

**AGENDA for the REGULAR MEETING  
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

**\* 6:30 p.m. February 19, 2019 \***

**Jefferson High School Library**

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at [www.jhs.k12.mt.us](http://www.jhs.k12.mt.us) for the most current agenda and the packet of associated materials for the meeting.

**A. Call to order-Chairperson**

1. Pledge of Allegiance

**B. Announcements and Public Comment.** Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

**C. Student Report**

**D. Staff Report**

**E. Committee Reports - brief review**

**F. Administration Reports** – The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not take action on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager
  - a. Audit
2. Principal/A.D.
3. Superintendent
  - a. Count Day
  - b. Peer-to-peer Mental Health First Aid
  - c. Dual-Credit Expansion
  - d. FTE Expansion

**G. Unfinished Business- Action is always possible for Unfinished Business items.**

**H. New Business – Action is always possible for New Business items.**

1. Personnel – Action
  - a. Substitute applications –
  - b. Superintendent Evaluations – Possible Closed Session
2. Approval of Attendance Agreements – AYA/Elk Park/North end
3. Call for Elections – Trustee and Levy
4. Basin trustee vacancy
5. SRO (School Resource Officer) presentation – Tony Koenig
6. Website layout, contents, calendar
7. Meeting posting requirements
8. Part-time policy/meetings position
9. Facilities survey proposal – SMA architect firm
10. Policy 4330 proposed changes – possible 1<sup>st</sup> reading

**I. Communication and Comments**

1. Letters to the Board - Resignation(s)

**J. Commendations and Recognition**

**K. Consent Agenda**

1. Approval of Previous Minutes and High School Claims and Accounts – action

**L. Follow-up/Adjournment – upcoming three months**

1. Chair/Superintendent article for paper
2. March, April – certified retirement intentions
  - board reviews management program
  - board approves special education application

**NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING** March 19, 2019 6:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

*All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.*

### **Jefferson High School Board Members**

Sabrina Steketee, chair (Boulder area position)

Travis Pierce vice-chair (At-Large 2 position)

Larry Rasch (At-Large 3 position)

Kevin Harris, (At-Large 1 position)

Cami Robson (Clancy area position)

Vacancy (Basin area position)

Denise Brunett (MT City area position)

***Announcements and Public Comment.*** The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

### **Mission Statement**

*The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.*

### **Our vision for the future:**

#### **Students:**

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over others because of our solid reputation;

#### **Teachers:**

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;

#### **Our Administration and Board**

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what is best for students, teachers and our communities.

#### **Our communities:**

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

- Feel happy, challenged, safe, and supported throughout their time here;
- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board's decisions and plans.

From the desk of:

*L*orie

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February 2019

## **GENERAL REPORT ITEMS**

### *PAYROLL REPORT*

Payroll warrants -88598 to -88567 (direct deposits) and 41081-41120 were approved by the superintendent and paid in February.

### *MASBO REGION 4*

I will be attending MASBO meetings in Great Falls February 24-26.

### *CURRENT OFFICE ITEMS*

Audit update

Working on the MD&A (Management's Discussion and Analysis)

### *NEW BUSINESS ITEMS*

Meeting posting – 48 hours is the “rule” for posting of meetings. The office procedure is that the agendas are created in the District Office and emailed to the Technology Coordinator for posting on the website and the post office, if appropriate. The District Office generally posts the agendas on the school window but occasionally delegates this to the Technology Coordinator. Committee meetings are not usually posted in the local paper due to time constraints. However, all regular meetings of the board are posted in the Monitor, at the Boulder Post Office, at the school, and on the website. Recently added to the notifications were Ms. Dorrington, Ms. Eckman, and Ms. Robson at the local elementary schools for posting on their boards and/or in their newsletters.



February 19, 2019

Principals Report—Mr. Mike Moodry

### **Academics**

Professional development with Tim and Cyndi Shannahan was huge success. We were able to have afternoon subject specific breakout session. The break out session allowed teachers to create and understand subject specific literacy technique to help students succeed. This will be an ongoing process with our literacy grant.

Core teachers will be working on ACT standards alignment in the month of March. Departments will get together and determine where specific ACT curriculum is taught and mastered.

Preliminary scheduling has begun for the 2019-2020 school year. Initial figures are we will maintain our current level of enrollment to a slight increase. Teachers are making some adjustment to course offering to be more flexible for student to take electives. We are also adding some Honors courses (English 1,2,3,4, Algebra, Geometry) to explore the possibility of an advance diploma at JHS.

We are looking to propose, in the March meeting, that we reduce the PE/health curriculum requirement to 1.5 credits and add one half unit of elective. We will also have a more formalize proposal for the advanced diploma.

We are also looking into expanding our dual credit opportunities in the following courses: Accounting I and II, Government, Education 101, College Algebra II, and Form and Function. Many of these opportunities are just curriculum realignment with college standard. No extra training or staffing is needed.

### **Attendance and Discipline**

We already have seven students with 6 day letters. I have contacted them and their parent personally. We have all but one student recover last semester's credit with the new time recovery instituted. I consider it to be a success. Discipline referrals are down from previous months (see attached).

### **Multiple Diploma Opportunities.**

We am exploring the possibility of multiple diploma opportunities (see attached). I believe we do a disservice to our students not allowing them multiple paths to a diploma. There are multiple staff members on board. As we speak, we have already instituted a 20-credit and Hi-Set Options program to create the proficiency track. We are not trying to get them out of school earlier, but trying to use the time in school for them to gain as many real world experiences as possible before they walk across the stage (CTE and Dual Credit). We will continue to have dialogue on how the advanced diploma will work.

### **IGraduate and Career Fair**

College and career readiness is our main focus at JHS. We have applied for a \$10,000 grant to help fund college and career readiness (see attached). We will also be hosting a career fair in



April to present students with career exploration in a variety of fields. We will use local business to explain the career opportunities.

#### **Activities**

Winter activities are winding down. The brightest lights were on display the first weekend in February in Missoula. The JHS Thespians, under the direction of Mike Hesford, won best-drama (Shape of the Grave), best lead-actress (Emme Rosenbaum), best-supporting actress (Josie Marks), Best-student director (Dakota Zufelt), and best costumes at the State Thespian Festival. Their accomplishment qualifies them to go to the National Thespian Festival in Lincoln, Nebraska this June.

Wrestlers brought 6 wrestlers to state and one, Leo Anderson (103), finished 4th with all-state honors.

Boy's and girl's basketball are in the district tournament. Results will be presented at the meeting.

Cheerleading will go to the annual Cheerfest in Lewistown March 15th.

Spring sports begin March 11.



## ***iGraduate Montana – Challenge Fund 2019-2020***

The Office of the Commissioner of Higher Education and the Office of Public Instruction, in partnership with the Dennis & Phyllis Washington Foundation, announces the availability of funds through the *iGraduate Montana (iGM)* Challenge Fund. Grants of up to \$10,000 are available to communities through a competitive application process and successful applicants will receive technical assistance support. For further assistance, please contact Angela McLean ([amclean@montana.edu](mailto:amclean@montana.edu)). Applications are due on Wednesday, February 6. Award determinations will be announced in March.

### **About iGraduate Montana**

The Office of the Commissioner of Higher Education and the Office of Public Instruction are partnering with local schools, colleges and universities, students, community leaders and state government to launch *iGraduate Montana*. This is a new initiative that leverages the successes and lessons learned from Graduation Matters Montana. *iGraduate Montana* continues a focus on high school graduation, and expands the scope to include workforce development activities, such as connecting students to high-demand career pathways, and/or post-high school education opportunities.

### **iGM Challenge Fund 2019-2020**

*iGraduate Montana* seeks to award 10 – 15 proposals. In addition to implementing their proposal, awardees will be asked to participate in the ongoing design of the initiative. Awardees will be asked to give feedback on the design, participate in an *iGraduate Montana* Summit in Spring 2019, and, where appropriate, indicate interest in being *iGM* mentors for ensuing years of the initiative.

- **Eligibility:** Local school districts, post-secondary institutions, non-profit organizations, tribal governments.
- **Priorities:** Priority will be given to projects that show partnerships between local school districts, families, post-secondary institutions, non-profit organizations, employers, etc. AND projects that focus on supporting struggling students to succeed in high school, and the transition to post-high school education opportunities.

### **Please provide the following information:**

Name: Mike Moodry

Title: Principal

School/Organization: Jefferson High School

Street Address: 309 N. Main, Boulder, MT 59632

Mailing Address (if different): PO Box 838, Boulder, MT 59632

Email: [mike.moodry@jhs.k12.mt.us](mailto:mike.moodry@jhs.k12.mt.us)

Phone: 406-322-3317

☒ **I have watched the iGM Challenge Fund webinar.** (Applicant must watch the webinar and check yes prior to submitting the application: <http://mus.edu/iGraduateMontana/iGraduate-Tech-Assistance-Video.mp4>)

**Program Need:**

1. ***If your proposal is to increase high school graduation rates, please enter the high school graduation and drop out count and rate for the past three years. You can add additional high schools if need be. You can access this data on the Office of Public Instruction GEMS website.***

	Graduation Rate	Drop Out Count
2015-16	83.4%	9 of 208
2016-17	80.47%	12 of 235
2017-18	84.1	6 of 241

2. ***If your proposal is to work with first-year college students, please describe the needs of your community to support more students succeeding in college. This can include data on college retention as well as anecdotal insights. You can find good information on the First-Time Freshman Dash Board.***

The past 3 years we have a 32% college attendance rate and almost 90% retention. We saw a dramatic increase last year (46% college attendance) that we attribute to the increase in dual credit option offered at JHS (9 courses--2018-19 School Year). Our plan is to use part of the iGraduate grant to help our teachers get the necessary background and prep time to offer more dual credit option at JHS.

3. ***If your proposal is to connect middle school and/or high school students to higher education, please describe the needs of your community to support more students entering college. This can include data on college-going rates, college retention rates, as well as anecdotal insights.***

As stated above, we intend to use iGraduate fund to create more dual credit options for students. Aligned with our dual credit offering we intend to also use funds to create curricular and extra-curricular opportunities for student to explore future options such as FAFSA Nights, local college Fairs, create a local career fair, and job-shadowing in Jefferson, Lewis and Clark and Silver Bow counties.

4. ***If your proposal is to connect middle school and/or high school students to high-demand jobs in Montana, please describe the needs of your community to increase workforce development efforts. This can include data on career pathways, as well as anecdotal insights. You can find good information about career pathways at Montana Career Pathways.***

We continue to be committed to creating not only academic dual credit, but CTE dual credit offering through local colleges. We will be hosting a local career fair this April for all students to attend with a career focus. The school has had a voice on local development councils intended to repurpose the MDC (Montana Developmental Center). Some discussions have centered around the school providing career pathways opportunities to current and future students to become an integral part of reinventing Jefferson County economic development. We are committed to creating a better community by providing college and career ready citizens from JHS.

**PLEASE NOTE: Your proposal can focus on more than one area. (Ex: A project could focus on identifying, graduating and supporting a cohort of students into their post-high school next steps, which could include college and/or apprenticeship opportunities.)**

**Data Observations: What key insights do you derive from your data? Please explain:**

**1. What is the scope of the problem or challenge?**

Educating our families of socio-economically challenged students that higher education is not a priority. We face generational poverty and the stigma of breaking the cycle. Our increase in college attendance and retention rate increase over the past 3 years is attributed to dual credit opportunities provided for little or no cost to students.

