



**ROBBINSVILLE BOARD OF EDUCATION  
MONTHLY MEETING**

**TUESDAY, JUNE 28, 2016 – 7:00 PM  
RHS STUDENT ACTIVITY CENTER**

**PUBLIC SESSION MINUTES**

**BOARD OF EDUCATION**

**Mr. Matthew O’Grady, President**

**Mr. Thomas Halm, Jr., Vice President**

**Mrs. Shaina Ciaccio**

**Ms. Leslie Dee**

**Mrs. Sharon DeVito**

**Mr. Craig Heilman**

**Mr. Keith Kochberg**

**Mrs. Faith Silvestrov**

**Mr. Richard Young**

**ACTING SUPERINTENDENT**

**Dr. Kathleen A. Foster**

**SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY**

**Ms. Christina Moskal**

**ROBBINSVILLE BOARD OF EDUCATION**  
**PUBLIC SESSION MINUTES**

**June 28, 2016**

**I. CALL TO ORDER PUBLIC MEETING**

Board President Matthew O'Grady called the June 28, 2016 meeting of the Robbinsville Board of Education to order at 6:00 PM. He read the Statement of Public Meetings and led the flag salute.

**II. ROLL CALL**

Mrs. Ciaccio	Present	Mr. Heilman	Present	Mr. O'Grady	Present
Ms. Dee	Present	Mr. Halm	Absent	Mrs. Silvestrov	Absent
Mrs. DeVito	Present	Mr. Kochberg	Present	Mr. Young	Present

**III. MOTION TO CONVENE IN EXECUTIVE SESSION**

On motion of Mrs. DeVito and seconded by Mrs. Ciaccio, the Robbinsville Board of Education voted 7-0 to convene in Executive Session at 6:01 PM to discuss the following topics. Executive Session closed at 7:10 PM.

- A. Harassment, Intimidation & Bullying Report
- B. Litigation
- C. Personnel

**IV. MOTION TO RESUME PUBLIC SESSION**

On motion of Mrs. DeVito and seconded by Ms. Dee, the Robbinsville Board of Education voted 7-0 to resume Public Session at 7:15 PM.

**V. BOARD PRESIDENT'S REPORT – Mr. Matthew O'Grady**

Kudos RHS Spring Athletes!

Dr. Foster introduced 2016 graduate Jen Meiskin. Jen showed a video that she created featuring the RHS winter and spring athletes earning First Team All Division honors, First Team All-County or First Team All-Area during the 2015-2016 seasons. Others recognized include members of the Lady Ravens Indoor Track Team for winning the Sectional Group 2 championship during the winter as well as Chelsea Manto and Shae Walsh for earning First Team All-Area for softball.

**VI. ACTING SUPERINTENDENT'S REPORT – Dr. Kathie Foster**

Dr. Foster provided a report on this year's graduation statistics as required in policy 5640. She praised the guidance department for understanding the importance of matching students with the right colleges. Given current trends pointing to high numbers of students starting but not completing college, or of high numbers taking in excess of four years to do so, this approach gives Robbinsville students an edge over others on a national scale.

**2016 GRADUATION REPORT – POLICY 5460**

- Total 2016 Graduates: 222 (including 2 out of district students)
- Total pupils receiving state-endorsed diplomas based upon alternative IEP requirements: 10 (8 RHS Students with IEP's and 2 Out of District Students)
- Total Pupils Denied Graduation: 1
- Total Pupils denied graduation due to failure to pass HSPA or AHSA: 0
- Total pupils that graduated under AHSA: 5

- Class of 2016 Percentage Attending a four year institution: 86%
- Class of 2016 Percentage Attending a two year institution: 13%
- Class of 2016 Percentage Entering the work force: .5%
- Class of 2016 Percentage Enrolling in the military: .5%
- College acceptances for the Class of 2016 include:

Alvernia University  
 Arcadia University  
 Arizona State University  
 Auburn University  
 Baylor University  
 Binghamton University  
 Cabrini College  
 Christopher Newport University  
 Coastal Carolina University  
 College of St. Elizabeth  
 College of William and Mary  
 Cornell University  
 Drexel University  
 East Carolina University  
 East Stroudsburg University of PA  
 Elon University  
 Felician University  
 Florida Atlantic University  
 Florida Institute of Technology  
 Franklin and Marshall College  
 Franklin W. Olin College of Engineering  
 Georgia Institute of Technology  
 Haverford College  
 Ithaca College  
 James Madison University  
 Johnson & Wales University  
 Kean University  
 Kutztown University of Pennsylvania  
 LIM (Laboratory Inst. Of Merchandising)  
 Lehigh University 7 yr. Med Program  
 Louisiana State University  
 Marist College

McGill University  
 Mercer County Community College  
 Mercy College  
 Messiah College  
 Michigan State University  
 Monmouth University  
 Montclair State University  
 Muhlenberg College  
 New York University  
 North Carolina State University  
 Northeastern University  
 Oklahoma City University  
 Pennsylvania State University  
 Princeton University  
 Purdue University  
 Quinnipiac University  
 Ramapo College of New Jersey  
 Rhodes College  
 Rider University  
 Rochester Institute of Technology  
 Rowan University  
 Rutgers University  
 Rutgers University 6 year Pharmacy Program  
 Salisbury University  
 San Diego State University  
 Seton Hall University  
 Slippery Rock University  
 St. Joseph's University  
 Stockton University  
 Stony Brook University  
 SUNY - Binghamton  
 Syracuse University

Temple University  
 The College of New Jersey  
 The George Washington University  
 The New School (Formerly Parson's)  
 The Ohio State University  
 The University of Alabama  
 The University of Scranton  
 Towson University  
 Trinity-Pawling Prep School  
 University of California—Berkeley  
 University of Delaware  
 University of Hawaii—Manoa  
 University of Maryland  
 University of Massachusetts  
 University of Michigan  
 University of Missouri  
 University of Pittsburgh  
 University of Pittsburgh—Johnstown  
 University of San Francisco  
 University of Scranton  
 University of Southern California  
 University of the Sciences  
 University of Toronto  
 Ursinus College  
 University of Wisconsin  
 Valencia College  
 Virginia Polytechnic Institute & State U.  
 Washington & Lee University  
 Washington University at St. Louis  
 West Chester University  
 Western New England University  
 Westminster Choir College  
 West Virginia University  
 William Paterson University of NJ

- Enrollment Report: June 22, 2016

	3H	3F	4H	4F	KF	01	02	03	04	05	06	07	08	09	10	11	12	Total
<b>RHS</b>														269	245	221	225	<b>960</b>
<b>PRMS</b>										215	297	219	238					<b>969</b>
<b>SES</b>	8	2	13	4	198	185	225	206	239									<b>1080</b>
<b>SPROWT</b>	8		11															<b>19</b>
<b>SUBTOTAL</b>	<b>16</b>	<b>2</b>	<b>24</b>	<b>4</b>	<b>198</b>	<b>185</b>	<b>225</b>	<b>206</b>	<b>239</b>	<b>215</b>	<b>297</b>	<b>219</b>	<b>238</b>	<b>269</b>	<b>245</b>	<b>221</b>	<b>225</b>	<b>3028</b>
<b>OOD</b>				1					1	1	3	1	4	6	3	2	7	<b>29</b>
<b>TOTAL</b>	<b>16</b>	<b>2</b>	<b>24</b>	<b>5</b>	<b>198</b>	<b>185</b>	<b>225</b>	<b>206</b>	<b>240</b>	<b>216</b>	<b>300</b>	<b>220</b>	<b>242</b>	<b>275</b>	<b>248</b>	<b>223</b>	<b>232</b>	<b>3057</b>

## VII. SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Ms. Christina Moskal

Ms. Moskal reported on the following matters.

- Acceptance of SAIF Safety Grant in the amount of \$2,500.00
- Turf and Track update – Phase I (staging and removal of old turf) is underway. This will be followed by re-grading the existing base, installation of cool play layer, and installation of new turf. Once the turf is complete, the track will be resurfaced. Currently the project is on target for a mid-August finish.

## **VIII. COMMITTEE REPORTS**

### **A. EDUCATION, DEVELOPMENT & POLICY – Mrs. Shaina Ciaccio**

Mrs. Ciaccio reported on the following matters discussed during the June 14, 2016 meeting of the Education, Development and Policy Committee.

- Policies – First reading and adoption
- Curriculum Revision – K-5 Math, K-5 Science to address the new NGSS (Next Generation Science Standards), 6-8 ELA, Math 7 & 8, Theater I, ESL for the high school, Physics, Chemistry, and Biology to address the NGSS, Culinary Arts, Global Studies (a new course) and Chinese
- The culmination of Professional Learning Community meeting was held on Wednesday, June 1<sup>st</sup>. All PLC's gathered together to participate in a Gallery Walk to share their work and set goals for next year. Over 90 teachers attended.
- Professional Development – Grade 2 received Foundations training on June 10
- Summer Professional Development – 6-12 Math day and 6-12 ELA day on August 25
- New Staff Orientation – August 29th, 30th, and 31<sup>st</sup>
- PARCC resolutions in and around the county
- Next meeting – Tuesday, July 12, 2016

### **B. PERSONNEL – Mrs. Sharon DeVito**

Mrs. DeVito reported on the following matters discussed during the June 15, 2016 meeting of the Personnel Committee.

- Personnel Agenda
- Technology Interns
- Contract Renewals
- Central Office Changes

Mr. Young commended Dr. Foster on her work as Acting Superintendent adding that the transition has been seamless. He noted that he looks forward to her continued service in this capacity.

### **C. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Matthew O'Grady**

Mr. O'Grady reported on the following matters discussed during the June 21, 2016 meeting of the Finance, Facilities and Transportation Committee.

- Transportation
  - Bid results – zero bids were received for athletics & remaining field trips.
  - Athletic bussing – the following strategies were discussed: consolidating to/from routes, hosting more home athletic events, hire additional per diem drivers with a minimum guarantee, leasing busses, and parent transportation. This is an ongoing issue and the district will continue to strategize and develop alternate solutions.
  - Bussing for Town Center – the committee revisited this discussion and determined that subscription bussing is not feasible at this point in time due to budget constraints and the shortage of busses and drivers.
- Activity fee Cost Analysis – The committee reviewed the expenses related to athletics and co-curricular activities and the amount that these costs are offset by activity fees. Activity fees offset the cost of the programs by less than 10%.
- Agenda items
  - Firewall \$105,576 (State Contract)
  - SAIF (PC&L Insurance) Safety Grant - \$2,500 to be utilized for additional security cameras

- Trash & Recycling Bid Opening - Friday, June 24, 2016
- Deposit into capital reserve; approve “up to” dollar amount in June (\$750,000 for capital and \$500,000 for maintenance); anticipated actual deposit is \$500,000 in capital reserve
- Turf & Track – Construction starts June 23; Estimated completion date August 10
- Windsor Update – Should be on the Township’s August agenda.
- Next Meeting – July 20, 2016

#### **D. COMMUNITY RELATIONS – Mr. Richard Young**

Mr. Young reported on the following matters discussed during the June 7, 2016 meeting of the Community Relations committee.

