



FRIDLEY

High School

The Success of Every Student Matters

2015-2016

Student Parent Handbook (Policies & Procedures)



FRIDLEY HIGH SCHOOL

An International Baccalaureate World School

WELCOME



Dear Students and Parents/Guardians:

Welcome to Fridley High School! We are excited about the many great opportunities that FHS has to offer for each of our students. We have a great staff ready to provide a world class education within a small comfortable setting. This handbook provides you with academic and general information. It is the responsibility of each student and their parents/guardians to become familiar with the content of this handbook. Review it carefully and ask a faculty member questions you may have about its contents.

Our school is recognized for its reputation for excellence. We have an excellent curriculum and our faculty is highly trained and deeply committed to student learning. We offer an impressive array of co-curricular programs in our school. We strongly encourage you to get involved in at least one or two of our school activities at FHS. The memories and friends that you will make through your participation will last for a lifetime.

We strive to provide a quality educational experience for each of our students. It is important that students, teachers, and parents be supportive partners in order to maximize educational opportunities for all our students. We wish you the very best this year. Our goal is to prepare students to achieve their personal best. We will work hard to help make the most of the 2015-16 school year.

Go Tigers!



Ms. Renee Van Gorp
Principal



Mr. Kelly McConville
Assistant Principal



Mr. Dan Roff
Activities Director

TABLE OF CONTENTS



Fridley Public Schools Mission Statement and Priorities

- 5 Mission Statement
- 5 Five School Board Priorities for Improvement

Part I • Information

- 5 Arrival and Dismissal Hours
- 6 Staff Directory
- 9 Equal Access to School Facilities
- 9 Fees
- 9 Food and Nutrition Services
- 11 Fundraising
- 11 Graduation Ceremony
- 11 Interview of Students by Outside Agencies
- 11 Media Center and Media Services
- 11 Announcements
- 11 Lockers
- 12 Lost and Found
- 12 Messages to Students
- 12 Nondiscrimination
- 12 Notice of Violent Behavior by Students
- 12 Parent and Teacher Conferences
- 12 Parent Portal
- 13 Parent Volunteers
- 13 Pledge of Allegiance
- 13 Publications and Materials
- 13 Distribution of Nonschool-Sponsored Materials on School Premises
- 13 Posters
- 13 Schedules
- 13 School Closing Procedures
- 14 Searches
- 14 Student Records
- 15 Student Services and Counseling
- 15 Student Surveys
- 15 Transportation of Public School Students
- 15 Video and Audio Recording

Part II • Academics

- 16 International Baccalaureate: The K-12 Continuum in Fridley Public Schools
- 17 International Baccalaureate: The Middle Years Programme in Fridley Public Schools: Grades 5-10
- 18 International Baccalaureate: The Diploma Programme in Fridley Public Schools: Grades 11-12
- 19 Advisory
- 19 Alternative Educational Opportunities
- 20 Cheating And Plagiarism
- 20 Excel Program
- 21 Field Trips
- 21 Grades
- 22 Graduation Requirements
- 24 Promotion And Retention
- 24 Parent Right To Know
- 24 Report Cards and Mid-Term Reports
- 24 Summer School
- 24 Testing

Part III • Rules And Discipline

- 25 Attendance
- 25 Definition of an Absence
- 26 Make-Up Work
- 26 Personal Emergency
- 26 Bicycles
- 27 Bullying Prohibition
- 27 Bus Conduct and Consequences for Misbehavior
- 27 Cell Phones and other Electronic Devices
- 28 Photographic or Recording Device
- 28 Discipline
- 30 Dress and Appearance
- 31 Drug-Free School And Workplace
- 31 Gangs/Threatening Group Activity
- 31 Guests at School Dances
- 31 Harassment And Violence Prohibition

TABLE OF CONTENTS



Part III • Rules And Discipline

32	Internet Use
34	Nuisance Items
34	Parking Lot Expectations
35	Tobacco-Free Schools
35	Vandalism
35	Weapons Prohibition

Part IV • Health And Safety

36	Accidents
36	Asbestos Management Update
36	Crisis Management
36	Emergency Drills
36	Health Information
37	Pesticide Application Notice
37	Visitors In District Buildings

Part V • Activities and Athletics

38	Fridley Activities Department Strategic Plan
38	Tri Metro Conference
38	Athletic Injury Benefits/Insurance
39	Interscholastic Athletics and Activities by Season
40	Student Code of Responsibilities
40	Eligibility and Training Rules
42	Activities and Clubs

Appendix A

43	Discipline Procedures
48	School Supply List
49	District Calendar
50	District Map

PART I - INFORMATION



“THE SUCCESS OF EVERY STUDENT MATTERS”

MISSION STATEMENT

As a world class community of learners, Fridley Public Schools aims to develop internationally minded students. We challenge ourselves, our students, and our community to become caring and knowledgeable life-long learners who inquire and take action to create a better world.

5 SCHOOL BOARD PRIORITIES FOR IMPROVEMENT

1. Academic Achievement
2. Instructional Strategies
3. Positive Learning Environment
4. Financial Stability
5. Parent/School Partnership



ARRIVAL & DISMISSAL HOURS

Fridley High School Building Hours
7:15 AM - 3:15 PM

Fridley High School Classes:
8:10 AM - 3:00 PM

If you arrive before 7:15 AM, you will need to wait in the main entrance lobby. From 7:15-8:00 AM, it is preferred that students remain in the high school cafeteria or media center. No students are to be in the building after 3:15 PM unless under the direct supervision of a teacher, coach or advisor. Students may use the media center until 4:15 PM.



STAFF DIRECTORY

Staff Directory Information is updated throughout the school year on the district website www.fridley.k12.mn.us. Click on Schools, High School, Staff Directory.

HIGH SCHOOL MAIN OFFICE

Renee Van Gorp
Principal
763-502-5601

Sue Culbertson
Principal's Assistant
763-502-5602

Kelly McConville
Assistant Principal
763-502-5603

Shirley Nelson
Attendance Secretary
763-502-5604

Dan Roff
Activities Director
763-502-5605

Sue Hanson
Activities Assistant
763-502-5606

STUDENT SUPPORT SERVICES

Chris Anderson
Student Data Manager
763-502-5612

Chandra Hanke
Dean of Students 9th Grade
763-502-5609

Jim Cummings
Dean of Students 10th Grade
763-502-5617

Carrie Wrona
Dean of Students 11th Grade
763-502-5619

Nicole Kaiser
Dean of Students 12th Grade
763-502-5610

Tara Stefanson
Psychologist
763-502-5611

John Kotchen
Police Liaison Officer
763-502-5772

IB OFFICE

Carol Neilson
IB Coordinator, MYP
763-502-5036

Jessica Baker
IB Coordinator, DP
763-502-5062

ATTENDANCE LINE:

Shirley Nelson
763-502-5604

HEALTH OFFICE

Linda Snyder
Nurse
763-502-5627

Jeanette Grant
Health Aide
763-502-5626

FOOD SERVICE:

Mary Mueller
763-502-5022

Kathy Backstrom
Secretary
763-502-5021

TRANSPORTATION:

Cindy McKay
763-502-5026

SUPERINTENDENT:
Peggy Flathmann, Ed. D.
763-502-5001

FRIDLEY SCHOOL BOARD

School Board Message Line
763-502-5060

School Board Executive Assistant
763-502-5002

Fred Bischke
Chair
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Mary Kay Delvo
Vice Chair
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Chris Riddle
Clerk
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Marcia Lindblad
Treasurer
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Kim Sampson
Board Member
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Joseph Sturdevant
Board Member
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Cindy McKay
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EMPLOYMENT BACKGROUND CHECKS

The school district will seek criminal history background checks for all applicants who receive an offer of employment with the school district. The school district also will seek criminal history background checks for all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether compensation is paid. These positions include, but are not limited to, all athletic coaches, extracurricular academic coaches, assistants, and advisors. The school district may elect to seek criminal history background checks for other volunteers, independent contractors, and student employees.

EQUAL ACCESS TO SCHOOL FACILITIES

The school district has created a limited open forum for secondary students to conduct noncurriculum-related meetings during noninstructional time. The school district will not discriminate against or deny equal access or a fair opportunity on the basis of the religious, political, philosophical, or other content of the speech at such meetings. These limited open forum meetings will be voluntary and student initiated; will not be school sponsored; employees or agents of the school will be present at religious meetings only in a nonparticipatory capacity; the meetings will not interfere with the orderly conduct of educational activities within the school; and nonschool persons will not direct, control, or regularly attend activities of student groups. All meetings under this provision must follow the procedures established by the school district.

FEES

Materials that are part of the basic educational program are provided with state, federal, and local funds at no charge to a student. Students are expected to provide their own pencils, paper, erasers, and notebooks. Students may be required to pay certain other fees or deposits, including but not limited to:

- Cost for materials for a class project that exceeds minimum requirements and is kept by the student.
- Field trips considered supplementary to the district's educational program.
- Admission fees or costs to attend or participate in optional extracurricular activities and programs.
- Voluntarily purchased student health and accident insurance.
- Use of musical instruments owned or rented by the school district.
- Transportation of students to and from optional extracurricular activities or post-secondary instruction conducted at locations other than school.

Students will be charged for textbooks, workbooks, and library books that are lost or destroyed. The school district may waive a required fee or deposit if the student and parent/guardian are unable to pay. For more information, contact the school your child attends.

FOOD AND NUTRITION SERVICES

Food in the Classrooms

No beverages other than clear water are allowed in any classroom during the school day. Food is not allowed in classrooms unless under teacher direction.

Fridley school cafeterias continue to meet federal nutrition standards for school meals, ensuring that meals are healthy and well-balanced and provide students all the nutrition they need to succeed at school. Now is a great time to encourage your kids to choose school breakfast and lunch!

School meals offer students fruits and vegetables, proteins and grains, and low fat milk. They also must meet guidelines on saturated fat, trans fat and portion size. School meals are a great value and a huge convenience for busy families!

- **BREAKFAST** will be available at no charge to all Fridley schools again this year. Last year we received a grant that helped us pilot a Breakfast to Go program which provided breakfast to ALL students at no charge. It had such a positive impact that we will be trying to sustain this program on our own. Please encourage your student to eat breakfast every day. The more students who eat, the longer we can continue the no fee breakfast program.

- **LUNCH** at High School is priced at \$2.80.
(This year in MN, any student who qualifies for a reduced price meal will receive lunch at no charge, due to a bill passed by Governor Dayton.)

- Milk is available for purchase to any student bringing lunch from home for \$.55.
- The high school also provides additional ala carte food and beverage items which can be purchased through the students meal account.
- To see our menus and get more information please go to our website at www.fpsnutrition.com. We're always working to offer Fridley School students healthier and tastier choices. Please note, the Farm to School fruit and vegetable choices on the menu as well as the daily choices we offer at all grade levels.

OPTIONS FOR MEAL PAYMENT

Applications for Educational Benefits (application for Free/Reduced Price Meals) are available at all school offices as well as the District Office. Applications can also be found at:

1. Online Application:

<https://fridley.sdms2.com/>

Select New User Registration>follow on line directions

Must have student ID to apply on line

2. Download paper application at:

www.fridley.k12.mn.us

Select District > Nutrition Services>Free & Reduced Meal Application Form

A new application MUST be filled out prior to the start of school EACH year.

ALL families must pay for meals until they receive notification of eligibility from the district Nutritional Services office. Nutritional Services has 10 business days from time of receipt to process applications.

Families should deposit a minimum of \$10 in each child's account before school starts to cover meal costs until new eligibility is approved.

We will no longer refund any balance of \$10.00 or under.

MEAL PAYMENTS

- Fridley uses a computerized payment system for all school meals. Advance payment is required for meals. Each student is issued a PIN (personal identification number). This PIN number must be used to receive meals. PIN numbers will be distributed to advisory teachers.
- Students can deposit money into their meal account daily.
- Turn in payment to cafeteria lockbox in a sealed envelope with student name and PIN number.
- Include PIN # and student name on your check in the MEMO section.
- If cash is sent, we must have the student name and PIN # inside the envelope.
- Students must maintain a positive balance in their account. Refer to the district meal charge policy on our website for exceptions, www.fridley.k12.mn.us.
- Any NSF check received by the district for meal payment will be deducted from the students meal account.



TIES FEEPAY ONLINE NOTIFICATION & PAYMENT OPTION

- ALL families should open a TIES Fee Pay account at <https://fridley.feeipay.com> to receive FREE email reminders of low balances and view student accounts.
- TIES Fee Pay can also be used to pay for school meals. There is no transaction fee.

MEAL PRICES

Breakfast	Free
Adult Breakfast	\$2.15
Lunch	\$2.80
Lunch (reduced price)	Free
Milk only	\$.55
Adult Lunch	\$3.75

Students will be notified of their assigned lunch time.

Note: Lunch schedules may change at trimester breaks for some students

CAFETERIA

Cooperation and Assistance: With over 800 students in lunch, your cooperation is required in maintaining reasonable quietness and orderliness. You have the right to eat in the cafeteria until you abuse your privileges. Parental contact, assigned tables, denial of lunchroom privileges, or suspension may be consequences of inappropriate behavior.

Students must return their own tray and silverware to the appropriate area 2 minutes prior to the bell. Students have a responsibility to see that everyone at their table takes their tray back. Failure to comply will result in loss of cafeteria privileges.

Catered/Purchased Food: Other than a bag lunch or school purchased food, no other food may be brought in to the cafeteria. No catered-in food is allowed in the cafeteria during the school day.

Fridley High School is a closed campus. Students must remain in the building during the school day.

Causing a Disruption in the School Cafeteria

When a student causes a disruption in the cafeteria the instruction of teachers in nearby classrooms is negatively impacted. The school will take action against any student involved in this type of activity. Inappropriate behavior in the cafeteria will result in disciplinary actions that may include removal from the cafeteria and/or suspension.

FUNDRAISING

All fundraising activities conducted by student groups and organizations and/or parent groups must be approved in advance by the building principal. Participation in non-approved fundraising activities is a violation of school district policy. Solicitations of students or employees by students for nonschool-related activities will not be allowed during the school day. See [district Policy 511 Student Fundraising](#) for more information.

GRADUATION CEREMONY

Student participation in the graduation ceremonies is a privilege, not a right. Students who have completed the requirements for graduation are allowed to participate in graduation exercises, unless participation is denied for appropriate reasons, which may include discipline. Graduation exercises are under the control and direction of the building principal.

