

## **Annual Notifications**

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## Academic Standards

The Franklin Public School District is committed to the use of benchmarked and rigorous academic standards, which set high expectations for student learning, and that prepare students for college and career goals.

The Franklin Public Schools Board of Education approves the K-12 academic standards used in the areas of literacy, math, science, history, geography, and personal financial literacy on an annual basis. It is the goal of the Franklin Public School District to exceed these standards through the implementation of a rigorous curriculum. For the 18-19 academic year, the following standards have been adopted by the Board, and will be utilized in the listed subject areas:

Academic Area	Standards Adopted (Links to the standards lists are in blue)
K-12 ELA (Reading & Writing)	<a href="#">Common Core State Standards for English Language Arts</a>
K-12 Literacy in All Subjects	<a href="#">Common Core State Standards for Literacy in All Subjects</a>
K-12 Math	<a href="#">Common Core State Standards in Mathematics</a>
K-12 Science	<a href="#">Wisconsin Model Academic Standards in Science</a> <a href="#">Next Generation Science Standards</a>
K-12 History & Geography	<a href="#">Wisconsin Model Academic Standards in Geography</a> <a href="#">Wisconsin Model Academic Standards in History</a> <a href="#">NCSS National Standards for Social Studies Teachers</a>
K-12 Personal Financial Literacy	<a href="#">Wisconsin Model Academic Standards for Personal Financial Literacy</a>

Students, parents, and community members are also able to find all 18-19 Board adopted K-12 standards, as well as associated curriculum information, through the Franklin Public School District website at <http://www.franklin.k12.wi.us/>.

### **Asbestos Management Plan**

Within the last year, the School District has conducted planned asbestos removal at the following buildings:

Country Dale Elementary  
Forest Park MS

In addition, Operations and Maintenance work has been carried out at all of buildings. The School District also requires that all new building materials introduced into the School District are free from asbestos. For all new buildings/additions, the architect responsible for the design certifies that to the best of their knowledge, no asbestos containing materials are used. If new buildings are acquired, they too will be inspected.

The School District has a list of the location(s) and type(s) of asbestos containing materials found in the building and a description and timetable for their proper management. A copy of the Asbestos Management Plan is available for review in the School District office as well as individual school offices. Our goal is to be in full compliance with AHERA. It is our policy to maintain a safe and healthful environment for our students and our staff members. This shall be accomplished by strict enforcement of the policies regarding asbestos by the asbestos manager and the school officials.

### **Confidentiality of Student Records**

[See Board Policy 5500 Confidentiality of Student Records](#)

The federal Family Educational rights and Privacy Act (FERPA) gives parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

- The right to inspect and review the student's education records (34 CFR 99.10) within 45 days of the date the school receives a request for access. The school will notify the parent or the "eligible student" of the time and place where the records may be

inspected. All requests for inspection of progress and behavioral records, other than those pertaining to special education or pupil services records, should be directed to the Building Principal. All requests for inspection of behavioral records pertaining to special education or pupil services evaluations should be directed to the Director of Pupil Services.

- The right to submit a written request for an amendment of the student's education records (34 CFR 99.20, 99.21, and 99.22) that the parent or student believes are inaccurate or misleading. A parent of a minor student, or an adult student, who believes that information contained in student records is inaccurate, misleading or violates the privacy or other rights of the student may request the school district to amend the records by making a written request directly to the Building Principal, the Director of Pupil Services, or the District Administrator in the event the student is no longer enrolled in the District. The written request shall: (1) set forth the specific portion of the student record claimed by the challenger to be inaccurate, misleading or otherwise in violation of privacy or other rights of the student and (2) state the modifications(s) requested in respect thereto. The Administrator will decide whether to amend the information within 15 days after receipt of the request by the Building Principal, Director of Pupil Services, or District Administrator.
- The right to consent to disclosure of personally identifiable information contained in the student's education records except as specified by law ( 34 CFR 99.30 and 99.31)
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office  
Department of Education, 400 Maryland Avenue, SW Washington, DC 20202-4605

Student records shall be made available to persons employed by the school district which the student attends who are required by the department under s. 115.28(7) to hold a license; a person who is employed by or working on behalf of the District as an administrator, supervisor, instructor, support staff member (including health or medical staff and police-school liaison personnel); a person serving on the Board; a person or company with whom the District has contracted to perform a specific task (such as an attorney, auditor, medical consultant or therapist); a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks; or other school district officials.

