Monthly Business Meeting of the Board of Trustees
Monday, October 22, 2018
6:00 p.m. – Central Office @ 386 E. Black Street
AG E N D A

I. **Call to Order - *Sutton Joyner – Rosewood Elementary School***
    A. Approval of Agenda   *(Policy BEDB)*
    (Under consent agenda, all action items will be voted on after one motion and second to approve them without discussion. If a board member wants any action item discussed or voted on separately, the board member, before the agenda is approved, must ask that the action item be moved to the discussion item section.)

II. Recognitions
    A. Recognition of Carroll School Placement on National Registry for Historic Places
    B. Recognition of Dr. Jane Sharp
    C. Recognition of Jim Vining

III. Citizen Participation

IV. Consent Action Agenda
    A. Approval of Minutes *(Policy BEDG)*
        1. September 10, 2018 Work Session (incl. Data Session)
        2. September 24, 2018 Business Meeting
    B. Approval of Personnel Recommendations *(Policy BDD)*

V. Action Agenda
    2nd Read Policies   *(Policy BG/BGD)*
    A. Approval of Policy **EA** – *Support Services Goals/Priority Objectives*
    B. Approval of Policy **EBCE, EBCE-R** – *School Closings and Cancellations*
    C. Approval of Policy **ECAC** – *Vandalism and Theft*
    D. Approval of Policy **EEA/EEAC** – *Student Transportation and Bus Scheduling & Routing*
    E. Approval of Policy **EHB** – *Data/Records Retention*
    F. Approval of Policy **IKADD, IKADD-R, IKADD-E** – *Content and Credit Recovery*

    G. Approval of New High School Course Proposals
    H. Approval of High School Choice Recommendation
    I. Approval of Delegate Certification

VI. Communications

VII. Report of the Superintendent
    A. Announcements

VIII. Review of School Board Work Session – October 8
IX. Other and Future Business
X. Executive Session(s) – *if needed* *(Policy BEC)*
XI. Action as Required from Executive Session(s) *(Policy BEC)*
XII. Adjournment

One Team. One Mission. One Rock Hill.

Memorandum

TO: Dr. Bill Cook
FROM: Mychal Frost
DATE: October 1, 2018
SUBJECT: Call to Order at October 22nd School Board Meeting
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Sutton Joyner, a 5th grader at Rosewood Elementary School, will provide the "Call to Order" at the October 22nd school board meeting.

Sutton:

- Last year, Sutton organized a can food drive for a local charity. Under her leadership, Rosewood collected two tons of food. She is now busy organizing this year's drive.
- Sutton has a kind heart, with a positive attitude at all times. She is a natural leader always too willing to help and lend a hand where needed.
- Principal Greenwood says, "Sutton is one of our Leading Lions that makes a difference every day at Rosewood, [and] we know she'll be making a huge difference too many people as she grows up."

Parents: Deana and Montgomery Joyner

Siblings in Rock Hill Schools: none

Principal: Deborah Greenwood

Mailing Address:
2204 Quiet Creek Place
Rock Hill, SC 29732

Memorandum

TO: Dr. Bill Cook
FROM: Mychal Frost
DATE: October 18, 2018
SUBJECT: Recognitions for October 22nd School Board Meeting

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A. Recognition of Carroll School

Built in 1929 as part of the Rosenwald Initiative, the Carroll School became one of more than 5,300 buildings in 15 states which were built by and for African Americans. Known as one of the "most influential philanthropic forces that came to the aid of Negroes at that time," the Rosenwald School Building Program became a reality when Booker T. Washington approached Julius Rosenwald, president of Sears, Roebuck and Company, with an idea for a pilot program that was to have a dramatic impact on the face of the rural South. Washington's idea and Rosenwald's money paved the way for educational opportunities for African Americans across the South. The doors of Carroll School were closed in 1954, and largely due to the efforts of Rock Hill Schools and community leaders and former students of Carroll School, this building has been restored, and is used for a unit of study in which all fifth grade students visit the Rosenwald School on a rotating schedule to learn about the effects of the Great Depression in their community and to preserve the oral and physical history of the African American community before it was lost.

Tonight, we recognize the individuals who work directly with Carroll School to make history continue to come alive for our students. We share in their excitement and announce that Carroll School will forever be preserved as it has now been listed on the National Register of Historic Places.

I would like to introduce Mrs. LeAnne Gardner, Mr. Paul Gettys, and the stars of the show and former Carroll School students who work with our students, Mr. Cathcart and Mr. Hart.

B. Recognition of Dr. Jane Sharp

Dr. Jane Sharp was welcomed to Rock Hill in 1998 when she became the principal of Finley Road Elementary School, a position in which she served our community until 2002 when she moved to Belleview Elementary School as principal. After retiring in 2008, Dr. Sharp enjoyed a brief retirement before being elected to the Rock Hill Schools Board of Trustees.

At the time of her retirement in 2008, she said "I absolutely believe that education is the power that can bring people out of poverty, that can give people hope, that can help people achieve what they need to in their lives." She has continued with that belief over the past eight years in her work representing members of her district. Earlier this year, at our district back to school rally, her words rang ever true once again when she said, "Stand tall. Be proud. We are the only organization whose job it is to produce the next generation of citizens. You are teachers and have the most important job of all."

Tonight, we recognize and say thank to Dr. Sharp for her steadfast commitment and leadership as a member of the school board.

C. Recognition of Mr. Jim Vining

He's among the first to say, "it's not an easy job", but we are grateful for his leadership and service over the past 20 years as a member of the Rock Hill Schools Board of Trustees. A fierce proponent of and advocate for parental and staff involvement in decision-making, Mr. Vining has fully embraced the role of School Improvement Councils and their role within the school district and community. Mr. Vining has served as a board member through the hiring of multiple superintendents, the successful passage of bond referendums, the growth of the district and changes in education within our community.

Earlier this year, in his final address to our teachers in August, he said "A district is not a program. It is not facilities. It is you and everyone in here. You define what a district is and what it can become."

While he would agree, the successes and accomplishments over the past two decades cannot be credited to one board member, tonight we recognize and say thank you for your service and contribution as a team member that has helped Rock Hill achieve new heights.

ROCK HILL SCHOOL DISTRICT THREE BOARD OF TRUSTEES

Call to Order
The Rock Hill School District Three Board of Trustees met this date at 4:00 p.m. with members present as follows: Windy Cole, Mildred Douglas, Terry Hutchinson, Helena Miller, Ann Reid, Jane Sharp, and Jim Vining. Chairman Jim Vining called the meeting to order.

Data Session
The Board received their monthly data update from the administration. This session took place from 4:00-5:00 p.m. and focused on Safety, Discipline and PBIS.

Student Call to Order
Kennedy Thompson, a fifth grader at Finley Road Elementary School, led in a moment of silence and the Pledge of Allegiance. Mr. Vining stated the local news was notified of the agenda, in writing, on Sunday, September 9, 2018.

A motion was made by Jane Sharp, seconded by Terry Hutchinson, to approve the agenda. The agenda was unanimously approved as presented, 6-0. *(Mrs. Reid arrived shortly after the agenda was approved.)*

Introduction of New Administrators
Superintendent Dr. Bill Cook introduced the following new administrators to the Board of Trustees: Derek Johnson, District Literacy Coach; and, Ashley Christian Miller, District Elementary Math Coach.

First Set Section "E" Policies – 1st read
Mr. Tony Cox, Chief of Operations, presented the following policies to the Board for review and questions:

*Policy EA – *Support Services Goals/Priority Objectives*
*Policy EBCE, EBCE-R – *Support Services Goals/Priority Objectives*
*Policy ECAC – *Vandalism and Theft*
*Policy EEA/EEAC– *Student Transportation and Bus Scheduling & Routing*
*Policy EEAC – *Bus Scheduling and Routing -* ***elimination***
*Policy EHB – *Data/Records Retention*

These policies will be on the Action Agenda at the September business meeting for 1st read.

Policy IKADD, IKADD-R, IKADD-E – Content and Credit Recovery – 1st read
Mrs. Jennifer Morrison, Executive Director of Secondary Education, presented Policy **IKADD** – *Content and Credit Recovery* for review and questions. This is a new model policy, rule and form/application adopted by the state board of education in the spring of 2018. The model policy stipulations are defined within the South Carolina Uniform Grading Policy. High School administrators from South Pointe, Northwestern, Rock Hill High, ATC and Renaissance reviewed the policy and rule to ensure both were in alignment with current procedures for content/credit recovery.

This item will be on the Action Agenda at the September business meeting for 1st read.

Activity Bus Rental Request
Mr. Brian Vaughan, Executive Director of Facilities, presented to the Board an activity bus rental request from St. Anne Catholic School for activity buses for various trips. Mr. Vaughan stated that it is the administration's recommendation that the district either reconsider renting our buses due to additional miles and increased maintenance or set mileage limits and examine our fees for outside groups renting our buses. If a decision is made to continue renting buses, the administration believes new parameters are needed.

Process for Securing Legal Services
Mr. Tony Cox shared with the Board a proposed process for the selection of attorneys or law firms to provide legal services. Policy **BDG** – *School Attorney/Legal Services* requires that the Board approve by majority vote all attorneys retained for services. The proposed process for selection of attorneys or law firms will be on the Consent Agenda at the September business meeting. This will be only to approve the process, any new attorney/firm will be presented to the Board for approval as needed.

Interconnective System of Supports & Mental Health Presentation
Dr. Nancy Turner, Director of Exceptional Student Education, shared, as information to the Board, a presentation on PBIS, Mental Health and The Interconnected System of Supports.

Elementary/Middle/High Summer Programs Report
Ms. Jaime Cochrane, assistant principal of Finley Road Elementary and Mrs. Mabra Wayman, assistant principal of Belleview Elementary, presented an Elementary Summer Programs Report. Mrs. Jennifer Morrison, Executive Director of Secondary Education, presented a Secondary Summer Programs Report. These reports were accepted as information.

Attendance Report
Mrs. Sally Wilson, Attendance Coordinator, shared, as information to the Board, attendance policies and attendance interventions that are implemented at all school levels for students aged 16 and under.

FY 2018-2019 Millage Certification
Mrs. Terri Smith, Chief Finance Officer, reminded the Board that annually, the York County Auditor's office requests the operating and bond millage rates to be levied for the school district. On June 25, 2018, the Board approved the FY 2018-19 General Fund budget with a millage increase of six mills, as

allowed by local legislation, for a total of 159.40 mills for Operations. The bond millage required for FY 2018-19 is 52 mills which remains unchanged from FY 2017-18. The appropriate letter will be sent to the York County Auditor.

Career & Technology Education and Programs Presentation
Mr. Ron Roveri, director of the Applied Technology Center, provided to the Board as information, a presentation on ATC as it relates to program information, data related to student performance and program completers, attendance details, and industry certification data.

AdvancED Accreditation & Strategic Planning Updates
Dr. Luanne Kokolis, Chief of Strategic Planning, Engagement and Program Support, presented to the Board as information an update on strategic planning and accreditation. Dr. Kokolis presented the timeline for development of a new five-year strategic plan 2019-20 through 2023-24. The new plan will be due to the SDE on April 30, 2019. School administrators will follow a similar timeline as the district's timeline to develop new five-year plans for their schools. The district and school plans will be implemented for 2019-20 through 2023-24.

In alignment with the strategic plan, the district will be going through the accreditation process with AdvancED. The accreditation review team will visit the district and schools March 31 through April 3, 2019. Between the September 2018 leadership meeting and February of 2019, the district and individual schools will be collecting data and evidence to determine the rating for the district and for each school related to the three accreditation domains: Leadership Capacity, Learning Capacity, Resource Capacity.

SCSBA Law Conference Update
Board Members Windy Cole and Helena Miller debriefed the Board on the SCSBA Law Conference they both recently attended.

Other and Future Business
The Board discussed other and future business.

Executive Session
A motion was made by Jane Sharp, seconded by Windy Cole, to adjourn open session and enter executive session for the following:

*Personnel Matters – *Hirings*
*Property Matter – *Land Use Agreement – Parking*

This motion was unanimously approved, 7-0.

A motion was made by Terry Hutchinson, seconded by Jane Sharp, to adjourn executive session and return to open session.   This motion was unanimously approved, 7-0.