- Findings / themes from the first School Connections Forum
- Tuesday, October 4, 2016 next School Connections Forum
- November 15, 2016 Second Annual State of the Schools Celebration
- Coming this fall – Parent / student meeting re: drug and alcohol abuse cosponsored by the Municipal Alliance Committee

### **IX. FIRST HEARING OF THE PUBLIC**

#### **A. KEVIN GRECZAK**

Based upon the enrollment report, Mr. Greczak asked if RHS has adequate space for students. Dr. Foster informed him that while there is not a shortage of space, the district does everything possible to maximize the space in each building. She noted that a physics teacher is on the agenda for approval in order to reduce class size in that subject area.

Mr. Greczak indicated that his younger child was enrolled in the SPROWTS preschool program this past year and had a wonderful experience. He praised Mrs. Robinson’s work with kids.

#### **B. SHANNON GAFTEN**

Mrs. Gafgen thanked Dr. Foster for her efforts in creating a seamless transition in her leadership role. She noted that she is happy the administration is researching the PARCC resolutions that other districts have passed and also indicated that she is pleased that a meeting regarding drug and alcohol abuse is going to be scheduled.

#### **C. KATIE BURKE**

As a divorced parent, Ms. Burke requested that the Board revise the transportation policy to allow children living between two households one seat on two buses. She suggested that the district consider implementing a voucher system as a way to establish a process for this to take place.

Mr. O’Grady explained that although the district is sympathetic with the difficulties that are imposed upon divorced parents, the policy is dictated by state law and cost factors.

A Board member requested that the FFT Committee have a discussion about vouchers.

### **X. MINUTES**

On motion of Mr. Young and seconded by Ms. Dee, the Robbinsville Board of Education voted 6-0 to approve the minutes of May 24, 2016. Mr. Kochberg abstained. Mr. Halm and Mrs. Silvestrov were absent.

- May 24, 2016 Executive Session (Attachment #1)
- May 24, 2016 Public Session (Attachment #2)

## **XI. APPROVE RESOLUTIONS**

### **A. PERSONNEL (A.1 – 11)**

On motion of Mrs. DeVito and seconded by Ms. Dee, the Robbinsville Board of Education voted 7-0 to approve Personnel resolutions A.1-11 below and on pages 22-31 as indicated. Mr. Halm and Mrs. Silvestrov were absent.

#### **4. APPOINT ACTING ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION**

Motion to appoint Kimberly Tew to serve in the position of Acting Assistant Superintendent for Curriculum and Instruction effective July 1, 2016 through June 30, 2017.

#### **5. APPROVE EMPLOYMENT AGREEMENT: ROBBINSVILLE BOARD OF EDUCATION AND ACTING SUPERINTENDENT**

Motion to approve an employment agreement between the Robbinsville Board of Education and Acting Superintendent Kathleen A. Foster, Ed.D. in the amount of \$167,500.00 for the period effective July 1, 2016 – June 30, 2017.

#### **6. APPROVE EMPLOYMENT AGREEMENT: ROBBINSVILLE BOARD OF EDUCATION AND ACTING ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION**

Motion to approve an employment agreement between the Robbinsville Board of Education and Acting Assistant for Curriculum and Instruction Superintendent Kimberly Tew, MA, in the amount of \$130,000.00 for the period effective July 1, 2016 – June 30, 2017.

#### **7. APPROVE EMPLOYMENT AGREEMENT: ROBBINSVILLE BOARD OF EDUCATION AND SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY**

Motion to approve an employment agreement between the Robbinsville Board of Education and School Business Administrator / Board Secretary Christina Moskal in the amount of \$142,380.00 for the period dating July 1, 2016 – June 30, 2017.

#### **8. APPROVE 2016-2017 COACHING STAFF**

Motion to permit all 2016-2017 Board approved coaching staff to work out with their teams on a voluntary basis per NJSIAA Guidelines during the summer 2016 off season.

#### **9. APPOINT ENERGY EDUCATION SPECIALIST 2016-2017**

Motion to appoint Michael Pate to serve in the position of Energy Education Specialist effective July 1, 2016 – June 30, 2017. Mr. Pate will be compensated at an annual salary of \$21,000.00.

#### **10. APPROVE JOB DESCRIPTIONS**

Motion to approve the following job descriptions.

- a. Occupational Therapist (Attachment #3)
- b. Facility Use Coordinator Assistant (Attachment #4)

## **11. BOARD AGENTS – 2016-2017**

Motion to appoint the following individuals as Board Agents for the 2016-2017 school year as indicated.

<b><u>Position</u></b>	<b><u>Name</u></b>
Anti-Bullying District Coordinator	Kim Tew
Anti-Bullying School Specialist – SES	Kim White
Anti-Bullying School Specialist – PRMS	Marci Singer
Anti-Bullying School Specialist – RHS	Anna Hernandez
Affirmative Action Officer	Kristina Mannino
Education Stability Liaison	Stephanie Lewandowski

## **B. EDUCATION, DEVELOPMENT, & POLICY (B.1 –12)**

On motion of Mrs. DeVito and seconded by Mr. Young, the Robbinsville Board of Education voted 7-0 to amend item B10.b.vii. Mr. Halm and Mrs. Silvestrov were absent.

On motion of Mr. Young and seconded by Ms. Dee, the Robbinsville Board of Education voted 7-0 to approve Education, Development and Policy resolutions B.1-12 as amended. Mr. Halm and Mrs. Silvestrov were absent.

### **1. HARASSMENT, INTIMIDATION & BULLYING MONTHLY REPORT (Attachment #5)**

Motion to accept without modification the Superintendent's Report on Harassment, Intimidation and Bullying for the period ending June 28, 2016.

### **2. POLICIES & REGULATIONS: FIRST READING**

Motion to approve the following policies and regulations at the level of first reading.

P1140 Affirmative Action Program (M) (Attachment #6)  
P1510 Rights of Persons with Handicaps or Disabilities / Policy on Non-Discrimination (M) (Attachment #7)  
P1530 Equal Employment Opportunity (M) (Attachment #8)  
P2510 Textbook Adoption (Attachment #9)  
P3244 In Service Training (M) (Attachment #10)

### **3. POLICIES & REGULATIONS: ADOPTION**

Motion to adopt the following policy.

P0000.02 Introduction and Definitions (Attachment #11)

### **4. APPROVE DUAL ENROLLMENT AGREEMENT: RHS AND MCCC**

Motion to approve an agreement with Mercer County Community College to allow Robbinsville High School students to enroll into MCCC classes for 2016 – 2017 for college credits and to meet high school requirements at a cost of \$150 per student per course for the following tracts. Each tract is comprised of two courses:

TV / Film Production  
Criminal Justice

**5. NCLB FUNDING – FY 2017**

Motion to authorize the acceptance and submission of an application of NCLB funds for FY 2017 as indicated.

Title IA:	\$162,399.00
Title IIA:	<u>\$ 21,414.00</u>
<b>Total:</b>	<b>\$183,813.00</b>

**6. REFUSAL OF TITLE III FUNDS – FY 2017**

Motion to authorize the refusal of 2017 Title III funds as indicated.

Title III Funds	\$4,851.00
Title III Immigrant Funds	<u>\$3,499.00</u>
<b>Total</b>	<b>\$8,350.00</b>

**7. APPROVE CONSULTANTS FOR ESL**

Motion to approve Donna Gil and Lynne Grodnick to serve as consultants for ESL during the summer of 2016. Each will be compensated in the amount of \$600.00.

**8. APPROVE REVISED COMPREHENSIVE EQUITY PLAN (Attachment #12)**

Motion to approve the revised Robbinsville Schools Comprehensive Equity Plan for the 2016-2017, 2017-2018, 2018-2019 school years.

**9. AUTHORIZE DISPOSAL OF BOOKS**

Motion to authorize disposal of the following books as indicated.

- Advertising- #0538-69870-5 (74 copies)
- Marketing Essentials- #0-07-861257-8 (48 copies)
- Introduction to Business Workbook- #0-07-867333-x (19 copies)
- Understanding Business & Personal Law- #0-07-861878-9 (28 copies)
- Creating the Band Quickbooks- #0-538-4415-18 (14 copies)
- Accounting Multicolumn Journal 21<sup>st</sup> Century Textbooks- #0-538-97421-4 (35 copies)
- Zenith Global Imports, Tronics Eddie Ortega Simulation- (58 copies)
- Accounting Multicolumn Journal Century 21 Working Papers- #0-538-97283-3 (22 copies)  
#0-538-97284-x (19 copies)
- Consumer Mathematics- #0-7854-2312-5 (1 copy)
- Business Math- #0-538-44873-3 (1 copy)
- Payroll Source- #1-930471-24-6 (10 copies)

**10. SPECIAL SERVICES**

**a. Authorize Contract: Realtime Information Technology**

Motion to extend a contract in the amount of \$562.50 with Realtime Information Technology through July 30, 2016 while the district transitions to Centris Group.



**b. Authorize Evaluations 2016-2017**

**i. Comprehensive Mental Health Services**

Motion to approve Comprehensive Mental Health Services to conduct psychiatric evaluations as needed at the rate of \$425.00 per evaluation / written report.

**ii. Comprehensive Neurology LLC**

Motion to approve Comprehensive Neurology LLC to conduct Neurological evaluations as needed at the rate of \$350.00 per evaluation / written report.

**iii. Center for Neurological and Neurodevelopmental Health**

Motion to authorize the Center for Neurological and Neurodevelopmental Health to conduct specialized evaluations as needed basis at the rate of \$600.00 per evaluation.

**iv. Alexander Road Associates**

Motion to approve Alexander Road Associates to conduct psychiatric evaluations as needed at the rate of \$495.00 per evaluation.

**v. Meridian Pediatric Associates**

Motion to approve Meridian Pediatric Associates to conduct neurological evaluations as needed at the rate of \$175.00 per evaluation.

**vi. Princeton Mental Health**

Motion to approve Princeton Mental Health to conduct psychiatric evaluations as needed at the rate of \$550.00 per evaluation.

**vii. VBK Associates, LLC**

Motion to approve VBK Associates, LLC to conduct a neuro-psychological evaluation for student #190189 at the rate of \$1,500.00.

**viii. Cross Country Clinical and Educational Services, Inc.**

Motion to approve Cross Country Clinical and Educational Services Inc. to conduct bilingual evaluations as needed at the rate of \$850.00 per evaluation.

**ix. Cross Country Clinical and Educational Services, Inc.**

Motion to approve Cross Country Clinical and Educational Services Inc. to provide translation/interpreter services as needed at the rate of \$250.00 per hour.

**c. Approve Contract: 2016 Burlington County Special Services School District ESY**

Motion to approve a contract with Burlington County Special Services School District in the amount of \$428.00 to provide augmentative alternative communication consultation for student #150223 during 2016 extended school year.

**d. Approve Contract: 2016-2017 Burlington County Special Services School District**

Motion to approve a contract with Burlington County Special Services School District in the amount of \$2,140.00 to provide augmentative alternative communication consultation for student #150223 for the 2016-2017 school year.

**e. Approve Undercharge: 2014-2015 Burlington County Special Services School District**

Motion to approve a tuition undercharge for school year 2014-2015 in the amount of \$7,204.00 for Burlington County Special Services School District for student #150223.

**f. Approve Contract: 2016-2017 Applied Behavioral Concepts, Inc.**

Motion to approve a contract with Applied Behavioral Concepts, Inc. in the amount of \$10,200.00 to provide community integration for student #160193 during the period dating September 1, 2016 through June 30, 2017.