The District shall transfer to another public or private school or school district all student records, including behavioral records, relating to a specific student without consent within five (5) working days after the District receives written notice from the student, if he/she is an adult, or his/her parent/guardian if the student is a minor, that the student intends to enroll in the other school or school district or written notice from the other public or private school or district that the student has enrolled, or from a court or that the student has been placed in a juvenile correction facility or secured child caring institution or secured group home.

### **Directory Data**

Pupil directory data, which includes the following student records: student name, grade, school attending, participation in officially recognized activities and sports, weight/height of athletic team members, dates of attendance, degrees and awards received, and photographs, is considered public record and shall be released upon receipt of an open records request.

Directory data may be disclosed to any person unless the adult student or parent of a minor student informs the school that all or any part of the directory data may not be released without the prior consent of the adult student or parent of a minor student. Persons requesting restriction of directory data should contact the student's school to obtain the "Request to Restrict the Release of Student Directory Data." To restrict disclosure, the requester must complete and return the form or otherwise notify the student's school within 14 days of the date of the annual notice. The District will attempt to honor requests to restrict disclosure which occur after the expiration of the 14-day time period.

### **Recruiter Access to Student Records**

The Elementary and Secondary Education Act requires the district, upon request, to provide military recruiters and institutions of higher education, secondary school students' names, addresses, and telephone listings unless restricted by the parent/guardian. Persons requesting restriction of directory data or restriction of release to the military should obtain the "Request to Restrict" form from their child's school.

### **Educational Options**

Educational options available to Franklin Public School District students include public schools, private schools participating in a parental choice program, charter schools, virtual schools, full-time open enrollment, youth options, course options, and home based private education. To explore these options in more detail click on the links provided.

#### **Public Schools**

**Franklin Public School District:** The district contains 5 elementary schools, 1 middle school, and 1 high school. Please [click here](#) for a listing of schools.

For more information on our public schools, please visit the district website at <http://www.franklin.k12.wi.us/>

**Private Schools that Participate in a Parental Choice Program:** The following private school(s) in the Franklin community participate in the Wisconsin Parental Choice Program. For more information about this school, please click on the link provided.

[St Martin of Tours](#)

For more information on the statewide parental choice program, please visit the Department of Public Instruction website [HERE](#) and [HERE](#).

#### **Full-time Open Enrollment:**

The interdistrict public school open enrollment program allows parents to apply for their children to attend public school in a school district other than the one in which they reside. For more information, please visit [the Department of Public Instruction website](#).

### **Part-time Open Enrollment**

Beginning in the 2018-19 school year, a pupil enrolled in a public school in the high school grades may attend public school in a nonresident school district for the purpose of taking a course offered by the nonresident school district. A pupil may attend no more than two courses at any time in nonresident school districts. For more information, please visit the [Department of Public Instruction website](#).

### **Virtual Schools:**

There are a number of virtual school options for students. These include:

- a. [Bridges Virtual Academy](#) - Merrill School District
- b. [E-Achieve](#) - Waukesha School District
- c. [I Forward](#) - Grantsburg School District
- d. [Wisconsin Connections](#) - Appleton School District
- e. [Wisconsin Virtual Learning School](#) - Northern Ozaukee School District
- f. [Wisconsin Virtual Academy](#) - McFarland School District

### **Early College Credit Program**

The Early College Credit Program (ECCP) statute allows Wisconsin public and private high school students to take one or more courses at an institution of higher education for high school and/or college credit. Under this section, "institution of higher education" means an institution within the University of Wisconsin System, a tribally controlled college, or a private, nonprofit institution of higher education located in the state. While technical colleges are not eligible institutions under the new program, pupils that have completed 10th grade will continue to have the option to take courses at technical colleges through a separate statute, 38.12(14).