Action as Required from Executive Session
A motion was made by Helena Miller, seconded by Terry Hutchinson, to accept the administration's recommendation to enter into a land use agreement with Comporium, Inc., to allow the District to use a portion of the parking lot located across Black Street from the Central Office on a daily or as-requested basis during or after business hours; and to use a section of the "Headquarters" lot of Comporium after business hours as needed. This motion was unanimously approved, 7-0.

A motion was made by Windy Cole, seconded by Terry Hutchinson, to accept the administration's recommendation for district food service contract administrator. This motion was unanimously approved, 7-0.

Adjournment
A motion was made by Terry Hutchinson, seconded by Mildred Douglas, to adjourn the meeting. This motion was unanimously approved, 7-0.

Meeting of the Board of Trustees
Monday, September 24, 2018
6:00 p.m. - Central Office

I. Call to Order and Approval of Agenda

The Board of Trustees met on this date at 6:00 p.m. with members present as follows: Windy Cole, Mildred Douglas, Terry Hutchinson, Helena Miller, Ann Reid, Jane Sharp and Jim Vining. Chairman Jim Vining opened the meeting. Breyden Cousar, a fifth grader at Lesslie Elementary School led in a moment of silence and the Pledge of Allegiance. Mr. Vining stated that the local news media had been notified of the agenda for this meeting, in writing, on Friday, September 21, 2018.

A motion was made by Terry Hutchinson, seconded by Helena Miller, to approve the agenda. The agenda was unanimously approved as presented, 7-0.

Chairman Vining stated that a group had asked to speak to the Board on a topic not on the agenda, which is not in line with policy. However, it was his recommendation that the group be allowed to speak at the end of the business meeting (under Communications). There were no objections.

II. Recognitions

A. Recognition of Karen Roof, 2018 SCAPES Teacher of the Year

Congratulations to Ms. Karen Roof, Physical Education Teacher at India Hook Elementary School, in receiving the prestigious award of 2018 SC Association for Physical Education and Sports Teacher of the Year – Elementary PE Level. She is recognized for excellence in promoting physical literacy within the programming at India Hook. Ms. Roof will be formally presented with the award at the state convention in November in Myrtle Beach. Tonight, we recognize Ms. Roof for this honor and for her outstanding contributions to the students, school, and teaching profession.

B. Recognition of S.C. School Resource Officer of the Year, Sgt. Mike Johnson

Last spring, Rock Hill Police Department Sgt. Mike Johnson was named the South Carolina School Resource Officer of the Year. Sgt. Johnson has served the RHPD for 12 years and is the supervisor over SRO's in the district who work with RHPD. The award brings together SROs from the state who have exemplified excellence in their field. In Rock Hill, Sgt. Johnson has taken the entire SRO program to the next level by putting students first in all decisions. He pushes his officers to always make the right choice for the kids as well. He works closely with students at ATC, Dutchman Creek, Northwestern, Rawlinson Road, Saluda Trail, Sullivan and South Pointe. In an effort to continually improve the SRO program, Sgt. Johnson has worked with Winthrop University Professor Brad Tripp to research the program and explore ways to make Rock Hill schools safer for everyone. Sgt. Johnson was recognized on June 14 at the South Carolina Association of School Resource

Officers conference in Myrtle Beach. Sgt. Johnson could not be with us tonight, but we proudly recognize him in the community in which he serves.

C. Recognition of Grace Ministries
In honor of the 20th anniversary of Grade Ministries, Rev. Tim Boan and his congregation made a gift to benefit students in each of our 17 elementary schools. As an act of service to our community, the church donated $850 to help elementary students who need financial assistance to pay for lunch balances. Each school received a $50 check to make a difference for students in need. This gift illustrates that it takes the entire community, including the faith community, to make our school system function. We thank you, Rev. Boan, for demonstrating One Team, One Mission, One Rock Hill.

D. Recognition of New Administrator(s)
Superintendent Dr. Bill Cook introduced Mr. Gary Black, the district's new Food Service Contract Administrator.

E. Recognition of SC READY maximum Raw Scorers for 2017-2018
Eighteen students were recognized for achieving a maximum raw score on the SC READY assessment, a statewide assessment to measure college- and career-readiness. The standardized test is aligned to the South Carolina College and Career Ready Standards for grades 3 through 8.

III. Citizen Participation - None

IV. Consent Action Agenda
On a motion by Terry Hutchinson, seconded by Helena Miller, the following topics on the consent action agenda were unanimously approved, 7-0: the minutes of the August 13 work session (incl. data session); the minutes of the August 15 called executive session; the minutes of the August 27 business meeting; personnel recommendations as submitted by the administration; process for securing legal services.

V. Action Agenda
A.   Approval to Eliminate Policy EEAC – *Bus Scheduling and Routing*
A motion was made by Mildred Douglas, seconded by Ann Reid, to approve Policy **EEAC –** *Bus Scheduling and Routing* for elimination. This motion was unanimously approved, 7-0.

B, D-F. Approval of Section "E" Policies – 1st read
Policy **EBCE, EBCE-R –** *School Closings and Cancellations* was pulled from the group to be voted on separately.

A motion was made by Jane Sharp, seconded by Helena Miller, to approve the following policies for 1st read:

EA – *Support Services Goals/Priority Objectives*
ECAC – *Vandalism and Theft*
EEA/EEAC – *Student Transportation and Bus Scheduling & Routing*
EHB – *Data/Records Retention*

This motion was unanimously approved, 7-0.

C. Approval of Policy EBCE, EBCE-R – *School Closings and Cancellations* – 1ˢᵗ read
A motion was made by Helena Miller, seconded by Jane Sharp, to approve Policy **EBCE, EBCE-R** – *School Closings and Cancellations* for 1ˢᵗ read. After discussion, the motion to approve this policy/administrative rule *with recommended changes*, was unanimously approved, 7-0.

G. Approval of Policy IKADD, IKADD-R, E – *Content and Credit Recovery* – 1ˢᵗ read
A motion was made by Mildred Douglas, seconded by Jane Sharp, to approve Policy **IKADD, IKADD-R** and **IKADD-E** – *Content and Credit Recovery* for 1ˢᵗ read. After discussion and a Board request for further input from teachers before the September work session, the motion was unanimously approved, 7-0.

VI. Communications – Mr. Bakari Rawlinson and Mr. Derrick Crawford addressed the Board regarding the Ramah Football organization

VII. Report of the Superintendent
   A. Announcements
   Superintendent Dr. Bill Cook made the following announcements:
   - Earlier this week, Money magazine released its annual Top 50 list of Best Places to Live, and Rock Hill was named the 49ᵗʰ and is one of only two cities in South Carolina to make the list. The magazine says the following about our city: "Combining decorous Southern charm with a vibrant arts scene, Rock Hill is one of South Carolina's largest cities, as well as a thriving suburb of Charlotte, which lies 25 miles away across the state border. The Gettys Art Center, a longtime downtown jewel, houses a pottery center and a community art studio as well as the offices of the Hill City Church. A former courtroom on the second floor alternately hosts musical performances and church services. Residents look forward to the Come-See-Me Festival, a 10-day community celebration held every spring, featuring such diverse events like "Everything Trucks!" and "Moonlight Jazz & Blues." We are proud of our city for this recognition and are excited to be a part of the growth in the Knowledge Park area.
   - On Tuesday, September 25 at 6:30 p.m., all seven candidates for the Rock Hill Schools Board of Trustees will participate in a student-organized forum at the Central office. Student leaders from each of our high schools have joined together to plan this event in partnership with Mrs. Jennifer Morrison and Mr. Mychal Frost. While in-person attendance is encouraged, we want our viewers to know the two-hour long forum will be streamed live on the Rock Hill Schools Facebook page and on the district website.
   - On Wednesday, September 12, our Instruction Department conducted a modern learner training with all district and school level instructional coaches using the LEAP, or "Learning Environment, Equitable Resources, Achievement, and Prepare for Success," Instructional Framework. Principals and other district leaders have been participating in this training since the summer.
   - On Thursday, September 27, district leaders will be hosting the first Lunch and Learn in a series of informational sessions for area Realtors. We believe this series of meetings will provide a rich opportunity to engage in dialogue with real estate agents about our school district and our unique programs that set our district apart from others in our area.

- On Friday, September 28, district leaders will be hosting the first Listen and Learn in a series of informational sessions for teachers from across the district. We believe this series of meetings will provide a rich opportunity to engage in dialogue with teachers about our school district.
- Thankfully, the Rock Hill area received little damage from Hurricane Florence. As you are aware, student safety & security is our first priority and we closed school on Friday, September 14 and Monday, September 17 in light of forecasts and consultation with local emergency management officials and school district officials, and our meteorologist. Our board-approved school calendar for 2018-2019 includes make-up days for situations such as this. As a reminder, we will make up Friday and Monday on February 15 and February 18, 2019. As information to our community, please know that state law requires districts to make up the first three days missed for inclement weather or emergency situations. In the event a district misses additional days, there is a process to seek forgiveness of the missed days. For example, missed days 4-6 can be waived by the local school board, days 7-9 can be waived by the state school board of education, and days 10-plus can be waived by the state legislature.
- On Tuesday, September 25, Dr. Cook and Director of Exceptional Student Education Dr. Nancy Turner, will be conducting an introductory training for ACES, or Adverse Childhood Experiences, with all principals and leadership within the district. We will also conduct this training on Wednesday, September 26 with all Central Office employees. This training is an ongoing, year-long effort that is part of the Board's vision for our district.
- After an action-packed summer, the Build on the Rock website has been updated with photos. You are encouraged to visit the district's capital building program, "Build on the Rock," website – www.rock-hill.k12.sc.us/BuildOnTheRock - for more information. This website provides status updates on active and planned construction projects in the district. On the page, viewers can see project descriptions, before and after photographs, and construction timelines.
- The School Board will next meet on Monday, October 8 for a work session. This meeting will begin at 4pm with a data review session, and work session at 5:30 pm. The next business meeting will be Monday, October 22 at 6pm. Meetings are streamed on our website and available for viewing on-demand immediately following each broadcast. We invite our community to watch meetings on our live Facebook broadcasts.

VIII. Review of School Board Work Session
Chairman Vining reviewed, for the viewing audience, the topics discussed at the September 10 work session.

IX.   Other and Future Business
The board discussed other and future business.

X. Executive Session
A motion was made by Jane Sharp, seconded by Windy Cole to adjourn open session and enter executive session for the following:

***Property Matters** – *Real Estate Contract, Real Estate Update*

This motion was unanimously approved, 7-0.

A motion was made by Jane Sharp, seconded by Windy Cole, to adjourn executive session and reconvene open session. This motion was unanimously approved, 7-0.

XI.   Action as Required from Executive Session
There was no action taken from executive session.

XII.   Adjournment
A motion was made by Terry Hutchinson, seconded by Jane Sharp, to adjourn the meeting. This motion was unanimously approved, 7-0.

