

Western School Corporation

Russiaville, IN 46979

June 19, 2012

Minutes of the regular meeting of the Western Board of School Trustees held on Tuesday, June 19, 2012 at 6:00 p.m.

Members Present: J. Conrad Maugans, Jeff Davidson, Jon Marley, Linda Singer, Mike Koloszar, Harry Kenworthy, and Don Wells

Member Absent: None

Others Present: Randy McCracken, Abby Rodgers, Pam Carter, Taffy Clevenger, Dick Taylor, Craig Shearer, Suzie Reagle, Gabi Hubbard, Brian Hubbard, Pat and Jenny Quillen, Heidi Webster, Bev Austin, Heather Hendrich, Liz Douglass, Ryan Berryman, Caden Cline, Austin Dukes, Cameron Kuntz, Kyle Mendenhall, Nathan Kirk, Ann Loveless, Kyle Ennis, Ron Phillips, Jet Sundheimer, Karsen Ennis, Austin LaFollette, Ty Calloway, Dean Hockney, Suzi Morgan, Rick Davis, Matt Hines, Julie Pownall, Lindsey Ziliak, Alan Girton, Brandon Shawhan, Ann Taylor, Emily Klingler, Todd Singer, Dakota LaMott, Cameron Herr, Devon Eaker, Zach Huffman, Mitchell Shahan, Nate Singer, Marcus Pingleton, Evan Warden, Drew Bellus, Austin Weaver, Dwight Singer, Ronnie Smith, Jake Florek, Adam Bolen, Quentin Brown, and Breanna Trent

Mr. Marley opened the meeting with prayer, and Mrs. Singer led the Pledge of Allegiance prior to the official start of the meeting.

Item #1 – Opening of the Meeting

Mrs. Singer called the meeting to order at 6:02 p.m.

Item #2 – Approval of the Agenda

Mr. McCracken indicated that he had additions to agenda items #6, #9, #18, and #19. Mr. Koloszar made a motion to approve the agenda as amended by Mr. McCracken. Mr. Kenworthy seconded the motion which passed 7-0.

Item #3 – Approval of the Minutes

Mr. Maugans made a motion to approve the minutes from the May 15, 2012 regular meeting and the May 24, 2012 special meeting. Mr. Marley seconded the motion which passed 7-0.

Item #4 – Opportunity for Public Comment

There were no comments from the public.

Item #5 – Panther Pride

Mr. McCracken shared the following with the Board:

1. A letter from Manchester College congratulating Western High School on being one of the most awarded schools with scholarships to Manchester College.
2. An email from Mrs. Rhonda Heytens thanking several staff members for all the help they have provided her son over the years.
3. WMS 7th grade student, Maia Campbell, received notification from Scholastic that out of 10,000 applicants, she was chosen as one of the 10 winners in the spring haiku contest.
4. The Board members as well as Mr. McCracken presented members of the WHS Varsity Baseball team with certificates honoring their accomplishment of winning the State Championship.
5. Students Gabi Hubbard and Breanna Trent, gave a presentation on the 8th grade trip to Washington DC.
6. Heidi Webster and Liz Douglass shared with the Board a video that the Intermediate School had submitted and won the “Blue’s Take P.R.I.D.E. in Yourself” contest.

Item #6 – Reports

Director of Finance: Mrs. Carter submitted the following report:

WESTERN SCHOOL CORPORATION
TREASURER'S REPORT
BOARD MEETING 06/19/12

Bank Balance

FFBT- Checking Account Balance 05/01/12	\$6,773,384.23
Non-Revenue Receipts	305,346.50
MTD Revenue	1,896,549.38
Disbursements from Clearing Accounts	300,182.59
MTD Disbursements	<u>1,515,221.63</u>
Checking Account Balance 05/31/12	\$7,159,875.89
 Total Depository Balance 05/31/12	 \$7,159,875.89

Vendor Claims Submitted For Approval

#61213 - 61239 of 05/16/12 - 05/31/12	\$452,421.13
#61240 - 61400 of 06/01/12 - 06/19/12	<u>\$2,223,489.16</u>
TOTAL:	\$2,675,910.29

Payroll Claims Submitted for Approval

# 22 of 05/11/12	\$522,351.59
# 23 of 05/31/12	<u>\$519,347.98</u>
TOTAL:	\$1,041,699.57

Interest on Checking 01/01/12 to 05/31/12 \$25,471.12
pc

Mr. Wells made a motion to approve the Treasurer's Report and Claim Docket, seconded by Mr. Davidson. The motion passed 7-0.

