

Northport-East Northport Union Free School District Special Meeting to Finalize Budget - William J. Brosnan School via Google Meet and Livestream (Thursday, May 14, 2020) – (Due to the Governor closing schools due to the Corona Virus Pandemic, the meeting was conducted via Google Meet and Livestreamed)

Generated by Beth M Nystrom on Friday, May 15, 2020

Members present

David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, David Stein

Members absent

None

Also present

Mr. Robert Banzer, Superintendent of Schools

Ms. Irene McLaughlin, Assistant Superintendent for Human Resources

Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning

Mr. Robert Howard, Assistant Superintendent for Business

Public Attendance: 0

1. CALL TO ORDER – President Badanes called the meeting to order at 5:30 p.m.

2. IF NECESSARY, THE CHAIR MAY ENTERTAIN A MOTION TO ENTER INTO EXECUTIVE SESSION - Note: It is anticipated that the Board will meet at 5:30 p.m. to act upon a resolution, upon majority vote, to immediately convene into Executive Session to discuss matters pertaining to the employment history of particular persons.

Action: 2.01 Motion to convene into Executive Session to discuss matters pertaining to the employment history of particular persons.

Motion by David Badanes, second by David Stein.

Final Resolution: Motion passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C. Noonan, David Stein

At 7:14 p.m. the Board reconvened in public session in the Cafeteria at the William J. Brosnan School.

3. Mr. Badanes led those present in the **PLEDGE OF ALLEGIANCE**; and

4. Pointed out the **EMERGENCY EXITS**

5. APPROVAL OF MINUTES

There were no minutes for approval.

6. STUDENT AND STAFF RECOGNITION/ANNOUNCEMENTS FROM THE SUPERINTENDENT OF SCHOOLS

Mr. Banzer stated that the PTA will be holding a Town Hall meeting with the Administration to update the community on where the district is at this point. It will be livestreamed and the community will have the opportunity to ask questions. Mr. Banzer stated that more information would be sent out on Tuesday.

Mr. Banzer presented the proposed 2020-2021 Budget.



Northport-East Northport UFSD

Budget Adoption
May 14, 2020

Board of Education Meeting
Budget Adoption



NORTHPORT-EAST NORTHPORT SCHOOLS

A Tradition of Excellence

Mission:

Educate, inspire and empower all students to pursue their aspirations and contribute as responsible members of society.

Vision:

Excellence in all areas without exception.

Core values & beliefs:

- Students are our first priority.
- Everyone can learn and grow.
- Students, families, staff and community are essential partners.
- We collaborate in a spirit of trust to make thoughtful and informed decisions.
- We value creativity and innovation.
- We challenge and support the whole child.
- We embrace the uniqueness of every student.
- We treat everyone with dignity, empathy and respect.
- We provide a safe, secure and supportive environment.
- We use district resources effectively and responsibly.

What does the 2020-21 Budget include?

- A K-12 Instructional Program that continues to “Educate, Inspire and Empower” and maintains instructional programs to meet the needs of ALL learners.
- Commitment to low class sizes.
- Offer spectrum of athletic, extra & co-curricular experiences.
- Maintain staffing and programming to support the social emotional needs of students.
- Opportunities for high quality professional development for staff, teachers, administrators and Board Members.
- Purchase Of 1,500 Chromebooks to complete final phase of 1:1 Computing initiative.
- Provisions to continue high quality maintenance of facilities.
- Capital construction for bathroom upgrades.
- Transportation upgrades through new RFP proposal & bus purchase.
- Technology upgrades on the “back end” to support enhanced security.

Topics

- ☐ Revised Budget Process & Voting Timeline
- ☐ Plan of Work
 - ☐ Expenditure Overview
 - ☐ Transportation RFP
 - ☐ Revenue Overview
 - ☐ Managing Cuts in State Aid
 - ☐ Planning for the future: Fund Balance & Reserves
- ☐ Summary & Questions

REVISED Voter Information

Governor Cuomo issued an Executive Order setting the revised date for the budget vote and school board election for **June 9, 2020**. Due to the pandemic, the vote will be exclusively by absentee ballot. There will be no voting at the polls. Every eligible voter will be sent an absentee ballot with a postage paid return envelope.

All ballots must be received by the District Clerk, no later than 5:00 p.m. on June 9, 2020.

