

# **Robbinsville Board of Education**

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**Tuesday, October 30, 2018 Monthly Meeting**

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**7:00 PM**

**RHS Student Activity Center**

## **BOARD OF EDUCATION**

**Mr. Richard Young, President**

**Mrs. Jane Luciano, Vice President**

**Ms. Leslie Dee**

**Mrs. Sharon DeVito**

**Mr. Vito Galluccio**

**Mr. Thomas Halm**

**Mr. Craig Heilman**

**Mrs. Lisa Temple**

**Mr. Scott Veisz**

## **SUPERINTENDENT**

**Dr. Kathleen A. Foster**

## **ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION**

**Dr. Kim Tew**

## **SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY**

**Ms. Beth Brooks**

## **BOARD ATTORNEY**

**Mr. Matthew Giacobbe**

**Ms. Jodi Howlett**

## **STUDENT GOVERNMENT PRESIDENT**

**Miss Kelly Herbert**

**ROBBINSVILLE BOARD OF EDUCATION**  
**PUBLIC SESSION AGENDA**

**October 30, 2018**

**I. CALL TO ORDER PUBLIC MEETING**

**II. STATEMENT OF PUBLIC MEETINGS AND ADHERENCE TO SCHOOL ETHICS ACT**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Robbinsville Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Trenton Times and the Township of Robbinsville Bulletin Board. This notice was also posted at Sharon School, Pond Road Middle School and Robbinsville High School. In accordance with N.J.S.A 18A:12-24.1 and Policy 0142 the Robbinsville Board of Education shall be bound by the provisions of the School Ethics Act.

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Ms. Dee		Mr. Galluccio		Mrs. Temple	
Mrs. DeVito		Mr. Heilman		Mr. Veisz	
Mr. Halm		Mrs. Luciano		Mr. Young	

**V. MOTION TO CONVENE IN EXECUTIVE SESSION**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Robbinsville Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that six (6) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on Tuesday, October 30, 2018 at 5:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

✓ "Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is: **Monthly HIB Report / Monthly Violence & Vandalism Report / Student Hearing.**

✓ "Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: **Contract Negotiations – Custodial Contract / Other Licensee Contract.**

✓ "Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: **Personnel Matter.**

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Robbinsville Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

#### VI. RESUME PUBLIC SESSION

#### VII. BOARD PRESIDENT'S REPORT – Mr. Richard Young

- ANNUAL TESTING PRESENTATION – Dr. Kim Tew, Mrs. Tiffany Brennan, Ms. Sarah Paluzzi

#### VIII. SUPERINTENDENT'S REPORT – Dr. Kathie Foster

##### A. ENROLLMENT REPORT: OCTOBER 26, 2018

School	3H	3F	4H	4F	KF	01	02	03	04	05	06	07	08	09	10	11	12	Total
<b>RHS</b>														313	245	232	264	<b>1054</b>
<b>PRMS</b>										269	244	263	256					<b>1032</b>
<b>SES</b>	12	6	15	4	167	182	224	231	221									<b>1062</b>
<b>Subtotal</b>	<b>12</b>	<b>6</b>	<b>15</b>	<b>4</b>	<b>167</b>	<b>182</b>	<b>224</b>	<b>231</b>	<b>221</b>	<b>269</b>	<b>244</b>	<b>263</b>	<b>256</b>	<b>313</b>	<b>245</b>	<b>232</b>	<b>264</b>	<b>3148</b>
<b>OOD</b>					2	1						2	3	8	5	4	9	<b>34</b>
<b>Total</b>	<b>12</b>	<b>6</b>	<b>15</b>	<b>4</b>	<b>169</b>	<b>183</b>	<b>224</b>	<b>231</b>	<b>221</b>	<b>269</b>	<b>244</b>	<b>265</b>	<b>259</b>	<b>321</b>	<b>250</b>	<b>236</b>	<b>273</b>	<b>3182</b>

School	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
<b>RHS</b>	980	1062	1057	1058	1054								
<b>PRMS</b>	1068	1017	1034	1034	1032								
<b>SES</b>	1134	1024	1041	1061	1062								
<b>Subtotal</b>	<b>3182</b>	<b>3103</b>	<b>3132</b>	<b>3153</b>	<b>3148</b>								
<b>OOD</b>	38	32	32	33	34								
<b>Total</b>	<b>3220</b>	<b>3135</b>	<b>3164</b>	<b>3186</b>	<b>3182</b>								

**IX. SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Ms. Beth Brooks**

**X. STUDENT GOVERNMENT REPORT – Kelly Herbert, President, RHS Executive Council**

**XI. PRMS STUDENT COUNCIL REPORT – Hannah James, RHS Executive Council**

**XII. COMMITTEE REPORTS**

**A. EDUCATION, DEVELOPMENT & POLICY – Ms. Leslie Dee, Chair**

**B. PERSONNEL – Mrs. Jane Luciano, Chair**

**C. FINANCE, FACILITIES, & TRANSPORTATION – Mr. Tom Halm, Chair**

**D. COMMUNITY RELATIONS – Mr. Craig Heilman, Chair**

**E. AD HOC SECURITY – Mr. Scott Veisz**

**XIII. HEARING OF THE PUBLIC**

During the Hearing of the Public, the Board invites the public to comment on matters pertaining to Robbinsville Schools. Each participant is asked to provide his or her name and town of residence prior to making a statement which shall be limited to three minutes. There will be no cross dialogue during the hearing of the public. After all members of the public wishing to speak have done so the board and/or administration may address comments and/or questions.

**XIV. MINUTES**

Be it Resolved that the Robbinsville Board of Education approve the minutes of the following meetings:

- September 25, 2018 Executive Session (Attachment #1)
- September 25, 2018 Public Session (Attachment #2)

**XV. AUTHORIZE SIDEBAR AGREEMENT BETWEEN ROBBINSVILLE BOARD OF EDUCATION AND ROBBINSVILLE EDUCATION ASSOCIATION**

Motion to authorize a sidebar agreement to the 2017-2020 contract between the Robbinsville Board of Education and the Robbinsville Education Association as indicated.

