

NEW BOSTON SCHOOL DISTRICT
New Boston, New Hampshire 03070
NEW BOSTON SCHOOL DISTRICT SCHOOL BOARD MEETING
Wednesday, December 6, 2017 - 6:30 PM
New Boston Central School Library
15 Central School Road, New Boston, NH 03070

PRESENT

SCHOOL BOARD

Wendy Lambert
Bill Schmidt
Glen Dickey
Kary Jencks
Fred Hayes

ADMINISTRATORS

Brian Balke, Superintendent

Tori Underwood, Principal
Tim Stokes, Assistant Principal
Randy Loring, Facilities Director

OPENING

CALL TO ORDER

Wendy Lambert called the meeting to order at 6:30PM with the Pledge of Allegiance.

APPROVAL OF THE NOVEMBER 15, 2017 SCHOOL BOARD MEETING MINUTES

Glen Dickey moved to approve the November 15, 2017 School Board meeting minutes as written. Fred Hayes seconded the motion. The Board then reviewed the November 15, 2017 School Board meeting minutes and made the following changes:

Spell check throughout.

Page 2, under Principal's Report, second bullet, change "playground improvement" to "Native American structures"

Page 3, under C&E Committee Report, first bullet, add "is being developed and will be discussed at the next C&E meeting"

Page 3, under C&E Committee Report, fourth bullet, change "built a beam" to "installed a microwave transmitter he built"

Page 3, under C&E Committee Report, last bullet, remove "as he can"

Page 5, under Generator Project Discussion, second paragraph, third line, change "four 100-amp" to "three 100-amp and one 200-amp"

Glen Dickey moved to approve the November 15, 2017 School Board meeting minutes as amended. Fred Hayes seconded the motion. The motion carried (5-0)

CORRESPONDENCE

Brian noted the Correspondence folder contained the following:

- Photos of the brand new gym floor at MVMS.
- An article about An Hour Of Code For Every Student program visiting MVMS.

PUBLIC COMMENT

None.

BUSINESS OPERATIONS/FINANCIALS

APPROVAL OF MANIFEST AND VOUCHERS

Glen reviewed the November 15, 2017 manifest and found nothing unusual. He noted the District is starting to receive requests for reimbursement for volunteer fingerprinting. *Glen Dickey moved to approve the November 15, 2017 manifest in the amount of \$476,758.28. Bill Schmidt seconded the motion. The motion carried. (5-0)*

Glen has not had a chance to review the December 6, 2017 Manifest. *Glen Dickey moved to conditionally approve the December 6, 2017 manifest in the amount of \$231,568.11 pending his review. Bill Schmidt seconded the motion. The motion carried. (5-0)*

MANIFEST AND VOUCHER DISCUSSION

Not needed as discussed at the last Board meeting.

REPORTS

PRINCIPAL'S REPORT

Tori Underwood reported the following:

- The evacuation drill NBCS is holding in conjunction with the Police and Fire Departments will take place tomorrow, rescheduled from last month.
- Friday is a Teacher Workshop day where teachers will have a full day working on the new report card format and science curriculum, writing assessments and holding an assistive technology presentation. This Teacher Workshop day was added this year as one was missed on the original 2017/2018 calendar.
- The third grade performance is December 14 at 6:30 PM.

SUPERINTENDENT'S REPORT

Brian Balke gave the Superintendent's report:

- Several Goffstown administrators are coming to NBCS tomorrow to witness the evacuation drill and reunification procedures as NBCS has a great process in place.
- The sixth grade Artist In Residence playground project is gorgeous.
- Jackie Coitnoir is graduating from the Graduate Studies cohort program NBCS offered to its teachers.
- The Goffstown Budget Committee approved the Goffstown School District budget with no decrease in the total budget request. The Budget Committee encouraged the Goffstown School Board to make a couple changes with no change to the bottom line.
- The next SAU Board meeting will be December 13 at 7:00 PM at NBCS.
- Two Sundays ago Brian received a call that there was a leak in the fire suppression system in the MVMS utility room next to the gym. The Fire Department did a great job responding and blocking the area to prevent damage to the gym. Facilities Director then repaired the system Sunday so school could be held Monday.
- The legislature proposed new funding from HB517 Public School Infrastructure Fund. Technology Director Gary Girolimon submitted an application for funds for NBCS to help pay for the dark fiber and NBCS phone system projects and it was approved. There is \$14 million left in the fund. Gary submitted applications for a few other projects including a traffic pattern improvement at MVMS (for which the Goffstown School Board approved a 20% match if approved) and the SAU will continue to consider projects that could qualify for funding from this fund.

