

Western School Corporation
Russiaville, IN 46979
December 18, 2012

Minutes of the regular meeting of the Western Board of School Trustees held on December 18, 2012.

Members Present: Jeff Davidson, Jon Marley, Mike Koloszar, J. Conrad Maugans, Linda Singer, Harry Kenworthy, and Don Wells

Members Absent: None

Others Present: Randy McCracken, Abby Rodgers, Heather Hendrich, Pam Carter, Craig Shearer, Steve Arthur, Beverly Austin, Vicki Hill, Katie Sundheimer, Dwight Cline, Emily Klingler, Lissa Stranahan, Donna Shepherd, Julie Pownall, and Rick Davis

Mr. Kenworthy led prayer and Mrs. Singer led the Pledge of Allegiance prior to the official start of the meeting.

Item #1 – Opening of the Meeting

Mrs. Singer called the meeting to order at 6:08 p.m.

Item #2 – Approval of the Agenda

Mr. McCracken indicated that he had changes/updates to agenda items #7, #8, #13, #14. Mr. Maugans made a motion to approve the agenda as amended by Mr. McCracken. Mr. Davidson seconded the motion which passed 7-0.

Item #3 – Approval of the Minutes

Mr. Maugans made a motion to approve the minutes of the November 20, 2012 regular meeting. Mr. Kenworthy seconded the motion which passed 7-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Panther Pride

Mr. McCracken shared the following with the Board:

1. Thank you letter to the WHS Jazz Choir
2. Congratulatory email to Cindy Eveland and her WIS stock market team
3. WMS cheerleaders performed community service at Howard Haven.

Item#6 – Reports

1. **Director of Finance:** Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION
TREASURER'S REPORT
BOARD MEETING 12/18/12

Bank Balance

FFBT- Checking Account Balance 11/01/12	\$6,707,812.71
Non-Revenue Receipts	329,926.16
MTD Revenue	2,341,517.90
Disbursements from Clearing Accounts	336,328.42
MTD Disbursements	1,934,159.08
Checking Account Balance 11/30/12	\$7,108,769.27
Total Depository Balance 11/30/12	\$7,108,769.27

Vendor Claims Submitted For Approval

#62386 - 62405 of 11/21/12 - 11/30/12	\$385,785.97
#62406 - 62586 of 12/01/12 - 12/18/12	\$2,122,946.08
TOTAL:	\$2,508,732.05

Payroll Claims Submitted for Approval

# 9 of 11/09/12	\$556,062.89
#10 of 11/21/12	\$532,193.07
TOTAL:	\$1,088,255.96

Interest on Checking 01/01/12 to 11/30/12 \$16,023.92
pc

Mr. Wells made a motion to approve the Treasurer's report and claim docket. Mr. Koloszar seconded the motion which passed 7-0.

2. **Director of Buildings, Grounds, Transportation and Safety:** Dr. Hendrich submitted the following report:

School Board Report

December 18, 2012

From the Office of Dr. Heather Hendrich, Director of Buildings, Grounds, Transportation and Safety

Items that I have been working on:

- Have been attending Primary, Intermediate, Middle, and High School Professional Development meetings each Wednesday morning
- Involved in meetings with Teacher Evaluation Committee
- Working with Scott Sailors (bus mechanic) on bus specifications/replacement for next school year
- Held School Safety Committee meeting on November 28, 2012
- Working with Marcheta Davis (driver for Head Start route) to improve procedure for when we have school delays/closings
- Have ensured that we are up-to-speed with all of our inspections, most recently our lift inspections were performed (scissor lift and vertical lift) in December
- Meeting with contractors to seek quotes for various projects we would like to do in the future so we can plan our CPF budget for next year
- Working on updating Emergency Plan flip chart to hand out to all staff members

3. Director of Technology: Mr. Shearer submitted the following report:

Technology Board Update 12/18/2012

Christmas Break- Here is a list of the few items we will be working on over Christmas break:

- a. Adding additional wireless access points
- b. Upgrading our library software
- c. Upgrading laptops and PC's
- d. Transportation software
- e. Move from Groupwise to Gmail

ECA ONLINE TEST- ECA testing is going very well. No major hiccups.

Help desk software- We will be implementing a new Technology and Maintenance helpdesk. This should help with monitoring and maintaining requests.

iPads- The Intermediate and Primary certified teachers now have iPads.

Reporting- Tammy completed the CRDC report that was required by the Federal Government with the help from all buildings and Mr Taylor our contractor.

4. **Director of Exceptional Learners and Testing:** Mrs. Reagle submitted the following report: **Special Education**

Several case conferences of multiple types held to meet timelines.