Voter Registration:

Because of the pandemic and the closure of schools, school districts cannot conduct registration of voters at the school building. However, prospective voters can still register to vote with the local county board of elections by completing an online application with the NYS Department of Motor Vehicles at:

<https://dmv.ny.gov/more-info/electronic-voter-registration-application>

Voter Qualifications:

A qualified voter is one who is a citizen of the United States, 18 years of age or older and a resident of the District for at least thirty days.

REVISED BUDGET & ELECTION TIMELINE

May 14th – Board of Education adopts Budget

May 28th – Hearing on Finalized Budget

June 9th – Budget Vote and Election of Trustees
Absentee ballots due by 5:00 p.m.
to the District Clerk

Plan of Work

Immediate: 2020-21 Budget:

- Reduce Expenditures.
- Apply budget surplus (Fund Balance) from the 2019-20 school year.
- Reduce the levy increase in 2020-21 budget year to 0%.

Beyond the 2020-21 Budget:

- Fund our reserves to offset future year revenue shortfalls
 - Teacher Retirement system (TRS) reserves to the maximum extent possible in order to help stabilize the likely increases in TRS rate caused by a decline in the state pension system assets.
- Reduce potential budget deficit created by a 0% tax levy by reducing expenses in the 2021-22 school year by:
 - Teachers retirement incentive in the contract for budget savings in the 2021-22 school year.
 - Consolidating the district and continue to seek efficiencies.

Budget Deliberations

	Draft #1	Draft #2	Draft #3	Draft #4	Draft #5	Cumulative
CATEGORY	2020-21	2020-21	2020-21	2020-21	2020-21	\$ CHANGE
PERSONNEL	\$93,159,254	\$92,262,627	\$92,262,627	\$92,059,632	\$92,183,144	(\$976,110)
BENEFITS	\$39,850,013	\$39,850,013	\$39,850,013	\$39,850,013	\$39,850,013	\$0
INSTRUCTION, SPECIAL EDUCATION, TECHNOLOGY AND CENTRAL ADMINISTRATI ON	\$20,764,766	\$20,738,017	\$20,738,017	\$20,738,017	\$20,738,017	(\$26,749)
DEBT SERVICE & INTERFUND TRANSFERS	\$8,064,353	\$8,064,353	\$7,814,353	\$6,814,353	\$6,814,353	(\$1,250,000)
BUILDINGS & GROUNDS, SECURITY	\$5,415,155	\$5,416,155	\$5,416,155	\$5,416,155	\$5,416,155	\$1,000
TRANSPORTATI ON	\$7,838,589	\$7,874,589	\$7,874,589	\$7,874,589	\$7,751,077	(\$87,512)
TOTAL	\$175,092,130	\$174,205,754	\$173,955,754	\$172,752,759	\$172,752,759	(\$2,339,371)
Budget % Increase	2.35%	1.83%	1.68%	.98%	.98%	

2020-21 Additional Expenditure Reductions included in Draft #4 & 5

Reduction of BAN Principal Payment	(\$1,000,000)
1FTE Teacher Contingency	(\$63,484)
Administrator (Breakage of AP position)	(\$15,999)
Transportation Contract Savings	(\$93,512)
Transportation Fuel budget reduction	(\$30,000)
Total Additional Reductions	\$ 1,202,995

Reinstatement of Assistant Principal position at entry level salary.
Will be re-evaluated during the 2021-22 budget process,



STAFFING			
	Actual FTE 2019-2020	Draft #5 2020-21	Difference
INSTRUCTIONAL STAFF	617.13	602.39	-14.74
ADMINISTRATIVE STAFF	32.75	32	-.75
SUPPORT STAFF	387.53	377.53	-10.0
TOTAL STAFF	1037.41	1011.92	-25.49

Expenditure Summary

CATEGORY	2019-20	Proposed 2020-21	\$ CHANGE	% CHANGE
PERSONNEL	\$90,501,917	\$92,183,144	1,681,227	1.86%
BENEFITS	\$40,630,764	\$39,850,013	-780,751	-1.92%
INSTRUCTION, SPECIAL EDUCATION, TECHNOLOGY AND CENTRAL ADMINISTRATION	\$20,249,823	\$20,738,017	488,194	2.41%
DEBT SERVICE & INTERFUND TRANSFERS	\$6,423,212	\$6,814,353	391,141	6.09%
BUILDINGS & GROUNDS, SECURITY	\$5,417,709	\$5,416,155	-1,554	-0.03%
TRANSPORTATION	\$7,854,243	\$7,751,077	-103,166	-1.31%
TOTAL	\$171,077,668	\$172,752,759	\$1,675,091	0.98%