GOFFSTOWN SCHOOL BOARD SUB-COMMITTEE REPORTS

GOFFSTOWN POLICY REVIEW COMMITTEE REPORT (12-11-17 @ 5:30 PM @ SAU 2ND FLOOR CONFERENCE ROOM)

C&E COMMITTEE REPORT (NEXT MEETING 12-11-17 @ 7:00 PM @ SAU 2ND FLOOR CONFERENCE ROOM)

SAU #19 BUDGET HEARING AND SCHOOL BOARD MEETING 12-13-17 @ 7:00PM @NBCS

NEW BOSTON POLICY REVIEW COMMITTEE REPORT (NEXT MEETING 12-6-17 @ 5:00 PM @ NBCS)

1st Read Policies: EEA-R Student Conduct on Buses; ECAF Audio & Video Surveillance on School Buses

The Board reviewed the policies. A few typos were noted in policy ECAF.

Fred reported the Committee will begin bringing policies back for 2nd read at the meeting immediately following the meeting where 1st read takes place.

OLD BUSINESS

2018-2019 PROPOSED BUDGET REVIEW

Brian reviewed the revised 2018-2019 Budget Development handout where a couple items were removed per discussion at the November 15 meeting. One-time expenditures stayed the same as many were purchased with grant funding. The concern of Superintendent's Budget v. Goffstown School Board budget was discussed and the AREA Agreement reviewed. The AREA Agreement was found not to distinguish between a Superintendent or Goffstown School Board budget only saying "proposed". The AREA Agreement will be reviewed further in the coming weeks for confirmation. The Goffstown School Board budget was just approved by the Goffstown Budget Committee.

Potential one-time expenditures for consideration next year were reviewed.

The town v. school tax rate was compared for New Boston and Goffstown. The New Boston School tax rate is up due to the percentage of school-aged children in the population, the Goffstown town portion is higher than New Boston's as they offer more services.

Wendy noted she attended the recent Selectmen's meeting where they discussed potential impact fees and the housing boom on the east side of town now that Bedford is built up.

Tori reviewed the budget with a Powerpoint Presentation that will be presented at the Finance Committee meeting December 14.

The Business Office will confirm the default calculation.

REVIEW OF DRAFT 2018-2019 SCHOOL DISTRICT CALENDAR

The Board reviewed the new color-coded school calendar format. The 2018/2019 calendar includes three voting days. Columbus Day and Martin Luther King, Jr. Day are school days. The Goffstown School Board agreed to consider Columbus Day as a holiday in 2019/2020. This calendar is pending Union review.

GENERATOR DISCUSSION

Facilities Director Randy Loring was present to meet with the Board. Wendy reported she attended the December 4 Selectmen's meeting but was not on the agenda as quotes and information were not ready to be presented to the Selectmen. Randy explained the load test was done on Monday when the generator ran with no issues or overheating. Randy does not think there have been overheating or coolant issues since the service vendor was changed to Powerup. He reported the current design with three manual transfer switches would be impossible to change to an automatic transfer switch due to the work and expense the project would require. This includes removing all current generator connections, Eversource would have to prepare the area in front of the building and across the driveway and a 400-amp panel with automatic transfer switch would have to be installed. Randy discussed this project at length with Rudy from RPF & Sons, who has done a lot of work at NBCS over the years. This project is estimated to take at least 800 labor hours at \$80 per hour, plus surveying, sitework and electrical engineering at a total estimated cost of \$160,000. It would be cheaper to get a whole school 800 amp generator. The current generator could be kept for redundancy, sold to an unrelated company or to the Goffstown School District or SAU.

