

FORT GIBSON



Tiger Fight Song

(Minnesota Rouser)

We are for the Red and the White
Come on Tigers give them a fight
When they take that ball down the field
Hit'em high, hit'em low
Come on team let's go
We're for the Red and the White

Middle School Student Handbook 2018 - 2019

Name: _____ Grade: _____

CONTENTS

| | | | |
|------------------------------------|----|--------------------------------------|----|
| WELCOME LETTER | 2 | RELATED ITEMS | 12 |
| LEGAL CUSTODY | 3 | POSSESSION OF DANGEROUS | |
| VISITORS | 3 | WEAPONS IN SCHOOL | 12 |
| SAFE CALL | 3 | POSSESSION AND / OR USE OF | |
| MOMENT OF SILENCE | 3 | TOBACCO PRODUCTS BY | |
| CHECK IN / OUT PROCEDURE | 3 | STUDENTS | 12 |
| BEFORE SCHOOL | 3 | HARASSMENT/INTIMIDATION/ | |
| AFTER SCHOOL | 3 | BULLYING | 13 |
| ILLNESS OR INJURY AT SCHOOL | 3 | HAZING | 13 |
| ATTENDANCE | 3 | LOST AND FOUND ARTICLES | 13 |
| MAKE-UP WORK (DUE TO ABSENCE) | 4 | BUS RULES AND REGULATIONS | 13 |
| TARDIES | 4 | MEDICATIONS | 15 |
| LIBRARY / MEDIA CENTER | 4 | SCHOOL HEALTH POLICIES | 15 |
| COUNSELOR | 4 | INTERNET AND OTHER COMPUTER NETWORKS | |
| CONFERENCES | 4 | -- ACCEPTABLE | |
| PARENT COMPLAINT PROCEDURE | 4 | USE POLICY | 15 |
| WEEKLY PLANNER | 4 | CODE OF CONDUCT FOR INTERNET | |
| GRADE CHECKS | 5 | AND OTHER COMPUTER | |
| REPORT TO PARENTS AND | | NETWORK ACCESS | 16 |
| GRADING SYSTEM | 5 | ASBESTOS INFORMATION | 17 |
| ELIGIBILITY | 5 | DISTRICT EMERGENCY RESPONSE | |
| SEMESTER TESTS | 5 | PLAN | 17 |
| CAFETERIA | 5 | MEDICAID PROVIDER INFO. | 17 |
| BICYCLES | 6 | FAMILY EDUCATION RIGHTS AND | |
| EMERGENCY DRILLS | 6 | PRIVACY ACT (FERPA) | 17 |
| PHYSICAL EDUCATION/ATHLETICS | 6 | INDIAN EDUCATION | 18 |
| HALL PASSES/HALLWAY BEHAVIOR | 6 | DIRECTORY INFORMATION | 19 |
| LOCKERS | 7 | PARENT RIGHT TO KNOW | 19 |
| STUDENT SUPPLIES | 7 | ELECTRONIC COMMUNICATIONS | |
| TEXTBOOKS | 8 | BETWEEN STAFF AND STUDENT | 19 |
| DRESS CODE | 8 | TITLE IX | 20 |
| STUDENT CODE OF CONDUCT | 9 | ADMINISTRATION | 20 |
| DISCIPLINE | 10 | IMPORTANT INFORMATION FOR | |
| DETENTION | 11 | PARENTS ABOUT MENINGOCOCCAL | |
| ACADEMIC REMEDIATION | 11 | DISEASE AND VACCINES | 21 |
| NUISANCE ITEMS | 12 | CALENDAR | 23 |
| CELL PHONES / ELECTRONIC | | BELL SCHEDULE | 24 |
| DEVICES | 12 | INDEX | 25 |
| SEARCH OF STUDENT FOR | | CREED | 26 |
| POSSESSION OF ILLEGAL | | | |
| SUBSTANCES, WEAPONS, | | | |

FORT GIBSON MIDDLE SCHOOL
“Empower Students To Achieve!”
500 SOUTH ROSS
FORT GIBSON, OK 74434
(918) 478-2471
www.ftgibson.k12.ok.us/middleschool

Vision Statement

Fort Gibson Schools will provide students a premier education
for an ever changing tomorrow.

Mission Statement

Empower Students To Achieve!

MIDDLE SCHOOL HANDBOOK

Students, we welcome you to Fort Gibson Middle School. Our desire is that this year will be an enjoyable experience. We want your personal and educational growth to be in a positive direction. You will learn necessary and useful skills for the future.

As a student of this school, you are expected to follow the rules that are established for the welfare of the entire student body. You are expected to follow the middle school student handbook and conduct yourself properly. Be proud of your school. Take good care of it and feel free to make suggestions for improving it. The purpose of this handbook is to be a guide, however it may not cover every situation that occurs in middle school.

Parents, you are cordially invited to visit at any time, and we sincerely hope that you will do so. We feel that with your cooperation this will be a successful year for your child. With your help, we will achieve our goals. We suggest that you acquaint yourself with the information contained in the handbook so you may be better informed concerning the policies and procedures of our school. However, as situations arise, changes/additions may be made to this handbook. Your student will be informed of any changes or additions by the intercom and/or the middle school bulletin.

Fort Gibson Middle School's character program contains a range of activities that develop character in our students and regards character as something everyone can learn. Character is the quality of “knowing what is right, desiring what is right, and doing what is right”. Character education creates the climate for learning and caring in schools. As responsible and caring educators we feel character education must become a deliberate effort in our homes, schools and communities. The late Dr. Norman Vincent Peale wrote, “The world is desperately in need of men and women of character who have the courage to do the right things about wrong conditions.”

Please keep this handbook throughout the school year and refer to it often for information. If you have any suggestions that may improve our handbook, please notify the office.

Have a great year!

Middle School Staff

“Alone we can do so little; together we can do so much.”
Helen Keller

LEGAL CUSTODY

A parent or guardian who has legal custody of a child and does not wish the other parent to have access to the child must present proper legal documents to the principal to establish custody rights. Files will be appropriately marked to signify students that may not be accessed by certain individuals.

VISITORS

We welcome parents to visit the school. For the safety and security of our students and staff, we require all visitors to "check-in" at the front office and receive a visitor's badge.

SAFE CALL

If you are concerned about your safety or that of your friends, or know of a threat to your school, please call **TOLL FREE 1-877-SAFE-CAL(L)** or 1-877-723-3225, a free call in all 77 counties. This anonymous and confidential school safety hotline is a service of the Oklahoma State Department of Education in cooperation with Commissioner of Public Safety.

MOMENT OF SILENCE

SB815 signed into law on May 31, 2002, requires districts to observe one minute of silence each day during which students may "reflect, meditate, pray, or engage in other silent activity" that does not disrupt classrooms.

CHECK IN/OUT PROCEDURE

Students who arrive late or return from an appointment must check in at the middle school office before going to class. Parents planning to pick up a student between 7:55 a.m. and 2:40 p.m. need to sign their student out in the office.

BEFORE SCHOOL

Students arriving prior to 7:30 a.m. must wait in front of the Middle School. Students are not to wait in front of the cafeteria. When the cafeteria opens at 7:30 a.m., students may walk to the cafeteria. Students are to leave the cafeteria when finished eating. Students are not to be in the cafeteria unless eating breakfast.

AFTER SCHOOL

All students riding buses are to load immediately and remain on the bus. Parents picking students up should do so in the parking lot east of the middle school near the soccer fields. Students are to leave the campus immediately after dismissal at the end of the day unless they are participating in supervised activities.

ILLNESS OR INJURY AT SCHOOL

Office personnel will contact the student's parent/guardian if the student needs to go home or if medical attention is required. It is important that we have emergency numbers on file so we may reach you in an emergency. **Should a phone number change, please notify the school office.**

ATTENDANCE

In accordance with the policy of the board of education, each middle school student is required to attend each class a minimum of 90% of the time in order to receive credit for that class. A maximum of **nine (9) days** a semester may be missed. The following absences will not count against the ninety percent (90%) attendance requirement:

- (1) Medical appointments, illness (doctor, dentist, optometrist) substantiated by an original doctor's statement. Doctor's statements must be turned into the office **within two (2) days of absence.**
- (2) School related activities.

