



## Charles F. Brush High School

### Community Service Verification Form

(Brush High School has the right to verify all information submitted.)

Guidelines for Community Service Credit:

**Per South Euclid Lyndhurst School District's policy**, students must complete a minimum of ten (10) community service hours for each year enrolled at Brush High School in order to fulfill graduation requirements. Students should submit at least the minimum number of hours at the end of each year. It is recommended that senior students have their total amount of required community service hours for graduation submitted at the end of Semester 1 of their senior year. **Students not fulfilling this requirement will not receive a diploma.**

**Community service work shall be voluntary** with no payment rendered for service and must be completed outside of normal school hours. **Service credit will only be accepted from NON-PROFIT organizations and/or for ELDERLY or DISABLED Individuals that are not capable of performing the work themselves.** No service credit will be granted for work completed for students' immediate family (parents, siblings, aunts/uncles, grandparents, cousins, etc.)

**Community Service Verification Forms** should be completely filled out and signed by the individual or Non-Profit organization making sure to include a contact phone number for verification purposes. **Students are urged to turn in completed forms into the Guidance Office upon completion of EACH service activity. Students are expected to maintain a copy of this form for their records.**

Student's Name \_\_\_\_\_ Graduation Year \_\_\_\_\_

Organization/Individual Name \_\_\_\_\_

Address of Organization/Individual \_\_\_\_\_

City \_\_\_\_\_ Telephone Number \_\_\_\_\_

Date Started \_\_\_\_\_ Date Completed \_\_\_\_\_

Total Hours Completed \_\_\_\_\_ Brief Description of Activity/Service \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature: Non-Profit Organization or Elderly/Disabled Individual

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature: Student – By signing, you hereby verify that the above information is true and accurate, and that no payment was rendered for the community service project herein described.