Year 1 of a 3 year
Transportation Contract

Transportation RFP

Sent out in February 2020

Goal:

- Seek competitive bids and include new technology on busses.
 - Cameras on all buses
 - Potential to integrate GPS capabilities for real time ETA to bus stop

One (1) Vendor responded to the RFP: Huntington Coach

- One of our two current transportation providers Baumann and Sons, chose to not respond to the RFP. Reported in news that they filed for bankruptcy

Finalizing contracts (5) included in the RFP

Negotiated RFP Includes:

- Cameras on all Buses
- Parent app capability
Plan to pilot GPS apps during 20-21 School Year
- 3 Year Contract insures continuity of services through 2022-23 school year.
- Negotiated reduction of **\$3.6 million** from original proposal over 3 years

Huntington Beach Original Request	Response to Northport- East Northport RFP			
	2020-21	2021-22	2022-23	5 Year Total
Big Bus	2,167,770	2,243,710	2,322,210	11,606,970
Vans	4,780,380	4,947,820	5,120,710	25,595,080
Athletics	307,440	318,200	329,845	1,648,674
Field Trips	26,880	27,921	28,795	144,146
Summer	258,150	266,880	275,690	1,386,590
	7,540,620	7,804,431	8,077,750	23,422,802
Cameras	266,400	275,280	284,160	1,345,840
Total w/ Cameras	7,807,020	8,079,711	8,361,910	25,248,642
*Cameras included				
* Parent App availability				

Huntington Beach Alternate #2	Response to Northport- East Northport RFP			
	2020-21	2021-22	2022-23	5 Year Total
Big Bus	2,106,500	2,158,880	2,212,980	6,478,340
Vans	3,955,520	4,052,430	4,153,970	12,159,920
Athletics	321,470	329,522	337,768	988,761
Field Trips	29,340	30,075	30,827	90,242
Summer	259,880	266,380	272,700	798,840
	6,672,490	6,837,187	7,008,227	20,515,904
Camera Cost	112,500			112,500
Total w/ Camera	6,782,990	6,837,187	7,008,227	20,628,404
* Parent app availability				
* Negotiated Cameras into the price with a one time installation fee				

Budget History

Year	Budget	% Increase
2015-2016	\$159,588,325	0.30%
2016-2017	\$161,380,883	1.12%
2017-2018	\$163,306,840	1.19%
2018-2019	\$166,810,381	2.15%
2019-2020	\$171,077,668	2.56%
2020-21* Preliminary	\$172,752,759	0.98%

REVENUE CONSIDERATIONS

CATEGORY	PROJECTIONS* 2020-21 Third version	PROJECTIONS* 2020-21 Fourth version	Difference	Result
TAX LEVY	\$152,605,899	\$149,717,642	(\$2,888,257)	0% Levy Increase
STATE AID	\$15,939,423	\$15,939,423	0	
ASSIGNED FUND BALANCE	\$2,706,211	\$4,391,473	\$1,685,262	Increase use of Fund Balance
USE OF RESERVES	\$336,721	\$336,721	0	
MISC. REVENUE	\$2,367,500	\$2,367,500	0	
TOTAL	\$173,955,754	\$172,752,759	(\$1,202,995)	Additional Budget Reduction

Revenue Sources- Tax Levy

Year	Tax Levy Increase	Allowable Levy Limit (Capital Projects)
2014-15	1.99%	2.18%
2015-16	1.15%	1.81%
2016-17	0.50%	0.55%
2017-18	1.46%	1.67%
2018-19	2.10%	2.38 %
2019-20	2.56%	3.22%
2020-21*	1.93% 0%	1.94% 1.01%

* Proposed Levy- not yet finalized

State Aid Considerations

State Aid (New York State Budget	2019-20	2020-21	Change \$	Change %
Foundation Aid	8,994,301	8,994,301	-	0.00%
UPK	67,372	67,372	-	0.00%
BOCES Aid	2,157,110	2,413,907	256,797	11.90%
High Cost Excess Cost Aid	542,584	642,900	100,316	18.49%
Private Excess Cost Aid	519,522	488,540	(30,982)	-5.96%
Software, Library, Textbook Aid	449,031	436,698	(12,333)	-2.75%
Transportation Aid	963,599	1,131,304	167,705	17.40%
Building Aid	1,263,215	1,279,782	16,567	1.31%
High Tax Aid	735,742	735,742	-	0.00%
Pandemic Adjustment		(183,751)		
Federal CARES Restoration		183,751		
TOTAL	15,692,476	16,190,546	498,070	3.17%
General Fund Aid (Excludes UPK)	15,625,104	16,123,174	498,070	3.19%
Northport- East Northport Budget	2019-20 Budget	2020-21 Budget		
Total State Aid Budget	16,130,805	15,939,423	(191,382)	-1.19%

NYS MEASUREMENT PERIODS

Leading to potential state aid reductions

- The budget contains a mechanism to match revenues received to revenues forecast as well as budgeted and actual spending, and adjust overall state spending accordingly .