When absent for any reason, please call the office on the morning of the absence by 8:00 a.m. The **office opens at 7:30 a.m.** each day.

MAKEUP WORK (DUE TO ABSENCE)

All work missed during a period of absence may be made up. The attendance policy allows a student **one (1) day for each day of absence** to make up missed work when the student returns to school. For example, if a student is absent on Monday, he is given Tuesday to complete the make-up work which will be due on Wednesday. **Parents requesting homework should call the school office before 8:00 a.m.** If the student is going to be absent for an extended time or have a school related absence, the student should ask for makeup work in advance. *It is the student's responsibility to ask the teacher for necessary make up work.*

TARDIES

Definition of Tardy: *A student is tardy if **not in his/her seat** in the classroom when the tardy bell begins to ring. If you arrive at school after the 7:55 a.m. tardy bell, you must report to the office for an admit slip to class.* Excuses such as oversleeping, the alarm did not sound, ride running late, car trouble, flat tire, etc. **are not** excused for being tardy. A student who is **more than ten (10) minutes late** for class will receive an unexcused absence for that class.

Students are allowed two tardies per class per nine weeks with no consequences. On the third tardy, and every tardy thereafter, students earn an after school detention. Students have sufficient time to change classes without being tardy.

LIBRARY / MEDIA CENTER

The library/media center is open daily at 7:45 a.m. Students may use the media center with permission from their teacher. Students should use the online catalog in their classroom before visiting the Media Center.

COUNSELOR

The counselor works with students or parents on academic and personal problems, scheduling, testing, and interpreting test results. The counselor is available from 7:45 a.m. until 2:45 p.m. each day.

CONFERENCES

Parent/guardian-teacher conferences are encouraged for the purpose of giving each person a better understanding of the student's needs. Conferences about the student's academics or classroom behavior should be scheduled first with the child's teacher. With prior notification, teachers are available for conferences during their planning period. You may arrange for a conference with the teacher or your child's team of teachers by calling the counselor, assistant principal, or principal.

PARENT COMPLAINT PROCEDURE

- (a) Parent must make an appointment with the teacher about the complaint. (Get the facts.)
- (b) The complaint will be turned over to the *Building Complaint Committee*.
- (c) Parent may request a meeting with the principal, teacher, and parent.
- (d) Parent may request a meeting with the superintendent.
- (e) Parent may request a meeting with the board.

**** Complaint may be resolved at any step in the process.*

WEEKLY PLANNER

A weekly planner is an excellent tool to help students keep themselves organized. It informs parents of their child's daily assignments, upcoming tests, etc. The following procedure is used for planners:

- (a) The student picks up planner on Monday from their 1st hour teacher or the counselor's office.
- (b) The student writes down class work assignments for each class -- each day.
- (c) Upon request from the student, the teacher initials the planner each day at the end of the hour. Students should not return to their teacher's classroom and interrupt another class to have their planner signed.
- (d) Parent(s) should check the planner each evening and initial off that homework has been seen and finished.

GRADE CHECKS

Parents may access their student's grades/lessons/assignments on-line with an access password. Passwords may be picked up from the middle school office.

REPORT TO PARENTS AND GRADING SYSTEM

Students will be given progress reports periodically throughout the semester. If at any time you have questions concerning your child's grades, please contact your child's teacher. The letter grades used indicate the following:

| | | | | |
|-------------|------------|------------|------------|----------------|
| A+ = 98-100 | B+ = 87-89 | C+ = 77-79 | D+ = 67-69 | F = 59 & below |
| A = 93-97 | B = 83-86 | C = 73-76 | D = 63-66 | I = Incomplete |
| A- = 90-92 | B- = 80-82 | C- = 70-72 | D- = 60-62 | NC = No Credit |

ELIGIBILITY

A STUDENT WILL NOT PARTICIPATE IN A SCHOOL SPONSORED ACTIVITY UNLESS HE/SHE ATTENDS SCHOOL THE DAY OF THE ACTIVITY. Any student who participates in extracurricular activities, field trips, or competitive events must meet the eligibility/attendance requirements set by the Oklahoma Secondary Activities Association. Grades are checked weekly. A failing average in a class places the student on a one-week probation list. A failing average in that class or any other class the following week will place the student on the ineligible list until a passing average is obtained. The ineligible week runs from *Monday* through *Sunday*. Earning an "F" in two classes for a semester grade automatically carries a six-week ineligible status. If students are ineligible or owe the school money, they may not go to other middle school activities.

SEMESTER TESTS

Semester tests will be given on the final two days of the semester. The semester test shall be a cumulative assessment and assessed at a value of 10% of the cumulative grade. Students shall not be permitted to take semester examinations earlier than scheduled for all students. Students who leave school before the end of the semester must check with the counselor or principal to make up semester examinations missed.

CAFETERIA

All students are encouraged to eat lunch.

Parents may write a check for the month and deposit the money in the student's account at the cafeteria for the Tiger Rock Line (*front line*) and the Tiger Den Line (*back line*.)

Students are to observe the following:

- (a) All students are to go to the cafeteria.
- (b) Students are to WALK to and from the cafeteria. This includes outside the main building, hallways, and stairways. NO RUNNING! Stay off the grass.
- (c) Students are not allowed to cut in line. Saving places or giving "ups" will not be permitted.
- (d) 6th/7th grade students go to either the Tiger Rock Line or the Tiger Den Line before going to the table. They must get all food items in one trip.
- (e) 8th grade students may go to the tables before going to the Tiger Rock Line or the Tiger Den Line. They must get all food items in one trip.
- (f) All 6th, 7th, and 8th grade students:
 - Students need to ask their duty teacher for permission to go to the restroom.
 - Only one trip to the trash/tray.
 - Students must stay in their assigned grade level.
- (g) Chairs are not to be moved from one table to another or placed at the end of tables.
- (h) When finished eating, students are to clean their eating area, dump their trash/tray and return to their seat.

- (i) Students are dismissed by tables by the duty teacher to go to their next period.
- (j) Students are not to take drink or food from the cafeteria.

Students misbehaving going to and from the cafeteria, not demonstrating proper cafeteria behavior and violating cafeteria rules may be assigned after school detention or detention table by any cafeteria duty teacher. Students assigned to the detention table at lunch must eat on the Tiger Rock Line. Students may not go to the Tiger Den Line or drink machine.

BICYCLES

When on school grounds, students must walk their bicycle to and from the bike rack. Bicycles may be parked only in the bicycle rack. Security of bicycles is up to the owner. The school takes no responsibility for loss or damages to the student's bicycle while parked on school property.

EMERGENCY DRILLS

Emergency drills / safety procedures are posted in each classroom. The students are expected to follow the directions of the principal and teacher.

PHYSICAL EDUCATION / ATHLETICS

Each student is expected to participate fully in class activities. Extended non-participation from class must be supported by a physician's statement. All students enrolled in physical education/athletics will be required to dress in appropriate clothing for the class. Students that fail to dress out may be disciplined, assigned detention, and grade lowered.

HALL PASSES/HALLWAY BEHAVIOR

Courteous behavior in the halls while passing between periods is essential.

- (a) Keep hallway open to traffic by walking to the right. Do not block traffic by standing in groups. Do not run, purposely hit or bump other students.
- (b) Pass through halls quietly. Profanity or loud, boisterous conduct will not be permitted. Be considerate of others in the halls and corridors. Do not slam locker doors.
- (c) Discard trash in the containers provided. Keep the school clean by picking up the paper from the floors.
- (d) Leave the building after dismissal unless under the supervision of a teacher.
- (e) Some hallways/areas will be assigned by grade level/class.
- (f) Students must have a pass from their teacher to come to the office or library. Students in the halls during class time must have passes.

LOCKERS

Students may not share lockers. Students are responsible for maintaining their locker in a neat, clean condition with no stickers or writings. **Students are not allowed to change lockers without approval of school administration. The school will not be responsible for replacing or recovering items lost from lockers.** Students are to safeguard their combinations and not give them to any student. Lockers are school property and may be inspected at any time without notice to student. Students shall not have any reasonable expectation of privacy for the contents of a school locker, desk, or other school property. School personnel shall have access to school lockers at any time.