Director of Transportation: Mrs. Clevenger submitted the following report:

Western School Corporation
Taffy Cooke, Director of Transportation, Safety, and Security

June 2012 School Board Meeting

Transportation

Buses have all been turned in for the summer (with the exception of the four summer school buses) and Scott is busy with summer maintenance. After trips to Chicago and Indiana Beach the extracurricular schedule is calming down (at least for a few weeks).

We start the day after school is out preparing for the new school year. Most of the maps have already been changed. We are actually making several bus changes for the 2012-13 sy in an effort to more equitably balance miles put on our buses and are also making a couple of route changes as well.

Buildings and Grounds

Hopefully, you have noticed how good the grounds are looking. The maintenance staff has really stepped up in the last 6 weeks and the extra outside assistance has been a tremendous help. Getting the buildings and grounds ready for graduation is always a big task that requires much extra work. The new landscape areas (especially around the commons area) really improve the curb appeal of the school.

The concrete projects are starting this week and will also be a nice improvement.

Kent Milburn will also start this week on some interior painting projects in the high school, intermediate school, and primary building.

As time and schedules permit, Heather and I will continue to work together to ensure a smooth transition for her in her new position. I know that Heather will do a fantastic job and will bring her enthusiasm in to the Operations office.

I do want to thank you again for the privilege of serving the Western School community.

Mr. McCracken shared that the grounds look wonderful, and that Mrs. Clevenger has done a great job. He also stated that he appreciated her hard work, and that she would be missed.

Director of Technology: Mr. Shearer submitted the following to the Board:

Technology Board Update

1. All schools have rolled over Skyward for the 2012 – 2013 school year
 - a. Skyward version updates this summer. (no huge changes just normal yearly update)
 - b. Online Registration currently have dates for the(Intermediate July 23, 24)
2. **iPads for DIBELS** in the Primary and Intermediate where deployed for teachers to get accustomed to over the summer.
3. **AMP** (Data mining application) looks to be almost completed and ready to go. I am still waiting on a final test from Peru but I think training can happen soon.
4. **Wireless Network** - Cabling for network runs will begin soon in all buildings. This will help us expand our existing network infrastructure for this fall and prepare for future 1:1.
5. **Online employment applications** from Aplitrack coming soon for future employee applications.
6. Novell to Microsoft migration getting started hope for little to no end users involvement.
7. Transition continuing for a couple more weeks with Dick.

Side note: I am blessed to be here thank you all for making me feel so welcome.

Craig Shearer


Technology Director

Director of Special Education: Mrs. Reagle submitted the following report:

To: Randy McCracken and members of the Western School Board
From: Suzie Reagle, Director of Special Education, Western School Corp
Re: April Director of Special Education Report
Date: June 11, 2012

- District met compliance with indicators 11 initial evaluation timelines, 12 transition IEPs, and 13 transition from First Steps services to preschool services for students turning 3 years of age.
- Public notice will be given for proposed destruction of confidential special education student records for years 2005, 2006, and 2007. This process will be completed as outlined in Western Board Policy.
- Life Skills summer school programs were well attended.
- Western Special education teachers met prior to end of school year to discuss Teacher evaluation process and the role of Special education teachers. A voluntary meeting has been scheduled for July so that teachers may come together and discuss and share resources for developing baseline data and the progress monitoring of IEPs goals and student learning objectives.

Superintendent: Mr. McCracken submitted the following report, and indicated that he had one addition to his report, the 2012-13 Board Meeting Dates and Times.

To: Members of the Western School Board
 From: Randy McCracken 
 Re: June Superintendent Report
 Date: June 12, 2012

1. Suspension and Expulsion Information for the 2010-2011 School Year (will be shared at the Board Meeting).
2. Title I Grant Application (agenda item)

	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Western Primary	25.50 %	26.78 %	31.83%	33.21%	36.89%
Western Intermediate	22.95 %	23.60 %	26.17%	31.40%	34.97%
Western Middle School	20.99 %	22.43 %	25.78%	25.83%	29.45%
Western High School	15.63 %	16.48 %	20.8%	19.93%	23.40%
Totals	20.82 %	21.77 %	25.56%	26.95%	30.55%
Grant Allocation	\$276,840.74	\$250,531.50	\$223,639.48	\$230,667.36	\$364,200.88

