

MINUTES

Jefferson High School Dist. 1
Regular Meeting

January 15, 2013
JHS Board Meeting

Board members present:

Tim Lloyd	Travis Pierce	Denise Brunett	Stan Senechal
Sabrina Steketee	Micki LeTexier	Pat Lewis	

Board members absent:

Administrators present:

James Whealon, Superintendent Lorie Carey, Business Manager/Clerk Daryl Mikesell, Principal

Visitors: Jan Anderson, Brett Lutkehus, Matt Allen

CALL BOARD TO ORDER Ms. Steketee called the meeting to order at 6:34. The pledge was said.

ANNOUNCEMENTS AND PUBLIC COMMENT Jan requested that the board put on the February agenda a report of the strategic planning that began about a year ago.

STUDENT REPORT None.

STAFF TRAINING MtSBA on-line training - Transparency and Trust: Honoring Opening Meeting Law. Chris Goss. Ms. Lewis asked about the personal notes taken at meetings. Are those a matter of public record?

COMMITTEE REPORTS **Budget Committee.** Committee recommended that the board pursue the retirement incentive. In addition, the committee felt the Board could afford a $\frac{3}{4}$ time superintendent + $\frac{1}{4}$ other duties with a salary of \$70,000 to \$75,000. The budget committee proposed adding MAPP testing, staff development, summer school, 1% increase of staff, and 5% health insurance increase to the budget as well.

Hiring Committee met on January to address the Superintendent position search. Mr. Lloyd presented the 4 recommendations from the committee. The list is included with these minutes. A brief synopsis of the meeting was presented by Mr. Lloyd as well. The three board chairs from Boulder Elementary, Clancy Elementary, Mt City Elementary were contacted about that possibility.

CLERK REPORT **Website restructure.** Mr. Lutkehus reviewed the changes that have been made to make it more user-friendly. Ms. LeTexier reiterated that she wanted to see all the committee meeting dates on the calendar as well. This has been requested for several years and is a matter of remembering to do it. It was decided that rather than have each board member have access to post these, the chair of each committee will verify that the clerk has posted these on the calendar.

Tech levy listing of assets. The auditors have accepted the listing presented as adequate to support the tech levy.

Metal Mines listing of assets. The clerk reported that the current balance in 224 Metal Mines was \$234,402.99. Mr. Whealon estimated that about \$7,221 remained in outstanding commitments in fund 224.

PRINCIPAL REPORT **AD report.** Several people have asked for more open gyms. Mr. Mikesell and Mr. Sturdevant have replied that more are available if people step forward to complete the minimum training and are willing to be responsible for gym supervision. Wrestlers assisted in an unloading of a semi in Whitehall for Bountiful Baskets at a wrestling dual. A thank you was placed in the Whitehall paper. Dan Sturdevant did a great job with Pack the House Night. Applications have been received for a couple of the spring coaching positions.
Principal report. Mr. Mikesell reviewed the needs of staffing in the district. His principal report is included with these minutes.

SUPERINTENDENT REPORT Mr. Whealon gave each member a copy of the BAT collective bargaining agreement. Suggested items for discussion were given.

UNFINISHED BUSINESS **Update on Lawsuit.** None.
Retirement Incentive. Mr. Whealon sent the information to MtSBA. The concept seemed to be acceptable. MtSBA wished to ask TRS what they felt was acceptable. Mr. Senechal wished to continue with pursuit of the incentive under the assumption that the legal review

UNFINISHED BUSINESS
Cont.

would continue. Mr. Senechal moved to go forward with the early retirement incentive. Ms. LeTexier seconded the motion which passed unanimously. The finite language will be determined by administration with the help of MtSBA.