**2. What barriers have been identified for students and what data supports this?**

Our free and reduced data of 28% shows a need for expanding opportunities at JHS. Another focus must be on increasing ACT scores to provide college readiness. Our scores show no middle ground of college readiness, only 30% of this year's senior class were above 22 on their ACT.

**3. How is your *IGM* proposal informed by your data?**

Our focus on college and career readiness needs financial support to create opportunities for all JHS students. As shown, numerous factors such as college attendance, cohort rate, and free and reduced rates create obstacles for student at JHS. With proper funding we will be able to provide proven opportunities that increase college and career readiness.



**Additional Information (optional): Is there anything else you'd like to add regarding program need?**

Click or tap here to enter text.

**iGM Benchmarks**

The following benchmarks are being used to ascertain the success of *iGraduate Montana*. Please identify which benchmarks best align to your iGM proposal. You can choose as many benchmarks as you'd like; you must choose at least two benchmarks.

- ☒ 1. Increase high school graduation rate
- ☐ 2. Increase American Indian student high school graduation rate
- ☒ 3. Increase student enrollment in college and/or work-readiness opportunities (such as dual enrollment, career and technical education, pre-apprentice & apprenticeship programs)
- ☐ 4. Increase American Indian student enrollment in college and/or work-readiness opportunities (such as dual enrollment, pre-apprentice & apprenticeship programs)
- ☒ 5. Increase first-time freshman college enrollment
- ☐ 6. Increase first-time American Indian freshman college enrollment
- ☒ 7. Increase use of Pre ACT and ACT data as well as the Montana University System College Access Portal to support students to post-secondary opportunities
- ☒ 8. Increased parental/community involvement to support high school completion and college and career planning

With each benchmark you've selected, please identify the number or percentage of students you hope to impact.

- 1. 30%
- 2.
- 3. 70%
- 4.
- 5. 30%
- 6.
- 7. 70%
- 8. 100%

**Please identify additional benchmarks as they relate to your iGM proposal (optional).**

Click or tap here to enter text.

**iGM Strategies & Plan for Implementation**

**Please describe the top three strategies your iGM proposal. Use the following template. An example has been provided for you.**

Priority will be given to projects that focus on struggling students, and that build on the links between high school, college, and careers. Options could include:

- Increase meaningful career exploration and engagement in middle school, high school and/or college including growth in use of PreACT and ACT data.
- Increase coordination with business and industry to provide students high quality work-based learning opportunities in middle school, high school and/or college.
- Increase coordination with stakeholders such as educators, family, business and non-profits to build high quality career pathways for middle school, high school and/or college students that include opportunities for dual enrollment, work-based learning, and/or industry recognized credentials.
- Increase personal finance and financial planning knowledge in middle school, high school and/or college.

Strategy	Plan for Implementation
<i>Sample: Increase meaningful career exploration and engagement in high school.</i>	<i>Sample: Hold a career fair, increase work-based learning opportunities, expand Montana Career Pathways participation</i>
Increase student participation in college readiness.	Give students more dual credit opportunities, hold a FAFSA night, create college application week, provide busing for student to take the Compass test, and participate in college fairs.
Improve student career readiness.	Hold a local career fair, tour local two-year schools, use MCIS to create digital portfolios, create a job shadow and school to work programs.
Increase parent/community support of college and career readiness.	Create a parent/community outreach program to engage parent and community in post-graduation planning for JHS students. The program will include post-graduation planning nights for families. Seeking community members to educate students on community career opportunities. Create community forums (i.e. Coffee Talks) to involve the community on the student/family career planning. Create a community advertising campaign to promote business involvement in college and career readiness.

**Plan Observations: What key insights do you derive from your plan? Please explain:**

1. How does this plan leverage current efforts and resources available in your school, organization or community? (Ex: MCIS, Carl D. Perkins, Montana Career Pathways, etc.) If it doesn't, why not?

We already use MCIS, Carl D. Perkins, and Montana Career Pathway in our CTE curriculum, but would like to expand current pathways. The iGradute program would allow use to expand these programs as stated above. We are currently working into implement Jobs for Montana Graduates which would parallel iGraduate grant.

2. If you were a Graduation Matters Montana community, how does this plan leverage the activities and lessons learned from GMM to strengthen workforce development efforts?

Graduation Matters allowed the community to become involved in increasing graduation rates. iGraduate will allow us to bring the Graduation Matters committee back together.

## ***IGM Budget***

The *iGraduate Montana* – Challenge Fund grant must be spent before June 1, 2020.

Budget Allocation Type	Amount
Stipends for current staff to convene <i>iGM</i> partners	\$2000
Stipends for current staff to coordinate <i>iGM</i> activities	\$2000
Stipend/contract for external facilitator to convene partners	\$1000
Program expenditures to promote <i>iGM</i> in your community	\$1500
Program expenditures for professional development	\$2000
Other (Transportation)	\$1500
Total amount requested	\$10,000

**Budget Narrative:** Please describe how you plan to use the funds for the budget allocation(s) you identified.

The stipend for current staff will be paid the high school counselor to coordinate with existing activities. We will have external facilitators/speakers to help present at school and community events to facilitate college and career readiness growth. Most of the community expenditure will be spent on advertising and promotional products. Professional development will go to current staff to increase skills related to college and career readiness including gaining necessary credits for dual credit opportunities. Transportation will funding will be used due to our rural location. There are more opportunities available 30 miles north or south of our location.

## ***IGM Timeline***

**Please complete the timeline below. Please include meetings, events, activities, or plans based on the categories listed and indicate which quarter they will occur. Not every category needs to have an activity in each quarter.**

	April – June 2019	July – Sept 2019	Oct – Dec 2019	Jan – June 2020
Team	Leadership	Leadership Community	Leadership Community Student	Leadership Community
Data	CTE Cohort Data College Attendance Current MCIS Data Spring MAPS	CTE Cohort Data College Attendance Current MCIS Data	ACT/Fall Map MCIS	Winter MAP ACT Aspire ACT CTE Cohort Data
Plan	Determine growth and needs for the upcoming school year. 2019 JHS Career Fair Analyze ACT Aspire Data Take ACT Dual Enrollment recruitment.	Make contact to business and coordinate community committee Analyze Career Fair data and make improvements. Begin MCIS portfolios Professional Development	FAFSA Night Community Coffee Talk ACT Prep College Tours College Application Week ACT ASPIRE Family CTE Night	Staff meeting to improve CTE curriculum Focus on ACT Prep and ACT Monthly Community Coffee Talks Forecast projected enrollments and student interests.
Promotion	Career Fair community meeting March 2019.	Begin Community awareness promotions through advertising and personal contact	Varies	Varies
Other	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

## ***IGM Team***

Priority will be given to projects that show partnerships between local school districts, post-secondary institutions, non-profit organizations, employers, etc. *If possible, see if an existing school or community-based team can be tapped to form the core of the iGM effort, rather than starting a new team.*

**Please provide a list of partners who have formally agreed to support this proposal. Potential partners include:**

- School Administrator(s): Tim Norbeck (Superintendent), Mike Moodry (Principal)
- Higher Education Administrator(s): Bernie Phelps (Montana Tech), Diane Dorgan (Gallatin College), Ryann Gibson (UM-Western)
- High school and/or higher education counselor(s): Joe Michaud
- Teacher/Professor representative(s): Dawn Smartnick (CTE), Mary William (Science), Sarah Layng (Media Specialist), Nancy Bailey (Math and Computers), Clint Layng (PE), Fritz Bieler (Social Studies),

Steve McCauley (Science), Cassidy Parsons (FCS), Dan Sturdevant (AD), Kelsey Voeller (English), Ester Kirsch (Paraprofessional), Mary Drynan (Special Education)

- e. Student representative(s): JHS Student Council
- f. Family representative(s): Mary and Kyle Eckman, Rob and Dawn Smartnick, Amy Michaud, Josh and Erica Morris, Karen Ottman, Steve and Connie McCauley, Steve Youde, Jeff and Mandy McMaster, Kari Brustkern, Melody Pesta, Josh and Kerissa Armstrong,
- g. Local Business Owner(s): Bullock Construction, Elkhorn Pharmacy, X-C Ranch, Boulder Monitor, Great Clips (Butte and Helena), Eckman Chiropractic, Sweet Spot, Eagle Glass, Avatar Reality, Harlow Transportation, Youth Dynamic Incorporated
- h. Local Community Organization Leader(s): Rusty Gulio, Boulder Mayor, Kayla Holman, Boulder Chamber of Commerce, Drew Dawson, Boulder Transition Advisory Council, Bob Mullen, Jefferson County Commissioner, Leonard Wortman, Jefferson County Commissioner, Cory Kirsch, Jefferson County Commissioner. Barb Reiter, Jefferson County Prevention Specialist
- i. Local Tribal Leader(s): Click or tap here to enter text.
- j. Other(s): Click or tap here to enter text.

**Thank you! Please contact Angela McLean ([amclean@montana.edu](mailto:amclean@montana.edu)) with any questions/concerns. We look forward to working with you to help every Montana student succeed.**

<b>18-19</b> <b>Jefferson High School</b> PO Box 838, Boulder MT 59632 Generated on 02/15/2019 12:40:39 PM Page 1 of 1	<b>Behavior Type Report</b> Staff: All; Date Range: 01/16/2019~02/15/2019 Events: All Events All Roles Group by Submitted By Staff: 6 Events types: 4 Events: 7 Students: 8
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Submitted By	Event Type	Event	Students
	Theft	1	2
	Insubordination (Disobedience)	1	2
	Disorderly Conduct	1	1
	Insubordination (Disobedience)	1	1
	Disorderly Conduct	1	1
	Drugs (Excluding Alcohol and Tobacco)	1	1
	Insubordination (Disobedience)	1	1





## DIPLOMA

### TRADITIONAL

#### 22 Credits

4-English  
3-Math  
3-Science  
3-Social Studies  
1-PE  
1-Health  
1-Fine Art  
1-CTE  
.5-Personal Finance  
.5-Intro to Computers  
4-Electives

### Proficiency

#### 20 Credits

4-English  
3-Math  
3-Science  
3-Social Studies  
1-PE  
1-Health  
1-Fine Art  
1-CTE  
.5-Personal Finance  
.5-Intro to Computers  
2-Electives  
**REQUIRES BOARD  
APPROVAL**

#### Hi-Set

-Must have between  
11-18 credits at the  
end of Junior year.  
-Design course work  
around college and  
career readiness.  
-Meet attendance  
requirements.  
-8th-grade reading  
level  
-Score at least 11 on  
all 5 Hi-Set Batteries

### Honors

#### 24 CREDITS

-Courses taken in  
blocks (126 minutes)  
-Allows students to  
complete 1 credit in  
a semester  
-Requirements can  
be met by the end of  
junior year  
-Use Senior year for  
school to work, dual  
credit, college, or job  
training.



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**Patti Koslo**

**pkoslo@eschoolview.com**

**(888) 932-6460**

**240 North 5th Street, Suite 200**

**Columbus, OH 43215**

**Presents**

**CMS, Annual ADA Scan Jefferson High School**

**For**

**Mike Moodry**

**At**

**Jefferson High School**

**Offer expires on**

**2019-04-05**

Dear Mike Moodry,

eSchoolView understands the importance of strong community engagement and your website plus other online software are significant tools for keeping your community informed. Our Content Management System (CMS) and web-based software will help your leaders ensure timely and accurate information take center stage.