For more information about Early College Credit Program, please visit the [Department of Public Instruction Website](#).

### **Start College Now Program**

The Start College Now Program allows students who have completed the 10th grade an opportunity to take one or more classes at a Wisconsin Technical College for high school and/or college credit. More information about the Start College Now Program can be found on the [Wisconsin Technical College System Website](#).

### **Home Based-Private Education:**

Under Wisconsin Statute 118.15(4), a parent or guardian has the right to select a home-based private educational program, commonly referred to as homeschooling, for his or her child or children, in order to comply with the compulsory school attendance law. If this option is chosen, the parent or guardian is required to complete the online PI-1206 Homeschool Enrollment Report. Wisconsin Statute 115.001(3g) states, "Home-based private educational program means a program of educational instruction provided to a child by the child's parent or guardian or by a person designated by the parent or guardian. An instructional program provided to more than one family unit does not constitute a home-based private educational program."

For more information on home based private education please visit the [Department of Public Instruction Website](#).

### **Homeless Education Assistance**

It is the policy of the Franklin Public School District to ensure homeless children and youth are provided with the following: equal access to our educational programs, an opportunity to meet the same challenging academic standards of the State of Wisconsin and Franklin Public Schools and safeguards that protect them from discrimination or segregation on the basis of their homelessness.

Questions about rights and responsibilities in regard to homeless children can be addressed to Mary Jo Herrmann, Franklin Public Schools Homeless Liaison, at (414)525-7634 or Kristine Nadolski Wisconsin Department of Public Instruction Education for Homeless Children and Youth Program Coordinator at (608)-267-7338.

### **Meal Charge Policy**

Franklin Public Schools is part of the National School Lunch Program. The [food service website](#) has information on free and reduced lunch program and applications, menu, lunch prices, adding money to the lunch accounts, catering forms and job opportunities. The USDA regulates this program.

Since Franklin Public Schools receive federal funds, the district is required to have a written and a clearly communicated policy to address unpaid meal charges.

[Please click here](#) to view a copy of Policy #3710 Food Service or contact one of the designated contacts for the School Wellness below to request a copy.

Dr. Judy Mueller  
District Administrator  
(414) 529-8220

Monica Houtler  
Food Service Manager  
414-423-4656

### **Meningococcal Disease Information**

Meningococcal Disease is a bacterial infection that can cause severe swelling of the brain and spinal cord (meningitis) or a serious blood infection (meningococemia). It is a rare, but potentially fatal disease.

Early symptoms are similar to common viral illnesses. Symptoms may include high fever, severe headache, stiff neck, nausea, vomiting, sensitivity to light, confusion, exhaustion, and/or a rash.

Meningococcal Disease is spread through direct contact with respiratory and/or oral secretions (coughing and kissing) from an infected person. The disease can develop and spread quickly.

Two doses of the meningitis vaccine are routinely recommended for adolescents 11 through 18 years old; the first dose at 11 or 12 years old with a booster at age 16.

- Children with additional risk factors should get additional doses. Individuals in this higher risk category include the following:
  - Children without a spleen
  - Children with immune system disorders
  - Children with HIV

Your health care provider will work with you to determine what is best for your child.