**RHS/PRMS/Sharon – Extra-Curricular Guide: Additional Clubs**

Clubs that have been meeting since the beginning of the 2018-2019 school year will receive the full stipend amount. Any new clubs will be pro-rated accordingly. New clubs can be added at any time and will be paid a stipend at an amount agreed upon by the Robbinsville Board of Education and the Robbinsville Education Association.

<b>RHS Activity</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>RHS Activity</b>	<b>2018-2019</b>	<b>2019-2020</b>
Astronomy Club	1803	1821	Indo American Club	1803	1821
Amnesty/Multicultural Club	1803	1821	Jewish American Club	1803	1821
Art Club	1803	1821	March of Dimes	1803	1821
FMLA	1803	1821	Thea’s Star of Hope	1803	1821
Ski Club	1803	1821	Pet Rescue	1803	1821
Game Developer’s	1803	1821	Ping Pong	1803	1821
Gender Liberation	1803	1821	Project One	1803	1821
Girls Who Code	1803	1821	Red Cross	1803	1821
Improv	1803	1821	UNICEF	1803	1821

## **XVI. APPROVE RESOLUTIONS**

### **A. PERSONNEL (A.1 – 10)**

**BE IT RESOLVED** that the Robbinsville Board of Education upon recommendation of the Superintendent approve personnel resolutions A.1- 10 on pages 14 – 18 as indicated.

### **B. EDUCATION, DEVELOPMENT, & POLICY (B.1 – 9)**

**BE IT RESOLVED** that the Robbinsville Board of Education upon recommendation of the Superintendent approve Education, Development and Policy resolutions B.1-9 as indicated.

#### **1. ACCEPT MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT (Attachment #3)**

Motion to accept without modification the Superintendent's Report on Harassment, Intimidation and Bullying for the period ending October 30, 2018.

#### **2. APPROVE MONTHLY VIOLENCE & VANDALISM REPORT**

Motion to approve the monthly Violence and Vandalism Report for October 30, 2018.

#### **3. REVIEW POLICIES & REGULATIONS: FIRST READING (Attachments #4)**

Motion to review the following policies at the level of first reading.

P0142 Board Member Qualifications, Prohibited Acts and Code of Ethics (M) (Attachment #4)

#### **4. ADOPT POLICES & REGULATIONS (Attachments #5-#7)**

Motion to adopt the following policies as indicated.

P5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (#5)

R5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (#6)

P8561 Procurement Procedures for School Nutrition Programs (New) (#7)

#### **5. APPROVE CURRICULUM (Attachments #8 - #9)**

Motion to approve curriculum in the subject areas indicated.

Health: Grade 2 (Attachment #8)

Health: Grade 4 (Attachment #9)

#### **6. APPROVE TCNJ STUDENTS FOR CLINICAL EXPERIENCES**

Motion to approve the following TCNJ students to complete their clinical experiences as a component of their education program. Students will observe during the fall semester.

Anthony Berg  
Paul Buckley  
Leah Castellano  
Karli Corliss  
Shannon Desch

Sara Dessino  
Jamie Dimatteo  
Ellena Farzaie  
Makenzie Gossard  
Melissa Harkins

Elyse Hazel  
Katherine Hobbs  
Jenna Ingrao  
Tyler Kohutanycz  
Jessica Lo

Timothy Lopresti  
Brandon Machado  
Catherine McGarry  
David Moralishvili  
Nina Navazio

Carly Phillips  
Shaelyn Romer  
Evan Snyder  
Kelli Soulsona  
Ryan Thomas

## **7. STUDENT SERVICES**

### **a. Approve Contract: Translation / Interpreter Services**

Motion to approve Cross County Clinical & Educational Services to provide translation/interpreter services as needed at \$175.00 per hour for the period dating from September 6, 2018 through June 30, 2019.

### **b. Approve Tuition Contract: Marie H. Katzenbach School for the Deaf**

Motion to approve a contract with the Marie H. Katzenbach School for the Deaf in the amount of \$113,657.00 for student # 290436 for the period of September 1, 2018 through June 30, 2019 as indicated.

<u>Item</u>	<u>Cost</u>
Tuition	\$ 78,657.00
Personal Assistant	<u>\$ 35,000.00</u>
<b>Total</b>	<b>\$113,657.00</b>

### **c. Terminate Contract: Carrier Clinic / East Mountain School**

Motion to terminate a tuition contract with Carrier Clinic / East Mountain School for student #220009 effective September 21, 2018.

### **d. Approve Tuition Contract: Gloucester County Special Services School District**

Motion to approve a tuition contract with Gloucester County Special Services School District / Bankbridge Regional School in the amount of \$40,540.00 for student #220009 for the period dating October 15, 2018 through June 30, 2019. There is also an out of county fee in the amount of \$3,000.00 associated with this contract.

### **e. Approve Tuition Contract: Legacy Treatment Services, Mary Dobbins School**

Motion to approve a tuition contract with Legacy Treatment Services, Mary Dobbins School in the amount of \$58,100.90 for student #210140 for the period of September 19, 2018 through June 30, 2019. The cost of the contract will be reimbursed by the State of New Jersey.

### **f. Approve Agencies for Academic Instruction**

Motion to approve the following agencies to provide academic instruction as needed for students in need of home instruction.

Professional Education Services = \$34 per hour  
Educere (Online Course) = \$400.00 per year per course

### **g. Approve Tuition Contract: Hampton Academy**

Motion to approve a contract with Hampton Academy in the amount of \$81,561.60 for student #290487 for the period dating from September 5, 2018 through June 30, 2019.

<u>Item</u>	<u>Cost</u>
Tuition	\$ 51,024.60
Personal Assistant	<u>\$ 30,537.00</u>
<b>Total</b>	<b>\$81,561.60</b>

## **8. APPROVE CONFERENCES, WORKSHOPS AND SEMINARS**

Motion to approve the following conferences, workshops and seminars for district staff to meet professional development requirements.