Our experienced and creative team developed a platform that will transform your website into a two-way hub of communication. Our CMS and education management software tools are easy to use, and training and continued support are provided with every contract.

eSchoolView features:

- The only true Cloud-based Software as a Service (SaaS) solution
- Custom-designed, brand specific sites with intuitive navigation
- Responsive platform with free mobile app
- Easy upload process for HD video, audio, high-resolution images and more
- Survey, Form & Quiz generator
- Web traffic reports to monitor your visitors' habits and interests
- eSchoolView also offers integrated or stand-alone products for Facilities Management, Event Registration, OneView (parent portal & online forms), Emergency Alert System, School Store, Live Streaming Video and custom development projects

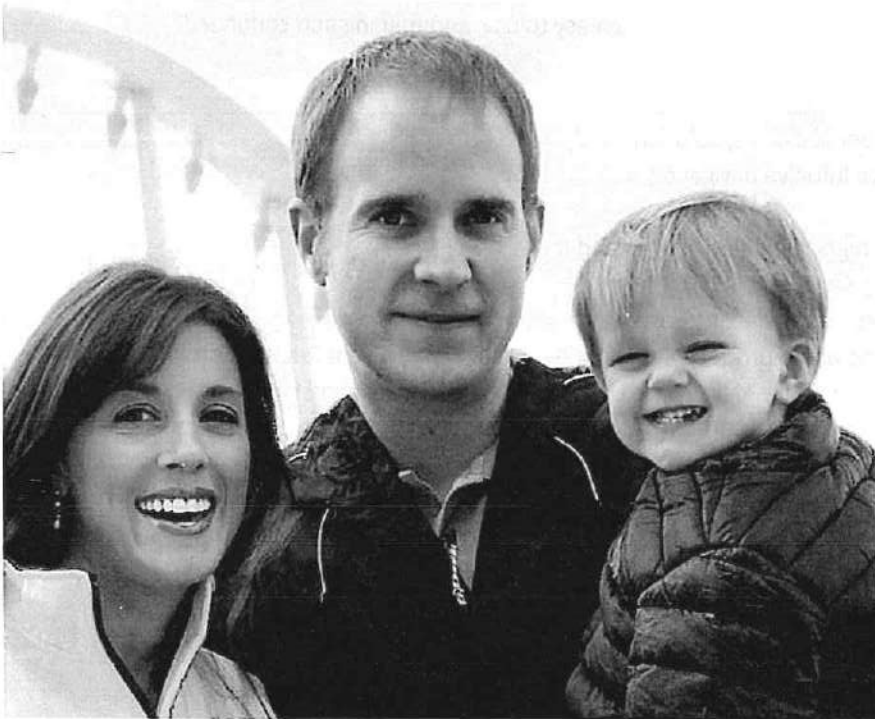
Your website is one of the most important resources you have to keep your public informed, and you have a great story to tell. Let eSchoolView help you maximize your web presence and increase your community engagement.

Sincerely,



Rob O'Leary | Executive Director

## meet our team



### **ROB O' LEARY**

Executive Director  
& Company Owner

roleary@eschoolview.com  
Ph: (888) 932-6460 x100

Rob has been working with content managed applications for over 15 years and graduated from Franklin University with a Digital Communications major. For the past seven years his experience includes working with over 1,550 public K-12 school districts and other educational organizations throughout the United States. In addition he has worked with many government agencies, including

the State of Ohio Inspector General's Office, Newark Public Library, Franklin County and Columbus Board of Health.

Additionally, Rob specializes in application training and usability. His past experience with customers makes him well aware of the unique challenges of introducing and acclimating employees with new online products.

## **GRANT A. WRIGHT**

Project Architect  
& Company Owner

gwright@eschoolview.com  
888.932.6460 x120

eSchoolView will provide a technologically sophisticated and experienced set of team members to facilitate the development of this project.

Grant has over 15 years of .NET development experience along with ten plus years of application development experience working for Nationwide Insurance, City of Columbus, JP Morgan Chase, and Franklin County. Grant is certified by Microsoft as a .NET Solutions Developer for web and windows applications and is also certified as a SQL Server Database Administrator.

For the past four years he has taught more than 1000 students in .NET applications development and SQL Server as a Microsoft Certified Trainer.



eSchoolView

## MICHAEL MALONEY

Director of Business Development



## ROBERT DELAY

Senior Training & Support Specialist



Michael brings over 18 years of sales and educational management experience to the team. He is responsible for guiding the eSchoolView team and ensuring the products the company offers are relevant and innovative.

[mmaloney@eschoolview.com](mailto:mmaloney@eschoolview.com)  
888.932.6460 x125

Client engagement, training and onboarding are Robert's specialties. Drawing on 8 + years of training experience, he has implemented processes to assist our clients throughout the course of learning our CMS, launching their new sites and continued skill development.

[rdelay@eschoolview.com](mailto:rdelay@eschoolview.com)  
888.932.6460 x140

eSchoolView |

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Contract contents shall not be shared with outside parties without the expressed permission of eSchoolView.



## JAMES PETERS

Technical Director



## ANDREW ERDMAN

Director of Applications



James established his role as Technical Director after five years of invaluable contributions to our development team. In addition to core enhancements that include eSchoolView's CMS, James also oversees our support and customer service.

[jpeters@eschoolview.com](mailto:jpeters@eschoolview.com)  
888.932.6460 x150

Andrew has been with us since the very beginning. He now leads our support and development teams throughout the product implementation processes. Andrew works closely with our designers and developers to innovate and increase user experiences.

[aerdman@eschoolview.com](mailto:aerdman@eschoolview.com)  
888.932.6460 x121

## ADAM GILMORE

Systems Administrator



Professional cable stretcher. DNS monger. Phone mangler. LDAP charmer. Server sleuth. Firewall tender. Purveyor of bad jokes extraordinaire.

agilmore@eschoolview.com  
888.932.6460 x127

## JOSH MINTO

Lead Designer



Josh oversees our design team and provides personalized consultations with clients on an individual basis. By working side by side with our development team, he is a creative force behind our UI innovations and custom design solutions.

jminto@eschoolview.com  
888.932.6460 x128



eSchoolView

## making the switch is simple.

- 1 DESIGN.** Our team works with you individually to create a custom design that fits your specific needs.
- 2 MIGRATION.** We transfer all of the content from your current website over to our platform for you.
- 3 TRAINING.** We provide virtual or on-site trainings, no matter your location. Sessions typically last a little over one hour.
- 4 LAUNCH.** Once your website launches you can have unlimited users with no technical experience required.
- 5 SUPPORT.** We offer unlimited support through an online ticketing system, phone, email or self-help videos.

Let's  
get



# started.



## website features



### COMMUNICATION HUB

Email and text message capability.



### PUBLIC USER DATABASE

E-Newsletters, announcements, alerts sign-up.



### INTRANET

Secure login for employees to internal news, documents and more.



### RSS

Automatically retrieve news and events to your device.



### LOGS

Content review feature allows admin to be in control.

## website features



### **SECURITY MANAGEMENT**

Granular security module with ability to restrict access on demand.



### **DYNAMIC PAGE WIZARD**

Create new pages on the fly and save them as templates.



### **ANALYTICS**

Your site will be monitored by Google with custom reporting capabilities.



### **EMPLOYMENT**

Categorize and rank employment opportunities.



### **PERMANENT ARCHIVE**

Unlimited storage space with content visible and expiration dates.

## RESPONSIVE DESIGN

As people rely more on their mobile devices for news and communication, expanding your Web presence requires accessibility on mobile devices. This feature works on all mobile devices regardless of the platform, and helps keep people connected to your website while on the go. The component ensures your community can access and read up-to-date content about your school/ organization anywhere.

Mobile Suite reconfigures content on your website to increasing accessibility, legibility and ease of use on many mobile devices. It has a number of convenient features:

- Mobile Suite and your desktop website are always synchronized, so you only need to enter content into eSchoolView's CMS once.
- Content optimization ensures your site displays properly on a multitude of devices – regardless of size or type.
- By simply swiping your finger images slide across your mobile device.
- The software automatically offers to create a shortcut, so the Mobile Suite can be available as an app icon on your device.
- School/organization closings and alerts appear instantly.
- Visitors can easily call your school or organization by tapping on your phone. Your number will also be stored in their contacts.
- By clicking on the address, visitors will be taken to a map feature where they can follow directions and navigate to your schools/ organizations offices.
- Specialized Google Analytics help you keep track of traffic to your Website.



New London Local Schools  
[www.nlschools.org](http://www.nlschools.org) (<http://www.nlschools.org/>)


## HIGHLIGHTED BENEFITS

- Affordable – No hidden costs
- All Content migration included
- Average Return On Investment is 9 months
- Significantly improve stakeholder communications
- Effectively connect your staff with the community you serve
- Unique custom design catered to meet your needs
- Intuitive navigation that simplifies the web browsing experience
- Saves time & money by giving your staff the ability to add, modify or delete content "on demand"
- Hassel-free software - no technical knowledge or additional staff necessary
- No special equipment or software required
- Five support options, including toll free phone support based in Columbus, Ohio
- Average training time is 1.5 hours
- Secure software platform including SSL technology
- Guaranteed 99.995% uptime
- Integrate the latest social media technologies to encourage community interaction
- Ability to upload 1GB files with unlimited storage
- Unlimited hosting and storage space
- Unlimited support for all district staff members included

# project deliverables

## PROJECT TIMELINE



<p>Initial items needed</p> <p>**Timeline starts once client approves concept design. 1 to 5 Weeks for design elements</p> <p>Weeks 6-10</p> <p>Weeks 11-16</p>		<p>Sign proposal, collect initial data and complete design questionnaire.</p> <p>Return concept design for approval. Apply revisions to concept design, if necessary. Once approved, hand off design to developers</p> <p>Site development and access to beta site once ready. Review of features and feedback collected for revisions.</p> <p>Testing through beta site. Staff training and entering of existing content by eSchoolView into the new site. Launch of website to production servers.</p>
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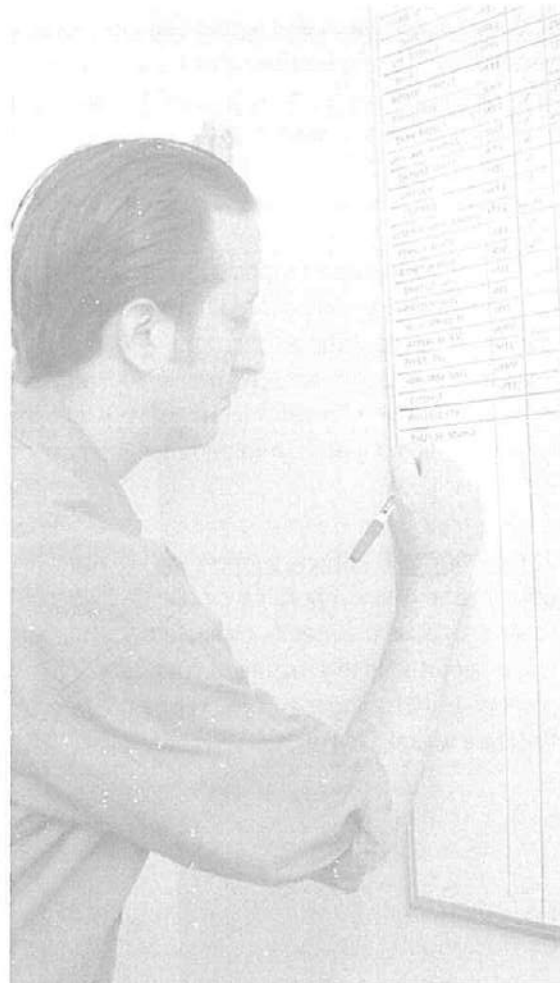


## PROJECT APPROACH

eSchoolView employs a custom project management methodology to its development process based upon the Microsoft Solutions Framework (MSF) for Agile Development. This approach is geared towards the fast development of features for customer review and revision. With this approach, our clients can quickly see results and better steer the process being used to develop applications.