- Seniors must complete all 32.5 (class of 2016) required credits in order to participate in the FHS Commencement ceremony.
- Standards of dress and behavior have been established for those who choose to participate in commencement.

INTERVIEW OF STUDENTS BY OUTSIDE AGENCIES

Generally, students may not be interviewed during the school day by persons other than a student's parents, school district officials, employees and/or agents, except as otherwise provided by law and/or district policy. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted.



MEDIA CENTER AND MEDIA SERVICES

The Media Center serves as the focal point for information gathering and as our productivity center. Available resources include:

1. Electronic: Social Issues Research Services, ProQuest (full image magazines and newspapers), Minnesota Career Inventory System, card catalog, Discover, specialized CD-Rom programs (e.g., encyclopedia), and full access to [Netscape](#) and the World Wide Web.
2. Books and magazines
3. Current local and national newspapers
4. Photocopy machine
5. Audiovisual equipment including scanners and digital cameras
6. Windows computers
7. Multimedia Windows lab

The Media Center is available for student use before, during, and after school.

ANNOUNCEMENTS

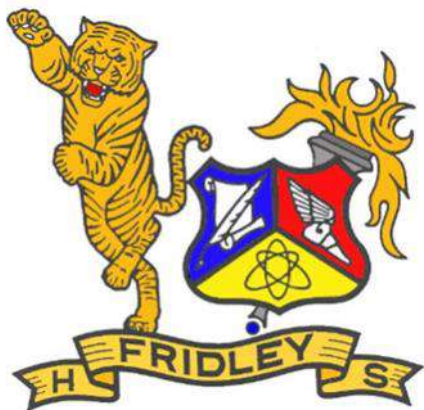
All announcements must be approved by a faculty sponsor and media specialist prior to being submitted to the media center.

LOCKERS

You will be assigned a locker to use and will be expected to use the locker for storing school materials and personal items. You are responsible for items in your assigned locker.

Sharing lockers is not permitted.

All backpacks, bags and purses should be left in your locker. Since both your property and the school's property are kept in your locker, you are expected to keep it locked at all times and keep the combination to yourself. All lockers are issued in a clean condition and you must remove all stickers, posters, etc. before vacating the locker. Remember the locker is the property of the school, and may be inspected at any time with reasonable cause. Any damage to the locker is your responsibility and should be reported to the attendance office immediately. A separate locker and padlock is issued for physical education. It is extremely important that you never leave personal belongings unlocked in the gym area. The school reserves the right to remove illegal, dangerous, and unauthorized items from any and all lockers.



LOST AND FOUND

All lost and found items are located in the cafeteria.

MESSAGE TO STUDENTS

Should a message need to be relayed to a student during the school day, please contact Shirley Nelson at 763-502-5604. Please refrain from calling a student's cell phone, etc. during school hours.

NONDISCRIMINATION

The school district is committed to inclusive education and providing an equal educational opportunity for all students. The school district does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, or age in its programs and activities. The school board has designated Cathy Lombard, Director of Special Services, as the District's Human Rights Officer to handle inquiries regarding nondiscrimination. She can be contacted at cathy.lombard@fridley.k12.mn.us or 763-502-5024.

NOTICE OF VIOLENT BEHAVIOR BY STUDENTS

The school district may give notice to teachers and other appropriate school district staff when students with a history of violent behavior are placed in their classrooms. The student's parents/guardians have the right to review and challenge their child's records, including the data documenting the history of violent behavior.

PARENT AND TEACHER CONFERENCES

Parent and teacher conferences will be held throughout the year. For more information, consult the district calendar or call Sue Culbertson at 763-502-5602.

PARENT PORTAL

Your Parent Portal account will become active when we receive your signed copy of the Acceptable Use Procedure/User Guidelines. The account remains active as long as you have children in the Fridley schools. Login information and instructions will arrive via U.S. mail, email, or at a training session.

1. During the school year, parents will have access to the following data about their child:

- A. Attendance - updated hourly.
- B. Discipline - updated as events occur.
- C. Transcript - available for all past terms - updated each trimester.
- D. Class assignment grades - updates will vary depending upon the course.

Parents can expect that grades for an assignment will be posted 1-2 weeks after that assignment has been turned in. Teachers will need adequate time to grade all of the student work and to post the scores. Please refer to your child's course syllabus for information on the number and frequency of assignments and tests for each class. Please keep in mind that the scores displayed in the Parent Portal give an approximate grade determination at that specific point in time during the trimester.

2. Parents should not share this password with anyone and should not set their browsers to auto login to the Portal.

3. System recommendations for home computers to access the Parent Portal:

- A. Internet connection - 56k modem speed or greater.
- B. Browser - Internet Explorer 5 (IE5) or higher, Mac or Windows.
- C. A computer that can run the appropriate browser version (IE5 or greater).
- D. A monitor with at least 800x600 resolution.

4. Security features of the Parent Portal

- A. Three unsuccessful login attempts will disable the Parent Portal account. In order to use the Portal again, parents will need to contact the Parent Portal help desk to have the account reactivated.
- B. You will be automatically logged off if you leave the Parent Portal Web browser open and inactive for a period of time.
- C. All attempts at logging into the system are recorded and monitored, and a full audit trail is tracked.

5. Parent Portal Help Desk contact information

Telephone help is available by leaving a voicemail message at 763-502-5061 or by sending an email to campus.parenthelp@fridley.k12.mn.us.

You should expect a reply within 2 business days. Please include your name, your user name, your telephone number and a brief description of the problem in your email or voicemail request.

PARENT VOLUNTEERS

Parents/guardians are welcome in the schools and are encouraged to volunteer. To volunteer in the school building, parents/guardians should contact the building principal. Parents/guardians who visit the school should sign in at the main office. The school district will require criminal history background checks for volunteers who work directly with students.

PLEDGE OF ALLEGIANCE

Students will recite the Pledge of Allegiance to the flag of the United States of America. Any person who does not wish to participate in reciting the Pledge of Allegiance for any personal reason may elect not to do so. Students must respect another person's right to make that choice. Students will also receive instruction in the proper etiquette toward, correct display of, and respect for the flag.

PUBLICATIONS AND MATERIALS

The policy of the school district is to protect students' free speech rights while, at the same time, preserving the district's obligation to provide a learning environment that is free of disruption. All school publications must be approved by building administration. Nonschool-sponsored publications may not be distributed without prior approval from building administration.

DISTRIBUTION OF NONSCHOOL-SPONSORED MATERIALS ON SCHOOL PREMISES

The school district recognizes that students and employees have the right to express themselves on school property. This protection includes distributing nonschool-sponsored material, subject to school district regulations and procedures, at a reasonable time and place and in a reasonable manner. See [District Policy 505 Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees](#).

POSTERS

You must obtain permission in the Attendance Office before putting up any type of posters, pictures, or other forms of advertising. Further, you must take down these materials when your purpose has been served. This media of communication must be restricted to the glazed brick area of the building or walls in the cafeteria area.

DAILY SCHEDULE

Period 1	8:10 – 8:58
Period 2	9:03 – 9:51
Period 3	9:56 – 10:44
Period 4	10:49 – 11:37
Lunch/Connect	11:37 – 12:26
Period 5	12:26 – 1:14
Period 6	1:19 – 2:07
Period 7	2:12 – 3:00

ADVISORY SCHEDULE

Period 1	8:10 – 8:54
Period 2	8:59 – 9:43
Advisory	9:48 – 10:18
Period 3	10:23 – 11:07
Period 4	11:12 – 11:56
Lunch/Connect	11:56 – 12:38
Period 5	12:38 – 1:22
Period 6	1:27 – 2:11
Period 7	2:16 – 3:00

SCHOOL CLOSING PROCEDURES

School may be cancelled when the superintendent believes the safety of students and employees is threatened by severe weather or other circumstances. The superintendent will make a decision about closing school or school buildings as early in the day as possible. The district will make every effort to inform parents of a school closing through multiple mediums. If this does happen, because of inclement weather or emergency, it will be announced on the official school closing radio station, WCCO, 8:30 AM. School closing announcements start at approximately 6:30 AM each morning. School does not close in cold or snowy weather as long as the buses can safely operate.

SEARCHES

In the interest of student safety and to ensure that schools are drug free, district authorities may conduct searches. Students violate school policy when they carry contraband on their person or in their personal possessions or store contraband in their desks, lockers, or vehicles parked on school property. “Contraband” means any unauthorized item, the possession of which is prohibited by school district policies, practices, and/or law. If a search yields contraband, school officials will seize the item(s) and, where appropriate, give the item(s) to legal officials for ultimate disposition. Students found to be in violation of this policy are subject to discipline in accordance with the school district’s “Student Discipline” policy and building discipline practices which may include suspension, exclusion, expulsion, and, when appropriate, the student may be referred to legal officials.

Canine Search

Use of trained dogs at the request of the administration, law enforcement or licensed private agencies may use trained dogs on school premises and on school property to identify illegal or illicit material(s) as defined in the Student-Parent Handbooks and/or ISD 14 Board of Education Policies and to determine whether materials are present which may threaten the general health, welfare and safety of students and/or school district employees. The use of trained dogs to conduct these searches shall be unannounced and made at the discretion of the administration. Only the dog’s official handler will determine what constitutes an alert by the dog. The use of dogs shall be for the purposes of inspecting particular items, places and/or vehicles and not persons.

Desks

School desks are the property of the school district. At no time does the school relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

Lockers and Personal Possessions Within a Locker

According to state law, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. Students’ personal possessions within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student’s personal possessions, the school officials will provide notice of the search to students whose lockers were searched, unless disclosure would impede an ongoing investigation by police or school officials.

Patrols and Inspections

School officials may conduct routine patrols of student parking lots and other school district locations and routine inspections of the exteriors of the motor vehicles. Such patrols and inspections may be conducted without notice, without consent, and without a search warrant.

Personal Possessions and Student’s Person

The personal possessions of a student and/or a student’s person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

Vehicles on Campus and Search of the Interior of a Motor Vehicle

The interior of a motor vehicle in a school district location, including the glove and trunk compartments, may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule. The search will be reasonable in its scope and intrusiveness. Such searches may be conducted without notice, without consent, and without a search warrant.

STUDENT RECORDS

Student records are classified as public, private, or confidential. State and federal laws protect student records from unauthorized inspection or use and provide parents/guardians and eligible students with certain rights. For the purposes of student records, an “eligible” student is one who is 18 or older or who is enrolled in an institution of post-secondary education. See [District Policy 515 Protection and Privacy of Student Records](#), for more complete information on the rights of parents/guardians and eligible students regarding student records.

Changes in Student Information

Any changes in student information should be given to Chris Anderson at 763-502-5612 or chris.anderson@fridley.k12.mn.us

Eighteen Year Old Students

Minnesota Statute 120.06 provides that “Notwithstanding the provisions of any law to the contrary, the conduct of all students under 21 years of age attending a public secondary school shall be governed by a single set of reasonable rules and regulations promulgated by the local board of education.” This provision clarifies the general authority of the school to establish rules and extend their application to all students. No matter the age of the student, they cannot write notes for themselves, call in for themselves or in any way excuse themselves from school. No 18 year old is allowed to have tobacco or tobacco products on their person or use them on the school premises any time or day of the week.

Withdraw and Transfer

The procedure for withdrawal from school or transfer to another school is as follows:

1. Secure a parental note requesting withdrawal or transfer and bring to the Dean's office
2. Obtain appropriate form from the Student Support Services.
3. Have the form filled out by your teachers. Return all books, school property, and pay all fees and/or fines: see Chris Anderson in Student Support Services.

You can withdraw from a course and transfer into a new course only if your dean or teacher feels it is appropriate within the first week of the Semester. Reasons for a change would include:

- Already have taken the course
- Failed to meet a prerequisite
- Require a different course to meet a graduation requirement

After the first week, you may receive an "F" for the course when you withdraw. Please make sure that your schedule is correct before the first week of school begins.

STUDENT SERVICES AND COUNSELING

The dean of students will attempt to give you help in any situation in which you feel a need for assistance, both personal and academic. The deans of student's main concerns are that you have a successful and rewarding high school career and life. Please contact the student support office to make appointments at 763-502-5612.

Chandra Hanke – 9th Grade 763-502-5609

Nicole Kaiser – 10th Grade 763-502-5610

Jim Cummings – 11th Grade 763-502-5617

Carrie Wrona – 12th Grade 763-502-5619

STUDENT SURVEYS

Occasionally, the school district utilizes surveys to obtain student opinions and information about students. See [District Policy Policy 502 Student Surveys](#) for complete information on the rights of parents/guardians and eligible students about conducting surveys, collection and use of information for marketing purposes, and certain physical examinations.

TRANSPORTATION OF PUBLIC SCHOOL STUDENTS

Daily Transportation for Regularly Scheduled School Days

The school district will provide transportation, at the expense of the school district, for all resident students who live one mile or more from the school. Transportation will

be provided on all regularly scheduled school days or make-up days. Transportation will not be provided during the summer school break, except in certain circumstances. The school district will not provide transportation for students whose transportation privileges have been revoked or have been voluntarily surrendered by the students' parent or guardian.

Extracurricular Transportation

The school district may provide transportation for students to and from extracurricular activities. To the extent the school district provides extracurricular transportation, the district may charge a fee for transportation of students to and from extracurricular activities and optional field trips at locations other than school.

VIDEO AND AUDIO RECORDING

Buses

All school buses used by the school district may be equipped for the placement and operation of a video camera. The school district may post a notice in a conspicuous location informing students that their conversations or actions may be recorded. The school district may use a videotape of the actions of student passengers as evidence in any disciplinary action arising from the students' misconduct on the bus.

Places Other Than Buses

The school district buildings and grounds may be equipped with video cameras. Video surveillance may occur in any school district building or on any school district property. Video surveillance of locker rooms or bathrooms will only be utilized in extreme situations, with extraordinary controls, and only as expressly approved by the superintendent.



PART II - ACADEMICS



INTERNATIONAL BACCALAUREATE: THE K-12 CONTINUUM IN FRIDLEY PUBLIC SCHOOLS

The 21st Century has ushered in a whole new world with an increased level of globalization, connectivity, interdependence, and competition. The world our children will live in will be vastly different from the one most adults grew up in. It is imperative that we prepare our children for the future.