The three measurement periods for 2020 are:

- April 1-30
- May 1-June 30
- July 1-December 31

- If revenues received are less than the forecast or actual spending is ahead of budgeted spending, then NYS Director of Budget can implement an across the board reduction – The legislature will have 10 days to develop its own plan through a concurrent resolution

Expenditures to be deferred to address potential
state aid cuts during 20-21 school year

Plan to cover a 20% reduction in Foundation Aid:

Transfer to Capital	\$616,750
10% Materials & Supplies + Equipment	\$325,000
School Bus purchase (1)	\$125,000
Transportation Truck (1)	\$50,000
Security Technology Infrastructure Upgrades	\$350,000
Delay PD/Conferences/Mentoring	\$68,000
Additional 10% Materials & Supplies + Equipment	\$325,000
Total Deferred	\$1,859,750

Possible expenditure reductions during the
year- Worst case scenario:

Eliminate late bus runs
Eliminate/Reduce Field Trips
Reduce Athletic opportunities (# of games, teams, coaches)
Discuss bargaining unit concessions, if necessary
Reduce FTE during the year, if necessary
Consider further Fund Balance & Reserves appropriation

RESERVES & FUND BALANCE

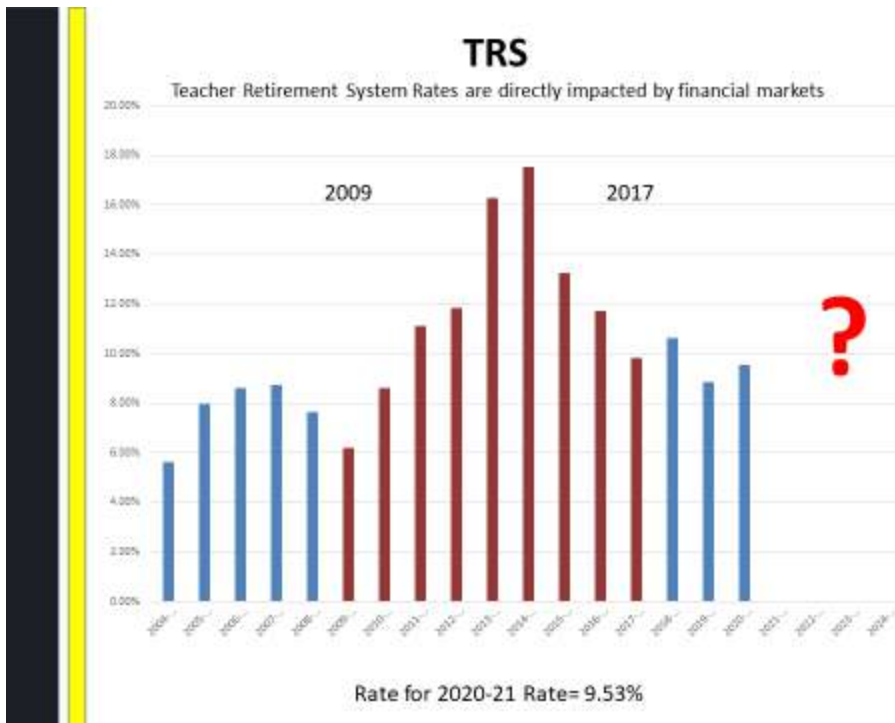
	Current Balance	Reserve Plan Maximum	Current Year Permissible Funding	Not To Exceed Resolution	Funding Priority
Reserves	4/1/2020	6/30/2020	6/30/2020		
Workers' Compensation Reserve Fund	2,497,332	4,857,812	2,360,480	500,000	Moderate
Unemployment Insurance Reserve Fund	820,922	138,600	(682,322)		
Retirement Contribution Reserve Fund (ERS)	2,581,999	7,441,536	4,859,537	1,500,000	High
Retirement Contribution Reserve Fund (TRS)	800,000	2,200,047	1,400,047	1,400,047	Very High
EBALR	2,942,231	6,181,688	3,239,457		
Insurance Reserve Fund	50,564	50,564	-		
2008 Capital Reserve Fund	-	-	-		
2012 Capital Reserve Fund	528,812	2,028,812	1,500,000	1,500,000	High
2018 Capital Reserve Fund	1,142,255	3,142,255	2,000,000	2,000,000	High
Total Reserves	11,364,115	26,041,314	14,677,199	6,900,047	
Fund Balances	Current	Budgeted	\$ Change		
Assigned Fund Balance	2,375,000	4,391,473	2,016,473		
Unassigned Fund Balance	6,843,106	6,910,110	67,004		
Total Fund Balance	9,218,106	11,301,583	2,083,477		
Total Fund Balance & Reserves	20,582,221	37,342,897	16,760,676		

