



**Bellbrook Music
Boosters**

11 July 2022

6:15 pm

BHS Library

Executive Member Meeting Agenda

Call to Order: 6:17pm 1st Phoebe, 2nd Laura

Roll Call: Appendix A

Welcome

Approval of the General Membership Meeting Minutes, 02 May 2022

Old Business:

- **Winter Guard Budget Reconciliation from 2021 Season**
 - Treasurer Karen Beidelschies stated we did get reimbursed \$14,000 and the check has been received. Karen stated we will continue to work through processes regarding reimbursements from school account vs. Booster accounts.
 - Treasurer Karen Beidelschies stated we can close this out and remove it from old business.
- **Update regarding reimbursement for unauthorized rifle purchase for the Belles**
 - Treasure Karen Beidelschies believes that this is handled.
 - Logistics Trustee Brett is to reach out to Cheryl and make sure it has been worked out.
- **Status of proposal to the Bellbrook Optimists for Concert Attire & Accessories**
 - Barb Siler has a list from Barb Oschner for new concert attire totaling \$4884. Barb Siler/Barb Oschner have been in contact with a representative from the Optimist Club to work through donations.
 - The Optimist Club asked Barb Siler if the band will help put flags out front of houses for "Avenue of Flags." They will pay the band \$4 to put out and take back, approximately 5 times per year. Jon Selvaraj took

contact info for the Optimist Club representative to conduct fact finding on the project.

- **Status of requesting Guard Director presence at BMB Executive Board Meetings from November to March each year**
 - Barb Siler states there is no progress on this. Barb Siler is going to ask Sheldon about coming to Booster meetings from November to March each year.

New Business

- **Officer's Report**
 - Nothing new to report
 - Officers working on food for band camp
- **Treasurer's Report**
 - ***Appendix A***
 - Karen formatted treasurer's report to the fiscal year vs. tax year
 - Karen would like to create a Booster budget which we don't currently do. Karen requested setting up a meeting to go over the budget. Secretary Michaela Kronenberger to coordinate.
 - Karen discussed Venmo issues and getting the account moved from the past treasurer.
- **Board of Trustees' Report**
 - Nothing new to report.
 - One nomination for open trustee position (Emily Smith) to be voted on in general meeting.
- **Director's Report**
 - Director's report held for General.
 - Andy asked Sponsorship Trustee Laura Harr about finding sponsors for Marching Band 2022 show shirts.
 - Tag Day scheduled for next Booster meeting, will need to move Booster meeting back.
 - Questions regarding using Charms credits for Disney trip. Andy to get with Treasurer Karen on credits.
 - Nurse crisis for band camp - Michaela Kronenberger to send out email seeking nurse for the week.

■ **Special Guest: Tamara Cary**

- Administration is working to make paying for Booster contracts more efficient. Boosters will pay contracts and then invoice school for money to be released/approved by Andy to pay contracts back to the Booster. Can be done monthly or quarterly. Boosters will use the same contract as they always have, Andy will work with the Treasurer on which contracts come out of Boosters account vs. School account for reimbursement.

● **Administrator's Report**

- Todd Whalen not present, no report.

● **Fundraising**

- Held for general.

● **Golf Scramble & Raffle Update**

- Laura Harr heading up the first annual golf scramble. Laura went over current status of donations, teams sign-up, and the stats of profit to move forward. Based on what has currently been sold, the fundraiser is profitable and is moving forward.

● **Past Donation Business**

- Laura met with the past Sponsorship Trustee Rod Silva, in 2021 Platinum level status sponsorship packages were sold, but not honored. Laura is going to work with Brett on getting the banners and vinyl put on the truck.

● **Merchandise/Yard Sign Fundraiser with Embellished Threadz**

- Held for general meeting.

● **Band Camp Prep**

- Went over band camp prep regarding food. Barb Oschner is food committee chair and handling coordination.
- The Woestes donated pulled pork, buns and bbq for one night.
- Asking parents for \$10 per kid to help toward food, asking for donations for fruit and water for the week.

● **Procedure for proposing fundraising**

- Held for general.

- **Using Scrip Credits for the Disney Trip**
 - Held for General

Open Forum

Adjourn: 7:22pm

- Jon Selvaraj, 1st motion, Karen Beidelschies, 2nd

Appendix A: Treasurer's Report

BOOSTER FUNDS OVERVIEW:

Actual (through July 4th)

Fiscal YTD Revenue: \$ 44,718.35
Fiscal YTD Expenses: 43,214.59
Fiscal YTD Surplus/(Deficit): \$ 1,503.76

Projected through EOY:

Revenue: \$ 110,689.57
Expenses: 108,546.55
Surplus/(Deficit): \$ 2,143.01

BALANCES*

Assets:		Liabilities:	
Checking	\$47,803.56	Uniform Replacement	\$1,450.00
Savings	65,143.30	Other Passthrough – NYC, Guard Uniform, etc.	3,761.76
Total Assets	\$112,946.86	Total Liabilities	\$5,211.76

*Please note the balances section is under construction. Need to investigate for completeness. For example, the student account balances are not listed.