During development of your new site you will have access to a beta site to review the development of features and provide feedback on what has been built. This site could be accessed using a private Internet address and may only be accessed by designated employees of your organization

eSchoolView can only be responsible for adhering to the timetable below if the client provides the information necessary when requested and continued cooperation. In the event that the client takes additional time to complete requested items, client must understand that payment terms must still be met.



## maintenance & support

### SUPPORT

In addition to our Service Level Agreement (SLA) located within this proposal we take great pride in helping our clients. All of our employees have mobile devices that allow for communications to be received 24 hours a day. In addition, dialing our office phone lines will forward to our mobile phones if we are not physically in the office. Our levels of support are detailed below:

1. Tier 1 Support - email support requests are handled within 1 business day. Emails should be sent to [support@eSchoolView.com](mailto:support@eSchoolView.com). (<mailto:support@eSchoolView.com>) In addition, there is a support request link in the CMS. Once the request is filled out and submitted, Tier 1 Support will be notified.

2. Tier 2 Support – phone support through our office phone. This support is typically used when there is an issue that needs immediate attention. Issues reported in this manner are typically resolved within an hour and you will be notified if the issue will take longer.



Online Issue Tracking System – you will be granted access to our online issue tracking system. This system will be used to record all issues, enhancements and changes to your website. This allows you to track the status on an issue and also includes an automatic email notification when we complete a task.

# hosting infrastructure

## FACILITY SPECIFICATIONS

eSchoolView also features a Disaster Recovery Site (DR) as of 2013

Offsite Geo-Redundant server facility – mirrored to below infrastructure specifications

- Secure location with keycard access
- Non-secured personnel are required to enter data center by escort
- Full CCTV surveillance
- 24x7 server support
- 3 AC units comprised of DataAire and Libert brands – humidity maintained at 45%
- UPS (battery backup) system
- Diesel Generator backup @ 1000 gallon capacity
- Generator has auto start and auto power transfer
- State of the art fire suppression system - FM200 Dry suppression
- Located in Columbus, OH - over the Internet Backbone

## NETWORK SPECIFICATIONS

- Availability cluster with redundant Dell servers. Data: Dell MD3000i iSCSI SAN (SAN with 15 - 300 Gig 15K SAS drives and 15 - 1 TB 7200 RPM drives) & Dell MD3000i iSCSI SAN (SAN with 12 - 600 Gig 15K RPM SAS drives)
- Virtual Servers: VMware vSphere 4.1 High availability
- Utilization of several backbone providers: Cisco hardware (4507 switch with redundant supervisors and blades) and Cisco routers
- One OC12 (155Mb/sec), Gigabit Ethernet (1000Mb/sec) level fiber connections to the entire Internet through many physical paths- Level 3, WV Fiber, Time Warner
- Utilize cutting edge technology such as PathControl devices by PathScience
- Allows for more efficient routing and monitoring of connections
- Windows servers running ESET NOD32 anti-virus protection.
- Firewall security and intrusion detection
- SSL for Admin tool
- Automated log parsers for security

## service level agreement

In the event of a bug or error, eSchoolView agrees to provide fixes to address them in a timely manner at no cost to the customer. eSchoolView and the customer agree to the following Service Level Agreement (SLA) for addressing bugs and issues (this agreement is not applicable to bugs or errors that occur as a result of a failure of third-party components not developed by eSchoolView).

eSchoolView agrees to make available the following to communicate problems:

(1) Support Email Address, (2) Office Phone, (3) Mobile Phone.

### SEVERITY 1 ERRORS

The bug or error causes a critical failure of the site (i.e. broken page(s), error message/codes, etc.). Notification of the issue will result in either a complete fix within 12 hours, or if that cannot be completed, an explanation outlining the error, proposed fix or potential workaround, if necessary.

### SEVERITY 2 ERRORS

The bug or error causes incorrect information to be displayed or an incorrect page redirect. Pages may display properly or improperly. A severity 2 error is related to the code developed by eSchoolView. Notification of the issue will result in either a complete fix within 24 hours, or if that cannot be completed, an explanation outlining the error, proposed fix or potential workaround, if necessary.

### SEVERITY 3 ERRORS

The bug or error intermittently causes minor problems with the display or visual appeal of the website, but does not hinder site functionality. A severity 3 error is related to the code developed by eSchoolView. Notification of the issue will result in either a complete fix within 48 hours, or if that cannot be completed, an explanation outlining the error, proposed fix or potential workaround, if necessary.

## SOURCE CODE GUARANTEE

Upon request, eSchoolView will provide the client with a backup copy of your source code at site launch subject to the execution of a source code agreement provided by eSchoolView, which will contain the following restrictions/terms:

1. Source code will be retained as a backup copy and only used in case eSchoolView ceases to exist as a business in the state of Ohio.
2. Source code, database and accompanying files will not be sold, leased, transferred or shared with any other organization or entity and will remain confidential. Should eSchoolView cease to exist as a business in the state of Ohio you may utilize a web developer of your choice to support the product solely for your own benefit.
3. Content entered by the client is owned by the client and not by eSchoolView.
4. Each party agrees to keep confidential all information disclosed to it by the other party and to protect the confidentiality of all data, source code, files, etc.
5. Upon request, eSchoolView will release source code for updates to the CMS engine as they are released.

## CONFIDENTIALITY STATEMENT

eSchoolView will not, during or subsequent to the term of this proposed work relationship, use the client's confidential information for any purpose whatsoever other than the performance of services on your behalf or disclose any confidential information to any third party, except as required by law. eSchoolView further agrees to take all reasonable precautions to prevent any unauthorized disclosure of all confidential information provided to it in connection with this project.

# awards

## **2014-2015-2016-2017-Inc 5000**

For the four consecutive year, eSchoolview is near the top third of the country's fastest growing private companies.

## **APRIL 2018 - BEACHWOOD CITY & THE ANTHONY SCHOOL WIN ROSE GOLD MUSE CREATIVE AWARDS**

The Muse Creative Awards (Muse Awards) recognizes the best creativity in advertising, design and digital.

## **DECEMBER 2017 - ESCHOOLVIEW & SAINT URSULA ACADEMY WIN VEGA DIGITAL AWARD**

With more than 1,500 submission from 32 counties throughout the world.

## **JULY 2017 - ESCHOOLVIEW & TITUSVILLE AREA SCHOOL DISTRICT WIN GOLDEN ACHIEVEMENT**

This award recognizes exemplary work in all aspects of school public relations, communication, marketing and engagement and is awarded at the annual NSPRA Seminar.

## **SEPTEMBER 2016 - ESCHOOLVIEW & SHAKER HEIGHTS SCHOOLS WIN WMA**

This prestigious annual award recognizes exemplary work in web design.

## **2015-CIO Review**

Awarded one of the 50 most promising Education Tech Solution Providers.

## **JUNE 2014 -BUSINESS FIRST CORPORATE CARING**

This prestigious annual award was presented to eSchoolView as an honoree for making significant contributions to others in 2013.

## **APRIL 2014 -EDTECH DIGEST'S COOL TOOL - FINALIST**

eSchoolView's automated alert system, Instant Connect as well as the innovative hybrid approach to the Mobile Suite earned national recognition as excellent communication solutions for schools.

## **MARCH 2014 - OHIO SCHOOL PUBLIC RELATIONS ASSOCIATION AWARDS**

Three of five websites recognized for distinct design and content were created by eSchoolView, including the top spot in the organization's annual awards program. Beachwood City Schools was named the Best of the Best and Cuyahoga Valley Career Center and Dublin City Schools were given Mark of Excellence awards.

## **JUNE 2013 - BUSINESS FIRST CORPORATE CARING**

This prestigious annual award was awarded to eSchoolView as a Finalist for making significant contributions to others.

## **MAY 2012 - EDTECH DIGEST AWARD**

eSchoolView's CMS was a Trendsetter finalist in EdTech Digest's annual national awards program.

**APRIL 2012 - 8TH ANNUAL DAVEY AWARDS**

The Beachwood City School's mobile site created by eSchoolView was a winner of the 8th Annual Davey Awards, selected by the International Academy of Visual Arts, an invitation-only body consisting of top-tier professionals from media, advertising and marketing firms. With nearly 4,000 entries from across the US, the awards honor the finest creative work from the best firms, agencies and companies worldwide.

**FEBRUARY 2012 - PMSA AWARDS**

eSchoolView accepted an Executive Director Partnership Award from Pennsylvania Middle School Association (PMSA) for outstanding contributions to the support and education of middle level students. PMSA has worked with eSchoolView since early 2009, building a relationship that has led to other projects including custom developed event registration software for professional development as well as referrals to other school districts.

**2012 - 18TH ANNUAL COMMUNICATOR AWARD**

Mark of Distinction awards included Shaker Heights mobile and Beachwood Schools.



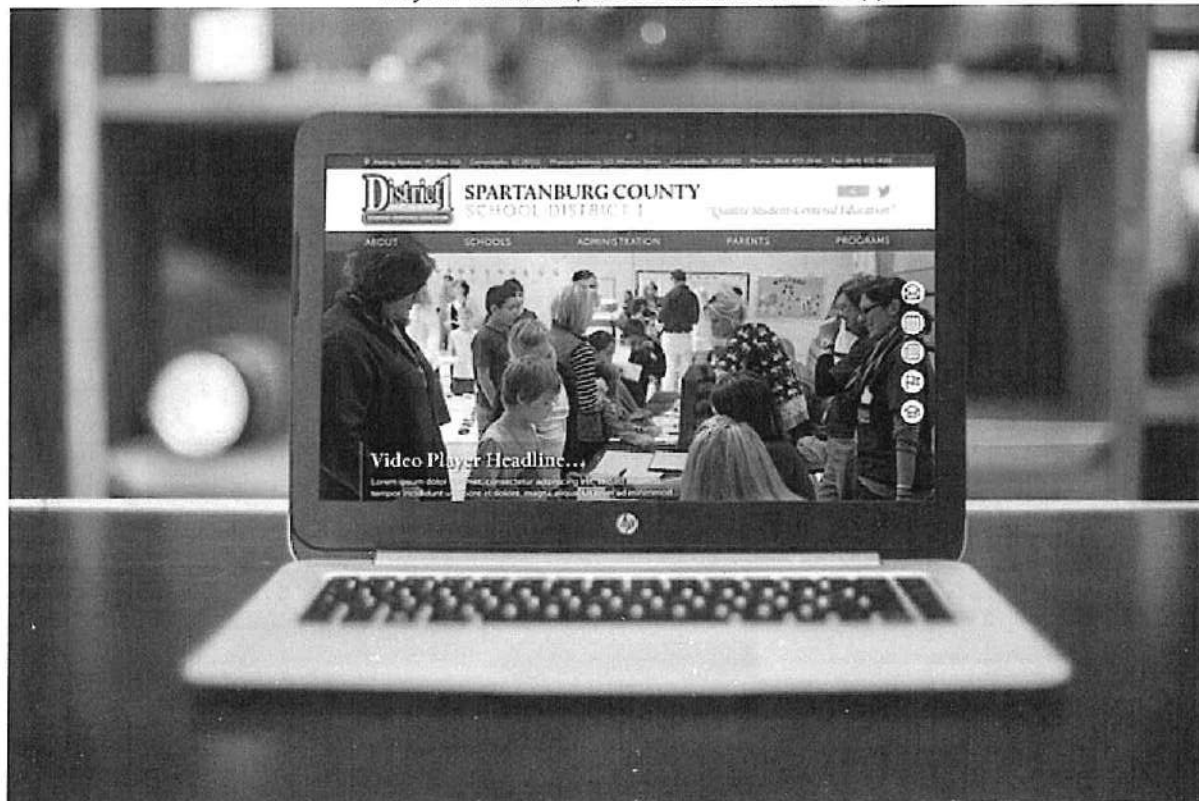
# references

*eSchoolView works with over 1,550 schools and educational organizations in 43 states*