_____
Secretary

APPROVED: _____
                      Chairman

PERSONNEL MATTERS – September 2018

The board affirmed contracts for the following administrative employee(s):
Ashley R. Christian............... Central Office / Instruction

The board affirmed contracts for the following certified employee(s):
Valeria Vanstrien .... CHMS/RRMS/STMS
Sofija Sadzakov .... Mt. Holly
Srimathi Kaveer .... Saluda Trail
Luisana Hostos...................... South Pointe
Yuandi Wei .... Sullivan

AS INFORMATION TO THE BOARD

Resignations – Administrative
Jill Pappas.............................. Central Office / Instruction

Resignations – Certified
Lillian Valez .... CHMS/RRMS/STMS

Transfers – Certified
Jennifer Fant.......................... Cherry Park
Michelle S. Began .... Northside
Jennifer D. Bunn.................... Northwestern
Megan E. Gillespie .... Sullivan

New Employees – Non-Certified
Lisa Beard.............................. Ebinport
Rhonda Devinney .... Flex Center/IT
Nathaniel Rambo .... Flex Center/IT
Cecelia Bucy.......................... Finley Road
Kaevon Pompey-Gutierrez ..... India Hook
Donna Williamson.................. India Hook
Lauren Heaton .... Lesslie
Sharon Sistar.......................... Mt. Holly
Atarsha Stinson....................... Northwestern
Melanie McAteer.................... RHHS
Edwand Antonelli................... South Pointe
Kristina Raab.......................... South Pointe
Barbie Burnette....................... York Road

Transfers – Non-Certified
Rachel "Kelly" Schifferle....... Flex Center/IT

Job Abandonment – Non-Certified
Chris McFadden .... Independence

Resignations – Non-Certified
Jamilia Brevard....................... Ebenezer Ave Montessori
Danny Chapman .... Flex Center/IT
Michelle Elrod-Gaston .... India Hook
Sabrena Hope .... Saluda Trail
Teresa Jackson........................ Saluda Trail
Mattie Hope............................ Sullivan
Tony Oliver .... Sullivan
Scott Mann .... Sunset Park
Melissa McGady..................... The Children's School/T3

MONTHLY BOARD REPORT

OCTOBER 22, 2018

PERSONNEL DEPARTMENT

SUMMARY

ROCK HILL SCHOOL DISTRICT THREE OF YORK COUNTY
ROCK HILL, SOUTH CAROLINA

1. BOARD ACTION REQUIRED

    CERTIFIED

        New Employees ....(4)

2. AS INFORMATION TO THE BOARD

    CERTIFIED

        Resignations..(2)

    NON-CERTIFIED

        New Employees ....(6)

        Transfers ....(3)

        Job Abandonment ....(1)

        Resignations..(5)

BOARD ACTION REQUIRED

NEW EMPLOYEES – CERTIFIED (4)

Rachael Thompson	Exceptional Student Education	Special education resource itinerate teacher
April Taylor	India Hook	Grade five teacher
Raymond Krolewicz	South Pointe	Special education resource teacher
Melvin Wearing	South Pointe	Heath teacher

AS INFORMATION TO THE BOARD

RESIGNATIONS – CERTIFIED (2)

Tracy Miskelly	Saluda Trail	Reading interventionist
Bradley Rudisill	South Pointe	Health

NEW EMPLOYEES – NON-CERTIFIED (6)

Monica Steele	Ebenezer Avenue Montessori	Lower elementary Montessori assistant
Lewis Lipford	Facilities	Building maintenance
Sarah Davis	South Pointe	LPN/special education assistant
Bridget Lowery	South Pointe	Special education assistant
Hannah West	Sullivan	Special education assistant
Jenna Diaz	T3 Program @ Sylvia Circle	.6 FTE instructional assistant

TRANSFERS – NON-CERTIFIED (3)

Sheila Kirkpatrick	Rawlinson Road	Lead custodian
Justin Adkins	Sullivan	Building maintenance
Angela Jaggers	Sunset Park	Lead custodian

JOB ABANDONMENT – NON-CERTIFIED (1)

Rashetia Junior	Saluda Trail	Special education assistant

RESIGNATIONS – NON-CERTIFIED (5)

Sonya Hunter	Belleview	Special education assistant/multi-cat I
Brenda Blanchard	Central Office/Accounting	Secretary
Vickie Sicilia	Mt. Gallant	Floater assistant
Haley Brooke Adkins	Saluda Trail	Special education assistant/SC/ED
Barbie Burnette	York Road	Secretary

Memo

TO: Dr. Bill Cook

FROM: Anthony Cox, P.E.

DATE: October 18, 2018

SUBJECT: Revision of "E" Policies (Support Services / Business Management)

CC: E Policy Revision Team / Luanne Kokolis / John Jones

Revision of the subject policies and administrative rules is being conducted by a stakeholder team.   The team's work on this list is proceeding in three "batches" or groups, as noted on the attached plan. The team as a whole group is advised by Dr. Tiffany Richardson, of the SCSBA Policy Services Division.

A summary of the revisions for the first batch of policies is attached, along with the proposed policies and rules, the SCSBA models and our current published documents. These documents were approved for first reading by the Board at its Business Meeting on September 24, 2018. The proposed policies are presented for second reading and approval at the upcoming Board of Trustees meeting on October 22, 2018.

Community input was received regarding policy language on hold school on Saturday as an option for making up days missed due to school closings. Policy EBCE, School Closings and Cancellations, however, was revised under SCSBA advisement to reference Policy IC, School Year, which contains the Board's policy on this matter. Therefore, policy IC will be brought before the Board for consideration in an upcoming work session.

Note: The purpose statement has been deleted from each policy.

Code	Heading	Notes
EA	Support Services Goals/Priority Objectives	Minor editorial revisions. Removed meal information from second bullet and added new bullet on food services.
EBCE, -R	School Closings and Cancellations	Revised to include activities beyond the school day. Clarified potential actions to include delayed opening and early dismissal. Revised to expand reasons for these actions other than just inclement weather. Revised last sentence to include other emergencies. Removed ban on Saturday make up days. Updated legal references. Added a cross-reference to Policy IC, School Year, which includes a detailed section on make-up days (enclosed current sample model of Policy IC). Rule is incorporation of updated guidelines first posted in 2014.
ECAC	Vandalism	Added "Theft" to title and requirements. Added "or designee" and revised wording to simplify reporting requirement. Changed "taxes" to "public funds." Included "legal guardians." Revised legal references.
EEA	Student Transportation	Added paragraph on federal transportation requirements for homeless students, Title I-related transfer students, violent crime victims, and persistently dangerous school transfer students. Updated language regarding adults on school buses. Added general information from EEAC. Revised legal references.
EEAC	Bus Scheduling and Routing	Recommend deleting. This information has been incorporated into EEA.
EHB	Data/Records Retention	Updated with language for electronic communications and preserving and destroying records. Updated legal references.

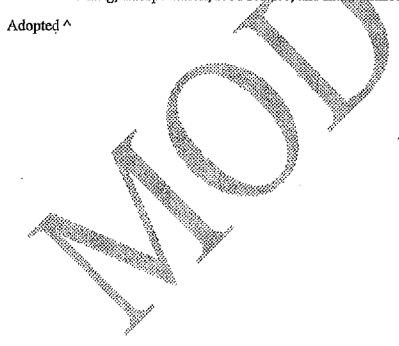**Rock Hill School District Three**

SUPPORT SERVICES GOALS/PRIORITY OBJECTIVES

Code **EA** *Issued* **DRAFT/18**

Support services are essential to the successful function of a school system. The administration must design school business and other administrative operations to support a quality educational program. Education is the district's central function. All support services must be provided, guided, and evaluated by this requirement.

In order to provide the appropriate services that are truly supportive of the educational program, the board establishes these broad goals:

- to provide a physical environment for teaching and learning that is safe and welcoming ~~and pleasant~~ for students, staff, and public
- to provide safe bus transportation for students to and from school
- to ensure that foods served at schools ~~address required nutritional needs~~ meets USDA nutrition standards and ~~protect~~ promote the health and wellness of students
- to provide an efficient and effective system for procurement, financial management and accountability
- to provide support services with timely and high quality resources ~~and assistance in the areas of accounting, transportation, food service, and maintenance~~ to meet these objectives.

Adopted ^

SUPPORT SERVICES GOALS/PRIORITY OBJECTIVES

Code **EA** *Issued* **MODEL**

Support services are essential to the successful function of a school system. The administration must design school business and other administrative operations to support a quality educational program. Education is the district's central function. All support services must be provided, guided, and evaluated by this requirement.

In order to provide the appropriate services that are truly supportive of the educational program, the board establishes these broad goals:

- to provide a physical environment for teaching and learning that is safe and pleasant for students, staff, and public
- to provide safe transportation for students to and from school
- to ensure that foods served at schools address required nutritional needs and protect the health of students
- to provide an efficient and effective system for financial management and accountability
- to provide support services with timely and high quality resources and assistance in the areas of accounting, transportation, food service, and maintenance

Adopted ^

Policy EA Support Services Goals/Priority Objectives

Issued 2/00

Purpose: To establish the board's vision for the role of support services in the operation of the district.

Support services are essential to the successful function of a school system. The administration must design school business and other support operations to support a quality educational program. Education is the district's central function. All support services must be provided, guided and evaluated by this requirement.

In order to provide support services that are truly supportive of the educational program, the board establishes these broad goals.

- to provide a physical environment for teaching and learning that is safe and pleasant for students, staff and public

- to provide safe transportation for students to and from school and nutritious meals for students

- to provide an efficient and effective system for financial management and accountability

- to provide support services with timely and high quality resources and assistance in the areas of accounting, transportation, food service and maintenance

Adopted 2/28/00

York 3/Rock Hill School District

SCHOOL CLOSINGS AND CANCELLATIONS

Code **EBCE** *Issued* **DRAFT/18**

The superintendent is empowered to close ~~the~~ any or all schools or cancel related school activities in the event of hazardous weather, epidemics, or other emergencies that threaten the safety or health of students or staff members or prevent the school facility from being occupied. The superintendent will take such action only after consultation with knowledgeable authorities.

The superintendent also has the authority to delay the opening of any or all schools, or to dismiss them early, due to weather conditions or other emergencies.

The superintendent will make the decision regarding school closings and cancellations as soon as possible. ~~Following a decision to close or cancel schools, delayed opening or early dismissal, the board chairman or vice chairman will be notified immediately.~~ ~~and announce t~~ The decision shall be announced using all available communications media. ~~to the local news media.~~

Any school days missed due to snow, other extreme weather conditions, or other emergencies must be made up unless otherwise provided for by law (see policy IC). ~~The district will not schedule make up days for students on Saturdays.~~

Adopted ^

_____

Legal references:

A. S.C. Code, 1976, as amended:
    1. Section 59-1-425 - School terms, school days, make-up days.

B. State Board of Education Regulations:
    1. R43-231 - Defined program, grades K-5.
    2. R43-232 - Defined program, grades 6-8.
    3. R43-234 - Defined program, grades 9-12.

SCHOOL CLOSINGS AND CANCELLATIONS

Code **EBCE** *Issued* **MODEL**

The superintendent is empowered to close the schools in the event of hazardous weather, epidemics, or other emergencies that threaten the safety or health of students or staff members. The superintendent will take such action only after consultation with knowledgeable authorities.

The superintendent also has the authority to delay the opening of any or all schools, or to dismiss them early, due to weather conditions or other emergencies.

The superintendent will make the decision regarding school closings and cancellations as soon as possible and announce the decision to the local news media.

Any school days missed due to snow, other extreme weather conditions, or other emergencies must be made up unless otherwise provided for by law (see policy IC).

Adopted ^ _____

Legal references:

A. S.C. Code, 1976, as amended:
    1. Section 59-1-425 - School terms, school days, make-up days.

B. State Board of Education Regulations:
    1. R43-231 - Defined program, grades K-5.
    2. R43-232 - Defined program, grades 6-8.
    3. R43-234 - Defined program, grades 9-12.

Policy EBCE School Closings and Cancellations

Issued 2/00

Purpose: To establish the basic structure for dealing with school closings in the event of emergency or other specified situations.

The superintendent is empowered to close the schools in the event of hazardous weather, epidemics or other emergencies that threaten the safety or health of students or staff members. The superintendent will take such action only after consultation with knowledgeable authorities. Following a decision to close schools, the board chairman or vice chairman will be notified immediately of such closing.

The superintendent also has the authority to delay the opening of any or all schools or to dismiss them early, due to weather conditions or other emergencies.

The superintendent will make the decision regarding school closings and cancellations as soon as possible and announce the decision to the local news media.

Any school days missed due to snow or other extreme weather conditions must be made up unless a waiver is granted by the state. The district will not schedule make-up days for students on Saturdays.

Adopted 4/27/78; Revised 10/24/88, 2/28/00

Legal references:

    S.C. Code, 1976, as amended:

        Section 59-1-430 - Provides that all missed school days must be made up.

    State Board of Education Regulations:

        R-43-234 - Defined program 9-12; emergency closings.

York 3/Rock Hill School District

SCHOOL CLOSINGS AND CANCELLATIONS

Code **EBCE-R** *Issued* **DRAFT/18**

In order to protect the safety or health of students or staff members, one or more schools of the district may need to be closed for an entire day or other period of time, including a delay of opening in the morning or early dismissal and closure during the normal school day. This may also include, or be specifically limited to cancellation or school-related, extra-curricular or other events such as athletics, arts performances and meetings.

Procedures supporting a decision to close, delay opening, dismiss early or cancel activities at one or more schools will vary according to the nature of the event, including:

- Hazardous or inclement weather,
- Damage to school(s) caused by severe weather or other factors,
- Inoperability of life-safety systems or utility systems at school(s) for an extended period,
- Epidemics or other health-related emergencies,
- Other emergencies that result in an unsafe learning environment or render the school building unavailable for use.