Projecting a \$2,100,000-\$5,000,000 surplus from the 2019-2020 School Year.
(Variability caused by many unknowns due to COVID-19)

2020-21 Surplus Strategy

Projecting a \$2,100,000-\$5,000,000 surplus from the 2019-2020 School Year.
(Variability caused by many unknowns due to COVID-19)

	Low Estimate	High Estimate
2019-20 Surplus	\$ 2,100,000	\$ 5,000,000
Additional Assigned Fund Balance	= \$ 2,016,473	\$ 2,016,473
Additional Unassigned Fund Balance	= \$ 67,004	\$ 67,004
Amount available for reserves	= \$ 16,523	\$ 2,916,523
Reserves		
Priority #1 TRS Reserve	\$ 16,523	\$ 1,400,047
Priority #2 Capital Reserves	\$ -	\$ 1,516,476
Total Reserves Funded	\$ 16,523	\$ 2,916,523



TRS- POTENTIAL IMPACT TO BUDGET- Future Years

TRS Rate Increase	\$ Increase
1%	732,732.49
2%	1,465,464.98
3%	2,198,197.47
4%	2,930,929.96
5%	3,663,662.45
6%	4,396,394.94
7%	5,129,127.43
8%	5,861,859.92
9%	6,594,592.41
10%	7,327,324.90

Financial Planning-Projected Impact on Fund Balance & Reserves

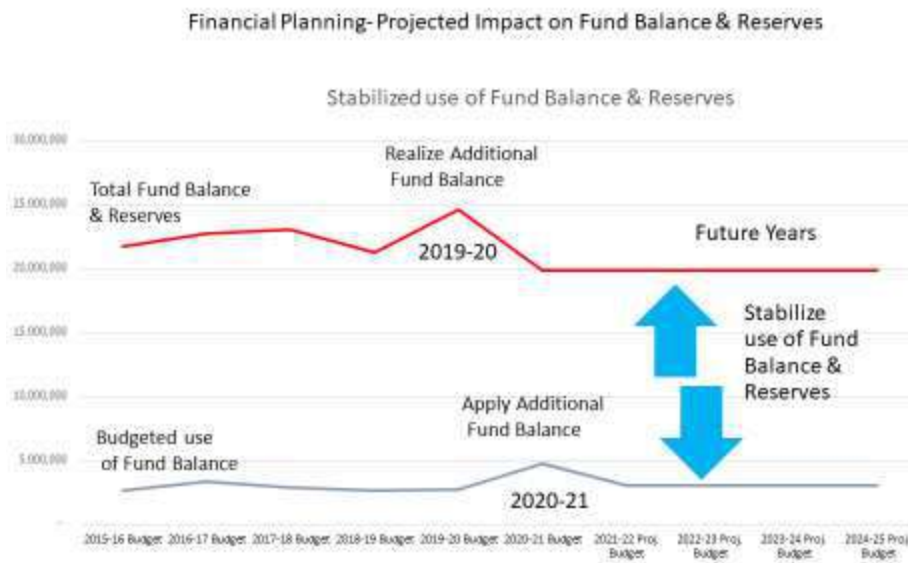
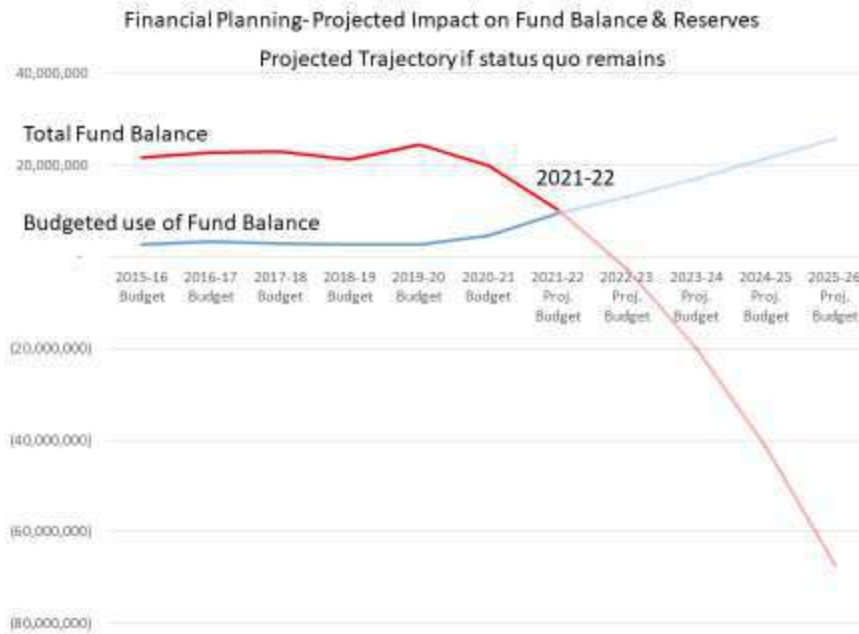
Status Quo

