

12th Grade Scheduling Instructions

Students entering 12th grade must request enough classes to meet overall graduation requirements (26 credits, NTCC students 24 credits) and Content Area graduation requirements (found on page V of the Course Selection Booklet) in addition to a minimum of 7 credits. All students must have either passed our Health/PE class or have passed a comparable Health course at a previous school. It is the students responsibility to make sure they request enough credits now and have enough credits on their final schedule to allow them to graduate next year. Credit totals can be found on your Powerschool Parent or Student access on the AASD website under Historical Grades or you can email your counselor. Credit totals are not available on the Powerschool App.

In order to be eligible for Open Campus, seniors must have at least 19.5 total credits and need to have 7 credits on the schedule they receive in the summer. Students who have less than 7 credits must make an appointment in the summer and adjust the schedule so they have 7 credits on the first day of school. Seniors who do not have 7 credits on the first day of school will not be eligible for Open Campus for the first 20 days of the school year.

When you complete your Course Selection Form, please place your name, phone number and email address you use the most at the top. Next to each Core Course area, enter the course number, course name and credit value (1 or .5). It is essential that the course number is accurate; if it is entered incorrectly on the form, it will be entered incorrectly in the system and you will have the wrong course on your schedule. In the Elective area, enter the courses you would most like to take next year in the same way you completed the core courses. In the Alternate Course area, enter any courses you would like to take in case any of your selected courses conflict with other courses. Alternate courses will only be added if there is a conflict with one of your core or elective courses. If you do not enter any Alternate courses, your schedule may not have enough courses when you receive it in the summer. Lastly, add the number of credits you would like to take and place that number in the bottom right corner next to the area labeled TOTAL.

When you have completed the form, discuss your selections with your parents or guardian and email the form to your counselor. If that is a problem, you can drop the form off in the front lobby at the high school from 8AM to 4PM, Monday through Friday.

Important information

Dual Enrollment courses can be taken without receiving college credit but, with Mansfield University offering credits at no cost, it makes sense to take these courses for credit. All AP courses are dual enrollment (except AP Language) but students can take the test at the end of the course to earn college credits. Our district only charges students \$25 to take the AP test and if a student earns a 3, 4 or 5 on the AP exam, most colleges will provide college credits. Students cannot attain college credits from both Mansfield or Keystone and AP testing, so students must make a decision as to how they want the credits early in the year. It is also worth noting that AP tests are difficult and one should not assume they could earn a score high enough to receive credit.

All students must have passed World History to graduate, so any senior who has not yet passed World History should schedule it.

Likewise, all students must pass one of the Chemistry related courses we offer. Any senior who has not should schedule Chemistry in the Community or STEM Chemistry (must have passed STEM Physical Science).

Any senior who passed Advanced Algebra/Trig can take Calculus or AP Calculus. Seniors who have not taken Advanced Algebra/Trig will need to take Trigonometry/Pre-Calculus or Statistics.

Students must complete Mechanical Engineering II to take Robotics.

Students can take Advanced Ceramics II and/or Advanced Art for one semester (.5) or for the whole year (1). All Ceramics classes will meet every other day but will still count for .5 credit each semester.