

The School Board of Rolette Public School District #29 held a regular meeting on June 26, 2023 in the Superintendent's Office.

Board members present were Ryan Pederson, Lori Letvin, Joseph Graber, Lori Knudson. Absent: Brianne Nelson. Others present: Terry Motl, Superintendent and Michele Grenier, Business Manager.

The meeting was called to order by President Pederson at 7:00 p.m.

President Pederson led the Pledge of Allegiance.

Motion by Knudson and second by Letvin to approve the agenda with the additions of resolution to transfer from the general fund to the building fund and after canvassing of election, nominations for board seat if necessary. Motion carried 4-0.

Superintendent Motl reported that the building and grounds committee and transportation committees will need to meet soon. Open position remaining is 2nd Grade. There is a possible Counselor for a start date after January 1. Bus inspections are scheduled for July.

Business Manager Grenier presented May financials.

Motion by Letvin and second by Graber to approve the consent agenda to include the May 16, 2023 regular board meeting minutes, bills, 23-24 teaching contracts: Natalie Wibe \$45,250, Alyza Grant \$43,125, Angela Kitzman \$56,200, Edzel Maravilla \$47,775 and Jason Heinz \$31,350, 23-24 extended contract: Natalie Wibe \$4,945.50; 23-24 amended contract: Melissa Graber \$50,750; 23-24 extra curricular agreements: Natalie Wibe, FFA \$2536.50, Edzel Maravilla, Pep Band \$50 per game/\$500 max, Angela Kitzman, 21st Century Coordinator \$12,000 and May financials. Motion carried 4-0.

Bills:

Checking Account ID	1	Fund Number	01	GENERAL FUND
ACT	125.00			
ADVANCED BUSINESS METHODS				1,169.76
AFLAC, AFLAC ADM SERVICES				1,479.09
AMAZON CAPITAL SERVICES				105.44
AMERICAN WELDING & GAS INC				43.00
BAYMONT INN & SUITES				1,260.00
BLICK ART MATERIALS				9.98
CASAVANT, MARGARET				135.00
CITY OF ROLETTE				253.27
COLE PAPERS INC				2,021.72
COMMERCIAL CARD SOLUTIONS				3,664.75
COMPUTER STORE, THE				90.00
CONNECTING POINT COMPUTER CENTER				212.00

CONNIE ROY-THIBERT, SPELLING BEE	251.00
DOCU SHRED	546.72
GILJE, MEGAN	52.50
GOURNEAU, LEVI	530.98
HARLOWS SCHOOL BUS SERVICE INC	7,109.47
HILL, MARGARET	52.50
HOLIDAY INN FARGO	779.68
HOT LUNCH ACCOUNT	174.09
KEGLEY, MARIN	52.50
LEGACY COOPERATIVE	1,023.70
LUNDE, ALYCE	135.00
MAIN STREET MARKET	639.63
MID-AMERICAN RESEARCH CHEMICAL	697.01
MUNRO HARDWARE	171.97
MURPHY GRADUATION PRODUCTS	23.00
ND CENTER FOR DISTANCE EDUCATION	318.00
ND RETIREMENT AND INVESTMENT OFFICE	18,509.63
NDPHIT	24,173.91
NORBY, JOAN	135.00
NORTH DAKOTA SMALL ORGANIZED SCHOOLS	450.00
OTTERTAIL POWER CO	4,868.99
ROLETTE CAFE	36.00
ROLETTE STATE BANK	40.00
SCHOOL SPECIALTY LLC	1,541.50
SOFTWARE UNLIMITED INC	82.00
SOUTH EAST EDUCATIONAL COOPERATIVE	1,160.00
TOWN & COUNTRY ARCO	6.00
TURTLE MOUNTAIN STAR	699.26
UNUM LIFE INSURANCE CO	62.98
WALSH, MARILYN	135.00
WIBE, NATALIE	146.79
YODER, JOYCE	25.94
Fund Number 01	75,199.76
Checking Account ID 11 Fund Number 11	HOUSE ACCT
HOT LUNCH ACCOUNT	1,085.20
Fund Number 11	1,085.20
Checking Account ID 3 Fund Number 03	BUILDING FUND
BDS ELECTRIC	162.21
JOHNSON CONTROLS	572.94
Fund Number 03	735.15