General procedures outlined below will be followed for all events. The Superintendent will establish separate procedures as required for specific events such as those listed above, to facilitate decision making and to manage the events for earliest possible restoration of normal school(s) operations.

Support for Decision Making to Close, Delay Opening, Dismiss Early or Cancel Activities
District personnel will be in contact with knowledgeable authorities and local, state or federal agencies having jurisdiction, such as health, weather or infrastructure officials, law enforcement, the York County Office of Emergency Management, South Carolina Departments of Transportation or of Health and Environmental Control to obtain latest information and advice regarding the event. For events spread across an inter-district region, the Superintendent or district officials may confer with neighboring school district Superintendents to promote a coordinated response.

Once information has been shared, the Superintendent will make the decision to cancel or close, delay opening or dismiss school early, or cancel school activities.

Notification of Closures or Cancellations
The Board Chairman or Vice Chairman will be notified immediately per policy. Notification to all parents/guardians and employees will be made using all available communications media, including an electronic telephone message, the district's website (www.rock-hill.k12.sc.us) and on Facebook, Twitter , the Rock Hill Schools mobile app and local news media outlets.

Closure or Cancellation of School
If closure or cancellation of school is considered, a decision will be made not later than 4:30 a.m. on the date of cancellation. Whenever feasible, a decision will be made the evening before to

Rock Hill School District Three

allow parents/guardians and employees as much advance notice as possible. A decision to close on successive school days shall be made on a daily basis, based on updated information and analysis as described above.

Early Dismissal

If a decision is made to close early, notification by telephone or district two-way radio will be made to individual schools by the Superintendent or designee. Individual schools will make announcements to their students and staff. Parents/guardians will be notified by all available means as described above.

In the event or early dismissal, any afternoon and evening classes, academic programs with non-traditional hours, extra- and co-curricular activities and sports practices or games will not be held.

School employees and designated district staff shall implement procedures facilitating early dismissal, including but not limited to early end-of-day bus transportation, alternate food service (if required) and changes to school operations support services.

School or district employees shall be expected to remain at work until dismissed at the discretion of their principal or supervisor. Principals and center directors will need the help of employees to provide for adequate supervision of students left at school until they are released to their parents/guardians.

Delayed Openings

If a decision is made to delay the opening time for school, the district will use the same notification procedure as with "Closure or Cancellation of School."

In the event of a delayed opening, morning sessions for 3- and 4-year-olds, academic programs with early morning hours, early morning extra- and co-curricular activities and sports practices and other family and adult morning classes will not be held.

School employees and designated district staff shall implement procedures facilitating delayed opening, including but not limited to delayed morning bus transportation and changes to school operations support services. Breakfast may or may not be served, but lunch will be provided.

Employees will be expected to arrive at school at the usual but safest time. Some parents will bring their children early, and principals and center directors will need assistance from their staff providing supervision for students as they arrive.

Safety First

Parents/guardians are encouraged to have a plan in place if school dismisses early or is delayed. The plan should avoid leaving young children at home unsupervised. It is also the responsibility of parents/guardians and employees to determine if conditions are safe enough to travel to school or work along their commuting route.

Rock Hill School District Three

If a decision is made to open school and parents/guardians decide to keep their child at home based on a concern for safe travel to school, the student absence will be excused.

If school is opened on a delayed schedule and students must be dropped off before school is scheduled to begin, parents/guardians must accompany their child into the building to ensure that the school is open and supervision is available.

The following procedures will be observed in the event of inclement weather:

- At no later than 4:30 a.m., check points where buses travel on the East, West, North and South locations of Rock Hill will be monitored by designated employees. The designated employees will communicate weather conditions to the associate superintendent for administration.

- The associate superintendent for administration and coordinator of safety/risk management will access the York County Emergency Management Tracker via the website for the most current weather information.

- At no later than 5:30 a.m., a report shall be made to the superintendent by the associate superintendent for administration.

- Communication with other York County superintendents will be made by the superintendent.

- A decision to close schools or delay opening, if necessary, will be made by the superintendent at 6:00 a.m. via the district's telephone notification system.

- Associate superintendents and other staff will communicate the decision to building principals, assistant principals, and the news media beginning at 6:15 a.m. All persons supervising others will notify persons responsible to them as necessary.

Inclement Weather Procedures for Employees

Notification of Employees

If a regular school day is canceled, or the opening is delayed, all employees will receive a message via the district's telephone notification system as to when or if they are to report to work. This message will also be provided on the district's website and via the district's info line, 803-366-4636.

Making Up Time Missed Due to Closure, Delayed Opening or Early Dismissal.
For students and employees: Any school days missed due to snow, other extreme weather conditions, or other emergencies must be made up unless otherwise provided for by law (see policy IC). Make-up dates are listed on the district's master calendar, located on the district's website.

For employees (closure): If a regular school day is missed due to inclement weather closure, all employees are to work on the designated make-up day. Make-up dates are listed on the district calendar.

Rock Hill School District Three

If a teacher workday/staff development day (teacher day) is missed due to ~~inclement weather~~ closure, teachers are to make up the day at the discretion of their principal. Principals must document time missed and made up.

Non-certified school staff must attend five of 10 teacher days. If they miss a day they are scheduled to work due to ~~inclement weather~~ closure, they must make up the day on one of the remaining teacher days, as agreed upon by their principal.

For employees (delayed opening): Teachers can make up the time missed due to a delayed opening at the discretion of their principal. Time missed and made up must be documented by principals.

Non-certified salaried employees must make up the time they miss due to a delayed opening during the regular work week. This includes any time they miss when asked to report at the regular time and they choose to arrive late due to road conditions, child care, etc. Non-certified employees, however, can charge time missed to personal or vacation leave, if available. A minimum of two hours will be deducted.

Non-certified hourly paid employees may make up time missed due to a delayed opening within the same work week at the direction of their supervisor.

Issued 12/19/08; Revised ^

AR EBCE-R School Closings and Cancellations

Issued 12/08

The following procedures will be observed in the event of inclement weather:

- At no later than 4:30 a.m., check points where buses travel on the East, West, North and South locations of Rock Hill will be monitored by designated employees. The designated employees will communicate weather conditions to the Associate Superintendent for Administration.

- The Associate Superintendent for Administration and Coordinator of Safety/Risk Management will access the York County Emergency Management Tracker via the website for the most current weather information.

- At no later than 5:30 a.m., a report shall be made to the Superintendent by the Associate Superintendent for Administration.

- Communication with other York County superintendents will be made by the Superintendent.

- A decision to close schools or delay opening, if necessary, will be made by the Superintendent at 6:00 a.m. via the district's telephone notification system.

- Associate superintendents and other staff will communicate the decision to building principals, assistant principals, and the news media beginning at 6:15 a.m. All persons supervising others shall notify persons responsible to them as necessary.

Inclement Weather Procedures for Employees

Notification of Employees

If a regular school day is canceled, or the opening is delayed, all employees will receive a message via the district's telephone notification system as to when or if they are to report to work. This message will also be provided on the district's website and via the district's info line, 366-4636.

Making Up Time Missed

If a regular school day is missed due to inclement weather, all employees are to work on the designated make-up day. Make-up dates are listed on the district calendar.

If a teacher workday/staff development day (teacher day) is missed due to inclement weather, teachers are to make up the day at the discretion of their principal. Principals must document time missed and made up.

Non-certified school staff must attend 5 of 10 teacher days. If they miss a day they are scheduled to work due to inclement weather, they must make up the day on one of the remaining teacher days, as agreed upon by their principal.

Delayed Opening

Teachers can make up the time missed due to a delayed opening at the discretion of their principal. Time missed and made up must be documented by principals.

Non-certified employees must make up the time they miss due to a delayed opening during the regular work week. This includes any time they miss when they're asked to report at the regular time and they choose to arrive late due to road conditions, child care, etc.

Non-certified employees, however, can charge time missed to personal or vacation leave, if available. A minimum of two hours will be deducted.

Issued 12/19/08

York 3/Rock Hill School District

EBCE-R

VANDALISM **& THEFT**

Code **ECAC** *Issued* **DRAFT/18** ~~MODEL~~

The school district's buildings and grounds are built and maintained with public funds. The board urges every citizen of the district to cooperate in reporting any incidents of vandalism or theft to district property and the name of the person(s) believed to be responsible.

The administration will take all necessary steps and seek police cooperation and action to protect school property from theft and vandalism.

The principal will report damage or theft of any nature to school property, whether willful or otherwise, to the superintendent or his/her designee and .~~The principal will also report break-ins to the superintendent and will report all suspected incidences of theft and vandalism~~ to the appropriate law enforcement authorities. Each employee of the district will report to the principal or his/her designee ~~of the school~~ every incident of vandalism or theft known to the employee and, if known, the names of those responsible.

Any student of the district who enters or comes upon school grounds any time of the day or night and does damage or steals ~~to~~ anyone's personal property on school grounds or property belonging to the school will be trespassing and subject to legal and/or disciplinary action. The student(s) and parent(s)/legal guardian(s) will be responsible for the damage or loss and may be required to pay for repairs and/or replacement of the damaged property.

Adopted ^

Legal references:

A. S.C. Code, 1976, as amended:
   1. Section 16-7-170 - Entering public building for purpose of destroying records or other property.
   2. Section 16-11-530 - Malicious injury to real property; school trustees deemed owner of school property.
   3. Section 59-24-60 - Requires administration to contact law enforcement when crimes occur.

Policy ECAC Vandalism

Issued 2/00

Purpose: To establish the basic structure for dealing with vandalism to district property.

The school district's buildings and grounds are built and maintained with taxes. All damages must be paid for in the same way. The board urges every citizen of the district to cooperate in reporting any incidents of vandalism to district property and the name of the person(s) believed to be responsible.

The administration will take all necessary steps and seek police cooperation and action to protect school property from theft and vandalism.

The principal will report damage of any nature to school property, whether willful or otherwise, to the superintendent. The principal will also report break-ins to the superintendent and will report all suspected incidences of theft and vandalism to appropriate law enforcement authorities. Each employee of the district will report to the principal of the school every incident of vandalism known to the employee and, if known, the names of those responsible.

Any student of the district who enters or comes upon school grounds any time of the day or night and does damage to anyone's personal property on school grounds or property belonging to the school will be trespassing and subject to disciplinary action. The student(s) and parents will be responsible for the damage and may be required to pay for repairs and or replacement of the damaged property.

Adopted 2/28/00

York 3/Rock Hill School District

STUDENT TRANSPORTATION, BUS SCHEDULING, AND ROUTING

Code **EEA/EEAC** *Issued* **DRAFT/18**

The superintendent is responsible for the overall bus transportation in the school district.

The district will provide transportation to all eligible students within the boundaries provided for by federal and state funds and state board of education regulations. The district will adhere to all applicable rules and regulations relative to the routing and operation of the transportation system.

The state provides funds to transport all pupils who live more than one and one-half miles from the school. Also the state provides funds to ensure that there is a bus stop within ~~three~~ two tenths of a mile of each eligible child's residence.

In accordance with federal law, the district will also provide transportation to homeless students to and from their school of origin, students transferring from a Title I school identified for school improvement, a student who is a victim of a violent criminal offense occurring in or on the grounds of the school the student attends, or a student transferring from a school identified as persistently dangerous for three consecutive years.

Students who travel to and from school on school buses or who make trips in connection with school sponsored activities are under school supervision.

Adults on School Buses

Parents/Legal guardians and other adult school volunteers or employees may ride school buses under the following condition(s):

- Adult school volunteers must be approved under policy IJOB/IJOC.
- The volunteers or employees are part of an organized school program.

- ~~if a space is available (as determined by director of transportation)~~
- ~~in conjunction with special programs sponsored by the district~~
- ~~adults board (and get off) buses along the regularly scheduled route at regularly scheduled stops~~

~~The district will not re-route school buses to accommodate the pickup of adults authorized to ride buses under this policy.~~

Adopted ^

Legal references:

A. Federal Law:
   1. McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C.A. Section 11431, *et seq.*

B. S.C. Code, 1976, as amended:
   1. Section 59-67-410, *et seq.* - School bus transportation.
   2. Section 59-67-545 - Authorizes certain adults to ride school buses.

