

**MONTOURSVILLE AREA SCHOOL DISTRICT
50 NORTH ARCH STREET
MONTOURSVILLE, PA 17754**

**May 13, 2014
BOARD MEETING MINUTES**

A meeting of the Montoursville Area School District Board of School Directors was held on May 13, 2014 in the Library of the Montoursville Area High School, 50 North Arch Street, Montoursville, PA 17754. The president, Thomas P. McNamara, called the meeting to order at 8:00 p.m.

Call to Order

Directors Present: Mr. Bergen, Mr. Hagemeyer, Mrs. Kaplan, Mrs. Marriott, Mr. McNamara, Mr. Ruffing, Mr. Schans, Mr. Ulmer, and the solicitor, Mr. Holland

Roll Call

Administration Present: Dr. Bowers, Mr. Briggs, Mr. Feerrar, Mr. Kunze, Mr. Moore, Mr. Myers, Mr. Sauers, Mr. Smith, and Mr. Taormina

Students Present: Miss Stoner and Miss Yourish

Others Present: see the list of "School Board Attendance Record" attached.

INVOCATION AND FLAG SALUTE

Mr. Sauers gave the invocation, which was followed by all present pledging allegiance to the flag.

**Invocation and
Flag Salute**

APPROVAL OF MINUTES

The president, Mr. McNamara, presented the minutes of the April 8, 2014 regular board meeting and the April 22, 2014 work session meeting for approval and announced the minutes would be approved as presented if no objections or corrections were noted. There being no objections or corrections noted the minutes were approved as presented.

**Approval of
Minutes**

RECOGNITION / AWARDS / PRESENTATIONS

Mr. Justin Jones, C.E. McCall Middle School teacher, recognized eighth grade student Sophie Smith for winning the 24th annual C.E. McCall Middle School Geography Bee and then advancing to finish 17th in the Pennsylvania.

Recognition

TREASURER'S REPORT AND PAYMENT OF INVOICES

Mr. Saul presented a recommendation for the approval of treasurer's reports for the General Fund and Cafeteria Fund for the month ending March 31, 2014; as well as approval of payment of invoices for the General Fund, Cafeteria Fund, and Capital Project Fund for the period ending March 31, 2014. A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

**Treasurer's
Reports and
Payment of
Invoices**

REPORT OF THE SUPERINTENDENT

Dr. Bowers presented a recommendation for the approval of an agreement between the Montoursville Area School District and the **Montoursville Area Education Association** effective July 1, 2014 to June 30, 2017. A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, the motion carried.

**Approval of
Montoursville
Area
Education
Association
Agreement**

Dr. Bowers presented a recommendation from the regular and supplemental agendas for the approval of:

Approval of:

- the retirement of **Julian Ross**, building security, Loyalsock Valley Elementary School, effective at the end of 2013-2014 school year;
- a change in maternity leave for **Mary Ann Kilpatrick**, math, Montoursville Area High School, from a return date of May 22, 2014 to a return date of May 28, 2014;

**Retirement of
J. Ross**

**Change of
maternity**

(Continued from the previous page)

- changes to the coaching staff for the 2014-2015 school year of **Shealei Long**, from assistant cheer coach to volunteer and **Caleb Huff**, from volunteer to assistant boys' soccer coach at a stipend of \$1,900;
- appointments to the coaching staff for the 2014-2015 school year of **Taylor Lockerby**, junior high cheerleading coach, Montoursville Area High School, at a stipend of \$1,600, pending receipt of clearances; and **Amber Lowry**, junior high cheerleading coach, Montoursville Area High School, at a stipend of \$1,600, pending receipt of clearances;
- the resignation of **Kathleen Becker**, art, Loyalsock Valley and Lyter Elementary School, effective at the end of the 2013-2014 school year;
- resignations from **Susan McQuillen**, cafeteria worker, C. E. McCall Middle School, effective March 14, 2014; **Gloria Croman**, cafeteria worker, Montoursville Area High School, effective at the end of the 2013-2014 school year; and **Jessie Metzger**, health care aide, Loyalsock Valley Elementary School, effective at the end of the 2013-2014 school year;
- a change of assignment for **Brandy Smith**, from part-time Business Office Administrative Assistant to full-time Business Office Administrative Assistant, at \$32,656 pro-rata, effective May 14, 2014;
- additions to the substitute support staff list for the 2013-2014 school year of **Darri Bailey**, cafeteria, pending receipt of clearances; **Kimberley Rehn**, cafeteria, pending receipt of clearances; **Sharon Clees**, cafeteria, pending receipt of clearances; **Tyler Hughes**, cafeteria, pending receipt of clearances; and **Christina Sones**, cafeteria, pending receipt of clearances; and
- additions to the substitute teacher list for the 2013-2014 school year of **Drew Shetty**, Art, Mansfield University; **Catrina Russell**, elementary, Western Governors University and **Briana Wingrove**, elementary, Lycoming College, pending receipt of clearances.