With these challenges and opportunities in mind, Fridley Public Schools set forth a vision to become a World-Class Community of Learners. One aspect of this vision has been the implementation of the International Baccalaureate (IB) programmes in grades K-12. There are many benefits of implementing the IB continuum. First of all, all Fridley Public Schools are united around a common mission:

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

Additional benefits of the IB continuum include a commitment to offering second language instruction to students in all elementary, middle, and high schools, the creation and revision of a rigorous written curriculum, on-going professional development for teachers, common language used throughout all buildings, and common curriculum structures between the elementary, middle, and high schools.

Another key aim of all IB programmes is to develop internationally-minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

Therefore, as IB learners, we strive to be:

Inquirers	Open Minded
Knowledgeable	Caring
Thinkers	Risk-Takers
Communicators	Balanced
Principled	Reflective



INTERNATIONAL BACCALAUREATE:

THE MIDDLE YEARS PROGRAMME IN FRIDLEY PUBLIC SCHOOLS: GRADES 5-10

Following three years of planning, preparation, and implementation, Fridley Middle School and Fridley High School were authorized to offer the internationally recognized International Baccalaureate Middle Years Programme in July 2007. The IB Middle Years Programme provides a challenging, comprehensive curriculum framework that encourages students to make connections between subjects studied and the real world as well as develops critical and reflective thinking skills. The eight subject groups are integrated through five areas of interaction that provide the context for learning within and across the subjects. Students are required to study their mother tongue, a second language, humanities, sciences, mathematics, arts, physical education and technology. Assessment in this program is criterion-related, so that students around the world are measured against pre-specified criteria for each subject group. Teachers develop their own assessments and may modify the criteria to be age-appropriate in the earlier years of the programme. The overall philosophy of the programme is expressed through three fundamental concepts that support and strengthen all areas of the curriculum; these concepts are intercultural awareness, holistic learning, and communication. There are many components of the Middle Years Programme that are continuous throughout the K-12 IB Continuum. Below are examples of how these components are visible and specific to MYP.

IB Learners are Internationally Minded



INTERNATIONAL BACCALAUREATE:

THE DIPLOMA PROGRAMME IN FRIDLEY PUBLIC SCHOOLS: GRADES 11-12

Fridley High School received authorization from the International Baccalaureate Organization to offer the Diploma Programme (DP) in the spring of 2009, and instruction began in the fall of 2009. The Diploma Programme is a rigorous, college-preparatory course of study for juniors and seniors. The DP is recognized by universities throughout the world. Students at FHS may choose to take any number of DP courses, or participate in the full IB Diploma Programme. The Diploma Programme consists of courses and exams in six academic areas, as well as a course in Theory of Knowledge. Diploma Candidates also complete a program in Creativity, Action, and Service (CAS) and an Extended Essay on a topic of their choice. The Diploma Programme encourages high school students to be knowledgeable and inquiring, but also caring and compassionate. There is also a strong emphasis on intercultural understanding and open-mindedness. There are many components of the Diploma Programme that are continuous throughout the K-12 IB Continuum. Below are examples of how these components are visible and specific to DP.

IB Diploma Programme



ADVISORY

The purpose of our Advisory system is to help students connect with teachers by providing:

- an opportunity for teachers to get to know the students in our advisories over four years, both personally and academically, to help them achieve their goals
- a vehicle for grade-specific information

ALTERNATIVE EDUCATIONAL OPPORTUNITIES

Some students may be at risk of not completing their educational programs. The school district provides alternative learning options for students who are at risk of not succeeding in school. Alternative educational opportunities may include special tutoring, modified curriculum and instruction, instruction through electronic media, special education services, homebound instruction, and enrollment in an alternative learning center, among others. Students and parents/guardians with questions about these programs should contact their student's school.

ALC

The Area Learning Center (ALC) helps students achieve their individual learning goals and receive their high school diploma. The ALC program features: small classes, individual learning plans, flexible schedules, independent study, credit for on-the-job training, and a Teen Parent* program on-site. The ALC accepts students in 9th grade to age 21 years. The program is open to Fridley residents as well as students from other schools and communities. Inquiries can be made to Karen Brisbois at 763-502-5103 or Karen.brisbois@fridley.k12.mn.us.

Extended School Year Opportunities

The school district provides extended school year opportunities to a student who is the subject of an Individualized Education Program (IEP) if the student's IEP team determines the services are necessary during a break in instruction in order to provide a free and appropriate public education. For more information on extended school year opportunities for students with an IEP, contact the district director of special services.

On-Line Courses

Students who register for on-line courses must have the approval of their dean before they register for the class. Students cannot receive credit for the course without prior approval from their dean of students. Students must also register for the course during their 1st hour or last hour class as they should be out of the building during their scheduled online class time.

Post-Secondary Enrollment Options

By your acceptance into a post-secondary option program, you are making a commitment to abide by the rules of the post-secondary institution you are attending as well as the

rules of Fridley High School. You will be expected to attend all classes, participate, and maintain satisfactory progress. The post-secondary credits you earn will apply toward your graduation requirements at Fridley High School. Grades earned at the post-secondary institution are included in your high school grade point average and, consequently, affect your eligibility for National Honor Society. Courses taken outside of Fridley High School are not weighted in our weighted grading system

Important To Remember:

Contact the post-secondary institution you are planning to attend and obtain application materials. Schedule an appointment through the Student Support Services with your Dean to seek requirements, eligibility, process and procedures to discuss your planned registration with your dean of students. Once you have met with your dean, register for your PSEO classes; and then schedule an appointment to re-arrange your high school schedule. Any student who wishes to enroll in a post-secondary enrollment options program and will miss high school class time, must have written permission and a plan for course completion made with the instructor at the beginning of the term. Failure to do so may result in loss of credit for the course.

It is your responsibility to check with Registrar's office and request a transcript be sent to Fridley High School at the end of each quarter or semester. All Post-secondary institutions do not automatically send them. Because many of the post-secondary institutions end their quarter or semester after our graduation date, your final transcript may not be received prior to graduation. If you need the credits you are taking during spring quarter or semester to meet graduation requirements, a diploma will not be issued until your final transcript is received and books have been returned. If you have any questions, please call Student Support Services at 763-502-5612.

Teacher Assistants

The experience of being a teacher assistant should be a meaningful educational experience and is available to many students. The guidelines for teacher assistant participation are as follows:

1. You must be in 11th or 12th grade.
2. You must be on track for graduation.
3. You can only T.A. twice in your high school career.
4. You must be chosen and notified of being a T.A. by the start of the term. There are no schedule changes to become a T.A. after the start of the term.

CHEATING AND PLAGIARISM

Cheating and plagiarism are prohibited. Students who cheat or commit plagiarism on any test or assignment will be disciplined in accordance with the school district's Academic Honesty Policy. See [Policy 596 Academic Honesty for more information](#).

EXCEL PROGRAM

Fridley High School's Commitment To Excellence In Education

The goal of the EXCEL PROGRAM is to recognize, reward and reinforce positive academic behaviors, including scholastic achievement; attendance; involvement in school organizations; and community (volunteer) service.

To participate, each student must meet the following requirements and complete the appropriate EXCEL forms every term to receive a GOLD CARD, BLUE CARD or WHITE CARD, and/or a GREEN CARD. Forms are available in the office and must be turned in at the designated deadline (usually one week after report cards are issued). It is the student's responsibility to complete and turn in this form. Announcements are made to remind students of the procedure and deadline.

GOLD CARD

Requirements per Term

1. GPA of 3.67 or higher
2. Attendance: No unexcused absences
3. No more than one tardy per trimester
4. 15 hours of volunteer service or involvement in school organizations
5. No administrative detentions or suspensions

Benefits

1. One day excused absence for post-secondary school visit, job "shadowing" or independent study
2. Free admission to five home athletic events
3. One dollar discount on school dance admissions
4. Discounts up to 25% or free items at participating local businesses
5. Discounts up to 25% or free items at participating local businesses
6. If a student earns a GOLD CARD for terms 1 and 2, s/he becomes a member of the NUMBER ONE TEAM. Benefits include a certificate awarded at the Lions' Scholastic Achievement Banquet.

BLUE CARD

Requirements per Term

1. GPA of 3.2 or higher
2. Attendance: No unexcused absences
3. No more than one tardy per trimester
4. 15 hours of volunteer service or involvement in school organizations
5. No administrative detentions or suspensions

Benefits

1. Free admission to three home athletic events
2. Discounts up to 25% or free items at participating local businesses
3. Other benefits may be announced

WHITE CARD

Requirements per Term

1. Improvement in the term's GPA of .6 over the cumulative GPA from the previous term/year
2. No failing grades
3. Attendance: No unexcused absences
4. No more than one tardy per trimester
5. No administrative detentions or suspensions

Benefits

1. Discounts up to 25% or free items at participating local businesses
2. Other benefits may be announced

GREEN CARD

Requirements per Term

1. A student may apply for a GREEN CARD if they have perfect attendance per term.
2. This means no absences other than school-related activities including the Gold Card EXCEL Day or a family funeral.
3. It is the student's responsibility to complete and turn in this form, which is available in the office.

Benefits - Perfect attendance per term

1. Discounts up to 25% or free items at participating local businesses

Benefits - Perfect attendance for school year (ending approximately May 1)

1. Certificate of Perfect Attendance
2. EXCEL T-shirt

Questions about the Excel Program should be directed to the assistant principal.

FIELD TRIPS

Field trips may be offered to supplement student learning. Field trips may be optional and, if so, students who participate may be charged. Students may be required to pay for instructional trips that take place during the school day, relate directly to a course of study, and require student participation.

GRADES

Academic Lettering

Students do not need to complete any forms for this award. Awards are based on GPA and behavior and are determined after the second trimester of each school year.

Requirements per Term:

1. 10th Grade: GPA of 3.75 or higher
2. 11th & 12th Grade: GPA of 3.75 or higher
3. Adherence to behavior standards established by Fridley Public Schools, School Board Policy and the Minnesota State High School League for athletics, arts and music.

Awards per Year

1. First: Fridley Academic Letter (if this is the student's first time lettering) and Academic Certificate
2. Second/Third: Fridley Academic Certificate

Students will be invited to attend the Awards Presentation in May to receive their letters and certificates.

Class Rank

We do not use class rank at FHS to determine distinction.

Grading

Academic progress is reported with an A-F marking system. Letter grades are used to report scholastic achievement in most classes. In some circumstances alternate grading of P (pass) NG (no grade) or I (incomplete) may be given which will be informed in advance.

Make-up Credit

Credit may be made up via summer school, night school, or online. Required courses must be attempted during the regular school day and year before make-up options will be accepted.

Making up Incompletes

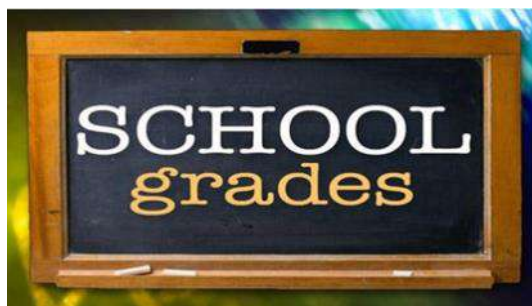
Students who have missed school with an excused absence should work with their teacher to get missing work completed. A maximum of three weeks after the end of a reporting period is the customary deadline to make up all work due to the preceding term unless special arrangements have been made with the teacher. Work which is not completed within the allotted period of time is marked zero. The incomplete is changed to the appropriate grade when the work is completed or when the allotted period for make-up has expired. Departmental areas reserve the right to enforce special deadlines for some projects; which would be clearly communicated to student and/or parent in advance.

Weighted Grading

FHS will report both the weighted and unweighted GPA on student transcripts. Only courses taken at Fridley High School with an external assessment (IB Diploma, Project Lead the Way) will receive the 1.2 weighting.

GPA COMPUTATION

A	4.0
A -	3.67
B +	3.33
B	3.0
B -	2.67
C+	2.33
C	2.0
C-	1.67
D +	1.33
D	1.0
D-	0.67
F or I	0.0



GRADUATION REQUIREMENTS

Course Credits Required for Graduation

Classes run on a semester schedule on a 7 period day.

Each semester course equals .5 credits.

All students at FHS must schedule a minimum of seven courses per day and be enrolled for four full years.

District 14 students must complete credit requirements and pass state mandated tests to receive a Fridley High School diploma. All students need the following credits by class:

Subject	Class of 2016	Class of 2017	Class of 2018
Lang & Lit (English, EL Reading)	5	4.5	4
Individuals & Societies (Social Studies)	3.5	3.5	3.5
Mathematics	4	3.5	3
Sciences	4	3.5	3
Physical & Health Education	1.5	1.5	1.5
Arts	1	1	1
Design (Technology, Business, FACS)	1	1	1
Language Acquisition (Chinese, German, Spanish, EL Writing)	1	1.5	1.5
Total Required Credits	21	20	18.5
Elective Credits for graduation	10	9	8.5
Total Credits for graduation	31	29	27

Honor Criteria for Graduation

Fridley High School has a weighted grading system. Courses with an external assessment (IB Diploma Course, Project Lead the Way) will earn a 1.2 multiplier in the GPA calculation. Fridley High School reports both the weighted and un-weighted GPA. We do not use class rank at FHS to determine distinction.

Honors	Students have a cumulative weighted GPA of 3.25 to 3.49. These students will earn an academic letter and be noted by wearing a gold honor cord at commencement.
High Honors	Students have a cumulative weighted GPA of 3.5 to 3.74. These students will earn an academic letter and be noted by wearing a gold honor cord at commencement.
Highest Honors	Students have a cumulative weighted GPA of 3.75 and above AND have taken a minimum of 9 trimester credits in three IB Diploma Courses with external assessments (IB Diploma Course, Project Lead the Way). These students will earn an academic letter and be noted by wearing a gold honor stole at commencement.
IB Scholars	Students will wear an IB medallion and white ribbon to note this accomplishment. These Students completed four or more IB Diploma courses at higher level or standard level.
IB Diploma Candidates	<p>Students will wear an IB medallion and gold ribbon to note this accomplishment. These Students study six courses at higher level or standard level. Students must choose one subject from each of groups 1 to 5, thus ensuring breadth of experience in languages, social studies, the experimental sciences and mathematics. The sixth subject may be an arts subject chosen from group 6, or the student may choose another subject from groups 1 to 5. In addition to the six subjects students will also be required to complete the following:</p> <p><i>The extended essay</i> is a requirement for students to engage in independent research through an in-depth study of a question relating to one of the subjects they are studying.</p> <p><i>Theory of knowledge</i> is a course designed to encourage each student to reflect on the nature of knowledge by critically examining different ways of knowing (perception, emotion, language and reason) and different kinds of knowledge (scientific, artistic, mathematical and historical).</p> <p><i>Creativity, action, service (CAS)</i> requires that students actively learn from the experience of doing real tasks beyond the classroom. Students can combine all three components or do activities related to each one of them separately.</p>
Presidential Scholars	Students have a cumulative weighted GPA of at least 3.5 and have received a score placing them above the 80th percentile on a nationally standardized achievement test (SAT) or nationally standardized college admission test (ACT) (31).