C. State Board of Education Regulations:
   1. R43-80 - Operation of public school transportation services.

SCSBA

STUDENT TRANSPORTATION

Code **EEA/EEAC** *Issued* **MODEL/07**

The superintendent is responsible for the overall bus transportation in the school district.

The district will provide transportation to all eligible students within the boundaries provided for by federal and state funds and state board of education regulations. The district will adhere to all applicable rules and regulations relative to the routing and operation of the transportation system.

In accordance with federal law, the district will also provide transportation to homeless students to and from their school of origin, students transferring from a Title I school identified for school improvement, a student who is a victim of a violent criminal offense occurring in or on the grounds of the school the student attends, or a student transferring from a school identified as persistently dangerous for three consecutive years.

Students who travel to and from school on school buses or who make trips in connection with school sponsored activities are under school supervision.

Adults on School Buses

Parents/Legal guardians and other adult school volunteers or employees may ride school buses under the following conditions:

- if a space is available (as determined by director of transportation)
- in conjunction with special programs sponsored by the district
- adults board (and get off) buses along the regularly scheduled route at regularly scheduled stops

The district will not re-route school buses to accommodate the pickup of adults authorized to ride buses under this policy.

Adopted ^

Legal references:

A. Federal Law:
   1. McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C.A. Section 11431, *et seq.*

B. S.C. Code, 1976, as amended:
   1. Section 59-67-410, *et seq.* - School bus transportation.
   2. Section 59-67-545 - Authorizes certain adults to ride school buses.

C. State Board of Education Regulations:
   1. R43-80 - Operation of public school transportation services.

SCSBA

Policy EEA Student Transportation

Issued 3/11

Purpose: To establish the basic structure for management of student transportation.

The superintendent is responsible for the overall bus transportation in the school district.

The district will provide transportation to all eligible students within the boundaries provided for by state funds and state board of education regulations. The district will adhere to all applicable rules and regulations relative to the routing and operation of the transportation system.

The state provides funds to transport all pupils who live more than one and one-half miles from the school. Also the state provides funds to ensure that there is a bus stop within three tenths of a mile of each eligible child's residence.

Students who travel to and from school on school buses or who make trips in connection with school sponsored activities are under school supervision.

Adults on school buses

Parents and other adult school volunteers or employees may ride school buses if part of an organized school program or through the permission of the director of transportation.

Adopted 4/27/78; Revised 10/24/88, 2/28/00, 3/28/11

Legal references:

> S. C. Code, 1976, as amended:
>
> > Section 59-67-410 *et seq.* - School bus transportation.
> >
> > Section 59-67-545 - Authorizes certain adults to ride school buses.
> >
> > Section 59-67-420 *et seq.* - School bus transportation.
>
> State Board of Education Regulations:
>
> > R-43-80 through R-43-82 - Transportation.

York 3/Rock Hill School District

Policy EEAC Bus Scheduling and Routing

Issued 3/11

Purpose: To establish the basic structure for development of bus routes.

The district will establish bus routes throughout the district to best accommodate the majority of students eligible for school bus transportation to their particular schools. The transportation supervisor will supervise scheduling.

As specified by the state, all bus stops must be at least two tenths of a mile apart. A bus may depart from its established route only in order to pick up a child who lives more than three-tenths of a mile beyond the route. During inclement weather the bus may make additional stops.

Adopted 2/28/00, 3/28/11

Legal references:

    State Board of Education Regulations:

        R-43-80 through R-43-82 - Transportation.

York 3/Rock Hill School District

DATA/RECORDS RETENTION

Code **EHB** *Issued* **DRAFT/18**

District records are open to the public in compliance with the South Carolina Freedom of Information Act. Persons who wish to review those records must forward their requests to the superintendent.

Electronic communications which are sent or received by the board or district employees pertaining to the business of the district may be subject to disclosure and inspection as public records and subject to discovery during litigation as evidence in support of a claim.

The superintendent or his/her designee(s) will establish and maintain a system for securing, cataloging, and storing of all records that is in compliance with state and federal law. Such system will include the suspension of routine record destruction practices, as applicable. ~~Maintenance, retention and periodic destruction of appropriate records.. Such system will be in compliance with applicable laws and regulations.~~

The District will follow the General Records Retention Schedules for School District Records (Revised 2003) as regulated by the South Carolina Department of Archives and History: Archives and Records Management Division. These schedules are designed to:

- Give uniform guidelines for the retention and disposition of common records
- Retain, for as long as necessary, the records needed for administrative, legal, fiscal, and other uses
- Retain, as required, records for state and federal laws, regulations, policies, and procedures
- Give legal authorization to dispose regularly of obsolete records

Adopted ^

Legal references:

A. S. C. Code, 1976, as amended:
   1. Section 26-6-10, *et seq.* - South Carolina Uniform Electronic Transactions Act.
   2. Section 30-1-10, *et seq.* - Public Records t.
   3. Section 30-4-10, *et seq.* - South Carolina Freedom of Information Act.

B. Department of Archives and History (Archives and Records Management Division):
   1. Regulation 12-901 through 12-906.6 - General Retention Schedules for School Districts Records (Revised 2003).

SCSBA

DATA/RECORDS RETENTION

Code **EHB** *Issued* **MODEL**

District records are open to the public in compliance with the South Carolina Freedom of Information Act. Persons who wish to review those records must forward their requests to the superintendent.

Electronic communications which are sent or received by the board or district employees pertaining to the business of the district may be subject to disclosure and inspection as public records and subject to discovery during litigation as evidence in support of a claim.

The superintendent or his/her designee will establish and maintain a system for the securing, cataloging and storing of all records that is in compliance with state and federal law. Such system will include the suspension of routine record destruction practices, as applicable.

Adopted ^

Legal references:

A. S. C. Code, 1976, as amended:
   1. Sections 26-6-10, *et seq.* - South Carolina Uniform Electronic Transactions Act.
   2. Sections 30-1-10, *et seq.* - Public Records Act.
   3. Section 30-4-10, *et seq.* - South Carolina Freedom of Information Act.

B. Department of Archives and History Regulations:
   1. Regulation 12-901 through 12-906.6 - General retention schedules for school districts.

SCSBA

Policy EHB Data/Records Retention

Issued 2/00

Purpose: To establish the basic structure for maintenance and retention of district records.

District records are open to the public in compliance with the South Carolina Freedom of Information Act. Persons who wish to review those records must forward their requests to the superintendent.

The superintendent or his/her designee will maintain a system for maintenance, retention and periodic destruction of appropriate records. Such system will be in compliance with applicable laws and regulations.

Adopted 2/28/00

Legal references:

S. C. Code, 1976, as amended:

Section 30-4-10 *et seq* - South Carolina Freedom of Information Act.

Department of Archives and History Regulations:

12-900 *et seq* - General retention schedules for school districts.

York 3/Rock Hill School District

EHB

Memo

TO: Dr. Bill Cook, Superintendent

FROM: Jennifer Morrison
              Executive Director of Secondary Education

DATE: **October 18, 2018**

SUBJECT: **Final Changes to Policy IKADD**

Two final recommended changes in IKADD-R are provided in <u>green</u> on the policy documents in the Board packet.

Changes to the IKADD-R *Content Recover*y section include:

1. Edited typo in original model policy.

Changes to the IKADD-R *Credit Recovery* section include:

2. Changed the word *obtained* to *sought* in the sentence, "Students will be required to complete an application to request placement in a credit recovery course. Consent of the student's parent/legal guardian must be sought prior to enrollment." This change was requested by principals as they discussed internal processes needed to support an efficient, high quality credit recovery system in Rock Hill high schools.

No additional changes to the policy IKADD or IKADD-E are recommended.

CONTENT AND CREDIT RECOVERY

Code **IKADD*** Issued **MODEL/18**

Students who have been unsuccessful in mastering content or skills required to receive course credit may be offered the opportunity to participate in the district's content or credit recovery programs.

Content Recovery

The district's content recovery program consists of a course-specific, skill-based learning opportunity for students who are still enrolled in a course with the original teacher of record assigned by the school and who have not achieved mastery of course content that has already been addressed. Content recovery allows a student to retake a subset of a course, including a single unit, more than one unit, or other supplemental assignments/activities assigned and approved by a certified teacher as needed for the student to achieve mastery of the course content.

Credit Recovery

The district's credit recovery program consists of a course-specific, skill-based learning opportunity for students who have previously failed to master content or skills required to receive credit in a given course. The program is designed for students who are no longer enrolled in a course but who have achieved sufficient mastery to benefit from a block of instruction, less than the entirety of the course, which targets specific components or a subset of standards to address the standards that students have not mastered.

There will be no increase in the GPA of a student who achieves credit for a credit recovery course. Should a student wish to modify his/her GPA, he/she should repeat the full course for credit and not seek participation in the credit recovery program.

Student Athletes

Student athletes and their parents/legal guardians should be aware that current National Collegiate Athletic Association (NCAA) rules place strict limitations on credits earned through content and credit recovery programs. Participation in these programs **are likely to affect a student's eligibility for NCAA play** (i.e., VirtualSC credit recovery courses are not approved by the NCAA). The district athletic director should be consulted for more information.

Adopted ^

Legal References:

A. South Carolina Department of Education:
    1. South Carolina Uniform Grading Policy (2018).

SCSBA

CONTENT AND CREDIT RECOVERY

Code **IKADD-R*** *Issued* **MODEL/18**

School administrators will coordinate with staff members to identify students appropriate for participation in content and credit recovery programs.

Content Recovery

Students must be currently enrolled in a course to participate in content recovery.

Eligibility

Students are eligible for participation in content recovery through the recommendation of their classroom teacher based upon a variety of factors including, but not limited to, documented student performance on formative and summative classroom assessments, student attendance patterns, and course content and curriculum pacing.

Students are ~~generally~~ not limited in the amount of courses for which they may participate in content recovery**.** However, school administrators may ~~to~~ limit participation based upon parent/legal guardian and/or teacher recommendation.

Grading

Content recovery assignments must be completed by the last day of the course for which the content recovery is being attempted. Seniors must complete any content recovery assignment no later than the last day of the school year in the current semester.

~~Content must be recovered in the next available grading period after the initial course was failed. If content recovery is not attempted in the next available grading period after the initial course was failed, then the student forfeits content recovery as an option. The school administrator reserves the right to waive this time limit when warranted.~~

Upon satisfactory completion of all assigned work within the time allowed, the teacher will factor the content recovery grade in with the currently recorded grade **for that subset of the course.** ~~by averaging the student's initial grade with the content recovery grade. If the content recovery grade is a passing grade, then the combined initial/recovery grade must — at minimum — be a minimum passing grade.~~

Credit Recovery

Students must have previously failed a course to be eligible for credit recovery. Participation in credit recovery will not affect a student's GPA. Should a student wish to modify his/her GPA, he/she should repeat the full course for credit and not seek participation in the credit recovery program.

Eligibility

Students are eligible for a credit recovery course if they have previously taken and failed an initial credit course. Students must have obtained a grade of 45 or higher in the initial course or higher in the initial credit course or the student is not eligible for credit recovery and must retake

the full course to receive credit. Students who have already received credit for a course are ineligible to participate in credit recovery to improve their final grade.

Students seeking credit recovery may not have to re-take the entire course again to earn recovery credit.
- If the initial course final grade was between 57 and 59, the student may retake only the units in the online curriculum designed by the classroom teacher as the student's areas of weakness. (Mastery set at 60 % to earn credit)
- If the initial course final grade was between 50 and 56, the student may retake units specified by the teacher in the course. (Mastery set at 60% to earn credit)
- If the final grade was below 50, the student must retake the full course for credit recovery.

Students will be required to complete an application to request placement in a credit recovery course. Consent of the student's parent/legal guardian must be sought ~~obtained~~ prior to enrollment.

Only students in grades 9-12 may participate in credit recovery.

Students are not limited in the amount of courses for which they can participate in credit recovery while enrolled in the district. However, school administrators may elect to limit participation based upon parent/legal guardian and/or teacher recommendation. ~~There is no limit (minimum or maximum) to how many credit recovery courses a student may take in a year or while enrolled in the district. A student may complete one or more credit recovery courses at any time during his/her enrollment in the district and students have the option of taking credit recovery for any course that was failed previously. There is no time limit on when the credit recovery can be taken, except for the restrictions listed in this policy.~~ Students transferring into Rock Hill Schools may take credit recovery for courses failed in other school districts. **Please note that the South Carolina High School League only allows for 2 courses to be recovered per year for eligibility purposes.**

Credit recovery courses must be taken in the next available grading period or summer after the initial course was failed. The school administrator reserves the right to waive this time limit when warranted.