To learn more about meningococcal disease and for vaccine information please see these additional resources:

- Your primary care provider.
- Your local or state health department.
- Contact the Centers for Disease Control and Prevention (CDC):
  - Call **1-800-232-4636 (1-800-CDC-INFO)**
  - Visit CDC's National Immunization Program website at [www.cdc.gov/nip](http://www.cdc.gov/nip)
  - Visit CDC's meningococcal disease website at [www.cdc.gov/ncidod/dbmd/diseaseinfo/meningococcal\\_g.htm](http://www.cdc.gov/ncidod/dbmd/diseaseinfo/meningococcal_g.htm)
  - Visit CDC's Travelers' Health website at [www.cdc.gov/travel](http://www.cdc.gov/travel)

### **National School Lunch Program Free and Reduced Meals**

The Franklin Public School District shall participate in the National School Lunch Program (NSLP), a federally assisted meal program. Applications for free and reduced lunches are available online at <https://www.myschoolapps.com/>. If you need assistance completing the online form, visit your school office or the Education and Community Center (8255 W. Forest Hill Avenue) or by calling 414-529-8220. More information can be found on our website at <http://www.franklin.k12.wi.us/parents-and-students/lunch>

### **Non-Discrimination Policy**

[Please see Policy #5010 Student Non-Discrimination, Anti-Harassment, Anti-Bullying Policy](#)

Franklin Public Schools Board policy prohibits discrimination or harassment against pupils on the basis of sex, race, religion, national origin, ethnicity ancestry, color, creed, pregnancy,



marital or parental status, sexual orientation, arrest or conviction record, physical, mental, emotional, or learning disability or handicap disability or any other category protected by state, federal or local law in any curricular, extracurricular, pupil services, recreational or other programs or facets of the district's operations.

The Franklin Public School District prohibits discrimination in employment or harassment on the basis of age, race, color, national origin, ethnicity, ancestry, sex, sexual orientation, pregnancy, religion, creed, marital status, veteran status, arrest or conviction record, disability or any other category protected by state, federal, or local law.

The District encourages informal resolution of complaints under this policy. If any person believes that Franklin Public Schools or any part of the school district has failed to follow this policy or in some way discriminated against students on the bases listed above, he/she may bring or send a complaint to the following address: Equity Coordinator – Dr. Judy Mueller, District Administrator 8255 West Forest Hill Avenue, Franklin, Wisconsin 53132 or call (414) 529-8220.

If a complaint is not resolved informally, the complainant may initiate formal procedures according to the steps listed below:

**Step 1:** A Discrimination Complaint form should be completed by the individual filing the complaint, in addition to any written statement or letter provided by the complainant. The Equity Coordinator will send the complainant written acknowledgement of the complaint within five (5) days after receiving the complaint. The Equity Coordinator will investigate complaints promptly, thoroughly, and impartially. The Equity Coordinator will prepare a written report regarding the investigation, including a description of the District's conclusions and any action taken, within forty (40) days after the District receives the complaint. The Equity Coordinator will send a copy of the report to the complainant, the person who allegedly discriminated (the respondent), and the Superintendent. Complainants should send complaints to the following address: Equity Coordinator – District Administrator or Designee Franklin Public Schools, 8255 West Forest Hill Avenue Franklin, Wisconsin 53132 (414) 529-8220 The Equity Coordinator's written report will be retained in the District Administrator's office for no less than five (5) years after the date of the original complaint.

**Step 2:** Following an investigation by the Equity Coordinator, if either party is not satisfied with the results of the investigation, he or she may appeal the decision to the Board of Education. To appeal the decision, a party must submit a written appeal to the Board within ten (10) days after the Equity Coordinator sends the investigation report to the parties. The Board of Education will hold a private conference with the parties within thirty (30) days after the Board receives the written appeal. A written determination of the complaint shall be made by the Board within 10 days of receipt of its decision;

**Step 3:** If a complainant wishes to appeal a negative determination by the Board, they have the right to appeal the decision to the State Superintendent within 30 days of the Board's decision. In addition, the complainant may appeal directly to the State Superintendent if the Board has not provided written acknowledgment within 10 days of receipt of the complaint or made a determination within 90 days of receipt of the written complaint. Appeals should be addressed to

State Superintendent, Wisconsin Department of Public Instruction, 125 South Webster Street, P.O. Box 7841, Madison, Wisconsin 53707-7841.