A motion was made by Mr. Hagemeyer and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

Dr. Bowers presented a recommendation for the approval of:

- the enrollment of approximately 20 Montoursville Area School District students in the five week Extended School Year Program run by **BLaST Intermediate Unit #17** at an approximate cost of \$63,100.65;
- high school graduation for those members of the senior class of 2014 who will have met all state and district requirements as of June 2, 2014;
- a summer school program at the Montoursville Area High School for summer 2014, pursuant to Board Policy #124, which would run from June 13 to July 24, 2014;
- appointments to the 2014 summer school program staff at an hourly rate of \$24.00 of **Alissa Krall** – English 9 & 10, **Julie Quick** – American History and Civics, **Justin Jones** – World History, and **Richard Delong** – CSS;
- summer school fees of \$200 for six week enrichment courses and \$100 for three week remedial courses; and
- a waiver of tuition for the remainder of the 2013-2014 school year for **Andrew Null**, grade 12, who attended Montoursville Area School District since third grade.

A motion was made by Mr. Hagemeyer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, the motion carried.

Changes to the coaching staff

Appointments to the coaching staff

Resignation of K. Becker

Resignations from members of the support staff

Change of assignment for B. Smith

Additions to the substitute support staff list

Additions to the substitute teacher list

Approval of:

Extended school year program

Class of 2014 graduation

Summer school

Appointment of summer school staff

Summer school fees

Waiver of student tuition

Dr. Bowers presented a recommendation for the approval of an elementary summer reading program for students entering grades one and two that would consist of up to 8 sessions of 2 hours each with a total cost to the district of approximately \$864.00 and approval to offer a summer KinderCamp at both Lyter and Loyalsock Valley Elementary Schools that would consist of 8 sessions of 2 hours each with all costs for KinderCamp covered by Faith United Methodist Church. A motion was made by Mr. Ulmer and seconded by Mrs. Marriott to approve the recommendation. All members present voted yes, the motion carried.

Approval of summer elementary programs

Dr. Bowers presented a recommendation for the approval of student participation in festivals and tournaments as listed under agenda item VI-B-5(b). A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

Approval of student participation

Dr. Bowers presented a recommendation from the regular and supplemental agendas for the approval of a memorandum of understanding agreement between Pennsylvania College of Technology and Montoursville Area School District for a concurrent enrollment partnership; a revised district calendar for the 2014-2015 school year, which eliminates the high school Act 80 day on May 1, 2015; the election of Scott W. Konkle as temporary school board president for the purpose of signing his daughter's high school diploma; and the election of Jennifer Marriott as temporary school board president for the purpose of signing her son's high school diploma. A motion was made by Mr. Hagemeyer and seconded by Mr. Ulmer to approve the recommendation. All members present voted yes, the motion carried.

Approval of an agreement with Penn College; revised district calendar; and temporary president appointments

REPORT OF THE BUSINESS MANAGER

Mr. Saul presented a recommendation for the approval of the 2014-2015 proposed final budget, which is a work-in-progress budget that will be made available for public inspection in the format prescribed by the Pennsylvania Department of Education no later than twenty (20) days before adoption of the final budget, as well as approval to provide public notice of the intent to adopt the final budget no less than ten (10) days prior to the proposed final budget adoption date, June 10, 2014. A motion was made by Mr. Ulmer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, the motion carried.

Approve the 2014-2015 proposed final general fund budget

Mr. Saul presented a recommendation for the approval of:

Approval of:

- an agreement with **BLaST Intermediate Unit #17** for the 2014-2015 IDEA Component III funding;
- an agreement with **BLaST Intermediate Unit #17** to provide special education services during the 2014-2015 school term;
- a resolution adopting the 2014-2015 **Lycoming Career & Technology Center** Budget;
- awarding the student accident insurance plan coverage to **Bollinger, Inc.** for the period August 1, 2014 through July 31, 2015 at an annual premium of \$9,500.00;
- awarding the insurance coverage for the commercial package, umbrella, and school leaders' legal liability to **Liberty Mutual** (formerly Ohio Casualty) at a total cost of \$70,476 for the period July 1, 2014 through June 30, 2015;
- awarding the insurance coverage for the workers' compensation to **Pennsylvania Insurance Consortium for Schools (PICS)** at a total cost of \$47,254 for the period July 1, 2014 through June 30, 2015;
- a resolution confirming Montoursville Area School District has entered into an agreement with the **Lycoming County Emergency Management Agency** and the **Lycoming Chapter of the American Red Cross** regarding the use of the school district's buildings and facilities during disaster emergencies; and

IDEA funding

IU services agreement

LCTC budget

Accident insurance

2014-2015 property, auto, and liability insurance

Workers compensation insurance

Resolution confirming disaster emergency agreement

(Continued from the previous page)

- an agreement with **New Story Schools** to provide special education services to a Montoursville Area School District student during the 2014 Extended School Year program.