## SPARTANBURG COUNTY SCHOOL DISTRICT 1

21 Wheeler Street | Campobello, South Carolina 29322 | [www.spartanburg1.k12.sc.us](http://www.spartanburg1.k12.sc.us)  
(<http://www.spartanburg1.k12.sc.us/>)

Project: CMS, Responsive Mobile, eSV2Go App



## GRAYSON COUNTY SCHOOLS

790 Shaw Station Road | Leitchfield, Kentucky 42754 | [www.graysoncountyschools.com](http://www.graysoncountyschools.com)  
(<http://www.graysoncountyschools.com/>)

Project: CMS, Responsive Mobile



## NOTRE DAME - CATHEDRAL LATIN SCHOOL

13000 Auburn Road | Chardon, Ohio 44024 | [www.ndcl.org](http://www.ndcl.org) (<http://www.ndcl.org/>)

Project: CMS, Responsive Mobile



## SLIDELL INDEPENDENT SCHOOL DISTRICT

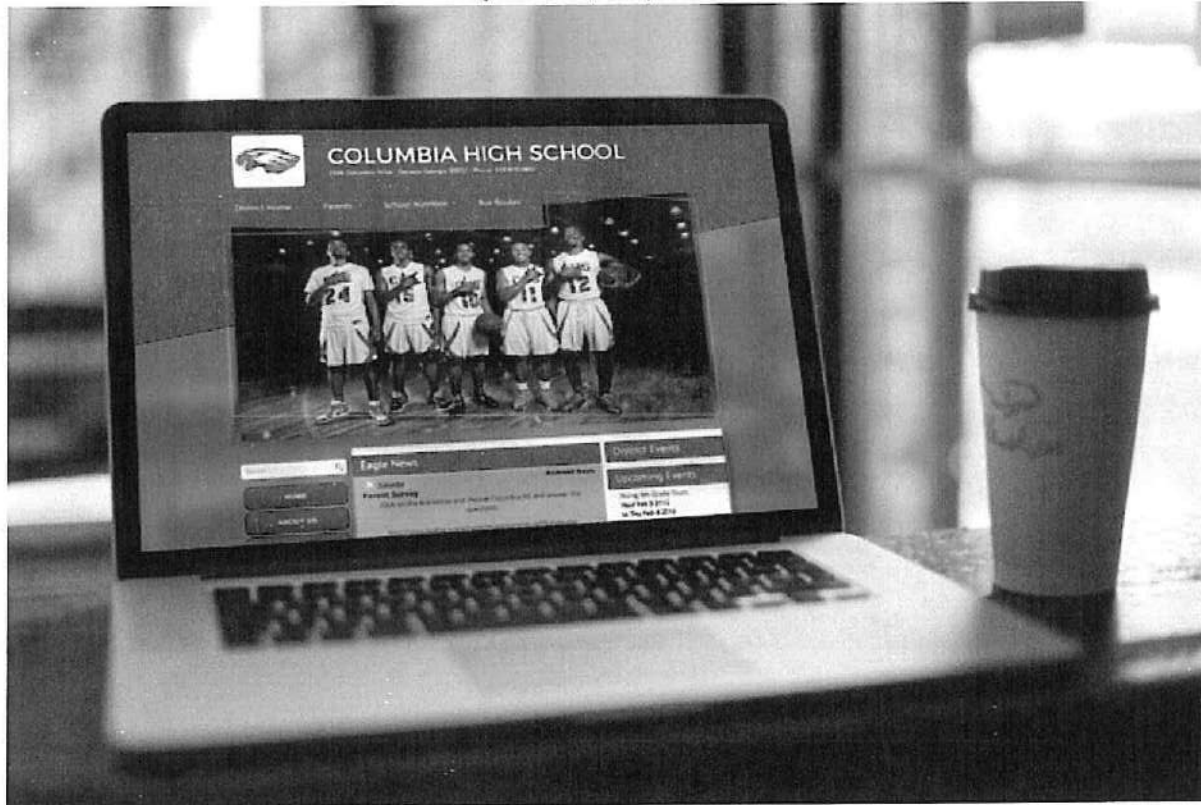
1 Greyhound Lane | Slidell, Texas 76267 | [www.slidellisd.net](http://www.slidellisd.net) (<http://www.slidellisd.net/>)

Project: CMS, Responsive Mobile, eSV2Go App



**DEKALB COUNTY SD: COLUMBIA HIGH SCHOOL**2106 Columbia Drive | Decatur, Georgia 30032 | [www.columbiahs.dekalb.k12.ga.us](http://www.columbiahs.dekalb.k12.ga.us)[\(http://www.columbiahs.dekalb.k12.ga.us/\)](http://www.columbiahs.dekalb.k12.ga.us/)

Project: CMS, Responsive Mobile



## NORWICH CITY SCHOOL DISTRICT

89 Midland Drive | Norwich, New York 13815 | [www.norwichcsd.org](http://www.norwichcsd.org) (<http://www.norwichcsd.org/>)

Project: Redesign, CMS, Responsive Mobile





## BROOME-TIOGA BOCES

434 Glenwood Road | Binghamton, New York | [www.btbores.org](http://www.btbores.org) (<http://www.btbores.org/>)

Project: CMS, Responsive Mobile



**LOVELAND CITY SCHOOLS**

757 South Lebanon Road | Loveland, Ohio 45140 | [www.lovelandschools.org](http://www.lovelandschools.org) (<http://www.lovelandschools.org/>)

Project: eSchoolView Redesign, CMS, Responsive Mobile & OneView

**SHAKER HEIGHTS SCHOOLS**

15911 Aldersyde Drive | Shaker Heights, OH 44120 | [www.shaker.org](http://www.shaker.org) (<http://www.shaker.org/>)

Project: eSchoolView Redesign, CMS, Responsive Mobile

**WHITE CLOUD PUBLIC SCHOOL DISTRICT**

1901 Prescott Lakes Parkway | White Cloud, Michigan 49349 | [www.whitecloud.net](http://www.whitecloud.net) (<http://www.whitecloud.net/>)

Project: CMS, Responsive Mobile

**BLACKSTONE-MILLVILLE REGIONAL SD**

175 Lincoln Street | Blackstone, Massachusetts 01504 | [www.bmrtd.net](http://www.bmrtd.net) (<http://www.bmrtd.net/>)

Project: CMS, Responsive Mobile

**MARSHALL PUBLIC SCHOOLS**

100 East Green Street | Marshall, Michigan 49068 | [www.marshall.k12.mi.us](http://www.marshall.k12.mi.us) (<http://www.marshall.k12.mi.us/>)

Project: CMS, Responsive Mobile

**WALTON COUNTY SCHOOL DISTRICT**

200 Double Springs Church Road | Monroe, Georgia 30656 | [www.walton.k12.ga.us](http://www.walton.k12.ga.us) (<http://www.walton.k12.ga.us/>)

Project: CMS, Responsive Mobile

**ASHEBORO CITY SCHOOLS**

1126 South Park Street | Asheboro, North Carolina 27203 | [www.asheboro.k12.nc.us](http://www.asheboro.k12.nc.us)

(<http://www.asheboro.k12.nc.us/>)

Project: CMS, Responsive Mobile

**FRANKFORT INDEPENDENT SCHOOLS**

959 Leestown Lane | Frankfort, Kentucky 40601 | [www.frankfort.k12.ky.us/](http://www.frankfort.k12.ky.us/) (<http://www.frankfort.k12.ky.us/>)

Project: CMS, Responsive Mobile



# cost proposal & project approval

## BILLING & PAYMENT TERMS

eSV CMS, Responsive Mobile & Active Directory sync one time design & server setup fee- **\$995.00** (This includes the District and all building sites with Intranet).

Monthly fee of - **\$149.00** that includes maintenance, hosting and support for CMS & Responsive Mobile: (Billed annually) (This includes the District and all building sites with Intranet)

### eSchoolView Subscription

Maintenance updates performed every 90 days Web, database and video hosting. Automated daily backups of website files and database information.

### Training

Initial training and periodic training sessions Five hours of training per contract year Unlimited video/PDF help available through eSchoolView

### Support

Email support – emails returned within one business day. Phone support – direct support line to project developer if critical issue or error. Access to our built in Online Support button to report enhancements, issues and related bugs.

### Payment Terms: Contract through 06/30/2023

- 100% of one time design and server setup fee due at project initiation
- Prorated maintenance, hosting and support through June 30 of contract year due at project initiation
- 12 months maintenance, hosting and support due on or after July 1 of each contract year

## PROJECT APPROVAL

### Terms and Conditions

This agreement, including the proposal herein (this "Agreement"), is being entered into on the date set forth on the signature page hereto by Infinite Cohesion Ltd., doing business as eSchoolView ("eSchoolView") and Jefferson High School ("Client" or "the client").

This term of this Agreement shall commence on the date hereof and continue until **06/30/2023**. Client acknowledges the pricing and other terms set forth herein are based on Client's agreement to the foregoing term.



Client agrees that it will not (i) attempt to copy, decompile, reverse engineer, modify, create derivative works of, or disassemble all or any portion of the eSchoolView platform, nor attempt to discover or recreate the source code from the object code of the eSchoolView platform, (ii) make the eSchoolView platform available to third parties over the Internet or any other similar networking technology except in connection with its own internal purposes, (iii) remove any copyright, trademark or other proprietary notices from the eSchoolView platform or any media relating thereto or (iv) rent, lease, distribute, sell, sublicense, assign or transfer Client's rights in the eSchoolView platform. The eSchoolView platform is licensed for use by a single organization and Client shall not resell or make the eSchoolView platform available to others for processing of third party data as a service bureau arrangement, application service provider or for any similar commercial time-sharing or third-party use.

Each party represents and warrants that (i) it has full power and authority to enter into and perform its obligations under this Agreement and (ii) the individual signing this Agreement on its behalf has actual authority to enter into this Agreement on its behalf and this Agreement will be a legal, binding and enforceable obligation of such party.

eSchoolView warrants that it shall use commercially reasonable efforts to provide the eSchoolView platform to Client with the features and functionality set forth in this Agreement as purchased by Client. Client's sole remedy for any breach of the foregoing warranty is for eSchoolView to correct any issues arising from eSchoolView's breach.

Client represents that it will comply with all applicable law in connection with its use of the eSchoolView platform, including applicable laws relating to telecommunications (e.g., e-mails) sent via the platform and privacy laws relating to the collection and use of data using the platform.

Client shall be responsible for all content, images, information and other materials uploaded to the eSchoolView platform by its users; provided that eSchoolView shall have the right, but not the obligation, to remove any such items that it reasonably believes to be illegal, defamatory, harassing, infringing, obscene or otherwise objectionable.

