

Lisbon Board Of Education
Lisbon Regional School
Lisbon, New Hampshire

May 13, 2020
5:30 PM

MINUTES

PRESENT: Chairman Owen Clark, Vice Chairman Bob Adams, Principal Jackie Daniels, Superintendent Pierre Couture, Board Members Arthur Boutin, Steve Sherry, Nina Brown, Lori Williams, Scott Peterson. Attended via video conferencing: Dean of Students Paula Frank, Business Administrator Kristin Franklin.

PUBLIC ATTENDEES: John Northrop (Annual Meeting Moderator)

Chairman Clark called the meeting to order at: 5:30 pm.

PUBLIC INPUT:

There was some discussion about opening up the Annual Meeting to offer it through zoom or google meet, this opens it up remotely to anyone interested. However, this has the potential to create many problems with technology, not noticing people looking to comment or communicate, etc. As long as we follow the protocols that are being put forth by the state, we should not have any problems having the townspeople come to the meeting. We can tape out six foot marks throughout the gym floor, put chairs six feet apart with tape markings where they need to stay, and put tape markers throughout the hallway. We will also be asking everyone attending to wear a mask. We will define the guidelines and put out a press release in the coming weeks. The Annual Meeting will be held on June 10th. The voting will start at 6:30 pm and remain open until 7:30 pm. The meeting will start at 7:30, instead of 7 pm to give us an additional half hour. The next board meeting will also be on June 10th and will begin at 5 pm.

MOTION MADE BY ARTHUR BOUTIN TO APPROVE THE FEBRUARY 2020 MINUTES, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

FINANCIAL:

Food service - Each year there is a paid lunch equity assessment. They look at the weighted average from the previous year and if it is short of what the USDA charges for school lunches we need to increase our school lunch prices. Kristin mentioned maybe we should increase our lunch

cost by ten cents. The district will have to make up a ten cent difference if we choose not to increase our prices. With the political climate at this time, Kristin says we should keep our prices as they are.

MOTION MADE BY NINA BROWN TO KEEP THE MEAL PRICES LEVEL, SECONDED BY STEVE SHERY. ALL IN FAVOR. APPROVED.

OIL BIDS -

Irving Oil - 1.46075 Per Gallon.

Dead River - 1.54

MOTION MADE BY STEVE SHERRY TO STAY WITH IRVING OIL, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

Quotes for propane - Lafayette for 1.32.

BUILDING AND GROUNDS:

Pump "P10" needs parts - rooms 185-188. We are having elevator troubles (the relays). It has not been fixed. The oil tank inspection is done, sprinkler inspection is done and gym inspection was done. They are scheduling the water shut off with the town to verify it can be shut off, so the (2) faulty fire system valves can be replaced. They are okayed for six months. ENE finished the Spring PM; filters, belts greasing and coil cleaning. Cost to switch filters from Merv 8 - 3 microns or Merv 13 - .3 microns. Six classrooms need new carpet due to safety hazards (Chris has some carpet samples). The solarium still has leaking seals. Will go out to bid to get that taken care of. Chris will be painting, pressure washing and bleaching the elementary in July.

BUDGET:

Athletics - \$94,000 - entire program

Co curricular - \$18,000

Vocational - \$80,000 - includes transportation and programs

Music and PE - We have two teachers each. The logical plan would be to cut one each of PE and music - 125,000

Tech ed - Mr, Mike McKeever & FACS with Mrs. Heather Walker - \$120,000

Librarian - 97,000 - salary & benefits-

Tuition total - 705,000

Some of the Lyman selectboard members have been trying to move towards this virtual learning for a while now. They would like to get rid of human teachers for certain classes and have more students take online classes. This new form of distant learning is proving that VLACS is not a good choice.

One Lyman selectboard member proposed we cut the school budget by \$500,000.

POLICY HANDBOOK:

No Report

EXECUTIVE BOARD:

Pierre has given his notice. The E-Board is meeting next Wednesday to look at interim Superintendents.

NEGOTIATIONS (PROFESSIONAL STAFF):

No Report

NEGOTIATIONS (SUPPORT STAFF):

No Report

TRANSPORTATION:

North Country Superintendents have been talking to W.W. Berry Transportation about possibly getting some money back since we are not using all of the busses right now, since we are out of school due to COVID-19. They said we might be able to get some money back in fuel cost, however, they are currently still paying the bus drivers and such. If we do end up getting money back, we will be looking at possibly using it as a credit for next year. There are still so many unknowns for the coming school year.