The process for unlocking combinations is as follows:

- Turn RIGHT two or more whole turns and stop at the first number,
- Then turn LEFT one whole turn past the first number and stop at the second number,
- Now turn RIGHT to the last number and open.

STUDENT SUPPLIES

6th grade school supplies:

- ☐ Two three-ring **binders** (1 inch ring size)
- ☐ 5 **dividers** with tabs (to use in three-ring notebook)
- ☐ One large package of **wide-ruled**, loose-leaf notebook paper
- ☐ Five number 2 lead **pencils** (no ink pens)
- ☐ Two **erasers** (block and pencil tip erasers)
- ☐ Four red ink **pens** (no felt tip pens)
- ☐ One zippered pencil **pouch** (large sized, must hold pencils, red checking pens)
- ☐ One pair of **Scissors**
- ☐ **Glue** Sticks (12 pack)
- ☐ One box of **colored pencils** (at least 12 count)
- ☐ One small **pencil sharpener**
- ☐ **Five** composition **notebooks** (100 sheets / 200 pages each)
(for Language Arts, Math, Science, Social Studies classes (2))
- ☐ One yellow highlighter **pen**
- ☐ 35 clear document **cover sheets** (for Social Studies class)
- ☐ Two black (low-odor only) EXPO dry-erase fine-tip **markers** (for Social Studies class)
- ☐ Two braded pocket folders / **plastic** (for Social Studies and Science classes)
- ☐ One package 3x5 white lined **index cards**
- ☐ One set of earbuds or **headphones** to be used with personal computer device. Does not have to be new. Use permanent marker to write your student's name on earbuds or headphones.

Note: During the year, the teacher may require additional supplies. Calculators are not required for math class.

7th grade school supplies:

- ☐ One three-ring **notebook** / view binder (**AT LEAST 3 INCH RING SIZE** / no Trapper Keepers)
- ☐ Six dividers with tabs (to use in three-ring notebook)
- ☐ One large package of **wide-ruled**, loose-leaf notebook **paper**
- ☐ Five number 2 lead **pencils** (no ink pens)
- ☐ Two **erasers** (block and pencil tip erasers)
- ☐ Two red ink **pens** (no felt tip pens)
- ☐ Two yellow highlighter **pens**
- ☐ One zippered **pencil pouch** (large sized, hole punched to fit in notebook, must hold pencils, red checking pens, etc.)
- ☐ Three composition **notebooks** (Math & Science & Lang. Arts)
- ☐ One package of ruled **index cards** (3 x 5 size)
- ☐ One box of **colored pencils**
- ☐ One small **pencil sharpener** (to keep in pencil pouch for use with colored pencils)
- ☐ 25 clear document **cover sheets** (Social Studies)
- ☐ One set of 6 **dividers** with tabs (Social Studies)
- ☐ One set of self-adhesive index **tabs** (Science)
- ☐ **One set of earbuds or headphones.** (To be used with personal computer device. Does not have to be new. Use permanent marker to write your student's name on earbuds or headphones.)
- ☐ Four black (low-odor only) EXPO dry-erase fine-tip **markers** (Social Studies & Math)

Note: During the year, the teacher may require additional supplies. Calculators are not required for 7th grade math.

8th grade school supplies:

- ☐ One three-ring **notebook** / view binder (at least 3 inch ring size / no Trapper Keepers)
- ☐ Six **dividers** with tabs (to use in three-ring notebook)
- ☐ One large package of **wide-rule**, loose-leaf notebook paper
- ☐ Five number 2 lead **pencils** (no ink pens)
- ☐ Two **erasers** (block and pencil tip erasers)
- ☐ Two red ink **pens** (no felt tip pens)
- ☐ Two yellow highlighter **pens**
- ☐ Two **Dry Erase Markers**
- ☐ One zippered pencil **pouch** (large sized, hole punched to fit in notebook, must hold pencils, red pens, etc.)
- ☐ Two **folders** with 3 fasteners & pockets (Language Arts & US History)
- ☐ One box of **colored pencils**
- ☐ One small **pencil sharpener** (to keep in pencil pouch for use with colored pencils)
- ☐ One package of blue grid **graph paper** (Science)
- ☐ One package clear **sheet protectors** (Math)
- ☐ Three composition **notebooks** (Math & Science & Language Arts)
- ☐ One set of **earbuds** or headphones. (To be used with personal computer device. Does not have to be new. Use permanent marker to write your student's name on earbuds or headphones.)
- ☐ One scientific **calculator** (Preferably a Texas Instruments TI-30XS Multi-View Scientific Calculator or Casio FX-300ES Scientific Calculator)

Note: During the year, the teacher may require additional supplies.

- (a) Students are to bring their required supplies to class every day.
- (b) The teacher may require additional supplies.
- (c) Calculators are **not** required for 6th or 7th grade math class.

TEXTBOOKS

Students are provided textbooks that are expected to last many years in the system. *When a student receives his/her textbooks at the beginning of the school year, his/her name and the teacher's name will be recorded in the appropriate place in the front of the book.*

Textbook prices are currently ranging from \$60 to \$75. Each student will be responsible for payment of textbooks lost or damaged while issued to them. Students will not be allowed to participate in middle school student activities as long as money is owed for lost or damaged textbooks.

DRESS CODE

Good grooming promotes pride and good behavior. The foundation of a dress code is to provide appropriate standards for student appearance and to assist in maintaining student behavior that is instrumental to the learning environment. Good grooming is a cooperative effort of the school, parents, and students. Following the dress code will eliminate the necessity of correcting students for improper dress. As situations arise, changes/additions may be made to this dress code. During the school year notification of a change will be made by intercom or bulletin.

GARMENTS MUST BE OF APPROPRIATE LENGTH, CUT, AND/OR FIT TO MEET THE FOLLOWING REQUIREMENTS WHILE SITTING, BENDING, OR EXTENDING HANDS ABOVE HEAD. NO SKIN SHOULD BE SHOWING IN THE MIDRIF/ABDOMEN/BACK AREA AT ANY TIME.

- (a) **Any clothing** with the following may not be worn:
 1. Tears, holes, frayed holes of any kind, above the knee, unless patched with the same color fabric.
 2. Spaghetti straps, half shirts, tank tops, halter tops, or tube tops.
 3. Graphics or lettering which display put downs, scantily clad individuals, violence, suggestive sayings or comments, confrontational language/pictures which are suggestive, obscene, vulgar, refer to

alcohol, tobacco, gangs, sex, musicians (singer/bands), or drugs are not acceptable on clothing or accessories.

4. No dress or attire will be acceptable that shows disrespect to the American flag, groups, or individuals.
- (b) **Skirts/dresses/pants/capri pants and shorts:** Skirts, dresses, capri pants or shorts (including the slits) shall not be conspicuous or indecent while sitting or standing, and must reach the top of the knee when worn at the waist-line.
 1. Form-fitting, stretch material may not be worn as a primary outer garment. Tights and leggings may be worn only under other garments that meet the provisions of the dress code.
 2. Sagging pants, pajamas, pajama style pants, and pants/skirts with writing on the seat may not be worn.
- (c) **Tops:** Any shirt, blouse, sweater or dress shall not be indecent and must meet the following conditions:
 1. There must be a single top with at least **3 inches** of continuous fabric on the shoulder. Tank tops and muscle shirts may be worn over regular clothes, but not as a primary garment. Sleeve openings must not expose the torso or undergarment.
 2. Sleeves may not be tucked under at the shoulder and must be hemmed.
 3. Bare midriff/abdomen, low cut neckline, showing cleavage, off the shoulder, or bare back tops may not be worn. Thin, see-through, tight-fitting or mesh tops may not be worn.
 4. Shirts and blouses must be buttoned.
- (d) **Shoes:** Shoes must be worn at all times. No house shoes or shoes with rollers may be worn.
- (e) **Accessories:** Examples of accessories that are not acceptable include the following:
 1. Hats, ball caps, head scarves/bandanas, sweatbands, arm bands, leg bands, or blankets.
 2. Hoods on jackets may not be worn inside the building.
 3. Sunglasses or non-prescription glasses may not be worn inside the building.
 4. Chains and sharp jewelry may not be worn.
 5. Tongue, facial jewelry, or tattoos must be covered while at school.
 6. Any other conspicuous or distracting accessories.
- (f) **Make-Up:** Conspicuous or distracting make-up or facial decorations are not acceptable.
- (g) **Hair:** Hair must be clean, neatly groomed, and worn in a style that is not conspicuous or extreme. Hair paint, gel, or dye is not permitted. Hair may not cover the eye(s).