	2020-21 Proposed Budget	2021-22 Projected	2022-23 Projected	2023-24 Projected	2024-25 Projected	2025-26 Projected
Levy Increase	0%	1.50%	1.50%	1.50%	1.50%	1.50%
Expenses	\$172,752,760	\$179,014,603	\$184,314,199	\$190,021,618	\$195,954,044	\$202,077,324
Revenue	\$168,024,565	\$170,291,377	\$172,693,100	\$175,130,260	\$177,603,387	\$180,113,021
Surplus/Deficit	(4,728,195)	(8,723,226)	(11,621,099)	(14,891,359)	(18,350,657)	(21,964,303)
Beginning fund Balance	\$24,582,221	\$19,854,026	\$11,130,800	(\$490,299)	(\$15,381,657)	(\$33,732,314)
Reserves & Fund Balance Needed	(\$4,728,195)	(\$8,723,226)	(\$11,621,099)	(\$14,891,359)	(\$18,350,657)	(\$21,964,303)
Ending Fund balance	\$19,854,026	\$11,130,800	(\$490,299)	(\$15,381,657)	(\$33,732,314)	(\$55,696,617)

Financial Planning-Projected Impact on Fund Balance & Reserves

Includes Estimated Budget Savings from Retirements and Future Study
Implementation in 2021-22

	2020-21 Proposed Budget	2021-22 Projected	2022-23 Projected	2023-24 Projected	2024-25 Projected	2025-26 Projected
Levy Increase	0%	1.50%	1.50%	1.50%	1.50%	1.50%
Expenses	\$172,752,760	\$172,870,603	\$178,022,743	\$183,579,168	\$189,356,974	\$195,321,925
Revenue	\$168,024,565	\$170,291,377	\$172,693,100	\$175,130,260	\$177,603,387	\$180,113,021
Surplus/Deficit	(\$4,728,195)	(\$2,579,226)	(\$5,329,643)	(\$8,448,908)	(\$11,753,587)	(\$15,208,903)
Beginning fund Balance	\$24,582,221	\$19,854,026	\$17,274,800	\$11,945,157	\$3,496,250	(\$8,257,338)
Reserves & Fund Balance Needed	(\$4,728,195)	(\$2,579,226)	(\$5,329,643)	(\$8,448,908)	(\$11,753,587)	(\$15,208,903)
Ending Fund balance	\$19,854,026	\$17,274,800	\$11,945,157	\$3,496,250	(\$8,257,338)	(\$23,466,241)



Contingent Budget

- The tax levy can be no greater than the prior year actual tax levy. No increase in the tax levy is permitted.
- The District must adhere to the contingent budget administrative cap.
- All non-contingent expenditure items must be removed from a contingent budget.
- Examples of non-contingent expenses include, but are not limited to, capital projects, most equipment and school bus purchases.