**Step 4:** Discrimination complaints on some of the above bases may be filed with the federal government at the Office for Civil Rights, U.S. Department of Education, 500 W. Madison St. Suite 1475, Chicago, Illinois 60661, (312-730-1560).

### **Nondiscrimination in Career and Technical Education**

The Franklin Public School District offers a diverse array of career and technical education courses in the areas of Hospitality, Human Services, Marketing, Information Technology, Finance, Engineering, Construction, Manufacturing, Automotive, and Woodworking. These courses are open to Franklin Public School students on a non-discriminatory basis in alignment with Board of Education Policy. Interested students can review courses offerings and course prerequisites in the [FHS Academic & Career Planning Guidebook](#). Questions and concerns regarding career and technical education compliance with nondiscrimination laws should contact the Equity Coordinator – Dr. Judy Mueller, District Administrator 8255 West Forest Hill Avenue, Franklin, Wisconsin 53132 or call (414) 529-8220.

### **Program and Curriculum Modifications**

Parents have the right to request the school board to provide their student with program or curriculum modifications as outlined in [Franklin Public School Board Policy #5100](#)

### **Programs for English Language Learners**

The Franklin Public School District sponsors programs for English learners. Parents of children participating in this program will receive notifications regarding:

- 1) Placement and reason why their child was identified as ELL
- 2) Child's levels of academic achievement and English proficiency
- 3) The methods used for language instruction
- 4) How the language program will meet the child's instructional needs and academic standards for promotion or graduation
- 5) The exit requirements for the language program
- 6) An explanation of parent's right, including the parent's right to enroll or remove a child from the ELL program

### **Prohibited Use of Electronic Communication Devices**

Please See [Policy 4001:Privacy in Locker Rooms and Dressing Areas](#)  
[Policy 5211 Student Acceptable Use of Technology](#)

The Franklin School District, in compliance with Wis. Stat. § 175.22, and in order to ensure the privacy rights of persons using School District locker rooms and/or dressing areas.



**Prohibitions on the Use of Cell Phones in Locker Rooms and Dressing Areas:** Students, and other individuals who are not specifically permitted under another subsection of this policy, are prohibited use of a cell phone or recording device within the locker rooms and/or dressing areas. All use of a cell phone is prohibited, including but not limited to the capture, record, or transfer a representation of a nude or partially nude person in the locker room. (ref. Policy #5211, Student Use of Technology).

**Prohibition on the Use of Recording Devices:** A “recording device” means a camera, a video recorder, or any other device that may be used to record or transfer images. A recording device may not be used in a locker room and/or dressing area, except as specified in other sections of this policy. Students, and other individuals who are not specifically permitted under another subsection of this policy, are prohibited use of a cell phone or recording device within the locker rooms and/or dressing areas. All use of a cell phone is prohibited, including but not limited to the capture, record, or transfer a representation of a nude or partially nude person in the locker room. (ref. Policy #5211, Student Use of Technology).

Any person violating this policy may be subject to civil prosecution. Employees in violation of this policy will be subject to disciplinary action including termination. Students may face suspension and/or recommendation for expulsion.

## **School Accountability Report Card**

This year, state accountability report cards will be publicly released by the Department of Public Instruction later this fall. Past reports can be found on-line at <https://apps2.dpi.wi.gov/reportcards/>

## **School Performance Data**

Per state statute, school boards are required to notify students and parents/guardians of their right to request a school and school district performance reports. District and school data regarding test results, graduation, attendance, other academic indicators, teacher quality, and more can be located on the Department of Public Instruction website at <http://wisedash.dpi.wi.gov/Dashboard/portalHome.jsp> If you do not have home web access, visit the Franklin Public Library or contact your school building for access to a district computer. For more information or assistance, please call the district office at 414-529-8220.

## **School Wellness Policy**

The Franklin Public School District promotes a healthy school environment by supporting wellness, good nutrition, and regular physical activity as a part of the total learning experience. The District supports a healthy environment where children learn and participate in positive dietary and lifestyle practices. The District will evaluate and integrate health based educational programs and practices, which promote wellness to our students, staff and community so that

the schools contribute to the basic health status of children. This is a coordinated effort by the entire community, which includes parents, students, school administrators, physical education teachers, teachers, school health professionals, school board members, child nutritionist, food service professionals and the business community. This policy will have periodic reviews and updates.