Enforcement of Dress Code: Provisions of the dress code are applicable to the school day and to school-related activities. Interpretation or clarification of the dress code will be by the principal or designee. The building principal may authorize an exception or modification of a provision of the dress code for a specific school-related activity.

STUDENT CODE OF CONDUCT

All students are expected to follow the Student Code of Conduct and demonstrate good character while at school and attending school activities. The following is the Student Code of Conduct:

District Classroom Expectations:

1. Bring pencil, books, and all need material to class everyday.
2. Be in your seat when the tardy bell rings.
3. Keep hands, feet, books and objects (HFBO) to yourself.
4. No profanity, rude gestures, cruel teasing or put-downs.
5. Follow directions.

District Procedures:

1. Students will begin board work immediately upon entering class.
2. Students will direct their attention at the teachers signal.
3. Students will address adults with “Yes Ma’am/Sir, or No Ma’am/Sir.”
4. Students will remain in seats until the teacher dismisses them from class.
5. Students will learn the Six Pillars of Character: Trustworthiness, Respect, Responsibility, Fairness, Caring, Citizenship (TeRRiFCC).

Students are expected to refrain from:

- (a) Defying the authority of any school personnel
- (b) Behaving in a manner that interferes with the learning process of other students
- (c) Cheating (to copy someone’s work without the teacher’s permission or to allow your work to be used without the teacher’s permission is to enable someone to cheat)*
- (d) Harassment, bullying and/or hazing
- (e) Chewing gum, candy, mints, and/or foreign objects
- (f) Leaving middle school grounds without permission
- (g) Displaying affection (necking, kissing, holding hands, etc.) during school
- (h) Using profanity, vulgar language, or obscene gestures.
- (i) Fighting or physical/verbal assault to students or staff
- (j) Stealing (the taking of anything that belongs to another)
- (k) Having or riding a skateboard on school property**
- (l) Possession/use of any type of tobacco products, matches, or lighters
- (m) Selling, giving, possession, delivering or being under the influence of illicit (to include prescription and/or over the counter) drugs/controlled substance
- (n) Defacing school property or the property of others (vandalism)

These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior.

* A student cheating on any assignment will receive a zero and a detention. The student whose paper was used will also receive a detention.

** There will be no skateboarding or skateboards allowed on Fort Gibson Public School property. This includes all school sites. Violators will be considered trespassers and may be ticketed.

DISCIPLINE

Our goal is to educate students in an orderly, safe school climate where students can learn. Occasionally, corrective actions are necessary for the benefit of the individual and the school. A teacher in a public school has the right to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function.

Any student not following the student handbook will receive disciplinary action.

Several types of disciplinary action **may** be used in Fort Gibson Middle School.

- | | |
|--|---|
| (a) Warn student (<i>verbally and/or written</i>) | (g) Lunch detention |
| (b) Remove from class, hallways, or group | (h) Corporal punishment |
| (c) Written assignments | (i) Probation |
| (d) Conference with parent | (j) Loss of privileges |
| (e) After school detention | (k) Out-of-school suspension (<i>short term</i>) |
| (f) Saturday detention | (l) Out-of-school suspension (<i>long term</i>) (<i>local, state, federal</i>) |
| (m) Financial restitution | (p) Community/school service |
| (n) Refer to other social agencies (<i>D.H.S, Drug Agencies, Juvenile Services</i>) | (q) Alternative placement |
| (o) Law enforcement agencies | |

Use of Corporal punishment as a disciplinary option will occur only if the parent/guardian has signed a permission form on file at the office and is agreed to by both the parent and administrator.

DETENTION

Students make choices every day. Choices have consequences. Detention is a consequence for not making a wise choice.

(a) Receiving and Returning Detention Slips

1. The teacher and/or principal will write a detention based upon the action of the student.
2. The office will assign the detention date on the soonest available detention day.
3. The student will take the detention slip home for parent signature.
4. The student must return the signed detention slip to the office the next day.
5. Failure to return the signed detention slip the next school day will result in an additional detention.

(b) Serving Detention

1. Middle School detention is usually held on Tuesdays, Thursdays, or Fridays but may be any day of the week from 2:45 p.m. to 4:00 p.m. It is the responsibility of the parents to pick up their student at 4:00 p.m.
2. Saturday Detention will be held on Saturday morning from 8:00 a.m. to 12:00 p.m.
This will be used only when necessary, as determined by the principal.
3. During detention, students will be given paragraphs to copy.
4. Students must bring their own paper and pencil.
5. Failure to attend detention on assigned date (no show) will result in additional detentions.
6. Students absent from school on an assigned detention day will serve their detention on the next available detention date.

ACADEMIC REMEDIATION

The purpose of Academic Remediation is to provide students the opportunity to finish incomplete, missing, or incorrectly done assignments.

It is the student's responsibility to complete classwork on time. If they do not, the following steps will be taken in order to ensure that each assignment is completed and returned to their teacher.

Step 1: (Classroom Intervention) Students will fill out an academic practice form and serve lunch study hall for failing to return classwork on time to their teacher. The form must be signed by the parent and the assignment must be completed and returned to their teacher by 8:00 a.m. the following day. Student may receive up to 80% credit for the assignment. (Process Ends)

Step 2: (Office Referral) Students that fail to return their completed assignment or the form signed by their parent will be referred to the office. These students will serve in "Academic Practice" after school on the next available date in order to complete the assignment. Student attendance is mandatory. Students may receive up to 70% credit for assignments completed in "Academic Practice."

Step 3: (Parental Intervention) Students that have not completed their assignment after serving "Academic Practice" may be required to serve additional days after school, have their parents called for a conference, and/or be placed in lunch study hall.

* "Academic Practice" is held on Tuesdays, Thursdays, and Fridays from 2:45 p.m. to 4:00 p.m. It is the responsibility of the parents to pick up their student at 4:00 p.m. Academic Practice may also be scheduled on Saturday mornings when deemed necessary by the principal.

NUISANCE ITEMS

Problems arise each year because students bring articles that interfere in some way with the school procedures. IPODS, MP3 Players, radios, headphones, electronic games, toys, trading cards, water guns, skateboards, finger-boards, laser pens, rubber bands, etc. are considered "NUISANCE ITEMS" and should NOT be used at

school. All such items will be taken and the student will be referred to the office. Parents may come to the office at anytime to reclaim any taken item.

CELL PHONES/ ELECTRONIC DEVICES

Students may possess electronic devices to include cell phones on school property during the school day. Students may only use electronic devices in the classroom under the direct supervision and with the permission of the teacher for the purpose of teacher directed instruction.

Electronic devices are not to be use making calls, texting, playing games, listening to music, watching videos, surfing the internet, etc.

Students on extra-curricular trips may use cell phones at the sponsor (coaches) discretion.

Violations off the policy will result in disciplinary action. The school is not responsible for lost or damaged electronic devices.

SEARCH OF STUDENT FOR POSSESSION OF ILLEGAL SUBSTANCES, WEAPONS, RELATED ITEMS

The superintendent, principal, teacher, or security personnel of this school (authorized personnel) may detain and search any student on the premises of the public school, or while attending, or while in transit to, any event or function sponsored by the school when reasonable suspicion exists.

POSSESSION OF DANGEROUS WEAPONS IN SCHOOL

In order to provide a safe environment for the students and staff of Fort Gibson Schools, this policy prohibits the possession of dangerous weapons and replicas or facsimiles of dangerous weapons. A dangerous weapon includes, but is not limited to, any knife, firearm, air gun or spring gun, slingshot, bludgeon, blackjack, brass knuckles or artificial knuckles of any kind, nunchucks, dagger, razor, dart, ice pick, explosive smoke bomb, incendiary device, sword cane, hand chains, and any replica or facsimile of dangerous weapon. Students found in violation of this policy may be suspended for the maximum period authorized by law and may have criminal charges filed.

