

Minutes of Board Business Meeting

School Board Shakopee Public Schools

A Board Business Meeting of the School Board of Shakopee Public Schools was held Monday, January 26, 2015, beginning at 5:00 PM in the Shakopee Public Schools District Office, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER AND ROLL CALL - CHAIR BOWERMAN.

PRESENT: Berg, Hallett, McKeand, Romansky, Swanson, Tucker and Bowerman

ABSENT: None

2. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

McKeand/Romansky moved to approve the agenda as presented; motion passed unanimously.

3. OLD BUSINESS ACTION ITEMS

3. 1. 1st Reading of the Resolution Calling for Special Election

School Board Chair Reggie Bowerman and Superintendent Rod Thompson presented Referendum 2015, Looking Back...Looking Ahead with students at the center. School Board Chair Reggie Bowerman presented the 1st Reading of the Resolution Relating to the Issuance of School Building Bonds and the Approval of a Capital Project Levy Authorization, and Calling an Election Thereon. Final action on this resolution will be made at the February 9, 2015 School Board Meeting.

Recommended Action

Swanson/McKeand moved to accept the 1st Reading of the Resolution Relating to the Issuance of School Building Bonds and the Approval of a Capital Project Levy Authorization, and Calling an Election Thereon. BE IT RESOLVED by the School Board of Independent School District No. 720, State of Minnesota, as follows: 1. (a) The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$102,500,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of additions and improvements to the existing Shakopee High School site and facility; the construction of improvements to outdoor facilities at District owned sites; the construction and installation of safety and security improvements to various district facilities; and the remodeling, repair, upgrading, renovation and construction of various improvements to other District facilities. The question on the borrowing of funds for these purposes shall be School District Question 1 on the school district ballot at the special election held to authorize said borrowing. (b) The board also finds and determines that it is necessary and expedient for the school district to submit a capital project levy authorization to fund technology to the voters for their approval. The proposed authorization for technology will be in the amount of 5.837584% times the net tax capacity of the school district. The proposed capital project levy authorization will raise approximately \$2,500,000 for taxes payable in 2016, the first year it is to be levied, and would be authorized for ten years. The estimated total cost of the projects to be funded by the proposed capital project levy authorization is approximately

\$25,000,000. The money raised by the capital project levy authorization will be used to provide funds for the acquisition and maintenance of technology and technology systems, and to pay the costs of technology-related personnel and training. The program will be commenced prior to May 1, 2020, which date is not more than five (5) years from the date of the special election authorizing the approval of the capital project levy authorization. The question on the approval of the capital project levy authorization shall be School District Question 2 on the school district ballot at the special election held to approve said authorization. 2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on School District Question 1 above shall be contingent upon the receipt of a positive Review and Comment from the Commissioner of Education on the projects included in that question. The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution. 3. The ballot questions specified above and herein shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, May 5, 2015, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m. 4. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and combined polling places and the precincts served by those polling places, as established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election. The clerk is hereby authorized and directed to prepare a notice to any voters who will be voting at a combined polling place for this special election. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than fourteen (14) days before the date of the election. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor. The notice must include the following information: the date of the election, the hours of voting and the location of the voter's polling place. This notice may be in the same form as the notice of special election to be published and posted. 5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election. The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election. The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each polling place or combined polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot. The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election. The notice of election so posted and published shall state the questions to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place. The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place or combined polling place on Election Day. 6. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary

for the proper conduct of this special election. 7. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

SPECIAL ELECTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 720
(SHAKOPEE)

MAY 5, 2015

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s) like this:



To vote for a question, fill in the oval next to the word "YES" on that question.
To vote against a question, fill in the oval next to the word "NO" on that question.

**SCHOOL DISTRICT BALLOT QUESTION 1
APPROVAL OF SCHOOL DISTRICT BOND ISSUE**

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YES

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NO

Shall the school board of Independent School District No. 720 (Shakopee) be authorized to issue its general obligation school building bonds in an amount not to exceed \$102,500,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of additions and improvements to the existing Shakopee High School site and facility; the construction of improvements to outdoor facilities at District owned sites; the construction and installation of safety and security improvements to various district facilities; and the remodeling, repair, upgrading, renovation and construction of various improvements to other District facilities?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

**SCHOOL DISTRICT BALLOT QUESTION 2
APPROVAL OF CAPITAL PROJECT LEVY
AUTHORIZATION TO FUND TECHNOLOGY**

The school board of Independent School District No. 720 (Shakopee) has proposed a capital project levy authorization to fund technology in the amount of 5.837584% times the net tax capacity of the school district. The proposed authorization will raise approximately \$2,500,000 for taxes payable in 2016, the first year to be levied, and would be authorized for ten years. The estimated total cost of the projects to be funded over that time period is approximately \$25,000,000. The money raised by this authorization will provide funds for the acquisition and maintenance of technology and technology systems, and to pay the costs of technology-related personnel and training.

☐

YES

Shall the capital project levy authorization to fund technology proposed by the board of Independent School District No. 720 be approved?

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NO

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve. 8. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase. 9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper and by causing the notice to be posted in the office of the county auditor, the administrative offices of the school district, and the office of any other local election official conducting the test. 10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the places where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly. 11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day. 12. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at each polling place and combined polling place during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election. 13. If the capital project levy authorization proposed in School District Question 2 is approved, a capital project referendum account shall be created as a separate account in the general fund of the school district. All proceeds from the capital project levy must be deposited in the capital project referendum account. Interest income attributable to the capital project referendum account must be credited to the capital project referendum account. Money in the capital project referendum account may be used only for the costs of acquisition and betterment of the approved projects. The funds in the capital project referendum account may be accumulated

and not be expended until sufficient funds are available, may be accumulated and not be expended until additional funds from a bond issue are available, or may be expended on an ongoing basis for approved project costs. Any funds remaining in the capital project referendum account that are not applied to the payment of the costs of the approved projects before their final completion shall be transferred to the school district's debt redemption fund as presented.

On roll call vote, the following voted in favor of accepting the 1st Reading of the foregoing resolution as presented: Berg, Hallett, McKeand, Romansky, Swanson, Tucker and Bowerman and the following voted against: None, whereupon the 1st Reading of said resolution was duly accepted unanimously.

4. OTHER

5. Important Referendum Dates

February 9, 2015 Board Business Meeting 6:00PM - adoption the Resolution Calling for Special Election*

*May 5, 2015 - Special Election Referendum 7:00AM-8:00PM

6. ADJOURNMENT

At 6:04PM, Berg/Hallett moved to adjourn as presented; motion passed unanimously.