**g. Approve Contract: Rutgers University 2016-2017**

Motion to approve a contract with Rutgers Biomedical and Health Sciences University Behavioral Health Care in the amount of \$124,365.00 for a full time mental health clinician to provide therapeutic services for the period dating July 1, 2016 through June 30, 2017.

**h. Approve Tuition Contract: Rutgers University 2016 ESY**

Motion to approve a tuition contract, including a one to one paraprofessional, with Rutgers, The State University of New Jersey in the amount of \$16,599.50 for student #200042 during the period dating July 1, 2016 through August 30, 2016. The student will attend at University Behavioral Health Care.

**i. Approve Tuition Contract: 2016-2017 Rutgers University**

Motion to approve a tuition contract, including a one to one paraprofessional, with Rutgers, The State University of New Jersey in the amount of \$82,997.50 for student #200042 during the period dating September 1, 2016 through June 30, 2017. The student will attend at University Behavioral Health Care.

**j. Approve Tuition Contract: Princeton Child Development Institute 2016 ESY**

Motion to approve a tuition contract with Princeton Child Development Institute in the amount of \$15,834.00 for student # 589 for the period dating July 18, 2016 through August 12, 2016.

**k. Approve Tuition Contract: Princeton Child Development Institute 2016-2017**

Motion to approve a tuition contract with Princeton Child Development Institute in the amount of \$98,280.00 for student #589 for the period dating September 6, 2016 through June 14, 2017.

**l. Approve Tuition Contract: Newgrange School 2016 ESY**

Motion to approve a tuition contract in the amount of \$9,083.70 with the Newgrange School for student # 210002 for the period dating July 1, 2016 through August 30, 2016.

**m. Approve Tuition Contract: Newgrange School 2016-2017**

Motion to approve a tuition contract with the Newgrange School in the amount of \$55,713.36 for student # 210002 during the period dating September 6, 2016 through June 30, 2017.

**n. Approve Tuition Contract: Community Options 2016-2017**

Motion to approve a tuition contract with Community Options in the amount of \$55,080.00 for student # 140053 during the period dating September 7, 2016 through June 21, 2017.

**o. Approve Contract: Research Institute for Learning and Development**

Motion to approve a contract with Research Institute for Learning and Development for Executive Functioning and Effective Classroom Strategies in the amount of \$18,000.00 (\$15,000.00 for staff training and \$3,000.00 for travel expense) for the period dating July 1, 2016 through June 30, 2017.

**p. Approve Contract: KDH Enterprises 2016 ESY**

Motion to approve a contract with KDH Enterprises in an amount not to exceed \$1,500.00 BCBA services for the autism classes for the period dating July 5, 2016 through August 11, 2016.

**q. Approve Contract: KDH Enterprises 2016-2017**

Motion to approve a contract with KDH Enterprises in an amount not to exceed \$19,500.00 for BCBA services for the autism classes during period dating September 1, 2016 through June 30, 2017.

**r. Approve Contract: Epic Health Care**

Motion to approve a contract with Epic Health Care in an amount not to exceed \$12,000.00 for 1:1 nursing services for student # 290436 for the period dating July 11, 2016 through August 19, 2016.

**s. Approve Contract: Epic Health Care**

Motion to approve a contract with Epic Health Care in an amount not to exceed \$72,000.00 for 1:1 nursing services for student # 290436 during the period dating September 1, 2016 through June 30, 2017.

**11. FIELD TRIPS**

**a. Field Trips – Robbinsville High School**

Motion to approve the following field trip(s) for Robbinsville High School to take place during the 2015-2016 school year as indicated. The district will incur no admission/transportation costs.

<u>Month/Year</u>	<u>Class</u>	<u>Destination</u>	<u>Cost / Pupil</u>	<u>Purpose</u>
6/3/2016	NJ State Teen Arts	Ocean County College	N/A	Compete in fine & performing arts

**12. WORKSHOPS**

Motion to approve a list of upcoming professional development workshops as indicated.

Name	Workshop Title	Event Date(s)	Registration	Reimbursement
Larry King	Mercer County Shared Services Safety Training Group	6/27, 29, 30/2016	\$0.00	\$ -
Ben Selkow	Mercer County Shared Services Safety Training Group	6/27, 29, 30/2016	\$0.00	\$ -

Name	Workshop Title	Event Date(s)	Registration	Reimbursement
Leroy Diefenbach	Mercer County Shared Services Safety Training Group	6/28, 29, 30/2016	\$0.00	\$ -
Greg Grafton	Mercer County Shared Services Safety Training Group	6/28, 29, 30/2016	\$0.00	\$ -
Kimberly Keener	Mercer County Shared Services Safety Training Group	6/28, 29, 30/2016	\$0.00	\$ -
Kristina Mannino	Legal One Online Courses Modules 1-4	7/1/2016-6/30/2017	\$300.00	\$ -
Nancy Hoch	Legal One Online Courses Modules 1-4	7/1/2016-6/30/2017	\$300.00	\$ -
Janet Sinkewicz	NAESP Conference	7/5, 6, 7, 8/2016	\$465.00	\$ 1,262.54
Freida Villepontoux	Arts Council of Princeton Painting: Extended Study	7/12 & 28/2016	\$240.00	\$ -
Roxanne Clarke-Holmes	Responsive Classroom Course for MS Educators	7/26, 27, 28, 29/2016	\$729.00	\$ 324.50
Tawrye Mason	Responsive Classroom Course for MS Educators	7/26, 27, 28, 29/2016	\$729.00	\$ 324.50
Keith Armstrong	AP World History - Summer Institute Penn State	8/1, 2, 3, 4/2016	\$899.00	\$ 33.23
Morgan Sawin	AP Summer Institutes at Middlesex County College	8/8, 9, 10, 11/2016	\$900.00	\$ 70.56
Lauren DiRienzo-Archer	Fountas & Pinnel Multi-Day Institutes of the LLI Systems	8/2,3,4, 5/2016	\$895.00	\$ 1,263.05
Peter Klapsogorge	Teachers College of Columbia University	8/8,9,10,11, 12/2016		\$1,912.00
Paul Gizzo	Annual Conference for Middle Level Education	10/9,10,11, 12/2016	\$499.00	\$ 1,375.50
Karen Karpovich, Laura Moore, Christopher Purdum	Science Convention of New Jersey (\$295 p/p)	10/25, 26/2016	\$885.00	\$ -
<b>Total</b>			<b>\$6,841.00</b>	<b>\$ 6,565.88</b>

### C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

On motion of Mrs. DeVito and seconded by Mrs. Dee, the Robbinsville Board of Education voted 7-0 to approve Finance, Facilities and Transportation resolutions C.1-3 as indicated. Mr. Halm and Mrs. Silvestrov were absent.

#### **Discussion**

A Board member asked about the tax payment schedule for 2016-2017 and Ms. Moskal indicated that the district and the township worked together to develop a payment schedule.

#### **1. FINANCE**

##### **a. Bills and Claims List (Attachment #13)**

Motion to approve payment of the Bills & Claims List in the amount of \$774,881.03 for the period ending June 28, 2016 as indicated.

<b>Accounts Payable</b>	
Fund	
11 - General Fund	\$ 665,530.64
12 - Capital Outlay	\$ 7,940.48
20 - Special Revenue	\$ 4,943.70
30 - Capital Projects	\$ -
40 - Debt Service	\$ -
60 - Food Service Fund	\$ 89,899.08
61 - R.E.D.	\$ 6,567.13
Unemployment	
Hand Checks	
<b>Total</b>	<b>\$ 774,881.03</b>

**b. Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23-2.12I3 I, Christina Moskal, Board Secretary/School Business Administrator, certify that as of April 30, 2016 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

**c. Report of the Board Secretary (Attachment #14)**

Motion to accept the Report of the Board Secretary for the period ending April 30, 2016.

**d. Report of the Treasurer (Attachment #15)**

Motion to accept the Report of the Treasurer for the period ending April 30, 2016.

**e. Transfer Report: June 28, 2016**

Motion to approve transfers totaling \$236,455.84 for the period ending June 28, 2016 as indicated.

<b>Account From</b>	<b>Account To</b>	<b>Description</b>	<b>Amount</b>
11-140-100-101-09-07 Curriculum Subs	11-000-221-104-09-91 Professional Development	Additional PD Requirements	\$ 2,000.00
11-120-100-101-02-03 Team Leaders K-4	11-110-100-101-07-07 Kindergarten Subs	Additional Subs needed	\$ 1,949.45
11-190-100-500-03-01 Travel Expense	11-190-100-610-03-01 PRMS Teaching Supplies	Copy Paper purchase	\$ 4,500.00
11-402-100-300-03-01 PRMS Athletic Officials	11-190-100-610-03-01 PRMS Teaching Supplies	Copy Paper purchase	\$ 6,000.00
11-401-100-800-03-01 Other Objects	11-190-100-610-03-01 PRMS Teaching Supplies	Copy Paper purchase	\$ 3,500.00
11-000-240-105-07-07 Sub Secretary	11-000-240-199-07-00 Vacation Payout	Contractual Vacation payout	\$ 217.52
11-000-291-250-07-01 Unemployment	11-000-291-220-07-01 FICA	FICA shortage	\$ 5,000.00
11-000-262-420-05-00 Purchased Services	11-000-291-220-07-01 FICA	FICA Shortage	\$ 45,000.00
11-000-262-622-05-02 Sharon Electric	11-000-291-220-07-01 FICA	FICA shortage	\$ 13,000.00
20-231-100-100-09-16 Salaries of Teachers	20-231-200-200-09-16 Benefits	Benefits	\$ 172.15
20-250-100-100-04-16 Salaries of Teachers	20-250-200-200-04-16 Benefits	Benefits	\$ 133.10

<b>Account From</b>	<b>Account To</b>	<b>Description</b>	<b>Amount</b>
11-000-251-100-07-00 BA Salary	11-000-251-600-07-01 Business Office	Supplies	\$ 1,000.00
11-000-270-610-07-01 Supplies	11-000-270-390-07-01 Purchased Services	Additional Consulting Fees	\$ 22.51
12-204-100-730-04-01 LLD Equipment	11-204-100-610-04-01 LLD Supplies	Purchase of Sound Field systems	\$ 3,000.00
12-212-100-730-04-01 MD Equipment	11-204-100-610-04-01 LLD Supplies	Purchase of Sound Field systems	\$ 3,000.00
12-214-100-730-04-01 Autism Equipment	11-204-100-610-04-01 LLD Supplies	Purchase of Sound Field systems	\$ 3,000.00
11-000-262-300-07-00 Purchased Services	11-000-262-610-07-00 Supplies	Cafeteria Tables	\$ 10,666.64
11-000-262-300-07-00 Purchased Services	11-000-262-610-07-00 Supplies	District Supplies	\$ 5,000.00
11-000-262-300-07-00 Purchased Services	11-000-262-610-07-00 Supplies	District Supplies	\$ 2,870.04
11-000-262-300-07-00 Purchased Services	11-000-262-610-07-00 Supplies	Pre School room refurnished for HS use	\$ 4,000.00
11-140-100-101-07-01 Grades 9-12	11-000-221-600-09-01 Curriculum Supplies	Grade 2 foundations	\$ 17,070.00
11-213-100-101-07-02 Sharon RC Salary	11-000-221-600-09-01 Curriculum Supplies	Grade 2 foundations	\$ 10,000.00
11-000-262-622-05-01 RHS Electric	11-000-291-270-07-01 Health Benefits	Health Benefit costs	\$ 58,121.43
11-213-100-101-07-03 PRMS RC Salary	11-000-221-600-09-01 Curriculum Supplies	LLI Kits Curriculum	\$ 10,395.00
11-215-100-106-07-04 Pre School aide salary	11-212-100-610-04-01 Special Ed Supplies	LLI Kits Special Ed	\$ 3,838.00
11-000-219-104-07-04 CST Staff	11-212-100-610-04-01 Special Ed Supplies	LLI Kits Special Ed	\$ 23,000.00
<b>Total</b>			<b>\$236,455.84</b>

**f. Transfer Report: 2016-2017**

Motion to approve transfers totaling \$53,847.64 for the 2016-2017 school year.

