

## MINUTES

Jefferson High School Dist. 1  
Regular Meeting

December 18, 2012  
JHS Board Meeting

### Board members present:

**Tim Lloyd**                      **Travis Pierce**                      **Stan Senechal**  
**Sabrina Steketee**           **Micki LeTexier**

Board members absent: Denise Brunett, Pat Lewis

### Administrators present:

James Whealon, Superintendent                      Lorie Carey, Business Manager/Clerk                      Daryl Mikesell, Principal

Visitors: Jan Anderson, Linda Piccolo, Matt Allen, Mike Hesford

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**CALL BOARD TO ORDER**                      Ms. Steketee called the meeting to order at 6:34. The pledge was said.

**ANNOUNCEMENTS AND  
PUBLIC COMMENT**                      None.

**STUDENT REPORT**                      None.

**STAFF TRAINING**                      MtSBA site was down so no training occurred.

**COMMITTEE REPORTS**                      **Budget Committee** recommended that the board pursue the Retirement Incentive and present to the legal department of MTSBA or other legal review Mr. Whealon deems appropriate. The Budget Committee will meet Jan. 2 at 6:30.

Hiring Committee met on Dec. 12 to address the Superintendent position search. Mr. Lloyd briefly reviewed the items discussed – Superintendent Search Timeline, job overview, questions, etc. The items are included with these minutes.

**UNFINISHED BUSINESS**                      **Update on Lawsuit.** None.

**Retirement Incentive.** Ms. LeTexier moved to accept the recommendation given by the budget committee. Mr. Pierce seconded the motion which passed unanimously.

**Superintendent In-service program plan/report.** Mr. Whealon reported that Atomic Learning was chosen to address this item. Each staff member was able to choose options in this training. In addition, several staff members have attended RESA4U common core standards trainings – some of which were good and some of which were not. Mr. Whealon described why JHS was not a full-fledged member of RESA4U.

**Superintendent position for 2013-14 year.** A) Approval of Superintendent Selection process timeline. Mr. Lloyd moved to approve the timeline. Mr. Senechal seconded the motion which passed unanimously. B) Contacting area elementary schools for possible sharing of the position. Ms. LeTexier suggested that the board verify that the Superintendent position could be shared with any of the area elementary districts. The county attorney, county superintendent of schools, and MtSBA will be contacted. Ms. LeTexier moved to approach the area elementary school about partnering on the position and if any one of them is interested, to get a legal opinion to do so. Mr. Pierce seconded the motion which passed unanimously. C) Job Outline & Full-time vs. Part-Time. The outline presented addressed many possible options. Ms. LeTexier moved to accept the Job Outline as presented. Mr. Senechal seconded the motion which passed unanimously. D) Application and supplemental questions. Mr. Senechal moved that the committee develop a single form for the application. Mr. Pierce seconded the motion which passed unanimously. Discussion of funds availability for advertising was held at committee level. First all free avenues will be pursued. Ms. Anderson asked if the questions were approved as part of the motion. Ms. LeTexier moved to approve the 2 supplemental questions stated on the approved timeline. Mr. Lloyd seconded the motion which passed unanimously.

### NEW BUSINESS

**Fire Department parking lot in Jefferson City.** Mr. Lloyd asked the commissioners about this item twice. Dave Kirsch was the contact person. Dave didn't have any information concerning the plowing of the lot. Mike Bensen provided information about other areas that might need plowing as well. Mr. Kirsch asked for more time to pursue the issue. While the board members agreed that student safety came first, it was still an opportunity to "open a can of worms." Deferred to January meeting.

**NEW BUSINESS (cont.)**

**Sale of Surplus Property.** Mr. Garnaas requested that he be allowed to sell a couple pieces of equipment (drums) to put that toward the purchase of drums that are more appropriate for the drum line. Ms. LeTexier expressed interest in offering the purchasing opportunity to area elementary schools. Ms. LeTexier moved to add the Yamaha marching share drum, marching quad set, and old carriers to the surplus property list. Mr. Senechal seconded the motion which passed unanimously.

