



Classified Leadership Minutes
Tuesday, December 10, 2024; 1:30 p.m.
Professional Learning Lab

Present: Superintendent Marcus Lewton, Julie Henderson (Berg), Sheila Schilling (Jefferson), Heidi Smith (Lincoln), Kori Wilson (SWCTE), Kayla Kennedy (CAO), Miranda Massey (Roosevelt), Stephanie Hunter (CAO).

Absent: Beth Schmitt (Heart River), Meg Gion (Prairie Rose), Jeffrey Whitehead (Hagen), Kristi Eckes (DMS).

- I. Call to Order** – The meeting was called to order by Superintendent Lewton at 1:30 p.m.
- II. Additions/Deletions to Agenda Items** – There were no additions or deletions to the agenda.
- III. Approval of the October 8, 2024, Meeting Minutes** – Heidi Smith motioned to accept the minutes from the October 8, 2024, meeting. Miranda Massey seconded the motion. The minutes were approved as written.
- IV. Old Business**
- V. New Business**
Review the December 9, 2024, school board meeting agenda- Dr. Lewton highlighted the agenda from the previous night's School Board Meeting. The agenda can be viewed online.

Dr. Lewton noted the district is anticipating starting their hiring process early for the 2025-2026 school year. The district is potentially opening five certified positions considering the shift in staff during the 2024-2025 school year and early resignations. In addition to the five certified positions, Dr. Lewton noted that the RACTC will no longer provide face-to-face health careers classes, so the district is potentially opening three certified health career positions for the SWCTE.

Dr. Lewton offered two volunteers of the Classified Council to serve on 2025-2026 Calendar Committee. Heidi Smith volunteered to represent the Calendar Committee.

Dr. Lewton highlighted more construction updates:

- Roosevelt is nearing completion with minor projects remaining.
- Dickinson High School renovations are on track. The district is anticipating breaking ground in May once school is released.
 - Dr. Lewton noted the district is going to bid for the structural steel and precast walls in January, with the remaining bids beginning in February.

Mr. Harris discussed the changes on substitute pay. Specifically, DPS has increased the substitute hourly rate by \$1.00 per hour, \$20-\$21. In addition to the increase in hourly rate, substitutes can now receive two bonuses per pay period, in comparison to only one bonus per pay period.

VI. Other

Kori Wilson brought up the substitute increase of pay per hour and wanted clarification on if it just pertained to substitutes or if it was applied to certified/ classified employees subbing in home buildings. Dr. Lewton and Stephanie Hunter noted this increase in pay per hour was strictly for the substitutes that service the district, but if a certified or classified employee is pulled to sub, it is imperative they get paid for their full-time subbing.

VII. Adjournment – The meeting was adjourned at 1:55 pm