<b>Account From</b>	<b>Account To</b>	<b>Description</b>	<b>Amount</b>
11-190-100-610-03-01 PRMS Teaching Supplies	11-130-100-101-03-04 Extra Duty	Bus duty before and after school	\$ 3,000.00
11-000-230-890-07-01 Misc	11-000-230-530-07-01 Cell Phones	Additional cell phone charges	\$ 919.64
11-000-100-566-04-01 Private School Tuition	11-000-219-104-04-99 CST Summer/IEP	IEP conversion cleanup	\$ 3,000.00
11-000-100-566-04-01 Private School Tuition	11-000-219-390-04-01 Contracted Services	Add'l. month of Realtime while converting to IEP Direct	\$ 1,000.00
11-000-100-566-04-01 Private School Tuition	11-213-100-500-04-01 Resource PD	Exec. Function Training for Resource teachers	\$ 10,000.00
11-000-100-566-04-01 Private School Tuition	11-204-100-500-04-01 LLD PD	Exec. Function & Academy Training	\$ 8,300.00
11-000-100-566-04-01 Private School Tuition	11-000-217-320-04-01 Extraordinary Services	Rate increase for RUBC services 10 to 12 month	\$ 17,365.00

<b>Account From</b>	<b>Account To</b>	<b>Description</b>	<b>Amount</b>
11-000-216-320-04-01 Contracted ESY/OT/PT	11-000-216-100-04-99 ESY Speech/OT/PT	Summer related Services	\$ 5,763.00
11-000-100-566-04-01 Private School Tuition	11-000-219-800-04-01 Misc. Expense	Autism/MD program Subscription to News2you/Unique Learning System	\$ 1,500.00
11-000-100-566-04-01 Private School Tuition	11-212-100-500-04-01 Purchased Services	LLI PD.SLE/Para CBI	\$ 3,000.00
<b>Total</b>			<b>\$ 53,847.64</b>

**g. End of Year Transfer Authorization**

Motion to approve the School Business Administrator to make the necessary end of year transfers as required by law. Board action will be taken at the July meeting to ratify the transfers.

**h. Transfer of Current Year Surplus to Reserve**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Robbinsville Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Robbinsville Board of Education has determined that maximum amount of \$750,000.00 is available for such purpose of transfer;

WHEREAS, the Robbinsville Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Robbinsville Board of Education has determined that maximum amount of \$500,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Robbinsville Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**i. School Tax Payment Schedule – 2016-2017**

Motion to approve a school tax payment schedule for the 2016-2017 school year as indicated.

<b><u>Debt Service Date</u></b>	<b><u>Tax Levy Date</u></b>	<b><u>Debt Service</u></b>	<b><u>Tax Levy</u></b>	<b><u>Total</u></b>
7/1/2016	7/10/2016	966,875.00	2,928,671.25	3,895,546.25
8/1/2016	8/10/2016	0.00	2,928,671.25	2,928,671.25
9/1/2016	9/10/2016	216,488.00	2,928,671.25	3,145,159.25
10/1/2016	10/10/2016	0.00	2,928,671.25	2,928,671.25
11/1/2016	11/10/2016	0.00	2,928,671.25	2,928,671.25

<u>Debt Service Date</u>	<u>Tax Levy Date</u>	<u>Debt Service</u>	<u>Tax Levy</u>	<u>Total</u>
12/1/2016	12/10/2016	0.00	2,928,671.25	2,928,671.25
1/1/2017	1/10/2017	613,200.00	2,928,671.25	3,541,871.25
2/1/2017	2/10/2017	0.00	2,928,671.25	2,928,671.25
3/1/2017	3/10/2017	3,207,231.00	2,928,671.25	6,135,902.25
4/1/2017	4/10/2017	0.00	2,928,671.25	2,928,671.25
5/1/2017	5/10/2017	0.00	2,928,671.25	2,928,671.25
6/1/2017	6/10/2017	0.00	2,928,671.25	2,928,671.25
		<b>\$5,003,794.00</b>	<b>\$35,144,055.00</b>	<b>\$40,147,849.00</b>

**j. Approve PC& L Carriers 2016-2017**

Motion to approve the following PC&L carriers for coverage totaling \$331,801.08 for the 2016-2017 school year.

<u>Coverage</u>	<u>Carrier</u>	<u>Annual Rate</u>
School Board Legal Liability	School Alliance Insurance Fund	\$ 50,963.00
Student Accident Insurance	Bollinger	\$ 20,169.08
Bond - Treasurer & School Business Administrator	School Alliance Insurance Fund	\$ 1,399.00
Multi-Peril Package, Excess Liability, Environmental Liability	School Alliance Insurance Fund	\$ 129,267.00
CAP Supplemental Liability	Fireman's Fund	\$ 13,391.00
Workers Compensation	NJ School Insurance Group	\$ 116,612.00
		<u>\$ 331,801.08</u>

**k. Approve Tuition Rates: 2016-2017**

Approve tuition rates for the 2016-2017 school year as indicated.

<u>Grade Level / Classification</u>	<u>Tuition Rate</u>
Pre-K & K:	\$12,135
1 – 5:	\$11,045
6 – 8:	\$11,593
9 – 12:	\$11,358
LLD:	\$51,909
BD:	\$24,579
MD:	\$34,403
AUT:	\$26,456
Pre-K PT:	\$11,911
Pre-K FT:	\$24,506

**l. Accept SAIF Safety Grant**

Motion to accept a grant from the New Jersey Schools Insurance Group in the amount of \$2,500.00. The funds are designated for security cameras in the schools.

**m. Approve Tuition Contract: Jersey City Public Schools**

Motion to approve a tuition contract with Jersey City Public Schools for the period dating May 26, 2016 through June 22, 2016 at the rate of \$65.21 per day for student #200560.

**n. Approve Shared Service Agreement: Robbinsville Board of Education and Robbinsville Township – Nursing Services (Attachment #)**

Motion to enter into a shared service agreement with Robbinsville Township. During the period dating July 5, 2016 through August 19, 2016, the Board will provide nursing services to the township for summer rec camp as detailed in the agreement.



- o. **Approve Acquisition and Finance of Equipment by Means of a Lease Purchase Financing in an Amount not to Exceed \$150,000, Authorizing the Advertisement for Quotes to Finance the Equipment, Delegating the Award of the Quote, Authorizing the Execution of the Lease and Related Documents and Authorizing Other Actions Necessary to Complete the Transaction**

**WHEREAS**, The Board of Education of the Township of Robbinsville in the County of Mercer, New Jersey (the "Board") is created and is charged by law with the responsibility of providing a system of public education within the school district over which it has jurisdiction and to acquire equipment therefor; and

**WHEREAS**, the Board has determined to fund the acquisition of Chromebooks, including financing and all incidental and related costs (the "Equipment") by means of a lease purchase financing for a term that does not exceed five (5) years pursuant to the provisions of *N.J.S.A. 18A:20-4.2(f)*, *N.J.S.A. 18A:20-4.2(h)* and *N.J.S.A. 18A:18A-1 et. seq.*; and

**WHEREAS**, the Board has selected Educational Services Commission of New Jersey as bidding coordinator (the "Bidding Coordinator") and McManimon, Scotland & Baumann, LLC, as special counsel (the "Special Counsel") for the purpose of advising and assisting with the proposed lease purchase financing of the Equipment; and

**WHEREAS**, in accordance with the procedures set forth in *N.J.S.A. 18A:18A-1 et. seq.* ("Public School Contract Law") and the regulations promulgated thereunder, a notice of the quotes will be published, and quotes are scheduled to be returned to the Business Administrator/Board Secretary, who, with the assistance of the Special Counsel and the Bidding Coordinator, will determine the lowest responsive and responsible responder to purchase the Lease (as hereinafter defined) from the Board (hereinafter referred to as the "Purchaser"); and

**WHEREAS**, the Board will enter into a lease purchase agreement (the "Lease") and other related documents with the Purchaser in an amount not to exceed \$150,000 to finance the Equipment; and

**WHEREAS**, the Board desires to authorize the delegation of the award to the Business Administrator/Board Secretary and further authorizes the Board President, Business Administrator/Board Secretary, Bidding Coordinator and Special Counsel to prepare and to execute the Lease and certain other documents and agreements necessary or incidental to the transactions contemplated thereby;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROBBINSVILLE IN THE COUNTY OF MERCER, NEW JERSEY** as follows:

Section 1. The Board hereby determines to finance the Equipment by means of a lease purchase financing in a principal amount not exceeding \$150,000 in accordance with the requirements of the Public School Contracts Law. The Business Administrator/Board Secretary, the Bidding Coordinator, the Special Counsel and other appropriate representatives of the Board (the "Professionals") are hereby authorized to prepare the necessary timetables and quote documents and other related documents as may be necessary and to take other steps necessary to prepare for and to implement the proposed financing.

Section 2. The Board hereby authorizes the publication of the request for quotes in accordance with the requirements of the Public School Contracts Law in order to prepare for the proposed transaction.

Section 3. The Board President and/or the Business Administrator/Board Secretary are authorized to award the Lease to the lowest bidder in accordance with the proposals submitted to the Business Administrator/Board Secretary, which winning proposal will be retained on file in the Business Administrator/Board Secretary's office. The Purchaser's interest rate will be held fixed for a period of thirty (30) days from the date of the response. If the closing does not occur within thirty (30) days of the date of the response, the interest rate will be calculated in accordance with the index rate established by the Bidding Coordinator and set forth in the specifications.

Section 4. The Board President and/or the Business Administrator/Board Secretary are hereby authorized to negotiate, execute and deliver, subject to the review of Special Counsel, the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction. Specifically, the Board authorizes the Board President or the Business Administrator/Board Secretary to establish an escrow account for the deposit of the Lease proceeds and to direct the deposit and investment of the Lease proceeds in the escrow for the term of the Lease in accordance with the requirements of law. The Board hereby authorizes and directs the Board President or the Business Administrator/Board Secretary to approve any changes, additions, or deletions to the Lease or such other documents as may, in the judgment of Special Counsel, be necessary or advisable, such approval to be evidenced by the execution of the Lease or such other documents by the Board President or the Business Administrator/Board Secretary. The Business Administrator/Board Secretary is also authorized to pay any agreed upon fees of the escrow agent, if any. The Board President and/or Business Administrator/Board Secretary are also authorized and directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the Equipment in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereto.