The Franklin Public School District with the various components of this policy addresses the following four areas:

- Nutrition Education and promotion
- Physical Activity
- Other school based activities
- National School Lunch Program

Board Policy #5315: School Wellness Policy is available [by clicking here](#) or contacting one of the designated contacts for the School Wellness Policy below:

Dr. Judy Mueller  
District Administrator  
(414) 529-8220

Monica Houtler  
Food Service Manager  
414-423-4656

### **Special Education**

The Franklin Public School District provides a free, appropriate public education to all qualified children with disabilities as defined by state and federal law.

It is the intent of the district to ensure that children who have disabilities are identified, evaluated, have an individualized education program developed, and are offered a placement in the child's least restrictive environment.

A qualifying individual with a disability is a child for whom the IEP team identifies one or more impairments, and who, as a result of the impairment, requires special education. A disability can be any or a combination of the following impairments: Autism, Intellectual Disability, Emotional-Behavioral Disability, Hearing Impairment, Specific Learning Disability, Orthopedic Impairment, Other Health Impairment, Speech/Language Impairment, Traumatic Brain Injury, Visual Impairment or Significant Developmental Delay as defined by state and federal law.

For more information regarding the District's Special Education programming, please call 414-529-8220.

### **Special Education Scholarship Program**



This notice serves to inform parents and guardians of students with disabilities that the State of Wisconsin has established the [Special Needs Scholarship Program](#). Under this scholarship program and as further specified in state law, a child with a disability who has been denied the opportunity to attend a nonresident school district under the full-time open enrollment program may be eligible to receive a scholarship from the Department of Public Instruction (DPI) that allows the child to attend an eligible private school that is participating in the Special Needs Scholarship Program.

This is a state-administered program. A parent or guardian who is interested in the Special Needs Scholarship Program should independently verify the participating private schools and the specific terms, eligibility criteria, and application procedures of the scholarship program with the DPI.

The Special Needs Scholarship Program is further defined under section 115.7915 of the state statutes. However, special eligibility requirements not found in that statute exist for program scholarships that are awarded for private school attendance that initially began in the 2016-17 school year. Additional information about the program should be available on the website of the [Wisconsin Department of Public Instruction](#).

## **Student Anti-Harassment/Anti-Bullying**

[Please see Policy #5010 Student Non-Discrimination, Anti-Harassment, Anti-Bullying Policy](#)

Students have the right to attend school without fear of any form of harassment or bullying. Students have the responsibility to engage in behavior that fosters positive human relations in a multicultural society.

All school staff members and school officials who observe or become aware of acts of harassment or bullying are required to report these acts. Any student who believes they have been subjected to harassment or bullying may file a written or oral complaint with the complaint officer who has been designated by the District administrator. In the case of a school, the principal has been designated as the complaint officer.

## **Student Assessments**

Notice #1:

### **PROCEDURES FOR PARENT EXEMPTION OF STUDENTS FROM STATE REQUIRED TESTING**

School Boards are required to annually notify parents/guardians of students enrolled in grades 3-11 that they may request the School Board to excuse their student from taking the state-required examinations. Requests should be made in writing to the building principal at least one week prior to the test administration.

Notice #2:

**STUDENT ASSESSMENTS**

In addition to district and classroom specific assessments, the Franklin Public School District administers standardized examinations annually to students in all grade levels. A complete listing of these assessments is below.