A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

Mr. Saul presented a recommendation for the approval of:

- a request from J.C. Keefer, **Montoursville Football**, for use of the high school facilities to conduct a youth football clinic on July 25, 2014;
- a request from Jamie Foster, **Montoursville Little League**, for use of the softball field to conduct Little League softball practice and games during May and June 2014;
- a request from Bob Dunne, **Montoursville Borough Recreation Board**, for use of the high school auditorium to conduct a Repasz Band Concert on August 5, 2014;
- a request from **Tammy Carey**, school nurse, for use of the Lyter Elementary School gymnasium to conduct exercise classes three days per week from June to August 2014; and
- a request from Cole Black, **Montoursville Tournament Soccer**, for use of the soccer practice field to conduct soccer practice from May to July 2014.

A motion was made by Mr. Hagemeyer and seconded by Mr. Schans to approve the recommendation. All members present voted yes, the motion carried.

Mr. Saul presented a recommendation for the approval of:

- the nomination and election of **James A. Bergen** as Treasurer for the 2014-2015 fiscal year;
- bank signatories for school district accounts as listed under agenda item VI-C-4(b) for the 2014-2015 fiscal year;
- **Santander Bank, FNB Bank, Pennsylvania School District Liquid Asset Fund (PSDLAF), and RBC Capital Markets** as bank depositories to be used for checking, savings, and investments of school district funds for the 2014-2015 fiscal year; and
- a \$0.05 increase to the school lunch prices effective for the 2014-2015 school term.

A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

COMMITTEE REPORTS

Buildings & Grounds – No Report

Co-Curricular – No Report

Finance – No Report

LCTC Representative – Mr. Hagemeyer provided information regarding recent activities at the Lyco CTC.

Intermediate Unit Representative – Mr. Ruffing reported the recent IU#17 board meeting was comprised primarily of routine business and a roundtable discussion with other board members.

Student Representatives – The president, Mr. McNamara, thanked Miss Yourish for serving as a student school board representative for two years and wished her good luck in her future endeavors. Miss Yourish reported that many high school activities are concluding as the end of the school year approaches. Miss Stoner announced that many of the spring sports teams had successful seasons.

Agreement for summer education

Approval of use of facilities for: Montoursville Football,

Montoursville Little League,

Montoursville Recreation Board,

Tammy Carey,

Montoursville Tournament Soccer

Approval of:

Board treasurer

Bank signatories

Bank depositories

School lunch price increase

Committee Reports

Dr. Bowers presented a recommendation for the approval of student participation in conferences and tournaments as listed on the agenda supplement. A motion was made by Mr. Schans and seconded by Mr. Hagemeyer to approve the recommendation. All members present voted yes, the motion carried.

**Approve
student
participation
from agenda
supplement**

INFORMATIONAL ITEMS

Dr. Bowers reviewed –

- conference approvals for the professional and coaching staff
- a report from the Supervisor of Curriculum and Instruction
- a report from the Technology Coordinator
- a report from the Supervisor of Special Education
- relevant information on federally funded programs
- reports from the building principals

**Informational
Items**

PUBLIC COMMENT

Mr. Scott Metzger, President of Montoursville Little League, addressed the board regarding recent problems that have been encountered with individuals having pets at the Montoursville Little League field on the Lyter Elementary School property. Mr. Metzger requested that the board take action to permit Montoursville Little League to erect signs prohibiting pets. Following deliberation, Dr. Bowers indicated the administration would research the matter and provide a recommendation for action to the board.

**Public
Comment**

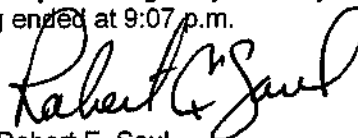
ADJOURNMENT

A motion was made by Mr. Ulmer and seconded by Mr. Hagemeyer to adjourn the meeting. All members present voted yes, the meeting ended at 9:07 p.m.

Adjournment



Thomas P. McNamara
President



Robert E. Saul
Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT
 50 NORTH ARCH STREET
 MONTOURSVILLE, PA 17754

DATE: 5/13/2014

SCHOOL BOARD ATTENDANCE RECORD

	NAME	ADDRESS
1	Smith Family	119 N Washington St
2	Justin Jones	McCall
3	Lathan Miller	McCall
4	Ron Merritt	14 FAIRCREST RD
5	Jaclyn Gilbert	731 Mulberry
6	Patricia Wilson	205 Bennett
7	Barry Schneider	797 Niche
8	Rhonda Schneider	797 Niche
9	Scott Metzger	1206 welder st
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