PROMOTION AND RETENTION

All students are expected to achieve an acceptable level of proficiency. Students who achieve at an acceptable level will be promoted to the next grade level at the completion of the school year. Retention of a student may be considered when professional staff and parents/guardians feel that it is in the best interest of the student. The superintendent's decision will be final. The district has a variety of services to help students succeed in school.

PARENT RIGHT TO KNOW

If a parent requests it, the school district will provide information regarding the professional qualifications of his/her child's classroom teachers, including, at a minimum, the following:

- whether the teacher has met state qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- whether the teacher is teaching under emergency or other provisional licensing status through which state qualification or licensing criteria have been waived;
- the baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;
- whether the student is provided services by paraprofessionals and, if so, their qualifications.
- In addition, the school district will provide parents with information as to the level of achievement of their child in each of the state academic assessments. The school district also will provide notice to parents if, for four or more consecutive weeks, their child has been assigned to or taught by a teacher who is not highly qualified.



REPORT CARDS AND MID-TERM REPORTS

Parents can utilize our Parent Portal to view their child's grades and attendance/discipline records at any time during the school year. Parents may also contact teachers directly for current academic progress.

Semester 1	9/8/15 – 1/28/16
Quarter Term Progress Grades posted on 10/8/15 Mid-Term Progress Grades posted on 11/10/15 Three-quarter Term Progress Grades posted on 12/17/15 Final Semester Grades posted on 2/2/16	Semester 1 Report cards distributed in advisory 2/3/16
Semester 2	2/2/16 – 6/9/16
Quarter Term Progress Grades posted on 3/3/16 Mid-Term Progress Grades posted on 4/7/16 Three-quarter Term Progress Grades posted on 5/11/16 Final Semester Grades posted on 6/10/16	Semester 2 Report card mailed 6/14/16

SUMMER SCHOOL

Summer school is available through the Fridley Alternative Learning Center for students needing credit recovery. Please contact the ALC or a Dean of Students to see if this is applicable to you.

TESTING

Local and state standardized tests will be given periodically during the school year. Specific information about grade level testing will be sent prior to administration of each test.

PART III - RULES & DISCIPLINE



ATTENDANCE

Regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communication between teachers and students, and establishes regular habits of dependability.

The purpose of an attendance policy is to develop positive habits that will carry over into post-secondary education and careers. Punctual regular attendance is absolutely necessary for a successful high school education, just as it is for successful job performance.

In case of absence call 763-502-5604

- Should you be absent from school for any reason, your parent/guardian should please call the high school attendance office before 8:00 A.M. Only calls by parents or guardians will result in excused absences. In cases where this contact with the school is difficult, because of parents not being at home etc., special consideration will be given; however, the responsibility rests with parents to contact the school. Voice mail is accessible at 763-502-5604 twenty-four hours a day. If satisfactory parental contact is made with attendance office, no parental note or admit slip will be required on return to school.
- If parent/guardian fails to contact the attendance office you must bring a written statement from your parents explaining the reasons for the absence, plus the date(s) of absence.
- This note must be received in the attendance office immediately upon arrival to school to avoid a first hour tardy. Failure to call in or to bring a note may result in an unexcused absence and/or a meeting with the student's Dean. If you are absent from school three (3) or more consecutive days for illness, you may be asked to have a conference with the health aide upon return. A doctor's excuse may be required if you repeatedly miss school due to illness.
- Please notify the attendance office of absences as much in advance as possible.

DEFINITION OF AN ABSENCE

An absence shall be defined as missing more than twenty minutes of any class. The exceptions and suggested guidelines are explained below. The school will continually attempt to get attendance problems corrected through an administrator and dean of students discussion with the student and, if needed, a parent.

Special athletic note: Students in extra-curricular activities must be in school by 8:35 A.M. in order to practice or participate on that day. If you have an appointment you should get prior approval for the athletic office to notify them of your absence. If a student's attendance problems continue, additional steps will be taken.

Excused Absences and Tardies

1. Illness of Student

When you are ill you should not, of course, be in school. The assumption is made, however, that if you are too ill to attend school, you are also too ill to appear in public that day. To participate in co-curricular or extracurricular activities you must be in school all day.

2. Medical or dental appointments

3. Court Appearance

4. School Activities i.e.: Student council, Field Trip, Music/Band Event, Counseling appointments

5. Religious Holidays

6. Serious illnesses or death of a member of your family.

7. Emergencies calling for your services, or presence at home: These situations should be shared with the attendance office as soon as possible.

8. Educational/Career Planning Visits

9. School Suspension



DENTAL, DOCTOR, COURT AND OTHER APPOINTMENTS

If at all possible, doctor and dentist appointments should be arranged for outside of school hours. Sometimes parents find it necessary to take their son/daughter to an appointment without notifying the school in advance. When such an absence occurs the parent is asked to:

1. Call the Attendance Office at any time before 8:00 a.m. (763-502-5604) to give notice of appointment, including: date and time of appointment and expected time of return to school, or have a note signed by parent including the information above.
2. If the appointment is during the day, the student should get a pass to leave class from the attendance office prior to the beginning of the school day.
3. Students should report to the attendance office upon return from appointment.
4. Students in extra-curricular activities must follow these procedures in order to participate on the day of the appointment.

ILL AT SCHOOL

Students who become sick at school should go directly to the nurse's office. The health assistant or nurse will arrange for students who get sick at school to go home early. Students are not allowed to call parents directly and leave without the absence being approved by the nurse office.

Unexcused Absences

You should realize that failure to attend school, except when excused for legitimate reasons, results in an unexcused absence. Class work missed must be completed satisfactorily to complete any course. Unexcused absences include such situations as missing a bus, shopping, oversleeping, missing your ride, breakdown of an automobile, etc. Remember, it is the responsibility of the school to determine when an absence is excused or unexcused. Unexcused absences usually result in a "zero" for the day and a detention assignment.

Fridley High School is a closed campus. If a student truants themselves during the school day by leaving the building, they will be sent home for the remainder of the day.

CONSEQUENCES FOR EXCESSIVE UNEXCUSED ABSENCES PROCEDURE FOR EXCESSIVE ABSENCES (INCLUDING TRUANCY AND TARDIES)

Minnesota State law requires that all mentally and physically fit children between the ages of 7 and 18 must attend school every day that school is in session. The law also requires that school officials and parents enforce the attendance law to ensure that students are in attendance unless absent from school for reasons acceptable to the school. A student

absent from school for reasons unacceptable to the school will be counted as unexcused and the student is legally truant. Minnesota Student Truancy Statutes will be enforced.

If a student accumulates three or more tardies during one school day they will be dismissed for the remainder of the day or the following day and parents will be notified.

MAKE-UP WORK - A STUDENT'S RESPONSIBILITY

Following an excused or unexcused absence, you will be required to make up the missed work. It is your responsibility to initiate make-up work form the teacher. The teacher will determine the schedule for make-up. You may have to take a test on the day you return, or you may have more time. The teacher has discretion as to determining what is fair. When a student has been absent for valid reasons, every consideration and aid will be given. If a deadline proves impossible to make, it is your responsibility to make arrangements with the teacher(s). Any daily class work missed because of an unexcused absence may not receive credit. The only exception is when you have an unexcused absence on the day of a major test or the day a major assignment was due. In the case of a major assignment being due it would be in your best interest to deliver the major assignment to the teacher or have a friend deliver it for you. If the long-term illness occurs at the end of a trimester a mark of "Incomplete" (I) may be given.

PERSONAL EMERGENCY

Fridley High School is a closed campus school. Students must stay within the building during the school day, unless accompanied by a staff member or unless they have received permission through the ATTENDANCE OFFICE to leave. Any violation of this will be considered an unexcused absence. If you have a personal emergency, go directly to the ATTENDANCE OFFICE and request permission before leaving the building. If you leave school without being excused by the attendance office during the school day, you will be dismissed from school for the remainder of that day.

BICYCLES

Bicycle racks are provided on the southwest and northwest sides of the school. Although the school accepts no responsibility for bicycles, it seems these areas provide the greatest security. It is the students' responsibility to secure their bicycle to the rack. All bicycles should be in a bike rack and not secured to the posts of the high school building.

BULLYING PROHIBITION

The school district is committed to providing a safe and respectful learning environment for all students. Acts of bullying, in any form, by either an individual student or a group of students, is prohibited on school district property or at school-related functions. See [District Policy 514 Bullying Prohibition](#), revised according to Minn. Stat. § 121A.031 July 2014, for more detailed information.

BUS CONDUCT AND CONSEQUENCES FOR MISBEHAVIOR

Riding the school bus is a privilege, not a right. The school district's general student behavior rules are in effect for all students on school buses, including nonpublic and charter school students. The school district will not provide transportation for students whose transportation privileges have been revoked.

The school district is committed to transporting students in a safe and orderly manner. To accomplish this, student riders are expected to follow school district rules for waiting at a school bus stop and rules for riding on a school bus.

While waiting for the bus or after being dropped off at a school bus stop, all students must comply with the following rules:

- Get to the bus stop five minutes before your scheduled pick up time. The school bus driver will not wait for late students.
- Respect the property of others while waiting at the bus stop.
- Keep your arms, legs, and belongings to yourself.
- Use appropriate language.
- Stay away from the street, road, or highway when waiting for the bus.
- Wait until the bus stops before approaching the bus.
- After getting off the bus, move away from the bus.
- If you must cross the street, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.
- No fighting, harassment, intimidation, or horseplay.
- No use of alcohol, tobacco, or drugs.

While riding a school bus, all riders must comply with the following rules:

- Follow the driver's directions at all times.
- Remain seated facing forward while the bus is in motion.
- Talk quietly and use appropriate language.
- Keep all parts of your body inside the bus.
- Keep arms, legs, and belongings to yourself and out of the aisle.
- No fighting, harassment, intimidation, or horseplay.
- Do not throw any object.
- No eating, drinking, or use of alcohol, tobacco, or drugs.
- Do not bring any weapons or dangerous objects on the school bus.
- Do not damage the school bus.

Consequences for school bus/bus stop misconduct will be imposed by the school district under adopted administrative discipline procedures. All school bus/bus stop misconduct will be reported to the school district's transportation safety director. Serious misconduct may be reported to local law enforcement.

CELL PHONES, IPODS, & OTHER ELECTRONIC DEVICES

While it is recommended that you leave cell phones and electronic devices at home, if you bring them to school it is your responsibility to keep them secure. The school will not be responsible for lost or stolen items. Students are allowed to use electronic devices in the hallways during passing time and at lunch. Electronic devices may be used in the classroom at teacher discretion for academic purposes. Over the ear headphones and are not allowed during the school day from 8:10 AM - 3:00 PM. Students may use one ear bud during passing time and lunch. Electronic devices should be turned off during class time in academic areas. If electronic devices are seen or heard in academic areas, they are confiscated, a parent is notified and the student can pick up the item at the end of the day. If a second offense occurs, we will keep the electronic devices until the parent picks it up. The third offense will lead to 1 day suspension and parents will have to pick up the electronic device. If students refuse to turn them over, they will be dismissed for the remainder of the day and suspended for the next day.

PHOTOGRAPHIC OR RECORDING DEVICE

Use of any photographic or recording device, film camera, digital camera, cell phone camera and video camera that impinges upon the rights of others is prohibited. This prohibition includes the distribution or receipt of a picture(s) recording that impinges upon the personal privacy of another. No photography or recording is allowed in locker rooms, rest rooms, or anywhere else in a way that violates the privacy of an individual.

DISCIPLINE

Every student and employee of Fridley High School is entitled to learn and work in a safe school environment. To ensure this safe environment, our school has established clear student discipline policies, consequences appropriate to behaviors, and a practice to implement these guidelines fairly. Students are expected to behave in accordance with federal, state and local laws, district policies and guidelines, and in a way that respects the rights and safety of others. Known violations of federal state and local laws will be reported to local law authorities.

Reasonable Force

Allows the use of reasonable force by a teacher, school employee, bus driver, or other agent of a school district when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to another. This does not authorize corporal punishment, which is prohibited by M.S. 121A.58, nor aversive and deprivation procedures, which are prohibited by M.S. 121A.67.

Representing Your School

You are representing yourself and your school at all school sponsored activities— whether we are the host or we are a guest at another school. As a school we encourage enthusiasm and school spirit within the guidelines of common sense, socially accepted behavior and our local high school policy and regulations.

Student Behavior/Conduct

The role of education is to assist every student to acquire the skills, knowledge, and habits necessary to become a self-sufficient, thinking member of our society. This includes learning not only basic education skills, but also understanding self and others. The school system has a responsibility for maximum learning, which requires an atmosphere of fairness and equity. This handbook contains the rules and regulations necessary to maintain that environment. Good discipline is best thought of as a positive experience by turning unacceptable conduct into a positive pattern of behavior.

A complete Independent School District 14 policy is available for review on our district web site.

Student Rights and Responsibilities

The student has a right to develop his/her abilities to the fullest, to be respected as an individual, to expect rules to be reasonable and consistently applied and to receive the benefits of all school services. They are responsible for knowing and complying with school rules, for being respectful and behaving in a civil manner. The students shall be responsible for their own actions.

This statement of rights is not expected to cover every situation, which may arise. Only the protection and preservation of the rights of others preserve the rights of an individual. All students attending Fridley High School have the right to:

1. An equal educational opportunity and freedom from discrimination;
2. Due process including the right to appeal;
3. Freedom of inquiry and expression in a respectful manner;
4. Data privacy; and
5. An awareness of school rules.