<b>Participant</b>	<b>Workshop</b>	<b>Event Date(s)</b>	<b>Location</b>	<b>Registration</b>	<b>Travel Reimbursement</b>
Kristina Mannino	Intro to Positive Behavior Supports	11/6/2018	Ewing, NJ	\$ 75.00	\$ 10.42
Kate Passafaro	Intro to Positive Behavior Supports	11/6/2018	Ewing, NJ	\$ 75.00	\$ 11.94
Deniela LoPresti	Intro to Positive Behavior Supports	11/6/2018	Ewing, NJ	\$ 75.00	\$ 11.94
Michelle Snyder- Warren	Intro to Positive Behavior Supports	11/6/2018	Ewing, NJ	\$ 75.00	\$ 10.42
Kate Austin	Developing a Trauma-Attuned Classroom	11/12/2018	Tinton Falls, NJ	\$ -	\$ 25.36
Michelle Snyder-Warren	Developing a Trauma-Attuned Classroom	11/12/2018	Tinton Falls, NJ	\$ -	\$ 25.36
Jamie DiLetto	Developing a Trauma-Attuned Classroom	11/12/2018	Tinton Falls, NJ	\$ -	\$ 25.36
Jennifer Haas	Developing a Trauma-Attuned Classroom	11/12/2018	Tinton Falls, NJ	\$ -	\$ 25.36
Laura Francolino	Developing a Trauma-Attuned Classroom	11/12/2018	Tinton Falls, NJ	\$ -	\$ 25.36
Jaela Johnson	Developing a Trauma-Attuned Classroom	11/12/2018	Tinton Falls, NJ	\$ -	\$ 25.36
Jennifer Orłowsky	Developing a Trauma-Attuned Classroom	11/12/2018	Tinton Falls, NJ	\$ -	\$ 25.36
Lindsay Richard	Developing a Trauma-Attuned Classroom	11/12/2018	Tinton Falls, NJ	\$ -	\$ 25.36
Jillian Vaz	K-6 Guided Math Conference	11/27/2018	Piscataway, NJ	\$ 269.00	\$ -
Renee Cucinotti	K-6 Guided Math Conference	11/27/2018	Piscataway, NJ	\$ 269.00	\$ -
Heidi Berkey	K-6 Guided Math Conference	11/27/2018	Piscataway, NJ	\$ 269.00	\$ 31.19
Dana Wilson	K-6 Guided Math Conference	11/27/2018	Piscataway, NJ	\$ 269.00	\$ 40.49
Ellen Malissa	Rutgers Gifted Conference	11/30/2018	Somerset, NJ	\$ 189.00	\$ 21.02
Betty Jane Oliva	School Librarians Assn. Conference	12/3/2018	Long Branch, NJ	\$ 135.00	\$ -
Anna Maria Hernandez	Suicide Self-Harm Conference	12/14/2018	Princeton, NJ	\$ 199.99	\$ -
Kristin Aquilino	Strategies to Enhance STEM	12/17/2018	Voorhees, NJ	\$ 269.00	\$ -

<b>Participant</b>	<b>Workshop</b>	<b>Event Date(s)</b>	<b>Location</b>	<b>Registration</b>	<b>Travel Reimbursement</b>
Betty Jane Oliva	What's New for School Libraries	12/18/2018	Cherry Hill, NJ	\$ 259.00	\$ -
Natalie DiSantis	Fostering Wonder through Art, Literacy & Play	1/12/2019	Philadelphia, PA	\$ -	\$ 20.00
Lindsay Ambriz	Special Services PD Academy	2/6/2019	Piscataway, NJ	\$ -	\$ 22.32
Nicole Loprete	Special Services PD Academy	2/6/2019	Piscataway, NJ	\$ -	\$ 22.32
David Revay	2019 NJAPHERD Annual Convention	2/25/26 & 27/2019	Long Branch, NJ	\$ 200.00	\$ 73.47
Claire Corliss Deniela LoPresti Kate Passafaro Lisa Caroselli	Special Services PD Academy	12/4/2018 2/6/2019 3/13/2019 5/1/2018	Piscataway, NJ	\$ 300.00	\$ -
<b>Total</b>				<b>\$ 2,927.99</b>	<b>\$ 478.41</b>

## 9. APPROVE FIELD TRIPS

Motion to approve the following field trip(s) To take place during the 2018-2019 school year as indicated. With the exception of Community-Based Instruction (CBI), the district will incur no admission/transportation costs.

<u>Month/Year</u>	<u>School</u>	<u>Class</u>	<u>Destination</u>	<u>Cost / Pupil</u>	<u>Purpose</u>
10/18	SES	Kindergarten	Johnson's Farm	\$14.00	Supports Curriculum
11/18	SES	4 <sup>th</sup> Grade	Hydroponic Farm (5 days)	GRANT	Learn about farming
11/18	RHS	Spanish Club	Scottish Rite Auditorium	\$55.00	Supports Curriculum
11/18	RHS	Italian Club	NYC	\$24.00	Supports Curriculum
11/18	RHS	Play Unified	Asbury Park	N/A	Special Olympics Fundraiser
11/18	PRMS	SOAR	Camden Aquarium	N/A	Life Skills
11/18	RHS	FTC Robotics	North Brunswick HS	\$16.87	Competition
11/18	RHS	Model UN	Rutgers (3 nights)	\$250.00	Replicated UN Conference
11/18	RHS/PRMS	Play Unified	Special Olympics	N/A	Life Skills
12/18	RHS	Drama	NYC	\$80.00	Supports Curriculum
3/19	RHS	Chinese Club	NYC	\$40.00	Supports Curriculum
4/19	PRMS	7 <sup>th</sup> Grade	Medieval Times	\$57.00	Supports Curriculum

## C. FINANCE, FACILITIES & TRANSPORTATION (C.1 – 3)

**BE IT RESOLVED** that the Robbinsville Board of Education upon recommendation of the Superintendent approve Finance, Facilities and Transportation resolutions C.1-3 as indicated.

### 1. FINANCE

#### a. Bills and Claims: October 30, 2018, 2018 (Attachment #10)

Motion to approve payment of the bills & claims list in the amount of \$4,979,607.20 for the period ending October 30, 2018 as indicated.



