



District-wide Safety and Security Committee Minutes

**December 2, 2019; 4:00 p.m.
Central Administration Offices**

Present: Superintendent Shon Hocker, Melanie Kathrein, Gregg Bertelsen, Maxine Hauck, Shawna Knipp, Kristy Goodall, Tammy Peterson, Brandon Stockie, Sheri Twist, Jay Hepperle, and Toril Sanford.

Absent: Keith Harris, Kevin Hoherz, Damian Sobolik, Cassie Francis, and Sarah Trustem.

Call to Order – Superintendent Hocker called the meeting to order at 4:00 p.m.

Additions or Deletions to the Agenda – Ms. Sanford moved to approve the agenda as presented. Mrs. Peterson seconded the motion. The motion carried unanimously.

Review and Approve the October 22, 2019, Meeting Minutes – Mrs. Knipp moved to approve the October 22 meeting minutes as presented. Mrs. Hauck seconded the motion. The motion carried unanimously.

Topics for Discussion

Summary of Board Policies Previously Reviewed:

Policy AAA-Philosophy of the Dickinson Public Schools, there were no recommended changes to this policy.

Policy AAC-Nondiscrimination and Anti-harassment Policy, there were no recommended changes to this policy.

Policy ACE-Violent and Threatening Behavior, there were minor revisions to add “or designee” for alternate reporting if the superintendent was unavailable.

Policy FCC-Restraint or Seclusion, add FCC-AR, Restraint or Seclusion Policy Recommendations as a complimentary document. On pages 3 and 4, change the language to read, “...intervention based on one or more of the following criteria.” On page 4, change #12 to read from “Whether parents have authorized” to “Parent authorization of the proposed...”. On the top of page 5, add “or designee” as an alternate.

Exhibit FCC-E, Restraint or Seclusion Reporting Form, add “Date and Time of Incident”.

Policy FF-Student Conduct and Discipline, change “identical” to “consistent” in content. Add ACEA, Bullying Prevention to the complementary documents.

Administrative Regulation FF-AR, Student Conduct Standards and Disciplinary Procedures, add “#4. The degree of which the misconduct is a manifestation of an identified disability.” Correct the language of the options to alphabetical listing instead of numerical.

Discussion of New Policies and Administrative Regulation:

Administrative Regulation FCC-AR, Restraint or Seclusion Policy Regulations. A draft of this administrative regulation was emailed to the team. It will also be reviewed by the Cabinet at next week Monday’s meeting.

Recommended revisions included removing the language regarding “assigned” staff. Staff shall be identified as “instructional” staff. The language shall reflect the building principal will consult with staff to determine who will serve on the building intervention team.

There was a discussion regarding the number of teams in a building, if teams were dedicated to one section of a building, training for new team members, and refresher training for returning team members. It was determined all staff would be trained on de-escalation. Staff completion of this training could be a challenge. The instructional staff could be either certified or classified employees. There was discussion of potentially having training through Frontline. This would not be the ideal training but could be better than no training.

Policy FG-Student Rights and Responsibilities – There were no recommended revisions to this policy. Discussion included due process, a student’s right to free public education, a student constantly interrupting the rights of other students wanting to learn, and placing a student on homebound instead of expulsion. Placing a student on homebound is not a default for every student.

Policy FFK-Suspension and Expulsion – The posting of this document in a prominent place at the schools was discussed. Having it on a website is not considered in the school. This will be discussed at Cabinet. Cyberbullying was not on the list of reasons to suspend or expel a student. There were no recommended revisions to this policy.

Policy FFK-BR1 – Suspension and Expulsion Regulations – There was a discussion regarding the requirement to promptly notify a parent. There can be challenges with this. Some parents have a blocking system set up on their cell phone or will not answer a call from the school. Principals are to try their best to notify parents, even if it means to send a text message or drop a written notification in the mail. There were no recommended revisions to this policy.

Other –

Review Reunification Plan – Superintendent Hocker said it was his understanding that in 2018 this committee reviewed the reunification plan from Grand Forks Public. The team at that time thought the first page was in alignment with the District’s procedure. The procedures may need to be reviewed. Superintendent Hocker suggested tabling this topic until the next meeting and draft a good, solid reunification plan.

Schedule Next Meeting – The next meeting was tentatively scheduled for Wednesday, December 11 at 4:00 p.m.

Adjournment – The meeting adjourned at 5:15 p.m.