All students attending Fridley High School have the responsibility to:

1. Attend school daily, except when excused, and to be on time to all classes and other school day functions;
2. Pursue and attempt to complete the course of study prescribed by the state and local school authorities;
3. Make necessary arrangements for making up work when absent from school;
4. Assist the school staff in maintaining a safe school for all students enrolled therein;
5. Be aware of all school rules and regulations and conduct themselves in accord with them;
6. Assume that until a rule is waived, altered, or repealed, it is in full effect;
7. Be aware of and comply with the state and local laws;
8. Be aware of and comply with both State High School League rules and regulations and School Board policy when participating in extracurricular activities;
9. Be willing to volunteer information in disciplinary cases and cooperate with school staff;
10. Protect and take care of the school's property, and the property of others;
11. Dress and groom to meet fair standards of safety, health, and common standards of decency;
12. Avoid inaccuracies in student newspapers or publications and indecent or obscene language, both written and verbal, (see District 14 policy 505 Distribution of Materials on School Property or at School Events);
13. Express ideas in a manner that will not demean, offend or slander others (see [District 14 policy 413 Harassment and Violence](#)). This includes, but is not limited, to the [District 14 cyber bullying policy 514 Bullying Prohibition](#).

Student Rules of Conduct

Disciplinary action may be taken for any behavior, which is disruptive of good order or violates the rights of others in school, at school activities (either home or away) or while on or in the vicinity of school property, including school buses, school vehicles, or school bus stops. (School Safe Zone, MN Stat. 123.932 and [District 14 policy 709 Student Transportation Safety](#)). In addition, students involved in off-campus or out-of-school conduct that has a direct effect on the welfare of the school will be subject to school discipline. (MN Statute—Nexus Principle). The school has the authority and obligation to establish and enforce reasonable standards of conduct. In accordance with Pupil Fair Dismissal Act of 1974 and the 1983 Removal from Class Statute, a student may be removed from class, suspended, excluded or expelled from school for:

1. Willful conduct which materially and substantially disrupts the right of other students to an education.
2. Willful conduct which endangers the student or other students, or the property of the school.
3. Willful violation of any reasonable School Board policy and/or supplemental school building rules.

The following list identifies unacceptable acts subject to disciplinary action in the school district. Violation of any of these offenses before, during or after school hours while on school property, the school safe zone, the school bus, or any other school approved vehicle used to transport students; or at school functions or events held at other locations or the aiding and abetting of such acts will lead to the implementation of a disciplinary action or consequence listed in the Appendix including expulsion. However, a violation of item four regarding possession, use and/or transmission of a weapon will lead to the immediate initiation of the due process procedure in the weapon policy ([501 School Weapons Policy](#)).

1. Truancy and unauthorized absence;
2. Possession, use, and/or transmission (including being under the influence) of any narcotic drug, hallucinogenic drug, inhalant, intoxicating beverage, or any controlled substance, including the unauthorized use of prescription drugs;
3. Possession, use, and/or transmission of tobacco in any form;
4. Students and non-students, including adults and visiting youths, are forbidden to knowingly or voluntarily possess, store in an area subject to one's control, handle, transmit, or use any instrument that is considered a weapon or a "look-alike" weapon in school, on school grounds, at school activities, in the safe zone, at bus stops, on school buses or school vehicles, or entering upon or departing from school premises, property or events see [District 14 policy 501 School Weapons Policy](#).

5. Possession and/or use of any electronic device without teacher permission that disrupts the educational process;
6. Violations against persons such as verbal and/or nonverbal intimidation/threats; stalking; bullying; obstruction; assault; fighting; extortion; racial harassment; sexual harassment/violence, other harassment; (See Harassment Policy #413) and/or indecent exposure (offensive, inappropriate or vulgar display of one's body);
7. Violations against property including tampering with, unauthorized use of, damage to, or destruction of school property or the property of school personnel and/or others; vandalism, trespassing; arson; theft or robbery;
8. Trespassing is the unauthorized presence on school property including the returning to school property without permission from the principal or assistant principal while on suspension or after being expelled;
9. Violations of school procedures or acts disruptive to the educational process, including civil discourse disobedience, disruptive and disrespectful behavior, defiance of authority, cheating, insolence, insubordination, use of profanity, improper activation of fire alarms, and unauthorized access to school data;
10. Violations of the Technology Usage Policy regarding technology software, hardware, the Internet, network, servers or any other technological device owned by the school or district
11. Disrupting the cafeteria;
12. Failure to identify oneself when asked by a school employee or its designee;
13. Violation of school bus or transportation rules;
14. Violation of parking or school traffic rules and regulations;
15. Possession, distribution, or display of slanderous, libelous, pornographic, racist, or gang related materials or symbolism;
16. Student attire and/or personal grooming which creates a danger to health or safety; creates a disruption to the educational process or violates common standards of decency, and any apparel, jewelry, accessories, or matter of grooming which by virtue of its color, arrangement, trademark, or any other attribute (as primary purpose) denotes membership in an organized gang as defined by MN. Stat. 260.125
17. Criminal activity; and/or
18. Violation of other school rules, policies, or procedures.

Suspension from School

When it is apparent that you, as a student, have shown an open disregard for specified school rules, or when your actions disrupt the academic process, you will be suspended from school. Normally, prior to a suspension, you will meet with the assistant principal to discuss the reason(s) for your suspension, the length of the suspension and the plan for re-admission. You will have an opportunity to be heard, to hear all charges, and have an opportunity to refute the charges. If a suspension does result, the high school administration will alert your parents of the situation prior to sending you home, if it is at all possible.

Suspension from school is viewed as a denial of the privilege of school attendance and reinstatement to classes will be governed by the provisions outlined in the State of Minnesota Pupil Fair Dismissal Act of 1974.

When You Are Suspended You Must:

1. Contact your parent/guardian, by telephone.
2. Leave school, as directed by the Principal(s).
3. Stay away from school and school functions unless the principal or assistant principal gives permission for a school visit to get instruction or assignments.
4. Set a re-entry conference with the assistant principal.

Tennessee Warning

The Tennessee Warning informs the student what's going to be talked about, consequences for not sharing information, how information will be used and how private the information can be kept. Whenever a student (or parent on behalf of a student) is requested to provide information about them that is of a concern, they must be given the Tennessee Warning.

See Appendix for Discipline Guidelines and Consequences



DRESS AND APPEARANCE

Students should be dressed appropriately for school activities and in keeping with community standards.

It is Fridley High School's philosophy that good attitudes and behavior are directly related to appropriate dress and good grooming. Appearance and dress are to be in good taste at all times. Shoes or sandals must always be worn. For health reasons, as well as community standards, proper school dress shall be enforced. Improper school dress may include anything deemed to be disruptive to the educational process.

Examples of prohibited attire include, but are not limited to, the following:

- Clothing showing belly buttons, bare midriffs, cleavage, or underwear, or other strapless tops including dresses, halter tops, tube tops, muscle shirts
- Pants must be worn at the hips
- Skirts/shorts/skorts above fingertip length
- Chains, studs, spikes
- Hats need to be removed upon entering the building and hats and coats remain in your locker from 8:10-3:00
- Hats, hoods worn up, scarves, bandanas, visors: anything on the head (exceptions: head bands, yarmulkes, kufis, hijabs)
- Do-rags, scarves, etc. cannot be hanging out of pockets
- No gloves/mittens or items that cover any part of your hands
- No Sunglasses (exception: outdoors)
- Symbols, emblems, badges, signs, words, objects or pictures on clothing, jewelry or personal items that represent gangs, tobacco, drugs, alcohol, or discriminatory references to sex, race, or religion, or that are lewd, vulgar, or obscene, are not permitted.
- Objectionable emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group, evidences gang membership or affiliation, or approves, advances or provokes any form of religious, racial or sexual harassment and/or violence against other individuals.

If the administration believes a student's appearance, grooming, or mode of dress interferes with or disrupts the educational process or school activities or poses a threat to the health or safety of the student or others, the student will be directed to make modifications or will be sent home for the day. A parent or guardian will be notified.

DRUG-FREE SCHOOL AND WORKPLACE

The possession and use of alcohol, controlled substances, and toxic substances are prohibited at school or in any other school location before, during, or after school hours. Paraphernalia associated with controlled substances also is prohibited. The school district will discipline or take appropriate action against anyone who violates this policy. District policy is not violated when a person brings a controlled substance which has a currently accepted medical treatment use onto a school location for personal use if the person has a physician's prescription for the substance. Students who have prescriptions must comply with the school district's "Student Medication" policy.

GANGS/THREATENING GROUP ACTIVITY

Gang/threat group activity such as the use of graffiti emblems, symbolism, hand gang signs, threatening language, jewelry, clothing, etc., are prohibited. Consequences may include: parent contact, police referral, suspension/expulsion.

GUESTS AT SCHOOL DANCES

School rules are in effect during ALL school activities. The following policy and procedures will be enforced: All students need a photo ID to enter school dances.

Guests are welcome at Sadie Hawkins, Snow Days Dance and Prom in the company of Fridley High School students if:

1. A Dance Consent Form has been completed and returned to the attendance office by 3:05PM the day before the dance.
2. Each Fridley student may register only one guest per dance in the attendance office by 3:05PM the day before the dance.
3. All student guests must bring a valid student ID and/or driver's license for verification purposes.
4. Guests may not be older than 19 years old.
5. Dances typically run from 8:00 – 11:00PM.
6. All students and guests must follow the rules of the school regarding appropriate behavior and/or attire at a school dance. The rules for appropriate behavior and/or attire are the following:
 - Be respectful and polite to others and staff
 - No revealing or inappropriate clothing or costumes, as deemed inappropriate by the chaperone(s) or staff members in attendance
 - No dance grinding; meaning, no rubbing up on a person, bending over in front of another person and dancing, wrapping legs around a person and dancing or other inappropriate dance grinding as defined by the chaperone(s) or staff members in attendance

- All school rules apply during a dance that would apply during the school day

- Students must follow the directions or special instructions given for a particular dance or by any staff member

Failure to follow any of the above rules or guidelines can result in student discipline, including but not limited to, being asked to leave the dance, not being allowed to attend future school dances or activities, detention, suspension, or any other student consequence or discipline as defined in the student handbook.

Homecoming

Homecoming is the first big event of the year. Each year one week is set aside for the homecoming activities. There are five senior girls and boys elected by the senior class to run for homecoming queen and king. In the Queen's court we also have a junior, sophomore, and freshman class princess and escort selected by their respective class. A dance follows the homecoming football game – guests are not allowed to this dance.

Junior-Senior Prom

The Junior-Senior prom is planned by the Student Council and held at a site chosen by the Student Council. This event is for juniors and seniors and their guests. In order to bring a guest, you must complete our guest form and return it to the assistant principal for approval before bringing any guest to a dance.

HARASSMENT AND VIOLENCE PROHIBITION

It is the policy of Independent School District 14 to strive for a learning and working environment that is free from religious, racial or sexual harassment and violence. The School District prohibits any form of religious, racial or sexual harassment and violence. It shall be a violation of this policy for any pupil, teacher, administrator or other school employee of the School District to harass a pupil, teacher, administrator or other school employee through conduct or communication of a sexual nature or regarding religion and race.

See District Policy [413 Harassment and Violence](#), for more detailed information.

HAZING PROHIBITION

Hazing is prohibited. No student will plan, direct, encourage, aid, or engage in hazing. Students who violate this rule will be subject to disciplinary action pursuant to the school district's "Student Discipline" policy and building practices.

See District Policy [526 Hazing Prohibition](#), for more information.

INTERNET ACCEPTABLE USE

All school district students have conditional access to the school district's computer system, including Internet access, for limited educational purposes, including use of the system for classroom activities, educational research, and professional and career development. Use of the school district's system is a privilege, not a right. Unacceptable use of the school district's computer system, technology, or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including, but not limited to, suspension, expulsion, or exclusion; or civil or criminal liability under other applicable laws. See District Policy [524 Internet Acceptable Use](#) for more information. Students will receive a copy of the school district's "Internet Acceptable Use" policy and are expected to understand and agree to abide by the policy as a condition of use of the school district's computer system. All students who wish to use the school district's computer system must sign the Internet Use Agreement form annually.

Acceptable Use

Technology will be provided for the purpose of education or research, and be consistent with the educational goals and the objectives of the District.

The Acceptable Use Procedure sets the standards to ensure that all users benefit from the technology within our school system. The changes to these procedures encourage use of technology appropriate for a school environment, discourage harmful practices, and sets penalties for those who choose to violate the policy. Students should remember that access to technology is a privilege, not a right.

Unacceptable Use

Unacceptable uses of technology include, but are not limited to the following:

- 1 Participating in any activity that is in violation of U.S. law, state law or Fridley School Board Policy. Examples are: unauthorized copying of any software, copying any copyrighted material and plagiarizing
2. Wasting school resources, such as file space, paper, spamming, etc.
3. Gaining unauthorized access to resources
4. Invading the privacy of any other
5. Attempting to gain unauthorized entry to any computer, network, file, database, network device, workstation, IP address or communication
6. Posting anonymous messages, posting personal contact information about any individual or sending network messages

7. Using district equipment for commercial or private advertising or political lobbying
8. Using district property for private, financial, or commercial gain
9. Engaging in any unauthorized chat room activities
10. Engaging in acts of vandalism such as, but not limited to unauthorized copying of software to or from the network that has a computer virus causing damage or failure of technology devices destruction of others files or work saved on computer or server Accessing, submitting, posting, publishing or displaying either privately or publicly defamatory, discriminatory or inaccurate, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material

Inappropriate use of technology from outside the school may result in disciplinary action if there is a connection back to school and either of the following occurs:

1. The student's actions violate a legitimate school policy or law.
2. The school can show a substantial disruption or legitimate safety concern.

Any violation of the High School procedure and rules may result in the loss of technology usage privileges including the Internet. Additional disciplinary action may be determined at the building level, in keeping with the procedures and practices regarding inappropriate language or behavior as outlined in the Student Handbook. When applicable, law enforcement agencies may be involved.

Important Notice

Fridley High School will take measures to filter and monitor resources and information accessed through its information and data systems. Although a conscious effort will be made to deter access to materials that are inappropriate for the educational setting, no safeguard is foolproof. The user is responsible for not seeking or initiating access to inappropriate material and is also responsible for reporting incidents should they occur. FHS will not assume responsibility for unauthorized financial obligations resulting from school - provided access to the Internet.