TECHNOLOGY:

No Report

BROWN FUND:

Meeting next Wednesday

LISBON EDUCATION FOUNDATION:

No Report

PRINCIPAL'S REPORT:

Teachers and staff are doing a fabulous job trying to get through this remote learning. Most teachers are using google classrooms and are holding new instruction Mon-Thurs with office hours and Fridays. We just sent out the new packets for elementary students. We are sending meals to 100 students. On Fridays we send home a meal for Friday, Saturday and Sunday - this also includes breakfast for each day. As well as the breakfast and lunches on Fridays, we are also able to give out a dozen eggs to each family. The eggs have been generously donated by Pete & Gerry's Eggs in Monroe. We are using one bus from the bus company to deliver meals. We have one paraeducator going out on the bus and one here at the school. The waiver we have now is allowing us to give out lunches until June 30th. Prom has been rescheduled to July 17th. We currently have a survey out to the seniors and senior parents asking if they would like to have a virtual graduation with their diplomas being mailed to them, have a drive through graduation with their diplomas being handed to them, or if they would like to wait until July to try to hold an actual graduation ceremony. We have two students with military commitments and would need to do something before the end of June when they are leaving the area to include them. About 60% would like to wait until July. Senior and Sophomore projects were modified due to the Covid-19 pandemic. We had them do a voice over in their powerpoint to do their presentation. The last day of remote instruction will be on May 29th, but the very last day of school will be on June 5th. This will allow five days for the students that need extra help to get it and to get any make-up work done.

SUPERINTENDENT:

The Department of Education Over Expenditure Application approval. The Governor ordered executive number 38: If we are not able to hold our Annual Meeting until July or August it allows us to spend what we had budgeted for last school year. Superintendent Couture said the board would need to give permission to submit the application.

MOTION MADE BY NINA BROWN STATING THAT IF WE ARE UNABLE TO OBTAIN THE BUDGET IN THE ANNUAL SCHOOL BOARD MEETING THAT WE WILL ALLOW SUPERINTENDENT COUTURE AND BUSINESS ADMINISTRATOR KRISTIN TO DO THE APPLICATION TO THE STATE TO RETURN TO LAST YEARS BUDGET, SECONDED BY STEVE SHERRY, ALL IN FAVOR, APPROVED.

We are not issuing contracts to anybody, including teachers and support staff until we have held our Annual Meeting, until we have a budget. Even though the support staff list is being looked at and possibly approved tonight, it does not actually guarantee that they will all be asked back.

MOTION MADE BY NINA BROWN TO ACCEPT THE SUPPORT STAFF LIST FOR NEXT SCHOOL YEAR, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

Staff Resignation - Middle School guidance counselor Jane King will not be returning next year. Her and her family are moving out of state.

MOTION MADE BY STEVE SHERRY TO ACCEPT JANE KINGS RESIGNATION, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

Superintendent Couture sent out a packet of about 22 pages of General Assurances to chairman of the board, Owen Clark. The paperwork is about a promise that we follow all of the RSA's and rules, if we are going to take any grant money. The assurances are to be signed to ensure we are following all of the rules. Chairman Clark signed them.

The board needs to approve the NCES renewal. It's our professional development center for our paraeducators and teachers.

MOTION MADE BY ARTHUR BOUTIN TO APPROVE OUR NCES RENEWAL, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

Superintendent Couture talked about some things we might be looking at in coming back to school in the fall... we could be looking at certain grade levels attending every other day, shortened days and extra bus runs. There are many unknowns as of right now. We are looking at everything and we are planning. Everybody has to be very flexible at this point. We just don't know right now.

Lisbon is going to get a chunk of money from the CARES ACT. This is for planning, chrome books for every student, anything we need as a school. It's going to be a real challenge, but we are working on it.

New Hire-

Christopher Sweeney - He replaced a full time custodian that we had for a short time over the winter. We can not fully bring him onboard until Troop F opens up for fingerprinting.

MOTION MADE BY NINA BROWN TO ACCEPT CHRISTOPHER SWEENEY AS A CUSTODIAN, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

Principal Daniels was under the impression that the office and custodians were under the same standings as the paras. Meaning still being paid their regular hourly pay and only working certain days for certain hours. Starting tomorrow all of the hourly employees will be back in the building for their entire scheduled time in order to continue being paid their regular pay. This will include the office staff and custodians.

There being no additional business to come before the Board, MOTION MADE BY NINA BROWN, SECONDED BY ARTHUR BOUTIN TO ADJOURN THE MEETING AT 7:12 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Amanda Bailey
Board Clerk