

Great Falls School District

INSTRUCTION

2320

Field Trips, Excursions and Outdoor Education

The Board recognizes that field trips, when used as a device for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Such trips can supplement and enrich classroom procedures by providing learning experiences in an environment beyond the classroom. The Board also recognizes that field trips may result in lost learning opportunities in missed classes. Therefore, the Board endorses the use of field trips, when the educational objectives achieved by the trip clearly outweigh any lost in-class learning opportunities.

Field trips which take students out of school for two (2) or more instruction days in state, and any trips out of state, must be approved, in advance, by the Board. The Superintendent or designee has the authority to approve all other field trips.

Building principals or their designee shall develop procedures for the operation of a field trip. Each field trip must be integrated with the curriculum and coordinated with classroom activities which enhance its usefulness. All appropriate forms must be signed and submitted to the main office prior to the field trip.

Staff members may not solicit students during instructional time for any privately arranged field trip or excursion without Board notice.

Transportation and lodging for trips or events under this policy shall be in accordance with Policy 8132. The presence of a person with a valid first aid certificate is required during school-related activities, including field trips, athletics, and other off-campus events. Parental permission shall be documented for all school sponsored trips.

Cross Reference:

Policy 2158	Parental and Family Engagement
Policy 2320R	Field Trips
Policy 8132	Activity Trips

Legal References

37.111.825, ARM	Health Supervision and Maintenance
§ 40-6-703, MCA	Parental Involvement in Education

Policy History:

Adopted on:	July 1, 2000
Revised on:	January 24, 2011
Revised on:	February 26, 2024
Revised on:	December 16, 2024