

# **Welcome to Dickinson Public Schools**

## **Online Activity Registration**

Online registration must be completed for all students participating in a sport. We will not accept paper copies of physicals, or code of conducts. Online registration is available after August 1, 2019.

How do I register? Go to <https://dickinson-ar.rschooltoday.com/>

You will see this icon on the screen,


Click the icon below to register for an activity



Create Family Account

For first time user, Click on Create Family Account, If you already have an account log in with your username and password.

**Please select High School or Middle School Registration Form** for your student athlete. Complete the steps. All required fields must be completed or your information will not be saved.

Once you create your account you must register your participant, Click on the word  Register , you DO NOT need a Student ID, if it's asking for it you did not click On Register.



Registration History

 Register ← Cancel/Change Registration

**How do I Upload the Physical?** You can take a photo of the Clearance form with your phone, or scan the Clearance form, and browse to that file and upload it. (Only one page should be uploaded, your physician should only return the completed NDHSAA Clearance Form to you). This form must be signed by the physician and the guardian. The Permission for Medical Treatment section needs to be completed as well.

The **Code of Conduct** is available to download and print; however, you must view it on the screen, and complete the check boxes and required signature boxes that on the screen, your registration form will not be saved if this is not completed.

Credit Card payment is an option to complete online registration. If you choose Pay Later your fee can be paid at the school, or if the activity has try outs your fee can be paid after try outs are completed, (DHS only)

**\*We recommend that you select all the sports that your child may participate in for the school year, you DO NOT have to pay for all of them, by selecting your winter and spring sports now, you will not be asked to upload the physical again when those sports start.**

\*Girls & Boys Hockey fees are paid directly to Dickinson Hockey Club, and Girls & Boys Swim fees are paid directly to the Dickinson Dolphins Swim Club.

(No transaction fee will be applied at the completion of your online payment)

Cards accepted, Visa, Mastercard, and Discover, If you have any questions please email Guy Fridley or Candace Stanton at [gfridley@dpsnd.org](mailto:gfridley@dpsnd.org) [cstanton@dpsnd.org](mailto:cstanton@dpsnd.org)