POSSESSION AND/OR USE OF TOBACCO PRODUCTS BY STUDENTS

Use and/or possession of tobacco products or E-Cigarettes, in any form, by the students is prohibited during such times students are under the supervision of the school staff, while on a school campus, while participating in a school activity, or while in transit by school transportation or under school supervision from school or any school function authorized by the school district. Students may not smoke on campus or the areas adjacent to the school property. Students who smoke on adjacent property before or after school are in violation of this policy.

HARASSMENT / INTIMIDATION / BULLYING

Harassment/intimidation/bullying of students by other students, personnel, or the public will not be tolerated. This is in effect while the students are on school grounds, in school transportation, or attending school-sponsored activities. Harassment/intimidation/bullying may include, but is not limited to, the following:

- (a) Verbal, physical, or written harassment, electronic communication, or abuse
- (b) Repeated remarks of a demeaning nature
- (c) Implied or explicit threats concerning one's grades, achievements, etc.
- (d) Demeaning jokes, stories, or activities directed at the students
- (e) Unwelcome physical contact

Students are encouraged to report any harassment/intimidation/bullying immediately to an adult staff member.

HAZING

Hazing will not be tolerated. Hazing is defined as an activity that recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose in initiation or admission into or

affiliation with any organization sanctioned or authorized by the board of education. Students in violation will be subject to disciplinary action.

LOST AND FOUND ARTICLES

Lost and found articles are turned into the office. If you lose an item, check the janitor's room at 11:10 a.m. or 2:40 p.m. If you find an item, turn it in. Items unclaimed at the end of each semester will be donated to charity.

BUS RULES AND REGULATIONS

Bus Transportation Director (918-478-2474)

The Fort Gibson Board of Education has the authority to make reasonable and necessary rules governing the behavior of students on the school buses. These rules will apply to all students during loading, unloading, and riding school transportation.

Questions pertaining to routes, drivers, discipline, loading and unloading times, route numbers, stops, etc., should be directed to the transportation director. Parents who wish to make requests for changes in routes or stops should contact the transportation director. Students and parents are encouraged to notify the school immediately of any safety hazards, which they have observed during bus operations.

All buses are loaded and unloaded at the middle school. Students are expected to ride their assigned bus home in the afternoon. Students are not permitted to ride a school bus other than their assigned bus except in the case of extreme hardship or emergency reasons. Students are not permitted to ride other buses in order to attend such non-related activities such as birthday parties, church functions, scouting groups, etc. Permission must be obtained from the transportation director and/or the principal for students to ride a bus other than their regular assigned bus.

Guidelines For Bus Behavior

Students' behavior on the bus plays a major role in determining just how safe the bus ride will be. It is essential that the bus driver be able to concentrate on driving the bus and not to be distracted by disruptive behavior. The bus driver is authorized to assign seats. All school rules apply to all bus riders.

All passengers are expected to comply with the following rules and guidelines:

1. Be courteous, no loud talking or loud noises. Use no profane language.
2. Do not eat and/or drink on the bus.
3. No tobacco products, e-cigarettes, alcohol, or drugs of any kind allowed
4. Keep the bus clean.
5. Cooperate with the driver.
6. Do not damage/vandalize the bus or another person's property.
7. Stay seated at all times. **Keep your back against the seat back. No turning around in the seat.** Do not move to another seat without the bus driver's permission. If bus driver assigns seats, then stay in your assigned seat. Stay seated at all times. "
8. Keep head, hands, feet, and all objects inside the bus.
9. Keep all items secured in book bags, and/or sack. Musical instruments must be with band student. No items are to be thrown inside or thrown out of the bus.
10. Bus aisles must remain clear of all items.
11. Do not fight, push, shove, pinch, pull hair, spit, trip, etc.
12. Be on time at the bus stop and always board the bus per bus driver's instruction.
13. Do not tamper with bus equipment.
14. Do not bring live animals/insects on the bus.
15. Using pagers, telephones, headphones, CD tape players, or any type of electronic device is not allowed unless permitted by driver.
16. Do not bring flammable materials, inflatable items, glass containers on the bus.

17. Be sensitive to persons with allergies to perfumes, deodorants, hair sprays, etc. Do not use these fragrant items on the bus.
18. No weapons are allowed on the bus.

Bus Discipline Procedures

1. Drivers may take the following actions for bus violations:
 - a. Verbal warning. Immediately separate students if necessary
 - b. Assign seats
 - c. Send conduct report to principal
2. A conduct report is automatically sent to the building principal if a student commits the following violations:
 - a. Physically/verbally abuses another student
 - b. Fighting
 - c. Endangers the safe operation of the bus or safety of the passengers
 - d. Verbally belligerent/defiant to the driver (failure to cooperate)
 - e. Vandalism (Student will be responsible for cost of repairs)
3. Bus drivers may assign seats for chronic misbehavior at any time and for any length of time deemed necessary. All seats on the bus may be assigned, or drivers may direct students to load/unload in any order.
4. Other disciplinary action may include but is not limited to the following:
 - a. School conference
 - b. Parent conference
 - c. After school/Saturday detention
 - d. Student report on bus rules and other disciplinary measures deemed appropriate
 - e. Loss of school privileges/activities
 - f. Corporal punishment
 - g. Suspension from the bus:
 - Suspensions from bus are progressive; 2 weeks, 4 weeks, remainder of school year
 - Suspension during the last 45 days of the school year may be carried over into the next school year.
 - h. Suspension from school

MEDICATIONS

The policy of Fort Gibson Board of Education requires that a parent or guardian must bring all medication to school and complete a medication form which is available in the office.

1. Prescription medication must be in the original container with prescription label indicating: the student's name, drug identity, dosage instructions, doctor's name, and prescription date.
2. Non-prescription medication must be in the original container.
3. All medication should be taken to the school office.
4. Medication brought to school by a student will not be administered.
5. Students must have a written note on file from their physicians to keep medication with them, such as inhalers and diabetic supplies.
6. Medication will not be sent home with a student, it must be picked up by a parent or guardian.

SCHOOL HEALTH POLICIES

Communicable Diseases: All communicable diseases should be reported to the school nurse or principal so that measures of control can be exercised. The Fort Gibson School District has in place an AIDS prevention education curriculum and materials for students in grades 5 through 12 with parental approval.

Immunizations: Oklahoma State Law requires that all minor students, before attending public, private, or parochial schools, must present proof of adequate immunizations. Contact the school nurse, 478-6403 or 478-3750, concerning questions about immunization requirements.

INTERNET AND OTHER COMPUTER NETWORKS ACCEPTABLE USE POLICY

The Fort Gibson Board of Education believes that the use of the Internet and other local and/or wide area networks will further education by promoting the exchange of information and ideas and by providing inter- and inter-district, statewide, national, and global opportunities for staff, students, and the community. **Students will be able to access the Internet and local network under the supervision of their teachers.** Individual student and patron accounts and E-mail addresses will not be provided and the user will not be permitted to use an address to send and receive mail at school. However, individual employee accounts and e-mail addresses will be provided and employees will be permitted to use the address to send and receive mail at school.

Since the Internet constitutes an unregulated collection of educational resources that change constantly, it is not possible to predict or control exactly what resources users may locate. The school district makes no guarantees of the accuracy of the information or the appropriateness of materials that a student may encounter. Students will be under teacher supervision; however, it is not possible to constantly monitor individual students and what they are accessing. **Students and other users will refrain from intentionally accessing and downloading any text, picture, or on-line conferencing that includes material which is considered to be obscene, libelous, indecent, vulgar, profane, or lewd; advertises any product or service to minors prohibited by law; presents a clear and present danger; or will cause the commission of unlawful acts or the violation of lawful school regulations.** Users will not solicit or receive any information or service that could result in unauthorized expense to the district.

Users will be courteous and polite. Messages will be concise and not abusive in content or language. Personal information should not be revealed. Records of Internet use will be considered confidential; however, **users must be aware that any message or information posted on the Internet may be accessed by others for whom it is not intended.** E-mail and downloaded materials will be deleted from the system on a regularly scheduled basis.

Users of the services will respect all copyright and license agreements. Copyrighted software, pictures, or music will not be downloaded for use that violates copyright laws.

Staff, students, and the community must agree to attend an orientation that will address the issues of appropriate use of the school network, Internet, copyright laws, Internet etiquette, and fees (if any) incurred during the use of the services. An Internet/Computer Network use agreement will be signed by all persons wishing to use the services provided by the school district.