Monies Received from Donations/Fundraisers (since May)

#	Source	Amount
1	2021-2022 Color Guard reimbursement	\$14,472.44
2	Dine Ins	800.00
3	Sugar Maple Festival	796.00
4	Kroger Community rewards	574.29
5	Band Festival Concessions	321.00
6	Amazon Smile	180.57
7	Individual donations	130.00
8	Corporate donations	100.00

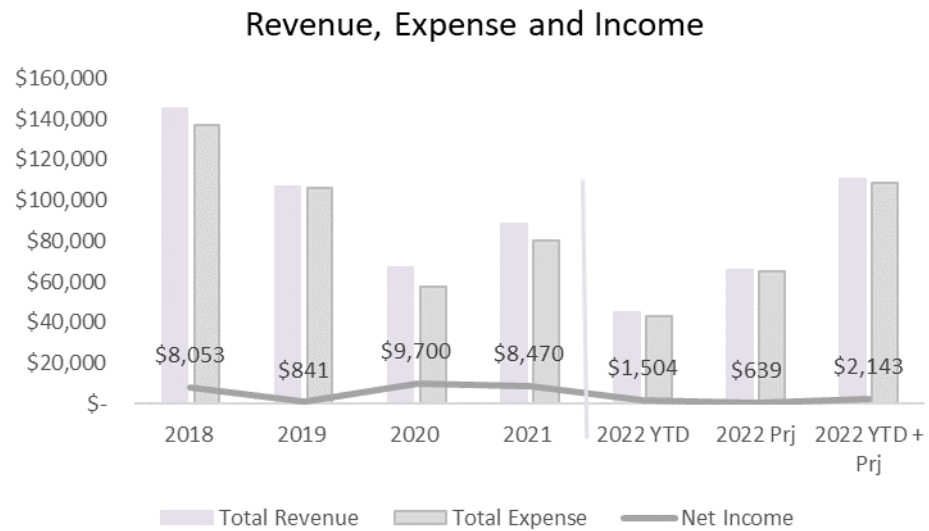
*Other in-flight or wrap-up income received from golf scramble (\$4,934), spring flower sale (\$2,992), pie sale (\$174)

TREASURER ACTIVITIES/NOTES/TO-DO's

#	Status	Description
1	■	Reimbursement for 2020-2021 & 2021-2022 Winter Guard expenses – Complete
2	■	Transfer of Books/Accounts, Etc... - Complete, except Venmo
3	■	Shift financial information in booster meeting to align with calendar year instead of school year – Complete
4	■	Charms renewal processed \$899 - Complete
5	■	Quick books renewal needed 8/6. Price raised from \$860 to \$915

6	■	Booster budget review and approval
7	■	New depositor onboarding
8	■	Revision and finalization of monthly treasurer report

GRAPHS



Items Not Netted:	2018	2019	2020	2021	2022 YTD	2022 Prj	2022 YTD + Prj
Income:							
Donations	\$10,780	\$7,759	\$15,591	\$19,031	\$2,351	\$1,394	\$3,745
Misc Income	5,437	3,558	5,475	85	16,233	(995)	15,238
Expense:							
Marching Band	(\$26,923)	(\$21,828)	(\$12,978)	(\$18,085)	(\$547)	(\$30,990)	(\$31,537)
Winter Guard	(37,900)	(18,470)	(8,399)	(19,108)	(24,200)	0	(24,200)
IPE	(26,565)	(15,112)	(11,415)	(10,294)	(11,673)	0	(11,673)
Student Credits	(6,997)	(5,095)	(3,526)	(3,349)	(1,166)	(3,551)	(4,716)
General & Admin	(828)	(2,817)	(1,725)	(2,949)	(1,299)	(1,757)	(3,056)
Social/Hospitality	(1,269)	(1,215)	(414)	(298)	0	(1,111)	(1,111)
Music Programs	(520)	(650)	(727)	0	0	(616)	(616)
Food Committee	(11)	179	0	(1,005)	80	(274)	(194)
Miscellaneous Fundraising Expenses	0	0	(300)	0	(175)	0	(175)

Items with Income and Expense Netted:							
Golf Outing	\$0	\$0	\$0	\$0	\$4,934	\$8,016	\$12,950
Fall Invitational	6,965	11,268	0	2,022	0	8,971	8,971
Scrip	12,744	3,475	6,783	9,587	0	8,147	8,147
Tag Day	5,611	9,357	2,483	9,487	0	8,134	8,134
Dine In	2,230	2,587	3,053	3,625	1,953	921	2,874
Spring Flowers	3,974	5,501	(3,822)	7,552	5,632	0	5,632
Winter Invitational	7,483	10,806	8,123	3,068	4,351	0	4,351
Poinsettias	1,594	1,432	3,148	3,738	0	2,478	2,478
Raffle	0	296	0	1,050	2,303	0	2,303
Pies	2,144	958	0	1,285	1,471	0	1,471
Car Wash	1,178	1,060	4,600	0	0	1,119	1,119
Amazon Smile	226	382	652	851	455	455	910
Corn Fritters	808	453	0	0	801	(157)	644
Sprit Wear	466	0	223	679	0	456	456

Historic (informational)							
Dayton Dragons	\$2,315	\$0	\$0	\$0	\$0	\$0	\$0
Euchre Party	2,152	(200)	(253)	441	0	0	0
Souvenirs	(494)	(7)	0	420	0	0	0
UD Concessions	4,502	3,974	808	0	0	0	0
Yankee Candle	1,463	1,316	0	637	0	0	0
Calendars (deleted)	250	0	0	0	0	0	0
Yard Signs	60	0	0	0	0	0	0
Food Truck Rally (deleted)	528	0	0	0	0	0	0
Ford Drive Event	1,860	2,085	0	0	0	0	0
Peeler Cards	0	1,853	0	0	0	0	0
Winter program Fees (Deleted)	36,697	0	0	0	0	0	0
Expenses (historic)	(1,907)	(2,062)	2,318	0	0	0	0

Net Income	\$8,053	\$841	\$9,700	\$8,470	\$1,504	\$639	\$2,143
-------------------	----------------	--------------	----------------	----------------	----------------	--------------	----------------