<b>Accounts Payable</b>		
Fund		
11 - General Fund	\$	1,858,435.39
12 - Capital Outlay	\$	65,218.94
20 - Special Revenue	\$	62,421.87
30 - Capital Projects	\$	-
40 - Debt Service	\$	-
60 - Food Service Fund	\$	133,729.38
61 - R.E.D.	\$	15,851.11
Unemployment	\$	-
Hand Checks	\$	459,731.14
<b>Subtotal</b>	<b>\$</b>	<b>2,595,387.83</b>
Payroll: 9.30.18	\$	1,194,304.57
Payroll: 10.15.18	\$	1,189,914.80
<b>Total</b>	<b>\$</b>	<b>4,979,607.20</b>

**b. Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23-2.12I3 I, Beth Brooks, Board Secretary/School Business Administrator, certify that as of September 30, 2018 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-22.12(a).

**c. Report of the Board Secretary (Attachment #11)**

Motion to accept the Report of the Board Secretary for the period ending September 30, 2018.

**d. Report of the Treasurer (Attachment #12)**

Motion to accept the Report of the Treasurer for the period ending September 30, 2018.

**e. Approve Transfer Report**

Motion to approve the transfer report totaling \$154,137.25 for the period ending October 30, 2018.

<b>Account From</b>	<b>Account To</b>	<b>Description</b>	<b>Amount</b>
11-212-100-101-07-02-050 MD Teacher	11-209-100-101-07-04 BD Teacher	New Program	\$ 66,437.84
11-230-100-101-07-03-040 Basic Skills	11-209-100-101-07-04 BD Teacher	New Program	\$ 10,392.16
11-215-100-106-07-04-050 Pre-school aide	11-209-100-106-07-04 BD Aide	New Program	\$ 33,490.00
11-000-217-100-07-02-050 SES 1 to 1 Aide	11-209-100-106-07-04 BD Aide	New Program	\$ 19,986.00
11-000-213-101-09-030 RHS Summer Nurse	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 26.10
11-000-213-101-02-99-050 SES Summer Nurse	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 119.79
11-000-213-101-03-99-040 PRMS Summer Nurse	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 283.38
11-000-213-101-04-99-000 ESY Nurse	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 248.08

<b>Account From</b>	<b>Account To</b>	<b>Description</b>	<b>Amount</b>
11-000-218-104-01-99-030 RHS Summer Guidance	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 621.89
11-000-270-161-07-99-000 Summer work	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 4,001.04
11-204-100-101-04-99-000 LLD ESY Teacher	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 3,772.07
11-212-100-106-04-99-000 MD ESY Aide Salary	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 1,041.24
11-214-100-101-04-99-000 Autistic ESY Salary	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 1,396.96
11-215-100-101-04-99-000 PSD ESY Teacher	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 639.95
11-215-100-106-04-99-000 PSD ESY Aide	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 1,850.96
11-230-100-101-09-99-000 ESY Jumpstart	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 958.00
11-000-240-105-07-03-040 PRMS Secretary	11-000-219-104-04-99-000 CST Summer Work	Additional summer work	\$ 1,524.79
11-000-252-340-08-00 Purchased Technical Serv.	11-000-252-100-08-99-000 IT summer work	Additional summer work	\$ 2,647.00
20-231-100-100-09-00 Title 1 Salaries	20-231-100-600-09-11 Title 1 Supplies	Homeless supplies	\$ 500.00
11-190-100-610-08-06-000 Tech Refresh	11-000-252-340-08-00 Purchased Tech	Upgrade Exchange	\$ 3,000.00
11-140-100-101-01-07-030 HS extra work	11-000-218-105-01-09-030 Guidance Sec extra work	Extra work	\$ 1,200.00
<b>Total Transfers</b>			<b>\$ 154,137.25</b>

**f. Authorize Signer: Sharon Elementary School Student Activity Account**

Motion to authorize Supervisor Amanda Carpena as a signer on the Sharon Elementary School Student Activity Account effective November 1, 2018.

**g. Approve Licensing Agreement: Rutgers, The State University of New Jersey**

Motion to approve a licensing agreement with Rutgers, The State University of New Jersey to discontinue use of the Block R Mark in connection with educational, athletic and entertainment related goods and services.

**h. Grant Permission for Pool Usage**

Motion to grant permission for the Robbinsville / Allentown Swim Team to use the pools at Hamilton West High School and Mercer County Community College for practice and competition during the 2018-2019 school year in an amount not to exceed \$8,721.00 and based upon use.

**i. Approve Professional Services Contract: Edvocate, Inc.**

Motion to enter into a professional services contract with Edvocate, Inc. in the amount of \$8,076.00 to provide assistance to the Board in seeking a competitive contract for food service management contract (FSMC) services.

**j. Revise Professional Services Contract: Edvocate, Inc.**

Motion to revise a professional services contract with Edvocate, Inc. in the amount of \$8,076.00 to provide assistance to the Board in seeking a competitive contract for custodial and custodial management services. This contract was originally approved on September 25, 2018 in the amount of \$10,095.00 but because the district has decided to contract with Edvocate for FSMC services as well, a 20% discount has been applied to both contracts.

**k. Authorize Withdrawal from Maintenance Reserve: PRMS Clock System**

Motion to authorize a withdrawal in the amount of \$25,985.96 from Maintenance Reserve to fund the following project as indicated: Open Systems Integrators, Inc. for the purpose of replacing the clock system at Pond Road Middle School. (Co-op#65MCESCCPS, BID #ESCNJ 17/18-19, Term 6/26/2017-6/25/2018 - Extended to 6/25/2019)

**l. Approve Method of Implementation: Energy Savings Improvement Plan (ESIP) Phase II**

Motion to approve a Hybrid Implementation Approach to Phase II of an Energy Savings Improvement Plan (ESIP). The Hybrid Implementation Approach utilizes an Energy Service Company (ESCO) for some services, and independent engineers or other specialists or qualified staff, are used to deliver other requirements of the program.

**m. Approve Professional Services Agreement: Spiezle Architectural Group, Inc.**

Motion to approve a professional services agreement with Spiezle Architectural Group, Inc. in the amount of \$38,000.00 (includes base and alternate bid) for design, documentation, bidding and construction administration for HVAC unit replacements at Pond Road Middle School, and \$46,000.00 for design, documentation, bidding and construction administration for Partial Roofing Replacement at Sharon Elementary School. These projects will be scheduled for completion during the summer of 2019 using Capital Reserve Funds.