Title I, IIA, and III

On-site fiscal monitoring services on grant reporting of recipients of the Title I, Title IIA and Title III grant funds was conducted by Crowe Horwath LLP, for IDOE. This was conducted on December 4th and 5th. A response of findings should be issued to the corporation in 30 days.

Testing

Early Winter ECAs are being administered.

5. Superintendent: Mr. McCracken submitted the following report:

1. Testing

- LAS Links (ESL) - January 23 thru March 1.
- mClass/DIBELS.
 - Middle of the Year
 - Reading – January 7 thru February 4.
 - Math – January 28 thru February 25.
 - End of the Year
 - Reading – April 15 thru May 10.
 - Math – April 29 thru May 24.
- CogAT (Primary) – February 25 thru 29.
- IOWA (Primary) – March 21 thru March 27.
- ISTEP+ Applied Skills (Grades 3-8) – March 4 thru 13.
- IREAD – March 18 thru 20.
- ISTEP+ Multiple Choice – April 29 thru May 10.
- IMAST – April 29 thru May 8.
- ISTAR – March 1 thru April 30.
- End of Course Assessment (ECA) Early Winter – December 10 thru December 21.
- End of Course Assessments (ECA) Spring – April 22 thru June 5.
- End of Course Assessments (ECA) Summer – June 20 thru August 1.

Acuity Testing In the Middle School – We have had some challenges since the beginning with the Acuity Testing, particularly in the Middle School. When we initially signed up a couple of years ago, we wanted the curriculum map aligned version for English and Math. This version was supposed to be aligned with the state curriculum maps. We quickly discovered that they had given us the Predictive Test instead of the CMA Diagnostic Test. In November of this year, we discovered again that the test that was being used was incorrect. This was pointed out by our teachers who saw that the tests were not aligned with the content. During discussions with CTB McGraw Hill, we found out that there is a newer version of the test titled 2011T which we did not have at all levels.

The reason we chose to use Acuity was to prepare our students for the PARCC assessment in 2014-2015, which will have quarterly tests. Currently our teachers in the middle school give their own quarterly assessments so we have not gained any benefit from the current Acuity testing and have actually lost needed instructional time to testing that was not monitoring our instruction. Since the state does not have curriculum maps for Social Studies or Science, the Acuity testing may or may not align with the content being taught. For these reasons, Western Middle School will stop Acuity testing. Our Intermediate will continue now using the 2011T test for English/Language Arts and Math only. The next Acuity assessment they will participate in is between January 7 and January 28.

- 2. Kindergarten Grant - \$2,400 per student.** Western reported 160 full day kindergarten students so we are scheduled to receive \$384,000 on December 14, 2012.

3. Kindergarten Round-Up

We are looking at moving Kindergarten Round-Up to before Spring Break. Determining potential enrollment numbers early will assist with notifying transfers of available space.

4. Update on Excellence in Performance Awards for Teachers Grant

5. Calendar Committee Meeting is scheduled for January 9 at 5:00 p.m. We have given the committee members two draft calendars to work from and to gather input from their colleagues. One draft has the traditional two day fall break. The other draft has a weeklong fall break. Earlier in the fall, the area superintendents discussed the possibility of a common calendar. From the consensus, dates were chosen that were similar and shared among the superintendents. From the discussions, the attached two calendars were developed.

6. Textbook Adoption Meetings Begin in January

- Reading and Handwriting (see attached agenda)

Mr. McCracken also recognized Mr. Davidson for his 12.5 years of service, and presented him with an All Events Pass.

Item #7 – Resolutions for Approval

The following resolutions were submitted for approval:

Resolution to Change Meeting Date/Time

Resolution to Transfer Appropriation – Administration Site

Resolution to Transfer Appropriation – Middle School Site

Resolution to Transfer Appropriation – Year End

Resolution to Pay Claims Through End of Year 2012

Resolution to Transfer Funds to Rainy Day Fund

Resolution to Carry CPF Appropriation to 2013

Mr. Marley made a motion to approve the resolutions. Mr. Davidson seconded the motion which passed 7-0.

Item #8 – Board Policy

Mr. McCracken presented an update to our current Board policy for first read.

Item # 9 –Bus Purchase

Mr. Wells made a motion to approve the purchase of two 78 passenger buses as requested by Dr. Hendrich. Mr. Kenworthy seconded the motion which passed 7-0.

Item #10 –Acceptance of Grant

Mr. Maugans made a motion to approve a grant received by Kay Lazar and Matt Nuss from Target for \$500.00. Mr. Marley seconded the motion which passed 7-0.