Section 5. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board nor any agency, department or political subdivision thereof shall be obligated to pay any sum to the Purchaser under the Lease from any taxing source for the payment of any sums due under the Lease unless an appropriation is made in a duly approved budget of the Board. The obligations of the Board shall not constitute indebtedness of the Board or of the Township of Robbinsville or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the lease purchase agreement for the Equipment, the rental payments to be paid by the Board in respect thereof and the dates on which such rent shall be due and payable.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable.

Section 7. The Board authorizes the Business Administrator/Board Secretary to act and determine on behalf of the Board whether the Lease will be designated as "bank qualified" within the meaning of Section 265 of the Code. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 8. This resolution shall take effect immediately.

<b>Respondent</b>	<b>Index Federal Reserve H-15 Like term Constant Maturity%/ Index Date</b>	<b>Purchase Option Penalty (% of outstanding principal balance )</b>	<b>Rate Quote</b>	<b>Add'l. Fee</b>	<b>Total Cost of Financing</b>
MLC	1.13% 3 Yr. Swaps 6/3/2016	101	2.69% Actual Yield 2.952%	\$500.00 Escrow Fee	\$5,833.67

**p. Award Garbage and Recycling Bid**

Motion to award a bid for Garbage and Recycling Services to Central Jersey Waste & Recycling, Inc., Ewing, NJ as indicated.

**Garbage**

Year I – 7/1/16 – 6/30/17	\$24,695.79
Year 2 – 7/1/17 – 6/30/18	\$23,436.66
Cost for addl. day of pick up	\$45 per 8 yd. container per pick up
Deduct for reduction of a day of pick up	\$25 per 8 yd. container per pick up

**Recycling**

Year I – 7/1/16 – 6/30/17	\$4,043.52
Year 2 – 7/1/17 – 6/30/18	\$4,236.85
Cost for addl. day of pick up	\$30 per pick up per school
Deduct for reduction of a day of pick up	\$15 per pick up per school

**Organic Waste and Kitchen Food Recycling**

Year I – 7/1/16 – 6/30/17	\$6,000.00
Year 2 – 7/1/17 – 6/30/18	\$6,300.00
Cost for addl. day of pick up	\$50 per pick up per school
Deduct for reduction of a day of pick up	\$25 per pick up per school

**q. Authorize Purchase and Installation: Dell Firewall**

Motion to authorize the purchase and installation of a Dell firewall (9800HA) in the amount of \$105,576.00 at 155 Robbinsville Edinburg Road and the reinstallation of a Dell firewall (E5500 HA) at 234 Sharon Road. The purchase (State Contract wn231gw) includes five years of support and updates to security definitions for all features.

**r. Approve Professional Services Contract: Pupil Transportation Solutions, LLC**

Motion to approve a professional services contract with Pupil Transportation Solutions, LLC in an amount not to exceed \$5,000.00 for professional coaching in the area of student transportation for the period dating July 1, 2016 through June 30, 2017.

**2. FACILITIES**

**a. Approve 2015-2016 Fire and Security Drills**

Motion to approve Fire and Security Drills for the 2015-2016 school year as indicated. One fire and one security drill are required monthly.

<b>RHS</b>	<b>Fire Drill</b>	<b>Lockdown/ Active Shooter</b>	<b>Evacuation</b>	<b>Shelter in Place</b>	<b>Other / Tabletop</b>
September	09/18/15		09/18/15		
October	10/23/15				10/29/15 (Use of Technology during Drills)
November	11/18/15			11/18/15	
December	12/16/15				12/17/15 (Review Procedures)
January	01/22/16			01/14/15	01/14/15 (AED)
February	02/25/16			02/11/16	02/11/16 (AED)
March	03/29/16	03/30/16			
April	04/28/16	04/04/16			
May	05/31/16		5/31/16		
June	06/07/16	06/06/16			

<b>PRMS</b>	<b>Fire Drill</b>	<b>Lockdown / Active Shooter</b>	<b>Evacuation</b>	<b>Shelter in Place</b>	<b>Other / Tabletop</b>
September	09/25/15	09/25/15			
October	10/29/15				10/20/15 (Cafeteria Safe Zone Review)
November	11/11/15			11/30/15	
December	12/11/15	12/15/15			
January	01/20/16	01/19/16			
February	02/25/16				2/10/16 (Discussed Fire Drill into Evac. Drill)
March	03/29/16		03/29/16		
April	04/12/16			04/14/16	
May	05/31/16			05/18/16	
June	06/15/16				6/20/16 (Bus Evacuations)

<b>SES</b>	<b>Fire Drill</b>	<b>Lockdown/ Active Shooter</b>	<b>Evacuation</b>	<b>Shelter in Place</b>	<b>Other / Tabletop</b>
September	09/25/15		09/28/15		
October	10/21/15			10/19/15	
November	11/4/15				11/11/15 (Safety & Security Meeting)
December	12/21/15	12/9/15			
January	01/29/16	01/22/16			
February	02/18/16			02/03/16	
March	03/29/16		03/09/16		
April	04/01/16			04/27/16	
May	05/25/16				5/18/16 (AED Meeting )
June	06/02/16	06/14/16			

**b. Building Use (Attachments #16-22)**

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of June and July 2016.

**3. TRANSPORTATION**

**a. 2016-2017 Transportation Bid T17-SRA2 Results**

Motion to acknowledge that no bids were received for the T17-SRA2 2016-2017 school year for athletics.

**b. 2016-2017 Transportation Bid T17-FT2 Results**

Motion to acknowledge that no bids were received for the T17-FT2 2016-2017 school year for field trips.

**c. Approve School Bus Evacuations**

Motion to approve the following school bus evacuations as required.

Date: June 15, 2016  
Time: Upon AM arrival (8:50-9:15am)  
School: Sharon Elementary School  
Location: 234 Sharon Road, Robbinsville, NJ  
Route number(s): ELM-1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 21  
Person overseeing: Janet Sinkewicz & Nicole Bootier

Date: June 15, 2016  
Time: Upon AM arrival (9:30-9:45am)  
School: Sharon Elementary School  
Location: 234 Sharon Road, Robbinsville, NJ  
Route number(s): PK-1, 2  
Person overseeing: Janet Sinkewicz & Nicole Bootier

Date: June 13, 2016  
Time: Upon AM arrival (7:10-7:30am)  
School: Robbinsville High School  
Location: 155 Robbinsville-Edinburg Rd, Robbinsville, NJ  
Route number(s): RHS-1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11  
Person overseeing: Curtis Wyers

Date: June 13, 2016  
Time: Upon AM arrival (8:30-8:45am)  
School: Robbinsville High School-AM session Preschool  
Location: 155 Robbinsville-Edinburg Rd, Robbinsville, NJ  
Route number(s): PKA-1, 2  
Person overseeing: Curtis Wyers

Date: June 13, 2016  
Time: Upon AM arrival (12-12:15pm)  
School: Robbinsville High School-PM session Preschool  
Location: 155 Robbinsville-Edinburg Rd, Robbinsville, NJ  
Route number(s): PKP-1, 2  
Person overseeing: Curtis Wyers

Date: June 20, 2016  
Time: Upon AM arrival (7:45-7:55)  
School: Pond Road Middle School  
Location: 150 Pond Road, Robbinsville, NJ  
Route number(s): 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 15, 17, 18  
Robbinsville BOE buses 1, 5  
Person overseeing: Paul Gizzo

#### **D. ROBBINSVILLE EXTENDED DAY PROGRAM (D.1-2)**

On motion of Mrs. DeVito and seconded by Mr. Young, the Robbinsville Board of Education voted 7-0 to approve Robbinsville Extended Day resolutions D.1-2 as indicated.

##### **1. APPROVE EMPLOYMENT AGREEMENT: ROBBINSVILLE BOARD OF EDUCATION AND R.E.D. PROGRAM DIRECTOR**

Motion to approve an employment agreement between the Robbinsville Board of Education and Robbinsville Extended Day Program Director, Pamela Elmi. in the amount of \$75,227.00 for the period effective July 1, 2016 – June 30, 2017.

##### **2. 2016-2017 EMPLOYMENT RENEWALS**

Motion to renew the following individuals for continued employment in the Robbinsville Extended Day Program during the 2016-2017 school year.

<u>Name</u>	<u>Position</u>	<u>Rate per Hour</u>	<u>Notes</u>
Annette Deck	Webstore Data Entry	\$40.89	2 hrs./wk. as needed
Lauren Anastasopoulos	Office Assistant	\$16.50	

#### **XIV. HEARING OF THE PUBLIC**

##### **A. MARILYN YASKO**

Mrs. Yasko thanked the administration for changes in the summer work and, with regard to grading, asked that a consistency review be performed among teachers. She said that it is not fair that her child devotes a considerable amount of time to this work and is awarded only 10 points for his efforts. Dr. Foster thanked Mrs. Yasko for working with her child and explained that credit is limited because not all students have the same levels of support at home and noted that the district will review the scoring rubric and expectations with teachers.

##### **B. SHANNON GAFGEN**

Mrs. Gafgen asked if flex time is being added to the middle school schedule for 2016-2017. Dr. Foster indicated that morning meeting is being redesigned to help provide additional flex time for students. She advised Mrs. Gafgen to contact the building administrators for more information.

#### **XV. OLD BUSINESS**

Mrs. Ciaccio asked if the Board could have a discussion / cost analysis regarding vouchers. Mr. O'Grady suggested that she email Mr. Halm (head of the FFT Committee) detailing what she would like to have discussed.

Mrs. DeVito recalled that a transportation analysis was completed last year. She noted that the cost of providing two seats to one student, based upon the number of students with parents residing in separate households, would be about \$32,000.00. At that time, the district reaffirmed its commitment to the practice of reviewing bus rosters (when requested by parents in this type of situation) for seating availability after October 15 and, if possible, to make accommodations.

Additional discussion ensued. Mr. O'Grady reiterated that the FFT Committee would take another look at the issue but stated that the Board's primary obligation involves serving all students in the best ways possible.

#### **XVI. NEW BUSINESS**

Mr. Young asked if Board members could have an update on teacher retention. Mrs. DeVito informed that Board that although the district's starting salaries are better than average it is the middle of the guide which causes the staff to lose ground.

#### **XVII. ADJOURNMENT**

On motion of Ms. Dee and seconded by Mr. Heilman the Robbinsville Board of Education voted 7-0 to adjourn the June 28, 2016 meeting at 8:16 PM.