Instruction and curriculum

The method of instruction for credit recovery courses may vary based upon the district resources available, and includes, but is not limited to, use of an online or computer-based program, VirtualSC, direct instruction by a certified teacher either in person or via distance learning, or blended learning. Individuals charged with facilitating credit recovery courses will receive training in online instruction management and related technology, when applicable.

Each credit recovery course will be based upon state curriculum standards and objectives for the corresponding subject and will be aligned across courses within the district. The standards and concepts to be addressed in credit recovery courses will be determined by the teacher who assigned the student the failing grade in the initial credit course, through a diagnostic tool utilized by the credit recovery course facilitator or software program, or through another diagnostic assessment offered by the district.

Credit recovery course offerings may be limited by the availability of space, facilitators, and appropriate computer-based content and/or due to district budgetary constraints.

Grading

SCSBA

Students are not permitted to remain in a credit recovery course for more than 18 weeks or the equivalent of one semester.

Credit recovery courses taken during the final semester of the school year must be completed no later than two weeks following the last day of the academic year. Graduating seniors must complete credit recovery courses no later than the last day of classes. Additionally, rising seniors enrolled in credit recovery courses during a summer session must complete those courses no later than August 15th to count for the current academic year. Other students enrolled in credit recovery courses during a summer session may extend past August 15th, but the course credit will be recorded in the next academic year.

When a student has shown mastery of the credit recovery material, the student will receive credit for the course. Because end-of-course examinations focus on assessing a student's mastery of an entire course, and credit recovery only focuses on a portion of the course's content, students will not be permitted to retake the exam.

Student grades in credit recovery courses are designed to be GPA-neutral, meaning that the student's GPA will not be affected by the student's grade in the course. The failing grade in the initial credit course will remain on the student's transcript. If the student passes the credit recovery course with a 60 or higher, the passing grade will be entered as "P." If the student does not pass, the failing grade will be entered as "NP." Neither the "P" nor the "NP" grade designation will impact the student's GPA.

Cost

The district reserves the right to charge a nominal fee for credit recovery that meets the requirements of state law for matriculation and incidental fees. Any fee will take into account ability to pay, will be reasonable, will not be charged to students eligible for free lunches, and will be reduced pro rata for students eligible for reduced-price lunches.

~~Credit recovery courses are typically provided to students without charge. However,~~ A student's parent/legal guardian will be responsible for any and all costs associated with credit recovery or a district-approved request to utilize an alternative method of instruction in lieu of the no-cost option the district offers.

Issued ^

CREDIT RECOVERY APPLICATION

Student name: _____ Grade level: _____

Name of course(s) to be recovered: _____

_____

To be completed by the student

I understand that **the Rock Hill School district's** credit recovery program is designed to allow me the opportunity to earn credits towards graduation for courses I have previously taken and failed.

I understand that because this program is individualized to include only the course material I have not yet mastered and not the full course, it is GPA neutral. This means that if I pass the credit recovery course with a 60 or higher, the passing grade will be entered on my transcript as "P." If I do not pass, the failing grade will be entered as "NP." Neither the "P" nor the "NP" grade designation will impact my GPA.

I understand participation in the credit recovery program is likely to affect my eligibility for National Collegiate Athletic Association (NCAA) play.

I have read and understand district policy IKADD*, and I, the undersigned, agree to the terms and conditions of the program contained therein.

_____   _____
Student's signature   Date of application

To be completed by the parent/legal guardian

I, the parent/legal guardian of the above named student, do hereby give my consent for my child to participate in (district name)'s credit recovery program.

I have read and understand district policy IKADD*, and I, the undersigned, agree to the terms and conditions of the program contained therein.

_____   _____
Parent/Legal guardian's name (please print)   Parent/Legal guardian's signature

SCSBA

Memo

TO: Dr. Bill Cook, Superintendent

FROM: Jennifer Morrison
Executive Director of Secondary Education

DATE: **October 17, 2018**

SUBJECT: **Minor Changes to High School Course Proposals for 2019-20**

Course proposals presented to the Board on October 8 have been reviewed for correct course codes and checked against the existing high school course catalog. Minor revisions have been made to the summary charts for course additions and modifications to this end and are included in the Board packet for the October 22 Board meeting. Revisions are indicated in red on the documents.

Course ADDITIONS for 2019-20 Rock Hill Schools High School Course Catalog
Updated 10/17/2018 JM

Course Name	Course Code(s)	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Advertising and Digital Media Marketing	542200CW	All aspects of advertising and digital media marketing	Marketing with a recommended 75 or higher	Leads to SC CTE Completer status	None	Recommended
Welding 3 and 4	6351000CW/635200CW; WLD 111 and WLD 113	Focus on skills in Stick, MIG and TIG welding on various types of steel	Welding 1 and 2 with a recommended 75 or higher	Students will have the opportunity to earn dual credit, earning 6 hours of college credit as WLD 111 and WLD 113.	York Tech cost per student	Recommended
Student Leadership for Engagement and Success Name will be revised because of conflict with another current course name	379922CW if local code SCDE to supply code if dual credit and USC-L code will be needed	Skills and communication for students to serve as effective academic tutors	Application and teacher recommendation	Targeted development of skilled academic tutors will benefit the tutors, but also students across the school.	None	Recommended
Aerospace Engineering	605600CW	Fundamentals of atmospheric and space flight	2 approved engineering pathway courses	Aerospace Engineering is the culminating Engineering course for students pursuing the Aerospace Engineering Pathway. Students will have completed at least 2 or 3 other engineering courses prior to entering this specialization course to apply what they have already learned. The Aerospace Engineering Pathway will appeal to students who are curious about the design and flight of aircraft and spacecraft vehicles.	Curriculum, materials, and teacher training	Recommended

Course Name	Course Code(s)	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Human Body Systems	558100CW	Interactions of body systems including identity, communication, power, movement, protection, and homeostasis	Principles of Biomedical Science	Human Body Systems is Course 2 in the Biomedical Science Pathway. This course provides further understanding of the skills required in the biomedical profession by delving deeper into the human body systems, medical analysis, and homeostasis within the systems.	Curriculum, materials, and teacher training	Recommended
Principles of Biomedical Science	558000CW	Introductory course of the Biomedical Science program; Concepts of biology and medicine	Biology	Principles of Biomedical Sciences is Course 1 in the Biomedical Sciences Pathway. This course sets the foundation for students looking to pursue biomedical careers beyond that of the nursing and health science fields supported by ATC; however, it is anticipated that the first two courses, Principles of Biomedical Sciences and Human Body Systems, will also align with the Health Science program at ATC to allow more students to complete the Health Science Clinical Studies program.	Curriculum, materials, and teacher training	Recommended
Computer Science Principles Course may be designated AP	637700CW OR 477500AW if AP	Computational thinking and problem-solving	Computer Science Essentials or equivalent	AP Computer Science Principles is the first in sequence for advanced computer science courses that offers students an opportunity to earn college credit through the AP exam.	Approximately $5,300 for teacher training	Recommended

Course Name	Course Code(s)	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Computer Science Essentials	637200CW	Major topics, big ideas, and computational thinking practices used by computing professionals to solve problems and create value for others	None	Computer Science Essentials begins the Computer Science Pathway. This course replaces the Introduction to Computer Science course. This course meets the new computer science requirements.	Approximately $9,000 in first year for curriculum, materials, and teacher training	Recommended
Cybersecurity	637800CW	Introduces the tools and concepts of cybersecurity and encourages students to create solutions that allow people to share computing resources while protecting privacy	Computer Science Essentials or equivalent	Cybersecurity course offers students the opportunity to explore the evolving research field of cybersecurity.	Curriculum, materials, and teacher training	Recommended

Course Name	Course Code(s)	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Clean Energy Systems	638000CW	Introductory course that exposes students to some of the major sources of renewable energy: wind, solar, and biofuels	Principles of Engineering	Clean Energy Systems is Course 1 in the Clean Energy Pathway that sets the foundation for students looking to pursue energy careers. The Clean Energy Technology Pathway is for students who want to apply their science and math skills and apply engineering processes as they tackle the world's energy needs within a green point of view.	Curriculum, materials, and teacher training	Recommended
Advanced Placement Chinese Language and Culture	367900AW	Equivalent of the fourth level of a high school Chinese course which includes aural/oral skills, reading comprehension, grammar, and composition	Level 3 Chinese	Realignment and simplification of World Languages pathways from middle to high school; We currently offer Advanced Placement Spanish in the district. It is important that we have equitable offerings so that students who wish to further their studies in Chinese will be able to do so with this course.	Textbooks	Recommended
Advanced Placement French Language and Culture	367100AW	Equivalent of the fourth level of a high school French course which includes aural/oral skills, reading comprehension, grammar, and composition	Level 3 French	Realignment and simplification of World Languages pathways from middle to high school; We currently offer Advanced Placement Spanish in the district. It is important that we have equitable offerings so that students who wish to further their studies in French will be able to do so with this course.	Textbooks	Recommended

Course Name	Course Code(s)	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Advanced Placement Research	373100AW	Explore various research methods and complete an independent research project	Advanced Placement Seminar (both semesters)	Including AP Seminar and research courses provides opportunity for students to pursue an AP Capstone diploma or certificate. May also be an opportunity for students to develop critical academic skills who are not completing Capstone. Counts as elective (not English) credit.	Textbooks and teacher training	Recommended
Advanced Placement Seminar	373000AW	Examine issues from multiple perspectives, evaluate credibility and argument development, and develop research-based recommendations	English 2 Honors	Including AP Seminar and research courses provides opportunity for students to pursue an AP Capstone diploma or certificate. May also be an opportunity for students to develop critical academic skills who are not completing Capstone. Counts as elective (not English) credit.	Textbooks; Additional teacher training costs	Recommended
Probability and Statistics Honors Honors Statistics	414100HW	Key concepts include interpreting data, conditional probability and rules of probability, using probability to make decisions, making inferences and justifying conclusions, and statistical research.	Algebra 2	Option for students who do not desire to take Calculus or AP Statistics; Offered in neighboring districts	Textbooks	Recommended

Course Name	Course Code(s)	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
IB Mathematics Analysis and Approaches Seminar	311J00IW Morrison to check if state name is IB Further Math HL 1	A 180-day two-course series that prepares the student for post-high school science and mathematics courses	Algebra 2 Honors and Geometry Honors	Organizational and curriculum changes to the maths from the International Baccalaureate Organization	Textbooks; Additional teacher training costs	Recommended
IB Mathematics Applications and Interpretation Seminar	311K00IW Morrison to check if state name is IB Further Math HL 2	A 180-day two-course series that encompasses and extends topics and concepts of advanced mathematics	Algebra 2 Honors and Geometry Honors	Organizational and curriculum changes to the maths from the International Baccalaureate Organization	Textbooks; Additional teacher training costs	Recommended
~~Photography and Printmaking 1~~ Photography 1 OR Printmaking 1 SCDE does not allow combined course	456600CW OR 457100CW	Artistic photography and printmaking processes to include photo editing, lino-printmaking, collagraphy, and screen printing	Art 1	Increased interest in photography and printmaking	Minor cost of equipment and materials	Recommended
Service Learning	Locally Approved Code 379923CW	Integrates academic and career readiness curriculum with a civic or service component	One year of membership in any service club	Service Learning is designed to give students research-based experience in their communities that better prepares them for college and/or their careers. This PBL influenced style of learning allows students to research specific needs in their community, develop a plan to meet those needs, and spend time on-site serving in that capacity.	None	Recommended

Course Name	Course Code(s)	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Survey of Young Adult Literature	Locally Approved Code 309920CW	Survey of modern young adult literature	English I	Addition of fifth English course for students not seeking advanced coursework	Books	Recommended
Employability Education I - Career Awareness and Exploration	390800CW	Exploration of interests, careers, resume development, interview skills, and job shadowing	None	Implementation of Grade 9 SC High School Credential required by law	None	State requirement
Employability Education II - Advanced Awareness and Exploration	391400CW	Skills generic to all career majors including resource management, communication, interpersonal relationships, technology, stamina, and more	None	Implementation of Grade 10 SC High School Credential required by law	None	State requirement

