

TO: School Board Members
FROM: Dr. Shon Hocker, Superintendent
SUBJECT: Agenda Background
DATE: November 19, 2018

- I. Call to Order** – President Seaks will call the meeting to order.
- II. Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of [Board Policy BCBA, Public Participation at Board Meetings](#).
- III. Additional Agenda Items/Removal of Items from the Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. Consent Agenda**
- a. Minutes – [October 9 regular Board meeting](#), [October 9 Board workshop](#), and [October 15 special Board meeting](#). The minutes are posted under Minutes on the school board web site.
 - b. Bills – The [October bills](#) are posted under Financial Reports on the school board web site.
 - c. Financial Reports – The [Financials Report](#) are posted under Financial Reports on the school board web site.
 - d. Pledged Securities Report – The [Pledged Securities Report](#) for October is posted under Financial Reports on the school board web site.
 - e. Personnel Changes Reports – The [Board Changes Report](#) and the [Personnel Changes Report](#) are posted under Supporting Documents on the school board website.
 - f. Roughrider Area Career and Technical Center (RACTC) Report – The RACTC [October Director's report](#) is posted on the website under Supporting Documents.
 - g. Tuition Waiver Agreement – A tuition waiver request for a child of Rhonda Tonole from Dickinson Public to South Heart Public.
 - h. Student/Faculty/Staff Recognitions – The students/faculty/staff recognitions are posted on the Consent Agenda.

Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the October 9 regular board meeting, the October 9 board workshop, and the October 15 special meeting; the bills for October 2018; the financial reports for October 31, 2018; the pledged securities report for October 31, 2018; the personnel reports; the student/faculty/staff recognitions; and a tuition waiver for a child of Rhonda Tonole from Dickinson Public to South Heart Public; as presented.”

- V. Superintendent's Report** – Superintendent Hocker will report on topics which do not appear elsewhere in the agenda.
- VI. Business Topics**
Informational Business Topics
- a. **Principal Reports** – Lincoln Elementary Principal Peterson and Jefferson Elementary Principal Sara Streeter will provide information regarding the events, activities, and achievements at Lincoln Elementary and Jefferson Elementary. This agenda item is informational only. No action is requested.

- b. **Dickinson High School Update** – Dickinson High School Principal Kevin Hoherz will address the Board. He will update the Board regarding the Dickinson High School expansion project. This agenda item is informational only. No action is requested.
- c. **ACT Test Results 2017**: The [2017 ACT test results](#) are posted on the website under Supporting Documents. Superintendent Hocker and Dickinson High School Principal Kevin Hoherz will address the Board presenting information and summarizing the results. This agenda item is informational only. No action is requested.
- d. **North Dakota School Boards Association (NDSBA) Convention** – President Seaks, Vice President Schwartz, Board Member Orton, Board Member Rodakowski, Board Member Wilkie, Superintendent Hocker, and Assistant Superintendent Harris attended the recent NDSBA convention and seminar. This agenda item is informational only. No action is requested.
 - i. **Convention Summaries** – Board members and administrators that attended the convention may give brief reports on the North Dakota School Board Convention.
 - ii. **New Member Seminar or Legal Seminar Summaries** – Board members and administrators that attended the seminars may give brief reports.

Action Business Topics

- e. **Selection of Construction Management At Risk (CMAR) for Dickinson High School, Including Bond Services for the High School and Future Elementary School** – At the October 15 special school board meeting, the Board directed the administration to proceed with the selection of the CMAR for the Dickinson High School project, including bond services for both the high school project and future elementary school. As per requirements in the [N.D. Century Code §48-01.2-20](#), which is posted on the website, the selection committee for the Construction Management At-Risk was comprised of Jan Prchal (a registered architect), Scott Schneider (a registered engineer), Kim Kolling (a licensed contractor who was not contending for the position), and Assistant Superintendent Keith Harris. Available under Supporting Documents is a copy of a letter from [Mr. Harris regarding the CMAR interview selection process](#). Also available under Supporting Documents is a copy of the [scoring sheet used during the interviews](#). Assistant Superintendent Harris will address the Board sharing additional information and will provide a recommendation from the selection committee. Action is requested. *A roll call vote is recommended.* **Sample motion: “I move to award the Construction Management At-Risk for the Dickinson High School project, including the bonding services for the high school and future elementary school, to JE Dunn Construction and direct Assistant Superintendent Harris to work with JE Dunn Construction to reach an agreement on compensation and contract terms.”**
- f. **Memorandum of Understanding in Boys’ and Girls’ Hockey** - The agreement with the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys’ and girls’ hockey is due for renewal. Mr. Guy Fridley, District-wide activities director, will be available to answer any questions. Mr. Fridley has corresponded with Mr. Dallas Kuntz, Dickinson Hockey Club Coordinator and Dickinson Hockey Club Board President Lynn McChesney to review the Memorandum of Understanding. Dickinson Youth Activities would like to enter into a one-year agreement. There are no changes to the agreement from last year. A copy of the [Hockey Memorandum of Understanding](#) is posted under Supporting Documents. Action is requested. *A voice vote is recommended.* **Sample motion: “I move to**

approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc./Dickinson Hockey Club for boys' and girls' hockey for the 2018-2019 school year, as presented."