Computer Lab Rules

1. Beverages, food, candy and gum may not be brought into the lab.
2. Use your assigned computer only and do not let others use it.
3. Malicious mischief, i.e. changing defaults, changing the desktop or shortcut bar or tampering with the monitor settings in any way will result in a consequence.
4. The Fridley High School Student Technology Usage Procedure and the District Internet Acceptable Use Policy are in effect. Due to limited resources, such as bandwidth and file space, games and music are not allowed.
5. As a matter of courtesy for the next student, your work area should be clean when you leave and you should log off the network. Take all paper and push in your chair.
6. Consequences for not following lab rules include, but are not limited to, loss of class points, disciplinary report to the assistant principal, cancellation of user privileges, and possible removal from class.

Definitions

Technology resources are defined as any electronic tool, device, program, or system that aids the educational environment and prepares the user for new roles in learning, living and working in a technological world. Technology includes but is not limited to:

1. All computer hardware, software and peripheral devices
2. Personal digital assistants including Palms, pocket PCs, cell phones, and iPods
3. Analog and digital networks (e.g., data, video, audio, voice, and multimedia)
4. Distance learning through multiple means and locations
5. Electronic mail (e-mail) systems and communication technologies
6. Television, telecommunications, and facsimile technology
7. Servers, routers, hubs, switches, Internet gateways, and wireless AP's
8. Administrative systems, media systems, and learning information systems
9. Related and forthcoming systems and new technologies
10. Personally owned devices are included in this Acceptable Use Procedure when on school property or connected to the school infrastructure either physically or via wireless.

Limitation of Liability

Fridley High School makes no warranties of any kind, whether expressed or implied, for the service it is providing. FHS is not responsible for any damages a user suffers. This includes loss of data resulting from delays, no-deliveries, mis-deliveries, and service interruptions or by the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. FHS specifically denies any responsibility for the accuracy or quality of information obtained through or stored on the system. FHS will not be responsible for financial obligations arising through the unauthorized use of the system.

Limited Privacy/Privilege/Monitoring

District Access to Files

Students should expect only limited privacy regarding the contents of their personal files on the District Network.

Routine maintenance and monitoring of the District network will be conducted and may lead to the discovery that students have violated the Acceptable Use Procedure. Appropriate actions will be taken in keeping with Board policies, Fridley High School Handbook Regulations and/or the law.

An individual search will be conducted if there is reasonable suspicion that students have violated the High School Acceptable Use Procedure. If a violation has occurred appropriate actions will be taken in keeping with the School Board policies, High School Handbook Regulations and/or the law. The investigation will be reasonable and related to the suspected violation.

If a student is under the age of eighteen (18), their parents/guardians have the right at any time to request to see the contents of the student's network folder.

Monitoring

The District reserves the right to review any material on user accounts and monitor file server space in order for the administration to make determinations on whether specific uses of the network are appropriate.

Privilege

Use of the network and Internet is a privilege, not a right. Inappropriate use, including any violation of these conditions and rules may result in cancellation of the privilege and/or other disciplinary action. The administration, under this agreement, has the authority to determine appropriate use and may deny, revoke, suspend or close any user account at any time based upon its determination of inappropriate use by account holder or user.

Purpose

The purpose of technology at Fridley High School is to support learning, expand communications, and improve instruction. The purpose of this policy is to set forth acceptable use of that technology. Local Area Network (LAN) and Internet access is available to the students and staff. The Internet offers vast, diverse and unique resources. However, the global network also provides access to controversial items and materials, which may lack educational value. Given the global nature of the Internet, it is difficult for Fridley High School and its staff to totally restrict knowledgeable users from accessing controversial materials. Therefore, it is imperative to establish clearly delineated guidelines for students and this staff utilizing the various available technologies within the school.

Plagiarism and Copyright Infringement

Students will not plagiarize works found on the Internet or the District network. Plagiarism is taking the ideas or writings of others and presenting them as if they were original to them. Students will respect the rights of copyright owners. Copyright infringement occurs when students inappropriately reproduce a work that is protected by a copyright. If a work contains language that specifies appropriate use of that work, students should follow the expressed requirements. If students are unsure whether or not they can use a work, students should request permission from the copyright owner. This applies both to textual material, graphics, music and software programs.

Violations

1. Fridley High School will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through the District network.
2. In the event there is a claim that students have violated the Acceptable Use Procedure, students will be provided notice of the suspected violation and an opportunity to be heard in the manner set forth in Fridley High School Handbook.
3. Any violation of Fridley High School procedures and rules may result in the loss of privileges to use school-provided technology including the Internet. Additional disciplinary action may be determined at the building level in keeping with the procedures and practices regarding inappropriate language or behavior as outlined in the Fridley High Student Handbook. When applicable, law enforcement agencies may be involved.

NUISANCE ITEMS

The school reserves the right to ban nuisance items that have a disruptive effect. Items such as squirt guns, water balloons, noisemakers, dice to name just a few, are not to be brought to school. Your cooperation is needed and expected. Electronic devices are not permitted in the classrooms without prior approval by the teacher.

PARKING LOT EXPECTATIONS

Student Driving Regulations and Parking Procedures

1. All student automobiles parked on school property must have a permanent current parking permit or daily parking permit affixed to the lower right corner of the passenger window.
 2. Automobiles are to be parked appropriately in the area of the North (big) parking lot designated for students. Students will be given a citation and/or towed if inappropriately parked in non-student area
 3. The speed limit for all vehicles on the senior high grounds is 10 mph.
 4. Automobiles are to be locked upon arrival and not entered until dismissal.
 5. Students are not to be in the parking areas during the day unless they have a pass from the attendance office.
 6. Students are not allowed to "loiter" in the parking lot before or after school.
 7. Parking permits are to be used only by the person to whom the permit has been issued.
 8. Students improperly or illegally parked will be issued a citation and may have their vehicles towed at their own expense on the second offense.
 9. A \$5.00 fee will be charged for replacement of lost or stolen parking permits.
 10. Students who leave the school parking lot during the day without a valid pass, or who take other students who do not have a valid school pass to leave school with them in their vehicle; will forfeit their parking privileges for the remainder of the school year. No refund will be made.
 11. Students and parent/guardian agree to indemnify and hold harmless School District 14, its employees and agents for any loss, damage, or injury to the student, student's vehicle, or property which may result from parking or driving on school district property.
 12. The parking fee is \$5.00 per year. There will be a \$5.00 charge for permits for each additional vehicle registered per student.
- Should you be involved in an accident, report it to the attendance office, the Fridley police, and your parent.

TOBACCO-FREE SCHOOLS

School district students and staff have the right to learn and work in an environment that is tobacco free. School policy is violated by any individual's use of tobacco or tobacco-related devices in a public school, on school grounds, in any school-owned vehicles, or at any school events or activities. Students may not possess any type of tobacco or tobacco-related device in a public school, on school grounds, in any school-owned vehicles, or at any school events or activities. Any student who violates this policy is subject to school district discipline.

See District Policy 419 Tobacco Free Environment, for more information.

VANDALISM

Vandalism of any district property is prohibited. Violators will be disciplined and may be reported to law enforcement officials.

WEAPONS PROHIBITION

No person will possess, use, or distribute a weapon when in a school location except as provided in school district policy. A "weapon" means any object, device, or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to: any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stunguns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon. A weapon also includes look-alike weapons. Appropriate discipline and action will be taken against any person who violates this policy. The school district takes a "zero tolerance" position in regard to the possession, use, or distribution of weapons by students. Discipline of students may include: immediate out-of-school suspension; confiscation of the weapon; immediate notification of police; parent or guardian notification; and recommendation to the superintendent of dismissal for a period of time not to exceed one year. A student who brings a firearm to school will be expelled for at least one year, subject to school district discretion on a case-by-case basis. For a copy of the "School Weapons" policy, contact the building administration.

PART IV - HEALTH & SAFETY



ACCIDENTS

All student injuries that occur at school or school-sponsored activities should be reported to the building administration. Parents/guardians of an injured student will be notified as soon as possible. If the student requires immediate medical attention, the principal or other district leader will call 911 or seek emergency medical treatment and contact the parent(s).

ASBESTOS MANAGEMENT UPDATE

The school district has developed an asbestos management plan. A copy of this plan can be found in the following locations:

Hayes and Stevenson Elementary Schools – Main Office

Middle School - Principal's Office

Fridley Community Center – Main Office (district side)

High School - District Buildings and Grounds Office

CRISIS MANAGEMENT

The school district has developed a “Crisis Management” policy. Each school building has its own building-specific crisis management plan. Students and parents will be provided with information as to district- and school-specific plans.

The “Crisis Management” policy addresses a range of potential crisis situations in the school district and includes general crisis procedures for securing buildings, classroom evacuation, campus evacuation, sheltering, and communication procedures. The school district will conduct lock-down drills, fire drills, and a tornado drill. Building plans include classroom and building evacuation procedures. See [Policy 806 Crisis Management](#) or contact building administration for more information.

EMERGENCY DRILLS

It is necessary for all students to be knowledgeable about emergency procedures. Classroom teachers will explain procedures for practice drills in fire, severe weather, and lockdown.

HEALTH INFORMATION

First Aid

The nurse's office in each building is equipped to handle minor injuries requiring first aid. If the nurse's office is not open, assistance can be sought from the building's administrative office. If a student experiences a more serious medical emergency at school, 911 will be called and/or a parent/guardian will be contacted depending on the situation.

The district has installed automated external defibrillators (AEDs) in every building. Tampering with any AED is prohibited and may result in discipline.

Communicable Diseases

To protect other students from contagious illnesses, students infected with certain diseases are not allowed to come to school while contagious. If a parent suspects that his/her child has a communicable or contagious disease, the parent should contact the school nurse or principal so that other students who might have been exposed to the disease can be alerted.

Health Service

The student health office is staffed by a trained health assistant, who works under the direction and supervision of a licensed school nurse.

Immunizations

All students must be properly immunized or submit appropriate documentation exempting them from such immunizations in order to enroll or remain enrolled. Students may be exempted from the immunization requirement when the immunization of the student is contraindicated for medical reasons; laboratory confirmation of adequate immunity exists; or due to the conscientiously held beliefs of the parents/guardians or student. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student reaches the age of 18. For a copy of the immunization schedule or to obtain an exemption form or information, contact your school's health office.

Medications at School During the School Day

The school district acknowledges that some students may require prescribed drugs or medication during the school day. The administration of prescription medication or drugs at school requires the following:

- Long term prescriptions (2 weeks or more) – a written order from a licensed prescriber, written permission from a parent/guardian, and the original pharmacy labeled container.
- Short term prescriptions (less than 2 weeks) – requires permission from a parent/guardian and the original pharmacy labeled container.
- Non-prescription, long and short term – requires written permission from a parent/guardian and the medication provided in the original labeled container. Administration of non-prescription medication must not exceed labeled directions. Medications must be age appropriate (i.e., Junior Strength or Children's if under age 12). Due to space constraints, it is helpful if you can send a smaller sized bottle with your student.

An “Administering Prescription Medications” form must be completed once a year and/or when a change in the prescription or requirements for administration occurs. Prescription medications must be brought to school in the original container labeled for the student by a pharmacist, and must be administered in a manner consistent with the instructions on the label. Prescription medications are not to be carried by the student, but will be left with the appropriate school personnel. Exceptions that may be allowed include: prescription asthma medications administered with an inhaler pursuant to school district policy and procedures, medications administered as noted in a written agreement between the school district and parent or as specified in an Individualized Education Program (IEP), a plan developed under Section 504 of the Rehabilitation Act (§504 Plan), or an individual health plan (IHP). The school district is to be notified of any change in a student's prescription medication administration.

PESTICIDE APPLICATION NOTICE

The school district may plan to apply pesticide(s) on school property. To the extent the school district applies certain pesticides; the school district will create a calendar by October 1 as to the school district's plan to use these pesticides. A parent may request to be notified prior to the application of certain pesticides on days different from those specified in the notice. Additional information regarding what pesticides are used, the schedule of pesticide applications, and the long-term health effects of the class of pesticide on children can be requested by contacting the District Director of Buildings and Grounds.

VISITORS IN DISTRICT BUILDINGS

Parents/guardians and community members are welcome to visit the schools. To ensure the safety of those in the school and to avoid disruption to the learning environment, all visitors must report directly to the main office upon entering the building, with the exception of events open to the public. All visitors will be required to check in at the main office and to wear a “visitors badge” while in the building during the school day. Visitors must have the approval of the principal before visiting a classroom during instructional time. An individual or group may be denied permission to visit a school or school property, or such permission may be revoked, if the visitor does not comply with school district procedures or if the visit is not in the best interests of the students, employee, or the school district. Students are not allowed to bring visitors to school without prior permission from the principal or assistant principal.



PART V - ACTIVITIES & ATHLETICS



FRIDLEY ACTIVITIES DEPARTMENT STRATEGIC PLAN

Vision Statement

Our dream is that...

All students become lifelong participants
and positively impact the lives of others.

Mission statement

Each day we commit...

To inspire and develop excellence.

Goals

We will focus our energies on...

- Skill Development
- Create Lasting Experiences
- Value Development
- Program Development
- Operational Efficiency

Values

We hold these concepts most important...

- Commitment
- Passion
- Respect
- Health
- Teamwork
- Communication
- Trust
- Relationships
- Discipline
- Fun

TRI METRO CONFERENCE

The Fridley Tigers will compete in the Tri Metro Conference. Schools in the conference are Fridley, The Academy of Holy Angels, Brooklyn Center, Columbia Heights, Concordia Academy, DeLaSalle, Saint Agnes, St. Anthony Village, St. Croix Lutheran, and Visitation.

ATHLETIC INJURY BENEFITS/INSURANCE

The School District does not carry accident insurance on students attending Fridley Schools. It does, however, provide an opportunity for all students to purchase a lower cost insurance that covers all school-related activities, and an option to purchase coverage for football. Information regarding this program and how it can be purchased will be made available early in the school year. If a student participates in this insurance program he/she will be covered according to the policy that is purchased. Questions regarding insurance for athletics should be directed to the Administrative/Activities Director, Dan Roff. All other insurance questions should be directed to the Director of Finance. Students are encouraged to talk over their family coverage with parents to determine whether or not additional coverage is necessary.



INTERSCHOLASTIC ATHLETICS & ACTIVITIES BY SEASON

A fee to participate is charged to all athletes' grades 7-12. The minimum fee is \$25.00 for Students who are eligible for Free or Reduced lunch under the guidelines of the Federal Lunch Program.