Course DELETIONS for 2019-20 Rock Hill Schools High School Course Catalog
Updated 10/4/2018 JM

Course Name	Course Code	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Introduction to Transportation	601509CW	NA	NA	No longer leads to SC CTE Completer status	None	Recommended
Merchandising	543000CW	NA	NA	Does not lead to SC CTE Completer status	None	Recommended
French 1 Accelerated	361190CW	NA	NA	Realignment and simplification of World Languages pathways from middle to high school; This course was created when the middle schools did not award high school credit for Level 1 French. This is no longer the case. If students successfully pass Level 1, they should transition to Level 2 French.	None	Recommended
French 2 Accelerated	361290CW	NA	NA	Realignment and simplification of World Languages pathways from middle to high school; Students enrolled in the Level 2 Accelerated course share the same curriculum and pacing as the Level 2 course. Additionally, the district has now transitioned to a proficiency based system where students are assessed on content mastery.	None	Recommended
French 4 Honors	361490HW	NA	NA	Realignment and simplification of World Languages pathways from middle to high school; Once students complete three years of language studies, s/he will be able to either choose the Advanced Placement route or the International Baccalaureate route.	None	Recommended

Course Name	Course Code	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Spanish 1 Accelerated	365190CW	NA	NA	Realignment and simplification of World Languages pathways from middle to high school; This course was created when the middle schools did not award high school credit for Level 1 Spanish. This is no longer the case. If students successfully pass Level 1, they should transition to Level 2 Spanish.	None	Recommended
Spanish 2 Accelerated	365290CW	NA	NA	Realignment and simplification of World Languages pathways from middle to high school; Students enrolled in the Level 2 Accelerated course share the same curriculum and pacing as the Level 2 course.	None	Recommended
Spanish 4 Honors	365490HW	NA	NA	Realignment and simplification of World Languages pathways from middle to high school; Once students complete three years of language studies, s/he will be able to either choose the Advanced Placement route or the International Baccalaureate route.	None	Recommended
Employment English 3	39993209	NA	NA	Will be replaced with SC High School Credential course required by the state. District Occupational Credential is in the process of being phased out.	None	State requirement
Applied Employment English 4	39994209	NA	NA	Will be replaced with SC High School Credential course required by the state. District Occupational Credential is in the process of being phased out.	None	State requirement
Job Skills Math 3	39993409	NA	NA	Will be replaced with SC High School Credential course required by the state. District Occupational Credential is in the process of being phased out.	None	State requirement

Course Name	Course Code	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Math 4	39994409	NA	NA	Will be replaced with SC High School Credential course required by the state. District Occupational Credential is in the process of being phased out.	None	State requirement
Life Skills Science 3	39993509	NA	NA	Will be replaced with SC High School Credential course required by the state. District Occupational Credential is in the process of being phased out.	None	State requirement
Applied Life Skills Science 4	39994509	NA	NA	Will be replaced with SC High School Credential course required by the state. District Occupational Credential is in the process of being phased out.	None	State requirement
Career Preparation 3	39993309	NA	NA	Will be replaced with SC High School Credential course required by the state. District Occupational Credential is in the process of being phased out.	None	State requirement
Applied Career Preparation 4	39994309	NA	NA	Will be replaced with SC High School Credential course required by the state. District Occupational Credential is in the process of being phased out.	None	State requirement

Course MODIFICATIONS for 2019-20 Rock Hill Schools High School Course Catalog
Updated 10/17/2018 JM

Course Name	Course Code	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Automotive Service Technology 4 (formerly Automotive Service Technology 3)	603300HW; Only new course number being used as we split the yearlong or double blocked Auto Tech 3 (603200CD) into levels 3 (603200CW) and 4 (603300HW).	Studies the industry, maintenance and repair of automobiles	Automotive Service Tech 2 with a recommended 75 or higher	Alignment with SCDE guidelines	None	Recommended
Culinary Arts Management 1 and 2	572000CW and 572100CD	No change from previous catalog	No change from previous catalog	Updating the name for our culinary program from culinary arts to culinary arts management to align with SCDE guidelines	None	Recommended
Digital Art and Design 1: Foundation of Design and Animation	612000CW	Artistic and technological foundations to design and create animations	None	Realignment of course sequence; Possible use for Computer Science credit if approved by state	None	Recommended
Media Technology 1, 2, and 3	612401CW (Media Tech 1), 612502CW (Media Tech 2), 612603CW (Media Tech 3)	No change from previous catalog	No change from previous catalog	Alignment with SCDE guidelines	None	Recommended
Automotive Collision Repair 4	602300HW	Continued instruction including computer modules in I-CAR, SP2, and Sherwin-Williams E-learning Classroom	Automotive Collision Repair Tech 2 with a recommended 75 or higher	Splitting the yearlong or double blocked level 3 class (602200CD) into levels 3 (602200CW) and 4 (602300HW) to align with SCDE guidelines	None	Recommended

Course Name	Course Code	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Business Finance (formerly Business and Personal Finance)	5273000CW	Provides students with an understanding of how corporations, organizations, and businesses handle money	Accounting 1 is recommended	Realignment of pathway	None	Recommended
Carpentry 2 and 3: Advanced Construction Engineering	Carpentry 1 609101CW Carpentry 2 609200CW Carpentry 3 609300HW	Advanced practices of floor, wall, and roof framing	Carpentry 1/Construction Engineering with a recommended 75 or higher	Alignment with SCDE guidelines; Our Construction Engineering 2 course code (609100CW) was listed as Carpentry 1 at the SCDE. We are changing our course title to Carpentry 1/Construction Engineering to match the course code. Carpentry 2 (609200CW) and Carpentry 3 (609300HW)/Advanced Construction Engineering will replace Construction Engineering 3 (609200HD) per SCDE guidelines.	None	Recommended
Digital Art and Design 2: Advanced Animation and Motion Graphics	612100CW	Skills needed by students for careers in the commercial art and animation fields	Digital Art and Design 1 with a recommended 75 or higher	Realignment of course sequence	None	Recommended
Electricity 2 and 3	Elec 1 628701CW Elec 2 628800CW Elec 3 628900HW	Level 1 students learn the basics of the electrical trade. Level 2 and 3 build on the skills from Level 1	Electricity 1: Introduction to Construction with a recommended 75 or higher. Electricity 2 and 3: Electricity 1 with a recommended 75 or higher.	Alignment with SCDE guidelines; Electricity 2 was using the course number of Electricity 1 (628700CW). This change corrects that. The current Electricity 3 course code (628800HD) is listed as Electricity 2 and this double blocked or yearlong course will count as Electricity 2 (628800CW) and Electricity 3 (628900HW) per SCDE guidelines.	None	Recommended

Course Name	Course Code	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Mechanical Design 1 and 2, Architectural Design 1	Mech 1 6172000CW Mech 2 617300CW Arch 1 617000CW	No change from previous catalog	No change from previous catalog	Alignment with SCDE guidelines; Name change with aligned course codes for our three existing Drafting courses to Mechanical Design 1 and 2, Architectural Design 1	None	Recommended
Power Equipment Technology 3 and 4	PET 1 630000CW PET 2 630100CW PET 3 630200CW PET 4 630300HW	Covers more complex equipment and engines in the lab	Power Equipment 2 with a recommended 75 or higher	Splitting the yearlong or double blocked level 3 course (603200CD) into levels 3 (630200CW) and 4 (630300HW); Alignment with SCDE guidelines	None	Recommended
Art and Design 3: Graphic Design and Illustration	612200CW or 952800EW; ARV110 – Computer Graphics 1 (3 credit hours)	Fundamentals of computer assisted graphic design	Digital Art and Design 1 and 2 with a recommended 75 or higher and meets York Tech Admission requirements	Realignment of course sequence; Dual credit opportunity	York Tech cost per student	Recommended
Digital Art and Design 4: Digital Photography	612300CW or 453900EW; ARV212 – Digital Photography (3 credit hours)	Principles, terminology, techniques, tools and materials of basic digital photography	Digital Art and Design 3 and 4 with a recommended B or higher and meets York Tech Admission requirements	Realignment of course sequence; Dual credit opportunity	York Tech cost per student	Recommended
Guitar	356700CW	Addition of sentence: Students must provide their own approved acoustic guitar.	No change from previous catalog	Reduce need for school to purchase guitars	Reduction	Recommended

Course Name	Course Code	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Marching Band	SCDE will provide code once application is approved; Change from 353000CW	Addition of language including: "Students will participate regularly in health-enhancing physical activity, design and develop a personalized physical fitness program, and meet the gender and age group health-related physical fitness standards. Students will be required to complete the Pre and Post FITNESSGRAM Test to provide evidence that standards are being met."	None	Will allow students to earn PE credit needed for graduation per Act 185 of 2018; Contingent upon successful application to SCDE	None	Recommended
Personal Health and Wellness	340200CW	Remove sentence: "Healthy Lifestyles is a .5-unit course."	NA	Healthy Lifestyles is no longer taught.	None	Recommended
Probability and Statistics	414100CW	Remove Algebra 2 as pre-requisite.	NA	The content in Algebra 2 is not needed to learn probability and statistics. The current prerequisite prohibits many students from registering for the course.	None	Recommended

Course Name	Course Code	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Essentials of English I (formerly Occupational English Essentials)	390000CW	ELA literacy concepts	None	Implementation of Grade 9 High School Credential required by law	None	State requirement
Essentials of Math I (formerly Occupational Algebra Essentials)	390100CW	Basic mathematical concepts needed to compute real world algebraic problems	None	Implementation of Grade 9 High School Credential required by law	None	State requirement
Essentials of Science I (formerly Life Skills Science 1)	390200CW (39991509)	Alignment with Biology course of study	None	Implementation of Grade 9 High School Credential required by law	None	State requirement
Essentials of Social Studies I (formerly Career Preparation 1)	390300CW (39991309)	Alignment with U.S. History and the Constitution	None	Implementation of Grade 9 High School Credential required by law	None	State requirement

Course Name	Course Code	Course Description	Pre-requisite(s)	Rationale for Change	Potential Cost(s)	Recommendation of Catalog Committee
Essentials of English II (formerly Employment English 2)	391000CW (39992209)	ELA literacy concepts	None	Implementation of Grade 10 High School Credential required by law	None	State requirement
Essentials of Math II (formerly Job Skills Math 2)	391100CW (39992409)	Basic mathematical concepts needed to compute real world algebraic problems	None	Implementation of Grade 10 High School Credential required by law	None	State requirement
Essentials of Science II (formerly Life Skills Science 2)	391200CW (39992509)	Alignment with Physical Science course of study	None	Implementation of Grade 10 High School Credential required by law	None	State requirement
Essentials of Social Studies II (formerly Career Preparation 2)	391300CW (39992309)	Governmental system of the United States and understanding the nature and purpose of government	None	Implementation of Grade 10 High School Credential required by law	None	State requirement

ROCK HILL Schools
YORK COUNTY DISTRICT THREE

MEMORANDUM

TO: **Dr. Bill Cook, Superintendent**

FROM: Dr. Joya Holmes

DATE: October 18, 2018

SUBJECT: **High School Choice Advisory Recommendation**

In January of 2017, the Board of Trustees requested that Dr. Kelly Pew address the request of the South Pointe School Improvement Council: students from all Rock Hill School District middle schools be allowed to enroll in South Pointe High School through the School of Choice process; with students being restricted from participation in athletics for the first year of enrollment.

During the spring of the 2017-18 school year, a committee of approximately 35 members was formed that included Rock Hill School District Leadership as well as parents and students from the three district high schools and parents with students enrolled in the Immersion, Arts, and STEAM Choice programs. The committee met April 10th, May 1st, and July 31st for District Leadership to solicit community feedback regarding the pathways for high school STEAM. Specifically, the advisory group discussed whether students from middle schools in addition to Saluda Trail be allowed to attend South Pointe and if so, what should be true about that student.