**n. Approve Contract Renewal: Waters and Bugbee, Inc.**

Motion to approve a contract with Waters and Bugbee, Inc., Hamilton, NJ for snow removal and plowing as indicated. This is the second renewal of the bid awarded by the Board of Education on November 22, 2016. The rates for 2018-2019 remain flat.

- Per Application Cost of Salting and Sanding Parking Lots: \$2,155.00 / Application
- Hourly rate for snow removal and plowing: \$300.00 / hour

**2. FACILITIES**

**a. Building Use (Attachments #13 - #18)**

Motion to approve the Buildings and Grounds Use of Facilities Schedule for the months of November and December 2018.

**b. Approve Completion of Fire and Security Drills: September 2018**

Motion to approve Fire and Security Drills for the 2018-2019 school year as indicated. One fire and one security drill are required monthly.

<b>RHS</b>	<b>Fire Drill</b>	<b>Lockdown/ Active Shooter</b>	<b>Evacuation</b>	<b>Shelter in Place</b>	<b>Other / Tabletop</b>
September	9.24.18	9.25.18			

<b>PRMS</b>	<b>Fire Drill</b>	<b>Lockdown / Active Shooter</b>	<b>Evacuation</b>	<b>Shelter in Place</b>	<b>Other / Tabletop</b>
September	9.21.18	9.12.18			

<b>SES</b>	<b>Fire Drill</b>	<b>Lockdown/ Active Shooter</b>	<b>Evacuation</b>	<b>Shelter in Place</b>	<b>Other / Tabletop</b>
September	9.13.18	9.21.18		9.21.18	

**c. 2018-2019 Submission of Comprehensive Maintenance Plan & M-1 (Attachments #19-#20)**

WHEREAS, the New Jersey Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting required maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the various school facilities of Robbinsville Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, NOW

THEREFORE BE IT RESOLVED, that the Robbinsville Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for Robbinsville Public Schools in compliance with Department of Education requirements.

**3. TRANSPORTATION**

**a. Approve Purchase of 8 Passenger School Bus**

Motion to authorize the purchase of a 2004 Chevrolet G30 Mid-Bus in the amount of \$3,000.00. This eight passenger, 3 wheelchair capacity school bus will be purchased from the East Windsor Board of Education.

**b. Approve School Bus Evacuation Drills**

Motion to approve the following school bus evacuation drills as mandated.

Date: October 18, 2018  
Time: Upon AM arrival (8:50-9:15am)  
School: Sharon Elementary School  
Location: 234 Sharon Road, Robbinsville, NJ  
Route(s): ELM-1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23  
BOE 4,5,6,8  
Supervisor(s): Janet Sinkewicz & Laura Bond

Date: October 23, 2018  
Time: Upon AM arrival (7:50)  
School: Pond Road Middle School  
Location: 150 Pond Rd, Hamilton, NJ  
Route (s): MID 1,2,3,4,5,6,7,8,9,10,11,12,13,15,16,17,18, 23 BOE 6,8  
Supervisor(s): Paul Gizzo, Tawrye Mason, Mike Passafaro

Date: October 23, 2018  
Time: Upon AM arrival (7:20)  
School: Robbinsville High School  
Location: 155 Robbinsville Edinburg Rd, Robbinsville, NJ  
Route(s): RHS 1,2,3,4,5,6,7,8,9,10,11,23 BOE 7  
Supervisor(s): Tom Brettell

Date: September 24, 2018  
Time: All Day  
School: Notre Dame  
Location: 601 Lawrence Rd, Lawrenceville, NJ 08648  
Route(s): NDRE, 508ND  
Supervisor: David McWilliams

**D. ROBBINSVILLE EXTENDED DAY PROGRAM (D.1)**

**BE IT RESOLVED** that the Robbinsville Board of Education upon recommendation of the Superintendent approve Robbinsville Extended Day program resolution D.1 as indicated.

**1. Approve New Hires**

Motion to approve the following individuals to serve in the Robbinsville Extended Day program as indicated.

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective</u>
Jill Morrison	SES Door Monitor	\$21 – Up to 10 hours / week	11.1.18
Marilyn Timony	SES Instructor	\$12 – Up to 10 hours / week	11.1.18

**XVI. HEARING OF THE PUBLIC**

During the Hearing of the Public, the Board invites the public to comment on matters pertaining to Robbinsville Schools. Each participant is asked to provide his or her name and town of residence prior to making a statement which shall be limited to three minutes. There will be no cross dialogue during the hearing of the public. After all members of the public wishing to speak have done so the board and/or administration may address comments and/or questions.