3. Summer School Staffing (agenda item)
4. Mathematics Textbook Adoption – Grade K (agenda item)

Western School Corporation

Regular Meeting Dates and Times

2012-2013 School Board Fiscal Year

Tuesday, July 17, 2012	6:00 p.m.	Regular Meeting
Tuesday, August 21, 2012	6:00 p.m.	Regular Meeting
<i>*Tuesday, September 18, 2012</i>	<i>6:00 p.m.</i>	<i>Budget Hearing (Mandatory)</i>
Tuesday, September 18, 2012	6:00 pm.	Regular Meeting
Tuesday, October 16, 2012	6:00 p.m.	Regular Meeting
Tuesday, November 20, 2012	6:00 p.m.	Regular Meeting
Tuesday, December 18, 2012	6:00 p.m.	Regular Meeting
<i>*Tuesday, January 8, 2013</i>	<i>6:00 p.m.</i>	<i>Reorganization Meeting</i>
Tuesday, January 8, 2013	6:00 p.m.	Regular Meeting

Tuesday, February 19, 2013	6:00 p.m.	Regular Meeting
Tuesday, March 19, 2013	6:00 p.m.	Regular Meeting
Tuesday, April 16, 2013	6:00 p.m.	Regular Meeting
Tuesday, May 21, 2013	6:00 p.m.	Regular Meeting
Tuesday, June 18, 2013	6:00 p.m.	Regular Meeting

Mr. Maugans made a motion to approve the 2012-13 Board Meeting Dates/Times. Mr. Marley seconded the motion, which passed 7-0.

Item #7 – Resolutions for Approval

Mrs. Carter submitted the following for approval:

1. Resolution to transfer appropriation between classifications (MS site). Mr. Marley made a motion to approve the resolution as recommended by Mrs. Carter. Mr. Davidson seconded the motion which passed 7-0.
2. Resolution for expenditure from the CPF emergency allocation account. Mr. Maugans made a motion to approve the resolution, seconded by Mr. Davidson. The motion passed 7-0.

Item #8 – Administrator/Director Contracts

Mr. Maugans made a motion to approve the Administrator/Director Contracts with one change being made to the Superintendent's Salary, increasing it to \$110,500 per year. Mr. Wells seconded the motion which passed 7-0.

Item #9 – Compensation/Benefit Packets

Mr. Maugans made a motion to approve the Administrator, Director, and Support Staff packets. Mr. Wells seconded the motion which passed 7-0.

Item #10 – Title I Grant Application

Mr. Maugans made a motion to approve the Title I Grant Application. Mr. Davidson seconded the motion which passed 7-0.

Item #11 – Textbook Adoption

Mr. Davidson made a motion to approve the recommended math book for kindergarten. Mr. Marley seconded the motion which passed 7-0.

Item #12 – WIS High Ability Program

Mr. Marley made a motion to approve the changes recommended by Dr. Hendrich. Mr. Davidson seconded the motion which passed 7-0.

Item #13 – World Language Courses

Mr. Davidson made a motion to approve the recommendation of Mrs. Pownall to offer world language courses to eighth grade students who meet the class criteria. Mr. Marley seconded the motion which passed 7-0.

Item #14 – Professional Development (Late Arrival)

Mr. Davidson made a motion to approve the recommendation of Mr. McCracken for a thirty minute school delay every Wednesday to provide professional development for teachers. Mr. Maugans seconded the motion which passed 7-0.

Item #15 – Acceptance of Donations

Mr. Davidson made a motion to accept the following donations:

1. Donation from Wal-Mart/Sam's Club (KASEC)
2. Monetary donation from First Farmer's Bank and Trust
3. Donation of Teacher's Desk
4. Donation from Del-Ra Organization (KASEC)

Mr. Marley seconded the motion which passed 7-0.

Item #16 – Overnight Field Trip

Mr. Marley made a motion to approve the Washington DC trip scheduled for May 11-14, 2013. Mr. Kenworthy seconded the motion which passed 7-0.

Item #17 – NEOLA

The Board received policy 5111 for first reading. Mr. Maugans then made a motion to approve policies: 0140, 0160, 1422.02, 1460, 1461, 1520, 1521, 1530, 1623, 2260.01, 3121, 3122.02, 3123, 3124, 3125, 3131, 3142, 3160, 3161, 3220, 4121, 4122.02, 4123, 4160, 4161, 4220, 5200, 8121, and 9160. Mr. Davidson seconded the motion which passed 7-0.