The immediate plan is to keep the current generator and Rudy will color code the switches so people using the manual transfer will know which switches to turn on and off when the generator needs to be turned on.

The Board considered the possibility of getting a whole school generator with an automatic transfer switch with a 50/50 Hazard Mitigation grant or the Public School Infrastructure Funds. Randy recommended a propane-fired generator as diesel fuel goes bad. This could be done in the spring at the earliest. Randy will get three quotes and property boundary and setbacks will be confirmed. ***Glen Dickey moved to authorize administration to apply for a Public School Infrastructure grant with an 80/20 match for a generator project not to exceed \$155,000 total project cost. Kary Jencks seconded the motion. The motion carried. (5-0)***

FACILITIES REVIEW

The Board reviewed a spreadsheet of pending and completed projects. This was partly compiled with findings from the facility walkthrough before Randy was hired and he has not yet researched all items on the list. Randy

will redraft and update the list and meet with the Board in January. Brian noted Transfer Station Manager Gerry Cornett approached him with another idea to spray epoxy seal over the bricks in the back of the building. This will improve their condition as they are deteriorating and deflect heat. Randy will consider if this is possible at NBCS. The Business Office will research how the \$40,000 previously set aside for the second floor lift were used. A list of high priority items including building envelope, windows and heating system will be prepared to present to the Finance Committee next week.

ENERGY AUDIT RFQ UPDATE

A walkthrough occurred last week with five potential vendors. Bids are due December 22.

NEW BUSINESS

DRAFT 2018 WARRANT

The Board reviewed the draft 2018 Warrant, as Warrant Articles need to be ready in January and anticipated to be reviewed at the Finance Committee meeting December 14. School District Attorney Kevin Collimore is reviewing the Support Staff Contract Article.

The Special Education CRF was discussed. The current balance is \$150,066 in a money market fund. The funds cannot go into a CD to earn more interest as it could be needed at any time. The Board considered an Article requesting a \$50,000 deposit into this fund in 2018.

The Building and Renovation CRF was discussed. The current balance is \$104,533 after \$230,000 was withdrawn for the 2017 roof replacement. There is no official cap on this CRF. A deposit is needed in 2018 for anticipated paving improvements, heating system updates, large septic system replacement and replacement of another section of roof. These repairs could be needed at any time.

The 2.5% Contingency Fund was discussed. No Warrant Article is needed to deposit funds into this account. There is currently no balance. This will be confirmed with the auditors. The Board agreement with the voters regarding deposits when this account was approved will be researched. Funds are planned to be deposited in this account this year and will be used to cover additional student tuition at MVMS and GHS if unbudgeted students move into the District. The balance is expected to be the amount needed for tuition for five students.

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING

There have been some issues with Goffstown Truck Center recently. This may be due to communication with the School District and parents. Brian will contact Goffstown Truck Center to discuss.

PUBLIC COMMENT

None.

NON-PUBLIC SESSION RSA 91-A: 311(c)

Wendy Lambert made a motion to go into nonpublic session at 9:18pm under RSA 91-A:311(c) Matters which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Glen Dickey seconded the motion. The Chair took an individual voice poll from all board members. Vote: 5-0-0 – All in Favor – Motion Passes.

Wendy Lambert moved to come out of non-public session at 10:17pm, seconded by Glen Dickey. The Chair took an individual voice poll from all board members. Vote 5-0-0 - All in Favor – Motion Passes.

Glen Dickey moved to seal the non –public minutes indefinitely, seconded by Bill Schmidt. Vote: 5-0-0 – All in Favor – Motion passes.

ADJOURNMENT

Glen Dickey moved to adjourn the public meeting at 10:18pm. Bill Schmidt seconded the motion. The motion carried (5-0). Meeting Adjourned.

All back-up material to this meeting is held in the Principal's Office.

Respectfully submitted,
Maralyn Segien