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. ADJOURNMENT**

Last Name	First Name	Title	Location	Action	Effective	Ending	Step	Salary	GAAP Code	Notes
<b>1. ADMINISTRATION / NON-AFFILIATED STAFF</b>										
<b>2. CERTIFIED STAFF</b>										
<b>A. APPOINT</b>										
<b>B. APPROVE</b>										
<b>C. RESIGN</b>										
Gray	Jason	Teacher	RHS	Approve	12.14.18					Resigned
Wharton	Richard	Teacher	PRMS	Approve	12.31.18					Resigned for the purpose of retirement
<b>D. MOVEMENT ON THE GUIDE</b>										
Rich	Lisa	Teacher	RHS	Approve	10.1.18	6.30.19	5 BA +15	\$67,877.50 prorated		
<b>E. LEAVE OF ABSENCE</b>										
Allessio	Jennifer	Teacher	RHS	Approve	11.15.18	6.30.19				Maternity Leave. Adjusted leave date
Bruno	Andrew	Teacher	RHS	Approve	11.7.18			(\$378.81)		Unpaid Day
Tarasiewicz	Ashley	Teacher	PRMS	Approve	2.19.18	6.30.19				Maternity Leave
<b>3. NON-CERTIFIED STAFF</b>										
<b>A. APPOINT</b>										
<b>B. APPROVE</b>										
Doshi	Vaishali	PT IA	Student Serv.	Approve	9.01.18	6.30.19		\$13,369.00	11-212-100-106-07-03-040	LR for Ellen Gallagher
Gallagher	Ellen	FT IA	Student Serv.	Approve	9.01.18	6.30.19		\$26,738.00	11-000-217-100-07-03-040	LR For Annmarie Wolochuk
Wolochuk	Annmarie	Secretary	PRMS	Approve	7.01.18	6.30.19	6	\$46,390.00	11-000-240-105-07-03-040	LR for Karen Karmazin
<b>C. REVISE</b>										
Concepcion	Karin	Bus Driver	Transport.	Approve	11.1.18	6.30.19		\$43,254.00	11-000-270-161-07-20	7.25 hrs. @ 32.40 for 180 days + PD hrs. Increase hours
Ott	Kim	Bus Driver	Transport.	Approve	9.1.18	6.30.19		\$44,712.00	11-000-270-161-07-20	3hrs. Driving/ 4.5hrs. Office @ 32.40 for 180 days + PD hrs. Corrected hour breakdown
Tesar	Danielle	Bus Aide	Transport.	Approve	11..1.18	6.30.19		\$10,009.20	11-000-270-107-07-20	3 hrs. @ 17.56 for 180 days + PD hrs. Increase hours
<b>D. RESIGN</b>										
Schmid	Olga	FT IA	Student Services	Approve	11.30.18					Resigned
<b>E. LEAVE OF ABSENCE</b>										
<b>4. SUBSTITUTES</b>										
<b>A. APPROVE</b>										
Barber	Brock	Security Monitor	District	Approve	9.1.18	6.30.19		\$22/hr.		
Biscardi	Thomas	Cert Sub	District	Approve	10.31.18	6.30.19		\$95/day		
Hegel	Debra	Non-Cert Sub	District	Approve	10.31.18	6.30.19		\$85/day		Pending county cert
Knutson	Tammy	Non-Cert Sub	District	Approve	10.31.18	6.30.19		\$85/day		Pending criminal history review
Lehner	Robert	Cert Sub	District	Approve	10.31.18	6.30.19		\$95/day		
MacCarthy	Wendy	Non-Cert Sub	District	Approve	10.31.18	6.30.19		\$85/day		
Mertz	Christine	Non-Cert Sub	District	Approve	10.31.18	6.30.19		\$85/day		Pending county cert
Morelli	Tracy	Non-Cert Sub	District	Approve	10.31.18	6.30.19		\$85/day		Pending county cert

Last Name	First Name	Title	Location	Action	Effective	Ending	Step	Salary	GAAP Code	Notes
Murty	Nandita	Cert Sub	District	Approve	10.31.18	6.30.19		\$95/day		
Rejent	Joseph	Cert Sub	District	Approve	10.31.18	6.30.19		\$95/day		
Shann	Dana	Non-Cert Sub	District	Approve	10.31.18	6.30.19		\$85/day		
Stanca	Caroline	Cert Sub	District	Approve	10.31.18	6.30.19		\$95/day		
Stevens	Cassie	Non-Cert Sub	District	Approve	10.31.18	6.30.19		\$85/day		
5. CO-CURRICULAR ASSIGNMENTS										
A. APPROVE										
B. REVISE										
C. RATIFY										
Gibson	Kenneth	Mentor	RHS	Approve	9.27.18	6.30.19		\$550.00	11-000-221-104-09-92	Paid for by district for Cameron Williams
Pemberton	Dawn	Mentor	RHS	Approve	9.1.18	6.30.19		\$550.00	11-000-221-104-09-92	Paid for by district for Lee Becker-Cirelli
Burgess	Kate	IA	PRMS	Approve	9.1.18	6.30.19		\$26.52/hr.	11-130-100-101-03-04-040	Morning Duty
Celenza	Taylor	Teacher	PRMS	Approve	9.1.18	6.30.19		\$26.52/hr.	11-130-100-101-03-04-040	Morning Duty
Conroy	Joseph	Teacher	PRMS	Approve	9.1.18	6.30.19		\$26.52/hr.	11-130-100-101-03-04-040	Morning Duty
Heckman	Peter	Teacher	PRMS	Approve	9.1.18	6.30.19		\$26.52/hr.	11-130-100-101-03-04-040	Morning Duty
Reed	Nicolas	Teacher	PRMS	Approve	9.1.18	6.30.19		\$26.52/hr.	11-130-100-101-03-04-040	Morning Duty
Stewart	Christine	IA	PRMS	Approve	9.1.18	6.30.19		\$26.52/hr.	11-130-100-101-03-04-040	Morning Duty
O'Neil	Elizabeth	Teacher	PRMS	Approve	9.1.18	6.30.19		\$658.00	11-130-100-101-03-03-040	Spec. Ed. Team Leader
Ahmed	Ammar	Advisor	RHS	Approve	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Environmental Club
Alagar	Margrette	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Gender Liberation Club
Alagar	Margrette	Advisor	RHS	Appoint	9.1.18	6.30.19		\$849.00	11-401-100-100-01-01	Winter One Acts Tech
Alagar	Margrette	Advisor	RHS	Approve	9.1.18	11.30.18		\$3,183.00	11-401-100-100-01-01	Fall Drama Tier 2 Asst Director
Alagar	Margrette	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$901.50	11-401-100-100-01-01	Drama Club
Allessio	Jennifer	Co-Advisor	RHS	Approve	9.1.18	11.30.18		\$350.10	11-401-100-100-01-01	10th Grade Class Co-Advisor
Armstrong	Keith	Advisor	RHS	Approve	9.1.18	6.30.19		\$2,122.00	11-401-100-100-01-01	Debate Club
Armstrong	Jason	Advisor	RHS	Approve	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Literary Magazine
Benegal	Pam	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Indo American Club
Benegal	Anupama	Advisor	RHS	Approve	9.1.18	6.30.19		\$2,122.00	11-401-100-100-01-01	Science Olympiad
Bonifazi	Carolyn	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Pet Rescue Club
Bonifazi	Carolyn	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$1,538.50	11-401-100-100-01-01	11th Grade Class Co-Advisor
Brady	Matthew	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$901.50	11-401-100-100-01-01	Technology Club
Bruno	Michael	Advisor	RHS	Approve	9.1.18	6.30.19		\$4,456.00	11-401-100-100-01-01	Yearbook Club
Cohen	Lauren	Advisor	RHS	Approve	9.1.18	6.30.19		\$2,122.00	11-401-100-100-01-01	Interact Club
Diletto	Jamie	Co-Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Project One Club
Diletto	Jamie	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Newspaper Club
Diletto	Jamie	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$1,697.50	11-401-100-100-01-01	Executive Council
Dolina	Angel	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$1,538.50	11-401-100-100-01-01	11th Grade Class Co-Advisor