Item #18 – Personnel

Mr. McCracken indicated that he had an addition to personnel. Mr. Davidson made a motion to approve the following personnel items, which includes the addition:

1. Resignations:

- a. Cassandra Barker –WPS
- b. Shelly Weaver – WPS

2. Recommendations:

- a. Karen Malone – Extended school year instruction
- b. Kassandra Hughes – WHS Math
- c. Quentin Brown – WHS Social Studies
- d. Adam Morelock – WHS Biology
- e. Amy Messer – WHS Spanish
- f. Jennifer Berryman – WMS LA
- g. Marti Lushin – WIS Reading Specialist
- h. Pat Quillen – WIS Principal
- i. Darrell Mote – Head Maintenance
- j. Cherie Helmberger – Additional days
- k. Michelle Voss – Continued employment
- l. Part Time Choir Instructional Assistant
- m. Kent Carter – Vacation days
- n. Summer School/Jump Start Staffing
 - i. Bobbi Hillis
 - ii. Patty Hoppes
 - iii. Carrie Worland
 - iv. Randy Messner
 - v. Janelle Quinn
 - vi. Barb Barrett
 - vii. Becky Schmidt
 - viii. Bev Austin

- ix. Chris Tuberty
- x. Kay Lazar
- xi. Sandi Maynard
- xii. Keith Whitford
- xiii. Dan Heulton
- xiv. Josiah Rushing
- xv. Fran Walker
- xvi. Joe Orr
- xvii. Brian Caldwell
- xviii. Gena Harshman
- xix. Emily Clark
- xx. Sherry Riley
- xxi. Dawn Anderson
- xxii. Ica Porter
- xxiii. Terra Neuhauser
- xxiv. Brenda Strunk
- xxv. Kara Dukes
- xxvi. Katie Sundheimer
- xxvii. Melissa Burkhalter
- xxviii. Carol Greenburg
- xxix. Jeralyn George
- xxx. Tonya Lemons

Mr. Wells seconded the motion which passed 7-0.

Item #19 – Athletic Summer Camps

Mr. Kenworthy made a motion to approve the following athletic summer camps:

1. Basketball
2. Volleyball
3. Varsity Football
4. Girls Soccer

Mr. Wells seconded the motion which passed 7-0.

Item #20 – Professional Improvement Requests

Mr. Maugans made a motion to approve the following professional improvement requests:

Heidi Webster – Leading with Learning: iPad one to one – Center Grove Schools – May 17, 2012

Cheryl Harshman – ICASE Executive Meeting – Indianapolis – June 7, 2012

Carol Graf – IIEP Report Writing – Rensselaer – May 11, 2012

Cheryl Harshman – ICASE Executive Meeting/Membership Meeting – Indianapolis – June 6, 2012

Cheryl Harshman – ICASE Committee on Teacher Evaluations – Indianapolis – June 14, 2012

Cheryl Harshman – Law Seminar – Noblesville – June 21, 2012

Emily Klingler – DOE New Meal Pattern Workshop – Fort Wayne – June 20, 2012

I am requesting staff from Western Primary, Intermediate, and Middle school have the opportunity to attend a series of workshops presented by Debbie Diller. For the Primary, a Title III support person and a general education teacher would attend a three day workshop, September 25-27, 2012. I would request that a middle school sixth grade teacher, two Title III support personnel, a general education teacher, and the building principal from the Intermediate along with me attend a two day workshop, October 8 and 9, 2012.

These workshops will address how to build the physical foundation or structure for quality instruction and direction in setting up the classroom, literacy workstations and how to make the stations purposeful and connected to instruction and state standards. The Primary participants will have a third session that addresses focus on small group reading instruction and how to get more power from lessons.

K-2 session (Sept 25-27, 2012) \$475 for all 3 days for each participant (2) = \$950.00 + mileage
3-6 session (Oct 8-9, 2012) \$325 for 2 days for each participant (6) = \$1625.00 + mileage

The workshop fees and mileage would be funded through the Title III grant monies.

Mr. Davidson seconded the motion which passed 7-0.

Item #21 – Board Member Roundtable

Mr. Davidson thanked Taffy and Dick for everything they have done, and shared that they would be missed. He also thanked Mr. McCracken for this past school year.

Mr. Marley congratulated the retirees and welcomed all new staff members.

Mr. Maugans commented on how nice the letter from Manchester College was to read.

Mrs. Singer shared how happy she was for Heather and her move to the administration building.

Mr. Koloszar said it was great to see the baseball team win state. He thought the amount of confidence that they played with was wonderful.

Mr. Kenworthy added that he was sad that this would be Dick and Taffy's last meeting.

Mr. Wells congratulated Dick and Taffy on their retirement, and welcomed Mr. Quillen to Western.

Item #22 – Signing of Documents

The proper documents were signed.

Item #23 – Adjournment

The meeting was adjourned at 7:20 p.m.