Violation of the Internet/Computer Network Acceptable Use Policy will result in forfeiture of all user privileges. Violators shall also be subject to appropriate disciplinary action. Pending investigation into a student/staff complaint of inappropriate use of the networks, user privileges will be suspended.

The district shall not be liable for users' inappropriate use of electronic communication resources or violations of copyright restrictions, users' mistakes or negligence, or costs incurred by users. The district shall not be responsible for ensuring the accuracy or usability of any information found on the Internet.

CODE OF CONDUCT FOR INTERNET AND OTHER COMPUTER NETWORK ACCESS

The purpose of providing Internet and other computer network access in this district is to promote the exchange of information and ideas with the global community. The following represents a guide to the acceptable use of the technology provided by this district. All network use must be consistent with the policies and goals of this school district. Inappropriate use of district technology will result in the loss of technology use, disciplinary action, and/or referral to legal authorities.

All Internet and other computer network users will be expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

1. Be polite. Messages should not be abusive to others.
2. Take pride in communications. Check spelling and grammar.
3. Use appropriate language. Do not swear, use vulgarities or other inappropriate language, symbols, or pictures.

4. Protect password confidentiality. Passwords are not to be shared with others.
5. Do not reveal your personal address or telephone number or those of other persons. No student information protected by FERPA should be electronically transmitted or otherwise disseminated through the networks. If a student wishes to post personal information for fundraising, scholarships, etc., they must have a Release of Liability form signed by their parents and on file in the office before posting this information.
6. Illegal activities are strictly prohibited.
7. The district technology is not to be used to play multi-user or other network intensive games, for commercial ventures, for non-teacher initiated Internet relay chat lines (including instant messaging, messaging, blogging, on-line forums and chat rooms), or to download excessively large files.
8. No charges for services, products, or information are to be incurred without appropriate permission.
9. Be aware that electronic mail is not guaranteed to be private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the proper authorities.
10. Do not use the network in such a way that you would disrupt the use of the network by other users.
11. Respect the privacy of others. Do not read the files of others without their permission. Copyright and licensing laws will not be intentionally violated.
12. Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware, data of another user, Internet, or any other agencies or other networks which may be accessed. This includes, but is not limited to, the uploading or creation of computer viruses.
13. Report security problems to the supervising teacher or system administrator.
14. Do not disguise the point of origin or transmission of electronic mail.
15. Do not send messages that contain false, malicious, or misleading information regarding a person or a person's property.
16. Violators of this policy shall hold the district, including its employees and agents, harmless against any and all causes of action, damages, or other liability resulting from the willful or negligent violation of this policy.

THE FOLLOWING PAGES ARE PARENT INFORMATION

ASBESTOS INFORMATION

In response to the Asbestos Hazard Emergency Act, P.L. 99-5519, and EPA regulations, we have completed the re-inspection of our buildings that contained asbestos building materials.

As a result of our re-inspection, we are pleased to announce that areas that contain asbestos pose no health problems. The management plan and the results of the re-inspection will be available for your viewing during office hours in the office of the superintendent. Please call 478-2474 for an appointment.

DISTRICT EMERGENCY RESPONSE PLAN

Fort Gibson Public Schools has developed an **Emergency Response Plan** for the District and each site. The **Emergency Response Plan** is reviewed and updated each year by a committee composed of various emergency responders and agencies. The **Emergency Response Plan** is built on the framework used for the National Incident Management System (NIMS) framework plus local protocol recommended by the Muskogee County Emergency Response team. Anyone wishing to review the plan may do so by visiting the district Administration Building during normal office hours in the office of the Assistant Superintendent. Please call 918-478-2474 for an appointment.

MEDICAID PROVIDER INFORMATION

Fort Gibson Public School is a Medicaid Provider. We will bill Medicaid for appropriate testing and related special education services such as Speech, Physical, and Occupational Therapies on behalf of our Medicaid eligible students. All information, electronic or other will meet FERPA and HIPPA guidelines.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's educational records. These are:

- The right to inspect and review the student's education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- The right to request the amendment of the student's educational records that the parent or eligible student believes are inaccurate, misleading or in violation of student rights.

Parents or eligible students may ask the District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate, misleading or in violation of student rights.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel), a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or parent or student participating in a school service program or serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

- Family Policy Compliance Office, U.S. Department of Education, 600 Independence Ave., SW, Washington, D.C. 20202-4605
- *Fort Gibson Public Schools, 500 South Ross, Fort Gibson, OK 74434 (918) 478-3734*

INDIAN EDUCATION

Johnson O'Malley Program

Contact: Mr. Farmer (918-478-2474) or Karen Gillispie (918-478-3078)

Purpose: To serve JOM eligible Native American students enrolled in Fort Gibson Schools who:

1. Have their own Certificate of Degree of Indian Blood OR
2. Have a parent who has a Certificate of Degree of Indian Blood card and can provide a certified birth certificate showing name of Indian parent.

Services:

1. Provide required classroom supplies, special classroom supplies, and caps and gowns for Seniors.
2. Reimburse ACT or SAT Fees and/or School-related dues and fees.
3. Presentations in Native American Culture, Heritage, History, and Arts and Crafts to Students and Faculty.
4. Tutoring - before/after school in Reading and Math.
5. Resource Materials in Cultural Center for Students, Teachers, and Community.

Fee: None

Hours: 8:00 a.m. - 2:40 p.m. Monday through Friday (Ben Pemberton - Middle School)
10:30 a.m. - 2:30 p.m. Monday through Friday (Karen Gillispie - Cultural Center)

Title VI Program

Contact: Mr. Farmer (918-478-2474)

Purpose: To serve students enrolled in Ft. Gibson Schools who are identified as being Native American.

Services:

1. Tutoring - Before/After School in Math and Reading.
2. Home/School Liaison at High School to assist students and parents with scholarship information, career information, and to encourage student attendance in order to increase graduation rates among Native American Students
3. Presentations in Native American Culture, Heritage, History, and Arts and Crafts to students and faculty.
4. Resource Materials in Cultural Center for Students, Teachers, and Community

Fee: None

Hours: 8:00 a.m. - 3:30 p.m., Monday through Friday.

DIRECTORY INFORMATION

The Fort Gibson School District proposes to designate the following personally identifiable information contained in a student's education record, as "directory information", and it will disclose that information without prior written consent.

1. The student's name, address, telephone listing, electronic mail address
2. The names of the student's parents
3. The student's date of birth and place of birth
4. The student's class designation (i.e., first grade, tenth grade, etc.)
5. The student's extra-curricular participation
6. The student's achievement awards or honors
7. The student's weight and height if a member of an athletic team
8. The student's photograph
9. The school or school district the student attended before he or she enrolled in the Fort Gibson School District.

After the parents or eligible students (over 18) have been notified, they will have two weeks to advise the school district in writing (a letter to the school superintendent's office) of any or all of the items they refuse to permit the district to designate as directory information about that student. At the end of the two-week period, each student's records will be appropriately marked by the records custodian to indicate the items the district will designate as directory information about that student. This designation will remain in effect until it is modified by the written direction of the student's parent or the eligible student.

PARENT RIGHT TO KNOW (NO CHILD LEFT BEHIND)

Fort Gibson Public Schools shall provide to the parents of any child upon request and in a timely manner the following information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.

4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Each site shall provide the parent:

1. Information on the level of achievement of the parent's child in each of the State academic assessments.
2. Timely notice that the parent's child has been assigned, or has been taught for four (4) or more consecutive weeks by, a teacher who is not highly qualified.

ELECTRONIC COMMUNICATIONS BETWEEN STAFF AND STUDENT

Fort Gibson Schools recognizes the growing use of electronic communication between teachers and students. This means of communication can be a beneficial tool, but could also be abused. Knowing that fact, staff is trained on appropriate communication practices. Virtual day communication, communication about school activities, and school reminders are all examples of positive uses of electronic communication. If you would like to limit or restrict electronic communication to your child please notify the school site for a form to specify your restrictions.

TITLE IX

Scott Farmer is the District Title IX Coordinator.