Respectfully submitted,

Christina Moskal, School Business Administrator / Board Secretary

First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
<b>1. Employment of Staff:</b>											
<b>a. Administrators/Supervisors/Non Affiliates: (Principals, Assistant Principals)</b>											
<b>APPOINT</b>											
Derek	Linebarger	Director of IT	District	Appoint	7/1/2016	6/30/2017			\$113,540.00		
<b>APPROVE</b>											
Nancy	Hoch	Humanities Supervisor	District	Approve	7/1/2016	8/31/2016			\$446.22/per day	11-000-221-104-07-09	Admin summer work. Not to exceed 10 days.
Astrid	Bohler	Supervisor	CST	Approve	6/30/2016				\$7,395.85	11-000-240-199-07-00	Contractual Vacation Pay Out
<b>RESCIND</b>											
Kimberly	Tew	Supervisor of Curriculum	District	Rescind	7/1/2016	6/30/2017					
<b>b. Certificated Staff: (Teachers)</b>											
<b>RESIGN</b>											
Christine	Cabarle	Teacher	RHS	Resign	6/30/2016						
Kristin	Edwards	Teacher	PRMS	Resign	6/30/2016						
Jennifer	Finn	Teacher	PRMS	Resign	6/30/2016						
Declan	French	Teacher	PRMS	Resign	6/30/2016						
Laura	Hendler	Social Worker	Special Services	Resign	8/31/2016						
<b>APPOINT</b>											
Asmy	Ahmad	Teacher	PRMS	Appoint	9/1/2016	6/30/2017		2MA	\$56,462.00	11-213-100-101-07-03	Full Time, Tenured Track
Anupama	Benegal	Teacher	RHS	Appoint	9/1/2016	6/30/2017		4MA+30	\$60,363.00	11-140-100-101-07-01	Full Time, Tenured Track
Natalie	Di Santis	Teacher	SES	Appoint	9/1/2016	6/30/2017		7 BA	\$57,386.00	11-120-100-101-07-02	Leave Replacement
Rachel	Frishberg	Teacher	PRMS	Appoint	9/1/2016	6/30/2017		1MA	\$55,542.00	11-130-100-101-07-03	Full Time, Tenured Track
Stacey	Mauceri	Teacher	RHS	Appoint	9/1/2016	6/30/2017		1BA	\$52,301.00	11-140-100-101-07-01	Full Time, Tenured Track
Stephanie	Naishtut	Teacher	PRMS	Appoint	9/1/2016	6/30/2017		1MA	\$55,542.00	11-130-100-101-07-03	Full Time, Tenured Track
Jennifer	Orlowsky	Teacher	RHS	Appoint	9/1/2016	6/30/2017		4BA	\$54,745.00	11-140-100-101-07-01	Full Time, Tenured Track
John	Palumbo	Teacher	RHS	Appoint	9/1/2016	1/27/2017		1BA+15	\$53,165.00	11-140-100-101-07-01	Leave Replacement
Kristy	Prybyski	LDT/C	Special Services	Appoint	9/1/2016	6/30/2017		6 MA+30	\$61,987.00	11-000-219-104-07-04	Full Time, Tenured Track
Jonathan	Rothman	Teacher	PRMS	Appoint	9/1/2016	6/30/2017		1BA	\$52,301.00	11-120-100-101-07-03	Leave Replacement
Tina	Tuminaro	Teacher	PRMS	Appoint	9/1/2016	6/30/2017		6BA	\$56,369.00	11-130-100-101-07-03	Full Time, Tenured Track
Lauren	Varnum	Teacher	RHS	Appoint	9/1/2016	6/30/2017		2MA	\$56,462.00	11-140-100-101-07-01	Full Time, Tenured Track
<b>APPROVE</b>											
Asmy	Ahmad	Teacher	PRMS	Approve	5/23/2016	5/24/2016			-\$595.58	11-130-100-101-07-03	To reflect 2 unpaid days
Stacey	Cammarano	Teacher	PRMS	Approve	9/23/2016	1/17/2017	1/18/2017				Paid through 10/28/16. Unpaid from 10/31/16 to 1/13/17. Dates subject to change
Elisabeth	Gray	Teacher	PRMS	Approve	6/30/2016				\$7,695.00	11-000-291-299-07-00	Contractual Sick Pay Out
Peter	Heckman	Teacher	PRMS	Approve	6/15/2016				-\$147.69	11-130-100-101-07-03	To reflect .5 day unpaid
Carol	Hotchkiss	Teacher	PRMS	Approve	6/30/2016				\$13,000.00	11-000-291-299-07-00	Contractual Sick Pay Out
Renee	Lockington	Teacher	SES	Approve	9/1/2016	12/30/2016	1/2/2017				Unpaid leave from 9/1/16-12/31/16

First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
Ellen	Malissa	Teacher	SES	Approve	5/27/2016				-\$185.53	11-120-100-101-07-02	To reflect .5 day unpaid
Joann	McCard	Teacher	SES	Approve	5/27/2016				-\$172.15	11-120-100-101-07-02	To reflect .5 day unpaid
Cathy	Zahn	Teacher	SES	Approve	6/30/2016				\$10,755.00	11-000-291-299-07-00	Contractual Sick Pay Out

#### REVISE

Joanne	McCard	Teacher	SES	Revise	9/1/2015	6/30/2016		9MA	\$63,523.85	20-231-100-100-09-16	Using Grant funds
Olga	Schmid	IA	RHS	Revise	9/1/2015	6/30/2016			\$24,490.90	20-250-100-100-04-16	Using Grant funds
Christina	DeSimone	Teacher	RHS	Revise	9/1/2016	6/30/2017		3MA+15	\$58,412.00		Revise step
Mary	Tamayo	Teacher	PRMS	Revise	9/1/2016	6/30/2017		11MA	\$66,927.00		Revise step
Carlie	Termun	Teacher	PRMS	Revise	5/9/2016	6/30/2017					Paid through 5/19. Unpaid start 5/20/16-6/30/16
Kimberly	White	Teacher	PRMS	Revise	9/1/2016	6/30/2017		11MA+15	\$69,216.00		Salary to include longevity

#### RESCIND

Jordan	Back	Teacher	RHS	Rescind	9/1/2016	6/30/2017					
Yasmine	Burd	Teacher	PRMS	Rescind	9/1/2016	6/30/2017					

c. Non Certificated Staff: (Aides, Secretary, Maintenance, Technology, Custodians, Lunch and Bus)

#### APPOINT

Karin	Concepcion	PT Driver	Trans	Appoint	9/1/2016	6/30/2017			\$30.54/per hour	11-000-270-107-07-20	
Samantha	Deck	Summer Help	IT	Appoint	7/1/2016	8/31/2016			\$10.00/per hour	11-000-252-100-08-99	Summer Work
Christian	Gavalchin	Summer Help	IT	Appoint	7/1/2016	8/31/2016			\$12.00/per hour	11-000-252-100-08-99	Summer Work
Nancy	Kaczor	Per Diem Bus Driver	Trans	Appoint	9/1/2016	6/30/2017			\$30.54/per hour	11-000-270-107-07-20	Per Diem
Grant	Kenny	Summer Help	IT	Appoint	7/1/2016	8/31/2016			\$10.00/per hour	11-000-252-100-08-99	Summer Work
Lauren	Kroepfl	Summer Help	Facilities	Appoint	7/1/2016	8/31/2016			\$9.00/per hour	11-000-261-100-05-99	Summer Work
Harsha	Pavuluri	Summer Help	IT	Appoint	7/1/2016	8/31/2016			\$9.00/per hour	11-000-252-100-08-99	Summer Work
Alex	Zoltanski	Summer Help	IT	Appoint	7/1/2016	8/31/2016			\$10.00/per hour	11-000-252-100-08-99	Summer Work

#### APPROVE

Colleen	Foundos	IA	PRMS	Approve					-\$66.55	11-212-100-106-07-04	To reflect .5 unpaid day
Marcella	Hort	IA	PRMS	Approve	6/9/2016				-\$66.55	11-212-100-106-07-04	Salary to reflect 1 Full Day
Kathleen	Antrim	CST Secretary	District	Approve	6/8/2016				-\$185.88	11-000-219-105-07-04	Salary to reflect 1 Full FMLA Day
Ekaterini	Antonellos	IA	SES	Approve	6/22/2016				-\$66.55	11-212-100-106-07-04	To reflect .5 unpaid day

#### RESIGN

Christie	Bralynski	Bus Aide	Transportation	Resign	6/30/2016						
Amanda	Linke	Lunch Aide	SES	Resign	6/30/2016						
Karen	Shenghit	PT IA	PRMS	Resign	6/30/2016						

#### REVISE

Mary	Burum	Bus Aide	Transportation		9/1/2016	6/30/2017			\$16.55/per hour	11-000-270-107-07-20	
Andrea	Grice	Bus Driver	Transportation		9/1/2016	6/30/2017			\$30.54/per hour	11-000-270-107-07-20	
Betsy	Jones	Bus Driver	Transportation		9/1/2016	6/30/2017			\$30.54/per hour	11-000-270-107-07-20	
Karen	Juniak	Bus Aide	Transportation		9/1/2016	6/30/2017			\$16.55/per hour	11-000-270-107-07-20	
Karen	McCarthy	Bus Driver	Transportation		9/1/2016	6/30/2017			\$30.54/per hour	11-000-270-107-07-20	
Robert	Miller	Bus Driver	Transportation		9/1/2016	6/30/2017			\$30.54/per hour	11-000-270-107-07-20	



First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
Kim	Ott	Bus Driver/Dispatcher	Transportation		9/1/2016	6/30/2017			\$30.54/per hour	11-000-270-107-07-20	
Irene	Picone	Bus Driver	Transportation		9/1/2016	6/30/2017			\$30.54/per hour	11-000-270-107-07-20	
Thomas	Pilch	Bus Driver	Transportation		9/1/2016	6/30/2017			\$30.54/per hour	11-000-270-107-07-20	
Anne	Quinn	Bus Aide	Transportation		9/1/2016	6/30/2017			\$16.55/per hour	11-000-270-107-07-20	

*d. Substitutes*

APPOINT											
Cailean	Andel	Cert Sub		Appoint	9/1/2016	6/30/2017			\$85.00/per day		
Hadique	Siddiqui	Non Cert Sub		Appoint	9/1/2016	6/30/2017			\$75.00/per day		Pending County Cert

**2. Placement on the Salary Guide:**

APPROVE											
Angel	Dolina	Teacher	RHS	Ratify Salary	9/1/2016	6/30/2017			\$68,105.33	11-140-100-101-07-08	Teaching an additional class
Anna Maria	Hernandez	Counselor	RHS	Approve	7/1/2016	6/30/2017		12MA+15	\$70,307.00	11-000-218-104-07-01	
Tracy	Rodriguez	Teacher	RHS	Approve	7/1/2016	6/30/2017		16MA+30	\$80,805.00	11-213-100-101-07-01	

**3. Extra Work/Extra Pay:**

*a. Athletics:*

APPOINT											
Daniel	Bergan	Head Coach	RHS	Appoint	11/15/2016	3/15/2017		3	\$7,647.00	11-402-100-100-06-01	Ice Hockey
Daniel	Carrigan	Head Coach	RHS	Appoint	8/15/2016	12/15/2016		3	\$5,816.00	11-402-100-100-06-01	Girl Tennis
Anthony	Dentino	Asst. Coach	RHS	Appoint	11/15/2016	3/15/2017		1	\$5,062.00	11-402-100-100-06-01	Girl Basketball
Lauren	DeSimone	Asst. Coach	RHS	Appoint	8/15/2016	12/15/2016		1	\$3,123.00	11-402-100-100-06-01	Cheerleading
Shae	Fahey	Asst. Coach	RHS	Appoint	11/15/2016	3/15/2017		1	\$5,062.00	11-402-100-100-06-01	Girl Basketball
Jeffery	Fisher	Asst. Coach	RHS	Appoint	11/15/2016	3/15/2017		3	\$5,601.00	11-402-100-100-06-01	Boys Basketball
Kyle	Flanagan	Head Coach	RHS	Appoint	11/15/2016	3/15/2017		3	\$7,647.00	11-402-100-100-06-01	Boys Basketball
Richard	Flocco	Volunteer	RHS	Appoint	11/15/2016	3/15/2017					Ice Hockey
Caitlin	Jenkins	Asst. Coach	RHS	Appoint	8/15/2016	12/15/2016		1	\$4,847.00	11-402-100-100-06-01	Field Hockey
Micah	Arnold	Asst. Coach	RHS	Appoint	8/15/2016	12/15/2016		1	\$5,170.00	11-402-100-100-06-01	Football
Mark	Phillips	Asst. Coach	RHS	Appoint	11/15/2016	3/15/2017		3	\$5,278.00	11-402-100-100-06-01	Ice Hockey
Drew	Reca	Volunteer	RHS	Appoint	8/15/2016	12/15/2016					Football
Michael	Shanklin	Asst. Coach	RHS	Appoint	11/15/2016	3/15/2017		3	\$5,601.00	11-402-100-100-06-01	Boys Basketball
Lauren	Varnum	Head Coach	RHS	Appoint	8/15/2016	12/15/2016		3	\$4,954.00	11-402-100-100-06-01	Cheerleading
Joesph	Washington	Head Coach	RHS	Appoint	11/15/2016	3/15/2017		1	\$7,108.00	11-402-100-100-06-01	Girl Basketball