Last Name	First Name	Title	Location	Action	Effective	Ending	Step	Salary	GAAP Code	Notes
Foti	Georgiana	Assistant	RHS	Approve	9.1.18	6.30.19		\$1,244.00	11-401-100-100-01-01	Yearbook Club Assistant
Francolino	Laura	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$1,167.00	11-401-100-100-01-01	10th Grade Class Co-Advisor
Gibson	Ken	Advisor	RHS	Approve	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Model UN
Gill	Gabriella	Advisor	RHS	Approve	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Language Honor Society
Harrison	Emma	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Jewish American Club
Harrison	Emma	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Thea's Star of Hope Club
Holub	Edward	Advisor	RHS	Approve	9.1.18	11.30.18		\$1,803.00	11-401-100-100-01-01	Fall Drama Tech/Crew Director
Johnson	Jaela	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Art Club
Kanagawa	Xiufeng	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Ping Pong Club
Kanagawa	Xiufeng	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Red Cross Club
Kanagawa	Xiufeng	Advisor	RHS	Approve	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Chinese Club
Orlowsky	Jennifer	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$1,061.00	11-401-100-100-01-01	National Honor Society
Orlowsky	Jennifer	Advisor	RHS	Approve	9.1.18	6.30.19		\$2,758.00	11-401-100-100-01-01	Tier 3 Musical Asst Director
Orlowsky	Jennifer	Advisor	RHS	Approve	9.1.18	11.30.18		\$2,334.00	11-401-100-100-01-01	Fall Drama Tier 3 Asst Director
Paulino	Jennfier	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Game Developer's Club
Paulino	Jennifer	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$901.50	11-401-100-100-01-01	Technology Club
Pemberton	Dawn	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	FMLA Club
Policastro	Gina	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Astronomy Club
Policastro	Gina	Co-Advisor	RHS	Approve	12.1.18	6.30.19		\$816.90	11-401-100-100-01-01	10th Grade Class Co-Advisor
Rimerman	Julie	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	March of Dimes
Rodriguez	Tracy	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$1,167.00	11-401-100-100-01-01	9th Grade Class Co-Advisor
Rodriguez	Allison	Advisor	RHS	Approve	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Math League
Rodriguez	Tracy	Advisor	RHS	Approve	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Musical Tech/Crew Director
Rotondo	Laurie	Advisor	RHS	Approve	9.1.18	6.30.19		\$2,334.00	11-401-100-100-01-01	Friends of Rachel
Smith	Jennifer	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$1,538.50	11-401-100-100-01-01	12th Grade Class Co-Advisor
Stewart	Adrienne	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Amnesty/Multicultural
Sussman	Alison	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Improv Club
Sussman	Alison	Advisor	RHS	Appoint	9.1.18	6.30.19		\$2,122.00	11-401-100-100-01-01	Winter One Acts
Sussman	Alison	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$901.50	11-401-100-100-01-01	Drama Club
Sussman	Alison	Advisor	RHS	Approve	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Gay/Straight Alliance
Sussman	Alison	Advisor	RHS	Approve	9.1.18	11.30.18		\$4,456.00	11-401-100-100-01-01	Fall Drama Director
Territo	Rebekah	Advisor	RHS	Approve	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Dance Club
Territo	Rebekah	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$1,167.00	11-401-100-100-01-01	9th Grade Class Co-Advisor
Territo	Rebekah	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$1,061.00	11-401-100-100-01-01	National Honor Society
Territo	Rebekah	Advisor	RHS	Approve	9.1.18	6.30.19		\$3,395.00	11-401-100-100-01-01	Tier 2 Musical Asst Director
Tetto	Laura	Co-Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Project One Club
Tetto	Laura	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$1,697.50	11-401-100-100-01-01	Executive Council



