Systems	1,690	Rock Hill High School	9,051,802	<b>Program Contingency</b>	<b>\$563,010</b>
<b>Buses and Grounds</b>	<b>\$9,473,664</b>	Oakdale Elementary School	3,605,790		
Athletic Facilities & Equipment Improvements	144,683	Richmond Drive Elementary School	1,494,444		
Athletic Field Lighting Upgrades	413,135	Rosewood Elementary School	1,766,505		
Grounds, Paving & Sidewalk Improvements	414,727	Saluda Trail Middle School	373,104		
HS Athletic Facilities Improvements	3,867,739	South Pointe High School	1,971,400		
Playground Replacements and Improvements	1,840,795	Sunset Park Elementary School	5,611,656		
Support Vehicle Replacements	1,851,745	Upgrade Media Centers	270,137		
Track Repairs and Upgrades	614,388				
Parking and Driveways	326,452				

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# ROCK HILL *Schools*

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At its work session on June 8, 2020, held via Zoom in accordance with policy BEDM and the emergency resolution passed by the Board of Trustees during the COVID 19 situation, the Board:

- recognized the Senior Class President from Rock Hill High School;
- held the FY2020-2021 General Fund Budget Public Hearing;
- held Recognitions;
- discussed revisions to Policy **EBCB** – *Safety Drills*;
- received a report on Summer Learning Opportunities;
- heard a report from the Return-to-School Task Force;
- discussed foreign exchange students for the next school year;
- received information on the Community Eligibility Provision (CEP);
- received a report on Summer Literacy;
- discussed the July school board meeting date;
- discussed other and future business; and,
- held an executive session for a personnel matter (employee appeal).

Other and Future Business

Chairman Miller

## Executive Session

### 1. Personnel Matters:

*>Hiring*

Action as Required from Executive Session

Adjournment