ADMINISTRATION

| | |
|------------------|--|
| Scott Farmer | Superintendent |
| Gary Sparks | High School Principal |
| Chuck London | Assistant High School Principal, Athletic Director |
| Ben Pemberton | Middle School Principal |
| Carrie Jo Willis | Assistant Middle School Principal |
| Sherry Rybolt | Intermediate Elementary Principal |
| Shelly Holderby | Early Learning Center Principal |
| Patricia Pereira | Special Services Director |
| _____ | Child Nutrition Director |

The Fort Gibson School District I-3 does not discriminate on the basis of race, color, national origin, sex, age, qualified handicap, or veteran status.

Important Information for Parents About Meningococcal Disease and Meningococcal Vaccines from the Oklahoma State Department of Education and the Oklahoma State Department of Health

What is meningococcal disease?

Meningococcal (men-IN-jo-kok-ul) disease is a rare but sometimes fatal disease caused by a bacterium called *Neisseria meningitidis*. The disease causes either meningitis, severe swelling of the brain and spinal cord, or meningococemia, a serious infection of the blood.

Who is at risk from meningococcal disease?

Although the risk is extremely low, disease does occur. Babies less than a year old have the highest risk for meningococcal disease, but no vaccine is available to protect them.

Teenagers and young adults, aged 15 to 22 years, are at increased risk because of behaviors that spread the disease. On average two to three people in this age group get meningococcal disease every year in Oklahoma. More than half of these could be prevented by vaccine.

College freshmen living in dormitories have a greater chance of contracting the disease than other persons their age. Others at increased risk are those with immune system problems, without a spleen, and traveling to parts of the world where the disease is more common.

How is the disease spread?

The disease is spread by droplets in the air and direct contact with someone who is infected. That includes coughing or sneezing, kissing, sharing a water bottle or drinking glass, sharing cigarettes, lipstick, lip balm—anything an infected person touches with his or her mouth.

Is meningococcal disease dangerous?

Yes, every year in the United States about 2,500 people are infected and about 300 people a year die, in spite of treatment with antibiotics. Of those who live, about 400 a year lose their arms or legs, become deaf, have problems with their nervous systems, become mentally retarded, or suffer seizures or strokes. This is why preventing the disease is important. If your child has symptoms of meningococcal disease contact your health-care provider immediately.

Signs and Symptoms of Meningitis

- Headache
- Fever
- Chills
- Stiff neck
- Extreme tiredness
- Vomiting
- Sensitivity to light
- Rash of small purplish black-red dots

How can meningococcal disease be prevented?

Vaccines can prevent many types of meningococcal disease, but not all types. There are two vaccines available in the United States that protect against four of the five most common strains of the meningococcal bacteria. The newest vaccine, called Menactra, or MCV4, is currently available for:

Adolescents entering high school (15 years of age),
College freshmen who live in dormitories,
Other people at high risk 11- through 55-years-of-age.

There is a shortage of both vaccines because the company that makes the vaccines has not been able to keep up with the demand; therefore, it may be difficult to get the vaccine. However, healthcare providers are saving the vaccine for these groups.

The earlier vaccine, called Menomune, or MPSV4, was effective in older children and teenagers but booster doses were needed every three to five years. The new vaccine protects against the same types of meningococcal bacteria and probably will not require booster doses. MPSV4 is still used for children 2- through 10-years-old and adults over 55 who are at risk.

Teenagers and young adults can also reduce their risk by taking good care of themselves, by eating a balanced diet, getting enough sleep and exercise, as well as avoiding cigarettes and alcohol.

Is the meningococcal vaccine safe?

Yes, both vaccines are safe; however, there are risks with any vaccine. About half of the people who get the vaccine will have pain and redness where the shot was given, but because the vaccine is not made from the whole bacteria, it cannot cause bloodstream infections or meningitis. A small percentage of people who get the vaccine develop a fever. Vaccines, like all medicines, carry a risk of an allergic reaction, but this risk is very small.

A few cases of Guillain-Barré Syndrome, a serious nervous system disorder, have been reported among people who got the new vaccine, MCV4 (meningococcal conjugate vaccine). At this time, there is not enough evidence to tell if the vaccine caused the disorder. Health officials are investigating these reports.

Does the meningococcal vaccine work?

Yes. The new meningococcal vaccine protects about 90 percent of the people who receive it from meningococcal disease caused by types A, C, Y, and W-135. These types cause almost two-thirds of all meningococcal disease in teenagers in the United States. It does not prevent type B, which causes about one third of the cases in teenagers.

Does the meningococcal vaccine prevent all cases of meningitis?

No. However, 63 percent of the meningitis cases in 18-22 year olds occurring in Oklahoma from 2000 through 2005 could have been prevented by vaccination. The meningococcal vaccine does not include type B. Scientists have not been able to make a vaccine that will protect against type B. Other bacteria and viruses can also cause meningitis. More information about these causes can be found at the National Meningitis Association Web site listed in the box in the next column.

Where can I get the vaccine for my son or daughter?

If your child has health insurance you can obtain the meningococcal vaccine from your health-care provider.

Local county health departments have the vaccine available now at no charge for all children who:

- Have no health insurance,
- Are Medicaid eligible,
- Are Native American,
- Or whose health insurance does not pay for vaccines,

and are either 15 through 18 years of age, or who do not have a spleen, have certain immune system problems, or who will be traveling to certain parts of the world.

Is this vaccine required to attend school in Oklahoma?

This vaccine is not required to attend kindergarten through the 12th grade in Oklahoma. However, it is required for students who are enrolling in colleges and other schools after high school who will live in dormitories or on-campus student housing.

Where can I get more information?

For more information contact your healthcare provider or local county health department or visit these Web sites:

National Meningitis Association at www.nmaus.org

Immunization Action Coalition at
<http://www.vaccineinformation.org/menin/index.asp>

Institute for Vaccine Safety, Johns Hopkins
Bloomberg School of Public Health at
<http://www.vaccinesafety.edu/cc-mening.htm>

National Network for Immunization Information at
<http://www.immunizationinfo.org/>