Checking Account ID	5	Fund Number	05	FOOD SERVICE
CAPITAL ONE				220.19
HONSEY, KRISTIE				157.70
LEGACY COOPERATIVE				25.17
LEONARD, AMY JO				87.60
NARDINI FIRE EQUIPMENT CO INC				410.00
SUNRISE DELIVERY				338.20
SYSCO NORTH DAKOTA INC				31.29
TOWN & COUNTRY ARCO				38.50
US FOODS				791.22
Fund Number	05			2,099.87

Checking Account ID	6	Fund Number	06	STUDENT ACTIVITY FUND
AJ'S T'S & ENGRAVING				381.00
ANDERSON'S INC.				392.86
CAPITAL ONE				969.07
DEVILS LAKE PUBLIC SCHOOLS				360.00
DOWNTOWN FLORAL				709.41
GENERAL FUND				1,703.04
GRAND FORKS HERALD				15.00
LEGACY COOPERATIVE				37.86
MAIN STREET MARKET				68.36
MEAT SHACK, THE				256.05
MURPHY GRADUATION PRODUCTS				31.00
ND FFA ASSOCIATION				2,600.00
ROLETTE CAFE				211.30
ROLETTE PUBLIC SCHOOL				300.00
ST JOHN SCHOOL DISTRICT				135.00
TOWN & COUNTRY ARCO				45.50
TURTLE MOUNTAIN STAR				225.35
WIBE, NATALIE				28.00
WITTMAYER, JASON				200.00
Fund Number	06			8,668.80

The Board reviewed outstanding accounts receivable in the amount of \$4,567.67, Pierce County Uncollected Taxes in the amount of \$3,969.48, and the Rolette Public School Health & Safety Plan as required by ESSER guidelines.

Motion by Pederson, and second by Knudson to approve the 23-24 NDSBA Membership. Motion carried 4-0.

Motion by Graber, and second by Knudson to approve the 22-23 DPI District Pupil Membership report. Motion carried 4-0.

Motion by Letvin, and second by Graber to approve the 22-23 DPI District Transportation Report. Motion carried 4-0.

Motion by Knudson, and second by Graber to approve the 23-24 Title I Consolidated Application. Motion carried 4-0.

Motion by Letvin, and second by Knudson, to authorize \$19,860 to be transferred from the Special Reserve Fund to the General Fund on July 1, 2023 pursuant to NDCC 57-19-02. Motion carried 4-0.

Motion by Knudson, and second by Letvin to authorize \$124,096 from the General Fund to the Building Fund before June 30, 2023 to cover HVAC expenses if necessary. Motion carried 4-0.

Motion by Pederson, and second by Knudson to approve the corrected asset disposal listing. Motion carried 4-0.

Motion by Letvin, and second by Knudson to approve the 22-23 audit engagement letter with Haga Kommer Ltd in the amount of \$17,000. Motion carried 4-0.

The Board canvassed the June 13, 2023 election results. Ryan Pederson was declared the winner for the rural seat and Lori Knudson was declared the winner for the at-large seat as the top write in candidate.. The measure "Shall Rolette Public School District #29, Rolette County, State of North Dakota, be authorized to levy twenty (20) mills for the district's building fund in accordance with the provisions of section 57-15-16, North Dakota Century Code" passed with 94% of the vote.

At this time, Lori Knudson declined the at-large board seat position.

Board discussed the 60 day window to either appoint someone to the seat or hold another election. The board agreed to appoint someone. President Pederson entertained nominations for an appointee. Letvin nominated Barbara Mothershead. With no other nominations, Pederson ceased nominations and moved to appoint Barbara Mothershead to the at-large vacancy from July 1, 2023 to June 30, 2024, seconded by Knudson. Motion carried 4-0.

The annual board meeting is set for July 19, 2023 at 7:00 p.m.

With no further business, President Pederson adjourned the meeting at 7:44 p.m.

Approved: Board President, Ryan Pederson; Attest: Business Manager, Michele Grenier