**Personnel.**

**Resignation –** Mr. Senechal moved to accept Mr. Frank Williams' resignation. Mr. Pierce seconded the motion which passed unanimously.

**Wrestling volunteers -** Ms. LeTexier moved to accept the recommendation of Mr. Brian Warren, and Mr. Jesse Johnson. Mr. Senechal seconded the motion which passed unanimously.

**Certified staff evaluations –** Mr. Mikesell reported that he had conducted the evaluations for many certified staff and those for head coaches. Mr. Senechal moved to defer this review to March. Ms. LeTexier seconded the motion which passed unanimously. The staff members shall be notified by Mr. Mikesell that the review will be held in March. Coaching Evaluation reviews: January – fall sports, April – winter sports, June – spring sports.

**COMMUNICATION AND  
COMMENTS**

**Communications.** Letters from Frank Williams and Thespian Society were received.  
**Staff presentation.** None.

**COMMENDATIONS AND  
RECOGNITION**

**Commendations.** Ms. Linda Piccolo – thespian efforts.  
Mr. Mikesell commended Mr. Hesford and Ms. Piccolo for the efforts of the play "Annie". Students from 3 different schools were involved. Mr. Newman was also involved. Mr. Hesford stated that Feb 1 and 2 in Missoula and Jan 24 and 25 presentations at JHS will be held for the film written by Mr. Hesford. Taylor Sorheim, Desiree McDougal, Kayla Williams along with several former JHS students will be going to the studio to record tracks. Ms. LeTexier commended the cheerleaders and Cetiera Staff for basketball game cheering. Mr. Mikesell commended Ms. Jan Anderson for the ad placed for the ICAC presentation.

Mr. Senechal asked if there was some problem with the grading system. Mr. Mikesell will check to see if there is something that needs to be corrected. Ms. LeTexier asked if some people who weren't able to access the system had contacted Mr. Mikesell. He hadn't been contacted.

**CONSENT AGENDA**

**Minutes and Claims.** Ms. LeTexier asked for clarification on Acadia payments. Mr. Senechal asked for clarification on the claim for the library automation system. Ms. LeTexier moved to approve the consent agenda. Mr. Senechal seconded the motion, which passed unanimously.

**BUSINESS MANAGER'S  
REPORT**

**Business Manager/Clerk Report.** Ms. Carey submitted a very short report in printed form. Mr. Senechal stated that the budget committee had asked for a detail of each staff member and from which funds for their salaries were taken.

**PRINCIPAL'S REPORT**

**Principal's Report.** Provided in written form. Ms. LeTexier appreciated all the information on the community page. Ms. Steketee liked the idea of the writing center. The cell phone use policy may need to be reviewed. Student attendance hearings – 4day, 6day, 9day – practice may need to be changed. Mr. Mikesell feels that there might need to be an intermediate step added to the procedure. Rather than completely deny credit, he suggested that the board consider denying credit and also giving the kid the opportunity to gain that credit at summer school.

**SUPERINTENDENT'S  
REPORT**

**Superintendent's Report.** MQEC dues of ~\$750 will be presented as part of claims unless the board expresses opposition to that item. Since there was a shooting in schools in Connecticut, Mr. Whealon reviewed the process that JHS conducts for emergency preparedness. When the lockdown drill was conducted a few areas were identified for improvement. He showed the board members the flipcharts that each staff member has in the classroom. Mr. Whealon and Ms. Getten met Monday morning to see if there were any needs to be addressed for the students concerning the shooting. At this time, no students had expressed a need for counseling. Mr. Senechal asked if there were students that might be a threat, more so – are the staff members trained to identify those types of students and how to handle the situation should it arise. Mr. Pierce asked what would happen if there was a lockdown while the kids are passing between classes.

**FOLLOW UP  
/ADJOURNMENT**

**Coaching evaluations Jan., April, June.**

**Attendance hearing modifications. – January.**

**Chair/Superintendent article for paper. 1<sup>st</sup> week of January – superintendent search public participation, open gym schedule for the remainder of the year.**

**Adjournment. Meeting adjourned at 8:43 p.m.**

  
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Chair, Jefferson High School Board

  
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Clerk, Jefferson High School Board