EXCEPT FOR THE WARRANTIES EXPRESSLY SET FORTH IN THIS TERMS AND CONDITIONS SECTION, EACH PARTY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY HEREUNDER FOR ANY INCIDENTAL, INDIRECT OR CONSEQUENTIAL DAMAGES, OR PUNITIVE OR SPECIAL DAMAGES, INCLUDING LOST PROFITS, WHETHER FORESEEABLE OR UNFORESEEABLE, ARISING FROM ANY CAUSE OF ACTION WHATSOEVER, INCLUDING CONTRACT, WARRANTY OR STRICT LIABILITY. [In no event shall eSchoolView's aggregate liability under this Agreement exceed the amount of fees paid to eSchoolView under this Agreement for the 12-month period preceding any claim made by Client.]

This Agreement constitutes the entire understanding of the parties with respect to the subject matter hereof, and supersedes all prior or contemporaneous written and oral agreements with respect to such subject matter.

This Agreement, including the proposal herein, shall serve as a contract between the parties once memorialized by the signatures of both parties below. By signing below, each signatory represents that he or she has actual authority to execute and enter into this Agreement on behalf of the entity for which he or she is signing.

Signed on this date, \_\_\_\_\_ by \_\_\_\_\_  
Print Name

---

Signing Authority Jefferson High School

---

eSchoolView



Signature

Presented to:

Jefferson High School

February 04, 2019, 6:02:05 PM

Accepted by:

---

Printed Name

---

Signed Name

---

Title

---

Date

**MINUTES Jefferson High School Dist. 1**

January 15, 2019

### Regular Board Meeting

**Board members present:** Travis Pierce Cami Robson  
Kevin Harris Denise Brunett

**Board members absent:** Sabrina Steketee Larry Rasch

**Administrators present:** Tim Norbeck, Superintendent  
Lorie Carey, Business Manager  
Mike Moodry, Principal

**Visitors:**

2 2

**CALL TO ORDER**

Mr. Pierce called the meeting to order and the pledge was recited.

## PUBLIC COMMENT

None.

## STUDENT REPORT

Bryce Harrington reported) that the student council had not done many major activities since the last meeting. They have been preparing for JHS days and are planning it a littler earlier this year.

## STAFF REPORT

None.

## COMMITTEE REPORTS

None.

## NEW BUSINESS

Item 9 Basketball program and Gym Use Policy 4330 was moved to this part of the meeting to accommodate the large number of parents wishing to address this item. A letter was received from Mandy Stevens concerning this item. Eric Stiles Open Gym defined as a time of team instruction. Jeff McMaster submitted letters from 8 other people addressing this issue as well. Mr. Pierce gave a review of the manner in which the board must proceed. The policy committee would take into consideration all the

Denise asked for a brief review of the issue at hand.

Jeff McMaster – looking for more access to the gym. Admin is old and stuck in their ways. Trish Harrington stated that kids have asked Coach Layng but he is not always available. Stated that parents are willing and available to supervise. Andrea Dolzal asked for clarification about open gyms for students for JHS only. Clint VanBlaricom asked for clarification as well.

Ms. Brunett stated that she believes that supervision is just that – supervision. Mr. Harris suggested making only certain sections available. Mr. Pierce stated that the board could not vote tonight but would hold a policy meeting to hammer out some of these ideas. Jessica Moore asked if paid staff

members are required if outside groups are allowed and pay for the use. She suggested it as a money-maker. Kevin Harrington – asked about outside groups getting access in the meantime. Mr. Harris gave a brief review of what Clancy allows. Ms. Robson said that Clancy has had very little trouble. Kevin Harrington reiterated that the parents are willing to step up. It seems like JHS is the school of “NO”. Talking mostly about gym and weight room use. Ms. McMaster - Manhattan, Big Timber, Three Forks do not require supervision. Students are given passcodes or passkeys to access the gym. You guys need to work hard for them. Mr. McMaster said the school isn’t even living up to the bare minimum of the policy. Policy does not address “open gym” properly. Sarah Johnson said that her daughter cannot practice even if Dave (her husband and custodian) is there. Cami suggested that a policy meeting be set tonight so that the people at this meeting know when it is. **Wednesday, January 23 6:00 p.m. Clancy Elementary School Board room.** Dawn Smartnick spoke as a parent and a staff member and stated that she has been shot down when asked to allow her kids access. She is willing to be a volunteer. Denise asked if a request could be submitted. Mr. McMaster asked if the assistant coaches could have keys. Mr. Alexander - track isn’t allowed to use the track. Joelle Johnson clarified that she felt what the group was asking for was addressed in the policy but it was not being allowed. Mr. Pierce reviewed that because of the open meeting laws, people’s right to privacy must be strictly enforced. Janna Gruber asked for introductions of the people at the table.

Agenda Item H 1. C. **Coaching Evaluations** was moved to this part of the meeting. Sarah Johnson asked for the practice workouts in the summer to not run from one into another and make it such a long time. Trish Harrington expressed appreciation for the times allowed for the kids. Kevin Harrington suggested consideration of the actual bus used for particular trips so that busses with adequate storage capacity are available. Eric Stiles stated there is a hole in the field on the 40-yard line and the field is not maintained. Desiree VanBlaricom added that bus windows are not functioning properly. Tina Bartle stated windows will not close. Mandy Moore said when the bus hit a bump the windows would fall down and the door would come open. Deeming the coaches’ right privacy exceeds the public’s right to know, the meeting will go into closed session. 7:53 p.m. Back in session at 8:19.

## **ADMINISTRATIVE REPORTS**

*Clerk/business manager.* In written form.

*Principal.* In written form.

*Superintendent.* In written form. February meeting MtSBA Tony Koenig will come. Mr. Norbeck reviewed several of the items in his report.

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

#### **1. Personnel.**

- a. **Substitute applications.** S. Olsen applied to be approved as a substitute. Deferred to next meeting pending contact with former employer for substitute teaching.
- b. **Coaching positions.** B. Hale recommended as a wrestling volunteer. Mr. Harris moved to accept the recommendation. Ms. Brunett seconded the motion, which passed unanimously by the 4 present.
- c. **Fall Coaching Evaluations** – addressed previously.

- d. **Classified Staff reassignment.** Administration recommended that Mr. Guay be assigned to two (2) periods of corrective reading for the second semester. The literacy grant will provide funds for these two periods. Ms. Robson moved to accept the recommendation. Ms. Brunett seconded the motion, which passed unanimously.
- e. **Unused vacation cash-out - NA**
- 2. **Attendance Agreements** None presently.
- 3. **Individual Transportation Contract.** Konda family from Elk Park Ms. Robson moved to approve the contract. Mr. Harris seconded the motion, which passed unanimously.
- 4. **Audit Finding** Ms. L. Carey presented the three findings in the audit. Concerning the first finding, Ms. Robson moved to issue a 1099 to the former employee if legal advice dictated. Mr. Harris seconded the motion, which passed unanimously by the 4 present.
- 5. **Basin trustee position.** One person has expressed interest. Mr. Norbeck will contact Ms. A. McCauley, County Supt. of Schools, to appointment of a person to fill the remainder of the year.
- 6. **Twenty-credit diploma for AYA students with board approval.** Mr. Norbeck recommended that this be approved. Mr. Harris moved to approve a 20-credit requirement for AYA/YDI students. Ms. Brunett seconded the motion, which passed unanimously by the 4 present.
- 7. **HiSet Options Program.** Mr. Moodry suggested that JHS adopt this program to address the needs of students who qualify for it. It allows the student to complete the requirements necessary and OPI allows the school to issue a diploma to those students. Mr. Moodry contacted the Helena Career Center to complete the testing. Ms. Brunett moved to approve the adoption of the HiSet Options Program. Mr. Harris seconded the motion, which passed unanimously.
- 8. **Transfer of Fund 285 dollars from bank accounts to the county treasurer's Fund 285.** Ms. Brunett moved to transfer the fund for the Pigman, Howell, and Mike/Peggy Quinn scholarship funds. Ms. Robson seconded the motion, which passed unanimously.
- 9. **Basketball program discussion and Gym Use Policy 4330.** Addressed above.
- 10. **Student Credit Appeal**  
Deferred to the February meeting.

#### **LETTERS**

Received at meeting concerning gym use.

#### **COMMENDATIONS**

Mental Health First Aid, meeting attendance, Dual-credit expansion (now 10), Mr. Moodry has been streaming the games so that they are available on the website, Booster Club, Mr. Binkowski, Doug Dodge, Chick Bruce, Staff/Board Holiday gathering,

#### **CONSENT AGENDA**

Ms. Robson moved to approve the consent agenda. Mr. Harris seconded the motion, which passed unanimously.

#### **FOLLOWUP/ADJOURNMENT**

The meeting adjourned at 9:20.

**Jefferson High School District #1  
Board of Trustees**

**Superintendent's Report**

Date: February 19, 2019

Agenda Item: E-3

**3a-Count Day Policy 3121P**

The February count was 268, with an average of 270 with the 2018 fall count. This is an increase of 8 students from the 2018-19 school year. This is the fourth consecutive year of student enrollment increase at JHS.

**3b-Peer to Peer Mental Health First Aid**

Sarah Layng will be the JHS site coordinator for the Mental Health First Aid pilot program. She will be attending three day training program in Las Vegas February 25-27<sup>th</sup>. Also in attendance will be Kristin Thompson from Youth Dynamics Inc. in Billings. Together, they will provide training and workshops for students and staff throughout the rest of this spring. Faculty and staff will also participate in an 8 hour Mental Health refresher course. Information regarding this pilot program will be provided to Sarah during the conference.

**Recommendation:**

Support the mental health first aid pilot program

**3c-Dual Credit expansion**

Jefferson High School continues to research possible dual credit opportunities for the 2019-2020 school year. Below are recent discussions and possible classes for next year. M. Moodry has also listed other possibilities from the recent principal's meeting.

- Intro to Business – Highlands College Montana Tech
- Accounting – Highlands College, Gallatin College MSU
- Computer Programming – Highlands College
- Theatre 101 – University of Montana Western

This year, students were allowed to take 6 dual credit classes for free. Additional class tuitions are considerably cheaper than the payment for traditional college students.

**3d-FTE expansion**

The data collected from the Literacy Grant has indicated a need for a .5 FTE English component with an emphasis on Corrective Reading. I am working with Boulder Elementary to cover this cost through the grant for the next two years. I will again advertise for a part-time Spanish instructor and have had



dialog with Boulder Elementary about a shared position.