State and District Tests Administered in Franklin

Elementary		Testing Window
<b>K-2</b>	<b>Pals - Fall, Winter, Spring</b> Phonological Awareness Literacy Screening. This exam meets the <b>state</b> required literacy screener guidelines. It is used primarily as a screening predictive tool to identify reading difficulties early for Response to Intervention progress monitoring. This assessment is administered in paper and pencil format.	September 17- October 26 January 7- 25 May 6-20
<b>K-6</b>	<b>MAP - Fall, Winter, Spring</b> (KG does not take the fall test) Measures of Academic Progress. Adaptive test in reading and math. Results are widely used for screening for Rtl and to monitor student achievement and growth throughout the year. This assessment is administered online to students in grades K-8.	September 10- 21 December 3- 14 March 6- 20
<b>3</b>	<b>CogAT - Winter</b> <b>Cognitive Abilities Test.</b> It is used as an online screening tool for verbal, quantitative, and non-verbal abilities. Used as one aspect of gifted/talented identification. This assessment is administered online.  (New students in grades 4-8, and individual students grades K-2, are tested as needed. )	February 4- 22
<b>3-6</b>	<b>Wisconsin Forward Exam - Spring</b> The WI Forward Exam is our <b>state</b> -mandated accountability measure for English Language Arts and Math at grades 3-8, science in grade 4 & 8, and social studies in grades 4, 8, & 10. This assessment is administered online.	April 15-May 3
<b>3-6</b>	<b>Dynamic Learning Map - Spring</b> This assessment replaced the Wisconsin Alternate Assessment for qualifying students with disabilities (often students with cognitive disabilities). This test meets state accountability requirements for these students in the areas of English Language Arts, math, science, and social studies. This assessment is administered online to students in grades 3-11.	April 15-May 3
<b>5-6</b>	<b>Gallup Student Poll - Fall</b> Brief (10-15 minutes) poll that measures students' Hope, Engagement, Entrepreneurial Aspiration, and Financial/Career Literacy. Results used as a general measure in these important non-academic areas. There is one administration per year, grades 5-12. It provides grade level results only; not individual. This assessment is administered online.	September 24-October 26
<b>EL L</b>	<b>ACCESS</b>	December 3-February 1

	<b>Assessing Comprehension and Communication in English State-to-State for English Language Learners (ELLs).</b> The <b>State</b> requires that ELLs take this test each year, and the results help us determine programming needs. This assessment is primarily administered online.	
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## **Student Attendance**

The regular school attendance of children enrolled in the Franklin Public School District is a shared responsibility among the school, parents or legal guardians, child and the legal officers of the community.

Except as provided by state statutes, any person having under their control a child between the ages of 6 and 18 years shall cause the child to attend 5-year-old kindergarten through 12<sup>th</sup> grade regularly during the full periods and hours, religious holidays excepted, that the public or private school in which the child should be enrolled is in session until the end of the school term, quarter or semester of the school year in which the child becomes 18 years old. In compliance with Wisconsin State Statutes, the Franklin Public School District shall specify the reasons for which students may be permitted to be absent from regular school attendance.

Per state statute, parents have the right to request the school to provide students with program or curriculum modifications. [Please see Policy 5100 School Attendance](#) for information on the decision making process to be used in responding to such requests.

## **Student Locker Search and Seizure**

*Please see [Policy 5260: Search and Seizure- Vehicle, Locker and Student](#)*

The authority granted educators and schools under the Wisconsin State Statutes provides school authorities with the right to inspect students' lockers, student owned or operated vehicles parked on school grounds, and/or articles carried on their person during the school day or at related school-sponsored activities. Desks will be subject to the same search standards as lockers. Principals, associate principals, police liaison officers, may conduct searches as part of their overall responsibilities. At the direction of a principal, associate principal, or police liaison officer, other District staff may also conduct searches as part of their overall responsibilities.

Searches may be conducted if school officials reasonably suspect that the search will yield contraband, evidence of a school rule violation, ordinance or crime. Searches may also be conducted without reasonable suspicion if school officials have obtained consent from the student and in the case of random locker or desk searches conducted by school authorities.

Searches may be conducted without notice, without student consent, and without a search warrant. The scope of a search must not be excessively intrusive and should take into consideration the age and sex of the student and the severity of the alleged violation involved.