RESCIND											
Kyle	Flanagan	Asst. Coach	RHS	Rescind	8/15/2016	12/15/2016					Football
Nicole	Gerdes	Asst. Coach	RHS	Rescind	8/15/2016	12/15/2016					Field Hockey

REVISE											
Brian	Harshman	Asst. Coach	RHS	Revise	8/15/2016	12/15/2016		3	\$3,587.00	11-402-100-100-06-01	Cross Country
Martine	McGrath	Head Coach	RHS	Revise	8/15/2016	12/15/2016		3	\$5,816.00	11-402-100-100-06-01	Cross Country
Mitar	Rudanovic	Asst. Coach	RHS	Revise	8/15/2016	12/15/2016		3	\$5,708.00	11-402-100-100-06-01	Football

First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
<i>b. Co-Curricular:</i>											
<i>c. Other:</i>											
<b>APPROVE PAYMENT</b>											
Jennifer	Allessio	Teacher	RHS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-90	Chemistry Curriculum writing. Not to exceed 20 hours
Keith	Armstrong	Teacher	RHS	Approve Extra Pay	8/1/2016	8/4/2016			\$100.00/per day	11-000-221-104-09-91	AP World History PD
Joann	Austin	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	Math Training
Lois	Baldwin	Teacher	RHS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-90	Curriculum writing for AP French. Not to exceed 30 hours with co-writers
Carolyn	Bonifazi	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	ELA Workshop
Carolyn	Bonifazi	Teacher	RHS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-90	English curriculum writing. Not to exceed 20 hours.
Jarred	Boykin	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	Math Training
Angela	Brihn	Teacher	SES	Approve	7/5/2006	8/11/2016			\$34.00/per hour	11-230-100-101-09-99	To work from 8:45-11:45 for JumpStart
Jessica	Castronovo	Teacher	RHS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-176-09-90	Instructional coach. Not to exceed 20 hours
Helen	Chiappetta	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	ELA Workshop
Ashleigh	Cline	Teacher	PRMS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-89	Spanish Curricular Writing. Not to exceed 20 hours
Sylwia	Denko	Teacher	SES	Approve	7/5/2006	8/11/2016			\$34.00/per hour	11-230-100-101-09-99	To work from 8:45-11:45 for JumpStart
Jamie	Diletto	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	ELA Workshop
Marissa	Dilts	Teacher	SES	Approve	7/5/2006	8/11/2016			\$34.00/per hour	11-230-100-101-09-99	To work from 8:45-11:45 for JumpStart
Lauri	Foster	Teacher	PRMS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-89	Curriculum writing for Algebra 1&2. Not to exceed 40 hours with co-writers
Laura	Francolino	Teacher	RHS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-90	ESL curriculum writing not to exceed 15 hours
Laura	Francolino	Teacher	RHS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-90	ESL Curriculum Writing Not to exceed 15 hours
Emma	Harrison	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	Math Training
Rachel	Ippolite	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	ELA Workshop
Brenda	John Goostein	Teacher	SES	Approve	7/5/2006	8/11/2016			\$34.00/per hour	11-230-100-101-09-99	To work from 8:45-11:45 for JumpStart
Kelly	Kosch	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	ELA Workshop
Liane	Librizzi	Teacher	SES	Approve	7/25/2016	8/11/2016			\$34.00/per hour	11-230-100-101-09-99	To work from 8:45-11:45 for JumpStart
Kristin	Michalkowski	Teacher	SES	Approve	7/5/2006	8/11/2016			\$34.00/per hour	11-230-100-101-09-99	To work from 8:45-11:45 for JumpStart
Stephanie	Naishtut	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	ELA Workshop
Jennifer	Orlowsky	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	ELA Workshop

First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
Marya	Radosti	Teacher	PRMS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-89	Spanish Curricular Writing. Not to exceed 20 hours
Alisa	Ridolfino	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	Math Training
Daniel	Rotante	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	Math Training
Morgan	Sawin	Teacher	RHS	Approve Extra Pay	8/8/2016	8/11/2016			\$100.00/per day	11-000-221-104-09-91	AP Summer Institutes
Morgan	Sawin	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	Math Training
Shayna	Schwartz	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	ELA Workshop
Janet	Smith	Teacher	RHS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-90	Culinary Arts Curriculum Writing. Not to exceed 30 hrs.
Alison	Sussman	Teacher	RHS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-90	English curriculum writing. Not to exceed 20 hours.
Alison	Sussman	Teacher	RHS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-90	Theater I&II. Not to exceed 40 hours.
Rebekah	Territo	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	ELA Workshop
Canel	Turkdogan	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	Math Training
Jillian	Vaz	Teacher	SES	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-89	K-5 Math curriculum writing not to exceed 20 hours
Cristina	Ward	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	Math Training
Suzanne	Weidman	Teacher	RHS	Approve Extra Pay	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-90	Chemistry Curriculum writing. Not to exceed 20 hours
Lauren	Wescott	Teacher	SES	Approve	7/5/2006	8/11/2016			\$34.00/per hour	11-230-100-101-09-99	To work from 8:45-11:45 for JumpStart
Kristin	Whitmore	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	ELA Workshop
Brian	Williams	Teacher	RHS	Approve Extra Pay	7/25/2016	7/29/2016			\$100.00/per day	11-000-221-104-09-91	Westminster Summer Arts Workshop
Birch	Wilson	Teacher	RHS	Approve Extra Pay	9/1/2016	6/30/2017			\$5,000.00	11-000-262-100-07-00	Stipend for Facilities Asst. Coordinator
Brianne	Zack	Teacher	RHS	Approve Extra Pay	8/25/2016				\$100.00/per day	11-000-221-104-09-91	Math Training

#### REVISE

Jeanae	Ayala	Teacher	RHS	Revise	10/12/2015				\$377.00	20-231-200-100-09-16	Leading workshop at the Islamic School for 10 hours paid through Title I IA Funds FY 16. Literacy funds included
Lauren	DeSimone	Teacher	RHS	Revise	5/21/2016				\$22.00/hr.	11-401-100-100-01-05	5:00 p.m.-1:15 a.m. from prom duty
Jamie	Diletto	Teacher	RHS	Revise	5/21/2016				\$22.00/hr.	11-401-100-100-01-05	4:00 p.m.-1:15 a.m. from prom duty
Laura	Francolino	Teacher	RHS	Revise	5/21/2016				\$22.00/hr.	11-401-100-100-01-05	5:00 p.m.-1:15 a.m. from prom duty
Sue	Kanagawa	Teacher	RHS	Revise	5/21/2016				\$22.00/hr.	11-401-100-100-01-05	5:00 p.m.-1:15 a.m. from prom duty
Jennifer	Paulino	Teacher	RHS	Revise	5/21/2016				\$22.00/hr.	11-401-100-100-01-05	5:00 p.m.-1:15 a.m. from prom duty

#### RATIFY

Jeanae	Ayala	Teacher	SES	Ratify	9/1/2015	6/30/2016			\$34.00/per hour	11-000-221-104-09-91	To reflect 38 additional hours of PLC K-5 Science work
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First Name	Last Name	Title	Location	Action	Effective Date	Ending Date	Return Date	Step	Salary	GAAP Code	Notes for Discussion
Jeanae	Ayala	Teacher	SES	Ratify	9/1/2015	6/30/2016			\$34.00/per hour	11-000-221-176-09-90	2-3 Literacy Coach. 6 additional hours
Courtney	Belets	Teacher	SES	Ratify	9/1/2015	6/30/2016			\$34.00/per hour	11-000-221-176-09-90	7.25 additional hours for literacy coaching
Heidi	Berkey	Teacher	SES	Ratify	9/1/2015	6/30/2016			\$34.00/per hour	11-000-221-104-09-91	To reflect 38 additional hours of PLC K-5 Science work
Marie	Brooks	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Marie	Brooks	Chaperone	PRMS	Ratify	6/10/2016				\$22.00/per hour	11-401-100-100-03-01	3 hours for 8th Grade Dance
Julie	Caiola	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Jenna	Colicchia	Chaperone	RHS	Ratify	5/21/2016				\$273.00	11-401-100-100-01-05	Overnight post Prom chaperone
Caitlyn	Curran	Teacher	RHS	Ratify	6/6/2016	6/7/2016			\$273.00	11-140-100-101-01-05	2 nights of Teen Pep
Sylwia	Denko	Teacher	SES	Ratify	9/1/2015	6/30/2016			\$34.00/per hour	11-000-221-104-09-92	9.25 additional hours for staff Google training
Lauren	DeSimone	Teacher	RHS	Ratify					\$101.83/per class	11-140-100-101-07-01	To reflect extra class taught. Not to exceed 5 classes
Jamie	Diletto	Teacher	RHS	Ratify					\$101.83/per class	11-140-100-101-07-01	To reflect extra class taught. Not to exceed 5 classes
Sean	Flynn	Teacher	RHS	Ratify	6/6/2016	6/7/2016			\$273.00	11-140-100-101-01-05	2 nights of Teen Pep
Lauri	Foster	Teacher	PRMS	Ratify	6/17/2016				\$22.00/per hour	11-401-100-100-03-01	2 hours for grade 8 moving up
Declan	French	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Declan	French	Teacher	PRMS	Ratify	6/17/2016				\$22.00/per hour	11-401-100-100-03-01	2 hours for grade 8 moving up
Peter	Heckman	Chaperone	PRMS	Ratify	5/18/2016				\$22.00/per hour	11-401-100-100-03-01	4 hours for Knights of Achievement
Anna Marie	Hernandez	Counselor	RHS	Ratify	6/6/2016	6/7/2016			\$273.00	11-140-100-101-01-05	2 nights of Teen Pep
Jeimy	Herrera Velazquez	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Jeimy	Herrera Velazquez	Chaperone	PRMS	Ratify	6/10/2016				\$22.00/per hour	11-401-100-100-03-01	3 hours for 8th Grade Dance
Edward	Holub	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Edward	Holub	Teacher	PRMS	Ratify	6/17/2016				\$22.00/per hour	11-401-100-100-03-01	2 hours for grade 8 moving up
Claire	Johnson	Teacher	RHS	Ratify	9/1/2015	6/30/2016			\$474.00	11-401-100-100-03-01	Homework Club
Virginia	King	Nurse	PRMS	Ratify	6/2/2016				\$66.09/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Mary Beth	Kolpack	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Mary Beth	Kolpack	Chaperone	PRMS	Ratify	6/10/2016				\$22.00/per hour	11-401-100-100-03-01	3 hours for 8th Grade Dance
Mary Beth	Kolpack	Teacher	PRMS	Ratify	6/17/2016				\$22.00/per hour	11-401-100-100-03-01	2 hours for grade 8 moving up
Kelly	Kosch	Teacher	PRMS	Ratify	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-91	PLC English 5-12. 5 additional hours
Kelly	Kosch	Teacher	PRMS	Ratify	9/1/2015	6/30/2016			\$34.00/per hour	11-000-221-176-09-90	5 additional hours for literacy coaching
Jennifer	Lipschutz	Nurse	RHS	Ratify	6/6/2016	6/7/2016			\$273.00	11-140-100-101-01-05	2 nights of Teen Pep
Brooke	Magan	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Kathleen	Manning	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Kathleen	Manning	Teacher	PRMS	Ratify	6/17/2016				\$22.00/per hour	11-401-100-100-03-01	2 hours for grade 8 moving up
Betty	O'Neil	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Chloe	Paliabelos	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Lisa	Papp	Teacher	PRMS	Ratify	5/25/2016	6/30/2016			\$50.92/per day	11-213-100-101-07-03	Teaching an additional class