Fall Sports

Cheerleading	\$95
Boys Cross Country	\$150
Girls Cross Country	\$150
Football	\$150
Boys Soccer	\$150
Girls Soccer	\$150
Girls Swimming & Diving	\$150
Girls Tennis	\$150
Volleyball	\$150

Fall Fine Arts & Activities

Fall Production	\$95
Marching Band	\$95
Dance Line	\$95

Spring Sports

Baseball	\$150
Boys Golf	\$150
Girls Golf	\$150
Softball	\$150
Boys Tennis	\$150
Boys Track	\$150
Girls Track	\$150
Adapted Bowling (Co-ed)	\$150

Spring Fine Arts & Activities

Spring Production	\$95
Strength Training	\$70
Instrumental/Vocal Sections	\$ --
Visual Arts	\$--

Winter Sports

Boys Basketball	\$150
Girls Basketball	\$150
Dance Team	\$150
Gymnastics	\$150
Boys Hockey	\$150
Girls Hockey	\$150
Boys Swimming & Diving	\$150
Wrestling	\$150
Fall Dance	\$150

Winter Fine Arts & Activities

Speech	\$95
One Act Play	\$95
Strength Training	\$70
Jazz Ensemble	--

In order to be eligible for regular season and MSHSL tournament competition, a student must be a fully enrolled as defined by the State Department of Education undergraduate member of his or her school in good standing. A student who is under penalty of exclusion, expulsion or suspension or whose character or conduct violates the Student Code of Responsibilities is not in good standing and is ineligible for a period of time as determined by the Principal. Students participating in all MSHSL awards presentations must be in school approved attire.

STUDENT CODE OF RESPONSIBILITIES

The member schools of the Minnesota State High School League (MSHSL) believe that participation in interscholastic activities is a privilege, which is accompanied by responsibility.

As a student participating in my school's interscholastic activities, I understand and accept the following responsibilities:

- I will respect the rights and beliefs of others and will treat others with courtesy and consideration.
- I will be fully responsible for my own actions and the consequences of my action.
- I will respect the property of others.
- I will respect and obey the rules of my school and the laws of my community, state and country.
- I will show respect to those who are responsible for enforcing the rules of my school and the laws of my community, state and country.

ELIGIBILITY AND TRAINING RULES

As a member of the Minnesota State High School League, Fridley High School and the students who represent Fridley High School are governed by eligibility and training rules, as prescribed in the Minnesota State High School League Official Handbook. In addition to the rules designated by the MSHSL student athletes and activity participants are bound by the following policies:

ATHLETIC ELIGIBILITY SUMMARY SHEET

Academic

The academic eligibility policy of Fridley High School is patterned after the MSHSL guidelines which indicate that a student must be making satisfactory progress toward graduation. Our policy is to examine the grades earned by our athletes each trimester.

1. Can't have 2 F's
 - A. 2 in 1 semester
 - B. 1 in 2 consecutive semesters
 - 1) Freshman - probation - practice and play - (all classes passing at mid-semester or no games/practice only).
 - 2) Sophomores - restricted- no games only practice - (all classes passing at Mid- semester or dismissed for the season).
 - 3) Juniors/seniors - ineligible- summer school may replace a failed credit after the fact.

Student may request an appeal due to special circumstances.

2. Must be "on track" to graduate

A. Once a student falls behind in credits based on the grade level chart, they must have one full semester of passing all classes and show a plan for making up the credits that were lost.

B. If a student fails anywhere along the way, they have to show one complete semester of passing all credits and show a plan for making up the credits that were lost to regain eligibility.

Credit Requirements for Graduation and Eligibility

2016		
Semester 1	Semester 2	
10	18/17	
11	21.5/20.5	25.5/24.5
12	28.5/27.5	32/31
2017		
Semester 1	Semester 2	
9		
10	12.5/11.5	16/15
11	19.5/18.5	23/22
12	26.5/25.5	30/29
2018		
Semester 1	Semester 2	
9	3.5/2.5	7/6
10	10.5/9.5	14/13
11	17.5/16.5	21/20
12	24.5/23.5	28/27

Attendance

All students are expected to be in school for the full day.

Parents should call in before the student arrives or pre-approve the absence.

1. All students must be in school by 8:35 in order to practice or play that day.
 - a. 1st time -warning- parent called -team consequence
 - b. 2nd time -no practice or play for that day -team consequence for absence
 - c. 3rd time -student is ineligible for practice or play that day, ineligible for game competition for 1 week.

Tardies

All students are expected to be in class on time, every hour, every day.

- a. Coaches may have their own tardy policy.
- b. If the school has a tardy policy, it will be supported by the activities department. Chronic tardies may involve loss of playing time and team privileges.

ALCOHOL, TOBACCO, DRUGS AND MARIJUANA RULE BY PARTICIPANTS IN MINNESOTA STATE HIGH SCHOOL LEAGUE ACTIVITIES AND OTHER DRAMA AND MUSIC ACTIVITIES

Independent School District #14 recognizes that the use of alcohol, tobacco or other mood altering drugs can be a significant health problem for many young people and may result in negative effects on behavior, learning and the total development of each individual. It is also recognized that it is illegal to use, possess, or be under the influence of alcoholic beverages, tobacco, or other drugs or narcotics at school, on the school grounds, or at school sponsored activities, or the home or community.

Current disciplinary policy deals with violations for offenders during the course of the regular school day or during school activities.

Special rules are in effect for students participating in Minnesota State High School League sponsored activities in athletics, music and drama.

Rule

Throughout the calendar year (including the summer break) and not limited to the season or period of the activity, a student whose name appears on a Minnesota State High School League eligibility list shall not:

1. Use or possess a beverage containing alcohol;
2. Use or possess tobacco;
3. Use or consume, possess, buy, sell or give away marijuana or any substance defined by law as an illegal drug.

Penalties

These are minimum penalties - the coaches and/or directors may recommend harsher consequences. In order to serve eligibility penalties, students can do so only by completing the entire season.

ATHLETICS

First Violation

After confirmation of the first violation, the student shall lose eligibility for 25% of the varsity season or two weeks of a season in which the student is a participant, whichever is greater.

Second Violation

After confirmation of the second violation, the student shall lose eligibility for 75% of a varsity season.

Third Violation

After confirmation of the third violation, the student shall lose eligibility for the next twelve months in which the student is a participant.

An athlete forfeits any post-season awards and career awards including the Fridley Letter, All-Conference and Honorable Mention, Hall of Fame, Athena Awards with any violation.

DRAMA

First Violation

The student shall be dismissed from the current drama production.

Second Violation

After confirmation second violation, the student shall be dismissed from the current drama production and shall be ineligible to participate in the next scheduled drama production.

Third Violation

After confirmation of the third violation, the student shall be dismissed from the current drama production and shall be ineligible to participate in any scheduled drama production that commences practice within the next twelve calendar months.

MUSIC, CURRICULAR GROUPS

First Violation

After confirmation of the first violation, a student enrolled in band or choir shall lose eligibility for the next scheduled local performance or Minnesota State High School League contest outside of the classroom.

Second Violation

After confirmation of the second violation, a student enrolled in band or choir shall lose eligibility for a minimum of two scheduled local performances and/or Minnesota State High School League contests outside of the classroom.

Third Violation

After confirmation of the third violation, a student enrolled in band or choir shall lose eligibility for all local performances or Minnesota State High School League contests outside of classroom instruction.

Any performance involving the grading of the student shall be made up by direction of the teacher.

Penalties shall be accumulative beginning with and throughout the student's participation on a varsity, junior varsity, sophomore or freshman team or activity, or any student whose name has appeared on an eligibility list or any of these activities.

Whenever an athlete chooses to satisfy the penalty for a violation by joining a sport in which he/she has not previously participated, he/she must join this sport at the beginning of its season and participate the entire season. The basic expectations of the sport (i.e., attendance at practices, participation in contests, etc.) must be met by the athlete. It shall be the responsibility of the Athletic Director to determine if these requirements have been met.

A student participating in drama and/or music activities forfeits any post-season awards including the Fridley Letter, Hall of Fame, And Most Valuable awards with any violations.

Practice of MSHSL Participants During a Period of Ineligibility

1. After the first or second chemical violation a student may practice with a team or group, but not be in uniform for contests.
2. During the period of academic ineligibility the student may be allowed to practice with the team or group.

The coach or activity advisor having the responsibility for the ineligible student shall make every effort to see that the student's return to the sport or activity, following the period of ineligibility, is as successful and positive as possible.

This policy shall be subject to the review of the eligibility committee, when so determined by the administrative team.

Curricular and Co-Curricular Participation after an Absence

A student must be in school all day if he or she wishes to participate in any after school event or team practice. Special situations should be discussed with the assistant principal, athletic director or principal as they occur.

ACTIVITIES & CLUBS

Fridley High School encourages you to get involved in activities in school. The following list includes most of the clubs and activities (not including athletics) in which you may participate. Ask your classmates and faculty how to get involved.

AASU (African American Student Union)
Multicultural Club
Chinese Club
Clay Target Club
National Honor Society
Culinary Club
Pep band
Drama Club
Robotics
Excel
S.A.L.T. (Student Athlete Leadership Team)
Science Club
Future Educators Club
Ski and Snowboard Club
Gay Straight Alliance
Spanish Club
German Club
Speech
Key Club
Student Council
Link Crew
Youth In Government
Math Team
Visual Arts Club



APPENDIX A (DISCIPLINE PROCEDURES)

Certain categories of infractions/discipline problems will fall under a “step” program whereby the consequence increases with each repetition. The principal, assistant principal, or the principal’s designee, shall determine the appropriate disciplinary action. When determining an appropriate action, the administrator will consider the extent of the disruption of the safety of an individual or a group or the disruption of the learning environment in the school. The following chart is used by administration as consequence guidelines but is not policy. Decisions about individual student consequences may vary from this chart’s recommendations, when deemed appropriate by the administration or administrative designee.

OSS = Out-of-School Suspension ISS = In-School Suspension

Type of Offense	1 st Referral	2 nd Referral	3 rd Referral
Arson Intentional destruction or damage to school property or other property by means of fire.	<ul style="list-style-type: none"> • OSS (up to 15 days) • Parent conference • Expulsion • Restitution • Police referral 	<ul style="list-style-type: none"> • OSS (up to 15 days) • Parent conference • Expulsion • Restitution • Police referral 	<ul style="list-style-type: none"> • OSS (up to 15 days) • Parent conference • Expulsion • Restitution • Police referral
Assault Acting with intent to cause fear in another person of immediate bodily harm or death, or intentionally inflicting or attempting to inflict bodily harm upon another person.	<ul style="list-style-type: none"> • Physical restraint • OSS (up to 10 days) • Parent conference • Police referral • Expulsion • Alternative Placement 	<ul style="list-style-type: none"> • Physical restraint • OSS (up to 10 days) • Parent conference • Police referral • Expulsion • Alternative Placement 	<ul style="list-style-type: none"> • Physical restraint • OSS (up to 15 days) • Parent conference • Expulsion • Police referral • Alternative Placement
Bullying Intimidating, harassing, or repeatedly picking on another student, individually or as a group. This may include physical abuse (hitting, kicking, pushing, stealing, etc.) or verbal abuse (threats, teasing, rumor spreading, ostracizing, etc.)	<ul style="list-style-type: none"> • Mediation • Contract with student • ISS • Activity restrictions 	<ul style="list-style-type: none"> • OSS (up to 5 days) • Parent conference • Activity restrictions 	<ul style="list-style-type: none"> • OSS (up to 10 days) • Parent conference • Activity restrictions • Police referral
Bus/transportation violations	<ul style="list-style-type: none"> • Warning • Assigned seat • Suspension from bus • OSS 	<ul style="list-style-type: none"> • Assigned seat • Suspension from bus • OSS 	<ul style="list-style-type: none"> • Suspension from bus • OSS • Removal from all district transportation for the remainder of the school year
Chemical Health Possession, use, and/or transmission (including being under the influence) of any narcotic drug, hallucinogenic drug, inhalant, intoxicating beverage, or any controlled substance or the unauthorized use of prescription drugs.	<ul style="list-style-type: none"> • OSS • Parent conference • Police referral 	<ul style="list-style-type: none"> • OSS • Parent conference • Police referral • Expulsion 	<ul style="list-style-type: none"> • OSS • Parent conference • Police referral • Expulsion

Type of Offense	1 st Referral	2 nd Referral	3 rd Referral
Chemical Use/Paraphernalia	<ul style="list-style-type: none"> • OSS • Parent conference • Police referral 	<ul style="list-style-type: none"> • OSS • Parent conference • Police referral • Expulsion 	<ul style="list-style-type: none"> • OSS • Parent conference • Police referral • Expulsion
Classroom Disruption Sent out of class by a sub.	<ul style="list-style-type: none"> • Phone call home • Restitution 	<ul style="list-style-type: none"> • ISS • Phone call home • Restitution 	<ul style="list-style-type: none"> • OSS • Parent conference •
Disruptive behavior Behaviors that disrupt or threaten to disrupt the educational process.	<ul style="list-style-type: none"> • Removal from class • Phone call home by teacher • Restitution 	<ul style="list-style-type: none"> • Phone call home by teacher • ISS • Restitution • OSS 	<ul style="list-style-type: none"> • Phone call home by teacher • OSS • Parent conference
Distribution of Inappropriate Written Material at School	<ul style="list-style-type: none"> • See District Policy #505 - 	<ul style="list-style-type: none"> • See District Policy #505 - 	<ul style="list-style-type: none"> • See District Policy #505 -
Dress and grooming Student attire and/or personal grooming which creates a danger to health or safety; creates a disruption to the educational process or violates common standards of decency, and any apparel, jewelry, accessories, or matter of grooming which by virtue of its color, arrangement, trademark, or any other attribute denotes membership in an organized gang. Examples of prohibited items: wallet chains, all bandanas, shirts with spaghetti straps or bare midriffs, muscle shirts.	<ul style="list-style-type: none"> • Student is asked to change the clothing or the manner in which it is worn. • Hats, wallet chains and other nuisance articles will be confiscated. 	<ul style="list-style-type: none"> • Student is asked to change the clothing or the manner in which it is worn. • Hats, wallet chains and other nuisance articles will be confiscated. 	<ul style="list-style-type: none"> • OSS • Parent conference
False Reporting Deliberately reporting false information about a student or staff person.	<ul style="list-style-type: none"> • OSS • Parent conference 	<ul style="list-style-type: none"> • OSS • Parent conference • Expulsion 	<ul style="list-style-type: none"> • OSS • Parent conference • Expulsion
Fighting Engaging in any form of fighting where physical violence is involved (ex: hitting, kicking, hair pulling). Failure to stop fighting when told to do so will result in additional consequences.	<ul style="list-style-type: none"> • OSS • Parent conference • Mediation • Physical restraint • Activity restrictions • Police referral 	<ul style="list-style-type: none"> • OSS (up to 10 days) • Parent conference • Mediation • Physical restraint • Activity restrictions • Police referral 	<ul style="list-style-type: none"> • OSS (up to 15 days) • Parent conference • Physical restraint • Expulsion • Activity restrictions • Police referral
Fire alarm, False Improper activation of fire alarm; tampering or interfering with any fire alarm.	<ul style="list-style-type: none"> • OSS (up to 10 days) • Parent conference • Restitution • Referral to police and fire marshall 	<ul style="list-style-type: none"> • OSS (up to 15 days) • Parent conference • Expulsion • Restitution • Referral to police and fire marshall 	<ul style="list-style-type: none"> • OSS (up to 15 days) • Parent conference • Expulsion • Referral to police and fire marshall
Fire Extinguisher, Unauthorized Use	<ul style="list-style-type: none"> • OSS • Parent conference • Police Referral 	<ul style="list-style-type: none"> • OSS (up to 15 days) • Parent conference • Police referral • Restitution • Expulsion 	<ul style="list-style-type: none"> • OSS (up to 15 days) • Parent conference • Police Referral • Restitution • Expulsion