Budgeting Process:

<p>The Budget Plan:</p> <p>Aligns with District's Mission Vision, Core Beliefs</p> <p>Maintains ALL Instructional K-12 Programs</p> <p>Responsive to financial realities caused by pandemic</p> <p>Includes plan to account for loss in state aid</p> <p>Accounts for declining enrollment</p> <p>Considers financials beyond 20-21</p>	<p>Vision:</p> <p>Excellence in all areas without exception.</p> <p>Mission:</p> <p>Educate, inspire and empower all students to pursue their aspirations and contribute as responsible members of society.</p>	<p>Core values & beliefs:</p> <ul style="list-style-type: none"> • Students are our first priority. • Everyone can learn and grow. • Students, families, staff and community are essential partners. • We collaborate in a spirit of trust to make thoughtful and informed decisions. • We value creativity and innovation. • We challenge and support the whole child. • We embrace the uniqueness of every student. • We treat everyone with dignity, empathy and respect. • We provide a safe, secure and supportive environment. • We use district resources effectively and responsibly.
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REVISED BUDGET & ELECTION TIMEINE

May 14th – Board of Education adopts Budget

May 28th – Hearing on Finalized Budget

June 9th – Budget Vote and Election of Trustees
Absentee ballots due by 5:00 p.m.
to the District Clerk

Board Trustee Candidates for 2 seats:

**David
Badanes**

**Victoria
Bento**

**Donna
McNaughton**

There was a discussion regarding the reinstatement of the High School Assistant Principal position, transportation providers, staffing and contingent positions, concerns about the 0% tax levy and future implications, funding reserves, and provisions for summer school.

7. COMMUNICATIONS RECEIVED REGARDING THE 2020-2021 PROPOSED BUDGET

Information: 7.01 Communications received regarding the proposed 2020-2021 budget

There were no communications received regarding the proposed 2020-2021 budget.

8. SEQRA RESOLUTION AND FINALIZATION OF PROPOSITIONS

Action: 8.01 SEQRA Resolution

Recommendation to approve the following SEQRA resolution:

"WHEREAS, the Board of Education of the Northport-East Northport Union Free School District desires to embark upon the following capital improvement project: District Wide Bathroom Reconstruction (hereinafter referred to as the "Project");

WHEREAS, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(1)); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5(c)(1) and (2) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Projects are Type II Actions, which require no further review under SEQR; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed project from the New York State Education Department."

Motion by David Badanes, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, David Stein

Action: 8.02 Finalize Proposition #1

Recommendation to approve the following resolution

"BE IT RESOLVED, that the Board of Education shall present to the qualified voters of the Northport-East Northport Union Free School District at a special meeting to be held on June 9, 2020 the following proposition as 'Proposition No. 1:

RESOLVED, that the Annual School District Budget for the 2020-2021 School Year in the amount of \$172,752,759 and the necessary taxes therefore be approved"

Motion by David Badanes, second by David Stein.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, David Stein

9. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

Action: 9.01 Personnel Actions Report

Recommendation to approve the attached Personnel Actions Report

Motion by David Badanes, second by Thomas Loughran.

Recommendation to sever the resolution to approve the Memorandum of Agreement on the Personnel Actions Report

Motion by David Badanes, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, David Stein

Recommendation to approve the Memorandum of Agreement on the Personnel Actions Report

Motion by Allison C Noonan, second by Larry Licopoli.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, David Stein

Recommendation to sever the Execution of Agreement and the Abolition of Position on the Personnel Actions Report

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, David Stein

Recommendation to approve the Agreement with an employee on the Personnel Actions Report

Motion by David Badanes, second by Thomas Loughran.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, David Stein

Recommendation to approve the Abolition of Position of Assistant Superintendent for Student Services, Technology and Assessment on the Personnel Actions Report

Motion by David Badanes, second by Thomas Loughran.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, David Stein

No: Allison C Noonan

10. SUPERINTENDENT'S REPORT, FINANCIAL - FOR BOARD ACTION

Action: 10.01 BIDS

Recommendation to take specified action on the following BIDS:

EDUCATIONAL

10.01.1 AWARD: Bid #20-300C - 2017-2018 Capital Improvements and 2017 Bond Phase III

Motion by David Badanes, second by Larry Licopoli.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, David Stein

11. SUPERINTENDENT'S UPDATE - FOR INFORMATION ONLY

Information: 11.01 Ocean Avenue Roof - Status of NYSIR Claim

Ocean Avenue Roof- Insurance claim

- Roof Failure observed in one classroom in May of 2019

- Complete roof replacement with metal trusses
 - Construction July- December 2019
 - Students in B Wing moved to Norwood: September through December 2019
 - Students Reoccupied January 2020
- Claim submitted immediately to our insurance company
 - NYSIR has not formally accepted our claim for payment
 - We have had multiple engineers state that the loss should be covered by insurance.
 - Our insurance company's is currently reviewing our engineers report and will make a determination in the near future
- Total cost of the project
 - \$4,264,923

Information: 11.02 Summer Construction Work

Bond Construction

Bathrooms:

Fifth Avenue multi-stall bathrooms & NHS Commons

- ☐ Reduce footprint
- ☐ Add storage
- ☐ Project to be completed by district Maintenance personnel

Site work:

High School and East Northport Middle School

- ☐ Parking lots
- ☐ Sidewalks
- ☐ Curbs & Drainage
- ☐ Bollards (HS)

Information: 11.03 Distance Learning Plan Update

Devices and Support

1. All students in grades 6-12 have a Chromebook
2. Students in grades K-5 are able to borrow a device
3. Process established for distributing Chromebooks to families (374)
4. Technical support process was established; can request via website link
5. Technicians are onsite every Tuesday and Thursday to swap/distribute devices and Wednesday to inventory and repair devices
6. WiFi service is available for all District Chromebooks; they will connect to any available Optimum hotspots if family does not have service

Elementary Instructional Overview

Daily scheduled instruction:

- Combination of synchronous and asynchronous learning (most teachers integrate live instruction during week).
- Direct instruction, morning meeting, support classwork and technology, reinforce skills and SEL
- Small group instruction
- One lesson a day in one of the following: Reading, Writing, Math, Social Studies/Science

Overview of the week:

- All K-5 students receive a Monday email outlining the work of the week across content areas

Technology applications: Introduce new content and maintain student engagement

Choice Boards: Provide students with options for applying and extending their learning.

Report Cards: Using a narrative to encompass the student's growth and progress over the whole year.

Secondary Instructional Overview

Schedule:	Mirrors our secondary schedules (period by period) and provides a structure to minimize potential scheduling conflicts.
Curriculum:	Adjusted to maintain focus on the most essential curriculum standards during remote learning.
Instruction:	Includes synchronous and asynchronous learning
Technology applications:	Google Suite and various platforms to engage students
Grading Practice:	Focus on engaging students while also being mindful of the challenges/hold students harmless for the remote instruction period.

Professional Collaboration to Support Student Learning

Regularly Scheduled Meeting to Connect and Share:

- Elementary building level meetings
- District-wide grade level meetings
- Department and faculty meetings

Shared resources and materials:

- District-wide grade level and department shared folders

Ongoing Professional Learning

- Technology trainings facilitated by ITRTs
- Weekly course offerings through WS BOCES
- Numerous webinar and online offerings

School counselors and social workers are:

- Using the Google Suite to provide mandated counseling services.
- Providing outreach, support, and follow-up to families experiencing hardships.
- Providing a variety of social-emotional learning tools and strategies that focus on self-awareness and self-management skills.

High school counselors have:

- Created a virtual platform for students to explore post-secondary planning.

System for supporting those who are struggling to engage

- System for tracking and reporting attendance/engagement concerns (teacher, counselor, administrator)
- Created district-wide student email addresses for all students
- Providing letters to families in their preferred language
- Using Propio translation services to make phone calls
- Communicating with students using Remind, GoGuardian, Google meets
- ENL Teachers supporting our teachers, English language learners and parents

Planning Ahead:

- Graduation and Moving Up, Prom, Awards
- Planning for Teaching and Learning – Using survey results and guidelines for school in the fall – Administrators will work with stakeholder groups to generate instruction plan options for 2020-2021
- Summer School Programming? BOCES is developing a series of options based on guidance from NYS. Our ESY program, AIS program, Arts, and other programming are still on hold until further notice.
- 2,986 Grab n Go breakfast and lunches have been provided by 37 food service employees.

12. ADJOURNMENT - Board policy requires adjournment by 10:30 pm, unless meeting is extended by vote.

Information: 12.01 Upcoming Meetings

PUBLIC HEARING ON FINALIZED BUDGET

Thursday, May 28, 2020

7:00 p.m.

William J. Brosnan School

REGULAR MEETING

Thursday, June 4, 2020

7:00 p.m.

William J. Brosnan School

BUDGET VOTE AND ELECTION OF TRUSTEES

Tuesday, June 9, 2020

Absentee Ballots due by 5:00 p.m. to District Clerk

SPECIAL MEETING TO ACCEPT VOTING RETURNS

TBD

REGULAR MEETING

Thursday, June 18, 2020

7:00 p.m.

William J. Brosnan School

Action: 12.02 Adjournment

Recommendation to adjourn meeting

Motion by David Badanes, second by Victoria Buscareno.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, David Stein

At 10:28 p.m., the Chair declared the meeting adjourned.

Respectfully submitted,

Beth M. Nystrom
District Clerk