Oklahoma
State
Department
Of Education



Oklahoma
State
Department
of Health

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2018-19 SCHOOL CALENDAR

| MONTH | DAYS | | | | | DAYS TAUGHT | |
|--|------|----|----|----|----|--------------------|--|
| | M | T | W | TH | F | | |
| AUGUST | | | 1 | 2 | 3 | 0 | NEW STAFF PD – Aug. 14 DISTRICT PROF DAY – Aug. 15, 16 <u>CLASSES BEGIN</u> – AUGUST 17, 2018 • No School / Prof. Day - Aug. 31 |
| | 6 | 7 | 8 | 9 | 10 | 0 | |
| | 13 | 14 | 15 | 16 | 17 | 1 | |
| | 20 | 21 | 22 | 23 | 24 | 5 | |
| | 27 | 28 | 29 | 30 | 31 | 4 | |
| SEPTEMBER | 3 | 4 | 5 | 6 | 7 | 4 | • No School / LABOR DAY – Sep. 3 <u>MS Parent/Teacher Conf.</u> - Sep. 17 & 18 |
| | 10 | 11 | 12 | 13 | 14 | 5 | |
| | 17 | 18 | 19 | 20 | 21 | 5 | |
| | 24 | 25 | 26 | 27 | 28 | 5 | |
| OCTOBER | 1 | 2 | 3 | 4 | 5 | 5 | • No School / PTC MAKEUP DAY and FALL BREAK – Oct. 18, 19 <u>END OF 1st NINE WEEKS</u> - Oct. 17 |
| | 8 | 9 | 10 | 11 | 12 | 5 | |
| | 15 | 16 | 17 | 18 | 19 | 4 – 43 days taught | |
| | 22 | 23 | 24 | 25 | 26 | 5 | |
| | 29 | 30 | 31 | | | | |
| NOVEMBER | | | | 1 | 2 | 5 | • No School / PROF DAY – Nov. 12 (END OF 1 ST TRI) • No School / THANKSG. BREAK – Nov. 19-23 |
| | 5 | 6 | 7 | 8 | 9 | 5 | |
| | 12 | 13 | 14 | 15 | 16 | 4 | |
| | 19 | 20 | 21 | 22 | 23 | 0 | |
| DECEMBER | 26 | 27 | 28 | 29 | 30 | 5 | <u>END OF FIRST SEMESTER</u> – Dec. 19 • No School / WINTER BREAK – Dec. 20 – Jan. 1 |
| | 3 | 4 | 5 | 6 | 7 | 5 | |
| | 10 | 11 | 12 | 13 | 14 | 5 | |
| | 17 | 18 | 19 | 20 | 21 | 3 – 37 Days Taught | |
| | 24 | 25 | 26 | 27 | 28 | 0 | |
| | 31 | | | | | | |
| FIRST SEMESTER: 80 DAYS TAUGHT + 4 PROFESSIONAL DAYS = 84 DAYS | | | | | | | |
| JANUARY | | 1 | 2 | 3 | 4 | 3 | <u>CLASSES RESUME</u> – Jan. 2, 2019 • No School / M.L. KING DAY – JAN 21 |
| | 7 | 8 | 9 | 10 | 11 | 5 | |
| | 14 | 15 | 16 | 17 | 18 | 5 | |
| | 21 | 22 | 23 | 24 | 25 | 4 | |
| | 28 | 29 | 30 | 31 | | | |
| FEBRUARY | | | | | 1 | 5 | • No School / Teachers Prof ½ Day - Feb. 25 (END OF 2 ND TRI) |
| | 4 | 5 | 6 | 7 | 8 | 5 | |
| | 11 | 12 | 13 | 14 | 15 | 5 | |
| | 18 | 19 | 20 | 21 | 22 | 5 | |
| | 25 | 26 | 27 | 28 | | | |
| MARCH | | | | | 1 | 4 | <u>MS Parent/Teacher Conf.</u> -Mar 4 & 5 <u>END OF 3RD NINE WEEKS</u> - Mar. 8 • No School / SPRING BREAK – Mar. 18-22 |
| | 4 | 5 | 6 | 7 | 8 | 5 – 46 Days Taught | |
| | 11 | 12 | 13 | 14 | 15 | 5 | |
| | 18 | 19 | 20 | 21 | 22 | 0 | |
| | 25 | 26 | 27 | 28 | 29 | 5 | |
| APRIL | 1 | 2 | 3 | 4 | 5 | 5 | • No School / PTC MAKE UP DAY – Apr. 22 |
| | 8 | 9 | 10 | 11 | 12 | 5 | |
| | 15 | 16 | 17 | 18 | 19 | 5 | |
| | 22 | 23 | 24 | 25 | 26 | 5 | |
| | 29 | 30 | | | | | |
| MAY | | | 1 | 2 | 3 | 5 | LAST DAY OF SCHOOL – MAY 23, 2019 ½ Day Prof. Day – May 24 |
| | 6 | 7 | 8 | 9 | 10 | 5 | |
| | 13 | 14 | 15 | 16 | 17 | 5 | |
| | 20 | 21 | 22 | 23 | 24 | 4 – 49 Days Taught | |
| | 27 | 28 | 29 | 30 | 31 | | |

Fort Gibson Middle School

BELL SCHEDULE

2018-2019

updated 1/2/2019

First Bell 7:45 Channel One / Sustained Reading / Lockers

| <u>MON / TUE / THU / FRI</u> | | | <u>MIN.</u> | <u>WEDNESDAY</u> <i>Early Out</i> | | | <u>MIN.</u> |
|------------------------------|----------------------|-----------|-------------|-----------------------------------|----------------------|-----------|-------------|
| 1st hour | 7:55 – 8:50 | 55 | | 1st hour | 7:55 – 8:40 | 45 | |
| 2nd hour | 8:55 – 9:50 | 55 | | 2nd hour | 8:45 – 9:30 | 45 | |
| 3rd hour | 9:55 – 10:50 | 55 | | 3rd hour | 9:35 – 10:20 | 45 | |
| Lunch | 10:50 – 11:20 | 30 | | Lunch | 10:20 – 10:50 | 30 | |
| 4th hour | 11:25 – 12:20 | 55 | | 4th hour | 10:55 – 11:40 | 45 | |
| 5th hour | 12:25 – 1:20 | 55 | | 5th hour | 11:45 – 12:30 | 45 | |
| 6th hour | 1:25 – 2:20* | 55 | | 6th hour | 12:35 – 1:20* | 45 | |
| Advocacy | 2:20* – 2:40 | 20 | | Advocacy | 1:20* – 1:40 | 20 | |
| Last bell | 2:45 | | | Last bell | 1:45 | | |

*No bell

Advocacy

Monday, Wednesday, Thursday: *One-on-one advocacy plus sustained reading or classwork completion.*
 Tuesday: *Character Education*
 Friday: *Career Orientation*

INDEX

| | | | |
|--|----|--|----|
| ADMINISTRATION | 20 | IMPORTANT INFORMATION FOR | |
| ACADEMIC REMEDIATION | 11 | PARENTS ABOUT MENINGOCOCCAL | |
| AFTER SCHOOL | 3 | DISEASE & VACCINES | 21 |
| ASBESTOS INFORMATION | 17 | INDIAN EDUCATION | 18 |
| ATTENDANCE | 3 | INTERNET & OTHER COMPUTER NETWORKS – | |
| BEFORE SCHOOL | 3 | ACCEPTABLE USE POLICY | 15 |
| BELL SCHEDULE | 24 | LEGAL CUSTODY | 3 |
| BICYCLES | 6 | LIBRARY / MEDIA CENTER | 4 |
| BUS RULES AND REGULATIONS | 13 | LOCKERS | 7 |
| CAFETERIA | 5 | LOST AND FOUND ARTICLES | 13 |
| CALENDAR | 23 | MAKE-UP WORK (<i>DUE TO ABSENCE</i>) | 4 |
| CELL PHONES/ELECTRONIC DEVICES | 12 | MEDICAID PROVIDER INFORMATION | 17 |
| CHECK IN/OUT PROCEDURE | 3 | MEDICATIONS | 15 |
| CODE OF CONDUCT FOR INTERNET & OTHER | | MOMENT OF SILENCE | 3 |
| COMPUTER NETWORK | | NUISANCE ITEMS | 12 |
| ACCESS | 16 | PARENT COMPLAINT PROCEDURE | 4 |
| CONFERENCES | 4 | PARENT RIGHT TO KNOW | 19 |
| COUNSELOR | 4 | PHYSICAL EDUCATION / ATHLETICS | 6 |
| CREED | 26 | POSSESSION AND / OR USE OF | |
| DIRECTORY INFORMATION | 19 | TOBACCO PRODUCTS BY | |
| DISCIPLINE | 10 | STUDENTS | 12 |
| DISTRICT EMERGENCY RESPONSE PLAN | 17 | POSSESSION OF DANGEROUS | |
| DETENTION | 11 | WEAPONS IN SCHOOL | 12 |
| DRESS CODE | 8 | REPORT TO PARENTS AND | |
| ELECTRONIC COMMUNICATIONS | | GRADING SYSTEM | 5 |
| BETWEEN STAFF AND STUDENT | 19 | SAFE CALL | 3 |
| ELIGIBILITY | 5 | SCHOOL HEALTH POLICIES | 15 |
| EMERGENCY DRILLS | 6 | SEARCH OF STUDENT FOR POSSESSION | |
| FAMILY EDUCATION RIGHTS AND | | OF ILLEGAL SUBSTANCES, | |
| PRIVACY ACT (FERPA) | 17 | WEAPONS, RELATED ITEMS | 12 |
| GRADE CHECKS | 5 | STUDENT CODE OF CONDUCT | 9 |
| HALL PASSES / HALLWAY BEHAVIOR | 6 | SEMESTER TESTS | 5 |
| HARASSMENT / INTIMIDATION / | | STUDENT SUPPLIES | 7 |
| BULLYING | 13 | TARDIES | 4 |
| HAZING | 13 | TEXTBOOKS | 8 |
| ILLNESS OR INJURY AT SCHOOL | 3 | TITLE IX | 20 |
| | | VISITORS | 3 |
| | | WEEKLY PLANNER | 4 |
| | | WELCOME LETTER | 2 |

Fort Gibson Middle School
Creed

I believe in myself and

I am here to learn.

**I am responsible, respectful,
caring and kind.**

**I will do all I can
to help myself and
others succeed.**

**I will do my best
because everything
I do today
will shape my tomorrow.**