- g. **Open Enrollment Applications** – Michael Clevenger has requested an open enrollment for his two children from New England Public to Dickinson Public. The family recently moved into the New England School District, therefore the deadline waiver applies. Administrative recommendation is to approve the applications. *A voice vote is recommended.* **Sample motion: "I move to approve the open enrollment application for two children of Michael Clevenger from New England Public to Dickinson Public, as per the open enrollment policy."**
- h. **Superintendent's Formative Evaluation** –In 2016, Dickinson Public Schools implemented an online superintendent's evaluation. All Board members submitted their input online before November 3. [Board Policy CAAB](#) states, "The evaluation instrument shall require Board members to rate the superintendent's performance as either satisfactory or unsatisfactory in each area of the performance identified in the job description." Following are the six areas of performance in the evaluation system:
- Goal and Vision Setting
 - Board Relations
 - Human Resource Management
 - Curriculum and Student Support Services
 - Community Relations
 - Operations and Resources Management

Sample motion: **"Upon review of the individual evaluations, I move that all board members have rated the superintendent as satisfactory for the performance areas of: Goal and Vision Setting, Board Relations, Human Resource Management, Curriculum and Student Support Services, Community Relations, and Operations and Resources Management."** Action is requested. *A roll call vote is required on the motion.* President Seaks will direct Business Manager Anderson to call roll once discussion is complete.

- i. **Addition of School Board Policies, First Reading** – The North Dakota School Boards Association (NDSBA) requires two new Board policies be added by the District. These policies are posted on the website under Supporting Documents. Superintendent Hocker will be available to answer any questions.
- iii. [Policy ABCE-Prohibition on Aiding Sexual Abuse](#)
 - iv. [Policy FDH-Students in Foster Care](#)

Action is requested. *A roll call vote is required on the motion.* **Sample motion: "I move to approve for first reading the addition of new Board policy ABCE-Prohibition on Aiding Sexual Abuse and new Board policy FDH-Students in Foster Care, as presented."**

- j. **School Board Policies Revisions, First Reading** – The NDSBA proposes several revisions to the following required policies. These policies are posted on the website under Supporting Documents. Revisions proposed by NDSBA are noted in red text or ~~strikeout~~ on the document. Superintendent Hocker will be available to answer any questions.
- v. [Policy ACDA-Acceptable Internet Use](#)
 - vi. [Policy FDB-Education of the Homeless Students](#)
 - vii. [Policy FFA-Student Alcohol and Other Drug Use/Abuse](#)
 - viii. [Policy FFD-Carrying Weapons](#)
 - ix. [Policy FFE-Extracurricular Participation Requirement](#)
 - x. [Policy FFK-Suspension and Expulsion](#)

Action is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to approve for first reading the revisions of policy ACDA-Acceptable Internet Use, policy FDB-Education of the Homeless Students, policy FFA-Student Alcohol and Other Drug Use/Abuse, policy FFD-Carrying Weapons, policy FFE-Extracurricular Participation Requirement, and revisions to policy FFK-Suspension and Expulsion, as presented.”**

- k. **School Board Policy Revision, Second Reading and Final Adoption** - Dickinson Public Schools administrators recommend revisions to Board policy ABBA-Dickinson Public School District’s Policy for Tobacco Use. Changes to this policy were made by the North Dakota Department of Health in agreement with the North Dakota School Boards Association. [Policy ABBA-Dickinson Public School District’s Policy for Tobacco Use](#) is posted on the website under Supporting Documents. The recommended revisions are noted in red text.

Action is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to approve for second reading and final adoption revised policy ABBA-Dickinson Public School District’s Policy for Tobacco Use, as presented.”**

- l. **Addition of School Board Regulations, First Reading and Final Adoption** – NDSBA proposes two new Board regulations for the Board’s consideration. These policies are posted on the website under Supporting Documents. Superintendent Hocker will be available to answer any questions.
- xi. [Regulation FDH-BR1—Foster Care Student Transportation Procedure](#)
 - xii. [Regulation FDH-BR2—Foster Care Student Transportation Dispute Resolution Procedure](#)

Actions is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to approve for first reading and final adoption new Board regulation FDH-BR1—Foster Care Student Transportation Procedure and new Board regulation FDH-BR2—Foster Care Student Transportation Dispute Resolution, as presented.”**

- m. **School Board Regulations Revisions, First Reading and Final Adoption** – NDSBA proposes revisions to several Board regulations. These regulations are posted on the website under Supporting Documents. The revisions recommended by NDSBA are noted in red text.
- xiii. [Regulation FDB-BR—Education of the Homeless Dispute Resolution Procedure](#)
 - xiv. [Regulation FFK-BR1—Suspension and Expulsion Regulations](#)

- xv. [Regulation FFK-BR2—Suggested Procedure for Conducting an Expulsion Hearing](#)
The only change to FFK-BR2 is moving it from a Board regulation to an exhibit.
- xvi. [Regulation FFK-BR3—Suspension and Expulsion of Special Education Students](#)
The only change to FFK-BR3 is moving it from a Board regulation to an exhibit.

Action is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to approve for first reading and final adoption revisions to Board regulations FDB-BR—Education of the Homeless Dispute Resolution Procedure and FFK-BR1—Suspension and Expulsion Regulations, as presented. I further move to amend FFK-BR2—Suggested Procedure for Conducting an Expulsion Hearing and FFK-BR3—Suspension and Expulsion of Special Education Students and place these as exhibits.”**

VII. Other

VIII. Adjournment

Announcements:

- A Board workshop is scheduled following tonight’s meeting. The [workshop agenda](#) is posted under Agendas on the school board website. A light meal will be served between the Board meeting and the Board workshop.
- 2018 North Dakota School Boards Association (NDSBA) Negotiations Seminar—Bismarck Ramkota on February 7-8, 2019. If you are interested in attending the seminar, please let Twila know. She has reserved a block of rooms at the Ramkota.