Superintendent position for 2013-14 year. The committee recommended a $\frac{3}{4}$ superintendent position with $\frac{1}{4}$ other duties as assigned. Mr. Senechal moved to accept the recommendation. Ms. LeTexier seconded the motion which passed unanimously. Ms. Steketee asked if the board wished to pursue the shared option. Ms. LeTexier moved that the board receive documentation that none of the other schools that feed to JHS wished to share a superintendent position. Mr. Pierce seconded the motion which passed unanimously. Hiring committee members will follow up on this item. **Application.** Ms. LeTexier moved to accept the submitted application for the superintendent position with the 2 additions (digital signature and e-mail received from e-mail address stated on the application) Ms. Lewis seconded the motion which passed unanimously.

Administration report per policy 2130. Deferred to February
Fire Department parking lot in Jefferson City. Mr. Lloyd talked to Commissioner Kirsch. The county cannot plow the fire hall parking lot. Mr. Kirsch is still pursuing other locations. Mr. Senechal stated that he doesn't feel this is an obligation of the school. Mr. Senechal moved to cease addressing this issue and notify the fire department that the board won't be able to assist in this matter. Ms. Lewis seconded the motion which passed 6 for and 1 (Mr. Pierce) opposed.

NEW BUSINESS

Paraprofessional position vacancy. Ms. LeTexier moved to post the position. Ms. Lewis seconded the motion which passed unanimously.

Administrative Assistant vacancy. Remainder of this year option one – advertise this position – about \$8,500. Option two – have Mr. Lutkehus take on parts of the position in addition to items like GEMS, TOE, AIMS, Adult Ed, for about \$9,300. Mr. Pierce moved to offer the proposed hours for the administrative position (2 hrs/day for the rest of the school year and 7 hours/day in June) to Brett Lutkehus. Ms. Lewis seconded the motion. Ms. LeTexier and Ms. Brunett expressed concern that the need for Mr. Lutkehus stated that long-term that data collection for the district needs to be streamlined and gathered in a central place. Regarding the recommendation of Mr. Lutkehus and the needs of the position, Ms. Lewis and Mr. Pierce stated that Mr. Whealon and Mr. Mikesell were the people who knew the needs of the district well. The motion passed 6 to 1 (Ms. LeTexier voted no).

Student Hearing Scheduling. Possible expulsion hearing. The meeting will be 5:30 p.m. January 22, preceding the strategic planning meeting.

STAFF PRESENTATION

Brett Lutkehus gave the board a brief synopsis of the 2012 School Law and Technology Symposium. A written report is included with these minutes. Ms. Steketee suggested that certain items need to go to policy and some to handbook.

NEW BUSINESS Cont.

Executive session to review coaching evaluations. 9:35 p.m. to 9:58 p.m.
Sport programs overview
XCcountry – great year.
Football – increased involvement 45 to 55
Volleyball – stressful year, hoping to turn the program around in the next year.

Superintendent evaluation. Executive session. Jan Anderson questioned the board's practice of going into executive session to allow the person in question waive the right to privacy so that knowledge of who the person was could be prevented. Ms. Steketee responded that it was to avoid putting them on the spot in front of the public. 10:03 p.m. to 10:22 p.m.

Cash out of unused vacation. Deferred to February

Committee Assignment – Mr. Pierce assigned to Building/Grounds/Transportation

Review of Policy Procedures. Deferred to February.

COMMUNICATION AND
COMMENTS

Letters. BACE and BAT letters received.

COMMENDATIONS AND
RECOGNITION

Commendations. Ms. LeTexier – Booster Club and Mr. Sturdevant for Pack the House Night. Wrestling group. Drum Line.

CONSENT AGENDA

Minutes and Claims Ms. Lewis moved to approve the consent agenda. Ms. LeTexier seconded the motion which passed unanimously.

FOLLOW UP
/ADJOURNMENT


Chair/Superintendent article for paper.

Chair and Vice Chair will meet to set agenda for the strategic planning meeting.

Adjournment. Meeting adjourned at 10:32 p.m.



Chair, Jefferson High School Board



Clerk, Jefferson High School Board