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Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
19687	45098S	4920 WICHMAN, CRAIG	131.91					
1		Manh 01/19/19 Bball Ref	96.00*		215	720-3500	330	720
2		Manh 01/19/19 Bball Mileage	35.91*		215	720-3500	582	720
19688	45096S	4923 ROSSSTON, KARL	102.48					
1		Manh 01/19/19 Bball ref	96.00*		215	720-3500	330	720
2		Manh 01/19/19 Bball mileage	6.48*		215	720-3500	582	720
19689	45090S	5141 HARRIS, NOLAN	131.91					
1		Manh 01/19/19 Bball ref	96.00*		215	720-3500	330	720
2		Manh 01/19/19 Bball mileage	35.91*		215	720-3500	582	720
19690	45083S	5153 BASS, COLE	102.48					
1		Manh 01/19/19 Bball ref	96.00*		215	720-3500	330	720
2		Manh 01/19/19 Bball mileage	6.48*		215	720-3500	582	720
19691	45094S	4932 NICKEL, JON	155.91					
1		Manh 01/19/19 Bball ref	120.00*		215	720-3500	330	720
2		Manh 01/19/19 Bball mileage	35.91*		215	720-3500	582	720
19692	45091S	4898 KEARNEY, BILL	126.48					
1		Manh 01/19/19 Bball ref	120.00*		215	720-3500	330	720
2		Manh 01/19/19 Bball mileage	6.48*		215	720-3500	582	720
19693	45087S	4887 CUNNINGHAM, DUANE	126.48					
1		Manh 01/19/19 Bball ref	120.00*		215	720-3500	330	720
2		Manh 01/19/19 Bball mileage	6.48*		215	720-3500	582	720
19694	45092S	1451 L & P GROCERY	42.01					
1		02-416092 10/20/18 FCS groceries	5.98	9474	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
2		02-447605 01/08/19 FCS groceries	12.89	9474	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
3		01-700646 01/09/19 FCS groceries	6.98	9474	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
4		01-703940 01/14/19 FCS groceries	16.16	9474	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
19695	45086S	5013 COMPOUND SPORTSWEAR	618.00					
1		2738 12/07/19 WRESTLING uniforms	618.00*	9592	201	720-3500	660	
19696	45093S	3481 MT DOJ CRIMINAL RECORDS	109.00					
1		118522-25 12/06/18 Bkgrnd Mann,Clement,Bolin	109.00*	9594	201	100-2300	800	

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
19697	45097S	1645 VERIZON WIRELESS	30.02					
1		9821642835 01/05/19 Counselor communications	30.02*		201	100-2100	530	
19698	45084S	321 BRUCO, INC	19.58					
1		376348 11/26/18 power cord shipping	19.58*		201	100-2600	610	
19699	45085S	4967 CENTURY LINK	565.95					
1		1459178349 01/03/19 Internet service	565.95*		228	100-1000	530	
19700	45088S	1086 GIULIO DISPOSAL SERVICES, INC.	155.00					
1		856 12/31/18 disposal service	155.00*		201	100-2600	431	
19701	45082S	11 A & M FIRE AND SAFETY	156.00					
1		227686 01/11/19 3 new extinguishers	156.00*		201	100-2600	660	
19702	45089S	5201 GUARDIAN LIFE INSURANCE COMPANY OF	221.94					
1		February 2 01/15/19 Hohenthal dental vision	114.51		289	675		
2		February 2 01/15/19 Foster dental vision	57.58		289	675		
3		February 2 01/15/19 adjustment	49.85*		215	100-1000	260	260
19703	45095S	5021 PACIFIC SOURCE HEALTH PLANS	1,177.30					
1		Feb2019 01/18/19 Hohenthal insurance	482.86		289	675		
2		Feb2019 01/18/19 Hohenthal insurance	694.44*		201	100-1000	260	
19704	45101S	4878 ANNETTE SMITH ELECTRIC INC	1,345.00					
1		1071 01/21/19 lights S gym, wired range,weig	1,345.00*		201	100-2600	440	
19705	45122S	2021 PEARSON EDUCATION	220.00					
1		7026527742 11/05/18 math software	120.00*	9568	201	100-1442	680	
2		7026527741 11/05/18 Math XL for School	100.00*	9570	201	100-1442	640	
19706	45115S	4637 Mastercard	1,091.45					
1		16251593 12/23/18 headset wireless pkg	9.40	9544	201	999		910
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-660-910						
2		16251593 12/23/18 headset wireless pkg	510.00	9544	201	999		910
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-730-910						
3		16251593 12/23/18 headset wireless pkg	32.60	9544	201	999		910
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-660-910						
4		46142240 12/18/18 pop filter,shockmount	34.90	9544	201	999		910
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-660-910						
5		46142240 12/18/18 pop filter, shockmount	58.55	9540	201	999		910
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-660-910						
6		46140184 12/18/18 drums	347.00	9540	201	999		910
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-660-910						
7		12/13/18 microsoft update	99.00*		201	100-2400	680	

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19707	45116S	4786 MC Mastercard	99.00						
1		1293996232 12/13/18 tech supplies	37.24	9576	228	100-1000	615		
		AMAZON.COM							
2		1293996232 tech supplies	61.76	9462	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1140-660-							
19708	45116S	4786 MC Mastercard	274.94						
1		1282635 12/06/18 iPad keyboard cases,charg	226.94*	9596	215	474-1000	610	275	
		AMAZON.COM							
2		12/06/18 webcam/voice duo/printers	48.00	9222	215	999		244	
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -474-1000-660-244							
19709	45115S	4637 Mastercard	138.91						
1		5913862 12/27/18 water fountain valve	69.99*		201	100-2600	615		
2		0931312-in 12/28/18 dryer screens	68.92*		201	100-2600	615		
19710	45115S	4637 Mastercard	206.76						
1		154632 12/17/18 BPA meals	45.59*		215	390-1170	582	253	
2		154233 12/17/18 BPA meals	52.78*		215	390-1170	582	253	
3		154404 12/17/18 BPA meals	58.33*		215	390-1170	582	253	
4		154512 12/17/18 BPA meals	50.06*		215	390-1170	582	253	
19711	45118S	1650 MEADOW GOLD GREAT FALLS	205.33						
1		60203262 01/17/19 Milk	205.33*		201	910-3100	630		
19712	45100S	3766 ACADIA MONTANA	2,191.65						
1		2433476 01/21/19 Altacare	2,191.65*		215	280-1000	330	524	
19713	45108S	4672 ITC INFORMATION TECHNOLOGY CORE	1,498.00						
1		HDW-134358 01/21/19 computer licensing	1,498.00*	9603	228	100-1000	680		
19716	45129S	5258 WATCH PROGRAM	30.50						
1		1 12/17/18 gas mileage @61x.50	30.50*		215	390-1710	582	276	
19717	45107S	157 HARDWARE HANK	108.89						
1		105075 12/06/18 squeegee	11.98*		201	100-2600	615		
2		105103 12/07/18 cleaner	13.98*		201	100-2600	610		
3		105066 12/06/18 antifreeze	2.49*		201	100-2600	610		
4		105353 12/21/18 threadlocker string	9.49*		201	100-2600	615		
5		105409 12/26/18 rubber wiring	36.97*		201	100-2600	615		
6		105448 12/28/18 ratchet tie down	21.99*		201	100-2600	615		
7		105468 12/31/18 motor tune up	11.99*		201	100-2600	615		

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
19718	45126S	4908 SHEA, DARA LIANNE	104.88					
1		34ks bb 01/25/19 Bball Ref	96.00*		215	720-3500	330	720
2		34ks bb 01/25/19 Bball mileage	8.88*		215	720-3500	582	720
19719	45113S	5253 LAWS, TANNER	104.88					
1		34ks bb 01/25/19 Bball Ref	96.00*		215	720-3500	330	720
2		34ks bb 01/25/19 Bball mileage	8.88*		215	720-3500	582	720
19720	45103S	5259 BUCK, JIM	145.21					
1		34ks bb 01/25/19 Bball Ref	96.00*		215	720-3500	330	720
2		34ks bb 01/25/19 Bball mileage	49.21*		215	720-3500	582	720
19722	45127S	5248 THOMAS, TRACY	68.88					
1		34ks bb 01/25/19 Bball Ref	60.00*		215	720-3500	330	720
2		34ks bb 01/25/19 Bball mileage	8.88*		215	720-3500	582	720
19723	45110S	5133 JOHNSON, DEANN	109.21					
1		34ks bb 01/25/19 Bball Ref	60.00*		215	720-3500	330	720
2		34ks bb 01/25/19 Bball mileage	49.21*		215	720-3500	582	720
19724	45125S	4905 SEWELL, TIARA	68.88					
1		34ks bb 01/25/19 Bball Ref	60.00*		215	720-3500	330	720
2		34ks bb 01/25/19 Bball mileage	8.88*		215	720-3500	582	720
19725	45111S	4903 JORGENSEN, SHANE	68.88					
1		34ks bb 01/25/19 Bball Ref	60.00*		215	720-3500	330	720
2		34ks bb 01/25/19 Bball mileage	8.88*		215	720-3500	582	720
19726	45120S	4929 O'BRIEN, JOHN	109.21					
1		34ks bb 01/25/19 Bball Ref	60.00*		215	720-3500	330	720
2		34ks bb 01/25/19 Bball mileage	49.21*		215	720-3500	582	720
19727	45102S	5252 ARNSTON, AARON	68.88					
1		34ks bb 01/25/19 Bball Ref	60.00*		215	720-3500	330	720
2		34ks bb 01/25/19 Bball mileage	8.88*		215	720-3500	582	720
19728	45104S	4917 CUMMINS, SAMUEL K	54.48					
1		Choteau 01/26/19 Bball Ref	48.00*		215	720-3500	330	720
2		Choteau 01/26/19 Bball mileage	6.48*		215	720-3500	582	720
19729	45117S	5250 MCSWEENEY, DENNIS	83.91					
1		Choteau 01/26/19 Bball Ref	48.00*		215	720-3500	330	720
2		Choteau 01/26/19 Bball mileage	35.91*		215	720-3500	582	720

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
19730	45106S	5150 FOSTER, CADE	102.48						
1		Choteau 01/26/19 Bball Ref	96.00*		215	720-3500	330	720	
2		Choteau 01/26/19 Bball mileage	6.48*		215	720-3500	582	720	
19731	45112S	5126 KESSEL, SYDNEY	131.91						
1		choteau 01/29/19 Bball Ref	96.00*		215	720-3500	330	720	
2		choteau 01/29/19 Bball mileage	35.91*		215	720-3500	582	720	
19732	45105S	4887 CUNNINGHAM, DUANE	155.91						
1		choteau 01/29/19 Bball Ref	120.00*		215	720-3500	330	720	
2		choteau 01/29/19 Bball mileage	35.91*		215	720-3500	582	720	
19733	45121S	4897 OBRIGEWITCH, ERIC	126.48						
1		choteau 01/29/19 Bball Ref	120.00*		215	720-3500	330	720	
2		choteau 01/29/19 Bball mileage	6.48*		215	720-3500	582	720	
19734	45123S	4885 REHER, DAVID	126.48						
1		choteau 01/29/19 Bball Ref	120.00*		215	720-3500	330	720	
2		choteau 01/29/19 Bball mileage	6.48*		215	720-3500	582	720	
19735	45118S	1650 MEADOW GOLD GREAT FALLS	160.44						
1		493816 01/24/19 milk	160.44*		201	910-3100	630		
19736	45128S	4800 U.S. BANK TRUST-SPA Lockbox CM9695	4,076.53						
1		97242630 02/15/19 Loan payment	3,830.83		228	100-5200	840		
2		97242630 02/15/19 Loan payment interest	245.70		228	100-5200	850		
19737	45109S	1377 JOHNSON CONTROLS	512.30						
1		85533558 01/14/19 Fire alarm service	512.30*		201	100-2600	440		
19738	45099S	899 360* OFFICE SOLUTIONS	696.32						
1		84996 01/14/19 Copier charges	696.32*		201	100-2400	440		
19739	45124S	2503 SCHOLASTIC MAGAZINES INC.	17.98						
1		m6676114 01/08/19 magazine shipping	17.98*		201	100-1140	650		
19740	45114S	1608 MASBO	90.00						
1		5692 01/25/19 Region 4 workshop	90.00*		215	100-2500	321	777	
19741	45131S	5135 CAPRARA, KEATON	104.88						
1		34ks bb 01/25/19 Bball Ref	96.00*		215	720-3500	330	720	
2		34ks bb 01/25/19 Bball mileage	8.88*		215	720-3500	582	720	

