

## **EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN**

### **MINUTES OF MEETING**

**12-21-22**

**The regular board meeting of East Central Center for Exceptional Children was held 12-21-22.**

**Members Present:** Jenna Helseth, Kent Dennis(Zoom), Natalie Becker, Amber Krapp,(Zoom) Janelle Helm, Matt Lokemoen(Zoom).

**Call to Order:** The meeting was called to order at 10:00pm a.m. by Chairperson Helseth and a quorum was established.

**Additions/Change to Agenda:** No additions to the agenda.

**Minutes:** A motion was made by Janelle Helm, seconded by Amber Krapp, to approve the minutes of the November 23, 2022 Board Meeting. Motion carried. Natalie Becker made a motion to approve the minutes of the November 29, 2022 Policy Committee Meeting, seconded by Kent Dennis. Motion carried.

**Financial Report and Monthly Bills:** The Financial Report was reviewed. A motion was made by Kent Dennis, seconded by Janelle Helm to approve the Financial Report as presented. Motion carried.

**Bills Payable:** Bills payable were presented and reviewed. A motion was made by Janelle Helm, seconded by Natalie Becker, to approve the bills as presented. Discussion included the billing for Special Education Guru's and Lake Region Special Education Psych bill. Motion carried.

### **REPORTS TO BOARD**

#### **Directors Report**

**Child count December 1, 2022:** The preliminary work has been completed by Director Wolsky. There are some discrepancies, so Administrators have been emailed to fix in PowerSchool and Stars. When all discrepancies have been resolved and report complete the information will be shared with all.

**State Director's Meeting:** Director Wolsky attended this meeting on 12/14/2022.

**Behavioral Health Grant:** \$1,844.01 Unitwide. Director Wolsky is brainstorming ideas for this grant. Our original request to use funds for Psych services was denied. Music therapy is one possibility.

**Data Day:** This is the second training scheduled for January 16, 2022. It will be a continuation from previous Data Day training. Certified staff attend. Continuing to use graphs and charts to analyze the data that is being collected. This will be an informal meeting with ECCEC certified staff to share where they are at in the process and to collaborate with each other how the data is being collected and how it is being used to date.

**Teacher Evaluations:** Evaluations have been completed and shared with the teachers.

**Choice Ready Grant:** This grant in the amount of \$20,000 has been awarded to ECCEC. ECCEC's grant includes bringing in Brooks Harper, Career Development Expert and Interview Coach. Along with the presentation the Unit would purchase 20 Independent Living Kits for our 11<sup>th</sup> and 12<sup>th</sup> graders that qualify for an IEP. The kits will help kids become independent. They will be taught how to use all the tools in the kit, which include first aid, cleaning supplies, kitchen and laundry supplies to increase their essential life skills. We are needing a unit school to host this event which will be in the Spring.

**Board President Report:** n/a

#### **OTHER BUSINESS:**

- Annual Audit presentation scheduled for January board meeting via Zoom.
- Negotiations Seminar in February hosted by NDSBA. Jenna Helseth has offered to be on the Negotiations committee and will attend this seminar.

#### **ITEMS Recommended for Board Action:**

##### **Policies for Board Approval**

- AAC Nondiscrimination and Harassment Policy 2<sup>nd</sup> Reading. Amber Krapp moved, seconded by Natalie Becker to approve the 2<sup>nd</sup> reading of this policy. Motion carried.
- AAC-BR1 Discrimination and Harassment Grievance Procedure 2<sup>nd</sup> Reading. Janelle Helm moved, seconded by Amber Krapp to approve the 2<sup>nd</sup> reading of this policy. Motion carried.
- AAC-BR2 Title IX Sexual Harassment Grievance Procedure 2<sup>nd</sup> Reading. Natalie Becker moved, seconded by Janelle Helm to approve the 2<sup>nd</sup> reading of this policy. Motion carried.
- ABCE Prohibiting on Aiding Sexual Abuse 2<sup>nd</sup> Reading. Janelle Helm moved, seconded by Natalie Becker to approve the 2<sup>nd</sup> reading of this policy. Motion carried.

##### **Current Policies to be reviewed and amended (1<sup>st</sup> and final readings)**

- B431.1 Annual Meeting. Janelle Helm moved, seconded by Natalie Becker to approve the 1<sup>st</sup> and final reading of this policy. Motion carried.
- C100 Qualifications. Amber Krapp moved, seconded by Janelle Helm to approve the 1<sup>st</sup> and final reading of this policy. Motion carried.
- C300.6 Responsibilities Relating to Reporting Child Abuse and Neglect. Natalie Becker moved, seconded by Janelle Helm to approve the 1<sup>st</sup> and final reading of this policy. Motion carried.
- C400 Instructional Assignments. Amber Krapp moved, seconded by Natalie Becker to approve the 1<sup>st</sup> and final reading of this policy. Motion carried.
- C401 Assignment and Transfer. Janelle Helm moved, seconded by Natalie Becker to approve the 1<sup>st</sup> and final reading of this policy. Motion carried.
- C403 Staff Student Relations. Janelle Helm moved, seconded by Natalie Becker to approve the 1<sup>st</sup> and final reading of this policy. Motion carried.

##### **Policies to remove**

- B140 Calendar. Janelle Helm moved, seconded by Natalie Becker to approve the removal of this policy. Motion carried.
- C402 Extra Duty Assignment. Janelle Helm moved, seconded by Amber Krapp to approve the removal of this policy. Motion carried.
- C403.1 Sexual Harassment. Natalie Becker moved, seconded by Amber Krapp to approve the removal of this policy. Motion carried.
- C409 Staff Participation in Community Activities. Janelle Helm moved, seconded by Amber Krapp to approve the removal of this policy. Motion carried.

**Adjournment:** With no further business the meeting was adjourned.

**Next Meeting date:** Board Meeting January 18, 2023.  
Policy Committee January 25, 2023

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Jenna Helseth, Board President

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Renae Duchscherer, Business Manager

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Date approved