Type of Offense	1 st Referral	2 nd Referral	3 rd Referral
Harassment	<ul style="list-style-type: none"> • See Harassment and Violence Policy 	<ul style="list-style-type: none"> • See Harassment and Violence Policy 	<ul style="list-style-type: none"> • See Harassment and Violence Policy
Inappropriate Language	<ul style="list-style-type: none"> • Removal from class • ISS • Restitution • OSS 	<ul style="list-style-type: none"> • OSS • Parent conference 	<ul style="list-style-type: none"> • OSS • Parent Conference
Insubordination Deliberate refusal to follow an appropriate direction or identify self when requested.	<ul style="list-style-type: none"> • Removal from class • ISS • OSS • Parent conference 	<ul style="list-style-type: none"> • Removal from class • ISS • OSS • Parent conference 	<ul style="list-style-type: none"> • ISS • OSS • Parent conference
Lighter, Matches	<ul style="list-style-type: none"> • OSS • Parent Conference 	<ul style="list-style-type: none"> • OSS • Parent Conference 	<ul style="list-style-type: none"> • OSS • Parent Conference
Nuisance Objects (ex: pagers, wallet chains, whoopie cushions, etc.)	<ul style="list-style-type: none"> • Restitution • Item confiscated • OSS 	<ul style="list-style-type: none"> • Restitution • Item confiscated • OSS 	<ul style="list-style-type: none"> • Item Confiscated • OSS • Parent conference
Record or Identification Falsification Falsifying signatures, data, or official school records.	<ul style="list-style-type: none"> • Restitution • OSS • Parent conference • Expulsion 	<ul style="list-style-type: none"> • OSS • Parent conference • Expulsion 	<ul style="list-style-type: none"> • OSS • Parent conference • Expulsion
Roughhousing Pushing, shoving, scuffling. Physical contact that could harm others but is not defined as an assault or fighting.	<ul style="list-style-type: none"> • ISS • Parent Conference • Restitution 	<ul style="list-style-type: none"> • ISS • OSS • Parent conference 	<ul style="list-style-type: none"> • OSS • Parent conference

Type of Offense	1st Referral	2nd Referral	3rd Referral
Rude, Discourteous, Disrespectful to staff	<ul style="list-style-type: none"> • Restitution • ISS • OSS • Parent conference 	<ul style="list-style-type: none"> • OSS • Parent conference • ISS • Restitution 	<ul style="list-style-type: none"> • OSS • Parent conference
Tardiness to School	<ul style="list-style-type: none"> • Warning 	<ul style="list-style-type: none"> • Letter to parent 	<ul style="list-style-type: none"> • Referral to Anoka County TIP Program
Technology/ Telecommunication Misuse Misuse of computer equipment or network; deletion or violation of password-protected files, computer programs, or data or system files; inappropriate accessing of files, unethical use of information or violation of copyright laws; unauthorized access to or inappropriate use of the Internet.	<ul style="list-style-type: none"> • Restriction from computer use • OSS • Parent conference • Expulsion • Referral to police 	<ul style="list-style-type: none"> • Restriction from computer use • OSS • Parent conference • Expulsion • Referral to police 	<ul style="list-style-type: none"> • Restriction from computer use • OSS • Parent conference • Expulsion • Referral to police
Theft The unauthorized taking, using, transferring, hiding or possessing of the property of another person without the consent of the owner, or receiving of such property.	<ul style="list-style-type: none"> • OSS • Parent conference • Police referral • Restitution 	<ul style="list-style-type: none"> • OSS • Parent conference • Police referral • Restitution 	<ul style="list-style-type: none"> • OSS • Parent conference • Expulsion • Restitution • Police referral
Threatening/Intimidation/Extortion	<ul style="list-style-type: none"> • Mediation • Contract • OSS • Parent conference • Expulsion 	<ul style="list-style-type: none"> • OSS • Parent Conference • Expulsion 	<ul style="list-style-type: none"> • OSS • Parent conference • Expulsion
Tobacco Possession, use, and/or transmission of tobacco in any form.	<ul style="list-style-type: none"> • OSS • Police referral 	<ul style="list-style-type: none"> • OSS • Police referral 	<ul style="list-style-type: none"> • OSS • Police referral

Type of Offense	1st Referral	2nd Referral	3rd Referral
Trespassing Unauthorized presence on school property including returning to school property without permission from the principal while on suspension or after being expelled.	<ul style="list-style-type: none"> • OSS • Parent conference • Police referral 	<ul style="list-style-type: none"> • OSS • Parent conference • Police Referral 	<ul style="list-style-type: none"> • OSS • Parent conference • Police Referral
Uncooperative in ISS	<ul style="list-style-type: none"> • OSS • Parent conference 	<ul style="list-style-type: none"> • OSS • Parent conference 	<ul style="list-style-type: none"> • OSS • Parent Conference
Vandalism including tampering with, unauthorized use of, damage to, or destruction of school property or the property of school personnel and/or others	<ul style="list-style-type: none"> • OSS • Parent conference • Expulsion • Restitution/Fine • Police Referral 	<ul style="list-style-type: none"> • OSS • Parent conference • Expulsion • Restitution • Police Referral 	<ul style="list-style-type: none"> • OSS • Parent conference • Expulsion • Restitution • Police Referral
Weapons Students and non-students, including adults and visiting youths, are forbidden to knowingly or voluntarily possess, store in an area subject to one's control, handle, transmit, or use any instrument that is considered a weapon or a "look-alike" weapon in school, on school grounds, at school activities, in the safe zone, at bus stops, on school buses or school vehicles, or entering upon or departing from school premises, property or events.	<ul style="list-style-type: none"> • See Weapons Policy 	<ul style="list-style-type: none"> • See Weapons Policy 	<ul style="list-style-type: none"> • See Weapons Policy

SCHOOL SUPPLY LIST

All students will need the following basic supplies. Teachers will inform students of any additional items needed for individual classes the first day of school. Students are expected to have the following school supplies no later than the end of the first week of school. Student planners for 9th graders will be provided by the school during the 1st week.

3 ring binders (if in AVID, you will need one 3-4 inch binder)

Spiral Notebooks

Pencil Pouch

Highlighters

Pocket Folders

#2 Pencils

Pens

Binder Tabs

Combination Lock (PE Class)

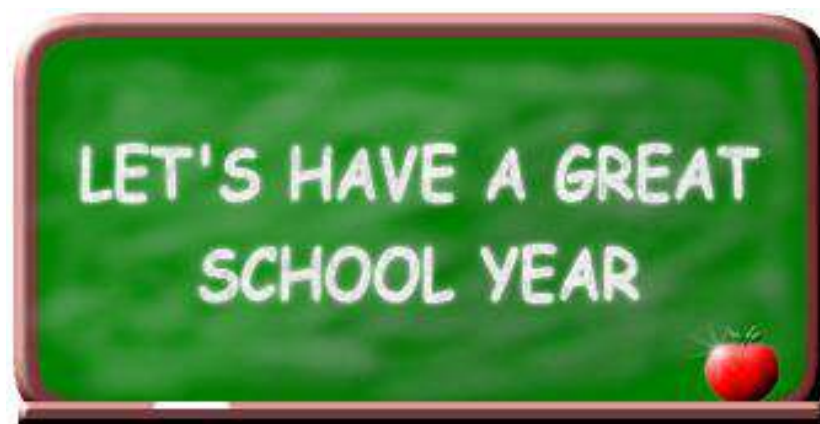
Athletic clothes and tennis shoes (PE Class)

Colored Pencils (9th Grade Only)

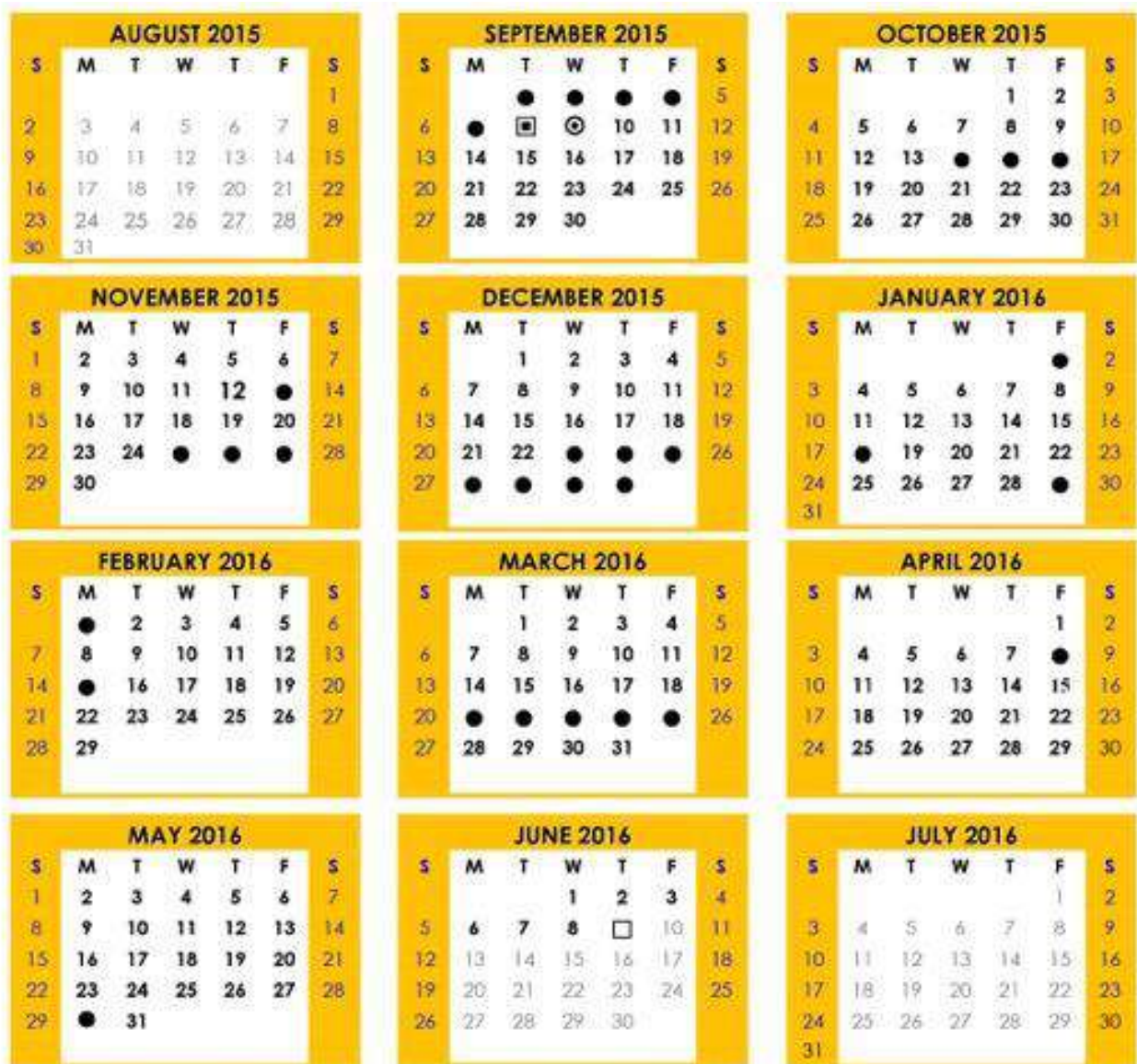
Tape (9th Grade Only)

Post-It Notes (10th Grade Only)

Nice to have: Calculator TI-83 or TI-84 (can be purchased used at Pawn shops), four AAA batteries, locker stand/organizer, pocket stapler, glue, poster boards for projects, tissue, and water bottle.



2015 - 2016 DISTRICT CALENDAR



<input type="checkbox"/>	First Day of School: Grades: 1-5, 9, & new students at MS, HS.
<input checked="" type="checkbox"/>	First regular day of school: Grades K-12
<input checked="" type="checkbox"/>	No school for students
<input type="checkbox"/>	Last Day of School

New Teacher Workshop Aug. 27-28
 In-service Aug. 31-Sept. 3
 Labor Day Sept. 7
 First day of school Sept. 8
 First regular day of school..... Sept. 3
 Staff Development Day / Conferences Oct. 14
 Education Convention Oct. 15-16
 Evaluation & Planning Day Nov. 13
 Staff Development Day / Conferences Nov. 25
 Thanksgiving Holiday Nov. 26-27
 Winter Break (students & teachers) Dec. 23 -Jan.1

New Year's Day Jan. 1
 Martin Luther King Jr. Day Jan. 18
 End of Term 1 Jan. 28
 Evaluation and Planning Feb. 1
 Presidents' Day Feb. 15
 Spring Break Mar. 21-25
 Good Friday Mar. 25
 Evaluation/Planning Day Apr. 8
 Memorial Day May 30
 End of Term 2 / Last day of school June 9
 Evaluation/Planning Day June 10

