



HORACE MAY ELEMENTARY SCHOOL

502 Minnesota Ave NW
Bemidji, MN 56601

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- **How will we deliver an equitable education with our plan?** – All Horace May Elementary students & families will have the same resources available to them. Equitable time with their teachers regardless of the learning model, specialists, electronic devices if and when needed, etc.
- **How will Horace May keep students protected in cohort groups (classrooms, houses, pods etc.)?** Our students are assigned to a classroom teacher for the majority of the day.
- **How will breakfasts and lunches be handled?** – Horace May students will eat breakfast in their classrooms. For lunch we are able to accommodate two classrooms in our cafeteria, the auxiliary cafeteria and we will also utilize the north gym. The remaining classroom(s) will eat lunch in their classroom; we will devise a rotation schedule so all students will have the opportunity to periodically eat in the cafeteria.
- **How will we handle travel from classroom to gym, lunch, recess?** – Horace May will have only 4 classrooms traveling throughout the building at any one time. We will have arrows of two colors indicating which side of the hallway students should be walking. Students will be taught to maintain social distancing as they walk the hallways.
- **How will Horace May utilize hallways, entrances, exits? How will we minimize contact in these areas?** Students that ride the bus to school will enter the bus door, Door #3. A paraprofessional will be there to greet students and to remind them the process of entering the building: go to their locker, wash hands, then go to the cafeteria for breakfast and then to their classrooms or just go to their classrooms. Students that are dropped off by parents will enter the main entrance, Door #1. This door will also have a supervisor present to remind students of the entrance protocol.
- **Staggering schedules** – Grade level teachers will determine a staggered schedule for restroom use, for exit to recess and entrance to lunch. Student dismissal will be staggered at the end of the day to avoid congestion and encourage social distancing.
- **What to do with students who arrive early (before 7:30?)** – Student dropped off begins at 7:30. Students will be directed to follow the school entrance protocol. Paraprofessional supervision will be available at that time.
- **What will Horace May's signage look like for traffic control, hand-washing, wearing of masks?** – Signage, bulletin boards, floor decals etc. will be displayed throughout our school and in our restroom areas.
- **How will students check out library books?** – Depending on the grade level, students will "order" desired books through our media specialist. The books will be delivered to the child in his/her classroom and checked out.
- **How will Horace May specialist teachers be scheduled?** – The district has provided Horace May specialists in the following areas for the 20-21 school year; art, music, media and physical education. Each specialist will see 4 classrooms twice a day for a 2 week period, then specialist assignments will change.
- **What will music look like at Horace May?** Music is part of our specialist rotation. All students will receive music instruction at various times during the school year.