Searches should be conducted by at least two (2) authorized individuals. Any illegal or unauthorized item(s) found in a search may be removed and held by the school for return to the parent/guardian of the student, retained for disciplinary proceedings, or turned over to law



enforcement officials. The adult student or parent/guardian of a minor student shall be notified of the item(s) removed from the locker or desk and turned over to law enforcement officials.

#### Vehicles

Parking on school property is a privilege, not a right. Searches of a vehicle located on District property, including searches of a student's personal property located within the vehicle, may be conducted when school personnel have a reasonable suspicion to believe that illegal or unauthorized materials are contained inside. Searches may also be conducted without reasonable suspicion if school officials have obtained consent from the student. Students are responsible for the contents of their vehicles.

#### Cell Phones

Use of personal cell phones on school property is a privilege, not a right. Searches and seizures of a student's personal cell phone located on District property may be conducted in accordance with state and federal law. The District may solicit assistance from law enforcement for such searches. Searches may also be conducted if school officials have obtained consent from the student. Students are responsible for the contents of their personal cell phones.

#### Social Media Accounts

Use of social media accounts on school property is a privilege, not a right. Searches of a student's social media account may be conducted in accordance with state and federal law. The District may solicit assistance from law enforcement for such searches. Students are responsible for the contents of their personal social media accounts.

#### Lockers and Desks

The school provides lockers for students' convenience to be used solely and exclusively for the storage of outer garments, footwear, and school-related material. The school retains ownership and possessory control over all school lockers. Lockers are the sole property of the District and are always under the control of its agents. Students are responsible for the assigned lockers and its contents. Students are prohibited from putting private locks on their assigned lockers. School authorities for any reason may conduct periodic general or random inspections of lockers at any time, without notice, without students' consent, and without a search warrant. Desks are subject to the same search standards as lockers.

#### Student's Person and/or Personal Belongings

While school officials are statutorily prohibited from conducting strip searches, students and/or their personal belongings may be subject to search.

#### **Student Privacy**

Franklin Public Schools has made arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes.

Franklin Public Schools will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the



specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey.

The District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non emergency, invasive physical examination or screening as described above.

### **Student Religious Accommodations**

Please see [Policy 6122: Release Time for Religious Instruction](#)  
[Policy #5010 Student Non-Discrimination, Anti-Harassment, Anti-Bullying Policy](#)

The Franklin Public School District recognizes a pupil's right to pursue religious instruction. The District Administrator has developed guidelines for the release of pupils from school for religious instruction purposes. Please see Policy 6122 for more information on the process for receiving and resolving complaints. For complaint procedure, please see Policy 5010.

### **Title I**

The Franklin Public School District participates in the Title I Program. Parents of students involved in this program may request and obtain information regarding: the professional qualifications of their child's teachers, the achievement level of their child on each of the state academic assessments as soon as is practicably possible after the assessment is taken, information regarding any state or local school district policy regarding student participation in any assessments mandated by law and by the District, and appropriate supplemental education services. For questions regarding this program, contact Chris Reuter, at 414-529-8220. More information on the assessment and performance of Wisconsin public school districts can be found at <http://dpi.wi.gov/osa-oea>

### **Voluntary Student Transfer Program (Chapter 220)**

The Franklin Public School District participates in the Chapter 220 Program. This program provides resident students access to a variety of educational programs within Milwaukee Public Schools including Montessori, four-year-old kindergarten (4K), language immersion, schools for the arts and other specialty areas. This program also gives ethnically

diverse students from Milwaukee an opportunity to attend the Franklin Public School District. Bus transportation is provided as part of this program. Note: The State of Wisconsin 2015-17 biennial budget started to phase out the Chapter 220 program by not allowing any new applicants after the 2014-15 school year. Any student currently enrolled in the program will be grandfathered and allowed to finish per the program guidelines. Please contact the Auxiliary Services Coordinator, Mary Jo Herrmann at 414-525-7634 with questions.