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
19742	45137S	259 BILLINGS HOTEL AND CONVENTION	5,753.68						
1		981 11/03/18 Vball rooms divisional	5,753.68*		201	720-3500	582		
19743	45132S	3766 ACADIA MONTANA	2,609.13						
1		2459075 01/21/19 Altacare	2,609.13*		215	280-1000	330	524	
19744	45139S	4827 CITI BUSINESS VISA-Costco	2,178.99						
last line is for purchase on 11/26 for which the receipt was not submitted. it included a .01 increase for excess fees not used on POs 9453 and 9562. ljc									
1		0109840 01/10/19 Autism therapy tools	185.82*	9602	215	474-1000	610	258	
AMAZON.COM									
2		3375430 01/10/19 Autism therapy tools	15.82*	9602	215	474-1000	610	258	
AMAZON.COM									
3		2321805 01/10/19 Autism therapy tools	11.99*	9602	215	474-1000	610	258	
AMAZON.COM									
4		9120257 01/10/19 Autism therapy tools	554.37*	9602	215	474-1000	610	258	
AMAZON.COM									
5		11460g 01/11/19 FCS Groceries super 1	57.66	9473	201	999			
CITI VISA- BUSINESS-Costco									
PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-									
6		33898g 01/11/19 FCS Groceries costco	129.66	9473	201	999			
CITI VISA- BUSINESS-Costco									
PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-									
7		71 01/14/19 UM Ed/cultures	976.65		215	494-1000	321	263	
8		fb25130 01/07/19 parenting video	15.14	9562	215	999		252	
COPE24									
PO Accounting (Org/Prog/Func/Obj/Proj: -451-1710-660-252									
9		3649844 01/09/19 Ford Grant items	65.31*		215	100-1710	610	277	
10		fees	39.10	9493	201	999			
AMAZON.COM									
PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-640-									
11		fees	9.61	9562	215	999		252	
COPE24									
PO Accounting (Org/Prog/Func/Obj/Proj: -451-1710-660-252									
12		112618 11/26/18 FCS Groceries	117.86	9473	201	999			
CITI VISA- BUSINESS-Costco									
PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-									
19745	45134S	4878 ANNETTE SMITH ELECTRIC INC	70.00						
1		1079 01/28/19 exit lights in mods	70.00*		201	100-2600	440		
19746	45138S	5135 CAPRARA, KEATON	145.21						
1		Ennis 01/31/19 Bball Ref	96.00*		215	720-3500	330	720	
2		Ennis 01/31/19 Bball mileage	49.21*		215	720-3500	582	720	

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
19747	45145S	4908 SHEA, DARA LIANNE	104.88						
1		Ennis 01/31/19 Bball Ref	96.00*		215	720-3500	330	720	
2		Ennis 01/31/19 Bball Mileage	8.88*		215	720-3500	582	720	
19748	45133S	5255 ANDERSON, MIKE	109.21						
1		Ennis 01/31/19 Bball Ref	60.00*		215	720-3500	330	720	
2		Ennis 01/31/19 Bball mileage	49.21*		215	720-3500	582	720	
19749	45142S	4901 KINZLE, JON	68.88						
1		ennis 01/31/19 Bball Ref	60.00*		215	720-3500	330	720	
2		ennis 01/31/19 Bball mileage	8.88*		215	720-3500	582	720	
19750	45136S	5147 ARNSTON, BRYAN	68.88						
1		ennis 01/31/19 Bball Ref	60.00*		215	720-3500	330	720	
2		ennis 01/31/19 Bball mileage	8.88*		215	720-3500	582	720	
19751	45141S	5155 HEARD, ED	109.21						
1		ennis 01/31/19 Bball Ref	60.00*		215	720-3500	330	720	
2		ennis 01/31/19 Bball mileage	49.21*		215	720-3500	582	720	
19752	45135S	5252 ARNSTON, AARON	68.88						
1		ennis 01/31/19 Bball Ref	60.00*		215	720-3500	330	720	
2		ennis 01/31/19 Bball mileage	8.88*		215	720-3500	582	720	
19753	45144S	4922 RYAN, SEAN MICHAEL	68.88						
1		ennis 01/31/19 Bball Ref	60.00*		215	720-3500	330	720	
2		ennis 01/31/19 Bball Ennis	8.88*		215	720-3500	582	720	
19754	45143S	4932 NICKEL, JON	83.91						
1		ennis 01/31/19 Bball Ref	48.00*		215	720-3500	330	720	
2		ennis 01/31/19 Bball mileage	35.91*		215	720-3500	582	720	
19755	45140S	5127 ENGLISH, KEVIN	54.48						
1		ennis 01/31/19 Bball Ref	48.00*		215	720-3500	330	720	
2		ennis 01/31/19 Bball mileage	6.48*		215	720-3500	582	720	
# of Claims 66			Total: 30,166.11						
			30,166.11						



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JEFFERSON HIGH SCHOOL  
Fund Summary for Claims  
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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$12,550.39
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$10,783.05
228 TECHNOLOGY FUND	
101	\$6,177.72
289 RETIREE/COBRA INSURANCE FUND	
101	\$654.95
Total:	\$30,166.11

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JEFFERSON HIGH SCHOOL  
Claim Approval List  
For the Accounting Period: 2/19

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
19756		1086 GIULIO DISPOSAL SERVICES, INC.	155.00					
1		872 01/31/18 disposal	155.00*		201	100-2600	431	
19757		321 BRUCO, INC	282.96					
1		377917 01/28/19 pressure hose	282.96*		201	100-2600	615	
19758		3766 ACADIA MONTANA	3,113.59					
1		2470104 02/04/19 alta care	3,113.59*		215	280-1000	330	524
19759		612 SUPPLYWORKS	184.32					
1		474201613 01/21/19 glass cleaner	184.32*	9608	201	100-2600	610	
19760		5191 FISHER'S TECHNOLOGY	207.39					
1		663408 01/24/19 maint. contract	207.39*		201	100-2400	440	
19761		1579 MARC	376.29					
1		0656718-IN 01/31/19 disinfectant, dusting shee	376.29*		201	100-2600	610	
19762		2138 PRICKLY PEAR COOPERATIVE	3,141.94					
1		FY2019 02/04/19 RSBG Match	3,141.94*		201	280-1000	350	
19763		2717 CITY OF BOULDER	1,409.97					
1		622-00 02/04/19 outdoor water	15.97*		201	100-2600	421	
2		311-00 02/04/19 water	546.56*		201	100-2600	421	
3		311-00 02/04/19 sewer	765.44*		201	100-2600	421	
4		617-00 02/04/19 tennis water	34.16*		201	100-2600	421	
5		617-00 02/04/19 tennis sewer	47.84*		201	100-2600	421	
19764		157 HARDWARE HANK	47.45					
1		105866 01/25/19 Biology supplies	4.50	9468	201	999		
	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-1511-610-						
2		105493 01/02/19 paint rollers	41.96*		201	100-2600	615	
3		105946 01/29/19 grnd switch	0.99*		201	100-2600	615	
19765		3481 MT DOJ CRIMINAL RECORDS	50.50					
1		119805 01/31/19 Background checks Hale	23.25*	9572	201	100-2300	800	
2		119953 01/31/19 Background checks Guay	27.25*	9572	201	100-2300	800	
19766		4692 HEIMANN, DAVE	98.60					
1		01/18/19 ski trip 170 miles @ \$0.58	98.60		215	180		712
19767		1823 MT BROOM & BRUSH COMPANY	2,137.00					
1		1335425 01/22/19 t. tissue	1,920.00*	9595	201	100-2600	610	
2		1335424 01/22/19 t. tissue, hand towels	217.00*	9595	201	100-2600	610	

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JEFFERSON HIGH SCHOOL  
Claim Approval List  
For the Accounting Period: 2/19

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
19768		1828 MT HIGH SCHOOL ASSOCIATION	180.00					
1		01/22/19 annual meeting 3 attendees	180.00*		201	720-3500	582	
19769		1987 PACIFIC STEEL	11.04					
1		6689352 01/02/19 tubing	11.04*		201	100-2600	615	
19770		1650 MEADOW GOLD GREAT FALLS	297.86					
1		494679 01/31/19 milk	160.44*		201	910-3100	630	
2		495514 02/07/19 milk	137.42*		201	910-3100	630	
19771		1451 L & P GROCERY	48.95					
1		02-455622 01/30/19 Biology supplies	2.99	9466	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
2		01-716369 02/01/19 Biology supplies	19.42	9466	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
3		02-457876 02/05/19 Biology supplies	2.99	9466	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
4		01-714943 01/30/19 PCS groceries	16.57	9474	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
5		01-715109 01/30/19 bleach	6.98*		201	100-2600	610	
19772		899 360* OFFICE SOLUTIONS	79.84					
1		IN86917 01/30/19 staple cartridge	79.84		228	100-1000	610	
19773		4633 COMMERCIAL ENERGY OF MT INC.	1,473.20					
1		NWE051659 02/04/19 gas on the NWE system	1,367.35*		201	100-2600	411	
2		NWE051660 02/04/19 gas on the NWE system	105.85*		201	100-2600	411	
19774		385 BOULDER MONITOR & JEFFERSON CO.	27.00					
1		02/10/19 advertisement trustees agenda	10.00*		201	100-2500	540	
2		02/10/19 advertisement JHS trustees	17.00*		201	100-2500	310	
19775		4538 ALLTEMP HEATING AND COOLING, INC.	289.76					
1		7595 02/11/19 furnance maintenance	289.76*		201	100-2600	440	
19776		4967 CENTURY LINK	675.59					
1		1461200570 02/03/19 internet services	675.59*		228	100-1000	530	
19777		4754 NORRIS, MELISSA	211.50					
1		02/13/19 accompanist 11.75@18	211.50*		201	710-3400	330	
19778		4180 TYLER TECHNOLOGIES	300.00					
1		045-237505 08/31/18 Annual Archive License	300.00*	9566	228	100-1000	680	

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JEFFERSON HIGH SCHOOL  
Claim Approval List  
For the Accounting Period: 2/19

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
19779		3766 ACADIA MONTANA	3,391.89						
1		2483197 02/11/19 alta care	3,391.89*		215	280-1000	330	524	
19780		1823 MT BROOM & BRUSH COMPANY	526.75						
1		1338139 02/05/19 t. tissue, hand towels	526.75*	9595	201	100-2600	610		
19781		1737 NORTHWESTERN ENERGY	6,198.25						
1		february 02/01/19 electric	3,455.23*		201	100-2600	412		
2		february 02/01/19 gas	1,586.47*		201	100-2600	411		
3		february 02/01/19 electric tax	619.01*		201	100-2600	412		
4		february 02/01/19 gas tax	537.54*		201	100-2600	411		
19782		4326 INTERNATIONAL ACADEMY OF SCIENCE	2,800.00						
1		61017 02/12/19 Acellus Licenses	2,800.00*	9611	215	427-1000	680	262	
19783		4672 ITC INFORMATION TECHNOLOGY CORE	2,529.66						
1		HDW-134668 02/13/19 computer licensing	2,529.66*	9603	228	100-1000	680		
19784		5201 GUARDIAN LIFE INSURANCE COMPANY OF	172.09						
1		02/15/19 Hohenthal Ins	114.51		289	675			
2		02/15/19 Foster Ins	57.58		289	675			
19785		5021 PACIFIC SOURCE HEALTH PLANS	1,177.30						
1		1828700056 02/15/19 Retiree premium	694.44*		201	100-1000	260		
2		1828700056 02/15/19 Retiree premium DH	482.86		289	675			
# of Claims		30	Total:	31,595.69					
				31,595.69					

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JEFFERSON HIGH SCHOOL  
Fund Summary for Claims  
For the Accounting Period: 2/19

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$17,951.57
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$9,404.08
228 TECHNOLOGY FUND	
101	\$3,585.09
289 RETIREE/COBRA INSURANCE FUND	
101	\$654.95
Total:	\$31,595.69