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Haley	Poquette	Teacher	RHS	Ratify	9/1/2015	6/30/2016			\$34.00/per hour	11-000-221-104-09-91	1 additional hour for presenting K-5 PBL
Sharon	Reed	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Susan	Ringenary	Chaperone	PRMS	Ratify	6/10/2016				\$22.00/per hour	11-401-100-100-03-01	3 hours for 8th Grade Dance
Nicole	Rokoszak	Teacher	PRMS	Ratify	9/1/2016	6/30/2017			\$34.00/per hour	11-000-221-104-09-91	PLC English 5-12. 6 additional hours
Arthur	Schmidt	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Arthur	Schmidt	Chaperone	PRMS	Ratify	6/10/2016				\$22.00/per hour	11-401-100-100-03-01	3 hours for 8th Grade Dance
Arthur	Schmidt	Teacher	PRMS	Ratify	6/17/2016				\$22.00/per hour	11-401-100-100-03-01	2 hours for grade 8 moving up
Shayna	Schwartz	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Marci	Singer	Chaperone	PRMS	Ratify	6/2/2016				\$22.00/per hour	11-401-100-100-03-01	5 hours for Hershey trip
Josette	Smolka	Teacher	RHS	Ratify	9/1/2015	6/30/2016			\$474.00	11-401-100-100-03-01	Homework Club
Catherine	Solewin	Teacher	PRMS	Ratify	9/1/2015	6/30/2016			\$34.00/per hour	11-000-221-104-09-91	8 hours Social Studies PLC
Stefanie	Ucles	Teacher	RHS	Ratify	9/1/2015	6/30/2016			\$34.00/per hour	11-000-221-104-09-91	1 additional hour for presenting K-5 PBL
Lauren	Wescott	Teacher	SES	Ratify	9/1/2015	6/30/2016			\$34.00/per hour	11-000-221-104-09-92	7.75 additional hours for staff Google training
Birch	Wilson	Advisor	PRMS	Ratify	9/1/2015	6/30/2016			474.00/per session	11-401-100-100-03-01	4 sessions of Supplemental Band
Birch	Wilson	Chaperone	RHS	Ratify	5/18/2016				\$22.00/per hour	11-401-100-100-03-01	4 hours for Knights of Achievement
Brianne	Zack	Teacher	RHS	Ratify	9/1/2015	6/30/2016			\$34.00/per hour	11-000-221-104-09-91	2 additional hours for Math PLC

#### RESCIND

Birch	Wilson	Advisor	PRMS	Rescind	9/1/2015	6/30/2016					Band Enrichment
Thomas	Brettell	Chaperone	RHS	Rescind	5/21/2016						Post Prom chaperone
Richard	Gildner	Chaperone	RHS	Rescind	5/21/2016						Post Prom chaperone

#### d. ESY Work:

#### APPROVE

Staff	Staff	Staff	ESY	Approve	7/5/2016	8/11/2016			\$55.00/per hour	11-000-219-104-04-99	BOE Approved SLS and CST members to work on IEP Information Cleanup. Not to exceed \$6161.00 in total
Ilene	Addonizio	Nurse	ESY	Approve	7/5/2016	8/11/2016			\$46.74/per hour	11-000-213-101-02-99	Rec. Camp. To Be Reimbursed By Robbinsville Township
Kimberly	Barca	Speech	ESY	Approve	7/5/2016	8/11/2016			\$51.53/per hour	11-000-216-100-04-99	IEP Meetings
Kimberly	Barca	Speech	ESY	Approve	7/5/2016	8/11/2016			\$51.53/per hour	11-000-216-100-04-99	Not to exceed \$3400.98 for speech services
Randi	Bucca	Speech	ESY	Approve	7/5/2016	8/11/2016			\$42.66/per hour	11-000-216-100-04-99	IEP Meetings
Randi	Bucca	Speech	ESY	Approve	7/5/2016	8/11/2016			\$42.66/per hour	11-000-216-100-04-99	Not to exceed \$1791.72 for speech services
Mary	Burum	Bus Aide	Trans	Approve	7/5/2016	8/12/2016			\$16.55/per hour	11-000-270-161-07-99	ESY Work
JennaMarie	Colicchia	Teacher	ESY	Approve	7/5/2016	8/11/2016			\$41.33/per hour	11-212-100-101-04-99	To share 42 hours for SOAR program. Not to exceed \$1,735.86 with other teachers

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Karin	Concepcion	Bus Driver	Trans	Approve	7/5/2016	8/12/2016			\$30.54/per hour	11-000-270-161-07-99	ESY Work
Kaitlin	Cornell-O'Donnell	Physical Therapist	CST	Approve	7/5/2016	8/11/2016			\$55.00 per hour	11-000-216-200-04-99	
Caitlyn	Curran	Teacher	ESY	Approve	7/5/2016	8/11/2016			\$41.33/per hour	11-212-100-101-04-99	To share 42 hours for SOAR program. Not to exceed \$1,735.86 with other teachers
Brian	Dempsey	Teacher	ESY	Approve	7/5/2016	8/11/2016			\$41.33/per hour	11-212-100-101-04-99	To share 42 hours for SOAR program. Not to exceed \$1,735.86 with other teachers
Andrea	Grice	Bus Driver	Trans	Approve	7/5/2016	8/12/2016			\$30.54/per hour	11-000-270-161-07-99	ESY Work
Betsy	Jones	Bus Driver	Trans	Approve	7/5/2016	8/12/2016			\$30.54/per hour	11-000-270-161-07-99	ESY Work
Nancy	Kaczor	Bus Driver	Trans	Approve	7/5/2016	8/12/2016			\$30.54/per hour	11-000-270-161-07-99	ESY Work
Jackie	Kardos	Bus Aide	Trans	Approve	7/5/2016	8/12/2016			\$16.55/per hour	11-000-270-161-07-99	ESY Work
Virginia	King	Nurse	PRMS	Approve	7/1/2016	8/30/2016			\$61.62/per hour	11-000-213-101-03-99	Not to exceed 90 hours
Jennifer	Lipschutz	Nurse	RHS	Approve	7/1/2016	8/30/2016			\$42.03/per hour	11-000-213-101-01-99	Total RHS summer hours not to exceed \$1,700
Susan	Lizura	Nurse	RHS	Approve	7/1/2016	8/30/2016			\$50.78/per hour	11-000-213-101-01-99	Total RHS summer hours not to exceed \$1,700
Kimberly	Maslak	Bus Aide	Trans	Approve	7/5/2016	8/12/2016			\$16.55/per hour	11-000-270-161-07-99	ESY Work
Karen	McCarthy	Bus Driver	Trans	Approve	7/5/2016	8/12/2016			\$30.54/per hour	11-000-270-161-07-99	ESY Work
Robert	Miller	Bus Driver	Trans	Approve	7/5/2016	8/12/2016			\$30.54/per hour	11-000-270-161-07-99	ESY Work
Robert	Morelli	Bus Aide	Trans	Approve	7/5/2016	8/12/2016			\$16.55/per hour	11-000-270-161-07-99	ESY Work
Virgina	Orlinsky	Bus Aide	Trans	Approve	7/5/2016	8/12/2016			\$16.55/per hour	11-000-270-161-07-99	ESY Work
Joann	Ozvalt	IA	ESY	Approve	7/5/2016	8/11/2016			\$18.79/per hour	11-214-100-106-04-99	To total \$225.48
Kim	Ott	Bus Driver	Trans	Approve	7/5/2016	8/12/2016			\$30.54/per hour	11-000-270-161-07-99	ESY Work
Irene	Picone	Bus Driver	Trans	Approve	7/5/2016	8/12/2016			\$30.54/per hour	11-000-270-161-07-99	ESY Work
Thomas	Pilch	Bus Driver	Trans	Approve	7/5/2016	8/12/2016			\$30.54/per hour	11-000-270-161-07-99	ESY Work
Cheryl	Punzo	Bus Aide	Trans	Approve	7/5/2016	8/12/2016			\$16.55/per hour	11-000-270-161-07-99	ESY Work
Anne	Quinn	Bus Aide	Trans	Approve	7/5/2016	8/12/2016			\$16.55/per hour	11-000-270-161-07-99	ESY Work
Jennie	Ragazzo	Occupational Therapist	CST	Approve	7/5/2016	8/11/2016			\$68.00 per hour	11-000-216-100-04-99	
Christine	Rossi	Occupational Therapist	CST	Approve	7/5/2016	8/11/2016			\$55.00 per hour	11-000-216-100-04-99	
Maryjane	Seiler	Teacher	ESY	Approve	7/5/2016	8/11/2016			\$41.33/per hour	11-212-100-101-04-99	To share 42 hours for SOAR program. Not to exceed \$1,735.86 with other teachers
Marci	Singer	Counselor	PRMS	Approve	7/1/2016	8/30/2016			\$60.09/per hour	11-000-218-104-03-99	Not to exceed 100 hours
Danielle	Teslar	Sub Bus Aide	Trans	Approve	7/5/2016	8/12/2016			\$12.10/per hour	11-000-270-161-07-99	ESY Work
Lillies	Thompson	Bus Aide	Trans	Approve	7/5/2016	8/12/2016			\$16.55/per hour	11-000-270-161-07-99	ESY Work
Melissa	Young	Nurse	ESY	Approve	7/5/2016	8/11/2016			\$49.01/per hour	11-000-213-101-02-99	Reimbursed By Robbinsville To total \$1,735.86

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<b>REVISE</b>											
Mary	Carpenter	MD	ESY	Revise	7/5/2016	8/11/2016			\$52.04/per hour	11-212-100-10o-04-99	To total \$4189.22
Christine	McCahery	IA	ESY	Revise	7/5/2016	8/11/2016			\$18.79/per hour	11-214-100-106-04-99	To total \$1503.20
<b>RESCIND</b>											
Kristina	Mannino	Teacher	ESY	Rescind	7/5/2016	8/11/2016					ESY Teacher
Kristina	Mannino	Teacher	ESY	Rescind	7/5/2016	8/11/2016					Team Leader