Last Name	First Name	Title	Location	Action	Effective	Ending	Step	Salary	GAAP Code	Notes
Vast	Shilpa	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$4,635.00	11-401-100-100-01-01	Robotics Club
Wesley	Shannon	Advisor	RHS	Appoint	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Unicef Club
Williams	Cameron	Advisor	RHS	Approve	10.1.18	6.30.19		\$1,622.70	11-401-100-100-01-01	FBLA Club
Williams	Brian	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$901.50	11-401-100-100-01-01	Music Honor Club
Williams	Brian	Advisor	RHS	Approve	9.1.18	6.30.19		\$5,358.00	11-401-100-100-01-01	Musical Director
Wilson	Birch	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$901.50	11-401-100-100-01-01	Music Honor Club
Wilson	Birch	Advisor	RHS	Approve	9.1.18	6.30.19		\$1,803.00	11-401-100-100-01-01	Musical Pit Director
Wojtowicz	Barbara	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$1,538.50	11-401-100-100-01-01	12th Grade Class Co-Advisor
Wolfe	Peter	Co-Advisor	RHS	Approve	9.1.18	6.30.19		\$4,635.00	11-401-100-100-01-01	Robotics Club
Banziger	Chris	Volunteer	RHS	Approve	11.1.18	3.15.19		Volunteer		Robotics Club Mentor
Falk	Josh	Volunteer	RHS	Approve	11.1.18	3.15.19		Volunteer		Robotics Club Mentor
Marincas	Donna	Volunteer	RHS	Approve	11.1.18	3.15.19		Volunteer		Robotics Club Mentor
Mehl	Bill	Volunteer	RHS	Approve	11.1.18	3.15.19		Volunteer		Robotics Club Mentor
6. ATHLETICS										
A. APPROVE										
Kilgore	Blake	Head Coach	PRMS	Approve	9.1.18	6.30.19	Step 3	\$4,880.00	11-402-100-100-03-01-040	Boys' Basketball
Oszvart	Joan	Asst. Coach	PRMS	Approve	9.1.18	6.30.19	Step 2	\$3,193.00	11-402-100-100-03-01-040	Girls' Basketball
Williams	Cameron	Head Coach	PRMS	Approve	9.1.18	6.30.19	Step 1	\$4,403.00	11-402-100-100-03-01-040	Girls' Basketball
Cheung	Victoria	Lifeguard	RHS	Appoint	11.1.18	3.15.19		\$42.49/event	11-402-100-100-06-01	Swimming Team Lifeguard
Conroy	Trevor	Lifeguard	RHS	Appoint	11.1.18	3.15.19		\$42.49/event	11-402-100-100-06-01	Swimming Team Lifeguard
DeShaw	Lauren	Lifeguard	RHS	Appoint	11.1.18	3.15.19		\$42.49/event	11-402-100-100-06-01	Swimming Team Lifeguard
Hopkins	Henry	Lifeguard	RHS	Appoint	11.1.18	3.15.19		\$42.49/event	11-402-100-100-06-01	Swimming Team Lifeguard
Kiely	Bridget	Lifeguard	RHS	Appoint	11.1.18	3.15.19		\$42.49/event	11-402-100-100-06-01	Swimming Team Lifeguard
Petrini	Paige	Lifeguard	RHS	Appoint	11.1.18	3.15.19		\$42.49/event	11-402-100-100-06-01	Swimming Team Lifeguard
Sawada	Courtney	Lifeguard	RHS	Appoint	11.1.18	3.15.19		\$42.49/event	11-402-100-100-06-01	Swimming Team Lifeguard
Stolzenberger	Catherine	Lifeguard	RHS	Appoint	11.1.18	3.15.19		\$42.49/event	11-402-100-100-06-01	Swimming Team Lifeguard
Fisher	Kristina	Volunteer	RHS	Approve	11.1.18	3.15.19		Volunteer		Volunteer Winter Track Coach
Greb	Dan	Volunteer	RHS	Approve	11.1.18	3.15.19		Volunteer		Volunteer Ice Hockey Coach
Lubbe	Catherine	Volunteer	RHS	Approve	11.1.18	3.15.19		Volunteer		Volunteer Swimming Coach
Patterson	Andrew	Volunteer	RHS	Approve	11.1.18	3.15.19		Volunteer		Volunteer Winter Track Coach
Smith	Nathan	Volunteer	RHS	Approve	11.1.18	3.15.19		Volunteer		Volunteer Wrestling Coach
7. EXTRA WORK ASSIGNMENTS										
A. APPROVE										
Lubbers	Karen	Secretary	RHS	Approve	11.1.18	3.31.19		\$24.94/hr.	11-000-2018-105-01-09-030	Extra work to process college applications. Not to exceed \$1,200
Cline	Ashleigh	Teacher	PRMS	Approve	11.1.18	6.30.19		\$34/hr.	11-000-221-104-09-91	World Language Dept. Facilitation. Not to Exceed 10 Hours
Hoffman	Nicole	Teacher	RHS	Approve	11.1.18	12.21.18		\$34/hr.	11-140-100-101-07-01-030	Algebra I refresher course planning and teaching. Not to exceed 40 hours.

Last Name	First Name	Title	Location	Action	Effective	Ending	Step	Salary	GAAP Code	Notes
Austin	Joann	Teacher	RHS	Approve	11.1.18	12.21.18		\$34/hr.	11-140-100-101-07-01-030	Algebra I refresher course planning and teaching. Not to exceed 40 hours.
Balevski	Liane	Teacher	SES	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
Bonifazi	Carolyn	Teacher	RHS	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 6 hours.
Brady	Matthew	Teacher	RHS	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
Corliss	Claire	School Psychologist	SES	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
Diletto	Jamie	Teacher	RHS	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 6 hours.
Dilts	Carolyn	Teacher	PRMS	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
Dolina	Angel	Teacher	RHS	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 6 hours.
Gray	Jason	Teacher	RHS	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
Hernandez	Anna	SAC Counselor	RHS	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
Kenworthy	Kasey	Guidance Counselor	PRMS	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
LoPresti	Deniela	School Psychologist	SES	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
Malissa	Ellen	Teacher	SES	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
Martin	Sharon	Teacher	SES	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
Mayer	Donna	Teacher	SES	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
Passafaro	Kate	LDTC	SES	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
Schmidt	Arthur	Teacher	PRMS	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
Warren	Michelle	Teacher	RHS	Approve	11.7.18	11.7.18		\$34/hr.	11-000-221-176-09-09	Present at PD day. Not to exceed 4 hours.
ALL STAFF	ALL STAFF		DISTRICT	Approve	10.31.18	6.30.19		\$34/hr.	11-000-217-100-04-04-000	District Translation Services
B. REVISE										
C. RATIFY										
Cullen	Alexandria	Teacher	SES	Approve	7.1.18	8.31.18		\$34/hr	11-000-221-104-09-89	Additional 2 hours for Curriculum Writing
Foti	Georgiana	Secretary	RHS	Approve	9.1.18	6.30.19		\$2,150.00	11-000-240-105-07-01-030	Substitute scheduling stipend for 18-19 SY
Katzman	Eileen	Secretary	PRMS	Approve	9.1.18	6.30.19		\$2,150.00	11-000-240-105-07-03-040	Substitute scheduling stipend for 18-19 SY. Correction from August Agenda
Loncosky	Carolyn	Secretary	SES	Approve	9.1.18	6.30.19		\$1,700.00	11-000-240-105-07-02-050	Substitute scheduling stipend for 18-19 SY
Benegal	Anupama	Teacher	RHS	Approve	9.11.18	5.31.19		\$34/hr.	11-000-221-104-09-91	6-12 Science PLC. Not to exceed 10 hrs.
Orlowsky	Jennifer	Teacher	RHS	Approve	9.11.18	5.31.19		\$34/hr.	11-000-221-104-09-91	9-12 PEI PLC. Not to exceed 10 hrs.
8. EXTENDED SCHOOL YEAR										
9. OTHER										
Birch	Wilson	Facilities Coordinator Asst.	RHS	Approve	7.1.18	6.30.19		\$5,000.00	11-000-262-100-07-00-000	Stipend position
10. RATIFY										