After the 2 initial meetings, the committee requested that District Leadership create a proposal that addressed the South Pointe School Improvement Council's request to share with the advisory committee. District Leadership created a proposal (attached) which included the multiple options considered including pros and cons and, finally, a recommendation. After review of all options presented by District Leadership, the High School Choice Advisory Committee selected Option 1: a STEAM pathway without required attendance at Saluda Trail Middle School for enrollment at South Pointe High School. The following parameters would be used for students who applied for admission into the high school STEAM program: a) priority for but not limited to Saluda Trail Middle School students b) academic parameters for 9th grade and 10th grade applicants c) no entry for 11th or 12th grade students d) students would be eligible for participation in athletics.

Based on the High School Choice Advisory Committee's recommendation, District Leadership supports this recommendation to the Board of Trustees for approval.

STEAM High School Options

STEAM

Should students from middle schools in addition to Saluda Trail be allowed to attend South Pointe and if so, what should be true about that student?

Option 1: *STEAM Path without required attendance at STMS for enrollment at SPHS*
- **Priority for but not limited to STMS students**
- **IGP Academic Parameters for 9th grade and 10th grade applicants**
- **No entry for 11th or 12th grade students**
- **Participation in athletics allowed**

Pros	Cons
• All students with an interest in STEAM are allowed to enroll • Increased enrollment at South Pointe	• Loss of enrollment from zoned school • Athletic implications (potential applicants without true interest in STEAM)

Option 2: *STEAM Path without required attendance at STMS for enrollment at SPHS*
- **Priority for but not limited to STMS students**
- **IGP Academic Parameters for 9th grade and 10th grade applicants**
- **No entry for 11th or 12th grade students**
- **No participation in athletics during first year of enrollment**

Pros	Cons
• All students with an interest in STEAM are allowed to enroll • Increased enrollment at South Pointe	• Loss of enrollment from zoned school • Athletic restriction may deter students with true interest in STEAM

Option 3: *STEAM Path with required attendance at STMS for enrollment at SPHS*

Pros	Cons
• Limited enrollment to STEAM program does not create significant loss to other high schools	• Limited enrollment for SPHS STEAM program • Some students with STEAM interest unable to enroll

Option 4: *STEAM philosophy embedded in practices at all high schools in district*

Pros	Cons
• No enrollment loss at any of the district high schools	• No increased enrollment at South Pointe • Increased costs for teacher training and STEAM specific resources

High School Choice Advisory Committee Members

Name	Role
Dr. Kelly Pew	Former Superintendent of Schools
Dr. Harriet Jaworowski	Former Associate Superintendent of Instruction
Dr. Luanne Kokolis	Chief of Strategic Planning, Engagement, and Program Support
Tony Cox	Chief of Operations
Dr. Bill Cook	Superintendent of Schools
Dr. John Jones	Chief Academic and Accountability Officer
Dr. Keith Wilks	Executive Director of Student Services
Jennifer Morrison	Executive Director of Secondary Education
Dr. Joya Holmes	Executive Director of Professional Learning and School Choice
Dr. Al Leonard	Former Principal, South Pointe High School
Ozzie Ahl	Principal, Rock Hill High School
James Blake	Former Principal, Northwestern High School
Ron Roveri	Director, Applied Technology Center
Dr. Marty Conner	Principal, South Pointe High School
Hezekiah Massey	Principal, Northwestern High School
Dawn Pursley	Program Coordinator, Northwestern High School
RJ Ochoa	Parent
Thomas Neff	Student
Bethany Popov	Parent
Grace Boone	Student
Abby Phillips	Student
Kelly Scott	Parent
Dan Ballou	Parent
Stephen Cox	Parent
Rebecca Gilleland	Parent

Chrissie Robbins	Parent
Kevin Porter	Parent
Kathryn Castillo	Parent
Sonya Hunter	Parent
Christy Farley	Parent
Babs Addison	Parent
Zabdiel Hattem	Student
Maddie Smith	Student
Jodie Smith	Parent
Derek Johnson	Parent
Laura Lawson	Parent
Tanya Tucker	Parent
Kim Crean	Parent
Karen Brackett Browning	Parent

High School STEAM Recommendation

Joya Holmes, Ed.D.

Executive Director of Professional Learning and School Choice

Request from South Pointe High School Improvement Council

- Students from all Rock Hill School District middle schools be allowed to enroll in South Pointe High School through the School of Choice process
- Students being restricted from participation in athletics for the first year of enrollment.

Recommendation Development Process

- Committee of approximately 35 members-included Rock Hill School District Leadership as well as parents and students from the three district high schools and parents with students enrolled in the Immersion, Arts, and STEAM Choice program

- Committee met April 10th, May 1st, and July 31st

- Committee discussed whether students from middle schools in addition to Saluda Trail be allowed to attend South Pointe and if so, what should be true about that student

- At the request of the Advisory Committee, District Leadership created a proposal which included the multiple options considered including pros and cons and, finally, a recommendation

High School Choice Advisory Recommendation

In addition to students who have attended Saluda Trail Middle School, students from the other middle schools in Rock Hill Schools should be allowed Choice enrollment in the high school STEAM program.

Parameters include:

1) Priority for Saluda Trail Middle School students

2) Entrance parameters for rising 9th grade and 10th grade applicants from non-STEAM schools
   a) Rubric with specific components- Pathway Courses, Core Content Courses, STEAM Experience
   b) Rubric Review Team- STEAM Coach, Middle and High School Counselor, Assistant Principal

3) Accepted students enrolled as full time students with all associated access to co- and extra-curricular activities

One Team. One Mission. One Rock Hill.

Questions

TO: Board Chairmen and District Superintendents

FROM: Scott T. Price, Executive Director

RE: **Certification of Delegates for the 2018 Delegate Assembly**

DATE: September 7, 2018

SCSBA's annual business meeting will take place on **Saturday, December 8, 2018**, at 2 p.m., at the Charleston Marriott in Charleston, South Carolina. This meeting is being held in conjunction with the Legislative and Advocacy Conference.

According to the SCSBA Constitution, *Article V*, the Delegate Assembly is the policy-making body of the association and is composed of certified voting delegates from active member boards. The number of votes allocated to each board is based on pupils enrolled in public elementary and secondary schools as per the ADM from the State Department of Education.

I am enclosing the official voting delegate certification form. On the form, you will find how many votes your district is allowed and the rules of the Delegate Assembly from SCSBA's Constitution.

Please take a moment to list the name(s) of your delegate(s) and designate how many votes each delegate will represent. **Please remember, the delegates your district sends to delegate assembly should represent and vote on behalf of your board.** When the delegate assembly book is posted to the website and the link is emailed to all board members in mid-October, I encourage you to take time at a board meeting to review the items that will be voted on at the meeting on December 8.

Please choose alternate delegates as well. Anyone who is not a certified voting delegate, or a certified alternate delegate will **not** be allowed to vote during the Delegate Assembly. **There will be strict adherence to this rule.**

Please discuss this information at your next board meeting. All certification forms must be received in the SCSBA office by **Monday, November 19, 2018.** You may email your signed form to Judy LeGrand at jlegrand@scsba.org, mail a hard copy, or fax to 1.877.859.6439.

Thank you for your attention to this important matter. I look forward to hearing from you soon.

STP/jjl

cc: Board Secretaries

Enclosure

2018 SCSBA Delegate Assembly

Official Voting Delegates Certification Form

Certification deadline: Monday, November 19, 2018

Certification of Delegates from SCSBA's Constitution:

Article V, Section 4. Each active member board will certify its voting delegate to SCSBA before the deadline date for such certification. An alternate delegate for each voting delegate will also be named and certified. **In no case will a member of a member board be allowed to serve as an official delegate unless certified by the member board as a delegate or alternate prior to the designated deadline for certification.**

Official Voting Delegates

The following board members have been designated as official voting delegates at the annual business meeting on Saturday, December 8, 2018. Please list each delegate attending along with an alternate. Include name and number of votes assigned to each delegate.

Check one (if a delegate is also serving as an alternate, check both boxes)

	Name	Number of votes
☐ delegate ☐ alternate		
☐ delegate ☐ alternate		
☐ delegate ☐ alternate		
☐ delegate ☐ alternate		
☐ delegate ☐ alternate		
☐ delegate ☐ alternate		
☐ delegate ☐ alternate		
☐ delegate ☐ alternate		
☐ delegate ☐ alternate		
☐ delegate ☐ alternate		

This form is not official until we have the appropriate signatures listed below.

_____   _____
Superintendent   Board Chairman

For delegates to be certified, this form must be returned by November 19, 2018 to:
Judy LeGrand, SCSBA, 111 Research Drive, Columbia, SC 29203; email: jlegrand@scsba.org
Or fax: 1-877-859-6439. Thank you.

Memorandum

TO: Dr. Bill Cook
FROM: Mychal Frost
DATE: October 18, 2018
SUBJECT: Announcements for October 22nd School Board Meeting

_____

Election Day / School Closed

On November 6, citizens in our community and across the country will go to the polls to cast ballots in the Mid-term Election. While you are encouraged to exercise your right to vote, I would like to remind our community that our schools and offices will be closed, per state law, on election day.

Safety & Security

As you know, safety and security is the number one priority for our students, staff, and families. Earlier today, I sent a letter to all parents outlining the importance of safety and security measures our district currently employs as well as additional strategies and resources we will be considering instituting in the days and months ahead. I, along with district staff and local partners, will be hosting community sessions to further discuss how we as a community can continue to keep our schools safe.

Teacher Listen & Learn

This past Friday, October 19, district leaders hosted the second Teacher Listen and Learn informational sessions for teachers from across the district. This series of meetings is providing a rich opportunity to engage in dialogue with teachers about celebrations, issues and concerns for our school district.

District SIC Meeting

Tomorrow, Tuesday, October 23, School Improvement Councils from across our district will come together for the annual fall meeting. This collaborative meeting provides an opportunity for SICs to receive updates from district leadership, as well as share ideas and learn from one another.

4th Annual $3 Burrito Day at Moe's Southwest Grill

Welcome to Moe's! The fourth annual Moe's Burrito Day benefiting the Rock Hill Schools Education Foundation will be Wednesday, October 24 at the Manchester Village Moe's location. All burrito's on the menu are reduced to $3 and $1 from each burrito sold on October 24 is given to the RHSEF. Over the past three years, our community has raised more than $5,300 through this partnership.

District Calendar Committee

Later this week, on Thursday, representatives from each school will gather for the second district calendar committee meeting. The group is working to develop draft calendars for the next two school years and looks forward to presenting options next month.

District Teacher Forum
On Friday morning, school-level teachers of the year will come together for the first Teacher Forum meeting of the school year. Co-chairs Susan Snyder of Northwestern High and Melissa Tucker of Rock Hill High, along with district leadership look forward to working together with this group of teacher leaders.

Superintendent's Student Advisory Council
On Friday morning, student leaders from each high school, the Applied Technology Center and Phoenix Academy will come together for the first Superintendent Student Advisory Council meeting of the school year. It is a joy to work directly with our students to address areas of concern and importance to them.

District Athletic Advisory Council
Next week, on October 30, the newly formed District Athletic Advisory Council, will meet to begin its work to ensure equity and equality in the sports offerings at our secondary schools.

Follow Capital Program Updates
After an action-packed summer, the Build on the Rock website has been updated with photos. You are encouraged to visit the district's capital building program, "Build on the Rock," website – www.rock-hill.k12.sc.us/BuildOnTheRock -- for more information. This website provides status updates on active and planned construction projects in the district. On the page, viewers can see project descriptions, before and after photographs, and construction timelines.

Upcoming Board Meetings
The School Board will next meet on Monday, November 12 for a work session. The meeting will begin at 4 p.m. with a data review session and work session at 5:30 p.m. The next business meeting will be Monday, November 26 at 6 p.m. Meetings are streamed on our website and available for viewing on-demand immediately following each broadcast. We invite our community to watch meetings live on our Facebook broadcasts at Facebook.com/RockHillSchools. Coming soon, you will be able to watch our meetings and other video stories on our Roku and Apple TV channels.

At its work session on October 8, 2018, held at the Central Office, the board:

- held its monthly data session;

- reviewed 1st set of section "E" policies for 2nd read;

- reviewed policy IKADD (-R,-E) FOR 2nd read;

- reviewed new high school course proposals;

- discussed delegate certification for upcoming Delegate Assembly Meeting;

- received an emergency preparedness update;

- received a Capital Improvements Program report;

- received a high school choice advisory recommendation;

- discussed new board member orientation;

- discussed other and future business; *and*,

- held an executive session for personnel and transportation.