

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION OF THE METROPOLITAN
SCHOOL DISTRICT OF NORTH POSKEY
COUNTY, INDIANA.

Held December 4, 1963.

The regular meeting of the Board of Education of the Metropolitan School District of North Posey County, Indiana, met in regular session on the 4th day of December 1963, in the office of the Superintendent of Schools, at the hour of 7:30 P.M., with Board Members Heckerman, Boyle, Meredith, Fletchall and Kemmerling present. Also attending the meeting was Superintendent Hollen.

The meeting was called to order by President Boyle, who presided. Minutes of the previous meeting were read to the Board and approved as read.

Claims No. 332 through No. 355, inclusive, were presented to the Board for consideration, and following a discussion, on motion duly made, seconded, and unanimously carried, the same were approved, signed by the Board, and ordered paid.

Superintendent Hollen reported to the Board that Mrs. Janet Wiggins had indicated that she would be resigning her position as part time Secretary in the Superintendent's Office as of January 1, 1964. Discussion was held by Board members as to her replacement and ordered Superintendent Hollen to accept applications for the position. After December 18th meeting if an applicant had not been selected then the matter would be given publicity through the newspapers in the community for additional applicants.

The Board of Education signed a Resolution concerning the transfer of appropriations within Functional Accounts so as to eliminate any deficits within accounts at the end of the calender year. On motion by Heckerman, seconded by Kemmerling, and unanimously carried, Resolution was signed by President Boyle and Secretary Fletchall.

Superintendent Hollen asked permission of Board to purchase a copying machine for use in the Administrative Office, providing funds in current budget permitted. Permission was given to purchase machine.

A discussion on the possibility of establishing a single telephone line to the South Terrace Elementary building was discussed. After this discussion Board directed Mr. Hollen to work with Mr. Wilson, Elementary Principal, on this matter and if the installation was not to expensive to make arrangements for such.

A letter to the Board of Education and Superintendent from Mr. & Mrs. Earl Hostetler was read to the Board by Secretary Fletchall. The criticism in the letter directed attention to what is being done at the Jr.-Sr. High School concerning the lunch program and its "meatless" lunch days. After considerable discussion by Board members, it was decided that Mr. Hollen make an investigation of the matter and answer Mr. Hostetler's letter.

A report of the State Fire Marshall's inspection report for all Elementary Schools was given to the Board. Some recommendations will be corrected within a short time and others will have to wait until summer months, as reported by Superintendent.

Dr. Boyle, President of Board, read to the group a letter written by Attorney Schuler to the Vocational Education Department concerning the approval of a tuition transfer for Charles Hepler. This letter was to be kept on file for future reference.

Mr. Hollen reported to the Board of Education a check had been received for our summer school reimbursement. The check was in the amount of \$560. to cover salaries for the two instructors in the Drivers Training program offered this past summer. All indications were that Board Members were well pleased that this program could be carried at such a small cost to the tax-payers. A continuation of the program next year was advocated.

Superintendent Hollen informed the Board that an informal discussion would be had with Mr. Tom Sutton on Thursday concerning the addition contemplated at the South Terrace building. Problems of how other schools were financing their programs was to be discussed.

A discussion of the elementary basketball program was held. Various comments by Board members concerning the program were made and suggestions on how it might be handled the remainder of the season were given. No formal action was taken by Board at this time.

As no further business was to come before the Board, on motion by Kemmerling and seconded by Fletchall, and unanimously carried, Board voted to adjourn. Time of adjournment was 11:15 P.M.

Carroll L. Boyle
DR. CARROLL L. BOYLE

Keith Meredith
KEITH MEREDITH

Paul C. Fletchall
PAUL C. FLETCHALL

Harold Kemmerling
HAROLD KEMMERLING

George Heckerman
GEORGE HECKERMAN

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION OF THE METROPOLITAN
SCHOOL DISTRICT OF NORTH POSEY COUNTY, INDIANA.

HELD DECEMBER 18, 1963

The regular meeting of the Board of education of the Metropolitan School District of North Posey County, Indiana, met in session on the 18th day of December in the office of the Superintendent of Schools, at the hour of 7:30 P.M. with Board Members Boyle, Meredith, Kemmerling, Fletchall and Heckerman present. Also attending was Superintendent Hollen.

The meeting was called to order by President Boyle who presided. Minutes of the December 4th meeting were read to the Board. On motion by Kemmerling, minutes were approved as read.

Representatives of the R.E.M.C. office, Mr. Jack Gambrel and Mr. Bryan Elliot, explained their proposal to the Board concerning the installation of security lights at the Jr.-Sr. High School. After explanation of cost and discussion by the Board members, the R.E.M.C. proposal was approved. Superintendent Hollen was authorized to notify Mr. Gambrel of Board decision for installation of lights.

Mr. Tom Sutton, representative of the Miller-Wiley Inc. Architects, met with the Board and discussed various financial proposals that the Board might follow in constructing an addition to the South Terrace Elementary building. After a lengthy discussion of the various financial procedures, as well as an overall cost estimate, the Board authorized Superintendent Hollen to investigate the possibility (1) checking with the State Tax Commissioners for permission to use part of cash on hand in the Special School Fund anticipated funds. (2) To explore the possibility of a bond issue in the amount of \$66,000 in case the Tax Commissioners did not allow use of the Special School funds as mentioned. This amount to be used along with the Accumulated Building Fund anticipated funds in 1964. A report will be made to the Board by Superintendent Hollen in the near future.

The difficulties of the South Terrace telephone service, eight party line, was explained by Mr. Wilson, Elementary Principal. Comparing costs of the party line with the cost of a private line, the Board decided to let the matter be dropped at this time, with Member Fletchall making an investigation as to what might be done to reduce cost of private line or bettering the service on party line.

A reply to Attorney Schuler's letter from the Vocational Education Department of the Department of Public Instruction was read to the Board.

Superintendent Hollen's letter to Mr. & Mrs. Hostettler was read to the Board.

Mr. Hollen explained a bus routing problem in the town of Griffin. It is now possible for the children of Griffin to ride the bus to school if they so choose.

A request from Mr. Hutchinson for \$50.00 for the Industrial Arts Department, for lumber damaged by a "pop off" valve in the storage room, was considered by the Board. After discussion, the Board authorized payment of the requested amount to the department.

Superintendent Hollen reported to the Board the amount of miscellaneous revenue received both from the County Auditor for taxes and the State Distribution payment in December. The total amount of revenue received in December amounted to \$203,813.16.

Our insurance coverage is to be explained by insurance representatives at the January 8th meeting. This is in keeping with school policy to review our insurance coverages at least once each year.

Superintendent Hollen explained that additional purchases of purchase orders and request forms would come in January. Since these purchases would need be made, it was pointed out by Mr. Hollen that money could be saved by using a pre-printed purchase order form, approved by State Board of Accounts, that are a little different from those presently in use. Board approved the purchase.

The resignation of Janet Wiggins, secretary in the Superintendents office, was presented to the Board, and resignation accepted. Mr Hollen was to continue interviews with applicants for replacement of Mrs. Wiggins.

Payroll vouchers were signed by the Board and Claims No. 356 through NO.417 were presented to the Board for payment. On motion by Fletchall and seconded by Heckerman, claims were approved and ordered paid. By unanimous vote the motion carried.

As no further business was to come before the Board, on motion to adjourn by Fletchall and seconded by Kemmerling, motion carried by unanimous vote, and meeting adjourned at 11:30 P.M.

Carroll L. Boyle

P. C. Fletchall

Clay H. Heckerman

Keith Meredith

Harold Kemmerling
Board of Education