Item #11 – New High School Course

Mr. Maugans made a motion to approve the request from Mr. Davis to add a new English/Language Arts course at the high school. Mr. Marley seconded the motion which passed 7-0.

Item #12 – Athletic Contract Change

Mr. Maugans made a motion to approve a change in the athletic contract as recommended by Mr. Berryman. Mr. Davidson seconded the motion which passed 7-0.

Item #13 – Acceptance of Transfer Students

Mr. Koloszar made a motion to approve the acceptance of the following transfer students:

Siera Daniel (WHS)

Eli Sears (WIS)

Kamiah Goshern (WHS)

Mr. Wells seconded the motion which passed 7-0.

Item #14 – Personnel

Mr. Davidson made a motion to approve the following personnel recommendations:

1. Recommendations:
 - a. Homebound Instruction, Malone and Gordon
 - b. Jennifer Broniak, Temp. Music Teacher, WIS
 - c. Kyle Pedro, Temp. Soc. Studies Teacher, WHS
2. Resignations:

- a. Robin Pease, WPS Kitchen
 - b. Tamara Appleton, KASEC
 - c. Jamie Hardie, WHS
- 3. Training
 - a. Michaela Weber, WPS Kitchen
- 4. New Position
 - a. Cafeteria Worker
- 5. ECA
 - a. Volunteer Assistant Coaching
 - i. Sean Holsapple, Girls Track
 - ii. Ted Brown, Swimming
 - iii. Scott Goudy, MS Wrestling
 - iv. Mike Laughner, 8th Grade Girls Basketball
- 6. Leave Extension
 - a. Athena Radford

Mr. Marley seconded the motion which passed 7-0.

Item #15 – Professional Improvement Requests

Mr. Kenworthy made a motion to approve the following professional improvement requests:

Professional Improvement Requests

December 2012

Katherine Andrews – IAG Conference – Indianapolis – December 10, 2012

Liz Douglass – IAG Conference – Indianapolis – December 10, 2012

Nancy Hole - IAG Conference – Indianapolis – December 10, 2012

Ann Taylor - IAG Conference – Indianapolis – December 10, 2012

Jennifer Duke - IAG Conference – Indianapolis – December 10, 2012

Janelle Quinn - IAG Conference – Indianapolis – December 10, 2012

Ann Loveless - IAG Conference – Indianapolis – December 10, 2012

Cindy Eveland - IAG Conference – Indianapolis – December 10, 2012

Marcia Smith - IAG Conference – Indianapolis – December 10, 2012

Craig Shearer – HECC Conference – Indianapolis – November 16, 2012

Angie Watson – ICE Conference – Indianapolis – October 12, 2012

Bart Miller – CPI Training – Western - November 29, 2012

Alix Engle – CPI Training – Western – November 29, 2012

Melissa Burkhalter – Reading Textbook Caravan – W. Lafayette – January 23, 2013

Janelle Quinn – Reading Textbook Caravan – W. Lafayette – January 23, 2013

Steve Arthur – Reading Textbook Caravan – W. Lafayette – January 23, 2013

Twyla Carlson - Reading Textbook Caravan – W. Lafayette – January 23, 2013

Bobbi Hillis - Reading Textbook Caravan – W. Lafayette – January 23, 2013

Patty Hoppes - Reading Textbook Caravan – W. Lafayette – January 23, 2013

Marsha Downing - Reading Textbook Caravan – W. Lafayette – January 23, 2013

Katie Andrews - Reading Textbook Caravan – W. Lafayette – January 23, 2013

Jennifer Colter - Reading Textbook Caravan – W. Lafayette – January 23, 2013

Kelly Tuberty - Reading Textbook Caravan – W. Lafayette – January 23, 2013

Meagan Dunn – Reading Textbook Caravan – W. Lafayette – January 23, 2013

Kelley Engle – Reading Textbook Caravan – W. Lafayette – January 23, 2013

Keith Whitford – Indiana Music Educators Convention – Ft. Wayne – January 17-19, 2013

Mr. Marley seconded the motion which passed 7-0.

Item #16 – Board Member Roundtable

Mr. Wells thanked Mr. Davidson for his service on the Board and to Western School Corporation. Mr. Kenworthy, Mr. Koloszar, Mr. Maugans, and Mr. Marley also echoed his sentiments.

Mrs. Singer commented on the recent tragedy in Connecticut. She also commented that it was nice to see Donna Shepherd getting oriented.

Mr. Davidson shared a story about joining the Board and said that it has been a great twelve years, and wished Donna Shepherd well.

Item #17 – Signing of Documents

The proper documents were signed.

Item #18 – Adjournment

The meeting was adjourned at 6:37 p.m.